

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 15 February 2018 – 1:00 PM

Contents

| | | |
|----|---|----|
| 1 | Welcome | 3 |
| 2 | Apologies/Leave of Absence | 3 |
| 3 | Members' conflict of interest..... | 3 |
| 4 | Confirmation of order of business | 3 |
| 5 | Chair's Report..... | 3 |
| 6 | Confirmation of Minutes..... | 7 |
| 7 | Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22..... | 3 |
| 8 | Progress with strategic issues – Update..... | 7 |
| 9 | Update on Communications Strategy | 7 |
| 10 | Legislation and Governance Update | 8 |
| 11 | Significance and engagement policy..... | 8 |
| 12 | Draft rental policy for community housing (to determine criteria for break-even rentals and market rentals)..... | 8 |
| 13 | Update on the Path to Well-being Initiative | 9 |
| 14 | Questions put at previous meetings for Council advice or action: | 9 |
| 15 | Activity management | 9 |
| 16 | Late items..... | 9 |
| 17 | Future items for the agenda | 10 |
| 18 | Next meeting..... | 10 |
| 19 | Meeting closed..... | 10 |

The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

Also Present: Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents

| | |
|---------------|---|
| Item 5 | Chair's report |
| Item 7 | Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22 <ul style="list-style-type: none">• Amended Memorandum of Understanding• Bulls Community Development Trust: Presentation and 2017/18 Calendar• Taihape Community Development Trust: Presentation• Elizabeth Mortland: Presentation and Letters of support |

1 Welcome

The Chair welcomed everyone to the meeting, with particular welcome to the potential partnering agencies under the MoU agreement.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Peke Mason be received

Cr Belsham / Cr Ash. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

His Worship the Mayor informed the Committee that he had potential conflict of interest with regards to Item 7. His Worship and Liz Mortland, who has expressed interest in becoming a MoU partner, were related by marriage which has since dissolved, some 40 years ago.

The Committee agreed that this does not constitute a conflict of interest and would not affect the decision making process.

Cr Ash declared her Conflict of interest in relation to Item 7 as she is employed by one of the MoU partnering organisations.

4 Confirmation of order of business

The Committee agreed that Item 7 would be taken first.

7 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The Chair determined the speaking order by lot.

Ms Jan Harris and Mr Clifford Brown – Bulls and District Community Development Trust

Ms Harris and Mr Clifford highlighted the work the Bulls and District Community Development Trust performs for the Bulls community, outlined in the tabled document.

Main points from the Committee questions and discussions were:

- The trust engages with the business community to use the Bulls Brand, and are happy to negotiate marketing as part of their MoU agreement.
- Approximately 200+ volunteers throughout various events and programmes throughout the year.
- Programmes and events are shared with the community through calendars, the Bull-It-In going to 1300 homes, and Connect-a-bull.

- The work plan is decided in part by an evolution of past plans combined with new opportunities that arise. The Trust continually seeks to add value and learn from successes and failures. Engagement with other groups within the community helps to drive ideas.
- The Trust is working towards \$107k of external funding in 2017/18. Bulls businesses see value in the Trust's work which is shown through financial and in kind support.
- Information packs are almost complete which will be given in the promotional Bull-Bag.

Ms Laura Richards – Project Marton

Ms Richards highlighted the work that Project Marton performs for the Marton community under their work plan. The annual work plan includes but is not limited to: large and small scale events, community connectivity and information sharing, organisation and business support, town promotion.

Main points from the Committee questions and discussions were:

- Past business engagement has included After 5 events with a speaker and Digital Enablement workshops. The Project Marton committee is focusing on new opportunities to better engage with this sector.
- Support from the business sector includes financial and in kind.
- Volunteer numbers are in excess of 100 each year.
- The work plan is decided through a combination of rollover from previous successes and new ideas floated by the committee, staff or community.

Ms Gill Duncan and Ms Katene Peretini– Taihape Community Development Trust

Ms Peretini and Ms Duncan highlighted the previous work performed by the Trust for the Taihape community. The breadth of knowledge and experience of the newly appointed coordinator, Ms Eva George, was outlined.

Main points from the committee questions and discussions were:

- Ms Peretini says the Trust understands the reasons for not receiving funding from Council in the last financial year. They were successful in receiving external funding.
- Collaboration with other organisations is welcomed.
- New resident welcome pack have been well received, with product support from local businesses.
- The Trust would like to work with the Council on how to best use the money earmarked for the Taihape Swim centre roof enhancement.
- Volunteer numbers for Gumboot day alone are over 100, with numbers throughout the year in excess of 200.
- Printed newsletters are distributed fortnightly.
- A weekend long event would be eagerly considered. Noted was the current clash of national shearing and gumboot throwing events that have dictated the need to hold the Taihape AMP show and Gumboot day on separate weekends.

Ms Elizabeth Mortland – Pending Community Trust

Ms Mortland tabled her presentation and letters of support for her consideration as a partnering organisation.

Main points from the committee questions and discussions were:

- Ms Mortland decided against setting up a trust before the tender process was complete.
- There is a financial risk to both Council and Ms Mortland without a trust being formed. The considerations of salaries, which would not be adequately covered through the contract with Council, would need to be addressed through external funding. A legal body such as a trust would need to be formed in order to be granted funding.
- The process for establishing the trust could take 2-3 months.

Ms Tracey Hiroa – Mokai Patea

Ms Hiroa highlighted the history and current work that is performed by Mokai Patea Services, along with the work delivery method consisting of the team working towards deliverables in comparison to one co-ordinator. Ms Hiroa noted that Mokai Patea Services was asked to submit an interest as a partnering MoU organisation and expressed that they would not be interested in covering all of the deliverable asked by Council; however they could be interested in collaboration with another organisation. The deliverable that Mokai Patea Services would further negotiate with Council would be in line with their current work programme that includes youth, elderly and health services.

Ms Hiroa gave clarity that Mokai Patea Services is not a Maori only service, highlighting that some of their programmes have predominately pakeha clients. The kaupapa of Mokai Patea Services is to service the community.

Main points from the Committee questions and discussions were:

- The Health Networking meetings have a history of being facilitated by various community organisations. Most of the external health agencies that have Taihape as a satellite town to service attend.
- Mokai Patea already delivers successful youth and mentoring programmes. The focus is on deliverables in comparison to trips to fun parks.

Cr Platt left at 2:59 – 3:03

Resolved minute number **18/PPL/001** **File Ref** **3-CT-15-2**

That the memorandum 'Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.

Cr Sheridan / Cr Gordon. Carried

The meeting adjourned at 3:03 and reconvened at 3:17

Resolved minute number **18/PPL/002** **File Ref** **3-CT-15-2**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of the matter to be considered | Reason for passing this resolution in relation to the matter | Ground(s) under Section 48(1) for passing of this resolution |
|--|--|---|
| Item 1 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22 | To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i)</i> . | Section 48(1)(a)(i) |

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Aslett. Carried

The meeting moved into public excluded at 3:17 pm

18/PPL/003

Resolved minute number **18/PPL/004** **File Ref**

That the Policy/Planning Committee move back into Open meeting

Cr Gordon / Cr Sheridan. Carried

The meeting moved out of public excluded at 4:15

5 Chair's Report

The Chair took his report as read.

Resolved minute number **18/PPL/005** **File Ref** **3-CT-15-1**

That the Chair's Reports for November 2017 and February 2018 to the Policy/Planning Committee meeting on 15 February 2018 be received.

Gordon / Aslett. Carried

6 Confirmation of Minutes

Resolved minute number **18/PPL/006** **File Ref** **3-CT-15-2**

That the Minutes of the Policy/Planning Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Mr Hodder spoke to the update.

It was noted that:

- One of campaigns will be dealt with by the middle of the year, with more initiatives to come.
- The Consultation Document will go out in multiple forms including 20 public meetings, and newspapers. Committees will receive backup information related to their area at the time.

Undertaking **Subject**

The Chief Executive to draft a strong message to the Government about the severe impacts the implementation of the Building (Earthquake-prone Building) Amendment Act 2016 will have on the viability of many of Rangitikei's retail/commercial businesses and the overall economic sustainability of our towns, and that the Government give priority to supporting building owners to increase the earthquake resilience of their buildings.

Resolved minute number **18/PPL/007** **File Ref** **3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 February 2018 be received.

Cr Sheridan / Cr Aslett. Carried

9 Legislation and Governance Update

Ms Webb-Moore took the report as read. More information on the Zero Carbon Bill will be available once it is introduced into Parliament. mid-year.

Resolved minute number **18/PPL/008** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update, February 2018' be received.

Cr Sheridan / Cr Ash. Carried

10 Significance and engagement policy

Ms Gray addressed the Committee, highlighting that the draft policy reflects the outcome of the November 2017 workshop. Discussion was had regarding the Marton water reservoirs were a strategic asset but that rivers and tributaries (not being Council-owned or controlled) are not.

Resolved minute number **18/PPL/009** **File Ref** **3-PY-1-22**

That the revised Significance and Engagement Policy [without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long term Plan.

Cr Belsham / Cr Gordon. Carried

11 Draft rental policy for community housing (to determine criteria for break-even rentals and market rentals)

This item was deferred until the Committee's April meeting.

12 Update on the Path to Well-being Initiative

Mr Jamieson spoke to his report.

It was noted that the potential youth site at Scullys in Bulls did not have adequate facilities. A youth area in the proposed new Bulls Community Centre is being included in the final design.

Marton Youth Lobby is staffed by volunteers three out of the five day is it open. There are currently three police vetted volunteers with a further two waiting of the vetting process. Records show that Lobby attendance is approximately two-thirds Maori with the remaining mostly European and small numbers of Samoan.

Resolved minute number **18/PPL/010** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number **18/PPL/011** **File Ref** **1-CO-4**

That the Policy/Planning Committee approve that Council apply to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.

Cr Aslett / Cr Sheridan. Carried

13 Questions put at previous meetings for Council advice or action:

There were no questions put at meeting of 9 November 2017 for Council advice or action.

14 Activity management

Resolved minute number **18/PPL/012** **File Ref**

That the activity management templates for January 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Aslett. Carried

15 Late items

None

16 Future items for the agenda

None

17 Next meeting

Thursday 15 March 2018, 1.00 pm.

18 Meeting closed

4.47 pm.

Confirmed/Chair: _____

Date: