



Policy/Planning Committee Meeting

Order Paper

Thursday, 15 February 2018, 1pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

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Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership
Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Soraya Peke-Mason, Graeme Platt, and Lynne Sheridan
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed

Rangitikei District Council

Policy and Planning Committee Meeting

Order Paper – Thursday 15 February 2018 – 1:00 PM

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Chair's Report

The Chair's November report is attached. February's report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the Chair's Reports for November 2017 and February 2018 to the Policy/Planning Committee meeting on 15 February 2018 be received.

6 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting from 9 November 2017 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

A memorandum is attached.

File ref: 4-EN-10-2

Recommendations:

- 1 That the memorandum 'Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.
- 2 That the Policy/ Planning Committee recommends to Council that it approves funding for the following partnering organisations to provide services under the Memorandum of Understanding, as specified in their work plans:
 - Bulls:
 - Marton:
 - Taihape:

8 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns.

An application is being prepared to the Lottery Heritage and Environment Fund for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 has been agreed to.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan. .

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatu District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting will be provided to Council, starting March 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees.

Revision of the Significance and engagement policy was discussed at workshop in October 2017.

A new Council brand is being implemented.

9 Update on Communications Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 February 2018 be received.

10 Legislation and Governance Update

A report is attached.

File ref: 3-OR-3-5

Recommendation:

That the report 'Legislation and Governance Update, February 2018' be received.

11 Significance and engagement policy

A revised draft following the Council's workshop discussion on 5 October 2017 is attached for consideration.

File ref: 3-PY-1-22

Recommendation:

That the revised Significance and Engagement Policy [as amended/without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long term Plan.

12 Draft rental policy for community housing (to determine criteria for break-even rentals and market rentals)

A report will be tabled and circulated electronically to the committee members before the meeting.

13 Update on the Path to Well-being Initiative

A memorandum is attached.

File ref: 1-CO-4

Recommendations:

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.
- 2 That the Policy/Planning Committee approve that Council apply to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.

14 Questions put at previous meetings for Council advice or action:

There were no questions put at meeting of 9 November 2017 for Council advice or action.

15 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

Recommendations:

- 1 That the activity management templates for January 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 15 February 2018 be received.

16 Late items

17 Future items for the agenda

18 Next meeting

Thursday 15 March 2018, 1.00 pm.

19 Meeting closed

Attachment 1

Chairman's Report Policy /Planning Committee November 2017.

Hello and welcome to today's Policy and Planning meeting. As you will have noticed Richard is chairing the meeting for me in my absence.

In reading the order paper and browsing the submissions, the thought occurred to me that we do not seem to have thought of using some form of objective pedestrian density threshold whilst shaping our discussions around our priority areas with respect to our CBD areas. I wonder was this concept something that was not in guidance material from central government, or was it a component that we have just not applied?

I wonder if moving forward we need to come up with and apply some form of pedestrian density threshold to help us shape our "priority areas" so as to minimise the costs incurred by the community in the short term, but maximise the overall benefit of this approach and the safety of key geographic areas in our towns overall.

I look forward to hearing the outcome of today's submissions in the near future.

Angus Gordon.

Chair Policy/Planning

Attachment 2

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 9 November 2017 – 1:00 PM

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Present: Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
Cr Soraya Peke-Mason
His Worship the Mayor, Andy Watson

Also Present: Cr Dave Wilson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Johan Cullis, Environmental Services Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents:

- Item 8: Submissions to Priority areas for earthquake-prone buildings consultation from Bruce Ward, Gavin Case and Wendy Wagner
- Item 10: Traffic and Parking Bylaw – reconsideration of section 16
- Item 11: Youth Transitional Blueprint

1 Welcome

The Deputy Chair Cr Aslett welcomed everyone to the meeting and chaired the meeting.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Gordon be received.

Cr Belsham / Cr Dunn. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

There was no change to the order of business.

5 Chair's Report

Chairs Report¹

The Deputy Chair welcomed the submitters for the Earthquake-prone building priority areas oral hearings to the Chambers.

6 Confirmation of Minutes

Resolved minute number	17/PPL/107	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 12 October 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Sheridan. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Oral submissions to Priority areas for earthquake-prone buildings consultation

¹ The Chairs report was received post meeting and circulated to Committee Members.

Bruce Ward

Mr Ward spoke to his tabled document highlighting that he is opposed to the legislation for earthquake-prone buildings. He suggested that it was unfair to impose the costs on building owners; however, having a levy on all owners of earthquake-prone buildings which would allow payment of \$1 million to anyone killed by falling unreinforced masonry in an earthquake was a reasonable compromise.

Karandeep Singh – The Club Hotel occupier

Mr Singh noted that the vehicular and pedestrian traffic outside his business was minor, likening it to any residential area. Mr Singh disagreed with listing The Club Hotel in the priority area.

Gavin Case – The Club Hotel building owner

Mr Case, spoke to his tabled document, and would like to see High Street removed from the map identifying priority areas for earthquake-prone buildings.

Wendy Wagner

Ms Wagner, a real estate agent in Marton, spoke against the legislation, noting it will impede economic growth throughout the District and will impact on building values. Feedback that Ms Wagner has received from business and building owners is that they do not wish Council to proceed with the priority areas. Ms Wagner is aware that it is a legal obligation by Council to consult on priority areas.

Richard Hogg

Mr Hogg spoke to Council highlighting:

- Due to the population of Marton, it cannot warrant being a high priority area
- Council should oppose this legislation with central Government
- The legislation states that the emphasis is on securing facades vs bringing buildings up to the current building code
- Mr Hogg questioned the wider community engagement on identifying priority areas
- Encouraged Council to lead in positive way, protecting assets and people
- Thinks that Rangitikei should not have any priority areas.

Robert Snijders noted he wished to speak, but could not attend, and provided his speaking notes for tabling.

Upon questioning from the Committee, all speakers considered they would have preferred that Council had set a longer consultation time.

His Worship the Mayor informed the oral submitters that Council will deliberate on the issue at their 30 November 2017 meeting, which is a public meeting.

9 Increasing Delegations to Community Committees/Boards

Ms Gray spoke to her report. Discussion by the Committee discussion highlighted the following points

Community Initiatives Fund

- Ward boundaries will be the areas for where the applications will be considered, apart from Ratana.
- Further information on the funding split based on population should be provided to the Council meeting, along with information about the proportionality of the urban/rural split.
- Council would continue to promote the fund and would administer all applications sending the applications to the relevant Community Board/Committee for decision. Council would provide guidance and guidelines to committees/boards on applications.
- Delegations could be a one year trial for Community Committees/Boards to be the deciding body for the Community Initiatives Fund. A review would follow the trial period to determine whether the arrangement should continue, be modified or cease
- Community Committees/Boards need to seek engagement with isolated communities within their ward.

Parks upgrade Fund

- Concern was raised over lack of 'funding for success' should the fund be split into smaller pots, as park upgrades tend to come with large price tag.
- Adjustment of the application process was suggested, such as the applicant consulting with the relevant Community Board/Committee prior to making submission to the Assets/Infrastructure Committee

MoU Work Programmes

- Cr Ash declared a Conflict of Interest.
- There was general agreement that increased Community Board/Committee involvement would be beneficial.

Community Facilities/Services

- The Committee supported the proposal to have groups such as community park users work through Community Committees/Boards, creating opportunities for organisations work together.

Other options

- The Committee suggested reports be consistently given to Community Committees/Boards on relevant community matters arising from Council meetings.
- The Committee agreed that inconveniences could arise with Community Committees/Boards meeting every two months in comparison to the monthly Council meetings. It would be an increase in commitment to ask the volunteer members of Community Committees (all unpaid volunteers) to meet formally more frequently.

Resolved minute number **17/PPL/108** **File Ref** **3-PY-1-1**

That the report 'Increasing Delegations to Community Committees/Boards' to the Policy/Planning Committee's 9 November 2017 meeting be received.

Cr Sheridan / Cr Peke-Mason. Carried

Resolved minute number **17/PPL/109** **File Ref** **3-PY-1-1**

That the Policy/Planning Committee recommends to Council that the following matters are delegated to Community Committees/Boards:

- Community Initiatives Fund (consideration of applications from the relevant ward or the Ratana community);
- MoU Group Work Programmes (consideration of annual work programme, recommending this to Council and receiving regular written and oral updates);
- Community Facilities/Services (user groups at Taihape Memorial Park; Queen's Park, Hunterville; Centennial Park, Marton; and Bulls Domain; and
- Increased engagement with wider/smaller communities of the ward represented.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/110** **File Ref** **3-PY-1-1**

The Policy/Planning Committee recommends to Council that Council encourages groups to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/111** **File Ref** **3-PY-1-1**

The Policy/Planning Committee recommends to Council that applicants for the Parks Upgrade Partnership Fund are referred to the relevant Community Committees/Boards prior to the application being brought before Council.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/112** **File Ref** **3-PY-1-1**

The Policy Planning Committee recommends to Council that, where placemaking initiatives are taking place on Council land, they will be referred to the relevant Community Committee/Board before applying to the Chief Executive.

Cr Dunn / Cr Sheridan. Carried

Cr Wilson left at 2:36

Cr Platt left at 2:40-2:42

Meeting adjourned at 2:57 reconvened at 3:04

10 Traffic and Parking Bylaw – reconsideration of section 16

Ms Gray spoke to her PowerPoint presentation

The Committee reworded section 16 of the Traffic and Parking Bylaw which will be circulated to stakeholders, with feedback presented to Council at the meeting on 30 November 2017.

Cr Platt left at 3:16 – 3:19

11 Youth Transitional Blueprint 2017/2018

Mr Jamieson spoke to his report drawing attention to the remaining budget through financial year end. The Committee's discussion highlighted the following points:

- The Taihape youth operation will be status quo until end of financial year.
- Volunteers will man the Marton Youth Zone during the open hours stipulated within the report.
- Reports on what is happening with the Marton Youth Zone will be shared with relevant Community Committees/Boards.
- A MoU Agreement with Bulls Community Development Trust will enable the Bulls Youth Zone to be open and supervised.
- The Committee was reassured that the building proposed for the Marton Youth Zone is not structurally unsound.
- Collecting demographic data on youth zone users will be undertaken.
- Youth Zone advertising will be wide spread.

Resolved minute number **17/PPL/113** **File Ref** **4-EN-12-4**

That the report 'Youth Transitional Blueprint 2017/2018' to the Policy/Planning Committee's 9 November 2017 meeting be received.

Cr Peke-Mason /Cr Sheridan. Carried

Resolved minute number **17/PPL/114** **File Ref** **4-EN-12-4**

That the position and direction taken in the report 'Youth Transitional Blueprint 2017/2018'

be endorsed by the Policy/Planning Committee; being in agreement that this direction acts an effective a pathway for the Youth Development programme.

His Worship the Mayor / Cr Sheridan. Carried

Meeting adjourned at 4:14 – 4:20

Cr Peke-Mason left at 4:14

12 Update on Communications Strategy

The report was taken as read. Mr Hodder highlighted the focus on the District's upcoming new branding and messaging on the Consultation Document for the 2018-28 Long-Term Plan.

Resolved minute number	17/PPL/115	File Ref	3-CT-15-1
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That the 'Communication Update' to the Policy/Planning Committee meeting on 9 November 2017 be received.

Cr Belsham / Cr Aslett. Carried

13 Legislation and Governance Update

The Committee noted the commentary in the agenda.

14 MinTAS Youth Festival

The report was taken as read.

Resolved minute number	17/PPL/116	File Ref	4-EN-12-1
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That the report 'MinTAS Youth festival 2017' to the Policy/Planning Committee meeting on 9 November 2017 be received.

Cr Dunn / Cr Ash. Carried

15 Update on the Path to Well-being Initiative

His Worship the Mayor questioned the reasons and outcomes for some of the meetings listed and noted his preference to be invited to them.

Resolved minute number	17/PPL/117	File Ref	1-CO-4
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That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – November 2017' be received.

Cr Dunn / Cr Ash. Carried

16 Questions put at previous meetings for Council advice or action:

The Committee noted the commentary in the agenda.

17 Activity management

The report was taken as read, and there were no questions from the Committee.

Resolved minute number

17/PPL/118

File Ref

5-EX-3-2

That the activity management templates for October 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Dunn / Cr Platt. Carried

18 Late items

There were no late items.

19 Future items for the agenda

No items were requested.

20 Next meeting

Thursday 8 February 2018, 1.00 pm.

Note: Activity and compliance reports for November will be uploaded on 15 December 2017; those for December will be uploaded on 12 January 2018.

21 Meeting closed

4.43 pm

Confirmed/Chair: _____

Date:

Attachment 3



Memorandum

To: Policy/Planning Committee

From: Blair Jamieson, Strategy & Community Planning Manager

Date: 2 February 2018

Subject: Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

File: 4-EN-10-2

1 Background

- 1.1 On 11 December 2017, formal requests were made to both current and prospective partnering organisations to provide expressions of interest, review the historic MOU agreement, and provide Council with a draft work plan for the provision of community activities and events during the first three years of the 2018-28 Long Term Plan in Bulls, Marton and Taihape.
- 1.2 The Bulls and District Community Trust (BDCT), Project Marton, and Taihape Community Development Trust (TCDT) expressed their interest to continue their programmes (from July 1, 2018) for the first three years of the 2018-28 Long Term Plan. Additionally, Elizabeth Mortland and Mokai Patea Services expressed their interest for the provision of community activities and events in the Taihape area.
- 1.3 No submissions on the wording or conditions of the MOU were received during the expression of interest phase. However, Council made several changes at its meeting on 25 January 2018, and approved the revised MOU for partnering organisations (attached) as a basis for negotiation with the prospective partnering organisations.
- 1.4 The following organisations provided 2018/19 draft work plans (attached) for consideration:
 - Bulls and District Community Trust (Bulls Ward);
 - Taihape Community Development Trust (Taihape);
 - Elizabeth Mortland (Taihape);
 - Mokai Patea Services (Taihape).

Project Marton have sought no changes in scope to their 2018/19 work plan from existing years so that earlier plan is attached.

- 1.5 Council historically budgeted \$83,500 per annum to provide grants for partnering organisations in Bulls, Marton and Taihape¹, allocated as follows:
- \$25,762 to the Bulls and District Community Trust;
 - \$31,224 to Project Marton, and;
 - \$26,514 to the Taihape Community Development Trust.
- 1.6 A grant was not made to the Taihape Community Development Trust for 2017/18 because of uncertainty about delivery.

2 Considerations

- 2.1 The Bulls and District Community Trust is the sole candidate from the Bulls ward, and to date has a successfully delivered on its previous work plans.
- 2.2 Project Marton is the sole candidate from the Marton ward, and to date has a successfully delivered on its previous work plans.
- 2.3 In relation to Taihape, it is the first time that Council has been presented with an expression of interest from more than one organisation. The Taihape Community Development Trust, Elizabeth Mortland and Mokai Patea Services all bring a diverse range of expertise. The Policy/Planning Committee may choose to recommend that Council selects one, two or three parties to deliver services to Taihape from July 1, 2018. If more than one organisation was selected by Council, then the agreed funding for Taihape would need to be allocated on a pro rata basis (i.e. there will be no increase in the total funding allocation for Taihape).

3 Intention to Review

- 3.1 In addition to providing their work plans, prospective partnering organisations have all been given the opportunity to verbally present and take questions from the Policy/Planning Committee.
- 3.2 The Policy/Planning Committee may wish to consider how the funding is to be allocated:
- Is there to be an assessment of how the proposals relate to Council's strategic intentions (attached)?
 - Will delivery influence funding decisions for the following year?
 - Is there to be a weighting reflecting population benefitting from the trusts' projects?
- 3.3 As this is the first time Council has had the ability to select from more than one candidate, a comparative worksheet has been attached, with the process discussed in '*4.0 Review Methodology*' to be used as a basis for consideration.

¹ An additional \$16,500 was granted to Rangitikei Tourism.

4 Review Methodology

- 4.1 For the presentation by the prospective partnering organisations, four factors are suggested as the basis of consideration: Organisational Capability, Co-ordinator Experience, Delivery Methodology and Risk.
- 4.2 'Organisational Capability' refers to the prospective organisation's collective capability, and factors considerations such as:
- How will the organisation assist the co-ordinator in the deliverables?
 - How will the organisation assure itself that the workload under the MoU is realistic and aligns with its other projects?
 - What is the organisation's track record in gaining other external funding?
- 4.3 'Co-ordinator Experience' refers specifically to the township co-ordinators' ability to successfully deliver the intended programme, and considers such factors as:
- What has been the organisation's most successful project, event, and/or programme?
 - What has been the organisation's least successful project, event, and/or programme?
 - What learnings have the members of the organisation gained from each of these in terms of future projects, events and programmes?
- 4.4 'Delivery Methodology' allows the prospective partnering organisations to share and discuss the approach for how the work plan may be delivered, and considers such factors as:
- How will the organisation involve the community in the events and activities identified in the work plan?
 - How will the organisation relate to other organisations within Taihape?
 - How will the organisation collaborate with other MoU organisations in other parts of the District?
- 4.5 'Risk' allows for the Committee to discuss and address any potential concerns around the viability of the work plans delivery and considers such factors as:
- How resilient is the organisation in terms of its current and likely financial commitments?
 - How well is the organisation accepted within the local community?
 - What issues might affect delivery of the work plans?

5 Recommendations

- 5.1 That the memorandum 'Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.
- 5.2 That the Policy & Planning Committee recommends to Council that it approves funding for the following partnering organisations to provide services under the Memorandum of Understanding, as specified in their work plans:
- Bulls:
 - Marton:
 - Taihape:

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

Memorandum of Understanding

with the partnering organisations undertaking work programmes within the community well-being group of activities

Agency Name:	
Address:	
Ward/Township for Service:	
Duration of Service:	July 1 st 2018- June 30 th 2021, <i>first three years of the 2018-28 Long Term Plan</i>

1. Preamble

- a) The Rangitikei District Council ("the Council") has a long-term commitment to invest in community activities and events. That investment is dependent on open and robust working relationships with partnering organisations in which so many of the District's residents are involved with a shared purpose of making Rangitikei the best possible place for people to be.
- b) The Council has a particular interest in strengthening its working relationships with the (Bulls Agency), (Marton Agency) and the (Taihape Agency) because of the significant contribution each intends to make to the quality of life in the District.
- c) Council and the town coordinators have agreed to a set of priorities and, in its 2018/28 Long Term Plan, Council has made provision for an annual payment to be made to the partnering organisations in conjunction with an agreed work programme.
- d) The intent of this Memorandum of Understanding is to provide a framework for strengthening the relationships by ensuring a shared understanding of:
 - how Council intends to work with the partnering organisations,
 - how each partnering organisation intends to use the Council's grant, and
 - how the Council will be made aware of and consider the outcomes from this expenditure.
- e) The Council does not seek to influence the priorities each partnering organisation has at any time: rather, the Council relies on the expertise and judgement of the partnering agencies to determine that in the best interests of the particular communities they serve and the District as a whole.
- f) The Council understands (and indeed hopes) that the partnering organisations will have access to other funding. As a result the Council grant may not be the sole source for funding particular projects.

2. Collaboration

- a) The Council encourages the partnering organisations to work supportively together to promote –
- maximum leverage from events both for Rangitikei residents and for visitors from other districts;
 - increasing use of the Council's community facilities (halls, information centres, pools, libraries etc.) by residents, businesses and visitors;
 - support for local community initiatives and projects;
 - progress with the Path to Well-being Action Plan.
- b) The Council undertakes to provide nominated officers to –
- facilitate meetings involving the partnering organisations on a regularly scheduled basis, not less than every six months;
 - ensure the partnering organisations are informed of any consultative group or working party which Council convenes in which they may have an interest in participating;
 - discuss provision of services and facilities so that (within the limitations of Council's resources) they provide the most useful support to the partnering organisations in achieving their objectives;
 - assist in long-term planning and building relationships with external stakeholders within the Horizons region – in particular, potential funders, educational institutions, government agencies and regional sports/arts/heritage groups;
 - meet with the governing bodies of any of the partnering organisations on at least an annual basis.
- c) The Council requires the partnering organisations to work collaboratively with their respective community board/committee to –
- ensure the local community boards/committees are able to make comment on the township co-ordinators annual work plans and quarterly reporting;
 - ensure the local community boards/committees are informed of any event or programme being undertaken to which they may have an interest in participating;
 - potentially secure additional funding from the community board/committee and/or connect those within the community to the community boards/committees funding programme;
 - encourage both parties to be able to make comment on placemaking activities before consideration by Council, noting that projects for placemaking activities on Council land are to be referred to the relevant community committee/board before consideration by the Chief Executive.
- d) The Council encourages each of the partnering organisations to raise opportunities or concerns with the Council as soon as practicable and it will respond in a timely manner.

3. Work plan

- a) Each of the partnering organisations will provide (to the Council's Chief Executive) a draft work plan no later than 28 February each year (to allow inclusion in Council's draft Annual Plan). This plan is an opportunity for each organisation to highlight to Council how it intends to spend the grant and the major projects or programmes which the grant will support.
- b) The Chief Executive may require clarification before accepting and signing the work plan.

4. Reporting

- a) Brief written reports (not more than two pages) against the agreed work plan are due every three months to the Chief Executive by 20 November, 20 February, 20 May and 20 August. These reports are intended to highlight achievements as well as showing and explaining variances to the projects proposed in the work plan, in terms of timing and budget. They are also an opportunity to bring issues to Council's attention.
- b) A presentation will be made once a year by representatives of each partnering organisation to Council's nominated committee in the morning of its scheduled February meeting for committees.
- c) A copy of each organisation's annual report, including the annual accounts, as presented to the Annual General Meeting will be provided to the Chief Executive.

5. Annual review

- a) The Council will review progress at the May meeting of the Policy & Planning Committee.
- b) The Committee may request further investigation and a report from the Chief Executive before forming its view regarding progress.

6. Grant allocation and payment

- a) Council will make an annual assessment to determine the amount given to the partnering organisations to undertake the agreed work plan.
- b) Provided the required reporting and meeting with Council has been undertaken and Council is satisfied with the way in which its funding has been used, the grants will be paid in one instalment on 31 July of each year.

Signed on behalf of (Agency) on (date): _____

Signed: _____

Name
Title

Signed on behalf of Rangitikei District Council on (date): _____

Signed: _____

Ross McNeil
Chief Executive, Rangitikei District Council

Appendix 2

Bulls & District Community Trust Work Plan

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: Bulls & District Community Trust

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
1. Publish the Bull-it-inn and deliver to household in town and to RD1 Bulls residents.	
2. Continue to work partnering agencies to promote events and develop strategies to build profile of the Bulls in Bulls and the A-Bull brands.	
3. Organise the 2019 Free Family Summer Concert	
4. Work with Council, MOU agencies to development 4 months of fun in the Rangitikei.	
5. Encourage Bulls residents to support local business.	

6. Support Bulls Township Placemaking initiatives.	
7. Participate in Enjoying Life in the Rangitikei group, and support the Buoyant District Economy theme group.	
8. Update Bulls Resident and Business packs.	
9. Continue the Connect-a-bull game partnering with Manawatu Support and Community Patrol, BCC and community groups. Neighbourhood Fun Day-Domain March 25.	
10. Bulls River User's Group-continue with the planned works over the next 12 months.	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Continue to publish and deliver the Bull-it-inn to 1300 locals and surrounding communities 11 months with the assistance of volunteers.	
2. Provide ongoing weekly engagement on Facebook, increase likes from 1850 and build up new Instagram Page.	
3. Refresh website regularly that reflects our changing landscapes and events.	
4. Ensure that Bulls-based events and activities are included on Rangitikei.com CoE, as well as Eventfinder.	
5. Continue to develop large networks throughout Bulls ensuring that all information is shared.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for this period
1. Further develop online connections/collaboration with local businesses, as well as other towns in the district.	
2. Stronger links between Bulls NZ and Rangitikei website.	
3. Continue to respond enthusiastically to requests for information regarding business investment in Bulls and the	

Rangitikei – A-Bull names, website/facebook/bull-it-inn promotions.	
4. Update to data of all businesses in Bulls. Experience Local Campaign which actively promotes local business and or the products/services they provide.	
5. Support Bulls businesses and promote their events/initiatives to strengthen local support for retailers.	
6. Encourage visitors and promote Bulls as a Destination Town	

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for this period
1. Encourage facilitation of a sit fit class for elderly in Bulls.	
2. Increase awareness of health/support services available in Bulls/region for elderly.	
3. Participate in Safe & Caring Communities Theme Group.	Blair not sure if you're doing anything with these
4. Support the Rangitikei Housing Action Group.	Blair not sure if you're doing anything with these
5. Connect-a-bull, our game of connecting neighbourhoods. Co- partnered with	

Neighbourhood Support and Community Patrol, Rural Woman, Friendship Club, Women's RSA, Councillors, Community Patrol, Bulls School, Clifton School, Fire Brigade and the BCC.	
5a. Encourage Bulls urban and rural residents to have set up contact sheets of their neighbourhoods.	
5b. Plan a community event that will enable us to map our progress.	
5c. Source funding for a new large map of the town to map increased community connections.	
Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for this period
1. Level Up-The Next Phase. Using the data collected from first Level Up as the basis of future developments.	
2. Encourage Youth to be involved in making submissions to Council regarding Youth Development.	Goal 1. Partner with Rangitikei Wide Youth and agencies contracted to deliver youth development.
3. Explore funding for youth event in 2018 using the format of the 2016 Level Up with the Trust/Council facilitating throughout the process.	
4. Facilitate a working group of Young people ensuring the youth voice is heard.	
5. Work with Level Up Bulls students to deliver increased levels of service in areas highlighted at the Youth Level Up Event as per the event report in 2016.	

Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for this period
1. Develop a greater understanding/ awareness of the needs of Samoan community, there events and celebrations.	
2. Develop greater levels of support during off season and establish help through Council/MOU agencies.	
3. Support and promote activities and projects of local clubs and organisations to ensure wellbeing needs are met/attended to within the community.	
4. Update community groups and organisations database regularly	
5. Participate in monthly Southern Rangitikei Health Networking Group.	

Elizabeth Mortland Work Plan

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Elizabeth Mortland**

Period under review: July-September/December 2018/June 2021

Group of Activities: Community Wellbeing

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A Buoyant District Economy, Enjoying Life in the Rangitikei

Activity: Economic Development and District Promotion

Council's intended Level of Service	Contract with local organizations to develop and deliver events, activities and projects to enliven the towns and district
Proposed work programme	<p>Goal 1. Organise and coordinate the annual Gumboot Day event.</p> <p>Goal 2. Develop and promote Taihape as Gumboot Capital of the World, through the annual Gumboot Day, associated gumboot throwing activities/ events, eg NZBTA, and supporting other towns to develop gumboot throwing.</p> <p>Goal 3. Work with Council, TCB and other interested parties to develop a mountain bike/cycle trail and fitness challenge, Memorial Park to Papakai Park, and the skate-park.</p> <ul style="list-style-type: none">• Promote Taihape as a destination• Support Taihape and Mangaweka town centre plan place-making initiatives• Encourage locals to shop in Taihape and travelers to stop

	<ul style="list-style-type: none"> • Liaise with MoU partnering organizations to promote events district wide • Participate in the Enjoying Life in the Rangitikei and the Safe & Caring Community theme groups and support the Buoyant District Economy theme group, and other Council Path to Wellbeing committees, as appropriate • Participate in local and national media opportunities as they arise • Support and promote local businesses and retail initiatives in both Taihape and Mangaweka • Support local community initiatives and projects • Organize and develop ad hoc events, as required, dependent on successful funding applications
Council's intended Level of Service	<p>Contract with local organizations to provide a range of information, such as:</p> <ul style="list-style-type: none"> • Up-to-date calendar of events, and • Community newsletters
Proposed work programme	<p>Goal 1. Monthly <i>Talk Up Taihape</i> community e-newsletter. (Investigate the feasibility of providing a fortnightly e-newsletter to meet the need since the local newspaper wound up. Seek additional funding for extra hours for this work.)</p> <ul style="list-style-type: none"> • Work with Information Centre to maintain the Info Pack • Encourage placement of information on CoE and Eventfinder and feed through to www.rangitikei.com • Promote events and activities of other community organizations • Provide ongoing weekly engagement on FaceBook pages – Taihape NZ; NZ Gumboot Day

Council's intended Level of Service	Contract with local organizations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Proposed work programme	<p>Goal 1. Regularly update the Taihape website, www.Taihape.co.nz – linked to www.rangitikei.com</p> <ul style="list-style-type: none"> • Further develop online connections/collaboration with local businesses as well as other towns in the district • Encourage local businesses to list on the Taihape website to develop the picture of Taihape as a dynamic town. Seek additional funding to expand the website. • Encourage local businesses to list on #AboutUs.com

Activity: Community Partnerships

Council's intended Level of Service	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District
Proposed work programme	<p>Goal 1. Address issues for seniors.</p> <ul style="list-style-type: none"> • Promote the brochure for seniors of services available, including recreational activities • Assist and support housing for seniors' initiatives • Liaise with Taihape Older & Bolder
Council's intended Level of Service	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District

Proposed work programme	<p>Goal 1. Support Council's Youth Development Strategy</p> <ul style="list-style-type: none"> • Support the Youth Zone and its projects/activities, and the Northern Youth Advisory Group • Work with schools to encourage participation in events, eg Gumboot Day art, Christmas Parade, place-making initiatives • Support the Council's annual Youth Forum by encouraging Taihape youth to become involved 																								
Council's intended Level of Service	Develop high trust contracts with agencies in each of the three main towns to undertake community development																								
Proposed work programme	<p>Goal 1. Develop and maintain collaborative relationships, as part of the process to identify/prioritise community needs, with key individuals and groups/agencies/organizations:</p> <table border="0"> <tr> <td>Healthy Families</td><td>Mokai Patea Services</td></tr> <tr> <td>Taihape Older & Bolder</td><td>Taihape Health Ltd</td></tr> <tr> <td>Ruapehu REAP</td><td>Heartlands</td></tr> <tr> <td>Work & Income</td><td>Rotary Club of Taihape</td></tr> <tr> <td>Rangitikei District Council</td><td>Horizons Regional Council</td></tr> <tr> <td>Bulls & Marton Town Coordinators</td><td>TAS/other schools</td></tr> <tr> <td>Taihape Networking Group</td><td>service providers</td></tr> <tr> <td>Sports clubs</td><td>Taihape Fire Brigade</td></tr> <tr> <td>Whanau Sports</td><td>Churches</td></tr> <tr> <td>Memorial Park Users Group</td><td>Taihape Community Board</td></tr> </table> <p>Goal 2. Develop relationships with significant groups within the community as part of the process to identify/prioritise community needs:</p> <table border="0"> <tr> <td>Social and community service providers</td><td>Seniors</td></tr> <tr> <td>Youth</td><td>Young mothers</td></tr> </table>	Healthy Families	Mokai Patea Services	Taihape Older & Bolder	Taihape Health Ltd	Ruapehu REAP	Heartlands	Work & Income	Rotary Club of Taihape	Rangitikei District Council	Horizons Regional Council	Bulls & Marton Town Coordinators	TAS/other schools	Taihape Networking Group	service providers	Sports clubs	Taihape Fire Brigade	Whanau Sports	Churches	Memorial Park Users Group	Taihape Community Board	Social and community service providers	Seniors	Youth	Young mothers
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	<p>Arts & crafts</p> <p>Sole mothers</p> <p>Young mothers</p> <p>Rural ratepayers</p> <p>Performing arts</p> <p>Sole fathers</p> <p>Unemployed</p> <p>Businesses</p> <p>Goal 3. Coordinate and develop events which raise awareness of/target specific issues or sections of the community</p> <ul style="list-style-type: none"> • Work to maintain and strengthen local clubs and organizations • Strengthen community resilience • Promote participation by Taihape residents and businesses in collaborative projects • Develop programmes/community education opportunities on 'how to live on the cheap' – in recognition of low socio-economic families in Taihape and Mangaweka • Update social and community services database for uploading to Rangitikei.com • Support the Taihape Community Emergency Response Group • Support Council's Economic Development Strategy and Iwi Development Strategy
Action	Cumulative progress for this period

Mokai Patea Services Work Plan

Themes		2018-2019
S O C I A L	To develop, promote, support or implement projects that focus on the social needs of the community and involve an aspect of community collaboration to ensure success	<p>Goals</p> <ol style="list-style-type: none"> 1. Facilitate and delivery of the Taihape Networking meetings <ol style="list-style-type: none"> a. Promote out to local and regional networks 2. Participation in relevant Council initiated theme groups as developed from the Path to Wellbeing Conference <ol style="list-style-type: none"> a. Safe and Caring theme group 3. Promotion of Taihape centric events via existing IT platforms such as face book, websites, bi monthly panui etc. 4. Promote , support or lead nationally recognised wellbeing promotion events such as <ol style="list-style-type: none"> a. Children's Day b. Youth Week c. Suicide Prevention Week d. White Ribbon 5. Identify and respond to local issues as necessary 6. Support local agencies, organisations and service initiatives within the local community 7. Promote the benefits and advantages of living within the Mokai Patea rohe

E D U C A T I O N	<p>To develop, promote, support or implement projects that focus on the educational needs of the community</p>	<p>Goals</p> <ol style="list-style-type: none"> 1. Support and encourage educational programmes that will support growth and development of participants across any age group <ol style="list-style-type: none"> a. Youth Mentoring Project b. Tamariki Mentoring Project 2. Develop, implement and facilitate an annual “Wellbeing Expo” that focuses on the existing organisations within the community and follows one of the following themes annually <ol style="list-style-type: none"> a. Health b. Education c. Social 3. Develop, implement and facilitate three annual community focussed events that encourages community building and shared experiences to support safe and caring communities <ol style="list-style-type: none"> a. Waitangi Day event b. Matariki c. Xmas in the Park
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H E A L T H	To develop, promote, support or implement projects that focus on the health needs of the community	<p>Goals</p> <ol style="list-style-type: none"> 1. Promote , support or lead nationally recognised health wellbeing promotion events such as <ol style="list-style-type: none"> a. Daffodil Day b. Pink Ribbon c. Blue September 2. Develop, facilitate and implement elderly focussed wellbeing programmes <ol style="list-style-type: none"> a. Te Roopu Oranga (Sit Fit/ Tai Chi) b. Taipaahake (Kaumatua Olympics) c. Christmas Kaumatua Luncheon 3. Develop, support and implement tamariki wellness focussed programmes <ol style="list-style-type: none"> a. Pool Party b. Taihape Area School Breakfast Club/Taihape Area School lunch Club
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Taihape Community Development Trust Work Plan

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Taihape Community Development Trust**Period under review: First three years of RDC LTTP 2018-28. **New work plan**

Group of Activities: Community Well-being

- Attracting people to Taihape to live and thrive.
- Contribution to community outcomes: A Buoyant District economy, Enjoying Life in the Rangitikei

Activity: Economic Development and District Promotion for the benefit of the Taihape Community.

1. Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Taihape Community Development Trust's proposed work programme EVENTS	Goal 1. Organise and coordinate the annual Gumboot Day event. Goal 2. White Ribbon Goal 3. Celebrate significant Taihape Birthdays Goal 4. September Daffodil promotion Goal 5. Christmas Dinner Goal 6. Christmas Parade Goal 7. Mangaweka Express Steam Train
Action	Progress
1. Coordinate and liaise with: <ul style="list-style-type: none"> • This years organisers • Army Support. • Liaise with NZBTA 	Steve and Ariana have accepted the position of Gumboot Day Coordinators 2018. Katene has obtained Army Cadet assistance for set up/take down and during the event.
2. Work with community stakeholders on their event of special interest.	
3. Calendar Taihape Birthdays to earmark big Birthdays for event celebrations.	
4. Participate in the Enjoying Life in the Rangitikei theme group and support the Buoyant District Economy theme group	
5. & 6. Maintain established contacts.	

2. Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Taihape Community Development Trust's proposed work programme PROMOTION	Goal 1. <i>Talk Up Taihape</i> community newsletter . • CoE and Eventfinder • List other organizations community activities. Goal 2. Maintain the Welcome to Taihape pack Goal 3. Media Goal 4. Expand Relationship with Waiouru/Ruapehu
Action	Progress
1. Expand monthly <i>Talk Up Taihape</i> e-newsletter to include: • b & w paper drop for elderly and those offline. • Placement of information on CoE and Eventfinder and feed through to www.rangitikei.com • Promotion of events and activities of other community organisations	Katene - meet with IT assistance to update and co-ordinate Trust online pages and presence. Jenny - Develop a fortnightly newsletter in black & white to elderly and those without online facilities.
2. Maintain the Welcome to Taihape pack	Welcome to Taihape pack now complete and ready for distribution via Groups: Taihape Health, Harcourts via Treasure Trove, Property Brokers
3. Create and Participate in local and national media opportunities as arise. • Advertise in Auckland & Wellington local businesses for sale, empty shops and houses for sale, work with businesses to create better advertising opportunities.	Jenny and Les
4. Create links develop relationships with Waiouru, Ohakune Information and Events.	Comes under "and surrounding Districts" of our Constitution.

3. Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Taihape Community Development Trust's proposed work programme	Goal 1. Taihape website, www.taihape.co.nz Goal 2. Link Rangitikei Businesses Goal 3. FaceBook pages -Taihape NZ; NZ Gumboot Day
TAIHAPE ONLINE PRESENCE	
Action	Progress
1. Regularly update the Taihape website, www.taihape.co.nz	Expansion of Talk up Taihape (as above)
2. Obtain businesses online information and link.	
3. Provide online regular engagement on Taihape NZ and NZ Gumboot Day FaceBook pages (promotion of events)	

Activity: Community Partnerships

4. Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Taihape Community Development Trust's proposed work programme	Goal 1. Brochure for Seniors Goal 2. Housing for seniors Goal 3. Safe & Caring Communities theme group, Older and Bolder. Goal 4. Further relationships within Taihape
AGED ENGAGE	
Action	Progress
1. Promote the brochure for seniors of services available, including recreational activities Black & white Newsletter initiative with local business advertising.	

4. cont...	
2. Assist and support initiatives for housing for seniors (Jenny's project Abbeyfield House)	Jenny attended meeting between interested TPE group and Christchurch Abbeyfield House representatives.
3. <ul style="list-style-type: none"> • Participate in Safe & Caring Communities theme group • Support Older & Bolder and the Friendship Group 	
4. Further relationships with: <ul style="list-style-type: none"> • Taihape Businesses • Mokai Patea 	
5. Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Taihape Community Development Trust's proposed work programme YOUTH ENGAGE	Goal 1. Youth Zone Goal 2. Schools plus Events Goal 3. Youth Forum
Action	Progress
1. Support the Youth Zone and its projects/activities	
2. Work with schools etc to encourage participation in events such as Gumboot Day and the Christmas Parade.	
3. Support the annual Youth Forum by encouraging Taihape youth to become involved.	

6. Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Taihape Community Development Trust's proposed work programme COMMUNITY DEVELOPMENT	Goal 1. Liaise with Council (RDC) Goal 2. Taihape Pool Enhancements Goal 3. Beautify Taihape Main street - Attracting people/businesses to Taihape Goal 4. Local clubs and organisations Goal 5. Strengthen community resilience Goal 6. Taihape Residents and Businesses collaboration
Action	Progress
1. Coordinate and develop networks <ul style="list-style-type: none"> - Meet with Council contact Blair Jameson (Strategy & Community Planning Manager) - Align with RDC LTTP and participate in consultation period early March 2018 Attend monthly Taihape Networking Group meetings	
2. Work with Taihape Pool Management to enhance community experience with facilities and events using targeted funds.	
3. Beautify Main Street: <ul style="list-style-type: none"> • Daffodil Promotion • Mayor's Chairs Project • Fill Shops/Shop Front's 	Seat at Rose Garden - (Ed Cherry Chair?) Other seats at strategic points. Could "open" a Mayor's Chair annually at Taihape Birthday or Christmas Parade/Gumboot Day/ Steam Train occasions. (Bill Byford Bench?)
4. Support the activities of local clubs and organisations: <ul style="list-style-type: none"> • Assist the Safe House • Promote White Ribbon • ANZAC Dawn Parade 	

6. COMMUNITY DEVELOPMENT cont....	
5. Strengthen community resilience: <ul style="list-style-type: none"> ● Keep informed re: civil defence issues and organise training sessions ● Develop a business phone tree as a security network 	Jan - area of special interest.
6. Promote participation by Taihape residents and businesses in collaborative projects: <ul style="list-style-type: none"> ● Establish a Sports Coordinator to work with local sports codes and schools, and promote after school sports activities ● Act as minutes Secretary for Clubs Taihape Inc. ● Assist with developing a mountain bike/cycle trail and fitness challenge – Memorial Park to Papakai Park 	Gill, - (Jan?) Mayor's Chairs Lisa - Sports, area of expertise. Les - area of special interest.
LONG TERM GOALS	Development of a mountain bike/cycle trail and fitness, dog walking route Re-establishment of Papakai Park Mayor's Chairs - Fixed shelter (with Gumboot insignia, town map, events notice?) Pool Roof Replacement Project

Project Marton Work Plan

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Name of MOU agency: **Project Marton**

Period under review: July 2017 – June 2018

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Brief
1. Market Day	Continue to deliver a vibrant event that attracts visitors to our town, offering opportunity for retailers/organisations/producers to showcase their services and products within a strong community setting.
2. Harvest Fair	Create a boutique market to enjoy the bountiful harvest in its myriad forms. A day to truly celebrate and showcase our rich farming history while creating a welcoming environment for all our residents and visitors.
Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Brief
1. Regular email newsletters	Weekly emails to keep people informed of the upcoming events, ensuring maximum participation.
2. Printed monthly community newsletters	Delivered to cafes, hairdressers, library, doctors, council, motorhome park. Highlighting all the upcoming events, activities and initiatives, as well as supporting local businesses.
3. Information on CoE and Eventfinder	Include upcoming events on eventfinder & CoE to create greater exposure.
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.

Action	Brief
1. Update the Marton website. www.MartonNZ.com	Supply content for Martonnz.com, consider options for a standalone website to link to R.com.
2. Support the calendar on rangitikei.com	Continue to include items to be added to CoE
3. Maintain and regularly update the Project Marton Facebook page	Support local knowledge of upcoming events and initiatives, share relevant FB pages and answer incoming queries through the Project Marton community FB page.

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Brief
1. Support opportunities for youth development	Work with agencies to develop opportunities for youth to further their life skill experiences.
2. Work with schools, to encourage participation with all events	Continue to encourage youth participation within all events.
3. Provide opportunity for "ownership" of projects within the events.	Provide opportunity and support for youth to take ownership of areas of event, while providing a solid learning experience and encouraging the development of valuable transferrable skills.
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Brief
1. Support the MTCP steering group to roll out the town centre plan activities	Support role, helping to facilitate activities within the MTCP.
2. Presentation to the MCC	Monthly report to the Marton community committee on developments within Project Marton. Consider opportunities to collaborate on adhoc initiatives for the benefit of the town.

3. Facilitate the Rangitikei Health Networking group.	Continue to facilitate Southern Rangitikei Health Network meeting, allowing opportunity for agencies to network and work together to deliver a more cohesive service for their clients.
4. After 5 and business support opportunities	In collaboration with other organisations and businesses, support the delivery of business support and After 5 networking opportunities.
5. Timebank	Seek funding for a fixed term contract to lead on this initiative.
6. Christmas giving tree	Continue to work with other agencies to ensure families are supported during the Christmas period.
7. Community Service Awards	Monthly community service award, celebrating those that make a positive contribution to our community.
8. Further promotion of Marton	Continue to promote and encourage people to choose our town to visit, enjoy and live.
9. Promotion of the district	In collaboration with town coordinators continue to promote the district through distribution of printed & digital material & showcasing the district at expos.
Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Brief
1. Facilitate the cooking classes, run with support of our "Super Grans"	The cooking classes are an opportunity to share skills including simple nutritious meals on a budget. These are always well received and remain free to all participants.
2. Support the development and activities of the "Mens Shed"	This will be an opportunity to share skills and knowledge across generations.
3. Support the development and activities of the community garden.	Active encouragement to participate in the community garden, along with frequent "get togethers" to support healthy inclusion.
4. Support the activities of all of our local service clubs and organisations. Promotion of events and activities.	Through our multiple avenues of marketing, we will continue to promote the service clubs and organisations.

Appendix 3

Towards 2019...

Advancing the key issues identified in the Council's strategic planning day, 22 November 2016

Key priority issues

- 1. Infrastructural service levels**
- 2. Economic development**
- 3. Future-looking community facilities**
- 4. Earthquake-prone buildings**
- 5. Communication/engagement and collaboration**
- 6. Rates level/affordability/value**

The six priority issues identified for the 2013-16 triennium remain relevant. However, the focus of issue 3 has shifted from 'Unused facilities/rationalisation' to 'Future –looking community facilities' – more obviously allowing for the possibility of new facilities.

Many potential projects have been identified (left-hand panel): it is intended that the relevant Council Committee will prioritise them with timelines, taking into account those topics requiring further discussion (bottom right panel) and their potential relevance for the 2018/28 Long Term Plan.

The suggested purpose statements and definitions have been refined from the presentations of ideas and the discussion of those. The projected decline and ageing of the population has been arrested during the past two years in Marton (and to a lesser extent in Bulls) but the need to stimulate job creation and create an attractive, family-friendly environment was accepted as a highly significant District-wide concern.

*Earlier versions of this statement were discussed at Council's workshops on 1 December 2016 and 15 December 2016, and by the Assets/Infrastructure Committee, Policy/Planning Committee and Finance/Performance Committee at their meetings in February 2017.

Key priority issue 1	Infrastructure service levels		
Assets/Infrastructure Committee	Ensuring services meet appropriate standards and are affordable		
Identified projects	Purpose statement	Definition	Impact of changing population
<ul style="list-style-type: none"> Secure government support for continued reticulated water and wastewater in smaller communities Understand implications of the One Road Network Classification¹ and plan/advocate accordingly, taking into account the need for a resilient network and opportunities from using local knowledge Research the merits of a development contributions policy.² Seek a collaborative solution for maintaining roads needed for forestry logging³ Reassess infrastructure needs in the District's smaller urban centres <p>Need to reassess where population is increasing and where it is declining (and what implications this has for viable infrastructure)</p> <p>The key wastewater upgrades at Marton, Bulls, Ratana and Koitiata have already been flagged in Council's Long Term Plan/Annual Plan.</p>	<p>Council is concerned that the expectations in the community of maintaining present levels of service in the provision of roading, water, wastewater and stormwater services will prove excessive because:</p> <ul style="list-style-type: none"> the government's subsidy on local roads is very likely to reduce from 2018 onwards; the government's (and thus the regional council's) requirements over wastewater disposal will inevitably increase; more stringent testing of potable water supplies will be required; there is significant renewal work required in the reticulation networks in all the District's towns; and the government's preference for CCOs to manage water and wastewater, i.e. at arms lengths from elected members. 	<p>To ensure that future infrastructure service levels are based on clear assessments of</p> <ul style="list-style-type: none"> comparative benefit (i.e. public health and wealth creation); the contribution to sustainable economic growth; benefits to significant users of the infrastructure and any additional costs or damage arising from that use; and realistic options or alternatives to the present level of service. 	<p>The existing infrastructure was designed for a larger population than now, but new subdivisions may need greater capacity to provide an acceptable level of service. For example, the planned expansion of wastewater in Ratana⁴ and Koitiata will need new infrastructure. An ageing population will require more attention to the provision of footpaths which are safe for mobility scooters.</p> <p>There may still be an issue over affordability to replace systems to meet increasingly strict consent requirements.</p> <p>FURTHER DISCUSSION</p> <p><i>What does a development contributions policy mean?</i></p> <ul style="list-style-type: none"> ○ <i>reduce additional costs falling on existing ratepayers?</i> ○ <i>disincentive for new developments?</i> ○ <i>costly to draft and consult on?</i>

¹ This is a congestion-based model which doesn't take count of the value of what is being transported. It won't start until 2018 and a transition period is likely.

² If the case is accepted, it will be a proposal for inclusion in the draft 2018/28 Long Term Plan Consultation Document. Proposed changes to the Resource Management Act will remove the opportunity to take financial contributions for new developments: clause 155, Resource Legislation Amendment Bill would repeal section 111 of the RMA.

³ The outcome of work by a national representative body is expected by 31 March 2017. Some councils have already addressed the issue, e.g. Ruapehu, as foreshadowed in its 2015/25 Long Term Plan, with its 50% loading (on the roading rate) on land being used for commercial forestry from 2016/17. This is projected to yield an additional \$167,000. Council's Roading team has arranged for a study from Moore & Associates.

⁴ A capital provision of \$1.2 million was made for the expanded, upgraded treatment plant at Ratana in 2016/17 (to be carried-forward into 2017/18); a one-off contribution is sought from Te Puni Kokiri for this, comparable to what has been done in other, similar places. The infrastructure within the new subdivision at Ratana is part of the development, for which Council funding is not required.

Key priority issue 2 ⁵		Economic development	
Finance/Performance Committee		Facilitating growth through infrastructure investment, an enabling regulatory framework and collaboration	
Identified projects	Purpose statement	Definition	Impact of changing population
<ul style="list-style-type: none"> • Unlock Maori land-locked land • Hunterville/Tutaenui rural water feasibility (and implementation) • Kensington Road development • Continue momentum with town centre upgrades – and place-making initiatives • Direct the District's promotion⁶ • Review services delivered by information centres (Bulls, Marton and Taihape) • Rangitikei as a destination – <ul style="list-style-type: none"> ○ be more self-reliant? an app? ○ tell the Rangitikei story ⁷ ○ a virtual 'SH3A' to Marton?⁸ • Investigate/promote Ohakea as a freight cargo hub (highlighted in Accelerate 25)⁹ • Regional collaboration –e.g. <ul style="list-style-type: none"> ○ facilities ○ soil analysis – targeted crops¹⁰ • Get ultra-fast broadband¹¹ • Policy incentives – new housing/residents • Work collaboratively with businesses to <ul style="list-style-type: none"> ○ increase job opportunities ○ explore international opportunities 	<p>Council wants the District derive the maximum benefit from the regional growth study (and the associated Te Pae Tawhiti). It has already committed to investing in town upgrades as catalysts for CBD regeneration in Bulls, Marton and Taihape.</p> <p>Equally, its continuing co-investment with MPI to gain a greater appreciation of the water resources available and the potential increase in productivity and diversity recognises the critical impact farming has on the District's economy and the community.</p> <p>Council's interest in tourism is recognised by its long-standing provision of staffed information centres in Bulls, Marton and Taihape.</p>	<p>To ensure that the maximum potential for economic growth in the District is realised by a consistent Council focus on</p> <ul style="list-style-type: none"> • being explicit on how the District makes best use of its natural advantages (e.g. irrigation and tourism); • being business-friendly; • being an advocate to potential businesses coming to the District while nurturing existing businesses (including schools); • looking for opportunities for job creation; • developing sports facilities to a high standard; • securing ultra-fast broadband; • looking for collaborative opportunities with Iwi. 	<p>Acknowledging the projected population change does not imply that the District's wealth will diminish, simply because the number of locally-based consumers (in some parts of the District) will be smaller. The District's natural advantages are not affected by such change and there may be potential for business activity reflecting that change, e.g. a major retirement village. In addition, technology provides a much larger marketplace – if reliable ultra-fast broadband capability is in place.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>Who is promoting the Rangitikei? What relationships are needed for success?</i></p> <p><i>Potential from charging stations for electric vehicles – or leave to market?</i></p>

⁵ This was agreed as an area where there was a lot going on – and where collaborating with regional initiatives would be very important.

⁶ Provide leadership, potentially take over running of rangitikei.com and use tourism operators as an advisory group

⁷ This would include understanding how the now successful medium-sized businesses survived and grew. ("We want ten Hautapu Pines.")

⁸ Both the concept of being a niche town – but also available alternative to the Wellington death-trap, easily within reach of Whanganui and Palmerston North.

⁹ This would be likely to change the nature of farming in the lower half of the North Island as it would reduce time to market. But Palmerston North is unlikely to be convinced. Is there a strong business case? Need to remove Air Force from the mix – it might need change of legislation for civilian use of the Base's facilities.

¹⁰ Cf. initiative taken by Tararua District Council.

¹¹ This is critical for business growth – but may entail an investment/grant from the Council to attract a provider. Impossible for Council to make an investment on the scale of South Taranaki. Time to make submissions has been extended to 3 April 2017. Council has already given feedback on mobile black-spots on Turakina Valley Road and Taihape-Napier Road. An important pre-requisite for the idea of hosting other people's information.

Key priority issue 3	Future-looking community facilities ¹²		
Assets/Infrastructure Committee	Ensuring community facilities are future-fit and appropriately managed		
<p>Identified projects</p> <ul style="list-style-type: none"> Gain clarity over funding and management of pools Future arrangement for groups in former Taihape College Facility upgrades in Bulls Domain, Marton Park and Taihape Memorial Park¹³ Reassess the need for each rural halls and dispose of those which are not used¹⁴ Determine the long-term approach for provision of community housing (and the extent to which Council might build new housing) Tackle new opportunities – e.g. <ul style="list-style-type: none"> Better access to the Rangitikei River Cycleway Bulls to Kakariki Paddleway on the Rangitikei Public access to Marton B and C Dams Skatepark in Marton Public toilet in Mangaweka Santoft Domain – restore public space Toilets in more remote recreational areas (potential¹⁵) 	<p>Purpose statement</p> <p>Council is concerned that there are too many under-used community facilities and that the pace of rationalisation must accelerate to</p> <ul style="list-style-type: none"> reflect what the community wants; provide facilities which will be useful in the coming decades; secure viable alternative management or ownership arrangements; and find alternative uses (or demolish) surplus facilities to avoid the spectre of poorly maintained and vandalised buildings. <p>Council also want to look at what amenities could be developed, in the interests of local residents as well as attracting visitors.</p>	<p>Definition</p> <p>To ensure that there is a process agreed with the community to evaluate and give effect to the realistic future of:</p> <ul style="list-style-type: none"> towns and rural halls, community housing, park facilities, pools, libraries, and public toilets. <p>It would be feasible to prioritise this work on the basis on Council's current investment in these categories. However, communities may prefer a whole-of-town approach.</p> <p>This is potentially the most contentious issue for Council to provide leadership – in part because of community unwillingness to see old facilities disappear, in part because of division within any community about the nature and design of new facilities.</p>	<p>Impact on changing population</p> <p>Population change is one factor in rethinking what will be useful community facilities. Even more important is the changing needs of the community, already evident in reduced use of halls and new uses within libraries.</p> <p>The adaptability of the community needed to be appreciated – cf. the use of the former Taihape College. In general, however, people don't like using run-down facilities.</p> <p>One tension evident in Marton is the pressure on pre-school places, but there was a consensus that it was not Council's role to help address that.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>District toilet strategy.</i></p> <p><i>Council as 'honest broker' in providing facts about housing developments, aged care etc.</i></p>

¹² This issue had previously been titled 'Unused facilities/rationalisation'. The November 2016 discussion was more focussed on new opportunities, without dismissing the need to deal with outmoded, run-down and little used facilities. A strong linkage with economic development.

¹³ This includes a decision on the location of the new amenity block and the future of the grandstand.

¹⁴ One impediment, ironically, is the generosity of the Dudding Trust to fund renewal work in these halls.

¹⁵ Freedom camping is not yet a significant issue in the Rangitikei. But there are instances, e.g. at Simpson's Bush (DoC) and Queens Park in Hunterville.

Key priority issue 4	Earthquake-prone buildings ¹⁶		
Policy/Planning Committee	Reducing the people-risk from Council-owned earthquake-prone buildings and providing a leadership/support role for other earthquake-prone buildings		
<p>Identified projects</p> <ul style="list-style-type: none"> Lead community discussions of the impact of new building legislation: <ul style="list-style-type: none"> meet with building owners to explain MBIE methodology and how Council has applied it; gain clarity over 'priority buildings'¹⁷ Use Marton heritage precinct project to gain stronger understanding (and use) of the heritage offset provisions in the recently amended District Plan Safeguard water and wastewater treatment plants 	<p>Purpose statement</p> <p>Council has committed to a strategy by which it will vacate its own earthquake-prone buildings for new, structurally safe ones.</p> <p>However, Council remains concerned that the cost of meeting the new legislative requirements could result in withdrawal of business (especially in the urban centres) and an increase in the number of abandoned and vandalised buildings. These economic implications are common for all rural New Zealand – particularly those in the high seismic risk area.</p>	<p>Definition</p> <p>To ensure that Council minimises the financial impact of the government's projected requirements over earthquake strengthening by:</p> <ul style="list-style-type: none"> ensuring building owners have ready access to information about techniques for strengthening; undertaking the initial assessments as rapidly as possible; continuing the financial support for building owners seeking to demolish and replace or to strengthen. 	<p>Impact of changing population</p> <p>A declining population (at least in the northern towns) means fewer local customers and thus represents a risk to the economic viability to retail businesses in the urban centres. However, local population is not the sole source of trading for the CBD areas: visitor spending is significant in Bulls, Marton and Taihape.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>How (and when) will Council exercise the leadership required in the new legislation?</i></p> <p><i>Should Council arrange a collective booking with engineers?</i></p> <p><i>Should Council provide financial assistance for the engineers' assessment which must be provided for buildings identified by Council as earthquake-prone?</i></p>

¹⁶ This was regarded at the November 2016 workshop as still significant, although the level of urgency had changed with the coming into effect from 1 Jul y 2017 of the provisions of the Building (Earthquake-prone buildings) Amendment Act. Rangitikei is in the high seismic risk area. Territorial authorities are responsible for identifying potentially earthquake-prone buildings; it is the building owners' responsibility to get an engineer's assessment.

¹⁷ Cf. Minister Smith stating that every CBD is to be regarded as a high priority area. This wasn't how the provision in the Bill was understood.

Key priority issue 5	Communication/engagement and collaboration ¹⁸		
Policy/Planning Committee	Ensuring communities are well-informed and engaged in decision-making, and productive partnerships are established/maintained		
<p>Identified projects</p> <ul style="list-style-type: none"> Stronger governance for shared services Iwi participation on Council committees Bilingual signage at Council facilities Promote and engage with community-led projects Identify optimal structure(s) for engaging and collaborating people of different ages, ethnicity & circumstances – e.g. <ul style="list-style-type: none"> the new and expanding Samoan community older people and youth Maori outside Te Roopu Ahi Kaa Review significance and engagement policy (February)¹⁹ Act as leader for developing response to climate change and sustainability challenges Making Council visible. <ul style="list-style-type: none"> Local Government Excellence Programme Review Council brand 	<p>Purpose statement</p> <p>Council is concerned that it has not given enough attention to letting people within the District (and others potentially interested) know what it is doing. The consequences of this isolation are:</p> <ul style="list-style-type: none"> over-reliance on statutory consultative processes; excessively technical plans, reports and other publications; misunderstanding by the community of Council's intentions, its achievements and the issues it faces; minimal governance engagement with shared services initiatives with other local councils; and loss of partnership opportunities from community groups and businesses <p>Council will be excellent when it gets sufficient feedback (because that implies Council is interested in what people think and will act on the views expressed and will let people know).</p>	<p>Definition</p> <p>To ensure that Council strengthens its profile with the people in the District, as well as neighbours and the local government sector generally by:</p> <ul style="list-style-type: none"> providing regular communication of plans and programmes; improving feedback on submissions and requests for service; looking for stronger engagement with Community Boards and Community Committees; looking for (potentially different) opportunities to engage and collaborate with older people and youth; leading or supporting initiatives for shared services with other councils; and mixing with other industry groups and participating in their projects. 	<p>Impact of changing population</p> <p>Population change – particularly an increasing proportion of older people and an increasing number of Maori and Samoan families– implies more targeted communication/ engagement and collaboration.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>How do we want to engage with our communities? (How do they want us to engage with them?) Is a reference panel a key element alongside District-wide surveys and consultation?</i></p> <p><i>How do we make Council more visible? (How to turn Council's clients into advocates through positive experiences?)</i></p> <p><i>What are the community's aspirations?</i></p>

¹⁸ This issue was the most discussed at the November 2016 workshop, with several large areas of focus identified for more in-depth discussion and analysis. The continued publication of the Rangitikei Bulletin and Rangitikei Online has been included in the draft 2017/18 budget, as has the funding of the MoU Groups (Taihape Community Development Trust, Project Marton, Bulls & Districts Community Trust and Rangitikei Tourism) preparation of the Consultation Document for the 2017/18 Annual Plan

¹⁹ For inclusion within Consultation Document for the 2017/18 Annual Plan.

Key priority issue 6	Rates level/ affordability/value		
Finance/Performance Committee	Ensuring rate levels are prudent and value to ratepayers demonstrated		
<p>Identified projects</p> <ul style="list-style-type: none"> • Rates modelling software (in time for 2018/28 Long Term Plan preparation) • Local Government Excellence Programme • Stronger use of website in publicising major contracts, responses to service requests, and LGOIMA requests to Council • Full review of revenue and financing policy (and associated fees and charges) • MW LASS collaboration– insurance and debt recovery • Monitor changes in population • Policies relating to regional growth study <ul style="list-style-type: none"> ○ impact of forestry on roading ○ manuka honey (impact on rates of neighbouring properties as well as those planted) • Impact of Horizons One Plan <ul style="list-style-type: none"> ○ feedlots on the Rangitikei River ○ restrictions on use of coastal strips) 	<p>Purpose statement</p> <p>Council is concerned that the level of rates is high by comparison with larger, urban councils – yet the range of services delivered is less.</p> <p>Although the Local Government operational effectiveness survey and the forthcoming Local Government Excellence Programme give the Council a chance to tell its story, there are underlying tensions, especially:</p> <ul style="list-style-type: none"> • affordability (given the comparatively lower income profile in the District); • urban and rural differences (given the different availability of services); • disproportionate rates on low-value properties; • the value of remissions and their cost (to other ratepayers) and • value for money (given the tendency towards district-wide or even multi-district and whole-of-government contracts, and the sense that their commitment is less than a local provider/contractor) 	<p>Definition</p> <p>To ensure that Council gives greater attention to securing affordable level of rates and a high value for money proposition by:</p> <ul style="list-style-type: none"> • undertaking a test of relevance in all new or reviewed policies and programmes; • engaging fully with benchmarking studies and surveys; • requiring (and publicising) evaluation of whole-of-government procurement and local procurement as options where the annual contract value exceeds \$50,000; • reviewing ‘public good’ rates for water, wastewater and stormwater • requiring (and publicising) information on the monitoring of performance of all contracts approved by Council; • having access to accurate data and the ability to model rates impact on all properties so that the range within the mean increase/decrease is explicit; • advocating to government for larger rates rebates for rural communities. 	<p>Impact of changing population</p> <p>The projected decline in population in parts of the District is likely to mean fewer ratepayers since there is no expectation of a compensating increase in non-residential ratepayers (cf. Ruapehu or Thames-Coromandel). That could mean the rates burden on each ratepayer would most probably increase, even if the total rates required were unchanged year on year.</p> <p>However, where growth of business means the expansion of existing premises or building new ones, there is an increase in rateable value and thus the rates associated with such properties.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>What is the tipping point for the District? (What factors are relevant? Debt? Climate change?...)</i></p> <p><i>How to define rates affordability better?</i></p>

23 February 2017

Appendix 4

Prospective Partnering Organisation:

Organisational Capability:	Co-ordinators Experience:
<p>The organisations collective capability, and factors considerations such as: 'How will the organisation assist the co-ordinator in the deliverables?', 'How will the organisation assure itself that the workload under the MoU is realistic and aligns with its other projects?', and 'What is the organisation's track record in gaining other external funding?':</p>	<p>This refers specifically to the township co-ordinators ability to successfully deliver the intended programme, and factors considerations such as: 'What has been your most successful project/event/programme?', 'What has been your least successful project/event/programme?', 'What learnings have you gained from each of these in terms of future projects, events and programmes?':</p>
Delivery Methodology:	Risk:
<p>Discussion on the approach for how the work plan may be delivered, and factors considerations such as: 'How will the organisation involve the community in the events and activities identified in the work plan?', 'How will the organisation relate to other organisations within Taihape?', 'How will the organisation collaborate with other MoU organisations in other parts of the District?':</p>	<p>'Risk' allows for the Committee to discuss and address any potential concerns around the viability of the work plans delivery and factors considerations such as: 'How resilient is the organisation in terms of its current and likely financial commitments?', 'How well is the organisation accepted within the local community?', 'What issues in the past might affect delivery of the work plans?':</p>

Attachment 4

Communications Update

This report provides the Committee with an update on media activity; current consultation processes underway; and updates on the Action Plan from the 2017-19 Communications Strategy.

February Media Activity

The table below outlines the media activity during February; printed media articles published during the month and website activity:

- Rangitikei Bulletin – This was published at the end of January, covering the key decisions from the January Council meeting and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the next edition will be distributed in February.
- Council's website and social media channels (Facebook and Twitter) are used to keep residents up to date with Council happenings.
- There were 9 media articles during the month, of these 4 were positive, 1 was negative and 4 were neutral.

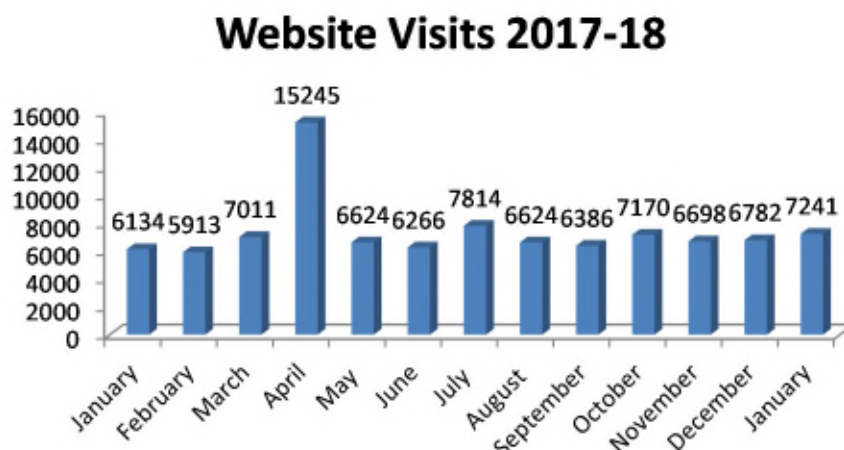
Date	Media Channel	Article Heading and Topic
01/01/2018	Manawatu Standard and Feilding/Rangitikei Herald	Skate park plans on ice in Bulls - local boys wrote to Mayor Watson about adding a skate park to the proposed community centre on Criterion St, Bulls.
10/01/2018	Manawatu standard	Council staff threatened, bullied and shouted at - A dog owner threatened animal control officer which prompted Council to introduce safety courses.
16/01/2018	Manawatu Standard And Feilding/Rangitikei Herald	Plastic bags culled by Bulls retailers - Retailers in Bulls are ditching plastic bags with reusable ones.
18/01/2018	Feilding/Rangitikei Herald	Taihapa promotion pair resign from trust – Taihapa development trust membership
18/01/2018	Feilding Rangitikei Herald	Businessman saves company by going remote - Ross Hooks relocated his business from Auckland to Marton.
25/01/2018	Feilding Rangitikei Herald	Historic Scotts Ferry barge restored – Council contributed \$2,000 to getting the barge restored
31/01/2018	Wanganui Chronicle	District fountains come on stream as hot days arrive - Council installed the first of three public water fountains in the district.

Current Consultation Underway:

- There is no current consultation underway.

Website Statistics

Activity on Council's website for January 2017 – January 2018:



In January 49% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (January)

1. Rubbish/recycling/transfer stations
2. Rates
3. Cemeteries / database
4. Cemeteries
5. Marton Swim Centre
6. Contact us

Top Six Geographical Locations

Visiting the Website (January)

1. Palmerston North area
2. * Auckland
3. * Wellington
4. Christchurch
5. Napier
6. Hamilton

* note smaller areas can be recorded as Auckland or Wellington

Communications Strategy 2017 – 2019 – Update on Action Plan

Action Description	Expected Completion	September Update
Review and update information about services Council provides	Ongoing	"Fact Sheets" for key areas and services of Council are being developed.
Continue to ensure the Council website is the primary customer/resident self-help tool	Ongoing	A review of the current Council website has taken place, enhancements will be made during February and March.
Develop a consistent professional format for Council's brochures and booklets	March 2018	This is the next stage in the brand development.
Investigate alternative ways of communicating with residents (e.g for language barriers – translations into Samoan, Maori)	June 2018	This is another stage in the brand development.
Enhance communications, explore use of animation, videos, apps	February 2018	Will be looked at for consultation of the Long Term Plan.

Action Description	Expected Completion	September Update
<p>Develop a draft Comms/Engagement Plan for the draft Long Term Plan process, consisting of two phases:</p> <p>Phase one - stakeholder focused on conversations around issues / policies / process, etc.</p> <p>Phase two - community consultation.</p>	Second half of 2017 and first half of 2018	Underway.
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	Ongoing	
<p>One-off campaigns, focussing on Council's priority areas, can include:</p> <ul style="list-style-type: none"> - Promote and educate ratepayers on what Council does, finances, rates levels, affordability and value - Infrastructure service levels - Economic development - Community facilities - Earthquake prone buildings - Response and personal preparedness during an emergency 	Mid 2018	Partly being done as part of the Consultation Document for the Long Term Plan.
Prepare / update media / communications strategy	June 2018	

Carol Downs
Executive Officer

Attachment 5

Report

Subject: Legislation and Governance Update February 2018

To: Policy Planning Committee

Copies:

From: Ellen Webb-Moore, Policy Analyst

Date: 30 January 2018

File: 3-OR-3-5

1 Zero Carbon Act in its early stages

On 18 December 2017, the Government agreed to the process to introduce a Zero Carbon Bill to Parliament in 2018 which will provide the high-level legislative framework for climate change policy. It is intended to set a target for 2050 greenhouse gas emissions and codify the role, powers and functions for an independent Climate Change Commission.

- Mid-2018: Public consultation in May-June 2018 on the proposed content of a Zero Carbon Bill, options for a 2050 greenhouse gas emissions reduction target, and options for a Climate Change Commission.
- Late 2018: The Government intention is for Cabinet consideration of policy by August 2018, with a view to introducing the Bill to Parliament by October 2018.
- Mid-2019: The Government intends to have a Zero Carbon Act in force by mid-2019.

The New Zealand Emissions Trading Scheme is (NZ ETS) implemented by the Ministry for the Environment. It is Government's principal policy in response to climate change, essentially having the role of putting a dollar figure on carbon emissions. The ETS work programme will be reflective of the direction Government is heading and in mid-2018 will provide advice to the Government on NZ ETS matters, followed by consultation with the public in late-2018 about preferred options. It is intended that the Government will make any amendments to the Climate Change Response Act 2002 by the end of 2019.

Local Government New Zealand (LGNZ) has commented on the part territorial authorities will play in this space, indicating that work in the area is set to increase. They have the following pieces of work underway through their Climate Change Project to help councils in their work and ensure the local perspective is reflected in policy development:

Adaptation

- Natural Hazards decision making legal toolkit for councils

- Report on local government infrastructure and assets at risk from impacts of sea level rise, and quantification of replacement value
- National snapshot of impacts, challenges and future risks resulting from extreme weather and flood events

Mitigation

- Stocktake, report and case studies on local government sector actions to reduce emissions
- Sector position on mitigation options for local government section, taking into account planned Government action on mitigation

LGNZ have also announced that they will be conducting a survey identifying council-owned infrastructure and assets at risk of sea-level rise, and quantifying its value, which will be sent out by Tonkin and Taylor and will require input from Council.

2 Water 2050

The 2016 Havelock North water campylobacter incident resulted in a Government Inquiry which recently had phase 2 released. Health Minister Dr David Clark has commented on the findings of this report, stating that the inquiry found that 80 percent of residents have access to clean drinking water. Concern about 'oversight and infrastructure' was raised, potentially implicating territorial authorities who oversee public drinking water. A date for a comprehensive response of the findings of this report has not yet been set.

Water 2050 is one of LGNZ's projects which is contributing to work in this area. They have identified the impact of central government changes and have stated that it is crucial to advocate for and work with the Government to develop sound and integrated policy that is evidence based. Water 2050 has a number of workstreams it will deliver on this year to assist with this work, including a stocktake of health and environmental water quality standards, research into the state and projected cost of three waters infrastructure and flood control, and the funding implications and options for putting in place infrastructure to meet both existing and new standards.

3 Local Government (Freedom of Access) Amendment Bill 2017

This Bill has been scheduled for its first reading debate. The Bill seeks to balance the rights of councils to protect their property from being interfered with and ensuring freedom of access to land that councils are responsible for administering, while insuring the rights of members of the public for use of the land in the form of public demonstrations and protests.

The proposed amendment is to s 164 of the Act which enables an enforcement officer to seize and impound property that is not on private land if the property is materially involved in the commission of an offence, the Bill seeks to amend this provision by enabling enforcement officers to also remove property in circumstances *without* that property being

materially involved in the commission of an offence. The second proposed amendment is to s 178, which will add an additional offence by inserting a new subsection – making it an offence to wilfully give particulars of their place of abode that are insufficiently precise to enable it to be identified readily. The third proposed amendment is to s 229, which provides that any constable who has reasonable suspicion that a person has committed the offence of preventing, obstructing or impeding enforcement officers or agents of a local authority in carrying out their functions or duties may arrest that person without warrant.

4 Recommendation

That the report 'Legislation and Governance Update, February 2018' be received.

Ellen Moore-Jones
Policy Analyst/Planner

Attachment 6

SIGNIFICANCE AND ENGAGEMENT POLICY

Date of adoption by Council	2018 ¹
Resolution Number	[insert here]
Date by which review must be completed	Not applicable
Relevant Legislation	Local Government Act 2002 s76AA
Statutory or Operational Policy	Statutory
Included in the LTP	Yes

Contents

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B. Whether the issue is District-wide, or only affects easily identified communities.	4
C. The desired level of participation.....	4
A. Determining Significance	4
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¹ First adopted 27 November 2014 14/RDC/249

1 Purpose and Scope

- 1.1 To enable the Council and its communities to identify the degree of significance attached to decisions around particular issues, proposals, assets and activities.
- 1.2 To provide clarity about how and when communities can expect to be engaged in decisions made by Council.
- 1.3 To inform the Council and the community, from the beginning of a decision-making process, about the extent, form and type of engagement required.

2 Legislative Context

- 2.1 Every decision made by a local authority must be made in accordance with the provisions of the Local Government Act 2002.
- 2.2 Councils are required to adopt a Significance and Engagement Policy to enable it to determine the significance of the decision to be made and, where appropriate, engage with its community².
- 2.3 The Council will not make a decision or proceed with a proposal which it considers to be significant, unless it is first satisfied that the following requirements have been met:
 - Requirements in relation to decisions³
 - Identify all reasonably practicable options for the achievement of the objective of a decision
 - Assess the advantages and disadvantages of the options.
 - Take into account the relationship of Māori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga.
 - The views of those affected⁴
 - In the course of decision making the views of persons likely to be affected or likely to have an interest in the matter must be considered.
 - Contributions to decision-making by Maori⁵
 - Processes to encourage and foster participation in decision-making by Maori⁶
 - Principles of consultation⁷

² Section 76AA

³ Section 77

⁴ Section 78

⁵ Section 81

⁶ See the Development of Maori Capacity to Contribute to Council Decision-making Policy

⁷ Section 82

- Provide reasonable access to relevant information in a manner and format that is appropriate to the preferences and needs of persons likely to be affected by, or to have an interest in, the matter
 - Encourage affected/interested persons to present their views to the local authority
 - Provide reasonable opportunity to present those views to the local authority and clear information by the local authority concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented
 - Receive the views with an open mind and provide a clear record or description of relevant decisions made by the local authority and explanatory material relating to the decisions.
- 2.4 When Council makes a decision that deviates from this policy, it will clearly identify the inconsistency, the reasons for the inconsistency and any intention to amend the policy to accommodate the decision⁸.

3 Community Engagement

- 3.1 The Council believes that public engagement is an essential part of good local government. Good consultation and engagement processes allow individuals and organisations to contribute to democratic local decision-making.

Special Consultative Procedure

- 3.2 The following decisions require consultation through the special consultative procedure:
- Establishing a council-controlled organisation.
 - Making, amending or revoking a bylaw which is of significant public interest or likely to have a significant impact on the public.
 - Before adopting a long term plan, using the consultation document.
 - Before amending a long term plan, using the consultation document.
 - Before adopting an annual plan, using the consultation document (unless there are no significant or material differences to the long-term plan projections for that year).
 - Assessing Council's water and other sanitary services.
 - Setting administrative charges under the Resource Management Act (and making a policy for discounting administrative charges)⁹
- 3.3 The special consultative procedure requires consultation for at least 1 month, the development of a 'statement of proposal' outlining the proposal, a summary of the information contained within the statement of proposal, information about how anyone interested in the proposal may present their views, and the opportunity to

⁸ Section 80 of the Local Government Act 2002

⁹ Resource Management Act 1991, sections 36 and 36AA.

present their views in a way that allows for spoken (or New Zealand sign language) interaction with the Council¹⁰.

Non-SCP Engagement

- 3.4 Council will decide on the scope and scale of engagement for decisions which do not require the use of the special consultative procedure on a case-by-case basis. The level of community engagement on a particular issue or decision will be decided by considering the following three factors:

A. The level of significance of the matter.

B. Whether the issue is District-wide, or only affects easily identified communities.

C. The desired level of participation.

- 3.5 An Engagement Plan (schedule 2) will be prepared and approved for every consultation process.

A. Determining Significance

- 3.6 Council will use the criteria identified below and the potential effects on Council's strategic assets as a guide to determining the significance of a decision. This criteria will be used in other Council decisions for significance.

Criteria

- 3.7 In considering the degree of significance of every issue requiring a decision, Council will be guided by the following criteria to help determine if specific proposals are significant:

	Degree of significance		
	Low (minor and/or short-term)	Medium (moderate/mid-term)	High (major and/or long term)
The potential effect on Council's ability to act in accordance with the statutory principles relating to local government			
The potential effect on the delivery of the statutory core services			
The level of community interest in the issue			
The financial costs/risk associated with the decision			
The non-financial costs/risk associated with			

¹⁰ Section 93 of the Local Government Act 2002. This also provides that Council may allow people to present their views using an audio link or audio-visual link.

the decision			
The number of people likely to be affected			

Strategic Assets

3.8 The following is a list of assets which are considered to be strategic assets¹¹. These assets are needed to maintain Council's capacity to achieve or promote outcomes that it determines to be important to the well-being of the community.

- Sections of the roading network where:
 - Loss of that section would create significant disruption (time for an alternative, number of vehicles affected).
 - There are no alternative routes.
- Each bridge within the District.
- Street-lighting
- Wastewater network and treatment plant in Ratana
- Wastewater network and treatment plant in Bulls
- Wastewater network and treatment plant in Marton
- Wastewater network and treatment plant in Hunterville
- Wastewater network and treatment plant in Mangaweka
- Wastewater network and treatment plant in Taihape
- Water treatment, storage, and supply networks in Ratana
- Water treatment, storage, and supply networks in Bulls
- Water treatment, storage, and supply networks in Marton
- Water treatment, storage, and supply networks in Hunterville
- Water treatment, storage, and supply networks in Mangaweka
- Water treatment, storage, and supply networks in Taihape
- Stormwater networks in Ratana
- Stormwater networks in Bulls
- Stormwater networks in Marton
- Stormwater networks in Hunterville
- Stormwater networks in Mangaweka
- Stormwater networks in Taihape
- Recreation facilities
- Community amenities
- Community housing¹²
- District libraries
- District cemeteries

B. District-wide issue

¹¹ As required by section 76AA and required by section 76AA(3) of the Local Government Act 2002

¹² Any land or building owned by the local authority and required to maintain the local authority's capacity to provide affordable housing as part of its social policy. (LGA 2002, s5)

- 3.9 Where an issue or decision has effects which are district-wide, then Council will consult with the whole District. Where an issue or decision is only likely to impact on an easily identified group (e.g. a decision that affects only a specific community) localised engagement only with this group may occur.

C. Degree of Participation

- 3.10 The degree of participation will be determined using the Public Participation Model (schedule 1). The model will be used in conjunction with the consideration of the following factors:

- The extent to which the current views of parties who will, or may be affected by, or have an interest in, the decision are known.
- The costs and benefits of any engagement process.
- Statutory timeframes.
- If there is an increased risk to health and safety from delaying the decision.
- Whether the decision aligns with previous Council decisions.
- Community preferences for engagement on specific issues.

4 Engagement principles

- 4.1 When undertaking engagement, the Council will use the following set of principles:

- Select appropriate tools and techniques for engagement, depending upon the level of engagement sought and the impact of the issue being consulted upon.
- Use simple and straightforward language when asking for feedback on proposals.
- Ensure that documents are accessible.
- Encourage councillors, community boards and community committees to engage with local communities and assist Council in consulting on public proposals.

Schedule 1 - Public Participation Model

	COUNCIL DECIDES	COUNCIL SEEKS OPINIONS	DISCUSSION AND INVOLVEMENT	PARTNERSHIP	COMMUNITY DECIDES
What does it involve	To provide the public with balanced and objective information to assist them in understanding the problems, options, or solutions	To obtain public feedback on options or proposed decisions	To work directly with the public throughout the process to ensure that concerns are understood and considered prior to decision making	To partner with the public in aspects of the decision including the development of alternatives and the identification of preferred solution(s)	To place the final decision-making in the hands of the public
Types of issues it might be used for	Annual report Procurement of goods and services Opening hours of Council facilities Upcoming legislative changes	Bylaws Statutory policies Long Term Plan consultation phase Annual Plan consultation phase	District Plan Review Long Term Plan development phase Major projects that have a significant impact on the community.	Community development projects	To elect representatives (Councillors, Community Board members, Community Committee members)
Tools Council might use	Website Newspaper adverts and inserts Public meetings Social media	All tools from 'Council decides' and potentially the following: Written submissions Oral hearings Public meetings Stakeholder meetings Letters to affected parties	Workshops Stakeholder meetings Social media	External working groups Social media Website Displays	Referendum Local body elections Election (show of hands or ballot) at public meeting
When the community might expect to be involved	Council will generally advise once a decision has been made	Council will generally advise the community once a draft decision is made. Council would generally provide the community with up to 4 weeks to participate and respond	Council will generally provide the community with greater lead-in time to allow them to be involved in the process	Council will generally involve the community at the start to scope the issue, after information has been collected, and when options are being considered	Council will generally provide the community with sufficient lead in time to be involved in the process.

Schedule 2: Engagement Plan template

Project description and background

This will describe the nature of the engagement to be undertaken, clarify the decision to be made, the circumstances that led to it, related council decisions already made, and legislation applying.

Engagement objectives

Identify what feedback or decisions we want from communities.

What decisions will be made by council that need to be informed by the community's input?

Timeframe and completion date

Describe each stage of the project, including when key decisions need to be made by Council.

Communities to be engaged with

List the communities and key stakeholders to engage with.

Engagement tools and techniques to be used

Describe the tools and techniques that will be used to engage with each of the identified communities and stakeholders. Refer to the Public Participation Model to determine the level of engagement for each.

Resources needed to complete the engagement

This includes time allocations for council staff and councillors and costs involved to undertake the selected engagement tools and techniques.

Communication planning

This outlines any potential reputation risks associated with the project and mitigations. It will outline the key messages to be communicated to the public, and where necessary will include a communications plan.

Basis of assessment and feedback to the communities involved

This will describe how the community input will be analysed and how results will be communicated to the Council and to participating communities. Also includes an indication of when this feedback will occur – prior to, or after Council decisions are made.

Project team roles and responsibilities

This identifies who will be involved in this project, excluding external providers, and who the key contact point within Council will be.

Attachment 7



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson

DATE: 1 February 2018

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – February 2018**

FILE: 1-CO-4

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.
- 1.3 This report covers the period December 2017 through January 2018.

2 Meetings

What?	When/Where?	Why?
Regional Community Development	1 December Foxton – Horowhenua DC	Collaboration and networking support for those engaged in Youth Development across the neighbouring districts.
Te Oranganui – Whanganui Healthy Families	5 December Te Oranganui - Whanganui	Collaboration and networking support for those engaged in Community Well-being across the neighbouring districts.
Taihape Community Developmet Trust	12 December Town Hall - Taihape	Discussion about future collaboration opportunities and the current Memorandum of Understanding.
Mokai Patea Services	12 December MPS Office – Taihape	Discussion about future collaboration opportunities.
Project Marton	15 December Project Marton Office - Marton	Discussion about future collaboration opportunities and the current Memorandum of Understanding.
CEDA/Business PopUp School Initiative	18 December CEDA Office – Palmerston North	To receive a presentation on a 10 day pop up business course programme that is delivered free of charge to those attending, and the viability of

What?	When/Where?	Why?
		holding these programmes within the district.
Taihape Community Developmet Trust	12 January Town Hall - Taihape	Meeting between Council, nominated ward Councillors and the Taihape Community Developmet Trust around prospective changes to the Memorandum of Understanding.
Northern Youth Advisory Group	24 January Town Hall – Taihape	Meeting with the Northern Rangitikei stakeholders in Youth Development.
Project Marton	24 January Council Chambers - Marton	Meeting between Council, Councillor Lynne Sheidan and Project Marton around prospective changes to the Memorandum of Understanding.
Southern Youth Advisory Group	25 January The Lobby - Marton	Meeting with the Southern Rangitikei stakeholders in Youth Development.
Mokai Patea Services	26 January MPS Office – Taihape	Discussion about future collaboration and partnering opportunities in the proposed Memorandum of Understanding work plan.

3 Youth

- 3.1 For the month of December the 'The Lobby' received a daily average patronage of 12 youth, with a median age of 13.
- 3.2 For the month of January the 'The Lobby' received a daily average patronage of 20 youth, with a median age of 14.
- 3.3 Health, Social and Well-being material continues to be supplied by Family Planning.
- 3.4 Educational and vocational material and on-site tablet computer are presently being supplied by UCOL
- 3.5 Mondays and Tuesdays are the two days per week that are being operated by volunteers.

4 Funding

- 4.1 An update on all funding applications is summarised in [Appendix 1](#).
- 4.2 There have been no funding applications submitted during this reporting period.
- 4.3 A funding application is proposed to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area. This would seek to provide heritage assessments of non-heritage listed significant buildings, and earthquake assessments, and options for individual buildings.

5 Recommendation

- 5.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.
- 5.2 That the Policy/Planning Committee approve that Council apply to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.

Blair Jamieson
Strategy & Community Planning Manager

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
	MPI Irrigation Assessment Fund	Pre-feasibility study for Tutaenui Community irrigation/Stockwater Scheme	\$75,000	Part of strategic water assessment programme	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Reporting completed
LTP	Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Following project completion
2016/17 Annual Plan	Community Action on Alcohol partnerships Fund	Youth development programme in the District (\$10,000 applied for)	\$10,000	Funding for activities; after school, holiday and evening events	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Reporting completed
LTP	Three Regions Trust (formerly Powerco Trust)	Capital contribution to the Bulls multi-purpose community centre (\$200,000 applied for)	\$50,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Mar-18
PPL 9 Feb 2017	Three Regions Trust (formerly Powerco Trust)	Drinking fountains in parks (\$21,598 applied for)	\$5,000	Increased access to drinking water.	Te Oranganui	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Mar-18
17/PPL/044	KiwiSport	Swim-4-All 2017/18 (\$10,000 applied for)	\$5,000	For the swim programme in the 2017/18 season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	May-18

17/PPL/044	Community Action on Alcohol Partnerships Fund	Training for youth workers and volunteers (\$5,700 applied for)	\$5,700	Youth development programme in the District	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Reporting completed
Council March 2017	Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruce's Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec 2017 - extension sought (because of delays in installation)
17/PPL/044	COGS	Swim-4-All 2017/18 (\$10,000 applied for)	\$4,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Sep-18
LTP	JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Jul-18
17/AIN/045	Pub Charity	Drinking fountains in parks	\$6,844	Increased access to drinking water.	RDC	Lead	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Reporting completed
17/AIN/046	Lion Foundation	Drinking fountains in parks	\$3,500	Increased access to drinking water.	RDC	Lead	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Reporting completed
LTP	Significant Projects Fund	Capital contribution to the Bulls multi-purpose community centre	\$2,000,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Not successful

17/PPL/077	Community initiatives fund	Rangitikei Heritage for the publication of an historical memoir	\$2,000	Publishing memoir	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Jul-18
17/PPL/078	Earle Trust	Publishing of Les Vincent's memoir	\$8,000	Publishing memoir	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Not successful
17/PPL/077	Community initiatives fund	The feasibility of re-locating a church/community hall in Whangaehu.	\$2,500	Feasibility study		Lead	Prepared application, holds funds, manages project, reports back to funder	Jul-18
17/PPL/078	Whanganui Community Foundation	Swim 4 All (applied for \$10,000)	\$4,000	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Sep-18
17/PPL/086	Youth in Civil Defence	Camp for 10 youth to learn more about civil defence	\$5,000	To implement Council's youth development proposals	RDC/ Horowhenua DC	Joint lead agency	Supported the preparation of the application, joint reporting, support for implementation	Not successful
17/PPL/086	Ministry of Youth Development Partnership Fund	Support up to 20 young girls to navigate teenage years. Mentoring/skills	\$16,600	To implement Council's youth development proposals. Provide support for at risk female youth	RDC/ St Andrews Church	Joint lead agency, fundholder	Supported the preparation of the application, joint reporting, support for implementation	Not successful
17/PPL/086	Tourism Infrastructure Fund	Ratana – footpaths, kerb and channel, bus parking, wastewater upgrade	\$425,000	Upgraded toilet facilities for Ratana	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Not successful

17/PPL/089	Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$5,000.00	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	15-May-18
LTP	Lotteries Significant Projects Fund	Capital contribution to the Bulls multi-purpose community centre	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Not successful
LTP	Tourism Infrastructure Fund	Capital contribution to the Bulls multi-purpose community centre	\$300,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Not successful – but encouraged to resubmit in 2018 if revised scope of Fund allows that.
	Upcoming							
LTP	Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	tbc	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	To be submitted February 2018
2016/17 Annual Plan	Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed	Open for EOI

	Lotteries Environment and Heritage	To undertake a feasibility study for the Marton Heritage Area.	tbc	Heritage assessments and structural assessments for buildings in the Marton CBD.	RDC	Lead agency, fundholder	Project management.	To be submitted 2018
	3/05/2017	Confirmed	\$790,700					

Attachment 8

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2017/18			Jan-18
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2016/17	Annual report adopted.	Completed.
	2018-28 Long Term Plan	Workshop held on CD and financials	Adoption of CD and associated documents for consultation.
	Performance Framework: Resident's and Stakeholders' Surveys	Nothing to report for this period.	Due in March 2018
Elections	Commence Representation Review Process	Nothing to report for this period.	Discussion item intended for Council workshop in March
Iwi/Maori Liaison	Delivering the Māori Community Development Programme for building capacity in hapu and iwi to take part in Council's strategic planning and decision-making Review key outcomes of the Māori Community Development Programme for input into the 2018-28 Long Term Plan	A Marae Developmet Funding Draft has been initiated. The focus of this framework acts as a guideline for all Marae looking to acquiring funding under the present Iwi/Maori development budgets.	Ongoing hui and discussions to be had with representatives of Te Roopu Ahi Kaa to further refine goals for programme 2018/19. The Maori Responsiveness Framework and Marare Funding Policy drafts developed will continue to be undertaken during this period.
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies	See below	
	Co-ordinate actioning recommendations following initial round of section 17A reviews	Nothing to report for this period.	(Complete except for Hunterville Rural Water, included in LTP process)
	Co-ordinate preparation of submissions to government proposals and plans.	Submission to the review of the Regional Land Transport Plan	Not known at this stage
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for; Council, all community committees and boards, TRAK.	Preparation of relevant order papers.
Policy and Bylaw Review	Compliance/end date		
Finalisation of urban/rural stormwater drainage maps to complete Water and Related Services Bylaw	tbc	No progress during this period	Sections of the Bylaw ready for review. Since the bylaw has been in effect for nearly five years, a full review is intended.
Rates Policy	tbc	No progress during this period	
Section 17A review: Campgrounds	30 June 2018	No progress during this period	Briefing to Assets/Infrastructure Committee (ahead of negotiations for management in 2018/19)
Koitiata Waste Water Reference Group	tbc	No progress during this period	Ongoing (but smaller scale) monitoring of water bores.
Complaints Policy	tbc	No progress during this period	
Urban Tree Plan	30 December 2017	Completed	Completed
Section 17A review: Libraries & Information Centres	16 August 2017	Completed	Completed
Policy to develop incentives for new home buyers	31 December 2017	Revised draft policy to Council, January 2018	Council workshop
Review of Significance and Engagement Policy	1 October 2017	Workshop discussion	To be consulted on during period of submssions for Consultation Draft for the LTP
Policy on Development Contributions	30 June 2018	Policy on managing development considered at Council	Refine development agreements within context of wider Council policy on development.
Statement on development of Maori capacity to contribute to decision-making	30 June 2018	Revised draft to Te Roopu Ahi Kaa	Subject to further revision. To go into draft LTP
Revenue and Financing Policy	30 June 2018	Being refined in accordance with budgeting activities.	To go into draft LTP.

Financial Strategy Associated review of Treasury Management Policies	30 June 2018	Financial strategy being developed with the infrastructure strategy.	To go into draft LTP.
Infrastructure Strategy Associated review of Asset Management Policies	30 June 2018	Continued development of combined infrastructure and financial strategy.	To go into draft LTP.
Scoping report on the level of service for different ONRC classifications	30 September 2017	No progress during this period	
Policy on Council's relationships with community organisations in the District	30 June 2018	No progress during this period	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	1 October 2018	No progress during this period	
Earthquake-prone buildings - priority areas	11 July 2019	Complete	Complete
Carried forward	Reference for inclusion		
Legal Compliance Project	Managing risk	No progress during this period	Finalise outstanding issues
Investigate policy developments in line with the Local Government Excellence Programme	tbc	Discussion workshop with Council.	Specific projects to be identified
Speed Limit Bylaw	Request from the public	No progress during this period	Further consideration for Taihape (and possibly Ratana)
Parking and Traffic Bylaw	Request from Finance/Performance Committee	Consideration of comments from ccs/cbs at Council	Complete
Other pieces of work	Reference for inclusion		

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2017/18			Jan-18	
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	
Give effect to the Food Act 2014	Supporting local business in the final transition year	Regulations now in effect.		
Regional collaboration over regulatory functions	Continue to engage in regional collaboration over regulatory functions	Meeting to be held on 13 February 2018		
Implementation of Buildings (Pools) Amendment Bill	Start initial year of inspections as required by the Buildings (Pools) Amendment Act 2016 i.e. within six months of the anniversary date of each pool	Standards now approved for Alternative solutions	Compiled pool register, inspections ongoing.	
Online processing of regulatory functions	Trial online lodgement of building consents as the first stage towards online processing	8 councils piloting process but RDC not one of them, waiting for feedback from pilot programme		
Resource Legislation Amendment Act	Prepare for the enactment and implementation	Currently consulting on new fee structure		
Other regulatory functions				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	14 BC processed: 100% completed on time, average days to process was 8 days. Value of building work was \$2,048,334	5 new houses valued at \$941,255, 1 new back country hut valued at \$30,000. All the rest of the work was polesheds, garages, woodfires, alterations and additions	150 BC processed this year, value of work \$8,698,863. 100% processed within 20 working days.
	Code of Compliance Certificates, Notices to Fix and infringements issued.	9 CCC issued: 100% completed on time, average days to process was 1 days . 1 NTF issued.		
Resource Consents	Report on:			
	a) number of land use consents issued and timeliness	1 Land Use Resource Consents granted, 100% completed on time, average days to process was 13		9 Land Use consents granted
	b) subdivision consents and timeliness	3 Subdivision Resource Consent granted, 100% completed on time, average days to process was 11		20 Subdivision Resource Consent granted
	c) section 223 and 224 certification and timeliness, d) abatement and infringements issued.	1 section 223 and No section 224 certificates issued this month.		11 s223 and 8 s224 certificates granted
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	46 New Dogs Registered, 14 Impounded, 5 Infringements, 7 destroyed		4792 Total Dogs Registered, 92 Impounded, 71 Infringements, 34 destroyed, 34 Unregistered
Bylaw enforcement	Enforcement action taken	4 Letters regarding litter sent for explanation. No infringements.		
Liquor Licensing	Report on number and type of licences issued .	6 Specials		Renew 19 Managers, 10 New Managers, 19 Specials, 3 Temporary Authorities, Renew 3 Clubs, Renew 3 On licences, Renew 2 Off Licence, 2 New Off Licences
Building Warrant of Fitness renewals	Report on overdue BWOF, audits, Notices to Fix and infringements issued.	5 overdue BWOF, 2 NTF issued, 2 infringements issued. 2 BWOF audits done		(Last year 1/1/17- 31/12/17 - 100 of 194 BWOF renewals were overdue) 21 NTF issued, 8 infringements issued, 80 BWOF audits done (from 1 January 2017 till now)
Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	No new inspections done but 4 re-inspections done in January. 1 NTF issued for non-complaint pool barrier		40 inspections done, 7 re-inspections done and 1 NTF issued

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2017/18			Jan-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Facilitation of Rangitikei Growth Strategy	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level Timely and effective interventions that create economic stability, opportunity and growth A wide range of gainful employment opportunities in the District	Develop collaborative economic development and District promotion services across the Horizons region	Further discussion on economic development planning between the regional collaborators and further planning around the pop-up business school.	Develop further collaborative economic development opportunities and district promotion services across the Horizons region
		Economic Development focus prepared for the LTP consultation document.	Continued collaboration on our ED strategy in the Long Term Plan to ensure integration with our partners.
	Progress solutions to water availability in area between Marton and Hunterville	Final reports from contractors; final report for MPI, public meetings in Marton and Hunterville	Determine local interest and investigate feasibility of MPI funding for the next stage.
	Review effectiveness of District promotion activities undertaken for the 2018-28 Long Term Plan.	Analysis undertaken for Councillor consideration in February	To be considered through LTP.
	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Consideration to undertake a Economic Development Strategy to replace the Rangitikei Growth Strategy given in LTP draft	To be considered through LTP.
Attractive and vibrant towns that attract business and residents	Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns) Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners	Continue fundraising for Bulls Community Centre - local component ongoing. Design work being finalised.	Continue fundraising for Bulls Community Centre: Gates Foundation, central government funding, Whanganui Community Foundation Continue developing concepts and plans for Marton - develop the compelling invitation for Boutique Town Marton
	Place-making support in Marton, Bulls, Taihape, Turakina		Bulls to repaint Chair and Blackboard from a previous placemaking. Turakina - Bus Shelter to be painted in Turakina Tartan.
	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	Dates to be set for grants in 2018	Advertise the Event sponsorship fund dates
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual, including promotion latest material and activities and events.	Business as usual, including promotion latest material and activities and events. Regular supplies of local information being delivered to Motorhome Park in Marton.
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape	Business as usual, including posting events of Rangitikei.com FaceBook , as well as that of Rangitikei Libraries & Information Centres FaceBook .	
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	A revision of Council's current website has been done.	Enhancements will be made in February / March. New information sheets for residents will be added as they are completed.

	Develop www.rangitikei.com as a dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and interactive and appropriate social media opportunities)	Accommodation directory being revised re currency and accuracy; photos being populated; businesses added. References to Rangitikei Tourism being deleted. Items being posted on FaceBook.	Make priority action plan; continue updating business directories.
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	No progress during this period	To be considered through community MOU agreements.
	Work with the Edale Home Trust Board to improve governance capability and financial sustainability, including approval for an interest-free loan of up to \$200,000 from Council, should Council deem that necessary	No progress during this period - Trust Board in negotiations with Masonic Trust	No further work envisaged
Opportunities for people with children to access the quality of life they desire for their families	Maintain Taihape and Marton Youth Zones as a central coordination point for youth activities, continue to seek contributions from external sources - Develop services for young people (12-20), such as driving safety, career development pathways, Youth Voice in local decisions Achievement Scholarships fro Taihape Area School and Rangitikei College Rangitikei Youth Awards Scheme 2017 and 2018 Rangitikei Youth Forum 2017/18	Continued develop of the Lobby in Marton (Youth Zone).Assessment of Youth Zone and development of a operational plan with prospective Taihape MOU agency. Full report elsewhere on PPL agenda	Continue to seek funding from external sources Engagement with young people Development of programme of activities Ongoing coordination of activities and services for youth
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2017/18 Investigate and open water safety strategy	Collating schools participation registration forms for Swim 4 All	Continue to seek funding from external sources. Work with Taihape Swim Centre to promote the free under five swim programme
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	Reported through another item on PPL agenda.	Healthy Families steering-group meetings to occur again in February 2018
	Rangitikei College – potential to share assets	Discussions on provision of mowing services and youth services	Decision on provision of mowing services expected. Reconsideration of opportunities at Marton Swim Centre
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	MoU's framework has been developed, and work plans reviewed.	Assessment of the work plans for Council consideration around its strategic goals and selection of agencies to deliver in Taihape, Marton and Bulls
	Organise the annual Path to Well-being Conference 2017/8	No progress during this period	Reconsideration of the value of a PTWB conference in 2018
	Planning for Ratana Centennial celebrations, 2018	No Council involvement during this period	To be determined during discussions with relevant Ministers.
	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	Nothing to report during this period	Continue to support the Heritage Group and their respective projects including publishing heritage inventories

	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Continue to produce and distribute the Theme Group newsletter	Nothing to report during this period	Newsletter
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Council to consider delegating the Community Initiatives Fund to Community Committees and Boards	Inform Community Committees and Boards of Council to consideration of delegating the Community Initiatives Fund to Community Committees and Boards
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions		Inform community of this years funding schemes through Community Committees and Boards, Libraries, Town Coordinators and Council forums.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract continues to remain in place and two staff members have recently completed ITF training.	Two staff undertook superuser training for EMIS
	Arrange regular planning and operational activities	Review of current procedures and guidance for EOC currently underway. Improvement plan conveyed to Council.	New procedures implemented and tested; implementation of improvement plan progressed.

Service Request Breakdown for December 2017 - First Response

Service Requests Department	Coppliance Overdue	Responded in time	Responded late	Grand Total
Animal Control	1	67	11	79
Animal control bylaw matter		1		1
Barking dog		5		5
Dog attack		2		2
Dog property inspection (for Good Owner status)		6	3	9
Found dog	1	8		9
General Enquiry		3		3
Lost animal		12	1	13
Microchip dog		1	1	2
Property investigation - animal control problem		2		2
Roaming dog		7	1	8
Rushing dog			3	3
Wandering stock		20	2	22
Building Control		1		1
Property inspection		1		1
Environmental Health	19	34	4	57
Abandoned vehicle		1	1	2
Dumped rubbish - outside town boundary (road corridor only)		3	1	4
Dumped rubbish - within town boundary	3	1		4
Hazardous substances		1		1
Noise	15	25	2	42
Rural trees, vegetation and weeds	1			1
Untidy/overgrown section		3		3
Grand Total	20	102	15	137

Percentage responded to in time

74%

Service Request Breakdown for December 2017 - Resolutions

Service Requests Department	Compliance Completed in time	Completed late	Overdue	Grand Total
Animal Control	73	6		79
Animal control bylaw matter	1			1
Barking dog	5			5
Dog attack	1	1		2
Dog property inspection (for Good Owner status)	8	1		9
Found dog	9			9
General Enquiry	3			3
Lost animal	12	1		13
Microchip dog		2		2
Property investigation - animal control problem	2			2
Roaming dog	8			8
Rushing dog	2	1		3
Wandering stock	22			22
Building Control			1	1
Property inspection			1	1
Environmental Health	37	2	18	57
Abandoned vehicle	1	1		2
Dumped rubbish - outside town boundary (road corridor only)	3	1		4
Dumped rubbish - within town boundary	2		2	4
Hazardous substances	1			1
Noise	27		15	42
Rural trees, vegetation and weeds			1	1
Untidy/overgrown section	3			3
Grand Total	110	8	19	137

Percentage completed to in time

80%