



Policy/Planning Committee Meeting

Order Paper

Thursday, 15 March 2018, 1.00pm

Council Chamber, Rangitikei District Council
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Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership
Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Soraya Peke-Mason, Graeme Platt, and Lynne Sheridan
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed

Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 15 March 2018 – 1:00pm



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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting from 15 February 2018 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 15 February 2018 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's Report

A report will be tabled

File ref: 3-CT-15-1

Recommendation:

That the Chair's Reports for March 2018 to the Policy/Planning Committee meeting on 15 March 2018 be received.

7 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to

Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns.

An application has been submitted to the Lottery Heritage and Environment Fund for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 has been agreed to. Outcome of the application is expected in June.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatu District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting will be provided to Council, starting March 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long term Plan. At its meeting on 1 March, Council decided to defer that consideration until its meeting on 29 March.

A new Council brand is being implemented.

8 Factoring in a broader view when considering alternative ways of providing services

When Council discussed the potential implementation of kerbside recycling and rubbish services last year, there was an awareness that it could impact on current local providers of such services – i.e. result in a loss of local jobs, with broader consequences for local spending and population. Council's focus on an improving local economy makes it the more important to ensure this perspective is taken into account.

A review of the procurement policy is soon to commence. It would be feasible to require from tenderers for services above a specified sum to indicate the number of local residents they employ, the number of local contractors they may be able to sub-contract to and the number of local businesses they could use. However, what will require closer examination is the extent to which the conditions of contract could enforce (say) a percentage of work being undertaken by local subcontractors.

Council currently has two instances where it applies non-financial attributes. These are the remission of rates as an incentive for business expansion and the policy on disposal of

surplus land and buildings. The relevant schedules are attached. It would be feasible to develop a matrix of socio-cultural factors to be taken into account in evaluating tenders.

9 Update on Communications Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 March 2018 be received.

10 Legislation and Governance Update

A report is attached.

File ref: 3-OR-3-5

Recommendation:

That the report 'Legislation and Governance Update, March 2018' be received.

11 Policy review programme 2018

The Policy Review Programme for 2018 is attached. The programme sets out the piece of work required, the rationale for completing the work and the anticipated timeframes for an initial workshop session or initial consideration by the Policy/Planning Committee. The work includes a range of both statutory reviews, and other policy work requested by Council.

File ref: 5-EX-3-2

Recommendation:

That the 'Policy Review Schedule 2018' to the Policy/Planning Committee meeting on 15 March 2018 be received.

12 Review of speed limits – Dixon way

A report is attached.

File ref: 1-DB-1-7

Recommendation:

- 1 That the report 'Amendment to Speed Limit Bylaw 2009 – Dixon Way' be received
- 2 That the Policy/Planning Committee considers that the proposed changes to the Speed Limit Bylaw 2009 – Dixon Way will not have a significant impact on the public

and therefore, consultation will occur in accordance with Section 82 of the Local Government Act 2002 and Section 22AD of the Land Transport Act 1998.

- 3 That the Policy/Planning Committee recommends to Council that the Amendment to the Speed Limit Bylaw 2009 – Dixon Way be adopted for consultation in accordance with the Engagement Plan as follows:
 - The Taihape Community Board is delegated responsibility (if they agree) for hearing oral submissions and undertaking deliberations on all submissions received, and providing a recommendation back to Council.
 - That consultation will take place for a four week period, thus meeting requirements under s 82 of the Local Government Act.
- 4 That the Taihape Community Board is requested to consider submissions, including hearing oral submissions and deliberations and provides a recommendation back to Council.

13 Section 17A review – campgrounds

A report is attached.

File ref: 6-CF-4-16

Recommendation:

- 1 That the report 'Section 17A Review – Camping Grounds' to the Policy/Planning Committee on the 15 March 2018 be received
- 2 That, having considered options for governance, funding and delivery, Council continues to take responsibility for the governance and funding of the campgrounds at Scott's Ferry, Koitiata, Dudding Lake and Mangaweka and to outsource the delivery of services to these sites.
- 3 That expressions of interest be invited from the present lessees/custodians of the campgrounds at Scotts Ferry, Koitiata and Dudding Lake and through public advertisement, with the decision being delegated to the Chief Executive.
- 4 That in all instances, irrespective of current arrangements, the new contracts for delivery of services at the campgrounds at Scotts Ferry, Koitiata, Dudding Lake and Mangaweka specify the matters noted in section 17A(5) of the Local Government Act 2002, with an emphasis on public safety.

14 Update on the Path to Well-being Initiative

A memorandum is attached.

File ref: 1-CO-4

Recommendations:

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.
- 2 That the Policy/Planning Committee endorse the application to the Four Regions Trust for \$8000 towards the publishing costs of Les Vincent's memoirs.

15 Questions put at previous meetings for Council advice or action:

There were no questions put at meeting of 15 February 2018 for Council advice or action.

16 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

Recommendations:

- 1 That the activity management templates for February 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 15 March 2018 be received.

17 Late items

18 Future items for the agenda

19 Next meeting

Thursday 12 April 2018, 1.00 pm.

20 Meeting closed

Attachment 1

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 15 February 2018 – 1:00 PM

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

Also Present: Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 5	Chair's report
	Item 7	Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22 <ul style="list-style-type: none">• Amended Memorandum of Understanding• Bulls Community Development Trust: Presentation and 2017/18 Calendar• Taihape Community Development Trust: Presentation• Elizabeth Mortland: Presentation and Letters of support

1 Welcome

The Chair welcomed everyone to the meeting, with particular welcome to the potential partnering agencies under the MoU agreement.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Peke Mason be received

Cr Belsham / Cr Ash. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

His Worship the Mayor informed the Committee that he had potential conflict of interest with regards to Item 7. His Worship and Liz Mortland, who has expressed interest in becoming a MoU partner, were related by marriage which has since dissolved, some 40 years ago.

The Committee agreed that this does not constitute a conflict of interest and would not affect the decision making process.

Cr Ash declared her Conflict of interest in relation to Item 7 as she is employed by one of the MoU partnering organisations.

4 Confirmation of order of business

The Committee agreed that Item 7 would be taken first.

7 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The Chair determined the speaking order by lot.

Ms Jan Harris and Mr Clifford Brown – Bulls and District Community Development Trust

Ms Harris and Mr Clifford highlighted the work the Bulls and District Community Development Trust performs for the Bulls community, outlined in the tabled document.

Main points from the Committee questions and discussions were:

- The trust engages with the business community to use the Bulls Brand, and are happy to negotiate marketing as part of their MoU agreement.
- Approximately 200+ volunteers throughout various events and programmes throughout the year.
- Programmes and events are shared with the community through calendars, the Bull-It-In going to 1300 homes, and Connect-a-bull.

- The work plan is decided in part by an evolution of past plans combined with new opportunities that arise. The Trust continually seeks to add value and learn from successes and failures. Engagement with other groups within the community helps to drive ideas.
- The Trust is working towards \$107k of external funding in 2017/18. Bulls businesses see value in the Trust's work which is shown through financial and in kind support.
- Information packs are almost complete which will be given in the promotional Bull-Bag.

Ms Laura Richards – Project Marton

Ms Richards highlighted the work that Project Marton performs for the Marton community under their work plan. The annual work plan includes but is not limited to: large and small scale events, community connectivity and information sharing, organisation and business support, town promotion.

Main points from the Committee questions and discussions were:

- Past business engagement has included After 5 events with a speaker and Digital Enablement workshops. The Project Marton committee is focusing on new opportunities to better engage with this sector.
- Support from the business sector includes financial and in kind.
- Volunteer numbers are in excess of 100 each year.
- The work plan is decided through a combination of rollover from previous successes and new ideas floated by the committee, staff or community.

Ms Gill Duncan and Ms Katene Peretini– Taihape Community Development Trust

Ms Peretini and Ms Duncan highlighted the previous work performed by the Trust for the Taihape community. The breadth of knowledge and experience of the newly appointed co-ordinator, Ms Eva George, was outlined.

Main points from the committee questions and discussions were:

- Ms Peretini says the Trust understands the reasons for not receiving funding from Council in the last financial year. They were successful in receiving external funding.
- Collaboration with other organisations is welcomed.
- New resident welcome pack have been well received, with product support from local businesses.
- The Trust would like to work with the Council on how to best use the money earmarked for the Taihape Swim centre roof enhancement.
- Volunteer numbers for Gumboot day alone are over 100, with numbers throughout the year in excess of 200.
- Printed newsletters are distributed fortnightly.
- A weekend long event would be eagerly considered. Noted was the current clash of national shearing and gumboot throwing events that have dictated the need to hold the Taihape AMP show and Gumboot day on separate weekends.

Ms Elizabeth Mortland – Pending Community Trust

Ms Mortland tabled her presentation and letters of support for her consideration as a partnering organisation.

Main points from the committee questions and discussions were:

- Ms Mortland decided against setting up a trust before the tender process was complete.
- There is a financial risk to both Council and Ms Mortland without a trust being formed. The considerations of salaries, which would not be adequately covered through the contract with Council, would need to be addressed through external funding. A legal body such as a trust would need to be formed in order to be granted funding.
- The process for establishing the trust could take 2-3 months.

Ms Tracey Hiroa – Mokai Patea

Ms Hiroa highlighted the history and current work that is performed by Mokai Patea Services, along with the work delivery method consisting of the team working towards deliverables in comparison to one co-ordinator. Ms Hiroa noted that Mokai Patea Services was asked to submit an interest as a partnering MoU organisation and expressed that they would not be interested in covering all of the deliverable asked by Council; however they could be interested in collaboration with another organisation. The deliverable that Mokai Patea Services would further negotiate with Council would be in line with their current work programme that includes youth, elderly and health services.

Ms Hiroa gave clarity that Mokai Patea Services is not a Maori only service, highlighting that some of their programmes have predominately pakeha clients. The kaupapa of Mokai Patea Services is to service the community.

Main points from the Committee questions and discussions were:

- The Health Networking meetings have a history of being facilitated by various community organisations. Most of the external health agencies that have Taihape as a satellite town to service attend.
- Mokai Patea already delivers successful youth and mentoring programmes. The focus is on deliverables in comparison to trips to fun parks.

Cr Platt left at 2:59 – 3:03

Resolved minute number

18/PPL/001

File Ref

3-CT-15-2

That the memorandum 'Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.

Cr Sheridan / Cr Gordon. Carried

The meeting adjourned at 3:03 and reconvened at 3:17

Resolved minute number **18/PPL/002** **File Ref** **3-CT-15-2**

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
<p>Item 1</p> <p>Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22</p>	<p>To enable the local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) – <i>sections 7(2)(i).</i></p>	<p>Section 48(1)(a)(i)</p>

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Cr Gordon / Cr Aslett. Carried

The meeting moved into public excluded at 3:17 pm

18/PPL/003

Resolved minute number **18/PPL/004** **File Ref**

That the Policy/Planning Committee move back into Open meeting

Cr Gordon / Cr Sheridan. Carried

The meeting moved out of public excluded at 4:15

5 Chair's Report

The Chair took his report as read.

Resolved minute number	18/PPL/005	File Ref	3-CT-15-1
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That the Chair's Reports for November 2017 and February 2018 to the Policy/Planning Committee meeting on 15 February 2018 be received.

Gordon / Aslett. Carried

6 Confirmation of Minutes

Resolved minute number	18/PPL/006	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Mr Hodder spoke to the update.

It was noted that:

- One of campaigns will be dealt with by the middle of the year, with more initiatives to come.
- The Consultation Document will go out in multiple forms including 20 public meetings, and newspapers. Committees will receive backup information related to their area at the time.

Undertaking	Subject
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The Chief Executive to draft a strong message to the Government about the severe impacts the implementation of the Building (Earthquake-prone Building) Amendment Act 2016 will have on the viability of many of Rangitikei's retail/commercial businesses and the overall economic sustainability of our towns, and that the Government give priority to supporting building owners to increase the earthquake resilience of their buildings.

Resolved minute number **18/PPL/007** **File Ref** **3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 February 2018 be received.

Cr Sheridan / Cr Aslett. Carried

9 Legislation and Governance Update

Ms Webb-Moore took the report as read. More information on the Zero Carbon Bill will be available once it is introduced into Parliament. mid-year.

Resolved minute number **18/PPL/008** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update, February 2018' be received.

Cr Sheridan / Cr Ash. Carried

10 Significance and engagement policy

Ms Gray addressed the Committee, highlighting that the draft policy reflects the outcome of the November 2017 workshop. Discussion was had regarding the Marton water reservoirs were a strategic asset but that rivers and tributaries (not being Council-owned or controlled) are not.

Resolved minute number **18/PPL/009** **File Ref** **3-PY-1-22**

That the revised Significance and Engagement Policy [without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long term Plan.

Cr Belsham / Cr Gordon. Carried

11 Draft rental policy for community housing (to determine criteria for break-even rentals and market rentals)

This item was deferred until the Committee's April meeting.

12 Update on the Path to Well-being Initiative

Mr Jamieson spoke to his report.

It was noted that the potential youth site at Scullys in Bulls did not have adequate facilities. A youth area in the proposed new Bulls Community Centre is being included in the final design.

Marton Youth Lobby is staffed by volunteers three out of the five day is it open. There are currently three police vetted volunteers with a further two waiting of the vetting process. Records show that Lobby attendance is approximately two-thirds Maori with the remaining mostly European and small numbers of Samoan.

Resolved minute number **18/PPL/010** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number **18/PPL/011** **File Ref** **1-CO-4**

That the Policy/Planning Committee approve that Council apply to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.

Cr Aslett / Cr Sheridan. Carried

13 Questions put at previous meetings for Council advice or action:

There were no questions put at meeting of 9 November 2017 for Council advice or action.

14 Activity management

Resolved minute number **18/PPL/012** **File Ref**

That the activity management templates for January 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Aslett. Carried

15 Late items

None

16 Future items for the agenda

None

17 Next meeting

Thursday 15 March 2018, 1.00 pm.

18 Meeting closed

4.47 pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Considerations in remission of rates as an incentive for business expansion

ATTRIBUTE	EXPLANATION	SIGNIFICANCE
Employment opportunities	Regard will be given to the number of new jobs created by the expansion, their characteristics (seasonal/skill etc.) and the likelihood that they will be filled by people who live locally	High (25%)
Previous impact of the business on the local economy	Regard will be given for the significance of the business in the local (or district) economy, and how the business has complemented, supported or developed other enterprises	High (25%)
Previous impact of the business on the local community	Regard will be had for how the business has engaged with the community, e.g. by way of sponsorship, involvement with volunteer groups etc.	Medium (15%)
Stability of investment	Regard will be had for likelihood of the expansion being sustained over the longer term	Medium (15%)
Technological leadership	Regard will be had for the extent to which the business applies/develops technology to improve the quality of its product, extend market reach etc.	Low/Medium (10%)
Ownership structure	Regard will be had for the extent to which the business is owned and managed locally	Low/Medium (10%)

Table 1. Non-financial considerations.

ATTRIBUTE	EXPLANATION	SIGNIFICANCE
Use of the site	Preference will be given to tenders that have a proposed use that will be complementary to existing activities, and/or will provide a valuable community service and/or will provide local employment opportunities and/or cultural facility.	High (25%)
Ownership structure	Preference will be given to tenders that are from local businesses, residents, groups, or lwi within the Rangitikei	Medium (15%)
Sustainability of investment	Preference will be given to tenders that are more likely to use the asset over the long term.	Medium (15%)
Financial viability	Preference will be given to tenders which provide evidence of being able to access the financial resources required to achieve the intended use and projected benefit.	Medium (15%)
Track records	Preference will be given to tenders which provide evidence of delivering services/facilities to a specified level.	Low/Medium (10%)
Stability of investment	Preference will be given to tenders that have a stable investment and/or business structure supporting them.	Low/Medium (10%)
Historical connection with the asset	Preference will be given to tenders that show they have a historical/ cultural connection with the asset and/or a commitment to demonstrate an element of the site's history.	Low/Medium (10%)

Attachment 3

Communications Update

This report provides the Committee with an update on media activity; current consultation processes underway; and updates on the Action Plan from the 2017-19 Communications Strategy.

March Media Activity

The table below outlines the media activity during March; printed media articles published during the month and website activity:

- Rangitikei Bulletin – This was published at the beginning of March, covering the key decisions from the February Council meeting and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the next edition will be distributed in March.
- Council's website and social media channels (Facebook and Twitter) are used to keep residents up to date with Council happenings.
- There were 15 media articles during the month, of these 8 were positive, 7 were neutral and none were negative.

Date	Media Channel	Article Heading and Topic
01/02/2018	Feilding/Rangitikei Herald	Drone Targeting – a survey for the Rangitikei District Council will be carried out using drones.
01/02/2018	District Monitor	Strings loosened on Taihape board – the Taihape Community Board will have more discretion for decisions on the use of its budget and local projects.
07/02/2018	Whanganui Chronicle	More testing of contamination - Testing near Ohakea for water contamination by firefighting chemicals is to be extended.
08/02/2018	District Monitor	Agencies agree next steps in Manawatu contamination issue - Leaders from local councils and central government agencies met in Feilding to agree the next steps in the response to the discovery of PFAS contamination around the Ohakea air force base.
08/02/2018	District Monitor	An open letter to Marton Community - A letter from John De Burgh, Marton Country Music Festival Organiser, thanking the Marton Community, Mayor, Deputy Mayor, the Rangitikei District council and its staff, who made the organisation of the event as easy as possible.
08/02/2018	Feilding/Rangitikei Herald	Soldier to be honoured at war museum - a Rangitikei soldier who died in a French battleground will be commemorated 100 years on from the famous battle he fought in. The Rangitikei District Council has agreed to some level of financial support for the project, which is scheduled to be finished by November.
15/02/2018	District Monitor	From the Mayor's Desk - Mayor Andy Watson's monthly article.

Date	Media Channel	Article Heading and Topic
15/02/2018	District Monitor	Bulls Toy Library - Thanks to a generous donation from the Council the Bulls Toy Library were able to buy new toys and replace the old worn toys.
15/02/2018	Feilding/Rangitikei Herald	Busy Year ahead for region - Mayor Andy Watson's monthly article.
15/02/2018	District Monitor	New Anglican Priest installed - Mayor Andy Watson gave a welcome greeting for the new priest, Rev Tim Duxfield.
15/02/2018	District Monitor	Bulls Museum - Thanking sponsors for the funding to restore the Scott's Ferry Barge. RDC was thanked for being a major sponsor and their ongoing support and interest.
15/02/2018	District Monitor	Diabetes Whanganui Winners - Thanked Whanganui businesses for their sponsorship in providing the prizes for the latest Diabetes Whanganui raffle plus RDC, which has also supported the Marton Group.
22/02/2018	Feilding/Rangitikei Herald	Rural road safety boost in Rangitikei - Roads in Rangitikei will receive a share of \$22.5 million to improve road safety.
22/02/2018	District Monitor	Dudding Trust helps out - Mayor Andy Watson received a certificate of thanks from the Rangitikei Red Cross for a \$4000 donation from the JBS Dudding Trust.
28/02/2018	Whanganui Chronicle	Six in a row for Ratana kapa haka - Te Kahui Maunga Aotea Kapa Haka regionals were held at Ratana Paa. A funding contribution was provided by the Council.

Current Consultation Underway:

- Consultation for the Long Term Plan; Waste Management and Minimisation Plan; Schedule of Fees and Charges; and Rates Remission Policy on Māori freehold land will take place from 4 April to 4 May.

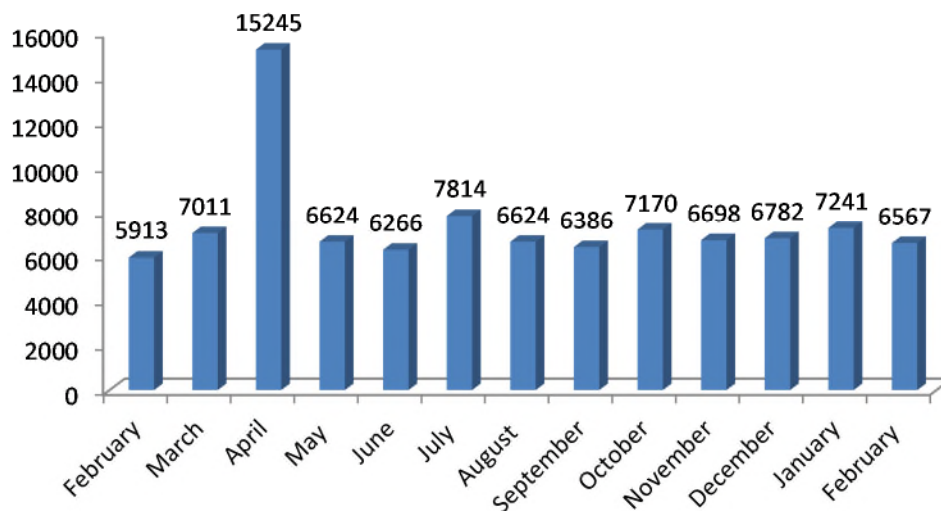
Requests under Local Government Official Information and Meetings Act (LGOIMA)

- From the beginning of the year to the end of February Council has received 27 requests under LGOIMA. Of these 25 were responded to on time (within the 20 working days requirement), one was withdrawn and two time extensions for response were sought and granted.

Website Statistics

Activity on Council's website for February 2017 – February 2018:

Website Visits 2017-18



In February 64% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (February)

1. Rates
2. Rubbish/recycling/transfer stations
3. Cemeteries / database
4. Cemeteries
5. Contact us
6. Vacancies

Top Six Geographical Locations

Visiting the Website (February)

1. Palmerston North area
2. * Auckland
3. * Wellington
4. Christchurch
5. Napier
6. Whanganui

* note smaller areas can be recorded as Auckland or Wellington

Communications Strategy 2017 – 2019 – Update on Action Plan

Action Description	Expected Completion	September Update
Review and update information about services Council provides	Ongoing	"Fact Sheets" for key areas and services of Council are being developed.
Continue to ensure the Council website is the primary customer/resident self-help tool	Ongoing	A revised and updated website is currently being worked on. Improvements include adding a 'read speaker' facility so sight-impaired people can have pages read to them. Council's new logo will be added and some general visual improvements made.

Action Description	Expected Completion	September Update
Develop a consistent professional format for Council's brochures and booklets	March 2018	This is the next stage in the brand development.
Investigate alternative ways of communicating with residents (e.g for language barriers – translations into Samoan, Maori)	June 2018	This is another stage in the brand development.
Enhance communications, explore use of animation, videos, apps	March/April 2018	Will be looked at for consultation of the Long Term Plan.
Develop a draft Comms/Engagement Plan for the draft Long Term Plan process, consisting of two phases: Phase one - stakeholder focused on conversations around issues / policies / process, etc. Phase two - community consultation.	Second half of 2017 and first half of 2018	Underway.
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	Ongoing	
One-off campaigns, focussing on Council's priority areas, can include: <ul style="list-style-type: none"> - Promote and educate ratepayers on what Council does, finances, rates levels, affordability and value - Infrastructure service levels - Economic development - Community facilities - Earthquake prone buildings - Response and personal preparedness during an emergency 	Mid 2018	Partly being done as part of the Consultation Document for the Long Term Plan.
Prepare / update media / communications strategy	June 2018	

A part-time role for a Communications / Website Officer has been advertised, closing on 15 March. This role has developed following the resignation of Anna Dellow, who looked after Council's website. This role will now have responsibility for updating the website and some Communications responsibilities.

Carol Downs

Team Leader - Communications

Attachment 4

Report

Subject: Legislation and Governance Update March 2018

To: Policy Planning Committee

From: Ellen Webb-Moore, Policy Analyst

Date: 7 March 2018

File: 3-OR-3-5

1 Sale and Supply of Alcohol Bill

- 1.1 The Sale and Supply of Alcohol (Renewal of Licences) Amendment Bill is currently before the Select Committee. This bill provides that where a local alcohol policy is in place under the provisions of the Sale and Supply of Alcohol Act 2012 any renewal of a licence under the Act must not be inconsistent with the provisions of that local alcohol policy. It should be noted that Rangitikei District Council does not currently have a local alcohol policy and are therefore operating under the default provisions of the Sale and Supply of Alcohol Act 2012.

2 Local Government Act 2002 Amendment Bill (No 2)

- 2.1 This Bill implements a set of reforms to enable improved service delivery and infrastructure provision arrangements at the local government level. The aim of this Bill is to amend the Act to provide for a broader range of functions to be transferred between local authorities, joint governance arrangements for areas of common or shared interest, and greater use of joint council-controlled organisations (CCOs). The Bill has not yet progressed past the second reading, which was in July 2017.

3 Drinking Water Changes

- 3.1 The 2016 Havelock North water campylobacter incident resulted in a Government Inquiry which recently had phase 2 released in January. Concern about 'oversight and infrastructure' was raised, potentially implicating territorial authorities who oversee public drinking water. The new Government has not yet provided a response to this enquiry.
- 3.2 The Health (Fluoridation of Drinking Water) Amendment Bill, which amends Part 2A of the Health Act 1956 by inserting a power DHBs to make decisions and give directions about the fluoridation of local government water supplies in their areas. The bill has not made any progress and is still yet to have its second reading.

4 Health and Safety at Work Volunteer Associations Amendment Bill

- 4.1 This Bill amends the Health and Safety at Work Act 2015 to allow volunteer associations that employ a person or persons for not greater than 100 hours a week be excluded from the definition of a person conducting a business or undertaking (PCBU). The Bill was introduced late February and is yet to have its first reading. If this Bill is passed it could mean reduced health and safety responsibilities for small scale volunteer based groups such as the Tutaenui Stream Restoration Society.

5 Zero Carbon Act Update

- 5.1 The Parliamentary Commissioner for Environment, Simon Upton, has recently released a report that provides detailed advice for Parliament on the Government's plans to implement a UK-style Zero Carbon Act and an independent Climate Change Commission for New Zealand.
- 5.2 The report is in large part focused on climate change mitigation, and sets out a number of recommendations, including:
- Any emissions reduction target/s set out in legislation must be certain;
 - That it may be appropriate to introduce emissions reduction targets in a staged manner;
 - Separate targets for different major gases may be appropriate and would provide clarity about the need to make progress on all gases;
 - The Zero Carbon Act should specify the expertise required on the Climate Commission and a process that ensures some level of cross-party consensus in the appointment of the Commissioners;
 - The Climate Commission should have an advisory role, and the Government should have responsibility for developing budgets and implementing the policies needed to achieve the budget; and
 - That the Act should lay out explicit timeframes within which the Government must detail the policies it intends to implement in response to newly enacted carbon budgets.
- 5.3 Local Government New Zealand (LGNZ) has provided comments on the recommendations, indicating that they view the findings as sensible and pragmatic and that they would assist with achieving cross-party consensus, which would be essential if the Zero Carbon Act and Climate Commission frameworks are to be sustainable and durable.
- 5.4 In respect of adaptation, the report recommends that the Zero Carbon Act should include a process for carrying out regular national-level risk assessments and national adaptation strategy planning. LGNZ has expressed its support for this recommendation in a media release and will now seek to work closely with the Government to form a view on what the appropriate agency to carry out this adaptation work is. LGNZ anticipates that the Climate Change Adaptation Working

Group will make similar recommendations on the need for national risk assessments and adaptation planning in its report due to be released next month.

- 5.5 LGNZ will be carefully analysing the PCE's report in the coming weeks as it develops its contribution to the Government's consultation on its Zero Carbon Act and Climate Commission proposals.

Recommendation

That the report 'Legislation and Governance Update, March 2018 be received.

Ellen Webb-Moore
Policy Analyst/Planner

Attachment 5

Policy Work Schedule 2018					
Priority	Piece of work	Review due	Rationale	Workshop	Date to PPL
2	Marae Development Policy	2018	Re-thinking of capacity funding - request from TRAK	TRAK - March 2018	TBC
2	Iwi Responsiveness Framework	2018	Improving relationships (from discussions about Maori Wards)	TRAK - March 2018	TBC
1	Speed Limit Bylaw - Dixon Way	ASAP	17/TCB/076 and 18/RDC/034	N/A	Mar-18
1	Annual Resident Survey	30-Apr	To inform Annual Report	N/A	N/A
1	Annual Stakeholder Survey	30-Apr	To inform Annual Report	N/A	N/A
1	Section 17A Review - Campgrounds	ASAP	Statutory	N/A	14-Mar-18
1	Representation Review	1/05/2018 (public notice)	Statutory	Council - 22 March 2018	N/A
1	Development/incentives policy	ASAP	Request from Finance/Performance Committee	Council - 22 March 2018	TBC
1	Economic Development Strategy	2018	To provide clarity for the increased resources being placed into economic development.	Council - 22 March 2020	TBC
3	Policy preparing, delivering and reporting on capital projects	2018	Outcome of Local Government Excellence Programme	N/A	12-Apr-18
2	Community Housing Policy	ASAP	Request from Finance/Performance Committee	N/A	12-Apr-18
2	Enforcement Strategy	ASAP	Outcome of Local Government Excellence Programme	N/A	April or May 2018
2	Communications Strategy	Jun-18	Outcome of Local Government Excellence Programme	N/A	June and July PPL
1	Animal Control Bylaw	07-Oct	Statutory	N/A	June and July PPL
1	Liquor Control Bylaw	18-Dec	Statutory	N/A	Jul-18
2	Water Related Services Bylaw	N/A	Statutory	N/A	Jul-18
3	Stakeholder relationship strategy	01-Dec-18	Group KPIs	TBC	Aug-18
1	Efficiency and effectiveness of the District Plan	July - December 2018	Statutory	TBC	Apr or May 2018
2	Les Vincent - Memoirs	Jul-18	Request from the Mayor	N/A	N/A
1	Annual Report/SSP	30-Sep-18	Statutory	N/A	N/A
1	Tutohinga: Memorandum of Understanding	End 2018	Reviewed alongside the Representation Review	N/A	October 2018 (TRAK)
2	Council owned waterways policy	N/A	Risk mitigation for waterways	N/A	Oct-18
2	Heritage Strategy - joint placenaming (2016)	2016	Action from Heritage Strategy	N/A	End 2018
2	Heritage Strategy - Maori narratives (2016/17)	2017	Action from Heritage Strategy	N/A	N/A
1	Heritage Strategy - Catalogue (2016)	ASAP	Action from Heritage Strategy	N/A	N/A
3	Heritage Strategy - European narratives (2017/18)	2018	Action from Heritage Strategy	N/A	N/A
1	Annual Plan	2019	Statutory	N/A	TBC
3	Heritage Strategy Review	01-Dec-18	Review date set out in the Strategy	N/A	February 2019 (PPL and TRAK)
In association with the Long Term Plan					
1	LTP consultation	31 June 2018	Statutory	N/A	N/A
1	Rates remission - Maori Freehold	31 June 2018	Statutory	N/A	N/A
1	Fees and Charges	31 June 2018	Statutory	N/A	N/A
1	Revenue and Financing Policy	31 June 2018	Statutory	N/A	N/A

Attachment 6



Report

Subject: **Amendment to Speed Limit Bylaw 2009 – Dixon Way**

To: Policy/Planning Committee

From: Ellen Webb-Moore, Policy Analyst

Date: 6 March 2018

File Ref: 1-DB-1-7

1 Introduction

- 1.1 This report recommends that the Policy/Planning Committee recommend that Council adopts for consultation the amendment to the Speed Limit Bylaw 2009, to reduce the speed limit along Dixon Way, south of Taihape from 100km/h to 50km/h.
- 1.2 Due to the location of Dixon Way, and the intrinsic involvement of the Taihape Community, it has been recommended that the Taihape Community Board be given the opportunity to conduct the deliberations on this proposal.
- 1.3 The following documentation is provided for council to adopt an engagement plan (Appendix 1), a draft Speed Limit Bylaw (Appendix 2) and a Submission Form (Appendix 3). The most recent report provided by GHD is also attached (Appendix 4), which was provided following changes to the setting of speed limits rules.
- 1.4 It is recommended that consultation takes place from 17 April to 18 May.

2 Background

- 2.1 In January 2017 GHD was engaged by Council to review the permanent speed limit on Dixon Way south of Taihape. This followed representation by the local community that a change was warranted so that the speed limit better reflected the actual operating speeds on the road.
- 2.2 GHD undertook an initial speed limit development rating survey following the request. This survey was in accordance with the requirements of the 'Land Transport Rule: Setting of Speed Limits 2003'. It followed that GHD recommended to Council that the permanent speed limit be reduced from 100km/h to 50km/h, this however was not pursued at the time because all of the necessary requirements under the old 'Land Transport Rule: Setting of Speed Limits 2003' had not been made out.

- 2.3 The 2003 provision has since been replaced and revoked by the 'Land Transport Rule: Setting of Speed Limits 2017'. The change in provisions enables Councils to set speed limits appropriate for the road function, design, safety and use. The changes make it more straightforward for local authorities to set speed limits - under the new rules, the change is exercisable.

3 Proposed Changes

- 3.1 To lower the speed limit along Dixon Way from 100km/h to 50km/h and the short sections of Otaihape Valley Road and Mangaone Valley Roads, which link Dixon Way with SH1.
- 3.2 The proposed 50 km/h speed limit would run for the full length from SH1 at the northern end to SH1 at the southern end of these roads, this meeting the 500 metres required by the Land Transport Rule: Setting of Speed Limits (2017) for a 50km/h speed limit (See Figure 1).
- 3.3 New speed limit signs are proposed for the following locations:
- **Otaihape Valley Road** –50/100k/m signs on Otaihape Valley Road, located 20 metres south of the centreline junction of Otaihape Road and SH1. Gated 50km/h speed limit ends on Otaihape Valley Road, located 40 metres beyond its centreline intersection with Dixon Way. Do not use the 100km/h roundels at this location, instead use 'Speed Derestriction' signs.
 - **Mangaone Valley Road** – 50/100km/h speed limit signs on Mangaone Valley Road located 20 metres west of the centreline junction of Mangaone Valley Road and SH1. New 50km/h speed limit signs and Speed Restriction signs 20 metres south of Dixon Way intersection.
 - **Repeater signs** 50km/h at the top of the hills at the start of the straighter section on Dixon Way to reinforce the new 50km/h speed limit on Dixon Way.

4 Proposed Consultation (as required under s22AD of the Land Transport Act)

- 4.1 The special consultative procedure must be used when amending bylaws if the proposed change is likely to have a significant impact on the public. It is not considered that this change is likely to have a significant impact on the public, given the isolated nature of the changes. Therefore consultation requirements will only be required to meet section 82 of the Local Government Act.
- 4.2 The amended Bylaw, proposed Engagement Plan and submission form are attached. It is proposed that consultation includes property owners and occupiers directly affected by the proposed change, stakeholders and road users.

5 Recommendations

- 5.1 That the report 'Amendment to Speed Limit Bylaw 2009 – Dixon Way' be received
- 5.2 That the Policy/Planning Committee considers that the proposed changes to the Speed Limit Bylaw 2009 – Dixon Way will not have a significant impact on the public and therefore, consultation will occur in accordance with Section 82 of the Local Government Act 2002 and Section 22AD of the Land Transport Act 1998.
- 5.3 That the Policy/Planning Committee recommends to Council that the Amendment to the Speed Limit Bylaw 2009 – Dixon Way be adopted for consultation in accordance with the Engagement Plan as follows:
- The Taihape Community Board is delegated responsibility (if they agree) for hearing oral submissions and undertaking deliberations on all submissions received, and providing a recommendation back to Council.
 - That consultation will take place for a four week period, thus meeting requirements under s 82 of the Local Government Act.
- 5.4 That the Taihape Community Board is requested to consider submissions, including hearing oral submissions and deliberations and provides a recommendation back to Council.

Ellen Webb-Moore
Policy Analyst/Planner

Appendix 1

Engagement Plan

Proposed Speed Limit Bylaw Amendment 2018, Dixon Way, Taihape

Project description and background

Dixon Way is a mixed used street south of Taihape consisting of 18 residential properties, a cemetery, a backpackers lodge, a lookout and ten rural or rural residential dwellings on the short sections of road. Concerns have been raised by the community about the appropriateness of a 100km/h speed limit along the street.

A survey undertaken by GHD on Dixon Way has identified that the reduction in the speed limit from 100km/h to 50km/h is warranted. The topography, winding alignment at each end and site lines mean that the actual operating speeds are 50km/h or less along this stretch of road..

A special consultative procedure is not required for the consultation process because the proposed change is not likely to have a significant impact on the public.

Engagement objectives

The purpose of the engagement is to inform the community and road users about the proposed change to the speed limit along Dixon Way and to seek feedback on their views of the change.

Timeframe and completion date

The period of community engagement will be one month for written submissions, followed by oral submissions, analysis and reporting back to Council for final adoption.

Key project stages	Completion date
Draft consultation documents and engagement plan prepared	7 March 2018
Documents approved for community engagement, as well as decision for this to go to TCB	15 March 2018
Agreement by TCB to be involved in the process	12 April 2018
Council decision on consultation process	29 March 2018
Letters notifying the community and key stakeholders of Councils intent to amend the bylaw	17 April 2018
Written submissions open	17 April 2018
Written submission close	18 May 2018

Oral submissions to be heard by TCB	13 June 2018 (or 8 Aug, if deliberations are done separately)
Deliberations by TCB + recommendation to Council	13 June 2019
Council to make final decision	28 June 2018

Communities to be engaged with

- Residents and occupiers of adjoining properties.
- Statutory agencies (as required by legislation)
- Regular road users
- Taihape community

Engagement tools and techniques to be used

Engagement Spectrum position desired: Consult

Community group or stakeholder	How this group will be engaged
Property owners and occupiers	Letter and submission form posted to each property owner (based on rates information) and occupiers (where known).
Statutory agency consultation	Letter sent to each agency.

Resources needed to complete the engagement

Resources beyond staff time required for this engagement are:

- Printing costs
- Public notice

Communication planning

Key messages

- Residents have had concerns and Council has responded by undertaking a survey.
- The survey identifies that a reduction in the speed limit from 100km/h to 50km/h is warranted

Reputation risks

- That the community does not understand why Council has taken this step to reduce the speed limit or why it has not reduced the speed limit further.

- Lack of clear communication about the proposed changes could result in the community feeling that they have not been listened to.

Basis of assessment and feedback to the communities involved

Council officers will prepare a letter outlining the community's views, Council's response and any proposed changes to the Speed Limit Bylaw. This letter will be sent to each person who made a submission.

The feedback to the community will occur after Council has adopted changes to the Bylaw.

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Ellen Webb-Moore	Project leader
Ellen Webb-Moore	Community point of contact
TBC	Website

Appendix 2



Speed Limit Bylaw 2009

Including the 2013, 2014, ~~and 2016~~ [and 2018](#) Amendments

Rangitikei District Council

1 Introduction

Pursuant to Section 22AB of the Land Transport Act 1998, the Rangitikei District Council makes this bylaw to set speed limits as specified in the schedules.

This Bylaw applies only to roads under the jurisdiction of the Rangitikei District Council.

2 Title

The title of this bylaw is the Rangitikei District Council Speed Limit Bylaw 2009.

3 Date the speed limits come into force

The speed limits described in the schedules come into force on 2/11/2009 excluding;

- the amendments to Wellington Road, Marton, in Schedule 7, which comes into force on 10/1/2014 and the amendments to Goldings Line in Schedule 7 and Wanganui Road in Schedule 8 which come into force on 4/7/2014; and
- the amendment to Nga Tawa Road, Marton, in Schedule 8, which comes into force on 5/12/2014, and
- the amendment to Parewanui Road, Bulls, in Schedule 8, which comes into force on 15/07/2016.
- [The amendment to Kauangaroa Road, in Schedule 8, which comes into force on 09/04/2017.](#)
- [The amendment to Dixon Way, in Schedule 5, which comes into force on xx](#)

4 Definitions

Road

(a) includes:

- i. a street
- ii. a motorway; and

- iii. a beach; and
- iv. a place to which the public have access, whether as of right or not ; and
- v. all bridges, culverts, ferries, and fords forming part of a road or street or motorway, or a place referred to in (iv); and
- vi. all sites at which vehicles may be weighed for the purposes of the Land Transport Act 1998 or any other enactments; and

(b) includes a section of a road

Rural Area means a road or a geographical area that is not an urban traffic area, to which the rural speed limit generally applies.

Rural Speed Limit means a speed limit of 100km/h.

Speed limit means

- (a) the maximum speed at which a vehicle may legally be operated on a particular road, but does not mean the maximum permitted operating speed for classes or types of vehicles in any Act, regulations or rule;
- (b) for a minimum speed limit, the minimum speed at which a vehicle may legally be operated in a specified lane of the road
- (c) an urban, rural, permanent, holiday, temporary, variable or minimum speed limit.

Urban traffic area means an area designated under this rule that consists of one or more specified roads or a specified geographical area, to which the urban speed limit generally applies.

Urban traffic limit means a speed limit of 50km/h.

5 Speed limits

The roads or areas described in the schedules specified in paragraph 6 or as shown on a map referenced in the schedules are declared to have the speed limits specified in the schedules and maps, which are part of the bylaw.

6 Schedules

Schedule 1: Roads that have a speed limit of 10 km/h (Schedule 1 is not in use in this bylaw).

Schedule 2: Roads that have a speed limit of 20 km/h.

Schedule 3: Roads that have a speed limit of 30 km/h (Schedule 3 is not in use in this bylaw).

Schedule 4: Roads that have a speed limit of 40 km/h (Schedule 4 is not in use in this bylaw).

Schedule 5: Roads that have a speed limit of 50 km/h.

Schedule 6: Roads that have a speed limit of 60 km/h (Schedule 6 is not in use in this bylaw).

Schedule 7: Roads that have a speed limit of 70 km/h.

Schedule 8: Roads that have a speed limit of 80 km/h.

Schedule 9: Roads that have a speed limit of 90 km/h (Schedule 9 is not in use in this bylaw).

Schedule 10: Roads that have a speed limit of 100 km/h.

Schedule 11: Roads that have a holiday speed limit (Schedule 11 is not in use in this bylaw).

Schedule 12: Roads that have a variable speed limit (Schedule 12 is not in use in this bylaw).

Schedule 13: Roads that have a minimum speed limit (Schedule 13 is not used in this bylaw).

7 Date bylaw made

This Bylaw was made by the Rangitikei District Council at a meeting of Council on 27 August 2009 (resolved minute number 09/RDC/300).

The Amendment to the Crofton intersection was adopted by the Rangitikei District Council at a meeting of Council on 26 November 2013 (resolved minute number 13/RDC/318).

The Amendments for Goldings Line and Wanganui Road were adopted by the Rangitikei District Council on 1 May 2014 (resolved minute number 14/RDC/096 and 14/RDC/097).

The Amendments for Nga Tawa Road were adopted by Rangitikei District Council on 20 October 2014 (resolved minute number 14/RDC/231).

The Amendments for Parewanui Road were adopted by Rangitikei District Council on 26 May 2016 (resolved minute number 16/RDC/135).

The Amendment for Kauangaroa Road was adopted by Rangitikei District Council on 15/01/2016(resolved minute number 16/RDC/389).

Schedule 2 Traffic Areas 20 km/h

The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 20 km/h.

Map	Description	Legal Instrument
Camping Grounds RDC 09-01	Dudding's Lake Camping Ground Covering all roads from the entrance off State Highway 3 right around the lake.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Mangaweka Camping Ground Covering the road from the entrance off Ruahine St, Mangaweka right through the camping ground.	Rangitikei District Council Speed Limit Bylaw 2009
Camping Grounds RDC 09-01	Bulls Domain Covering all roads and car parks from the entrance off Domain Road, Bulls throughout the Domain.	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 5 Urban Traffic Areas 50 km/h

The Rangitikei District Council declares Urban Traffic Areas as defined below in this Register. All roads within the nine separately defined areas have a speed limit of 50 km/h unless otherwise designated. Roads that are not 50 km/h within the Urban Traffic Areas are listed separately in this register and shown on the speed limit maps. The roads covered by the nine Urban Traffic Areas exclude State Highways where the Road Controlling Authority is the New Zealand Transport Agency and those roads or areas that are marked on the said map and identified in the legend as having a different speed limit, as referenced in the appropriate schedule of this bylaw.

Map	Description	Legal Instrument
Taihape RDC 09-02	Taihape All the roads within the area marked on the map entitled <u>Taihape RDC 09-02</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Mangaweka RDC 09-03	Mangaweka All the roads within the area marked on the map entitled <u>Mangaweka RDC 09-03</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Hunternville RDC 09-04	Hunternville All the roads within the area marked on the map entitled <u>Hunternville RDC 09-04</u> and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Bulls RDC 09-06	Bulls All the roads within the area marked on the map entitled " <u>Bulls RDC 09-06</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Marton All the roads within the area marked on the map entitled <u>Marton RDC 09-05</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h.	Rangitikei District Council Speed Limit Bylaw 2009
Scott's Ferry and Koitiata RDC 09-07	Scott's Ferry All the roads within the area marked on the map entitled " <u>Scott's Ferry and Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09-08	Rātana All the roads within the area marked on the map entitled " <u>Rātana and Whangaehu RDC 09-08</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009

Map	Description	Legal Instrument
Scott's Ferry and Koitiata RDC 09-07	Koitiata All the roads within the area marked on the map entitled "Scott's Ferry and <u>Koitiata RDC 09-07</u> " and identified in the legend as an urban traffic area having a speed limit of 50 km/h,	Rangitikei District Council Speed Limit Bylaw 2009
Rātana and Whangaehu RDC 09 - 08	Whangaehu village All the roads within the area marked on the map entitled " <u>Rātana and Whangaehu RDC 09-08</u> "	Rangitikei District Council Speed Limit Bylaw 2009

Schedule 7: 70 km/h

The roads or areas described in this schedule or as shown on a map referenced in this schedule are declared to have a speed limit of 70 km/h.

Map	Description	Legal Instrument
Turakina RDC 09-09	Turakina All roads marked on the map entitled Turakina RDC 09-09.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 09-05	Pukepapa Road, Marton along Pukepapa Road starting south of Henderson Line 400 m to 121 Pukepapa Road.	Rangitikei District Council Speed Limit Bylaw 2009
Crofton RDC 13-01	Wellington Road, Marton along Wellington Road beginning 200 metres south of Neal Dow Road/Lawson Street to a point adjacent to #567 Wellington Road, and down Hawkestone Road 240 metres to the Bridge, and down Neal Dow Road 600 metres onto Makirikiri Road, and down Lawson Street to a point 50 metres east of Goldings Line onto Makirikiri Road, and down Golding Line to 100m south of Alexandra Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014

Schedule 8 Traffic Areas 80 km/h

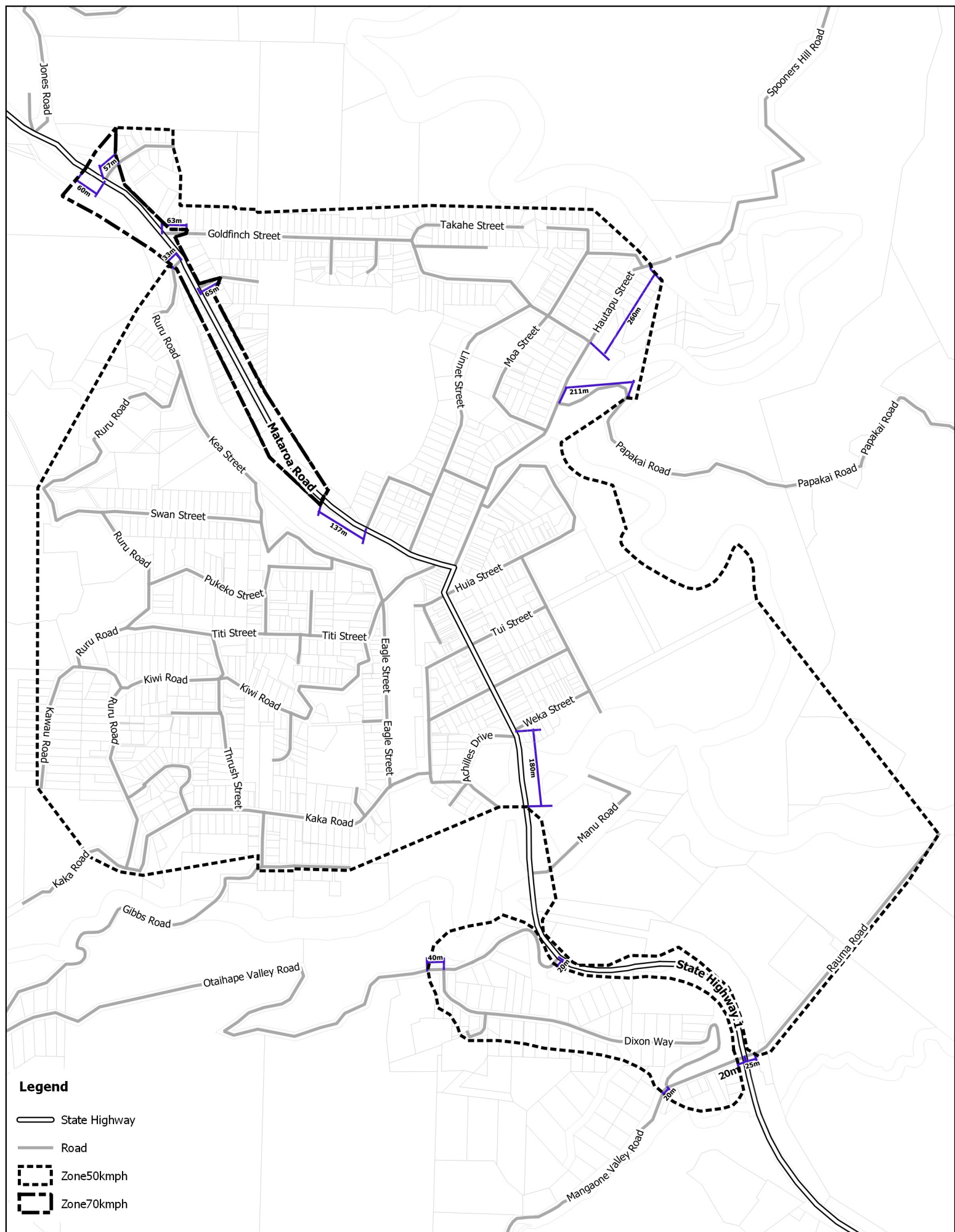
The roads or areas described in this schedule and shown on a map referenced in this schedule are declared to have a speed limit of 80 km/h.

Map	Description	Legal Instrument
Marton RDC 13-01	Calico Line, Marton – 1.4 km down Calico Line from a point east of Nga Tawa School to the current 50 km/h sign near Marton.	Rangitikei District Council Speed Limit Bylaw 2009
Marton RDC 13-02	Wanganui Road, Marton – down Wanganui Road west from the current 50km/h sign to 180m west of Johnston Road and down Johnston Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Marton RDC 14-01	Nga Tawa Road, Marton – down Nga Tawa Road south from Calico Line to 180m north of Marumaru Street.	Rangitikei District Council Speed Limit Bylaw Amendment 2014
Bulls RDC 16-01	Parewanui Road, Bulls – down Parewanui Road west from the current 50km/h sign to 50 metres north east of Ferry Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016
Kauangaroa	Kauangaroa – along Kauangaroa Road from the western edge of the Whangaehu River Bridge to 800 metres east of the Whangaehu River Bridge, 50 metres along Kumuiti Road and along Pah Road.	Rangitikei District Council Speed Limit Bylaw Amendment 2016

Schedule 10: Rural traffic areas 100 km/h

The roads or areas described in this schedule are declared to have a speed limit of 100 km/h.

Speed Limit	Description	Legal Instrument
100 km/h	All Rangitikei District Council roads outside an urban traffic area listed in Schedule 5 have a speed limit of 100 km/h, except for roads or areas that are: (a) described as having a different speed limit in the appropriate schedule of this bylaw; or (b) shown on a map as having a different speed limit, as referenced in the appropriate schedule of this bylaw.	Rangitikei District Council Speed Limit Bylaw 2009



Appendix 3



Appendix 4



Rangitikei District Council

Dixon Way Speed Limit Change Supplementary Report

February 2018

DRAFT

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Appendices

Appendix A Location of proposed speed limit signs

1. Introduction

1.1 Background

In January 2017 GHD was engaged by the Rangitikei District Council (the Council) to review the permanent speed limit on Dixon Way south of Taihape. This request followed representations by the local community requesting the Council to lower the speed limit from the existing open road limit of 100 km/h, to 50 km/h.

In February 2017 GHD issued its report to Council with the recommendation that the permanent speed limit be reduced to 50 km/h.

Council has considered the recommendations of that report and in February 2018, engaged GHD to prepare the documentation and undertake the consultation process required in order for Council to amend the Rangitikei District Speed Limit Bylaw to lower the speed limit on Dixon Way to 50 km/h.

1.2 Purpose of this report

This report is supplementary to the February 2017 report.

Since the earlier report was issued, the old "Land Transport Rule: Setting of Speed Limits (2003)" has been superseded by the new 2017 version of the Rule which came into effect on the 21st August 2017.

This supplementary report updates the recommendations of the previous report in light of the new speed limit setting rule's requirements.

1.3 Disclaimer

GHD prepared this report for the Council and may only be used and relied on by the Council for the purpose agreed between GHD and the Council as "Principal".

The opinions, conclusions and any recommendations in this report are based on conditions encountered and information reviewed at the date of preparation of the report. GHD has no responsibility or obligation to update this report to account for events or changes occurring subsequent to the date that the report was prepared.

The services undertaken by GHD in connection with preparing this report were limited to those specifically detailed in the report and are subject to the scope limitations set out in the report.

GHD disclaims liability arising from any of the assumptions being incorrect.

1.4 Assumptions

GHD undertook the initial speed limit development rating survey in 2017. This survey was in accordance with the requirements of the “Land Transport Rule: Setting of Speed Limits (2003)”.

This review takes into account the 2017 Speed Limit Setting Rule and the “Speed Management Guide” which was published in November 2016. This enables Councils to set speed limits appropriate for the road function, design, safety and use.

The permanent speed limit on SH1N is 100 km/h. This is unlikely to change at any time in the future unless, there are national changes to the open road speed limit in New Zealand. If the open road speed limit on SH1N south of Taihape was to be changed, it is highly unlikely that it would increase. If anything, it would more likely be decreased, to match the operating speed environment.

1.5 Location

Dixon Way is a rural road connecting Otaihape Valley Road at its northern end and Mangaone Valley Road at its southern end. They in turn connect with SH1N south of the Taihape urban area. The Taihape cemetery entrance is located on Dixon Way along with at least 18 residential dwellings, a back packer's lodge, a lookout and another ten or more dwellings on the short sections of road connecting Dixon Way to the State highway south of Taihape.



Figure 1: Location Plan

2. Description of Roads

2.1 Otaihape Valley Road

Otaihape Valley Road between SH1N and Dixon Way has a 4.4 metre wide sealed carriageway with grass shoulders. The estimated annual average daily traffic (AADT) volume on this section of Otaihape Valley Road is 130 vehicles per day with 10% being heavy commercial vehicles. It would appear the HCV percentage is high. The number of vehicles using this road is higher at times when a funeral cortege passes through on its way to the cemetery on Dixon Way.

Once past Dixon Way, the seal ends and the rest of the road is gravel. The AADT drops to an estimated 20 vehicles per day on the gravel section.

Currently Otaihape Valley Road traffic has priority over Dixon Way traffic because Dixon Way is under "GIVE WAY" control at the intersection. Council should consider changing the priority control at this intersection in favour of Dixon Way as it has the primary traffic flow.

2.2 Dixon Way

Dixon Way has a 4.4 metre wide sealed carriageway with grass shoulders. The estimated annual average daily traffic volume on Dixon Way is 110 vehicles per day with 10% being heavy commercial vehicles. As mentioned above, traffic volumes do increase at times, such as when a funeral occurs.

2.3 Mangaone Valley Road

Mangaone Valley Road has a 3.9 metre wide sealed carriageway with grass shoulders. The estimated annual average daily traffic volume on Mangaone Valley Road between SH1N and Dixon Way is 80 vehicles per day with 10% being heavy commercial vehicles.

Funeral processions only use Mangaone Valley Road to access the cemetery if the cortege arrives from the south.

About 10 metres past the Dixon Way intersection, Mangaone Valley Road becomes a gravel road. There is a farm gate across the road approximately 50 metres along it. This discourages access to the rest of the road. The estimated AADT on this section of road is less than 10 vehicles per day.

There are no traffic controls at the intersection of Mangaone Valley Road and Dixon Way. They are not required due to the very low traffic volumes.

3. Findings

3.1 Effect of the 2017 changes to the Speed Limit Setting Rule

The new speed limit setting rule takes away the emphasis on the development rating survey to determine the speed limit that applies to a specific section of road. It gives power to Road Controlling Authorities (RCAs) to set speed limits that:

- In the RCA's view are, safe and appropriate ✓
- Are consistent with speed management throughout New Zealand ✓
- Are of a reasonable and safe length ✓
- Have speed limit change points located at, or close to a point of significant change in the road environment ✓
- Have taken into account submissions received during consultation ✗
- Have regard to any other factor the RCA considers relevant to achieving travel speeds that are safe and appropriate to the road ✓
- Aim to achieve a mean operating speed less than 10% above the speed limit ✓

3.2 Speeds on Dixon Way and its environs

Dixon Way has an open road speed limit. The topography, winding alignment at each end, poor sight lines and narrow nature of the roads preclude anyone driving at higher speeds along Dixon Way. Actual operating speeds are around 50 km/h or less along much of this route.

Introducing a 50 km/h permanent speed limit in this area will likely make very little difference to actual operating speeds. However, it will give greater comfort to local residents in knowing the actual speed limit is not the 100 km/h open road limit that applies at present.

3.3 Threshold Treatments

Both ends of Dixon Way are quite constrained as far as traffic speeds are concerned. This is due to the fact the road alignment makes it difficult to travel at speeds greater than 50 km/h.

There is a "STOP" control at the intersection of Otaihape Valley Road and SH1N and a "GIVE WAY" control at the Mangaone Valley Road intersection with SH1N. The Dixon Way/Otaihape Valley Road intersection is also "GIVE WAY" controlled but there are no controls at the Dixon Way / Mangaone Valley Road intersection. However, this last intersection is in a very low speed environment so controls are not required.

No other special threshold treatment will be required to slow traffic. Approach speeds to these new speed limit change signs are already very low due to the existing controls and constrictions at the intersections along the route.

These roads carry less than 500 vehicles per day and only legally require the speed limit roundel sign on the left side of the road facing on-coming traffic. However, where there is a change in speed limit, to comply with the Traffic Control Devices Rule, this will require a separate signpost on each side of the road. As two signposts are required in each case, Council may as well put the roundels back to back on each post to gate the signs.

After amending the Rangitikei Speed Limit Bylaw, all that Council will need to do is:

- Install gated RS2 (50/100 km/h) speed limit signs on both Otaihape Valley Road and Mangaone Valley Road within 20 metres of their intersections with SH1.
- Install an RS3 Speed De-restriction sign on Otaihape Valley Road on the short straight just before the driveway for 45 Otaihape Road. This position is 40 metres west of its intersection with Dixon Way.
- Install an RS2 (50 km/h) speed limit roundel on Otaihape Valley Road opposite the RS3 sign mentioned above
- Install an RS3 Speed De-restriction sign on Mangaone Valley Road approximately 20 metres south of its intersection with Dixon Way at the gateway.
- Install an RS2 (50 km/h) speed limit roundel on Mangaone Valley Road opposite the RS3 sign mentioned above

3.4 Repeater signs

Although not necessary, it would be a good idea to erect RS2 (50 km/h) repeater signs at the top of the hills at the start of the straighter section Dixon Way to reinforce the new 50 km/h speed limit on Dixon Way.

3.5 Lookout Road

By default, the speed limit on Lookout Road will become 50 km/h. This is because it is solely reliant on Dixon Road for access and has no other road connection. Lookout Road is relatively short and narrow so the proposed 50 km/h speed limit is appropriate. There is no need to install any speed limit signs on Lookout Road.

4. Recommendations

4.1 Reduce the speed limit to 50 km/h

GHD supports the Council's decision to lower the speed limit to 50 km/h along Dixon Way and the short sections of Otaihape Valley Road and Mangaone Valley Roads, which link Dixon Way with SH1N.

The proposed 50 km/h speed limit would run for the full length from SH1N at the northern end to SH1N at the southern end of these roads. This easily meets the minimum distance requirement of 500 metres required by the Land Transport Rule: Setting of Speed Limits (2017) for a 50 km/h speed limit.

4.2 Speed limit signs on Otaihape Valley Road

Gate the RS2 (50/100 km/h) speed limit signs on Otaihape Valley Road. Locate these signs 20 metres south of the centreline junction of Otaihape Valley Road and SH1N.

Gate the proposed RS2 (50 km/h) speed limit ends on Otaihape Valley Road. Locate them 40 metres beyond its centreline intersection with Dixon Way. Do not use the RS2 (100 km/h) roundels at this location. Instead, use RS3 "Speed De-restriction" signs here.

4.3 Speed limit signs on Mangaone Valley Road

Gate the RS2 (50/100 km/h) speed limit signs on Mangaone Valley Road. Locate these signs 20 metres west of the centreline junction of Mangaone Valley Road and SH1N

Install new RS2 (50 km/h) and RS3 speed limit signs 20 metres south of the Dixon Way intersection. Do not use RS2 (100 km/h) roundels in this location. Only use RS3 Speed Derestriction signs here.

4.4 Repeater signs

Erect RS2 (50 km/h) repeater signs at the top of the hills at the start of the straighter section on Dixon Way to reinforce the new 50 km/h speed limit on Dixon Way. They should be on the left of an approaching driver as they reach the top of the hill at each end of the level, straighter section of Dixon Way. These repeater signs only need to be on one side of the road. You may mount the RS2 signs back to back on the same posts. They do not need gating because this is not a speed limit change point. To be effective, they should be on the left of an approaching driver as they reach the top of the hill and start to travel along the level, straighter section of Dixon Way.

5. Draft Resolutions for Council consideration

The following draft resolutions are for Council consideration. The first is to go to the consultation phase, while the second is to consider the consultation feedback and amend the Council's speed limit bylaw.

Meeting dates and resolution numbers will need confirmation by the Council's Planning and Regulatory staff before submitting them to Council for its consideration.

5.1 Draft resolution to consult of the proposal

DRAFT

Insert Rangitikei District Council LOGO here

Rangitikei District Council

Local Government Act 2002

Land Transport Rule: Setting of Speed Limits (2018)

Rangitikei District Council Bylaws - Traffic Safety Section 6.4 – Speed Restrictions

Pursuant to Section 151 (2) of the Local Government Act 2002, and the Land Transport Rule: Setting of Speed Limits (2018) the Rangitikei District Council hereby gives notice of its call for public submissions on its proposal to amend Rangitikei District Council Bylaws Traffic Safety Section XXX – Speed Restrictions.

The Proposed Bylaw Amendment is as follows:

1. **Title and Commencement** – The proposed bylaw may be cited as the Rangitikei District Council Speed Limits Amendment Bylaw 2018/01 and will come into force on July 1st 2018.
2. **Amendments** – The proposed Rangitikei District Council Speed Limits Bylaw 2015/01 will be amended by:

Adding to the Rangitikei District Speed Limit Restriction Schedule:

- Reference Number 2018/01
 - Speed Limit 50 km/h
 - Description:
 - Dixon Way over its full length from its intersection with Otaihape Road to its intersection with Mangaone Valley Road, plus
 - Otaihape Road from 20 metres south of its centreline junction with SH1N to 40 metres west of its centreline junction with Dixons Way, plus
 - Mangaone Valley Road from 20 metres west of its centreline junction with SH1N to 20 metres west of its centreline junction with Dixon Way, plus
 - Lookout Road from its centreline junction with Dixon Way to its end.
 - Date Speed Limit comes into force: 1st July 2018
 - Previous legal instrument: None
-

3. **Submissions close** on 30 March 2018

They should be lodged in writing with GHD Ltd, PO Box 447, Palmerston North 4440, Attention: Roger McLeay by mail or by e-mail to the following address: roger.mcleay@ghd.com

4. **Authority to consult** – This call for submissions was made by the Chief Executive under the delegated authority of the Rangitikei District Council.

Signed on behalf of the Rangitikei District Council by:

Ross McNeil

Chief Executive, Rangitikei District Council.

01-03- 2018

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5.2 Draft resolution for proposed speed limit change

DRAFT

Insert Rangitikei District Council LOGO here

Rangitikei District Council

Local Government Act 2002

Land Transport Rule: Setting of Speed Limits (2003)

Rangitikei District Council Bylaws - Traffic Safety Section 6.4 – Speed Restrictions

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- Reference Number 2018/01
- Speed Limit 50 km/h
- Description:
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 - Otaihape Road from 20 metres south of its centreline junction with SH1N to 40 metres west of its centreline junction with Dixons Way, plus
 - Mangaone Valley Road from 20 metres west of its centreline junction with SH1N to 20 metres west of its centreline junction with Dixon Way, plus
 - Lookout Road from its centreline junction with Dixon Way to its end.
- Date Speed Limit comes into force: 1st July 2018
- Previous legal instrument: None

-
5. **Authority to Make Bylaw** – This bylaw was made by the Chief Executive under the delegated authority of the Rangitikei District Council.

Signed on behalf of the Rangitikei District Council by:

Ross McNiel

Chief Executive, Rangitikei District Council.

DD-MM 2018

5.3 Draft Consultation brochure for affected neighbours

The following is a draft of the brochure to be delivered to residents living next to the roads affected by the proposed speed limit change.

DRAFT

To whom it may concern,

At its meeting on 01/03/2018, the Rangitikei District Council (the Council) passed a resolution to engage GHD Limited to undertake consultation on its behalf relating to a proposal to introduce a 50 km/h speed limit on Dixon Way, part of Otaihape Valley Road and Mangaone Valley Road south of Taihape. This action is a requirement of the Land Transport Rule: Setting of Speed Limits (2017).

Background

Local residents and members of the Taihape community have requested the Council to lower the speed limit on these roads because of concerns about the speed of traffic travelling along Dixon Way.

GHD Ltd investigated the situation to see what could be done to alleviate the local community concerns. Its 2017 report recommended a new 50 km/h speed limit be introduced to replace the current 100 km/h limit that applies to Dixon Way and the roads linking it to SH1 south of Taihape.

The Proposal

Council proposes amending its Speed Limit Bylaw so the following sections of road are declared to have a 50 km/h speed limit:

- Dixon Way over its full length from its intersection with Otaihape Valley Road to its intersection with Mangaone Valley Road, plus
- Otaihape Valley Road from 20 metres south of its centreline junction with SH1N to 40 metres west of its centreline junction with Dixon Way, plus
- Mangaone Valley Road from 20 metres west of its centreline junction with SH1N to 20 metres west of its centreline junction with Dixon Way, plus
- Lookout Road from its centreline junction with Dixon Way to its end.

An aerial photograph has been marked up overleaf to show where the proposed speed limit change points will be located, if the proposal proceeds.

Next Steps

If you have an opinion, either in support or opposition to this proposal, you are invited to make a written submission on it outlining your reasons for this view and any other suggestions as to what you would like the Council to consider in relation to the proposed speed limit change.

Your submission may be sent directly to GHD at the following addresses.

By E-Mail to: roger.mcleay@ghd.com

Or by Mail to:

GHD Limited
PO Box 447,
Palmerston North 4440

Attention: Roger McLeay



Proposed Speed Limit Change points

Please Note: Submissions need to be received by 30 March 2018

5.4 Draft letter to affected parties

The following is a draft of the letter to be sent out to affected parties such as the NZ Transport Agency, the NZ Police, the Automobile Association, the Road Transport Association, safety partners, the Funeral Directors Association and other parties who need to be consulted about the proposed speed limit change.

DRAFT

To:

Dear

At its meeting on 01/03/2018, the Rangitikei District Council (the Council) passed a resolution to engage GHD Limited to undertake consultation on its behalf relating to a proposal to introduce a 50 km/h speed limit on Dixon Way, part of Otaihape Valley Road and Mangaone Valley Road south of Taihape. This action is a requirement of the Land Transport Rule: Setting of Speed Limits (2017).

Background

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The Proposal

Council proposes amending its Speed Limit Bylaw so the following sections of road are declared to have a 50 km/h speed limit:

- Dixon Way over its full length from its intersection with Otaihape Valley Road to its intersection with Mangaone Valley Road, plus
- Otaihape Valley Road from 20 metres south of its centreline junction with SH1N to 40 metres west of its centreline junction with Dixon Way, plus
- Mangaone Valley Road from 20 metres west of its centreline junction with SH1N to 20 metres west of its centreline junction with Dixon Way, plus
- Lookout Road from its centreline junction with Dixon Way to its end.

An aerial photograph has been marked up overleaf to show where the proposed speed limit change points will be located, if the proposal proceeds.

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GHD Limited
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Palmerston North 4440

Attention: Roger McLeay



Proposed Speed Limit Change points

Please Note: Submissions need to be received by 30 March 2018

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5.5 List of parties to be consulted

The following is a list of parties to be consulted. If Council thinks of any others who should be consulted, please advise GHD so they can be added to this list.

Central District Highway Patrol
NZ Police
PO Box 1
SANSON 4817

Attention: Senior Sergeant Kris Burberry

Dear Kris,

Central Area Road Transport Association
PO Box 66
NEW PLYMOUTH

Attention: Tom Cloke

Dear Tom,

Eastern Area Road Transport Association
C/- 16 Symons St
HASTINGS 4122

Attention: Sandy Walker

Dear Sandy,

The Chief Executive
Horizons Regional Council
Private Bag 11-025
PALMERSTON NORTH 4440

Attention: Philip Hindrup

Dear Philip,

The Road Safety Coordinator
Horizons Regional Council
PO Box 66,
WOODVILLE 4945

Attention: Debbie Webster

Dear Debbie

The Chief Executive
AA National Office
PO Box 1
WELLINGTON

Attention: Mike Noon

Dear Mike,

NZ Automobile Association
PO Box 1044
PALMERSTON NORTH 4440

Attention: Nadine O'Dea

Dear Nadine,

NZ Police
Central District Headquarters
Private Bag 11 040
PALMERSTON NORTH 4440

26/10/2017

Attention: Inspector Dave White

Dear Dave,

The Chief Executive
NZ Transport Agency
National Office
Private Bag 6995
WELLINGTON 6141

Attention: Richard Bean / Jacqueline Blake

Dear Richard and Jacqueline,

The Highway Manager
26/10/2017
NZ Transport Agency
Private Bag 11 777
PALMERSTON NORTH 4442

Attention: Dan Tate

Dear Dan,

The Director
Bennetts Taihape Funeral Services
24 Kuku Street
TAIHAPE 4742

Dear Sir/Madam,

The Officer in Charge
Taihape Police Station
PO Box 332
TAIHAPE 4742

Dear Sir/Madam,

DRAFT

DRAFT

Appendices

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Appendix A Location of proposed speed limit signs



DRAFT

GHD

52 The Square
Palmerston North

T: 64 6 353 1800 F: 64 6 353 1801 E: Level 2

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Document Status

Revision	Author	Reviewer		Approved for Issue		
		Name	Signature	Name	Signature	Date
	Roger McLeay	Stuart Doidge		Alexander Chisholm		

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Attachment 7

Report

Subject: Section 17A Review - Camping Grounds

To: Policy/Planning Committee

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 7 March 2018

File: 6-CF-4-16

1 Background

1.1 Section 17A of the Local Government Act 2002 requires Council to consider whether the existing means for delivering a service remains the most efficient, effective and appropriate means of delivering that service. Benefits of undertaking a review are that Council may identify cost savings, and ways to improve the service, including considering other options.

1.2 Key legislation:

- Building Act 2004
- Resource Management Act 1991
- Reserves Act 1977
- Health & Safety at Work Act 2015
- Local Government Act 2002

1.3 Council owns four camp grounds, which are included in the Community & Leisure Assets portfolio:

Mangaweka	Dudding Lake	Scott's Ferry	Koitiata
Lease Agreement	Lease Agreement	Service Agreement	Service Agreement
Pays rental; keeps all income	Receives yearly grant; keeps all income	Keeps 90% of income	Keeps 90% of income except for showers and Gas BBQ of which Council receives 100%
Sets own camp fees	Sets own camp fees	Sets own camp fees	Sets own camp fees
Carries out maintenance, mowing, cleaning, custodian duties	Carries out maintenance, mowing, cleaning, custodian duties, including care of Lake	Carries out maintenance, mowing, cleaning, custodian duties	Carries out maintenance, cleaning, custodian duties. Mowing included in Koitiata Township Contract.

- 1.4 All campsites have powered sites, showers and toilets. Mangaweka and Dudding Lake each have one cabin (sleeping facility only) and Dudding Lake has a small event building/outside deck available to hire for functions. There is also a manager's residence and office at Dudding Lake, along with boat ramp to access the lake. Managers for the other three sites live close by.
- 1.5 Access to the campgrounds is not restricted with all four campgrounds accessible and open for day visitors who are visiting the river, lake or beach environments that are within or adjacent to the properties. This does mean that the total extent of the use of these sites is not known. This is also why Council has taken responsibility for the buildings, roads, water and wastewater systems, etc.
- 1.6 Current projected income (that is, 10%) in 2017/18 is \$8,000. Outgoings in 2017/18 are approximately: \$15,000, + operating grant of <\$22,000.
- 1.7 All lessees and custodians have expressed interest in continuing to manage/operate the camping grounds. Other parties have also expressed interest in managing/operating Scott's Ferry and Koitiata Campgrounds. Staff will commence work on contract renewals in April for all campgrounds aside from Mangaweka, which does not expire until 30 September 2027.

2 Comment

- 2.1 If Council engages another entity to deliver the service, the Act requires a contract or other binding agreement to be in place which clearly specifies:
- (a) the required service levels,
 - (b) the performance measures and targets to be used to assess compliance with the required service levels,
 - (c) how performance is to be assessed and reported
 - (d) how the costs of delivery are to be met
 - (e) how any risks are to be managed
 - (f) what penalties for non-performance may be applied, and
 - (g) how accountability is to be enforced.
- 2.2 Council may relax these requirements if satisfied that the entity for delivery is a community group or a not-for-profit organisation and the arrangement does not involve significant cost or risk to the Council. This discretion could not be used for any of the current providers.

3 Delivery of service

- 3.1 The Act requires at least three options to be considered –
- (a) responsibility for governance, funding and delivery is exercised by the local authority;

- (b) responsibility for governance and funding is exercised by the local authority, and responsibility if delivery is exercised by other means (including another person or agency);
- (c) responsibility for governance and funding is delegated to a joint committee or other shared governance arrangement, and responsibility for delivery is exercised by other means.

The Act does not specify (but does not exclude) passive delivery (i.e. no staff on site) or outright sale or disposal of the service to a third-party.

3.2 Option (a) In-house

Feasibility	This option is feasible in that Council presently has in-house skills for bookings and customer service, health & safety, IT, parks and reserves, and cleaning.
Benefits/Strengths	<ul style="list-style-type: none"> • In-house systems and processes already established that could be implemented or extended to cover this service • In-house knowledge and support for legislation, health & safety, and reporting • Ability to streamline and coordinate processes • Would allow a more varied workload
Risks/Weaknesses	<ul style="list-style-type: none"> • Increased costs – reallocation of staff time/additional staff may be required at peak times e.g. spring mowing, summer season cleaning • Being part of Council may diminish the sense of personal accountability for the good operation of the campground • Less personalised service with no custodian on-site/in close proximity – which could also mean a reduction in income •
Costs/Value for money	<ul style="list-style-type: none"> • Further investigation would be required, and would vary according to the extent of staff time required at the site. • Costs for maintaining buildings, roads, water and wastewater systems, etc. would not change.
Impact on Service Quality	<ul style="list-style-type: none"> • Possible increase in consistency of service but as three of the four campgrounds are considered remote campgrounds and are very basic with regards to amenities/services there is unlikely to be a significant effect on service quality, particularly with the smaller two.
Overall Assessment	<ul style="list-style-type: none"> • Likely to be more suitable for the two small camp sites at Scott's Ferry and Koitiata but less suitable for the larger campsites at Dudding and Mangaweka.

3.3 Option (b) Outsourced delivery with Council governance and funding:

Feasibility	This option is feasible and is the status quo. Options include service agreements/leases with individuals, companies, trusts or committees.
Benefits/Strengths	<ul style="list-style-type: none"> • Access to specialist expertise, or knowledge and experience in operating a campground • Possible cost savings • On-site/close proximity lessees/custodians
Risks/Weaknesses	<ul style="list-style-type: none"> • Ineffective/inefficient management/operations resulting in increased staff monitoring time/costs • Compromise of Council's reputation • Noncompliance – Health & Safety, hazards not identified etc.
Costs/Value	<ul style="list-style-type: none"> • Costs for maintaining buildings, roads, water and wastewater systems, etc. would not change.
Impact on Service Quality	<ul style="list-style-type: none"> • As three of the four campgrounds are considered remote campgrounds and are very basic with regards to amenities/services there is unlikely to be a significant effect on service quality, particularly with the smaller two.
Overall Assessment	<ul style="list-style-type: none"> • Most critical risk is having custodians that are able to deliver the service efficiently and safely. •

3.4 Option (c) Outsourced delivery with shared governance

3.4.1 This would mean setting up a new shared governance structure. There is no obvious advantage from doing this for four widely dispersed facilities.

3.5 Option(d) Passive delivery - unstaffed sites

3.5.1 While this arrangement exists in other local authorities – e.g. at Bartletts Ford and London Ford in the Manawatu (and outside the peak season at Vinegar Hill) the general practice is to have an on-site custodian or near neighbour looking after the facilities. This reduces travel time and provides a reasonable guarantee that assistance is available if an unusual situation or emergency develops. Costs for maintaining buildings, roads, water and wastewater systems, etc. would not change.

3.6 Option (e) Sale

- 3.6.1 Scott's Ferry and Mangaweka camp grounds are both on reserve land so could not be sold while the status of the land is a reserve.
- 3.6.2 The risk in sale is that the open characteristics of the campgrounds would be lost.

4 Conclusion

- 4.1 In-house delivery of services has been preferred when considering the merits of continuing outsourcing for parks and reserves and cleaning services on the basis that a closer affinity with Council would strengthen accountability and make it easier to respond to additional needs or unusual situations. However, this benefit is not so obvious for any of the campgrounds because of their comparative isolation. While in-house delivery could provide an opportunity to provide more varied work for Council staff, ensuring there continues to be someone at or near to each site would require careful rostering and recognition of travel time.
- 4.2 At this time it is considered that the Status Quo Outsourced delivery with Council governance and funding operation of each of the camping grounds remains the best option. However, there is an opportunity to engage the Parks team more directly in some aspects of facilities management, particularly trees and vegetation and to use Council's in-house expertise (in the case of Dudding Lake) over the quality of water.
- 4.3 There will be increased emphasis from Council staff on improving documentation, ensuring legislative requirements are met or are being worked towards (e.g. Health & Safety, Asbestos Management Plans, Camping Ground Regulations) as well as ensuring Acts (Reserves Act, etc.) are complied with.
- 4.4 The Community & Leisure Services team engaged a student during the summer holidays to commence entering asset information into Asset Finda. This will continue to be a priority to enable programming of maintenance, renewals, and capital works.
- 4.5 Council staff are able to assist with promotion of camping grounds through the information centres and via Rangitikei.com.

5 Recommendations

- 5.1 That the report 'Section 17A Review – Camping Grounds' to the Policy/Planning Committee on the 15 March 2018 be received
- 5.2 That, having considered options for governance, funding and delivery, Council continues to take responsibility for the governance and funding of the campgrounds at Scott's Ferry, Koitiata, Dudding Lake and Mangaweka and to outsource the delivery of services to these sites.

- 5.3 That expressions of interest be invited from the present lessees/custodians of the campgrounds at Scotts Ferry, Koitiata and Dudding Lake and through public advertisement, with the decision being delegated to the Chief Executive.
- 5.4 That in all instances, irrespective of current arrangements, the new contracts for delivery of services at the campgrounds at Scotts Ferry, Koitiata, Dudding Lake and Mangaweka specify the matters noted in section 17A(5) of the Local Government Act 2002, with an emphasis on public safety.

Gaylene Prince
Community & Leisure Services Team Leader

Attachment 8



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson

DATE: 6 March 2018

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – February 2018**

FILE: 1-CO-4

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.
- 1.3 This report covers the month of February 2018.

2 Meetings

What?	When/Where?	Why?
Taihape Community Development Trust	31 January Town Hall - Taihape	Discussion about future collaboration opportunities and the current Memorandum of Understanding and proposed Work Plan.
Ministry for Social Development	5 February Committee Room, Council	Community Housing Policy discussion and availability of the current Accommodation Supplement.
Sofia Robinson Ministry for Youth Development	19 February Committee Room, and Marton Township	Discussion about future collaboration and funding opportunities will become available for Youth Development.
Te Oranganui Healthy Families	27 February Te Oranganui, Whanganui	Strategic leadership group Hui - Discussion about future collaboration opportunities in regards to food/water for Rangatahi Programmes.
LGNZ - Better Economic Development Workshop	28 February Palmerston North Conference & Function Centre	Workshop around building a national collaborative network to guide future performance improvement of local governments investments in economic development.
Te Oranganui	28 February Committee Room – Marton	The Rangitikei division of Te Oranganui met as a party of interest to be consulted with around any

What?	When/Where?	Why?
Healthy Families	Office	policy around freshwater.

3 Youth

- 3.1 For the following weeks of February the 'The Lobby' received the following daily average patronage:

29-2 February: 19 Youth
5-9 February: 13 Youth
12-16 February: 19 Youth
19-23 February: 16 Youth

- 3.2 Educational and vocational material and on-site tablet computer continue to be supplied by UCOL
- 3.3 Tuesdays are being tested as a College Student only day to better assess the demand from the older aged Youth.
- 3.4 Mondays and Tuesdays are the two days per week that are being operated by volunteers.
- 3.5 Friday is staffed by Aaron Milligan – both in paid casual employment and as part of Rangitikei Colleges IQ day. During this time he undertakes chores and painting around 'The Lobby'. Aaron Milligan was the winner of the Rangitikei Youth Award – Leadership in 2017, and Deputy Head Boy at Rangitikei College.

4 Funding

- 4.1 An update on all funding applications is summarised in [Appendix 1](#).
- 4.2 A funding application was submitted to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.
- 4.3 A funding application has been submitted to the Four Regions Trust (formerly Powerco Trust) to cover publishing costs of Les Vincent's memoirs.

5 Recommendation

- 5.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes –February 2018' be received.
- 5.2 That the Policy/Planning Committee endorse the application to the Four Regions Trust for \$8000 towards the publishing costs of Les Vincent's memoirs.

Blair Jamieson
Strategy & Community Planning Manager

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
LTP	Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Following project completion
LTP	Four Regions Trust (formerly Powerco Trust)	Capital contribution to the Bulls multi-purpose community centre (\$200,000 applied for)	\$50,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Mar-18
PPL 9 Feb 2017	Four Regions Trust (formerly Powerco Trust)	Drinking fountains in parks (\$21,598 applied for)	\$5,000	Increased access to drinking water.	Te Oranganui	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Completed
17/PPL/044	KiwiSport	Swim-4-All 2017/18 (\$10,000 applied for)	\$5,000	For the swim programme in the 2017/18 season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	May-18
Council March 2017	Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruces Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec 2017 - extension sought until July 2018
17/PPL/044	COGS	Swim-4-All 2017/18 (\$10,000 applied for)	\$4,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Sep-18

LTP	JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Jul-18
17/PPL/077	Community initiatives fund	Rangitikei Heritage for the publication of an historical memoir	\$2,000	Publishing memoir	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Jul-18
17/PPL/077	Community initiatives fund	The feasibility of re-locating a church/community hall in Whangaehu.	\$2,500	Feasibility study	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Jul-18
17/PPL/078	Whanganui Community Foundation	Swim 4 All (applied for \$10,000)	\$4,000	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Sep-18
17/PPL/089	Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$5,000.00	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	15-May-18
LTP	Freshwater Improvement Fund	Contribution to the Upgrade of the Ratana Wastewater treatment plant	\$875,000	To dispose of treated effluent to land rather than Lake Waipu	Horizons	Support Agency	None	
LTP	Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	\$300,000		RDC	Fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted February 2018

18/PPL/011	Lotteries Environment and Heritage	To undertake a feasibility study for the Marton Heritage Precinct.	\$235,000	Heritage assessments and structural assessments for buildings in the Marton CBD.	RDC	Lead agency, fundholder	Project management.	Submitted February 2018
	Four Regions Trust (formerly Powerco Trust)	Les Vincent - Memoir	\$8,000	Funding to cover publishing cost of Les Vincent's memoirs	RDC	Lead agency	Prepared application	Submitted February 2018
			\$2,335,500					
	Upcoming							
2016/17 Annual Plan	Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed	Open for EOI

Attachment 9

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2017/18			Feb-18
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2016/17	Annual report adopted.	Completed.
	2018-28 Long Term Plan	Finalisation of the CD, Infrastructure Strategy. Working with Audit.	Adoption of CD and associated documents for consultation.
	Performance Framework: Resident's and Stakeholders' Surveys	Nothing to report for this period.	Due in March 2018
Elections	Commence Representation Review Process	Nothing to report for this period.	Discussion item intended for Council workshop in March
Iwi/Maori Liaison	Delivering the Māori Community Development Programme for building capacity in hapu and iwi to take part in Council's strategic planning and decision-making Review key outcomes of the Māori Community Development Programme for input into the 2018-28 Long Term Plan	A Marae Developmet Funding Draft has been initiated. The focus of this framework acts as a guideline for all Marae looking to acquiring funding under the present Iwi/Maori development budgets.	Ongoing hui and discussions to be had with representatives of Te Roopu Ahi Kaa to further refine goals for programme 2018/19. The Maori Responsiveness Framework and Marare Funding Policy drafts developed will continue to be undertaken during this period.
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies	See below	
	Co-ordinate actioning recommendations following initial round of section 17A reviews	Nothing to report for this period.	(Complete except for Hunterville Rural Water, included in LTP process)
	Co-ordinate preparation of submissions to government proposals and plans.	Nothing to report for this period.	Not known at this stage
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for; Council, Council Committees, all community committees and boards, TRAK, ERWS, ORWS, HRWS.	Preparation of relevant order papers.
Policy and Bylaw Review		Compliance/end date	
Finalisation of urban/rural stormwater drainage maps to complete Water and Related Services Bylaw	tbtc	No progress during this period	Sections of the Bylaw ready for review. Since the bylaw has been in effect for nearly five years, a full review is intended.
Section 17A review: Campgrounds	30 June 2018	No progress during this period	Briefing to Assets/Infrastructure Committee (ahead of negotiations for management in 2018/19)
Koitiata Waste Water Reference Group	tbtc	No progress during this period	Ongoing (but smaller scale) monitoring of water bores.
Urban Tree Plan	30 December 2017	Completed	Completed
Section 17A review: Libraries & Information Centres	16 August 2017	Completed	Completed
Policy to develop incentives for new home buyers	31 December 2017	No progress during this period	Council workshop in March
Review of Significance and Engagement Policy	1 October 2017	Confirmation by PPL in February	To be consulted on during period of submsions for Consultation Draft for the LTP
Policy on Development Contributions	30 June 2018	No progress during this period	Council workshop in March
Statement on development of Maori capacity to contribute to decision-making	30 June 2018	Revised draft to Te Roopu Ahi Kaa	To go into draft LTP
Revenue and Financing Policy	30 June 2018	Further refinement in accordance with budgeting activities.	To go into draft LTP.

Financial Strategy Associated review of Treasury Management Policies	30 June 2018	Financial strategy being developed with the infrastructure strategy.	To go into draft LTP.
Infrastructure Strategy Associated review of Asset Management Policies	30 June 2018	Continued development of combined infrastructure and financial strategy.	To go into draft LTP.
Scoping report on the level of service for different ONRC classifications	30 September 2017	No progress during this period	
Policy on Council's relationships with community organisations in the District	30 June 2018	No progress during this period	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	1 October 2018	No progress during this period	
Earthquake-prone buildings - priority areas	11 July 2019	Complete	Complete
Carried forward	Reference for inclusion		
Legal Compliance Project	Managing risk	No progress during this period	Finalise outstanding issues
Investigate policy developments in line with the Local Government Excellence Programme	tbc	No progress during this period	Specific projects to be identified
Speed Limit Bylaw	Request from the public	Report for March PPL	Consultation on Dixon Way
Parking and Traffic Bylaw	Request from Finance/Performance Committee	Complete	Complete
Other pieces of work	Reference for inclusion		

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2017/18			Feb-18	
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	
Give effect to the Food Act 2014	Supporting local business in the final transition year	Regulations now in effect.		
Regional collaboration over regulatory functions	Continue to engage in regional collaboration over regulatory functions	Meeting held on 13 February 2018		
Implementation of Buildings (Pools) Amendment Bill	Start initial year of inspections as required by the Buildings (Pools) Amendment Act 2016 i.e. within six months of the anniversary date of each pool	Standards now approved for Alternative solutions	Compiled pool register, inspections ongoing.	269 pools still to be inspected on the Pool register
Online processing of regulatory functions	Trial online lodgement of building consents as the first stage towards online processing	8 councils piloting process but RDC not one of them, waiting for feedback from pilot programme		
Resource Legislation Amendment Act	Prepare for the enactment and implementation	Currently consulting on new fee structure		
Other regulatory functions				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	14 BC processed: 100% completed on time, average days to process was 12 days. Value of building work was \$1,117,967	2 new houses valued at \$928,000. All the rest of the work was polesheds, garages, woodfires, alterations and additions	162 BC processed this year, value of work \$9,808,830. 100% processed within 20 working days.
	Code of Compliance Certificates, Notices to Fix and infringements issued.	16 CCC issued: 100% completed on time, average days to process was 1 days .		162 CCC issued, 11 NTF
Resource Consents	Report on: a) number of land use consents issued and timeliness	3 Land Use Resource Consents granted, 100% completed on time		12 Land Use consents granted
	b) subdivision consents and timeliness	2 Subdivision Resource Consent granted, 100% completed on time		22 Subdivision Resource Consent granted
	c) section 223 and 224 certification and timeliness,	1 section 223 and 2 section 224 certificates issued this month.		12 s223 and 10 s224 certificates granted
	d) abatement and infringements issued.			0
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	38 New Dogs Registered, 8 Impounded, 2 Infringements, 2 destroyed		4837 Total Dogs Registered, 100 Impounded, 73 Infringements, 36 destroyed, 19 Unregistered
Bylaw enforcement	Enforcement action taken	4 Letters regarding litter sent for explanation. No infringements.		
Liquor Licensing	Report on number and type of licences issued .	Ren 1 Club, 1 Off, 1 On, Renew 3 Managers, 2 Specials		Renew 22 Managers, 10 New Managers, 21 Specials, 3 Temporary Authorities, Renew 1 Clubs, Renew 4 On licences, Renew 3 Off Licence, 2 New Off Licences
Building Warrant of Fitness renewals	Report on overdue BWOFF, audits, Notices to Fix and infringements issued.	8 overdue BWOFF, 4 NTF issued, 1 infringements issued. 0 BWOFF audits done		(Last year 1/1/17- 31/12/17 - 100 of 194 BWOFF renewals were overdue) 25 NTF issued, 9 infringements issued, 80 BWOFF audits done (from 1 January 2017 till now)
Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	7 inspections passed, 4 failed inspections. 1 NTF issued for non-complaint pool barrier		2 NTF issued. 269 pools still to be inspected on the Pool register

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2017/18			Feb-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Facilitation of Rangitikei Growth Strategy	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level Timely and effective interventions that create economic stability, opportunity and growth A wide range of gainful employment opportunities in the District	Develop collaborative economic development and District promotion services across the Horizons region	Further discussion on economic development planning between the regional collaborators and further planning around the pop-up business school.	Develop further collaborative economic development opportunities and district promotion services across the Horizons region
		Economic Development focus prepared for the LTP consultation document.	Continued collaboration on our ED strategy in the Long Term Plan to ensure integration with our partners.
	Progress solutions to water availability in area between Marton and Hunterville	Final reports from contractors; final report for MPI, public meetings in Marton and Hunterville	Determine local interest and investigate feasibility of MPI funding for the next stage.
	Review effectiveness of District promotion activities undertaken for the 2018-28 Long Term Plan.	Analysis undertaken for Councillor consideration	To be considered through LTP.
	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Consideration to undertake a Economic Development Strategy to replace the Rangitikei Growth Strategy given in LTP draft	To be considered through LTP.
Attractive and vibrant towns that attract business and residents	Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns) Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners	Continue fundraising for Bulls Community Centre - local component ongoing. Application was made to the Lotteries Heritage & Environment Fund for a feasibility study around the Marton Heritage Precinct.	Continue fundraising for Bulls Community Centre: Gates Foundation, central government funding, Whanganui Community Foundation Continue developing concepts and plans for Marton - develop the compelling invitation for Boutique Town Marton
	Place-making support in Marton, Bulls, Taihape, Turakina	Bulls - repaint Chair and Blackboard from a previous placemaking.	Turakina - Bus Shelter to be painted in Turakina Tartan
	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	Inform Community Committees of Event Sponsorship Grants to advertise through the communities.	Further advertise the Event sponsorship fund dates through the wider public
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual, including promotion latest material and activities and events.	Business as usual, including promotion latest material and activities and events. Regular supplies of local information being delivered to Motorhome Park in Marton.
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape	Business as usual, including posting events on Rangitikei.com FaceBook, as well as on Rangitikei Libraries & Information Centres FaceBook.	Business as usual promoting local events through use of screens in Information Centres and Libraries. Promoting local events through our Social media.

An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	A revision of Council's current website has been done.	Enhancements, incorporating the new Council brand and logo, will be made in March / April. New information sheets for residents will be added as they are completed.
	Develop www.rangitikei.com as a dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and interactive and appropriate social media opportunities	Accommodation directory populated with business photos; photos linked directly to business websites; all business contact details now on one page. R.com contact details revised from Rangitikei Tourism to Council; all references to RT deleted. R.com Facebook promotion 'Beauty Spots Rangitikei' for 12 months to December done for Jan and Feb. Events etc posted via social media.	Continue population of business directories and investigate options for improving presentation of premier vs club events.
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	No progress during this period	To be considered through community MOU agreements.
	Work with the Edale Home Trust Board to improve governance capability and financial sustainability, including approval for an interest-free loan of up to \$200,000 from Council, should Council deem that necessary	No progress during this period - Trust Board in negotiations with Masonic Trust	No further work envisaged
Opportunities for people with children to access the quality of life they desire for their families	Maintain Taihape and Marton Youth Zones as a central coordination point for youth activities, continue to seek contributions from external sources - Develop services for young people (12-20), such as driving safety, career development pathways, Youth Voice in local decisions Achievement Scholarships from Taihape Area School and Rangitikei College Rangitikei Youth Awards Scheme 2017 and 2018 Rangitikei Youth Forum 2017/18	Continued develop of the Lobby in Marton (Youth Zone). Assessment of Youth Zone for Taihape and development of a operational plan with prospective Taihape MOU agency. Full report elsewhere on PPL agenda	Continue to seek funding from external sources Engagement with young people Development of programme of activities Ongoing coordination of activities and services for youth
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2017/18 Investigate and open water safety strategy	Continue to seek funding from external sources. Taihape offering underfive free swim lesson	Collating school accountability forms
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	Reported through another item on PPL agenda.	Healthy Families steering-group meetings to occur again in April, 2018
	Rangitikei College – potential to share assets	Discussions on provision of mowing services and youth services	Decision on provision of mowing services expected. Reconsideration of opportunities at Marton Swim Centre
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	MoU's framework has been developed, and work plans reviewed. Assessed work plans for Council consideration around its strategic goals and selection of agencies to deliver in Taihape, Marton and Bulls	Allocation of funding to be determined against the workplan and Councils strategic goals for Taihape, Marton and Bulls.
	Organise the annual Path to Well-being Conference 2017/8	No progress during this period	Reconsideration of the value of a PTWB conference in 2018
	Planning for Ratana Centennial celebrations, 2018	No Council involvement during this period	Presentation to Council scheduled for meeting on 29 March 2018.

	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	Nothing to report during this period	Continue to support the Heritage Group and their respective projects including publishing heritage inventories
	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Continue to produce and distribute the Theme Group newsletter	Nothing to report during this period	Meeting scheduled for March. Newsletter to follow.
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Inform Community Committees and Boards of Council to consideration of delegating the Community Initiatives Fund to Community Committees and Boards	Community Initiative Fund open in April
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Inform community of this years funding schemes through Community Committees and Boards, Libraries, Town Co-ordinators and Council forums.	Creative Communities Grant and Sport NZ Rural travel fund open
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract continues to remain in place .	
	Arrange regular planning and operational activities	Review of current procedures and guidance for EOC currently underway. Improvement plan conveyed to Council.	Ross provided recent update to Council under admin matters

Service Request Breakdown for January 2018 - First Response

Service Requests	Compliance				
Department	Current	Overdue	Responded in time	Responded late	Grand Total
Animal Control			107	2	109
Animal welfare concern			4		4
Barking dog			9		9
Dog attack			2		2
Dog property inspection (for Good Owner status)			17	1	18
Found dog			17		17
General Enquiry			1		1
Lost animal			18		18
Microchip dog				1	1
Roaming dog			14		14
Rushing dog			5		5
Wandering stock			20		20
Building Control			2		2
Dangerous or unsanitary building			1		1
Property inspection			1		1
Environmental Health	1	7	47	1	56
Abandoned vehicle			4		4
Dumped rubbish - outside town boundary (road corridor only)		1	4		5
Dumped rubbish - under bridges, beaches, rivers, etc		1			1
Noise		5	35	1	41
Pest problem eg wasps			2		2
Untidy/overgrown section	1		2		3
Grand Total	1	7	156	3	167

Percentage responded to in time

93%

Service Request Breakdown for January 2018 - Resolution

Service Requests Department	Compliance Completed in time	Completed late	Current	Overdue	Grand Total
Animal Control	107	2			109
Animal welfare concern	5				5
Barking dog	9				9
Dog attack	2				2
Dog property inspection (for Good Owner status)	17	1			18
Found dog	17				17
Lost animal	18				18
Microchip dog		1			1
Roaming dog	14				14
Rushing dog	5				5
Wandering stock	20				20
Building Control	2				2
Dangerous or unsanitary building	1				1
Property inspection	1				1
Environmental Health	37	2	1	16	56
Abandoned vehicle	2	2			4
Dumped rubbish - outside town boundary (road corridor only)	4			1	5
Dumped rubbish - under bridges, beaches, rivers, etc				1	1
Noise	27			14	41
Pest problem eg wasps	2				2
Untidy/overgrown section	2		1		3
Grand Total	146	4	1	16	167

Percentage completed to in time

87%