

Rangitīkei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 10 May 2018 – 1:05 PM



Contents

1	Welcome	3
2	Apologies/Leave of Absence	3
3	Members' conflict of interest.....	3
4	Confirmation of order of business	3
5	Confirmation of Minutes.....	3
6	Chair's Report.....	3
7	Progress with strategic issues – Update.....	4
8	Update on Communications Strategy	4
9	Legislation and Governance Update	5
10	Representation review – pre-consultation Consideration of submissions	6
11	Actioning the Māori Responsiveness Framework.....	7
12	Considerations for the Community Housing Policy.....	7
13	Local Government (Community well-being) Amendment Bill	8
14	Privacy Bill	9
15	Draft submission to the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme.....	9
16	Low emissions economy – draft report from the Productivity Commission.....	10
17	Update on the Path to Well-being Initiative	10
18	Questions put at previous meetings for Council advice or action:	10
19	Activity management	10
20	Late items.....	11
21	Future items for the agenda	11
22	Next meeting.....	11
23	Meeting closed.....	11

Present: Cr Angus Gordon (Chair)
Cr C Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Ms Gaylene Prince, Community & Leisure Assets Team Leader
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Carol Downs, Executive Officer
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 6	Chairs Report
	Item 10	Representation review – pre-consultation Consideration of submission
	Item 13	Local Government (Community well-being) Amendment Bill
	Item 14	Privacy Bill
	Item 16	Low emissions economy – draft report from the Productivity Commission
	Item 20	Late item - Horizons Regional Council - Representation Review

1 Welcome

The Chair welcomed everyone to the meeting, noting it was Ms Hiroa's first time as a Committee member representing Te Roopu Ahi Kaa.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Platt and the brief leave of absence by Cr Ash be received.

Cr Sheridan / Cr Aslett. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, **Horizons Regional Council - Representation Review** be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Amendment: The correct spelling of Cr Dunn on page 18.

Resolved minute number	18/PPL/039	File Ref	3-CT-15-2
-------------------------------	-------------------	-----------------	------------------

That the amended Minutes of the Policy/Planning Committee meeting held on 12 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Sheridan / Cr Belsham. Carried

6 Chair's Report

The Chair read his report, which was tabled. Cr Gordon suggested that the Rangitikei could be offered as a trial District to Government. The Marton heritage precinct concept and earthquake strengthening, native tree replanting and consideration of rapid climate change being noted by Elected Members as some of the possible issues for consideration.

Discussion was had on what learnings could be taken from the recent Long Term Plan consultation process and it was agreed that a debrief session with staff will take place.

Resolved minute number **18/PPL/040** **File Ref**

That Council meet to debrief the Long Term Plan process in July 2018

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **18/PPL/041** **File Ref** **3-CT-15-1**

That the tabled Chair's Report for May 2018 to the Policy/Planning Committee meeting on 10 May 2018 be received.

Cr Gordon / His Worship the Mayor. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Ms Downs spoke to the update, with the following highlights:

- New staff member Ms Jo Priestly will focus on social media activity and the website content review.
- Recorded videos of His Worship the Mayor in Rangitīkei Line sharing his views is being met positively.
- Discolouration of Marton water has highlighted that residents utilise social media to discuss the issue and tend not to follow that up with informing Council customer service or lodging a 'Fix it Form'. Council staff are working on educating residents to use the Request for Service system or phone customer service.
- The Marton Broadway kerb and channelling project highlighted shortfalls in the communication strategy which have resulted in new parameters and KPI's being put in place for identified projects. It was noted that the Broadway retailers now receive weekly newsletters and staff speak to each business on a weekly basis. Elected Members noted that residents would like increased engagement regarding the Bulls Community Centre.
- Council's new website will be live next week.
- His Worship the Mayor noted the inaccuracy of reporting about the representation review in the Manawatū Standard.

Resolved minute number **18/PPL/042** **File Ref** **3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 10 May 2018 be received.

Cr Sheridan / Cr Gordon. Carried

9 Legislation and Governance Update

Ms Webb-Moore spoke to her report.

Undertaking **Subject**

Staff to investigate a formal feedback process to Ministry of Primary Industries on the new National Environmental Standards for Plantation Forestry.

Resolved minute number **18/PPL/043** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update – May 2018' be received.

Cr Gordon / Cr Sheridan. Carried

Resolved minute number **18/PPL/044** **File Ref** **3-OR-3-5**

That the operative District Plan be amended to align with the National Environmental Standards for Plantation Forestry by removing all references to forestry and substituting the advisory note "notwithstanding any other rules in this plan, all plantation forestry activities regulated under the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017 must comply with those regulations. Where there is conflict or duplication between a rule in this plan and those regulations, the regulations prevail".

Cr Sheridan / Ms Hiroa. Carried

Resolved minute number **18/PPL/045** **File Ref** **3-OR-3-5**

That the draft submission to the Fire and Emergency New Zealand consultation paper on Local Advisory Committees boundaries be approved for consideration by the Mayor, deputy Mayor and Chief Executive.

Cr Sheridan / Cr Dunn. Carried

Cr Ash left at 1:50 pm – 1:53 pm

10 Representation review – pre-consultation Consideration of submissions

Ms Gray spoke to the tabled report, and spoke of the various avenues used to engage the community.

47 submissions were received, with the lowest response from Hunterville and Turakina despite being the most affected by one of the proposals. It was suggested that there is time available should Council wish a further round of pre-consultation.

Ms Gray spoke of the high chance of a determination being made by the Local Government Commission, noting that Council needs to demonstrate logic and robust justification in its formal proposals. The process following the pre-consultation was reiterated: once Council adopts an initial proposal, there is a mandatory consultation period of one month for community members to put in submissions and (if they wish) to speak to their submission at an oral hearing. Council will then have the opportunity to refine its proposal before notifying the final proposal. Appeals to the Local Government Commission can be lodged from people who made a submission to the initial proposal, or any other person if Council made changes to its initial proposal. If it goes to an appeal the decision will be made by the Local Government Commission. This happened 12 years ago which resulted in the formation of the Turakina Ward.

The following was noted by Elected Members:

- There is a strong lack of understanding of the difference between Community Committees and Community Boards, even by their members.
- Highlighting the cost to the community of Community Boards could be used as means of instigating community conversation.
- Sharing information with communities on issues prior to consultation was a suggestion to include in the Communication Strategy.

Resolved minute number **18/PPL/046** **File Ref** **3-OR-3-8**

That the report “Representation Review Survey - May 2018” tabled at the 10 May 2018 Policy/Planning Committee meeting be received.

Cr Aslett / Ms Hiroa. Carried

Resolved minute number **18/PPL/047** **File Ref** **3-OR-3-8**

That the Representation Review is further considered through a Council workshop on 17 May 2018, with all elected members being notified.

Cr Belsham / Cr Sheridan. Carried

Cr Ash left at 3:45 pm

12 Considerations for the Community Housing Policy

Mr Jamieson spoke to the memorandum, noting Council's consideration on retaining community housing. Council has no policy for the operation/management of community housing. While previously the focus had been on senior tenants, during a period of low occupancy, housing was filled with a range of ages, some of whom continue to reside.

Points raised were:

- There is an opportunity for rental applications to include questions to aid Council in compiling tenant data.
- There were reservations about absorbing \$15 per week for tenant's power consumption.
- Council may wish to decide take a 3 year gradual increase to achieve market rent.
- Any prerequisites adopted in a policy could be on a point system to enable the most at need have preference on tenancy.
- The merits of holding a portion of housing for emergency purposes was discussed.

The Committee agreed to leave the report for consideration at the next meeting at which some additional information would be provided.

Undertaking	Subject
--------------------	----------------

That further information be provided to the Policy/Planning Committee's meeting on 14 June on (a) options for a transitional period for the proposed movement to full market rentals and (b) the Chief Executive's view on holding discretion for emergency housing.	
--	--

Cr Ash left at 3:45 pm

11 Actioning the Māori Responsiveness Framework

Mr Jamieson spoke to his tabled presentation.

Points raised were:

- Clarify targets set in the framework identifying if they are for Council or the Iwi/Hapu Liaison
- Holding an annual hui with Te Roopu Ahi Kaa members and Councillors.
- The achievability of the work plan on a half full-time position.

To be included in framework:

- Funding for a rangatahi programme – supported by Mayors Taskforce for Jobs
- Involvement by iwi/hapu in the Citizenship Ceremony
- Connection between ward Councillors and local iwi.

Discussion took place on the merits of a permanent or fixed term contract for the role of Strategic Advisor – Iwi/Hapu Liaison. Concern was expressed on the following points:

By those supporting a fixed term contract:

- The role is new and requires the right person to achieve successful outcomes.
- Support the new position, but would like an opportunity to recruit again if the person is unsuitable.

By those supporting a permanent employment contract:

- Credit needs to be given to the recruitment team.
- If an employee is unsuitable it is an operational matter like any other position in the organisation.

Resolved minute number **18/PPL/048** **File Ref** **4-EN-8-3**

That the Policy/Planning Committee recommends to Council the adoption of the Māori Responsiveness Framework [as amended].

Cr Gordon / Ms Hiroa. Carried

Resolved minute number **18/PPL/049** **File Ref**

That Policy Planning Committee has preference to the Māori Liaison position being a fixed term contract.

Cr Belsham / His Worship the Mayor. Carried

Noted against Cr Sheridan, Cr Gordon, Ms Hiroa

13 Local Government (Community well-being) Amendment Bill

A PowerPoint presentation was tabled and taken as read.

Resolved minute number **18/PPL/050** **File Ref** **3-OR-3-5**

That the draft submission on the Local Government (Community well-being) Amendment Bill be received.

Cr Aslett / Cr Gordon. Carried

Resolved minute number **18/PPL/051** **File Ref** **3-OR-3-5**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission as amended (taking out last sentence) to the Parliamentary Governance and Administration Committee on the Local Government (Community well-being) Amendment Bill.

Cr Gordon / Cr Sheridan. Carried

14 Privacy Bill

A PowerPoint presentation was tabled and taken as read.

Resolved minute number **18/PPL/052** **File Ref** **3-OR-3-5**

That the draft submission on the Privacy Bill be received.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/PPL/053** **File Ref** **3-OR-3-5**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission without amendment to the Parliamentary Justice Committee on the Privacy Bill.

Cr Gordon / Cr Belsham. Carried

15 Draft submission to the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme

Mr Hodder spoke to the Committee stating that at the earlier Assets/Infrastructure Committee meeting there were no recommendations to amend the draft.

Amendments:

- Address the letter to Fergus, rather than Fergie.
- Note that the Mayor would like to speak with either the Chief Executive or the Board.

Resolved minute number **18/PPL/054** **File Ref** **3-EP-3-7**

That the Policy/Planning Committee, taking into account the recommendation from the Assets/Infrastructure Committee, approves as amended the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme, and authorises His Worship the Mayor to sign on behalf of the Council.

Cr Sheridan / His Worship the Mayor. Carried

16 Low emissions economy – draft report from the Productivity Commission

Ms Gray spoke to her tabled presentation.

The Committee agreed to discuss the item further as a workshop.

Undertaking	Subject
--------------------	----------------

Ms Gray to supply Councillors with relevant section of the draft report, and questions on wastewater treatment plants.
--

17 Update on the Path to Well-being Initiative

Mr Jamieson spoke to the report highlighting Ms Gower stepping into the Youth Development Coordinator role and the inclusion of youth in the Memorandum of Understanding with Mokai Patea.

Resolved minute number	18/PPL/055	File Ref	1-CO-4-8
-------------------------------	-------------------	-----------------	-----------------

That Policy/Planning Committee apply to the current round of the Tourism Infrastructure Fund for upgrade work of facilities be done at the Santoft domain and the CE be delegated to prepare a submission.

His Worship the Mayor / Cr Dunn. Carried

Resolved minute number	18/PPL/056	File Ref	1-CO-4-8
-------------------------------	-------------------	-----------------	-----------------

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – March 2018' be received.

Cr Sheridan / Cr Gordon. Carried

18 Questions put at previous meetings for Council advice or action:

The Committee noted the comments in the agenda.

19 Activity management

The Chair took the report as read and moved through page by page asking for comment.

It was noted that Council mowing of Rangitikei College grounds is still in discussion, with consideration required to availability of equipment and staff.

Resolved minute number **18/PPL/057** **File Ref** **5-EX-3**

That the activity management templates for March 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Dunn. Carried

20 Late items

Horizons Regional Council - Representation Review

Elected Members discussed their support of having a single member Rangitikei constituency

Resolved minute number **18/PPL/058** **File Ref**

That a draft submission be prepared for His Worship the Mayor advocating that the Rangitikei is a separate constituency in the Horizons region for the 2019 electoral process

Cr Aslett / Cr Sheridan. Carried

21 Future items for the agenda

None

22 Next meeting

Thursday 14 June 2018, 1.00 pm.

23 Meeting closed

5:15 pm

Confirmed/Chair: _____

Date: