



Policy/Planning Committee Meeting

Order Paper

Thursday, 14 June 2018, 1.00 pm

Council Chamber, Rangitikei District Council
46 High Street, Marton

Website: www.rangitikei.govt.nz

Telephone: 06 327-0099

Email: info@rangitikei.govt.nz

Facsimile: 06 327-6970

Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership

Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Graeme Platt, and Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 14 June 2018 – 1:00 PM

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

That the apology for the absence of Cr Platt be received.

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting from 10 May 2018 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 10 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the Chair's report for June 2018 to the Policy/Planning Committee meeting on 14 June 2018 be received.

7 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority

areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach will be made during this month to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees.

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented.

8 Update on Communications Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 14 June 2018 be received.

9 Legislation and Governance Update

A report is attached.

File ref: 3-OR-3-5

Recommendations:

- 1 That the report 'Legislation and Governance Update, June 2018 be received.
- 2 That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission as amended/without amendment] to the Parliamentary Justice Committee on the Local Electoral Matters Bill.
- 3 That the Policy/Planning Committee request retrospective approval from Council for making a submission to the Parliamentary Environment Committee on the Litter (Increased Infringement Fees) Amendment Bill and, on this basis, authorise His Worship the Mayor to sign, on behalf of the Council, such a submission so that it is received by the closing time.

10 Proposed work plans for the partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22

File ref: 4-EN-10-2

Recommendations:

- 1 That the report on 'Proposed work plans for the prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.
- 2 That the Policy/Planning Committee endorses the draft proposed work plans [amended/without amendment] to Council for consideration on the 28th of June, 2018.
- 3 That the Policy/Planning Committee endorses the following payment schedule [amended/without amendment] for the partnering organisations to Council for consideration on the 28th of June, 2018:

Taihape	Taihape Community Development Trust Mokai Patea Services	One-year trial: \$20,000 One-year trial: \$6,500
Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19

11 Review of Animal Control Bylaw 2013

The Animal Control Bylaw 2013 is due for review. A presentation will be provided at the meeting seeking elected members views on potential amendments to the Bylaw and providing officers recommendations on potential changes.

The current Bylaw is attached.

12 Considerations for the Community Housing Policy

A report is attached.

File ref: 6-CF-1-14

Recommendations:

- 1 That the memorandum 'Considerations for the Community Housing Policy' be received.
- 2 That the Policy/Planning Committee recommends to Council that a market rate rent should be set for Community Housing; doing so for 2018/19 at the Property Brokers figure of \$150, by way of:

EITHER

- expecting the additional rental contribution (\$15) to be borne by the tenant.

OR

- setting a transitional period for a proposed movement to full market rentals.

OR

- absorbing (on a reducing scale) the additional rental through a subsidy of power to tenants.

- 3 That the Policy/Planning Committee recommends to Council that:

- a rental limit of 33% of [EITHER net/gross] National Superannuation [EITHER should OR should not] be set for Community Housing tenanted by those receiving National Superannuation.

AND

- a three year period be set for the transition of tenants to bear the full costs of the market rental price.

13 Review of Procurement Policy and development of a Contract Management Policy

A presentation will be provided to the meeting.

14 Update on the Path to Well-being Initiative

A memorandum is attached.

File ref: 1-CO-4-8

Recommendations:

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – April 2018' be received.

15 Questions put at previous meetings for Council advice or action:

Formal feedback process to Ministry of Primary industries on the new National Environmental Standards for Plantation Forestry

MPI will be having ongoing interaction with councils and the forestry sector, in particular about the impact of the policy on effectively and certainty of managing plantation forestry activities and on environmental outcomes. Much of this information will be collected through desk-based assessments by Te Uru Rākau, and through surveys, focus groups and interviews with councils relating to particular NES-PF processes and outcomes. They will be conducting this qualitative feedback collection on the following topics:

- completion of plan alignment
- the extent to which Regulation 6 (provision for stringency) is applied
- the setting of permitted activity monitoring charges
- the clarity, certainty and ease of use of the NES-PF and environmental risk assessment tools
- the adequacy of central government implementation support
- the usefulness of management plans
- compliance levels and factors that may be influencing these
- influence of the NES-PF driving practice change, and maintaining or improving environmental outcomes
- the impact of the NES-PF on efficiency and certainty of operations
- alignment of the NES-PF with other legislation and national tools under the RMA.

16 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

Recommendations:

- 1 That the activity management templates for May 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 14 June 2018 be received.

17 Late items

18 Future items for the agenda

19 Next meeting

Thursday 12 July 2018, 1.00 pm.

20 Meeting closed

Attachment 1

Rangitīkei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 10 May 2018 – 1:05 PM



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Present:

- Cr Angus Gordon (Chair)
- Cr C Ash
- Cr Richard Aslett
- Cr Nigel Belsham
- Cr Jane Dunn
- Cr Lynne Sheridan
- Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
- His Worship the Mayor, Andy Watson

In attendance:

- Mr Michael Hodder, Community & Regulatory Services Group Manager
- Mr George McIrvine, Finance & Business Support Group Manager
- Ms Gaylene Prince, Community & Leisure Assets Team Leader
- Mr Blair Jamieson, Strategy and Community Planning Manager
- Ms Carol Downs, Executive Officer
- Ms Katrina Gray, Senior Policy Analyst/Planner
- Ms Ellen Webb-Moore, Policy Analyst/Planner
- Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 6	Chairs Report
	Item 10	Representation review – pre-consultation Consideration of submission
	Item 13	Local Government (Community well-being) Amendment Bill
	Item 14	Privacy Bill
	Item 16	Low emissions economy – draft report from the Productivity Commission
	Item 20	Late item - Horizons Regional Council - Representation Review

1 Welcome

The Chair welcomed everyone to the meeting, noting it was Ms Hiroa's first time as a Committee member representing Te Roopu Ahi Kaa.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Platt and the brief leave of absence by Cr Ash be received.

Cr Sheridan / Cr Aslett. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, **Horizons Regional Council - Representation Review** be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Amendment: The correct spelling of Cr Dunn on page 18.

Resolved minute number	18/PPL/039	File Ref	3-CT-15-2
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That the amended Minutes of the Policy/Planning Committee meeting held on 12 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Sheridan / Cr Belsham. Carried

6 Chair's Report

The Chair read his report, which was tabled. Cr Gordon suggested that the Rangitikei could be offered as a trial District to Government. The Marton heritage precinct concept and earthquake strengthening, native tree replanting and consideration of rapid climate change being noted by Elected Members as some of the possible issues for consideration.

Discussion was had on what learnings could be taken from the recent Long Term Plan consultation process and it was agreed that a debrief session with staff will take place.

Resolved minute number **18/PPL/040** **File Ref**

That Council meet to debrief the Long Term Plan process in July 2018

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **18/PPL/041** **File Ref** **3-CT-15-1**

That the tabled Chair's Report for May 2018 to the Policy/Planning Committee meeting on 10 May 2018 be received.

Cr Gordon / His Worship the Mayor. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Ms Downs spoke to the update, with the following highlights:

- New staff member Ms Jo Priestly will focus on social media activity and the website content review.
- Recorded videos of His Worship the Mayor in Rangitikei Line sharing his views is being met positively.
- Discolouration of Marton water has highlighted that residents utilise social media to discuss the issue and tend not to follow that up with informing Council customer service or lodging a 'Fix it Form'. Council staff are working on educating residents to use the Request for Service system or phone customer service.
- The Marton Broadway kerb and channelling project highlighted shortfalls in the communication strategy which have resulted in new parameters and KPI's being put in place for identified projects. It was noted that the Broadway retailers now receive weekly newsletters and staff speak to each business on a weekly basis. Elected Members noted that residents would like increased engagement regarding the Bulls Community Centre.
- Council's new website will be live next week.
- His Worship the Mayor noted the inaccuracy of reporting about the representation review in the Manawātū Standard.

Resolved minute number **18/PPL/042** **File Ref** **3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 10 May 2018 be received.

Cr Sheridan / Cr Gordon. Carried

9 Legislation and Governance Update

Ms Webb-Moore spoke to her report.

Undertaking **Subject**

Staff to investigate a formal feedback process to Ministry of Primary Industries on the new National Environmental Standards for Plantation Forestry.

Resolved minute number **18/PPL/043** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update – May 2018' be received.

Cr Gordon / Cr Sheridan. Carried

Resolved minute number **18/PPL/044** **File Ref** **3-OR-3-5**

That the operative District Plan be amended to align with the National Environmental Standards for Plantation Forestry by removing all references to forestry and substituting the advisory note "notwithstanding any other rules in this plan, all plantation forestry activities regulated under the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017 must comply with those regulations. Where there is conflict or duplication between a rule in this plan and those regulations, the regulations prevail".

Cr Sheridan / Ms Hiroa. Carried

Resolved minute number **18/PPL/045** **File Ref** **3-OR-3-5**

That the draft submission to the Fire and Emergency New Zealand consultation paper on Local Advisory Committees boundaries be approved for consideration by the Mayor, deputy Mayor and Chief Executive.

Cr Sheridan / Cr Dunn. Carried

Cr Ash left at 1:50 pm – 1:53 pm

10 Representation review – pre-consultation Consideration of submissions

Ms Gray spoke to the tabled report, and spoke of the various avenues used to engage the community.

47 submissions were received, with the lowest response from Hunterville and Turakina despite being the most affected by one of the proposals. It was suggested that there is time available should Council wish a further round of pre-consultation.

Ms Gray spoke of the high chance of a determination being made by the Local Government Commission, noting that Council needs to demonstrate logic and robust justification in its formal proposals. The process following the pre-consultation was reiterated: once Council adopts an initial proposal, there is a mandatory consultation period of one month for community members to put in submissions and (if they wish) to speak to their submission at an oral hearing. Council will then have the opportunity to refine its proposal before notifying the final proposal. Appeals to the Local Government Commission can be lodged from people who made a submission to the initial proposal, or any other person if Council made changes to its initial proposal. If it goes to an appeal the decision will be made by the Local Government Commission. This happened 12 years ago which resulted in the formation of the Turakina Ward.

The following was noted by Elected Members:

- There is a strong lack of understanding of the difference between Community Committees and Community Boards, even by their members.
- Highlighting the cost to the community of Community Boards could be used as means of instigating community conversation.
- Sharing information with communities on issues prior to consultation was a suggestion to include in the Communication Strategy.

Resolved minute number 18/PPL/046 **File Ref** 3-OR-3-8

That the report "Representation Review Survey - May 2018" tabled at the 10 May 2018 Policy/Planning Committee meeting be received.

Cr Aslett / Ms Hiroa. Carried

Resolved minute number 18/PPL/047 **File Ref** 3-OR-3-8

That the Representation Review is further considered through a Council workshop on 17 May 2018, with all elected members being notified.

Cr Belsham / Cr Sheridan. Carried

Cr Ash left at 3:45 pm

12 Considerations for the Community Housing Policy

Mr Jamieson spoke to the memorandum, noting Council's consideration on retaining community housing. Council has no policy for the operation/management of community housing. While previously the focus had been on senior tenants, during a period of low occupancy, housing was filled with a range of ages, some of whom continue to reside.

Points raised were:

- There is an opportunity for rental applications to include questions to aid Council in compiling tenant data.
- There were reservations about absorbing \$15 per week for tenant's power consumption.
- Council may wish to decide take a 3 year gradual increase to achieve market rent.
- Any prerequisites adopted in a policy could be on a point system to enable the most at need have preference on tenancy.
- The merits of holding a portion of housing for emergency purposes was discussed.

The Committee agreed to leave the report for consideration at the next meeting at which some additional information would be provided.

Undertaking

Subject

That further information be provided to the Policy/Planning Committee's meeting on 14 June on (a) options for a transitional period for the proposed movement to full market rentals and (b) the Chief Executive's view on holding discretion for emergency housing.

Cr Ash left at 3:45 pm

11 Actioning the Māori Responsiveness Framework

Mr Jamieson spoke to his tabled presentation.

Points raised were:

- Clarify targets set in the framework identifying if they are for Council or the Iwi/Hapu Liaison
- Holding an annual hui with Te Roopu Ahi Kaa members and Councillors.
- The achievability of the work plan on a half full-time position.

To be included in framework:

- Funding for a rangatahi programme – supported by Mayors Taskforce for Jobs
- Involvement by iwi/hapu in the Citizenship Ceremony
- Connection between ward Councillors and local iwi.

Discussion took place on the merits of a permanent or fixed term contract for the role of Strategic Advisor – Iwi/Hapu Liaison. Concern was expressed on the following points:

By those supporting a fixed term contract:

- The role is new and requires the right person to achieve successful outcomes.
- Support the new position, but would like an opportunity to recruit again if the person is unsuitable.

By those supporting a permanent employment contract:

- Credit needs to be given to the recruitment team.
- If an employee is unsuitable it is an operational matter like any other position in the organisation.

Resolved minute number **18/PPL/048** **File Ref** **4-EN-8-3**

That the Policy/Planning Committee recommends to Council the adoption of the Māori Responsiveness Framework [as amended].

Cr Gordon / Ms Hiroa. Carried

Resolved minute number **18/PPL/049** **File Ref**

That Policy Planning Committee has preference to the Māori Liaison position being a fixed term contract.

Cr Belsham / His Worship the Mayor. Carried

Noted against Cr Sheridan, Cr Gordon, Ms Hiroa

13 Local Government (Community well-being) Amendment Bill

A PowerPoint presentation was tabled and taken as read.

Resolved minute number **18/PPL/050** **File Ref** **3-OR-3-5**

That the draft submission on the Local Government (Community well-being) Amendment Bill be received.

Cr Aslett / Cr Gordon. Carried

Resolved minute number **18/PPL/051** **File Ref** **3-OR-3-5**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission as amended (taking out last sentence) to the Parliamentary Governance and Administration Committee on the Local Government (Community well-being) Amendment Bill.

Cr Gordon / Cr Sheridan. Carried

14 Privacy Bill

A PowerPoint presentation was tabled and taken as read.

Resolved minute number **18/PPL/052** **File Ref** **3-OR-3-5**

That the draft submission on the Privacy Bill be received.

Cr Gordon / Cr Aslett. Carried

Resolved minute number **18/PPL/053** **File Ref** **3-OR-3-5**

That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission without amendment to the Parliamentary Justice Committee on the Privacy Bill.

Cr Gordon / Cr Belsham. Carried

15 Draft submission to the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme

Mr Hodder spoke to the Committee stating that at the earlier Assets/Infrastructure Committee meeting there were no recommendations to amend the draft.

Amendments:

- Address the letter to Fergus, rather than Fergie.
- Note that the Mayor would like to speak with either the Chief Executive or the Board.

Resolved minute number **18/PPL/054** **File Ref** **3-EP-3-7**

That the Policy/Planning Committee, taking into account the recommendation from the Assets/Infrastructure Committee, approves as amended the New Zealand Transport Agency's Draft Investment Assessment Framework for the 2018-21 National Land Transport Programme, and authorises His Worship the Mayor to sign on behalf of the Council.

Cr Sheridan / His Worship the Mayor. Carried

16 Low emissions economy – draft report from the Productivity Commission

Ms Gray spoke to her tabled presentation.

The Committee agreed to discuss the item further as a workshop.

Undertaking

Subject

Ms Gray to supply Councillors with relevant section of the draft report, and questions on wastewater treatment plants.

17 Update on the Path to Well-being Initiative

Mr Jamieson spoke to the report highlighting Ms Gower stepping into the Youth Development Coordinator role and the inclusion of youth in the Memorandum of Understanding with Mokai Patea.

Resolved minute number

18/PPL/055

File Ref

1-CO-4-8

That Policy/Planning Committee apply to the current round of the Tourism Infrastructure Fund for upgrade work of facilities be done at the Santoft domain and the CE be delegated to prepare a submission.

His Worship the Mayor / Cr Dunn. Carried

Resolved minute number

18/PPL/056

File Ref

1-CO-4-8

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – March 2018' be received.

Cr Sheridan / Cr Gordon. Carried

18 Questions put at previous meetings for Council advice or action:

The Committee noted the comments in the agenda.

19 Activity management

The Chair took the report as read and moved through page by page asking for comment.

It was noted that Council mowing of Rangitikei College grounds is still in discussion, with consideration required to availability of equipment and staff.

Resolved minute number **18/PPL/057** **File Ref** **5-EX-3**

That the activity management templates for March 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Dunn. Carried

20 Late items

Horizons Regional Council - Representation Review

Elected Members discussed their support of having a single member Rangitikei constituency

Resolved minute number **18/PPL/058** **File Ref**

That a draft submission be prepared for His Worship the Mayor advocating that the Rangitikei is a separate constituency in the Horizons region for the 2019 electoral process

Cr Aslett / Cr Sheridan. Carried

21 Future items for the agenda

None

22 Next meeting

Thursday 14 June 2018, 1.00 pm.

23 Meeting closed

5:15 pm

Confirmed/Chair: _____

Date:

Attachment 2

Communications Update

This report provides the Committee with an update on media activity; current consultation processes underway; and updates on the Action Plan from the 2017-19 Communications Strategy.

May Media Activity

The table below outlines the media activity during May; printed media articles published during the month and website activity:

- Rangitikei Bulletin – This was published at the beginning of June, covering the key decisions from the May Council meeting and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the May edition was distributed during the month.
- There were 10 media articles during May.

Date	Media Channel	Article Heading and Topic
06/05/2018	Whanganui Chronicle (article)	Mayhem: 4 crashes in just 18 hours - Several crashes on Makirikiri Rd, from drivers going too fast through roadworks.
09/05/2018	Whanganui Chronicle (article)	Row brewing over representation – Review of Rātana and Taihape Community Board representation.
10/05/2018	Feilding/Rangitikei Herald (Mayors article)	Consultation for council plan important – Mayors regular monthly article.
10/05/2018	Feilding/Rangitikei Herald	War art exhibition in Mangaweka - Richard Aslett has received funding from Rangitikei Creative Communities an arm of Rangitikei District Council, to present an exhibition of paintings regarding NZ soldiers in WWI.
10/05/2018	Feilding/Rangitikei Herald (article)	Donation Lauded - The New Zealand Memorial Trust thanked the Council for the \$2000 donation to war museum in Le Quesnoy France.
10/05/2018	Feilding/Rangitikei Herald (article)	Council Changes Brand – Council's new branding and logo (kowhai tree).
17/05/2018	Feilding/Rangitikei Herald (article)	Lack of feedback disappoints – Lack of response to representation review consultation.
24/05/2018	Manawatū Standard (article)	Facilities fund gets mixed reception – RDC's perspective of Horizons Regional Council proposed rate for a regional facilities fund.
24/05/2018	Feilding/Rangitikei Herald (article)	Top Rangitikei youth sought for district prizes - Rangitikei Youth Awards.
31/05/2018	Wanganui Chronicle (article)	Rubbish issues - Councillors discussing the provision of kerbside recycling and rubbish services.

Current Consultation:

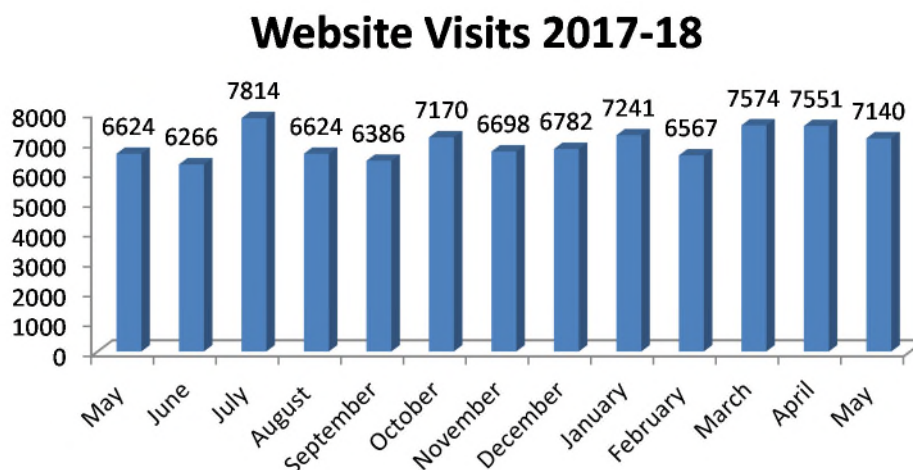
- There are no current consultations underway.

Requests under Local Government Official Information and Meetings Act (LGOIMA)

- From the beginning of the year to the end of May Council has received 38 requests under LGOIMA.

Website Statistics

Activity on Council's website for May 2017 – May 2018:



In May 35% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (April)

1. Rates
2. Cemeteries / database
3. Rubbish/recycling/transfer stations
4. Contact us
5. Cemeteries
6. Library

Top Six Geographical Locations

Visiting the Website (April)

1. Palmerston North area
2. * Wellington
3. * Auckland
4. Christchurch
5. Napier
6. Whanganui

* note smaller areas can be recorded as Auckland or Wellington

Communications Strategy 2017 – 2019 – Update on Action Plan

<i>Action Description</i>	<i>Expected Completion</i>	<i>Update</i>
Review and update information about services Council provides	Ongoing	"Fact Sheets" for key areas and services of Council are being developed.
Continue to ensure the Council website is the primary customer/resident self-help tool	Ongoing	The revised website, with Council's new branding and improvements was made

Action Description	Expected Completion	Update
		operational on 19 May. Now content will be reviewed.
Investigate alternative ways of communicating with residents (e.g for language barriers – translations into Samoan, Māori)	June 2018	This is another stage in the brand development.
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	Ongoing	Focus area for the Comms / Website Officer.
One-off campaigns, focussing on Council's priority areas, can include: <ul style="list-style-type: none"> - Promote and educate ratepayers on what Council does, finances, rates levels, affordability and value - Infrastructure service levels - Economic development - Community facilities - Earthquake prone buildings - Response and personal preparedness during an emergency 	Ongoing	Focus area for the Comms / Website Officer.
Prepare / update media / communications strategy	August 2018	

Carol Downs
Team Leader - Communications

Attachment 3

Report

Subject: Legislation and Governance Update, June 2018

To: Policy Planning Committee

From: Ellen Webb-Moore, Policy Analyst

Date: 6 June 2018

File: 3-OR-3-5

1 Local Electoral Matters Bill

- 1.1 This Bill was also introduced on 4 April 2018 and submissions have opened. It contains a set of amendments designed largely to better enable a trial of online voting. Part of this is authorising the Electoral Commission to provide electors' date of birth information for the purpose of conducting any election, by-election or poll. A draft submission is attached ([Appendix 1](#)). Because of the date set for receiving submissions (22 June), Council has delegated to the Committee to authorise to sign a submission.
- 1.2 While the Bill implies Government support for such trials, there is no funding commitment. That means the risk still lies wholly with the local government sector, which is certain to discourage many local authorities from participating.
- 1.3 At its meeting on 31 May 2018, Council delegated to the Policy/Planning Committee to authorise the Mayor to sign a submission to this Bill. Submissions are due on 22 June 2018.

2 Litter (Increased Infringement Fee) Amendment Bill

- 2.1 This bill amends the Litter Act 1979 by increasing the maximum fine for an infringement offence from \$400 to \$1000. The bill has progressed past its first reading and is now before the Select Committee. The Bill has support from Council's Environmental and Regulatory Team Leader Johan Cullis who has the relevant delegation to impose fines under these provisions. A draft submission is attached ([Appendix 2](#)).
- 2.2 The Council's submission is an opportunity to suggest to the Government that some revenue sharing of fines collected is fair when Council officers undertake the enforcement duties.
- 2.3 As submissions for the Bill are due by midnight on 14 June 2018, a retrospective approval from Council will be needed to authorise the Mayor to send in the submission.

3 Review of Three Waters Infrastructure: Key Findings and Next Steps

- 3.1 Cabinet has accepted a proposal from the Minister of Local Government for a review of three waters infrastructure. The review will develop recommendations for system-wide performance improvements during 2018, and to progress parts of the Government's response to the Inquiry into Havelock North drinking water.
- 3.2 The Minister's speech to the Water Summit on 30 May 2018 stresses the need to address both capability and funding. Aggregated, dedicated water providers will be closely considered – this is what the Havelock North Inquiry recommended – but the Minister stated that any option will ensure “continued public ownership of existing infrastructure assets”. But the Minister also recognises that many councils will be concerned about what might happen if they have less of a role in water delivery service: “we need to start thinking about what they might do instead”.
- 3.3 As background to the Cabinet paper, Internal Affairs commissioned a report from Beca on the costs to upgrade drinking water infrastructure to meet the Inquiry's key recommendations. It found that the costs are highest for New Zealand's smallest communities. As this report is generally presented at a regional council level, the potential impact of their findings on Rangitikei is not discernible.
- 3.4 The Minister is explicit in wanting a new regulatory system for better reporting, oversight, compliance and transparency – and acknowledges that this is likely to have significant funding implications for local government. She is certain that system-wide collaborative change will be needed. Four distinct workstreams are being established – (1) Effective oversight, regulatory settings and institutional arrangements, (2) Funding and financing mechanisms, (3) Capacity and capability of decision-makers and suppliers, including aggregation of drinking-water suppliers, and (4). Information for transparency, accountability and decision-making. She intends to report back to Cabinet in October 2018.

4 Local Government New Zealand Legal Toolkit

- 4.1 Last month, Local Government New Zealand launched this toolkit. It has been designed to support councils with their adaptation decision-making roles and responsibilities and contains legal opinions, guidance and case study materials on three areas of local government decision-making that relate to climate change related natural hazards:
1. Councils' ability to stop or limit the provision of services infrastructure in areas affected by climate change natural hazards and potential liability consequences;
 2. Councils' ability to limit development in natural hazard areas; and
 3. Councils' obligations under the Local Government Official Information and Meetings Act 1987 with respect to the issue of LIMs.

- 4.2 The legal toolkit includes advice from Simpson Grierson and has been guided by a Climate Change Working Group comprised of council officers focused on climate change from around the country.

5 Farm Debt Mediation Bill

- 5.1 This Bill provides more protection, a pause in proceedings, and a cooling-down period as a firewall to help embattled farmers in an unbalanced power relationship. There have been previous attempts for a similar measure, but the amount of agricultural debt (\$60 billion, of which two thirds is for dairy farms) and the M bovis scare have both contributed to bi-partisan support for the Bill passing its first reading on 16 May 2018 and being referred to the Economic Development, Science and Innovation Committee.
- 5.2 A call for submissions has yet to be made.

6 Draft National Planning Standards

- 6.1 On 6 June 2018, the Minister for the Environment announced the release of the first set of National Planning Standards. The objective is to make plans simpler and more efficient to prepare. The standards will not determine local policy matters or the substantive content of plans.
- 6.2 A briefing will be provided to the Committee's 12 July meeting and a draft submission prepared for Council's meeting on 26 July. The closing date for submissions is 17 August 2018.

7 Recommendations:

- 7.1 That the report 'Legislation and Governance Update, June 2018 be received.
- 7.2 That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission as amended/without amendment] to the Parliamentary Justice Committee on the Local Electoral Matters Bill.
- 7.3 That the Policy/Planning Committee request retrospective approval from Council for making a submission to the Parliamentary Environment Committee on the Litter (Increased Infringement Fees) Amendment Bill and, on this basis, authorise His Worship the Mayor to sign, on behalf of the Council, such a submission so that it is received by the closing time.

Ellen Webb-Moore
Policy Analyst /Planner

Appendix 1

File Ref: 3-OR-3-5

7 June 2018

Raymond Huo
Chairperson
Justice Committee
Parliament Buildings
Wellington

By email: ju@parliament.govt.nz

Dear Raymond

Submission on local electoral matters bill

Thank you for the opportunity to submit on the Local Government Electoral Matters Bill. Council appreciates that at present there are legislative barriers to trialling and evaluating new and existing voting methods in local government elections. Council is pleased to see that the Government is aiming to foster civic participation in local government through these amendments.

Council can see the merits in being able to conduct partial trials of novel voting methods, and appreciate that online voting could potentially bolster voter participation in local government elections. However, as a smaller local authority with a limited ratepayer base, it is unlikely to elect to participate in such trials. This is due to the significant financial investment that would be required to enable online voting systems to be put in place.

Council appreciates that this Government is affording a greater degree of commitment to seeing electronic voting methods adopted, arguably, this would strengthen the case for the financial risk not being borne by the local government sector alone. We would therefore encourage the Government to take the next step and provide funding towards the implementation to enable all councils to participate in the trials the legislation enables.

We hope this is useful to the Committee.

Naku noa

Andy Watson

Appendix 2

14 June 2018

3-OR-3-5

Deborah Russell, MP
Chair
Environment Committee
Parliament Buildings
Wellington

By email: en@parliament.govt.nz

Dear Deborah

Litter Act (Increased Infringement Fee) Bill

Thank you for the opportunity to submit on the Litter Act (Increased Infringement Fee) Amendment Bill. The Rangitikei District Council agrees that the increase in fine is overdue, and is therefore supportive of the increase in maximum fine from \$400 to \$1,000.

Council would like to use this opportunity to draw attention to the fact that, under the current system, local authority resources have to be expended to prosecute under this legislation. There remains no mechanism for cost recovery for local authorities, as the proceeds from the fine (should we elect to prosecute) are paid to the Crown. Council therefore submits that there ought to be a system for cost recovery built into the legislation, so that local authorities are encouraged to prosecute in all appropriate circumstances.

Yours sincerely

Andy Watson
Mayor of the Rangitikei District

Attachment 4

Memorandum

Subject: **Proposed work plans for the partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22**

To: Policy/Planning Committee

From: Blair Jamieson, Strategy & Community Planning Manager

Date: 1 June 2018

File Ref: 4-EN-10-2

1 Background

- 1.1 At its meeting on 15 February 2018, the Policy/Planning Committee considered proposals from prospective partnering organisation under a revised Memorandum of Understanding – i.e. Bulls and District Community Trust (BDCT), Elizabeth Mortland, Mokai Patea Services (MPS), Taihape Community Development Trust (TCDT) and Project Marton. The outcome of this was to recommend to Council to enter into negotiation for the role of partnering organisation/s to provide services under the Memorandum of understanding with the following:

Taihape	Taihape Community Development Trust and Mokai Patea Services	One-year trial (up to \$20,000 and \$6,500 respectively)
Marton	Project Marton	Three-year contract (up to \$30,500 in 2018/19)
Bulls	Bulls and District Community Trust	Three-year contract (up to \$26,500 in 2018/19)

- 1.2 Policy/Planning Committee instructed staff that the negotiations should provide a more consistent set of specific accountabilities such as newsletters, e-communication, liaison with other community groups, liaison with local businesses, support for youth, and older people and those who have recently entered the area.
- 1.3 There has been some concern in the past that the Council's own priorities were not sufficiently evidenced in the proposed work programmes - and, in particular, that specific accountabilities were uneven. There have been significant revisions, discussions and negotiations to secure a restatement of the work programmes as part of the negotiation with the selected partnering organisations.
- 1.4 The relevant Community Boards and Community Committees have had a chance to review the terms of the Memorandum of Understanding – as well as the prospective

partnering organisations work plans. Their commentary will be tabled at the Policy/Planning Committee meeting.

2 Considerations

- 2.1 A copy of each of the proposed work plans are seen in *Appendix 1*.
- 2.2 Greater accountability in the work plans has been sought around the publication of newsletters, e-communication, liaison with other community groups, liaison with local businesses, support for youth, and older people and those who have recently entered the area.
- 2.3 In the case of Marton, Project Marton have a strong record of delivering programmes, especially events. This consideration has led to a work plan that includes two large scale events; being 'Marton Market Day' and 'Harvest Festival'. Additionally, as noted by Councillors and His Worship the Mayor, Economic Development activities have been included in their draft proposed work plan.
- 2.4 In the case of Bulls and Taihape, both work plans feature one main event; being 'Gumboot Day' and 'Family Free Summer Concert'. The differential exists in the Taihape due to the reduced scope of the TCDT's previous work plan – as there are two partnering organisations in Taihape. The differential for Bulls is due the redefined scope of the BDCT's work plan to include the 'a-bull' branding management programme.
- 2.5 In the case of partnering with Mokai Patea Services, the proposed work plan is specifically focused around youth and the aged care deliverables. This is due to cost saving considerations and existing alignment for MPS in these areas. The provision of services within this draft work plan are separate to any of their existing activities and are not directly co-funded under any present revenue streams.
- 2.6 The remainder of the items in the proposed work plans are considered status quo.

3 Costs

- 3.1 The proposed cost of funding the selected partnering organisations in the draft 2018-28 Long Term Plan 2018/19 is \$83,500. Over the past few years, Council has allocated more to Marton than Bulls and Taihape in recognition of the larger population.
- 3.2 In line with the negotiation limits previously agreed by Council, and the agreed variations in the work plans the following costs are seen as agreeable between the parties:

Taihape	Taihape Community Development Trust Mokai Patea Services	One-year trial: \$20,000 One-year trial: \$6,500
Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19

4 Recommendation

- 4.1 That the report on 'Proposed work plans for the prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.
- 4.2 That the Policy/Planning Committee endorses the draft proposed work plans [amended/without amendment] to Council for consideration on the 28th of June, 2018.
- 4.3 That the Policy/Planning Committee endorses the following payment schedule [amended/without amendment] for the partnering organisations to Council for consideration on the 28th of June, 2018:

Taihape	Taihape Community Development Trust Mokai Patea Services	One-year trial: \$20,000 One-year trial: \$6,500
Marton	Project Marton	Three-year contract: \$30,500 in 2018/19
Bulls	Bulls and District Community Trust	Three-year contract: \$26,500 in 2018/19

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Taihape Community Development Trust

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
<p>1. Gumboot Day – to organise and coordinate activities at the Annual Gumboot Day event by:</p> <ul style="list-style-type: none"> • The Town Coordinator resourcing and planning the event with assistance from trustees. • Establishing a working party to assist with the event made up of volunteers, stakeholders, sponsors, donators, community organisations, local businesses and providers. 	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Regular email newsletters to keep people informed of the upcoming events, ensuring maximum participation.	
2. Printed monthly community newsletters delivered to cafes, hairdressers, library, council, as well as the elderly and those offline.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for the Year
1. Supply content and update the Taihape website (www.taihape.co.nz).	
2. Support the calendar on Rangitikei.com	
3. Include upcoming events on social media, community websites and on the calendar of events.	
4. To Advertise to a wider audience; being Taupo, Hawkes Bay, Marton, Bulls, Wanganui, Palmerston North.	

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for the Year
1. To engage with Youth around finding avenues for work experience, and assisting in qualifications for youth in lifeguarding.	
2. To assist in the advertising of Youth events and activities arranged by Mokai Patea Services.	
3. To seek funding for events and equipment at the Swim Centre e.g. toys and other entertainment equipment.	
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for the Year
1. To provide updates to the Taihape Community Board at their meetings on developments and events being undertaken by the Trust.	
2. Collaboration with other town coordinators to promote the district through distribution of printed & digital material; showcasing the district.	
3. Partner with Keep Taihape Beautiful to develop community projects.	

4. Trustees to setup a sub-committee of volunteers to contact Otaki businesses to encourage them to set up in Taihape.	
5. Develop a phone tree for local businesses.	
6. Create a welcome to Taihape pack: delivered to real estate agents, health services & local business.	
7. Connect with Tully (Queensland) as a sister city to Taihape to be the Gumboot Capital of Australia.	
Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for the Year
1. To research housing opportunities for seniors and assist / support initiatives with communities and Council for development of housing for seniors.	
2. To assist and support in key initiatives with Aged care (contact organisations like Safe & Caring Communities theme group and Older and Bolder.	

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Mokai Patea Services

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for this period
1. Update the Taihape Community Development Trust on activities, events and programmes to publish through their media (i.e. social media, websites etc.)	

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for this period
1. To provide an independent welfare services to tenants over the age of 55 years in Councils Taihape based Community Houses.	

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for this period
1. To provide staff or an approved person to open and be present in the Taihape Youth zone between the hours of 3-5pm during weekdays.	
2. To encourage Youth to be involved in making submissions to Council regarding Youth Development.	
3. To meet and collaborate with Councils Strategic Advisor: Youth/Rangatahi in Taihape on a regular basis.	
4. To work with Councils Strategic Advisor: Youth/Rangatahi to explore funding for youth events and programmes	

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Project Marton

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
1. Market Day - To deliver a vibrant event that attracts visitors to our town, offering opportunity for retailers, organisations and producers to showcase their services and products within a community setting.	
2. Harvest Fair – To create a boutique market that showcases Martons rich farming history whilst creating a welcoming environment for all our residents and visitors.	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Regular weekly email newsletters to keep people informed of the upcoming events, ensuring maximum participation.	
2. Printed monthly community newsletters delivered to cafes, hairdressers, library, doctors, council, motorhome park. Highlighting all the upcoming events, activities and initiatives, as well as supporting local businesses.	
3. Include upcoming events on Eventfinder & Project Martons calendar of events to create greater exposure.	
4. Create a welcome to Marton pack containing the calendar of events and community newsletters.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for the Year
1. Support the calendar on Rangitikei.com	
2. Maintain and regularly update the Project Marton Facebook page to present local knowledge of upcoming events and initiatives, share relevant FB pages and answer incoming queries through the Project Marton community FB page.	

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for the Year
1. Work with agencies to develop opportunities for youth development; furthering their life skills & experiences.	
2. Work with schools, to encourage participation with all events	
3. Provide opportunity and support for youth to take ownership of areas of event, while providing a solid learning experience and encouraging the development of valuable transferrable skills.	
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for the Year
1. Support the place making group to roll out the town centre plan activities.	
2. Provide monthly reports to the Marton Community Committee on developments within Project Marton. Consider opportunities to collaborate on adhoc initiatives for the benefit of the town.	
3. Facilitate the Southern Rangitikei Health Network meeting, allowing opportunity for agencies to network and work together; delivering a more cohesive service for our community.	

4. Collaborate with other organisations and businesses to support the delivery of business support and After 5 networking opportunities.	
5. Timebank - Seek funding for a fixed term contract to lead on this initiative.	
6. Christmas giving tree - Continue to work with other agencies to ensure families are supported during the Christmas period.	
7. Present quarterly community service awards, celebrating those that make a positive contribution to our community.	
8. Continue to promote Marton as a town to visit, enjoy and live in.	
9. Collaboration with other town coordinators to promote the district through distribution of printed & digital material; showcasing the district.	
Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for the Year
1. Facilitate the cooking classes, run with support of our local volunteers.	
2. Support the development and activities of the "Mens Shed"	

3. Support the development and activities of the community garden.	
4. Support the activities of other local service clubs and organisations – promoting their events and activities.	

MARTON

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Bulls & District Community Trust

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
1. Lead, facilitate and promote the A-Bull branding themes to businesses and community group stakeholders within the Bulls Ward.	
2. Integrate the Bulls Brand (Town Logo) into event, information and promotional material that are being led by the BDCT.	
3. Publish the Bull-it-inn and deliver to household in town and to RD1 Bulls residents.	
4. Continue to work partnering agencies to promote events and develop strategies to build profile of the Bulls in Bulls and the A-Bull brands.	

5. Organise the 2019 Free Family Summer Concert.	
6. Work with Council, MOU agencies to development 4 months of fun in the Rangitikei.	
7. Encourage Bulls residents to support local business.	
6. Support Bulls Township Placemaking initiatives.	
7. Participate in Enjoying Life in the Rangitikei group, and support the Buoyant District Economy theme group.	
8. Update Bulls Resident and Business packs.	
9. Continue the Connect-a-bull game partnering with Manawatu Support and Community Patrol, BCC and community groups. Neighbourhood Fun Day-Domain March 25.	
10. Bulls River User's Group-continue with the planned works over the next 12 months.	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Continue to publish and deliver the Bull-it-inn to 1300 locals and surrounding communities 11 months with the assistance of volunteers.	
2. Provide ongoing weekly engagement on Facebook, increase likes from 1850 and build up new Instagram Page.	
3. Refresh website regularly that reflects our changing landscapes and events.	
4. Ensure that Bulls-based events and activities are included on Rangitkei.com CoE, as well as Eventfinder.	
5. Continue to develop large networks throughout Bulls ensuring that all information is shared.	
6. Create a welcome to Bulls pack containing the calendar of events and community newsletters.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for this period
1. Further develop online connections/collaboration with local businesses, as well as other towns in the district.	

2. Stronger links between Bulls NZ and Rangitikei website.	
3. Continue to respond enthusiastically to requests for information regarding business investment in Bulls and the Rangitikei – website/facebook/bull-it-inn promotions.	
4. Update to data of all businesses in Bulls. Experience Local Campaign which actively promotes local business and or the products/services they provide.	
5. Support Bulls businesses and promote their events/initiatives to strengthen local support for retailers.	
6. Encourage visitors and promote Bulls as a Destination Town	

Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for this period
1. Develop a greater understanding/ awareness of the needs of Samoan community, there events and celebrations.	
2. Develop greater levels of support during off season and establish help through Council/MOU agencies.	
3. Support and promote activities and projects of local clubs and organisations to	

ensure wellbeing needs are met/attended to within the community.	
4. Update community groups and organisations database regularly	
5. Participate in monthly Southern Rangitikei Health Networking Group.	

BULLS

Attachment 5

RANGITIKEI DISTRICT COUNCIL ANIMAL CONTROL BYLAW 2013



1. TITLE

- 1.1. This bylaw shall be known as the Rangitikei District Council Animal Control Bylaw 2013.

2. COMMENCEMENT

- 2.1. This bylaw comes into force on 7 October 2013.

3. SCOPE

- 3.1. This bylaw is made under the authority given by:
- a) Sections 145 and 146(a)(v) of the Local Government Act 2002; and

4. PURPOSE

- 4.1. The purpose of this bylaw is to:
- a) Control the keeping of animals within the district to ensure they do not create a nuisance or endanger health;
 - b) Enable Enforcement Officers to manage animal nuisance in the urban area; and
 - c) Regulate the slaughtering of animals in urban areas.
- 4.2. This Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

5. INTERPRETATION

- 5.1. For the purposes of this bylaw, the following definitions apply:

ENFORCEMENT OFFICER means an authorised officer of Rangitikei District Council or an officer of the New Zealand Police.

HOUSEHOLD UNIT means all land and buildings within a single rating unit.

NUISANCE means any damage, excessive noise or odour, where an enforcement officer has received a complaint and upon investigation of the complaint, is of the opinion that the noise or odour is excessive or offensive.

POULTRY means caged or free range poultry, and includes chickens, peacocks, geese, ducks, turkeys and domestic fowls of all descriptions.

URBAN AREA includes any property zoned as Residential, Commercial and Industrial under the operative District Plan, but excludes the properties in Crofton, Mataroa, and Turakina zoned Residential (i.e. does not include Rural Living and Rural Zones).

STOCK means cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas, of any age or gender.

STOCK UNIT (SU) is taken to have the same meaning as in the Statistics New Zealand Glossary, i.e. one 55 kg ewe rearing a single lamb. Under this definition, for example, 1 hogget = 0.7 SU; 1 Jersey cow = 6.5 SU; 1 mature Red Deer stag = 1.5-2.0 SU

DISPENSATION means every dispensation under this Bylaw will be reviewed at least every three years.

6. KEEPING OF ANIMALS

- 6.1. No person shall keep any animal in such a manner or in such conditions, which in the opinion of an enforcement officer, creates a nuisance or causes a threat to public health or safety.
- 6.2. It is the responsibility of any person keeping an animal to confine the animal within the boundaries of the premises where the animal is being kept, except where an animal is being led, driven, ridden or exercised.

7. CATS

- 7.1. No person shall keep more than three cats over three months of age on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 7.2. Clause 7.1 shall not apply to any veterinary clinic, SPCA shelter, or registered breeder as accredited under the Cattery Accreditation Scheme operated by the New Zealand Cat Fancy.

Note: Boarding or breeding establishments for more than 15 cats require resource consent under the operative District Plan.

8. POULTRY

- 8.1. No person shall keep more than 12 head of poultry on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 8.2. No poultry house shall be erected or maintained so that any part of it is within 10 metres from any dwelling in an urban area, or within 2 metres of any property boundary.
- 8.3. Every poultry house and poultry run shall be maintained in good repair, and in a clean condition free from any offensive smell or overflow, and free from vermin.

- 8.4. No person shall keep any rooster in any urban area, nor keep a rooster in such a manner that at any time the rooster can come within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer

9. BEES

- 9.1. The Council recognises that bees occupy a unique niche in the urban ecosystem and responsible bee-keeping can bring many benefits to the local environment.
- 9.2. Notwithstanding the above, no person shall keep bees in any urban area if in the opinion of an enforcement officer the keeping of bees is, or is likely to become, a nuisance or causes a threat to public health or safety.
- 9.3. An enforcement officer may prescribe conditions relating to the location and number of hives able to be kept on any premises or place within any urban area of the District.

10. PIGS

- 10.1. No person shall keep pigs within any urban area, nor keep pigs in such a manner that at any time the pigs can come within 25 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

11. GRAZING STOCK IN URBAN AREAS

- 11.1. No person shall keep stock at a stocking rate greater than 1 stock unit per 1000 square metres of grazeable pasture within any urban area, unless given a written dispensation by an enforcement officer.

Note: Refer to the Rangitikei District Council Stock Droving and Grazing Bylaw for regulations on the grazing of road reserves and movement of stock within the District.

12. ANIMAL SLAUGHTER

- 12.1. No person shall slaughter any stock in any urban area, or within 100 metres of a boundary with any urban area.

Note: It is an offence under the Health Act 1956 to leave animals or animal carcasses in a state where they are offensive or injurious to health. It is an offence under the Resource Management Act 1991 to contaminate waterways with animal remains. It is an offence under the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005 to feed pigs untreated meat or untreated food waste. It is an offence under the Rangitikei District Council Control of Dogs Bylaw to allow any dog to be fed or have access to any untreated sheep or goat meat.

13. OFFENCES AND PENALTIES

- 13.1. Everyone commits an offence against this Bylaw who:

- a) Does, or causes to be done, or permits or suffers to be done, or is concerned in doing, anything whatsoever contrary to or otherwise than as provided for in this Bylaw.
- b) Omits, or neglects to do, or permits, or suffers to remain undone, anything which according to the true intent and meaning of this Bylaw, ought to be done at the time and in the manner therein provided.
- c) Does not refrain from doing anything which under this Bylaw they are required to refrain from doing.
- d) Permits or suffers any condition of things to exist contrary to any provision contained in this Bylaw.
- e) Refuses or neglects to comply with any notice duly given under this Bylaw.
- f) Obstructs or hinders any enforcement officer in the performance of any duty to be discharged by such officer under or in the exercise of any power, conferred by this Bylaw.
- g) Fails to comply with any notice or direction given in this Bylaw.

13.2. Any breach of this bylaw is an offence and liable to summary conviction and a fine not exceeding \$20,000, in accordance with Section 242(4) of the Local Government Act 2002.

Attachment 6



Memorandum

To: Policy/Planning Committee

From: Blair Jamieson, Strategy & Community Planning Manager

Date: 6 June 2018

Subject: Considerations for the Community Housing Policy

File: 6-CF-1-14

1 Background

- 1.1 On 30 November 2017, Council resolved that the ownership and management of community housing remains in-house. Following this, an investigation into the viability of a market rental rate, effective 1 July 2018, was requested. However, due to superannuation and benefit changes effective 1 April 2018 this process has been delayed.
- 1.2 Alongside conducting an assessment on the viability of a market rental rate, a policy is being developed to encompass the shortfalls that are currently faced by those managing community housing within the District.
- 1.3 \$100,000 of capital is currently allocated for at least the next 3 years to assist in maintenance and improvements.
- 1.4 Council owns 72 community housing units, all of which will have to adhere to the healthy home standards. The Healthy Homes Guarantee Act (amending the Residential Tenancies Act 1986) sets these standards from 1 July 2019, with landlords required to meet these standards by 1 July 2024. The current requirements for insulation of rental properties by 1 July 2019 are unaffected.

2 Updates following Policy/Planning Committee Meeting (May 2018)

- 2.1 On 10 May 2018, the Policy Planning Committee noted that the prices listed in the previous memorandum and schedule within the 'Fees and Charges' was both confusing and misleading. The schedule noted 'double' as a higher rate, whereas the real distinction is multi-occupancy. A slightly higher rental applies to tenants who are not 65 years old. There is only one fully renovated unit being charged at a high rate – this is the unit in Bulls which was given a substantial makeover following a fire in 2013.
- 2.2 At its meeting on 10 May 2018, the Policy/Planning Committee requested that further information be provided, namely:
 - options for a transitional period for the proposed movement to full market rentals;

- the Chief Executive's view on holding discretion for emergency housing.
- 2.3 Options for a transitional period for a proposed movement to full market rentals are seen in *item 4.0 below*.
- 2.4 The Chief Executive has declined holding discretion on emergency housing, noting that the Ministry for Social Development holds this function. If housing those in emergency situations was a priority this could be reflected in the policy around preferential tenancy.
- 2.5 On 31 May 2018, Council adopted the Schedule of fees and charges for 2018/19, amending the community housing rentals to the following:

Table 1: Community Housing Rental Amendment – Schedule of Fees and Charges for 2018/19

Age Group	Marton
Single occupancy (over 65)	110
Single occupancy (under 65 years)	115
Double occupancy	130
Fully renovated unit (single occupancy)	135
Fully renovated unit (double occupancy)	198

3 Housing and Tenancy

- 3.1 Council owns 72 community housing units (1 bedroom) spread across the District, and are located in:
- Marton: 50 units split between three complexes
 - Taihape: 12 units split between two complexes
 - Bulls: 6 units at one complex
 - Ratana: 4 units at one complex
- 3.2 There are presently 75 tenants across these community housing units; 68 being individuals, 3 double occupancy and a Māori Warden office.

The weekly rent for an individual 65 years old or over is currently \$100, and \$110 for individuals under 65 (being in the 2017/18 financial year). Double occupancy is set at \$130 per week. These rent prices sit between 66-73% of the Property Brokers Ltd assessed market rental rates. Highlighted below on Table 2.

Table 2: Present Rental Rates (2017/18) vs. Property Brokers District-Wide Market Rate

Age Group	Marton	Taihape	Bulls	Ratana	Market Rate
Single Under 55	110	110	110	110	150
Single Over 65	100	100	100	100	150
Double Occupancy	130	130	198	130	198
Māori Warden	100	-	-	-	150

- 3.3 The present day rental price was set in 2006. The intention was for the rental rate to reflect the true cost of providing the service but be no greater than one-third of the gross pension (the gross pension in 2006 was \$301.33, whereas now it is \$463.04; in alignment to this existing policy superannuitant rent could be no greater than \$154.34).
- 3.4 The weekly rental only includes grounds maintenance. Tenants are to provide everything else; ovens are the only chattels owned by Council.
- 3.5 Details and data on Councils present day housing and tenancy stock were presented on 10 May 2018. This has been attached for your reference; see *Appendix 1*.
- 3.6 Details and data on range of benefits, supplements and entitlements available to tenants was presented on 10 May 2018. This has been attached for your reference; see *Appendix 2*.

4 Mechanisms to Achieve Market Rental

- 4.1 There are three primary mechanisms available to achieve a market rental rate:

Option 1: Tenant assumes the difference

- 4.1.1 Council accepts that the additional cost (excluding accommodation supplement) is borne by the tenants; being (in 2018/19) an additional \$15 per week.

Option 2: Transitional rental pricing

- 4.1.2 Council would set a transitional period to reach market rental. The following tables identify the costs over a three year period to the two present day tenant categories. Note: the yellow signifies this process from year 1 (aligning to the 2018/19 fees and charges figures) to year 3 (market rental figures) – assuming the market rental remains the same.

Table 3: Accommodation Supplement Figures for Single NZ Superannuitants – being 66% of present day tenants

Weekly Rent Price (\$)	Councils loss - difference between Market Rent (\$)	MSD's Accommodation Contribution (\$)	Cost to Tenant (\$)	
100	50	0	100	
110	40	7	103	Year 1
120	30	14	106	
125	25	18	107	
130	20	21	109	
132.50	17.5	23	109.50	Year 2
135	15	25	110	
140	10	28	112	
145	5	32	113	
150	0	35	115	Year 3

Table 4: Main Benefit Accommodation Supplement Figures - estimated as being 33% of present day tenants

Weekly Rent Price (\$)	Councils loss - difference between Market Rent (\$)	MSD's Accommodation Contribution(\$)	Cost to Tenant (\$)	
100	50	24	76	
110	30	31	79	
115	35	34	81	Year 1
120	30	38	82	
125	25	41	84	
130	20	45	85	
132.50	17.5	46.50	86	Year 2
135	15	48	87	
140	10	52	88	
145	5	55	90	
150	0	59	91	Year 3

Option 3: Council supports the difference through part-payment of each tenant's electricity bill

4.1.3 Council would pay a set sum (initially) of \$15¹ per week directly to the tenant's power supplier. This would cover the initial difference in rent and would gradually reduce each year; it would provide them with discounted electricity rates (as negotiated by Council). The power remains in the tenant's name. This process is administratively simple and the sum paid by Council is readily reduced in accordance with the transition period agreed to. However, tenants would not be able to change power suppliers while Council was paying part of the bill.

4.2 Neither option 2 nor option 3 would penalise tenants or lower their entitlements with the Ministry of Social Development.

5 Considerations with Market Rental Rates

5.1 If Council was to move to market rentals immediately it would receive an additional \$3,310 per week in rent or \$172,120 per year. This revenue would reduce to \$2,230 per week or \$115,960 per year if the full \$15 gap was met by a rental reduction or power subsidy.

5.2 Market rental rates are likely to rise. However as the National Superannuation does not rise at a similar rate, the Policy/Planning Committee may wish to set an upper limit for the rental price. Waipa District Council do this in their rental policy by setting their Pensioner Housing at market rates or as a maximum

¹ This is the difference in cost to the tenant in moving from present day rental rates to market rental rates; having acquired the Accommodation Supplement from the Ministry of Social Development.

percentage of national superannuation (often 33-35% of net/gross), whichever is the lesser of the two.

- 5.3 If the 33% limit was applied, rentals for superannuitants in the Rangitikei could currently be no more than \$132/154.34 (net/gross) per week (increasing the cost [minus accommodation supplement] to the tenant by \$9/16.50 to \$109/116.50 per week). For the time being, it would have no impact on rental revenue.
- 5.4 The intention to raise the rental prices to market rates provides an opportunity to have a sustainable financial model whilst also improving the quality of rentals offered to the community.
- 5.5 A standardised improvement plan will be presented at a later date to the Assets/Infrastructure Committee pending the outcomes from this Committee.

6 Conclusions

- 6.1 In moving towards a market rental rate projections show that 95% (excluding the double occupancy) of the present day tenants would need to contribute an extra \$15 per week. Council will need to determine whether the additional \$15 rental contribution would be stand alone, transitioned or should be absorbed by payments to the tenants power supplier; mitigating the increased rental burden.
- 6.2 Noting that the cost of either such subsidisation would (in the first year) decrease the net income by between \$53,820-56,160.

7 Recommendations

- 7.1 That the memorandum 'Considerations for the Community Housing Policy' be received.
- 7.2 That the Policy/Planning Committee recommends to Council that a market rate rent should be set for Community Housing; doing so for 2018/19 at the Property Brokers figure of \$150, by way of:

EITHER

- expecting the additional rental contribution (\$15) to be borne by the tenant.

OR

- setting a transitional period for a proposed movement to full market rentals.

OR

- absorbing (on a reducing scale) the additional rental through a subsidy of power to tenants.

7.3 That the Policy/Planning Committee recommends to Council that

- a rental limit of 33% of [EITHER net/gross] National Superannuation [EITHER should OR should not] be set for Community Housing tenanted by those receiving National Superannuation.

AND

- a three year period be set for the transition of tenants to bear the full costs of the market rental price.

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

1 Tenant Data

1.1 A number of assumptions have had to be made as data is not presently known about the tenants in the following areas:

- The amount and age distribution of tenants who receive ACC type benefits.
- The amount and age distribution of tenants who receive Work & Income type benefits.
- The amount and age distribution of tenants who have a disability and the nature of that disability.

1.2 The community housing tenants are made up from a mixture of ages with limited incomes. All tenancies are for one person only unless specified (being three cases), with none being suitable to house children. The table below shows the ages of the tenants presently occupying the community housing.

Table 3: Tenant Age Distribution

Age Group	Percentage (Rounded)	Units Occupied
Under 55	12 %	9
55-65	21 %	15
65+	66 %	47
Māori Wardens	1 %	1 (Office)

Appendix 2

1 Superannuation and Benefit Rates

- 1.1 NZ Superannuation and Veteran's Pension rates at 1 April 2018 – which affect 66% of the current tenanted units are as follows:

Table 1: NZ Superannuation and Veteran's Pension Rates

Weekly payments	After Tax (at 'M' tax bracket if they have no other income)	Numbers
Single, living alone	\$400.87	44
Single, sharing	\$370.03	0
Married, civil union or de facto couple (both partners qualify)	\$308.36 each	5
Married, civil union, or de facto couple* (only one partner qualifies)	\$293.09	1

- 1.2 Main Benefit (those whose primary income is a benefit) rates at 1 April 2018 – which affect 33% of the current tenants are as follows:

Table 2: Main Benefit Rates

Main Benefit Weekly Payments	After Tax (at 'M' tax bracket if they have no other income)	Numbers
Job Seeker (under 25 years)	\$179.44	?
Job Seeker (25 years or older)	\$215.34	?
Supported Living Payment	\$269.15	?

2 Accommodation Supplement Entitlements

- 2.1 The Table below sets out the Accommodation Supplement entitlements figures for *single tenants* receiving NZ Superannuation (those aged 65 years old or over). Please note: *Single tenants* over the age of 65 make up 59% of the total tenancy.

Table 3: Accommodation Supplement Figures for Single NZ Superannuitants

Weekly Rent Price (\$)	Accommodation Supplement (\$)	Cost to Tenant (\$)
100	0	100
110	7	103
120	14	106
125	18	107
130	21	109
135	25	110
140	28	112
145	32	113
150	35	115

- 2.2 *Couples* over the age of 65 make up 8% of the total tenancy (with their income listed in *Table 2*). However due to being a couple they would not qualify for any Accommodation Supplement entitlement at the property brokers market rental of \$150. However, since 1 April 2018, the NZ Superannuation and Veterans Pension have increased by \$8.21 per married, civil union, or de facto person.
- 2.3 As at 1 April 2018, any NZ Superannuitants who has cash assets and non-cash assets that exceeds \$8100 do not qualify for the accommodation supplement.
- 2.4 The Ministry of Social Development (MSD) defines a cash asset as something that can be easily converted into cash, and can include money in the bank or savings money lent to other people or organisations, money in Bonus Bonds, shares, debentures or government stock. This does not include personal items, motor vehicle for private use, or the home you live in.
- 2.5 MSD defines a non-cash asset as leisure boats, land or buildings other than your home, e.g. a holiday home or a rental property. This does not include personal items (for example clothing, furniture, televisions, stereos, etc.), motor vehicle for private use, or the home you live in. The value of a non-cash asset is how much the asset is worth, less anything owing on it.
- 2.6 Table five sets out the Accommodation Supplement entitlements figures for *single tenants* receiving benefits (those under 65 years old). Please note: *single tenants* under the age of 65 make up 33% of total tenants; all being individuals.

Table 4: Main Benefit Accommodation Supplement Figures

Weekly Rent Price (\$)	Accommodation Supplement (\$)	Cost to Tenant (\$)
100	24	76
105	27	78
110	31	79
115	34	81
120	38	82
125	41	84
130	45	85
135	48	87
140	52	88
145	55	90
150	59	91

- 2.7 As at 1 April 2018, any individual on a Main Benefit who has cash assets and non-cash assets that exceed \$8100 does not qualify for the accommodation supplement.
- 2.8 Accommodation Supplement estimations by the Ministry for Social Development for single tenants under 65 who receive assisted living and/or ACC benefits qualify for approximately \$24 more than those on Table 4. Although their average weekly income appears to be \$131.72 less than those on NZ Superannuation or Veteran's Pension, additional income is likely and is not means tested; highlighting potential accuracy errors in making assumptions within this category.

Attachment 7



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson

DATE: 6 June 2018

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – May 2018**

FILE: 1-CO-4-8

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.
- 1.3 This report covers the month of May 2018.

2 Meetings

Name / Location / Date	Agenda	Reasoning / Outcomes / Conclusions
Project Marton Health Network Group 21 May Health Centre - Marton	Health Network Updates and Presentations.	To continue existing lines of communication and networking with our local service agencies. In doing so staff were able to outline the current youth programme initiatives and collaborative opportunities.

3 Youth

- 3.1 As part of the renewed direction from the Youth Transitional Blueprint 2017/2018, Nardia Gower has accepted the full time role of Strategic Advisor – Rangatahi/Youth. The role covers Youth Development on the district wide scale; seeking to improve networks, partnerships and programme delivery.
- 3.2 Pending the outcome of the item 'Proposed work plans for the partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22'. It is notably the

intention of staff to partner with Mokai Patea Services for the co-delivery of youth development outcomes in Taihape.

- 3.3 Martons Youth Zone the 'The Lobby' has received a daily average patronage of 17 during the month of April.
- 3.4 The Bulls Youth Zone is on hold until the development of the Bulls Community Centre. No other locations were seen to be workable during this period.
- 3.5 A number of new youth programmes, activities or initiatives are under development. A full report will be presented to the July meeting of Policy Planning Committee.

4 Reallocation of Path to Wellbeing Conference Funds

- 4.1 The remaining 2017/2018 funds (being \$20,956) in the Path to Wellbeing Conference Annual Fund (also known as the Pathway Theme Groups – Conference) are to be carried over into the 2018/2019 financial year to provide the Strategic Advisor – Iwi/hapū with an operational budget. This is due to Te Roopu Ahi Kaa having allocated the 2018/2019 Māori Development Fund (being \$15,000) for the Rata Centenary Celebrations.

5 Funding

- 5.1 An update on all funding applications is summarised in [Appendix 1](#).
- 5.2 The Bulls and District Community Trust have submitted an application to the Whanganui Community Foundation for \$300,000 under the capital projects fund. The application seeks to acquire this money to contribute to the construction costs of the pending multi-purpose community centre on the corner of Bridge Street and Criterion Street in Bulls. Support and documentation was provided by staff where possible, noting that this funding avenue is not available to Council due to the fund only being open to trusts and charitable organisations.

6 Recommendation

- 6.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – May 2018' be received.

Blair Jamieson
Strategy & Community Planning Manager

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Following project completion
KiwiSport	Swim-4-All 2017/18 (\$10,000 applied for)	\$5,000	For the swim programme in the 2017/18 season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	May-18
Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruce's Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec 2017 - extension sought until July 2018
COGS	Swim-4-All 2017/18 (\$10,000 applied for)	\$4,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Sep-18
JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Jul-18
Community initiatives fund	Rangitikei Heritage for the publication of an historical memoir	\$2,000	Publishing memoir	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Jul-18
Community initiatives fund	The feasibility of re-locating a church/community hall in Whangaehu.	\$2,500	Feasibility study	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Jul-18
Whanganui Community Foundation	Swim 4 All (applied for \$10,000)	\$4,000	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Sep-18

Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$5,000.00	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Completed
Freshwater Improvement Fund	Contribution to the Upgrade of the Ratana Wastewater treatment	\$875,000	To dispose of treated effluent to land rather than Lake Waipu	Horizons	Support Agency	None	
Upcoming		\$1,737,500					
Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	tbc		RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	To be submitted 2018
Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed	Open for EOI

Attachment 8

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2017/18			May-18
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2016/17	Annual report adopted.	Completed.
	2018-28 Long Term Plan	Oral hearings held in Marton and Taihape	Deliberations scheduled for 31 May 2018. Adoption for 28 June 2018
	Performance Framework: Resident's and Stakeholders' Surveys	Annual Stakeholders Survey & Residents Survey has been undertaken, with results being processed.	Processing of survey results.
Elections	Commence Representation Review Process	Pre-consultation survey assessed. Council workshop.	Further consultation about RCB and TCB.
Iwi/Maori Liaison	Delivering the Māori Community Development Programme for building capacity in hapu and iwi to take part in Council's strategic planning and decision-making Review key outcomes of the Māori Community Development Programme for input into the 2018-28 Long Term Plan	The Māori Responsiveness Framework has been completed ready for the undertaking of the Strategic Advisor - Iwi/hapu. The funding programme and demands have been presented and acknowledged by Council.	Development of a workplan for the Strategic Advisor - Iwi/hapu that aligns to the Maori Responsiveness Framework. Additionally, ongoing hui and discussions to be had with representatives of Te Roopu Ahi Kaa to further refine goals for programme 2018/19.
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies	See below	
	Co-ordinate actioning recommendations following initial round of section 17A reviews	Nothing to report for this period.	(Complete except for Hunterville Rural Water, included in LTP process, but no submissions on it)
	Co-ordinate preparation of submissions to government proposals and plans.	Horizons Long Term Plan Local Government (Community Well-being) Amendment Bill NZTA Draft Investment Assessment Framework Privacy Bill	Low Emissions Economy Local Electoral Matters Bill
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for; Council, Council Committees, all community committees and boards, TRAK, ERWS, ORWS, HRWS.	Preparation of relevant order papers.
Policy and Bylaw Review		Compliance/end date	
Finalisation of urban/rural stormwater drainage maps to complete Water and Related Services Bylaw	tbc	No progress during this period	Sections of the Bylaw ready for review. Since the bylaw has been in effect for nearly five years, a full review is intended.
Section 17A review: Campgrounds	30 June 2018	Considered in March by PPL.	Complete.
Koitiata Waste Water Reference Group	tbc	Meeting held in May. No issues with water being sampled.	Final testing to be undertaken and distributed.
Urban Tree Plan	30 December 2017	Completed	Completed
Section 17A review: Libraries & Information Centres	16 August 2017	Completed	Completed
Policy to develop incentives for new home buyers	31 December 2017	No progress during this period	Council workshop associated with economic development
Review of Significance and Engagement Policy	1 October 2017	Consultation closed. No oral hearings.	Deliberations and adoption
Policy on Development Contributions	30 June 2018	Consultation closed. No oral hearings.	Deliberations and adoption
Statement on development of Maori capacity to contribute to decision-making	30 June 2018	Completed.	Incorporated into draft LTP
Revenue and Financing Policy	30 June 2018	Consultation closed. No oral hearings.	Incorporated into draft LTP
Financial Strategy	30 June 2018	Completed	Incorporated into draft LTP
Associated review of Treasury Management Policies			

George

Infrastructure Strategy Associated review of Asset Management Policies	30 June 2018	Completed	Incorporated into draft LTP
Scoping report on the level of service for different ONRC classifications	30 September 2017	No progress during this period	
Policy on Council's relationships with community organisations in the District	30 June 2018	No progress during this period	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	1 October 2018	No progress during this period	
Earthquake-prone buildings - priority areas	11 July 2019	Complete	Complete
Carried forward	Reference for inclusion		
Legal Compliance Project	Managing risk	No progress during this period	Four areas for updated analysis identified - Building consents, Enforcement, Health and safety, Resource consents
Investigate policy developments in line with the Local Government Excellence Programme	tbc	Draft enforcement strategy prepared and adopted	Specific projects to be identified
Speed Limit Bylaw	Request from the public	Consultation on Dixon Way	Deliberations by TCB. Adoption by Council.
Parking and Traffic Bylaw	Request from Finance/Performance Committee	Complete	Complete
Other pieces of work	Reference for inclusion		

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2017/18			May-18	
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	
Give effect to the Food Act 2014	Supporting local business in the final transition year	Regulations now in effect.		
Regional collaboration over regulatory functions	Continue to engage in regional collaboration over regulatory functions	Meeting held on 13 February 2018		
Implementation of Buildings (Pools) Amendment Bill	Start initial year of inspections as required by the Buildings (Pools) Amendment Act 2016 i.e. within six months of the anniversary date of each pool	Standards now approved for Alternative solutions	Compiled pool register, inspections ongoing.	251 pools still to be inspected on the Pool register (this includes reinspections required)
Online processing of regulatory functions	Trial online lodgement of building consents as the first stage towards online processing	8 councils piloting process but RDC not one of them, waiting for feedback from pilot programme		
Resource Legislation Amendment Act	Prepare for the enactment and implementation	Currently consulting on new fee structure		
Other regulatory functions				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	48 BC processed: 100% completed on time, average days to process was 13 days. Value of building work was \$2,585,695	New sleeping building at Marae valued at \$250,000, 3 new house builds valued at \$1,494,008. At All the rest of the work was polesheds, garages, woodfires, alterations and additions	282 BC processed this year, value of work \$15,560,066.. 100% processed within 20 working days.
	Code of Compliance Certificates, Notices to Fix and infringements issued.	47 CCC issued: 100% completed on time, average days to process was 1 day .		266 CCC issued, 22 NTF
Resource Consents	Report on: a) number of land use consents issued and timeliness	3 Land Use Resource Consents granted, 100% completed on time		18 Land Use consents granted
	b) subdivision consents and timeliness	2 Subdivision Resource Consent granted, 100% completed on time		25 Subdivision Resource Consent granted
	c) section 223 and 224 certification and timeliness,	No section 223 and 14 section 224 certificates issued this month.		16 s223 and 16 s224 certificates granted
	d) abatement and infringements issued.			0
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	42 New Dogs Registered, 8 Impounded, 0 Infringements, 1 destroyed		4860 Total Dogs Registered, 231 Impounded, 77 Infringements, 43 destroyed, 3 Unregistered
Bylaw enforcement	Enforcement action taken	4 letters sent and two infringements for litter		
Liquor Licensing	Report on number and type of licences issued .	3 Specials, 1 New Manager, 2 Renew Managers, 2 Renew On's, 1 Renew Off		Renew 27 Managers, 13 New Managers, 36 Specials, 3 Temporary Authorities, Renew 1 Clubs, Renew 2 On licences, Renew 1 Off Licence, 2 New Off Licences, 1 New On Licence
Building Warrant of Fitness renewals	Report on overdue BWOF, audits, Notices to Fix and infringements issued.	14 overdue BWOF, 1 NTF issued, No infringements issued. 6 BWOF audits done		(Last year 1/1/17- 31/12/17 - 100 of 194 BWOF renewals were overdue) 27 NTF issued, 11 infringements issued, 85 BWOF audits done (from 1 January 2017 till now)
Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	No inspections passed, No failed inspections. No NTF issued for non-complaint pool barrier		4 NTF issued. 251 pools still to be inspected on the Pool register
Earthquake-Prone buildings	Marton Area has been prioritised to have all assessments done by Dec 2018	No assessments undertaken in March	Start in Marton CBD	

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2017/18			May-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Facilitation of Rangitikei Growth Strategy	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level Timely and effective interventions that create economic stability, opportunity and growth A wide range of gainful employment opportunities in the District	Develop collaborative economic development and District promotion services across the Horizons region	Further discussion on economic development planning between the regional collaborators and further planning around the pop-up business school.	Develop further collaborative economic development opportunities and district promotion services across the Horizons region
		Economic Development assessment undertaken from the submissions received from the LTP consultation document.	Provision of an operational assessment for Council to consider at its workshop in July.
	Progress solutions to water availability in area between Marton and Hunterville	Final reports from contractors; final report for MPI, public meetings in Marton and Hunterville	Determine local interest and investigate feasibility of MPI or PGF funding for the next stage.
	Review effectiveness of District promotion activities undertaken for the 2018-28 Long Term Plan.	Analysis undertaken for Councillor consideration	Being part of the operational assessment for Council to consider at its workshop in July.
	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Consideration to undertake a Economic Development Strategy to replace the Rangitikei Growth Strategy.	Community priorities in LTP submission to be reflected in economic development strategy and action plan - Council Workshop, July 2018
Attractive and vibrant towns that attract business and residents	Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns) Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners	Continue fundraising for Bulls Community Centre - local component ongoing. Council has approved going out for tender for the Community Centre.	Continue fundraising for Bulls Community Centre: Gates Foundation, Central Government Funding, Whanganui Community Foundation. Continue developing concepts and plans for Marton - develop the compelling invitation for Boutique Town Marton. Note: this also forms part of the plan for the Council workshop in July
	Place-making support in Marton, Bulls, Taihape, Turakina, Hunterville	No progress during this period	Turakina - Bus Shelter to be painted in Turakina Tartan
	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	Consideration by funding committee and Community communities and boards	Event sponsorship applications considered.
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual, including promotion latest material and activities and events.	Business as usual, including promotion latest material and activities and events. Regular supplies of local information being delivered to Motorhome Park in Marton.
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape	Business as usual, including posting events on Rangitikei.com FaceBook, as well as on Rangitikei Libraries & Information Centres FaceBook.	Business as usual promoting local events through use of screens in Information Centres and Libraries. Promoting local events through our Social media.

An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	New website skin has now been rolled out.	Refinement of new website skin. Other on line services will be investigated.
	Develop www.rangitikei.com as a dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and interactive and appropriate social media opportunities	Proposal to create new events page focussed on premier events sent to website developer; awaiting quote. Taihape business directory (mother database version) being updated.	Ongoing population of business directories, focussing on Taihape. 'Live, work, play' (mother) database to be re-formatted and run for updated reporting to R.com
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	Agreement by Mokai Patea Services around inclusion into their MOU workplan	To continue being clarified during the last phase of negotiating MOU agreements.
	Work with the Edale Home Trust Board to improve governance capability and financial sustainability, including approval for an interest-free loan of up to \$200,000 from Council, should Council deem that necessary	Complete. Issue resolved. Purchased by Masonic Villages Trust	No further work envisaged
Opportunities for people with children to access the quality of life they desire for their families	Maintain Taihape and Marton Youth Zones as a central coordination point for youth activities, continue to seek contributions from external sources - Develop services for young people (12-20), such as driving safety, career development pathways, Youth Voice in local decisions Achievement Scholarships from Taihape Area School and Rangitikei College Rangitikei Youth Awards Scheme 2017 and 2018 Rangitikei Youth Forum 2017/18	Continued develop of the Lobby in Marton (Youth Zone). Assessment of Youth Zone for Taihape and development of a operational plan with prospective Taihape MOU agency. Full report elsewhere on PPL agenda	Transition of new staff for District Wide Youth Development. Continue to seek funding from external sources. Engagement with young people. Development of programme of activities. Ongoing coordination of activities and services for youth
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2017/18 Investigate and open water safety strategy	Continue to seek funding from external sources. Collating School Accountability Forms. Accountability of under five swim lesson in taihape completed with funding being carried over into the 2018/2019 swim year.	Collating school accountability forms, and organising reimbursements.
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	Reported through another item on PPL agenda.	Healthy Families steering-group meetings to occur again in June & July, 2018
	Rangitikei College – potential to share assets	Discussions on provision of mowing services and pool services	Decision on provision of mowing services expected. Reconsideration of opportunities at Marton Swim Centre
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	MoU's framework has been developed, and work plans reviewed. Assessed work plans for Council consideration around its strategic goals and selection of agencies to deliver in Taihape, Marton and Bulls	Workplans going out for consultation with Community Committees and Boards, and to be considered by the Policy/Planning Committee.
	Organise the annual Path to Well-being Conference 2017/8	No progress during this period	Reconsideration of the value of a PTWB conference in 2018
	Planning for Ratana Centennial celebrations, 2018	Presentation to Council 29 March 2018	Further consideration following presentation at Ratana Community Board's June meeting (postponed from April meeting).

	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	Rangitikei Heritage Weekend held.	Continue to support the Heritage Group and their respective projects including publishing heritage inventories.
	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Continue to produce and distribute the Theme Group newsletter	Newsletter distributed	Meeting scheduled for June
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Community initiatives funding open. Events sponsorship funding open.	Consideration of applications.
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Inform community of this years funding schemes through Community Committees and Boards, Libraries, Town Coordinators, newspapers, website, facebook and Council forums.	Community Initiatives to be considered by relevant Committees and boards. Event Sponsorship to be considered by funding committee.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract continues to remain in place .	
	Arrange regular planning and operational activities	Review of current procedures and guidance for EOC currently underway. Improvement plan conveyed to Council. MCDEM undertook EOC audit in March	Ross provided recent update to Council under admin matters. Awaiting audit results

Service Requests for April 2018 First Response

Service Requests	Compliance				
Department	Current	Overdue	Responded in time	Responded late	Grand Total
Animal Control	1		69	7	77
Animal control bylaw matter	1		2		3
Animal welfare concern			2		2
Barking dog			9		9
Dog attack			3	1	4
Dog property inspection (for Good Owner status)			6	2	8
Found dog			6		6
Lost animal			10	2	12
Microchip dog			2		2
Property inspection			1		1
Roaming dog			19	2	21
Rushing dog			4		4
Wandering stock			5		5
Environmental Health	5	10	19		34
Abandoned vehicle	3		3		6
Dead animal			1		1
Dumped rubbish - outside town boundary (road corridor only)		1	1		2
Dumped rubbish - under bridges, beaches, rivers, etc		1			1
Dumped rubbish - within town boundary		1	1		2
Food premises health issue			1		1
General Enquiry		1			1
Noise		6	10		16
Untidy/overgrown section	2		2		4
Grand Total	6	10	88	7	111

Percentage responded to in time

79%

Service Requests for April 2018 - Resolutions

Service Requests Department	Compliance Completed in time	Completed late	Overdue	Grand Total
Animal Control	70	7		77
Animal control bylaw matter	2	1		3
Animal welfare concern	2			2
Barking dog	9			9
Dog attack	2	2		4
Dog property inspection (for Good Owner status)	8			8
Found dog	6			6
Lost animal	12			12
Microchip dog	2			2
Property inspection	1			1
Roaming dog	19	2		21
Rushing dog	2	2		4
Wandering stock	5			5
Environmental Health	29	4	1	34
Abandoned vehicle	2	4		6
Dead animal	1			1
Dumped rubbish - outside town boundary (road corridor only)	2			2
Dumped rubbish - under bridges, beaches, rivers, etc	1			1
Dumped rubbish - within town boundary	2			2
Food premises health issue	1			1
General Enquiry	1			1
Noise	15		1	16
Untidy/overgrown section	4			4
Grand Total	99	11	1	111

Percentage completed to in time

89%