



# Rangitikei District Council

## Policy and Planning Committee Meeting

Agenda – Thursday 12 July 2018 – 1:00 PM

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### Contents

1	Welcome .....	2	
2	Apologies/Leave of Absence .....	2	
3	Members' conflict of interest .....	2	<i>Agenda note</i>
4	Confirmation of order of business .....	2	<i>Agenda note</i>
5	Confirmation of Minutes.....	2	Attachment 1, pages 9-20
6	Chair's Report .....	2	<i>To be tabled</i>
7	Progress with strategic issues – Update .....	2	<i>Agenda note</i>
8	Update on Communications Strategy .....	3	Attachment 2, pages 21-24
9	Legislation and Governance Update .....	4	Attachment 3, pages 25-27
10	Review of Liquor Control Bylaw .....	4	Attachment 4, pages 28-38
11	Consultation on First set of National Planning Standards.....	4	Attachment 5, pages 39-42
12	Review of the Animal Control Bylaw.....	4	Attachment 6, pages 43-65
13	Survey on strengthening New Zealand's protection system for heritage buildings	5	Attachment 7, pages 66-82
14	Food Act audit.....	5	Attachment 8, pages 83-86
15	International Visitor Conservation and Tourism Levy.....	5	<i>Presentation</i>
16	Update on the Path to Well-being Initiative .....	6	Attachment 9, pages 87-92
17	Update on Youth Development .....	6	Attachment 10, pages 93-99
18	Questions put at previous meetings for Council advice or action: .....	6	<i>Agenda note</i>
19	Activity management .....	7	Attachment 11, pages 101-109
20	Late items.....	7	
21	Future items for the agenda .....	7	
22	Next meeting.....	7	
23	Meeting closed.....	7	

The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Apologies/Leave of Absence**

That the apology for the absence of Cr Platt be received.

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **5 Confirmation of Minutes**

The minutes of the Policy/Planning Committee meeting from 14 June 2018 are attached.

File ref: 3-CT-15-2

### **Recommendation:**

That the Minutes of the Policy/Planning Committee meeting held on 14 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **6 Chair's Report**

A report will be tabled at the meeting.

File ref: 3-CT-15-1

### **Recommendation:**

That the Chair's report to the Policy/Planning Committee meeting on 12 July 2018 be received.

## **7 Progress with strategic issues – Update**

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government

about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns. The initial formal assessments of building in Marton's CBD area will start in August 2018.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach will be made during this month to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. The recent appointment of a Strategic Advisor Iwi/Hapu will enable more meaningful relationships with Maori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group. .

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented. The agendas for the August meetings of Community Boards and Community Committees will include clarification on Council's plans and process for town and District signage.

## **8 Update on Communications Strategy**

An update is attached.

File ref: 3-CT-15-1

### **Recommendation:**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 12 July 2018 be received.

## 9 Legislation and Governance Update

A report is attached.

File ref: 3-OR-3-5

### **Recommendation:**

That the report 'Legislation and Governance Update, July 2018 be received.

## 10 Review of Liquor Control Bylaw

The Liquor Control in a Public Place Bylaw 2010 is due for review. A presentation will be provided at the meeting seeking the Committee's views and providing officer recommendations.

The current bylaw is attached.

## 11 Consultation on First set of National Planning Standards

One of the key changes to the Resource Management Act in the 2017 reforms was to provide for a new planning tool called 'National Planning Standards'. The Standards aim to make plans simpler to prepare for local authorities and for the general public to use and understand. The standards are developed by Central Government and all Councils throughout the country will be required to make their plans consistent with them in specified timeframes. The Standards will set a common structure for district plans, specify zones and provide set definitions.

The Ministry for the Environment has released the first set of standards which are currently open for consultation. Submissions on the standards are due on 17 August 2018.

A summary of the proposed standards is attached. A presentation will be provided at the meeting to discuss key points of a Council submission.

The link to the full consultation document is below:

<https://www.mfe.govt.nz/sites/default/files/media/RMA/Final%20-%20Planning%20Standards%20Consultation%20Document%202018.pdf>

## 12 Review of the Animal Control Bylaw

A report is attached.

File ref: 1-DB-1-9

### **Recommendations:**

- 1 That the report 'Animal Control Bylaw - Review 2018' be received.
- 2 That the Policy/Planning Committee recommends to Council that in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of

dealing with the management of nuisances created from animals, the draft Bylaw is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

- 3 That the Policy/Planning Committee recommends to Council that the draft Animal Control Bylaw [as amended] be adopted for consultation, with the engagement plan to be approved at the 9 August 2018 Policy/Planning Committee meeting.

### **13 Survey on strengthening New Zealand's protection system for heritage buildings**

The Ministry for Culture and Heritage is undertaking an assessment of New Zealand's system for protecting heritage buildings. To help inform this assessment, the Ministry for Culture and Heritage is consulting with stakeholders involved in identifying, managing, advocating for, and protecting heritage buildings.

The survey is attached, with suggested responses provided for discussion at the meeting.

### **14 Food Act audit**

The Ministry for Primary Industries is conducting an audit of practices in local government to give effect to the Food Act 2014. The visit to Rangitikei will be during August or September.

The Fact Sheet issued by the Ministry is attached.

### **15 International Visitor Conservation and Tourism Levy**

The Government announced this proposed levy on 11 June 2018. Its aim is to ensure that international visitors contribute to the infrastructure they use and help protect the natural places they visit. Visitors will pay their Levy when applying for an Electronic Travel Authority or Visa. The proposed rate is \$25 to \$35 (which would generate between \$60 and \$80 million in its first year). The Government is proposing that this money is targeted towards tourism and conservation infrastructure and wants to know views on the most effective spend.

Council has delegated authority to the Policy/Planning Committee to approve a submission because the due date is 15 July 2018.

A presentation will be provided to the meeting.

## 16 Update on the Path to Well-being Initiative

A memorandum is attached.

File ref: 1-CO-4-8

### Recommendations:

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2018' be received.
- 2 That the Policy/Planning Committee endorse the funding application to the Whanganui Community Foundation of \$8,000 for the publishing of Les Vincent's Memoirs.
- 3 That the Policy/Planning Committee endorse the funding application to the Ministry of Youth Development of \$99,500 for the 'Kiritau – Helping Others' mentoring programme.
- 4 That the Policy/Planning Committee endorse the funding application to the Ministry of Youth Development of \$14,320 for the youth-led social enterprise for an event business.

## 17 Youth Development Programme Update

A memorandum is attached.

File ref: 4-EN-12-7

### Recommendation:

That the memorandum 'Youth Development Programme Update – July2018' to the Policy/Planning Committee 12 July 2018 be received.

## 18 Questions put at previous meetings for Council advice or action:

### Confirm whether the freezing of meat is considered as treatment

The Animal Control Bylaw contains a note which identifies that, under the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005, feeding pigs untreated meat or food waste is not allowed. The question was raised about whether freezing was a method which could be used. The approved treatment method is heating the meat to 100°C for 1 hour. The Director-General may also approve treatment standards which are notified in the Gazette. No other treatment methods have been found following a search of the Gazette.

## 19 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

### Recommendations:

- 1 That the activity management templates for June 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 12 July 2018 be received.

## 20 Late items

## 21 Future items for the agenda

Results of annual residents' survey

Procurement Policy and Contract Management Policy

## 22 Next meeting

Thursday 9 August 2018, 1.00 pm.

## 23 Meeting closed