



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 9 August 2018 – 1:00 PM

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Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Graeme Platt
Cr Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Ms Karin Cruywagen, GIS Officer
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 6	Chair's Report
	Item 20	Proposed response to LGNZ survey on the three waters

1 Welcome

Meeting opened at 1:08pm. The Chair welcomed everyone to the meeting

2 Apologies/Leave of Absence

That the apology for the absence of His Worship the Mayor and Cr Dunn and the late arrival of Cr Sheridan be received.

Cr Belsham / Cr Aslett. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

Cr Sheridan arrived at 1:13

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Proposed response to the Local Government New Zealand survey on the three waters be dealt with as a late item at this meeting.

There was no scheduled change to the order of business, other than there was no communications strategy update – item 8

5 Confirmation of Minutes

Resolved minute number	18/PPL/084	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 12 July 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Gordon. Carried

6 Chair's Report

Cr Gordon read his tabled Chairs Report. A discussion took place regarding forestry harvesting creating slips that have in some cases damaged Council owned infrastructure i.e. roading. The onus is on the land owner to work with their regional council to write a sediment and debris management plan to mitigate issues.

Resolved minute number **18/PPL/085** **File Ref** **3-CT-15-1**

That the 'Chair's report' to the Policy/Planning Committee meeting on 9 August 2018 be received.

Cr Gordon / Cr Ash. Carried

Cr Sheridan arrived at 1.13pm

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda. Marton central business district building owners will be notified of their buildings' determination following earthquake prone assessments. That information will be kept at Council and a central register at MBIE.

~~**8 Update on Communications Strategy**~~

9 Legislation and Governance Update – July 2018

Ms Webb-Moore spoke to the report. Key points were:

- The Ngati Rangi Settlement bill was progressing through parliament, however, the scope of the progression was unclear.
- The wording for the National Environment Standards for Plantation Forestry in the District Plan needs to be amended to more clearly reflect the recent changes.

Resolved minute number **18/PPL/086** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update - July 2018' to the Policy/Planning Committee meeting on 9 August 2018 be received.

Cr Ash / Cr Sheridan. Carried

Resolved minute number **18/PPL/087** **File Ref** **3-OR-3-5**

That resolution 18/PPL/044 made at the 10 May 2018 meeting of the Policy/Planning Committee be revoked as not fully stating the statutory requirements to give effect to the National Environmental Standards for Plantation Forestry and the following words be substituted for inclusion in the District Plan:

"The above standards (struck out) were removed as they conflict/ duplicate regulations in the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017. The requirements in the NES-PF prevail over the district plan and must be complied with."

Cr Gordon / Cr Belsham. Carried

10 Conservation Order – Ngaruroro River

The Committee noted the commentary in the agenda. Committee members discussed the importance of protecting rivers and native species within. The tribunal will inform affected landowners, however it was decided that Council check this has occurred.

Resolved minute number **18/PPL/088** **File Ref**

That Chair of the Policy/Planning Committee is authorised to prepare a submission to the application for a water conservation order for the Ngaruroro and Clive rivers, with assistance from Ms Hiroa and Council staff.

Cr Ash / Cr Sheridan. Carried

11 First set of National Planning Standards

Ms Webb-Moore and Ms Cruywagen spoke to the committee on both this item and item 12 concurrently. Ms Webb-Moore highlighted the following in the tabled draft submission:

- The request for further consideration of the proposed colours used for identifying different map areas, noting the potential difficulty those who are colour vision impaired
- That future changes to of the metric standards be rolled out within the next five years to allow incorporation in Rangitikei's next district plan review process.
- The request for Ministry provide guidance to assist with implementation and integration into the district plan, and further consideration for funding to cover that cost. It was noted by staff that no internal budget has been allocated for the cost of implementation.

Ms Cruywagen explained the difference between a proposed e-plan format, which require the district plan to be fully interactive online (HTML) with embedded GIS system, and providing online access to the district plan in PDF format together with an interactive GIS Web application. To fully integrate the e-plan to an interactive HTML and embedded GIS system, would cost of approximately \$75,000.

By leveraging Council's existing investment into Intramaps, which is a web application used to display Council geospatial data, the cost to provide an interactive GIS viewer with the ability to drill through layers and hyperlinked to the District Plan in PDF format, would be approximately \$10,000.

Ms Cruywagen demonstrated to the Committee Council's current software ability to provide the public with informative and interactive site information and indicated that further development would require the Council spatial database to be updated; it may need some configuration and consultation by a consultant. However, this would be considerably cheaper than the fully integrated e-plan.

While this has not been proposed formally by the Ministry as part of the planning standards, it is a direction the Government could potentially head in, should they decide they want all local government eplans to look and feel exactly the same. It was noted that it was possible for the district plan datasets to be served out as web services which will provide other organisations such as Horizons Regional Council and the Ministry with the ability to access council datasets if required.

The Committee noted the following amendments to the submission

- That Council has made a significant investment in the current online GIS web application system.
- The cost difference of implementing the e-plan in PDF and HTML.
- Council's current system can achieve a comparable output of information.

Resolved minute number **18/PPL/089** **File Ref**

That the draft National Planning Standards submission to the 9 August 2018 Policy/Planning meeting be received.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **18/PPL/090** **File Ref** **3-OR-3-5**

That His Worship the Mayor sign the submission (as amended) to the Ministry for the Environment on the First set of National Planning Standards, and that the signed submission be included in the Order Paper for Council's meeting on 30 August 2018.

Cr Belsham / Cr Sheridan. Carried

12 Earlier implementation of the National Planning Standards (in particular an e-Plan)

This item was taken concurrently with item 11.

13 LGNZ Climate change project – draft sector response on mitigation

Ms Gray spoke to the item, highlighting potential issues that the Committee may want to consider commenting on - in particular the level of focus on climate change that Council undertake in all decision making. Committee discussions resulted in mixed views although agreement was had that a balance of financial viability and environmental impact needed to be obtained. The need for national leadership was agreed.

The Committee discussed the potential for Council to take stock of their input into climate change and that they would consider creating a policy for Council's emissions.

Undertaking **Subject** **LGNZ Climate change project – draft sector response on mitigation**

Ms Gray will circulate the draft feedback submission in the following week.

Resolved minute number **18/PPL/091** **File Ref**

That the Chair is delegated authority to sign the Rangitikei response submission to the LGNZ Climate change project.

Cr Sheridan / Cr Aslett. Carried

14 Review of Liquor Control in a Public Place Bylaw

Ms Gray spoke the item noting that no report was available due to feedback not yet received from local police. It was noted that the Taihape Community Board expressed interest in having a local alcohol policy.

Discussion was held about whether Lower High Street, Marton could be included. Council would need to show there is a level of crime resulting from liquor which would require the area to be extended.

Undertaking **Subject** **Liquor Control in a Public Place Bylaw**

Engage with Community Patrol groups as part of the Liquor Control in a Public Place Bylaw review process.

Undertaking **Subject** **Liquor Control in a Public Place Bylaw**

Alcohol ban area signs in Bulls be reprinted and erected.

Cr Ash left at 2.46pm – 2.49pm

15 Animal Control Bylaw

Ms Gray spoke to the report. Committee discussion focussed on bees with the following comments made:

The bee permit requirement for bees is not intended to be onerous. The nuisance factor needs to reflect serious cases of allergy and bee droppings.

A further amendment to the draft Animal Control Bylaw is that 5 metre set back from roads should be for all properties not rural only.

Bees – Whether the community agrees with the proposed setback of beehives from rural roads – 5m.

An amendment should be made to the consultation documents to make it clear that the permit fee would not apply for 2 or less beehives.

Resolved minute number **18/PPL/092** **File Ref** **1-DB-1-9**

That the memorandum 'Animal Control Bylaw Review – proposal for consultation' to the 9 August 2018 Policy/Planning Committee meeting be received.

Cr Sheridan / Cr Aslett. Carried

Resolved minute number **18/PPL/093** **File Ref** **1-DB-1-9**

That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from animals, the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

Cr Ash / Cr Gordon. Carried

Resolved minute number **18/PPL/094** **File Ref** **1-DB-1-9**

That the Policy/Planning Committee recommends to Council that the draft Animal Control Bylaw as amended, engagement plan, summary of information and submission form be adopted for consultation, with the specific consultation dates to be approved at the 13 September 2018 Policy/Planning Committee meeting.

Cr Ash / Cr Belsham. Carried

Resolved minute number **18/PPL/095** **File Ref** **1-DB-1-9**

That the Policy/Planning Committee recommend that the Mayor sign the letter to the Central Government regarding stray cats.

Cr Gordon / Ms Hiroa. Carried

Ms Hiroa left at 3.06pm – 3.09pm

Adjourned at 3.10pm reconvened at 3.29pm

16 First Draft of the Community Housing Policy

Mr Hodder spoke to the item with apologies being given by Mr Jamieson.

Amendments:

- Page 66: Following the refurbishments planned ~~in~~ *during* the second half
- Page 66: Council's planned maintenance and improvement schedule).
- Page 67: Inclusion of iwi and other community housing organisations.

Resolved minute number **18/PPL/096** **File Ref** **6-CF-1-14**

That the memorandum 'First Draft of the Community Housing Policy' to the Policy/Planning Committee on 9 August be received.

Cr Belsham / Ms Hiroa. Carried

Resolved minute number **18/PPL/097** **File Ref** **6-CF-1-14**

That the first draft of the Community Housing Policy (as amended) be adopted and a copy provided to each tenant, to the local offices of the Ministry of Social Development and to the Rātana Communal Board of Trustees

Cr Belsham / Cr Sheridan. Carried

17 Update on the Path to Well-Being initiative and other community development programmes – July 2018'

Mr Hodder took the report as read. The option of differential rating for retail shops that have absentee owners and long standing non-rental was discussed.

Resolved minute number **18/PPL/098** **File Ref** **1-CO-4-8**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – July 2018' to the Policy/Planning Committee on 9 August 2018 be received.

Ms Hiroa / Cr Gordon. Carried

18 Questions put at previous meetings for Council advice or action:

Rates Remissions for Maori Freehold Land – Horizons process

The Committee noted the commentary in the agenda.

Ms Hiroa declared a potential conflict of interest through sitting on a number of land trusts that receive rates rebate. Her experience and knowledge of the process was welcomed by the Committee.

It was noted that the Council website has no information on how to apply for rates remission. Council's current procedure for considering rates remission is that the landowner/s write a formal request to Council's considerations. With regard to Maori multi-ownership land, Council has committed to investigating its records, identifying long term arrears and land ownership issues which may then qualify for a rates remission, and the land owners then being contacted.

Undertaking Subject Rates Remissions for Maori Freehold Land

Create a draft rates remission request form for inclusion in the next Policy/Planning Committee meeting.

Undertaking Subject Building Warrant of Fitness

Question for Council advice: How long are building Warrant of Fitness (BWOFF) allowed to be in arrears before enforcement action is taken by council.

19 Activity management

Resolved minute number 18/PPL/099 File Ref

That the activity management templates for July 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Gordon / Cr Belsham. Carried

20 Late items

The committee discussed the late item 'LGNZ Submission' presented to the early Assets/Infrastructure Committee meeting.

Committee feedback for consideration of inclusion in the submission was:

- Section 1: Concern that the independent voice of a district could be lost.
- Concern over community engagement.
- What is Government prepared to fund?
- Pose the question to Central Government over what they are prepared to do within the consideration of three waters.

21 Future items for the agenda

There were no future items suggested.

22 Next meeting

Thursday 13 September 2018, 1.00 pm.

23 Meeting closed

4.52pm

Confirmed/Chair: _____

Date: