

Policy/Planning Committee Meeting

Order Paper

Thursday, 9 August 2018, 1.00 pm

Council Chamber, Rangitikei District Council
46 High Street, Marton

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Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership

Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Graeme Platt, and Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 9 August 2018 – 1:00 PM

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting on 12 July 2018 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 12 July 2018 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the 'Chair's report' to the Policy/Planning Committee meeting on 9 August 2018 be received.

7 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and

sustainability of the District's towns. The initial formal assessments of building in Marton's CBD area will start this month.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach is being made to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawātū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. The recent appointment of a Strategic Advisor Iwi/Hapu will enable more meaningful relationships with Māori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group. .

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented. The agendas for the August meetings of Community Boards and Community Committees include clarification on Council's plans and process for town and District signage.

8 Update on Communications Strategy

An update will be provided at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 9 August 2018 be received.

9 Legislation and Governance Update – July 2018

A report is attached.

File ref: 3-OR-3-5

Recommendations:

- 1 That the report 'Legislation and Governance Update- July 2018' to the Policy/Planning Committee meeting on 9 August 2018 be received.
- 2 That resolution 18/PPL/044 made at the 10 May 2018 meeting of the Policy/Planning Committee be revoked as not fully stating the statutory requirements to give effect to the National Environmental Standards for Plantation Forestry and the following words be substituted for inclusion in the District Plan:

“The above standards (struck out) were removed as they conflict/ duplicate regulations in the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017. The requirements in the NES-PF prevail over the district plan and must be complied with.”

10 Conservation Order – Ngaruroro River

Advice of additional public notification of a Water Conservation application on the Ngaruroro and Clive rivers is attached. The north-west catchment of the Ngaruroro River is in the Rangitikei District.

Submissions may be made until 4.00 pm on 22 August 2018.

11 First set of National Planning Standards

At its meeting on 30 July 2018, Council delegated to the Policy/Planning Committee, at its meeting on 9 August 2018, to authorise the Mayor to sign a submission to the Ministry for the Environment on the First set of National Planning Standards.

A draft submission will tabled at the meeting and electronically circulated beforehand.

File: 3-OR-3-5

Recommendation:

That His Worship the Mayor sign the submission [without amendment/as amended] to the Ministry for the Environment on the First set of National Planning Standards, and that the signed submission be included in the Order Paper for Council's meeting on 30 August 2018.

12 Earlier implementation of the National Planning Standards (in particular an e-Plan)

As there will be further sets of the National Planning Standards, including definitions, it is preferable to implement those when the next review of the District Plan is undertaken. However, a staged implementation of an e-Plan is feasible. Council's GIS Officer will be in attendance to explain how this could be done and the likely cost.

A presentation will be provided to the committee.

13 LGNZ Climate change project – draft sector response on mitigation

Local Government New Zealand has released a position paper on climate change mitigation (attached) and is seeking feedback from local authorities. The paper sets out the ambition of local government for, and the commitments it makes to contributing to the overall effort to reduce emissions in New Zealand, as well as outlining the support local authorities need to enhance their contributions to emissions reductions. The Committee is asked to consider whether there are any issues raised in the position paper that it particularly supports, or would like to be changed.

Feedback is due 30 August 2018

14 Review of Liquor Control in a Public Place Bylaw

At the July 2018 meeting the Policy/Planning Committee indicated a desire to continue with the existing Bylaw. To do this Council is required to determine *that "the level of crime or disorder experienced before the bylaw was made (being crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area concerned) is likely to return to the area to which the bylaw is intended to apply if the bylaw does not continue"*.

A request has gone out to the Community Committee/Board meetings in August for comment on the Bylaw to help inform this assessment and to see whether any amendments to the Bylaw are necessary. Officers are also working on gaining additional information required for Council to continue make this assessment. An update will be provided at the meeting.

15 Animal Control Bylaw

A report is attached.

File ref: 1-DB-1-9

Recommendations:

- 1 That the memorandum 'Animal Control Bylaw Review – proposal for consultation' to the 9 August 2018 Policy/Planning Committee meeting be received.

- 2 That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from animals, the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.
- 3 That the Policy/Planning Committee recommends to Council that the draft Animal Control Bylaw [as amended], engagement plan, summary of information and submission form be adopted for consultation, with the specific consultation dates to be approved at the 13 September 2018 Policy/Planning Committee meeting.

16 First Draft of the Community Housing Policy

A memorandum is attached.

File ref: 6-CF-1-14

Recommendations:

- 1 That the memorandum 'First Draft of the Community Housing Policy' to the Policy/Planning Committee on 9 August be received.

- 2 EITHER

That the first draft of the Community Housing Policy [as amended/without amended] be adopted and a copy provided to each tenant, to the local offices of the Ministry of Social Development and to the Rātana Communal Board of Trustees

OR

That further work be done on the first draft of the Community Housing Policy, including and brought back to the September 2018 meeting of the Policy/Planning Committee for further consideration

17 Update on the Path to Well-Being initiative and other community development programmes – July 2018'

A memorandum is attached.

File ref: 1-CO-4-8

Recommendation:

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – July 2018' to the Policy/Planning committee on 9 August 2018 be received.

18 Questions put at previous meetings for Council advice or action:

At its meeting on 14 June 2018, the Committee sought an understanding of the process and documentation used by Horizons Regional Council on its policy of rates remission for Māori freehold land. The policy (which is similar to that adopted by the Rangitīkei District Council) is attached, together with the application form.

19 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

Recommendations:

- 1 That the activity management templates for July 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 9 August 2018 be received.

20 Late items

21 Future items for the agenda

22 Next meeting

Thursday 13 September 2018, 1.00 pm.

23 Meeting closed

Attachment 1



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 12 July 2018 – 1:00 PM

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson

Also Present: Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Carol Downs, Executive Officer
Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Johan Cullis, Environmental Services Team Leader
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator

Tabled Documents	Item 6	Chair's Report
	Item 10	Review of Liquor Control Bylaw
	Item 11	Consultation on First set of National Planning Standards
	Item 15	International Visitor Conservation and Tourism Levy

1 Welcome

The meeting started at 1:05. The Chair welcomed everyone to the meeting.

2 Apologies/Leave of Absence

That the apology for the absence of Cr Aslett and Cr Sheridan and the early departure of His Worship the Mayor and Cr Dunn be received.

Cr Gordon / His Worship the Mayor. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There was declared conflict of interest.

4 Confirmation of order of business

There were no late items or scheduled change to the order of business.

5 Confirmation of Minutes

Resolved minute number	18/PPL/075	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 14 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Dunn. Carried

6 Chair's Report

The Chair took his tabled report as read.

Resolved minute number	18/PPL/076	File Ref	3-CT-15-1
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That the Chair's report to the Policy/Planning Committee meeting on 12 July 2018 be received.

Cr Gordon / His Worship the Mayor. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Ms Downs spoke to the update noting the use of Facebook in promoting positive features and stories. Comments by Elected Members are noted:

- A correction to an article published on 28 June is that Central House Movers have not donated, but supplied at cost, the house for resale for a Bulls Community Centre fundraiser.
- Headlines can be misrepresentative of the article and used as an attention grabbing tool, which can be damaging if the reader doesn't read the associated text.
- Every month the Council website has approximately 30-40 % new visitors.

Resolved minute number **18/PPL/077** **File Ref** **3-CT-15-1**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 12 July 2018 be received.

His Worship the Mayor / Cr Belsham. Carried

9 Legislation and Governance Update

Miss Webb-Moore took the report as read and took questions. The Committee agreed that the Local Government Regulatory Systems Amendment Bill was of an administrative nature and not something the Council would wish to submit on.

Resolved minute number **18/PPL/078** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update, July 2018 be received.

Cr Dunn / Ms Hiroa. Carried

10 Review of Liquor Control Bylaw

Ms Gray spoke to the tabled presentation. Comments discussed were:

- It was noted that the Bulls liquor ban area may not be commonly known or advertised.
- Statistics on minor ban infringements are not likely to be held by Police.
- Temporary Liquor Control areas are an additional liquor ban area (not an exemption).
- Committee members were in favour of retaining the existing Bylaw without amendment.
- It was suggested that within the bylaw consultation it is made known that parties can apply for an exemption to the liquor ban areas.

- Outside the scope of the Bylaw - discussion was held on what reminders Council provides for Liquor Permit holders. It was noted that reminders far enough in advance of the expiry are important to ensure continuity of licencing.

11 Consultation on First set of National Planning Standards

Ms Webb- Moore spoke to the tabled presentation. Comments from discussions were:

- 2023 is when the next full District plan review is due; this coincides with the effective date of the National Planning Standards.
- Carrying out a rolling plan change would have the advantage of spreading work load.
- E-plans are hugely beneficial, but uncertain whether the Government would create a nation-wide platform that each local authority would use.

The Ministry for the Environment has stated that 109 definitions have been created to be used nationally and indicated that more will be added; however, no timeframe was given. The mechanism for adding new definitions into Council plans without the requirement of a formal change of plan process was discussed.

The Committee requested the following be included in the submission to Government:

- that colour differentiation should take into account the colour impaired – and when one colour overlaps another i.e. residential and flood that it is clear.
- that Central Government provide funding to local authority toward the costs of implementing e-plans

Undertaking

Subject

That a report is presented to the Policy/Planning Committee's next meeting analysing the benefits of introducing the National Plan standards earlier than required by Central Government.

Undertaking

Subject

That the Policy/Planning Committee be provided at its next meeting with information pertaining to the Governments plans to have a nation-wide e-plan system.

Undertaking

Subject

That information be circulated to the Policy/Planning Committee about the cost of New Plymouth District Council's e-plan

His Worship the Mayor left at 2.19 to 2:26

12 Review of the Animal Control Bylaw

Ms Gray spoke to the report and draft bylaw. Discussion highlighted following points:

- Specific consultation should occur with small communities rural communities on retaining their urban status and what each option would mean.
- The merits of requiring a Council permit for keeping beehives in urban areas was discussed, with mixed views. The majority view was in favour of consulting on the options of a permit system for all beehives, or an exemption for two beehives. A setback for beehives in rural areas of five metres should be put into the Bylaw for consultation.
- Discussion was held about the powers Council has available to address stray cats. Committee members were supportive of
 - a possible Council programme (in conjunction with local vets) to subsidise the de-sexing of cats, and
 - lobbying Central Government to address the issue of stray cats – including financial support and legislation.
- The potential to charge for a permit was discussed. It was agreed that this cost should be \$50, but a question should be asked in the consultation about whether permits associated with beehives should be exempted.

Undertaking

Subject

Predator Free 2050

Provide elected members with information about what Central Government is doing to achieve its goal of Predator Free 2050.

Resolved minute number

18/PPL/079

File Ref

1-DB-1-9

That the report 'Animal Control Bylaw - Review 2018' be received.

Cr Dunn / Cr Ash. Carried

Adjourned at 2:47 reconvened at 2:55

His Worship the Mayor left at 2:55 – 2:59

13 Survey on strengthening New Zealand's protection system for heritage buildings

Ms Gray spoke to the item. Minor amendments to the suggested responses were made as follows:

- Q6 – local people understand local issues, but there still needs to be a national backstop.
- Q9 – strongly disagree – note that this a separate process.
- Q23 – strongly disagree
- Q25 – existing non-financial methods are unknown.

- Q26 – local government should be responsible for providing funding if they list buildings additional to the Heritage NZ listed buildings.
- Q27 – do not need additional monitoring mechanisms.
- Q32 – switch economic benefits and understanding of the past.
- Q33 – note differences between brick and wooden construction
- Q36 – note that heritage sites have not been addressed.

His Worship the Mayor left at 3:36 – 4:08

Cr Dunn left at 3:43.

14 Food Act audit

Mr Hodder spoke to the item. It was noted that Council does not pay for the audit, but does bear the cost of staff time involved in the process.

15 International Visitor Conservation and Tourism Levy

Mr Hodder spoke to his presentation and stated a draft submission will be circulated to Elected Members for comment prior to submission due date later in month. Committee discussion highlights were:

- \$35 as the proposed levy for tourists.
- Spending of levy proceeds on 'Conservation and Biodiversity activity' is important.
- Dividing the allocation could have benefits – Conservation, LGNZ and the Tourism Industry Association would have a good idea how to spend money in their specific areas and be best able to specify criteria.

16 Update on the Path to Well-being Initiative

Mr Jamieson took the report as read.

Resolved minute number	18/PPL/080	File Ref	1-CO-4-8
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That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2018' be received.

Cr Gordon / Cr Ash. Carried

Resolved minute number	18/PPL/081	File Ref	1-CO-4-8
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That the Policy/Planning Committee endorse the funding application to the Whanganui Community Foundation of \$8,000 for the publishing of Les Vincent's Memoirs.

That the Policy/Planning Committee endorse the funding application to the Ministry of Youth Development of \$99,500 for the 'Kiritau – Helping Others' mentoring programme.

That the Policy/Planning Committee endorse the funding application to the Ministry of Youth Development of \$14,320 for the youth-led social enterprise for an event business.

Cr Belsham / Cr Ash. Carried

17 Youth Development Programme Update

Ms Gower spoke to the report with following updates:

- The TRYB Facebook page is live.
- The 'Kiritau-Helping others' mentoring programme that an MYD application has been made to assist in funding will is in draft form. The programme would be aimed towards 20 at risk youth between the ages of 12 – 18 and includes one-one and group mentoring. Further development of the programme will follow a successful application result.

Committee members discussed the role that local government plays in social services of the community and how that fits with the upcoming 4 Wellbeings being reintroduced by Central Government.

Resolved minute number	18/PPL/082	File Ref	1-CO-4-8
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That the memorandum 'Youth Development Programme Update – July2018' to the Policy/Planning Committee 12 July 2018 be received.

Cr Belsham / Ms Hiroa. Carried

18 Questions put at previous meetings for Council advice or action:

The Committee noted the commentary in the agenda.

19 Activity management

Mr Hodder took the reports as read.

Resolved minute number	18/PPL/083	File Ref
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That the activity management templates for June 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Gordon / Cr Platt. Carried

20 Late items

21 Future items for the agenda

Results of annual residents' survey

Procurement Policy and Contract Management Policy

22 Next meeting

Thursday 9 August 2018, 1.00 pm.

23 Meeting closed

4:50pm

Confirmed/Chair: _____

Date:

Attachment 2

Report

Subject: Legislation and Governance Update, August 2018

To: Policy Planning Committee

From: Ellen Webb-Moore, Policy Analyst

Date: 31 July 2018

File: 3-OR-3-5

1 Proposed changes to Health Act

- 1.1 The Health (Drinking Water) Amendment Bill was introduced on 5 July 2018. If enacted as drafted it means that the government has removed a mandatory time period for consultation and reduce the time before drinking water standards (and any amendments to them) come into effect.
- 1.2 These changes have been recognised as the ‘legislative groundwork’ that needs to be implemented ahead of addressing the major changes recommended by the Havelock North Inquiry. Currently, any changes to the drinking water standards require a five-year consultation and notification period to local authorities. The Health Minister Hon David Clark has said the Government needed to be able to move fast when it comes to drinking water standard changes. The bill would still require “adequate consultation” with stakeholders including local authorities before any changes would be made to the standards.
- 1.3 Local Government New Zealand has come out in support of the changes generally, stating that “changes that allow the regulatory regime to be more nimble and responsive to public safety issues are in everyone’s interest”. They added that such changes however differ to the broader reform matters under consideration by Government in the three waters area. Any changes to regulatory requirements or delivery mechanisms need to be appropriate to proven policy concerns and take account of local considerations.
- 1.4 The Bill has yet to be referred to Select Committee, which is when submissions would normally be invited.

2 Ngāti Rangi Claims Settlement Bill

- 2.1 This Bill was introduced on 21 June 2018. It is still at the first reading stage. The Bill gives effect to certain matters contained in the deed of settlement known as Te Rukutia Te Mana and signed on 10 March 2018 by the Crown and Ngāti Rangi.

- 2.2 Of relevance to the Council is Part 3 – Te Waiū-o-Te-Ika – Whangaehu River, in particular the establishment of Ngā Wai Totā o Te Waiū, a joint 8-member committee of Horizons Regional Council, Rangitīkei and Whanganui District Councils (which each nominate a member) together with members nominated by trustees of Te Tōtarahoe o Paerangi, Ngati Apa, the Uenuku Charitable Trust and the Whanganui Land Settlement Negotiation Trust. The Committee’s purpose is to advance the health, well-being and integrated management of the Whangaehu River catchment.
- 2.3 The Bill has yet to be referred to Select Committee, which is when submissions would normally be invited.

3 Draft National Planning Standards and ePlan requirements

- 3.1 At its meeting on 12 July 2018 regarding the submission on the Draft National Planning Standards consultation (due 13 August 2018), the Committee expressed an interest in the ePlan requirement, which also been included as part of the consultation. Further information about this area was requested. An oral report provided by staff will provide insight into a potential work plan to implement an e Plan, as well as where this fits into the submission on the Draft National Planning Standards.

4 National Environmental Standard for Plantation Forestry (NES-PF) Update

- 4.1 At its meeting on 10 May 2018, the Policy/ Planning Committee made the following resolution “That the operative District Plan be amended to align with the National Environmental Standards for Plantation Forestry by removing all references to forestry and substituting the advisory note “notwithstanding any other rules in this plan, all plantation forestry activities regulated under the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017 must comply with those Regulations 2017. Where there is conflict or duplication between a rule in this plan in this plan and those regulations, the regulations prevail”.
- 4.2 The district plan has since been updated with a different phrase (which has the same effect), this was to accommodate the (now) irrelevant provisions to be struck through to ensure clarity for the reader. The advisory note reads as follows “The above standards (struck out) were removed as they conflict/ duplicate regulations in the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017. The requirements in the NES-PF prevail over the district plan and must be complied with.
- 4.3 This change means that the earlier resolution needs to be revoked in terms of section 24.6 of adopted Standing Orders.

5 Recommendation

- 5.1 That the report 'Legislation and Governance Update- July 2018' to the Policy/Planning Committee meeting on 9 August 2018 be received.
- 5.2 That resolution 18/PPL/044 made at the 10 May 2018 meeting of the Policy/Planning Committee be revoked as not fully stating the statutory requirements to give effect to the National Environmental Standards for Plantation Forestry and the following words be substituted for inclusion in the District Plan:

“The above standards (struck out) were removed as they conflict/ duplicate regulations in the Resource Management (National Environmental Standards for Plantation Forestry) Regulations 2017. The requirements in the NES-PF prevail over the district plan and must be complied with.”

Ellen Webb-Moore
Policy Analyst /Planner

Attachment 3



RECEIVED

23 JUL 2018

To: RM

File: J-PL-4-1

Doc: 18 0347

File Ref: NSP 41

19 July 2018

Ross McNeil

Rangitikei District Council

Private Bag 1102

Marton 4741

Dear Ross

Additional Public notification of a Water Conservation Order application on the Ngaruroro and Clive rivers.

We wish to inform you that the Minister for the Environment has received an application for a Water Conservation Order for the Ngaruroro and Clive rivers from the NZ Fish and Game Council, Hawke's Bay Fish and Game Council, Operation Patiki Ngāti Hori ki Kohupatiki, Whitewater NZ, Jet Boating NZ and the Royal Forest and Bird Protection Society of NZ (the Applicants).

The application concerns the entire length of the Ngaruroro River, the tributaries and hydraulically connected groundwater, and 7km of the Clive River, in Hawke's Bay.

The Minister for the Environment has appointed a Special Tribunal to hear and report on the application. The Special Tribunal may consider matters wider than the matters raised in the application.

Why you are being notified?

While the application was notified in July 2017, recent scientific evidence has confirmed that wider hydraulic connections exist through the Ngaruroro and Clive rivers catchment, than was understood when the application was first notified. The extent of the catchment and hydraulically connected groundwater is shown indicatively in the additional public notice attached to this letter.

You are receiving this letter as you are a person, group or organisation who may be affected in some way by the proposed Water Conservation Order. You may therefore like to make a submission on the application to express your views.

Ngaruroro and Clive Rivers Water Conservation Order Special
Tribunal
C/o Environmental Protection Authority
Private Bag 63002, Wellington 6140

Phone: 0800 777 501
Email WCO.Ngaruroro@epa.govt.nz

www.epa.govt.nz

RECEIVED

2018 JUL 18

Making a submission

Any person may make a submission to the Special Tribunal. **Existing submitters do not need to re-submit but may do so if they wish to provide additional information.** Submissions can be made online on the EPA's website www.epa.govt.nz/wcnsubmit. If you prefer to make your submission in hard copy, you can download a copy from the EPA website or call 0800 777 501 to request a copy by post.

The submission period will be open until **4pm on 22 August 2018**. The Special Tribunal will take your submission into account when it considers the Water Conservation Order application.

Where to find more information on the Water Conservation Order

The application and accompanying information can be viewed on the EPA's website.

(www.epa.govt.nz/public-consultations). The application can also be viewed at the locations identified in the additional public notice attached to this letter.

If you would like further information on this Water Conservation Order application please visit our website www.epa.govt.nz/public-consultations or call 0800 777 501.

Indicative timeframes for the Stage 2 hearing process will be posted on our website in due course.

Yours Sincerely,



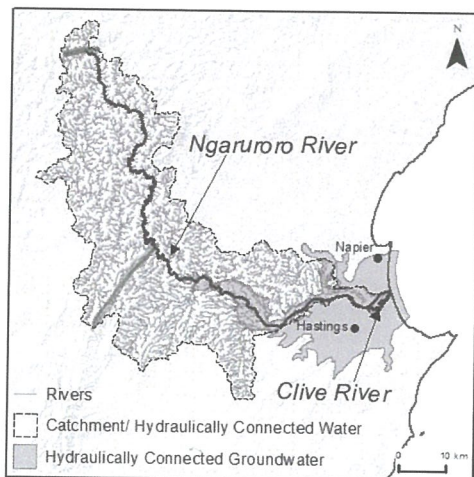
Richard Fowler

Chairperson

Ngaruroro and Clive rivers Water Conservation Order Special Tribunal

Additional public notice of application for a Water Conservation Order on the Ngaruroro and Clive rivers

Sections 204 and 216, Resource Management Act 1991 (RMA)



The Special Tribunal gives additional public notification of the Water Conservation Order (the Order) application over the Ngaruroro and Clive rivers. Recent scientific evidence has confirmed that wider hydraulic connections exist through the Ngaruroro and Clive rivers catchment than was understood when the application was first notified. The extent of the catchment and hydraulically connected groundwater is shown indicatively in the above map. As a result, the application for the Order may now be of interest to additional parties.

The Special Tribunal notes that an updated version of the draft Order was presented during the Stage 1 hearing in late 2017, which is now appended to the original application documents. The Applicants are likely to make further updates to the draft Order prior to, or during the Stage 2 hearing.

Any person may make a submission on the application. Existing submitters do not need to re-submit but may do so if they wish to provide additional information.

You may make a submission by sending a written submission¹ to the Special Tribunal at the Environmental Protection Authority, Private Bag 63002, Wellington 6140 or making an electronic submission at www.epa.govt.nz/wcnsuubmit. Copies of the submission form are available to download from the EPA website

www.epa.govt.nz/public-consultations or call 0800 777 501 to request a hard copy by post.

You must serve a copy of your submission on the Applicants, whose address for service is Maree Baker-Galloway, Anderson Lloyd, PO Box 201, Queenstown 9348 or email maree.baker-galloway@al.nz as soon as reasonably practicable after sending your submission to the Special Tribunal.

Submissions must be received by 4pm on 22 August 2018.

As previously notified, the Minister for the Environment has received an application from the New Zealand Fish and Game Council, the Hawke's Bay Fish and Game Council, Operation Patiki Ngāti Hori ki Kohupatiki, Whitewater New Zealand, Jet Boating New Zealand, and the Royal Forest and Bird Protection Society of New Zealand (the Applicants), for a Water Conservation Order for the Ngaruroro and Clive rivers.

The application concerns the entire length of the Ngaruroro River, the tributaries and hydraulically connected groundwater, and the 7km long Clive River.

The outstanding values identified are: (a) significance in accordance with tikanga Māori; (b) cultural and spiritual purposes; (c) habitat for rainbow trout; (d) rainbow trout fishery; (e) angling, amenity and recreation; (f) habitat for avifauna; (g) habitat for native fish; (h) whitewater kayaking and rafting amenity and recreation; (i) jetboating amenity and recreation; (j) wild, scenic and natural characteristics; and (k) scientific and ecological values. The Applicants seek protection of these values through a number of conditions contained in a draft Order (noting that Version 1 has been updated to Version 2) appended to the application.

The Minister for the Environment has appointed a Special Tribunal to hear and report on the application. The Special Tribunal may consider matters wider than the matters raised in the application.

The application and any relevant information held by the Special Tribunal may be inspected at the Napier Public Library (1

¹ Submission forms must be in accordance with **Form 30** (Resource Management (Forms, Fees, and Procedure) Regulations 2003).

Tennyson Street); Hastings Public Library (corner of Eastbourne Street East and Warren Street South); Waipukurau Public Library (Kitchener Street); Waipawa Public Library (64 High Street); or the Environmental Protection Authority (Level 10, 215 Lambton Quay, Wellington). Please contact the EPA on 0800 777 501 or email WCO.Ngaruroro@epa.govt.nz if you have any questions about the application.

If you support the Order but you prefer to preserve a different but related water body in the same catchment or if you prefer to preserve different features and qualities of the water body, your submission must state your preference and give reasons for your preferences. In giving reasons, you must refer, if practicable, to the matters set out in **sections 199, 200, and 207** of the RMA. You must also describe the provisions that you think should be included in the Order and the effects that those provisions would have on the water body.

If you oppose the making of the Order, your submission must specify the reasons why you consider the Order is not justified under **sections 199 and 207** of the RMA.

Richard Fowler (Chairperson)

On behalf of the Special Tribunal, 25 July 2018.

Attachment 4

Draft - Local government position on climate change mitigation

July 2018

Local government acknowledges that it has a role to play in contributing to emissions reductions, along with central government and every other individual, community, sector and business in New Zealand. LGNZ is seeking feedback on this draft position by 30 August 2018.



**We are.
LGNZ.**

Te Kāhui Kaunihera o Aotearoa.



Introduction

In 2017, local government released its Position Statement on Climate Change. In that Position Statement, local government recognised an urgent need for action to avoid future risks from climate change.

Since the release of the Position Statement in 2017, the Labour-led Government has committed to doing more to address the impacts of climate change, including by introducing a Zero Carbon Bill to Parliament in late-2018. It is highly likely that this will set emissions reduction targets in law and establish an independent Climate Change Commission. Local government welcomes the Government's commitment to greater action on climate change, and looks forward to the introduction of the Zero Carbon Act.

Notwithstanding the current lack of a coherent plan for New Zealand's transition to a net zero emissions economy, territorial and regional authorities have demonstrated commitment to contributing to the domestic reduction of greenhouse gas emissions (emissions) that New Zealand has committed to making, under the Paris Agreement. Councils have adopted a range of actions and strategies to reduce emissions within their organisations and their communities.

New Zealand's communities are also increasingly acknowledging the challenges and opportunities that climate change presents and the need for action.

For local government, climate change adaptation is a significant challenge and key area of focus. However, councils acknowledge that they have a role to play in climate change mitigation. In fact, local government sees climate change mitigation and adaptation as interrelated – they both require joint strategy. The introduction of the Zero Carbon Act will further cement the need for local government to play a role in both adapting to and mitigating the impacts of a changing climate.

This Sector Position on Climate Change Mitigation outlines the ambition that local government has for, and the commitments it makes to contributing to, the overall effort to reduce emissions in New Zealand. It also sets out the further support that local authorities need in order to enhance their contributions to emissions reductions. The Sector Position has been developed in light of the critical need for climate change mitigation if communities are to be prosperous and resilient, and in light of the anticipated increase in focus on climate change mitigation in coming months.

Local government's vision for prosperous communities

Local government acknowledges that climate change will affect all current and future communities. The impacts that we observe today are the result of historical emissions and the increase in emissions in recent decades will lead to significant change in the coming years.

Local government has a shared vision for what prosperous communities will look like in 2050 and beyond. The 2050 vision encompasses the environmental, social, cultural and economic well-being of communities. Local authorities recognise that climate

change creates both opportunities and significant challenges for achieving prosperity in these four areas.

Responsive leadership and a holistic approach to climate change mitigation that takes into account impacts on community well-being is therefore urgent. Emissions reductions are urgently needed at every level to ensure that communities continue to be prosperous. Local government has ambitions for the direction of travel that it will take to contribute to the achievement of emissions reductions.

Local government's role in climate change mitigation

Local government acknowledges that it has a role to play in contributing to emissions reductions, along with central government and every other individual, community, sector and business in New Zealand. Councils have a role to play in highlighting and helping communities understand the issues associated with climate change, and what people can do to address them.

Local government commits to fulfilling two key roles in contributing to emissions reductions, namely:

1. Councils reducing their own emissions; and
2. Councils taking a leadership role to encourage, support and coordinate efforts to reduce emissions within the city, district or region they represent.

Local authorities reducing their own emissions

Local authorities will demonstrate leadership and commitment to their communities by taking a holistic approach to striving to achieve emissions reductions across all areas of their operations.

A stocktake completed in 2017 reveals that a number of councils are already taking action to reduce their own emissions. Councils can and will continue to build on the work that is already underway by adopting strategies and taking actions to reduce their organisation's emissions. Councils will draw on the best practice examples of actions already underway within the sector.

Councils acknowledge that there are areas where they can move on contributing to emissions reductions right now. Procurement, transport and waste management for example, are areas where councils know that they can have significant influence and achieve progress towards reducing emissions.

Local authorities leading community emissions reduction efforts

Local authorities commit to taking a leadership role within the city, district or region they represent by encouraging, coordinating and supporting community-wide emissions reduction efforts. However, local government acknowledges that it cannot credibly undertake such a role if it does not first demonstrate tangible commitment to reducing its own emissions.

Local government will continue to communicate with its communities about the importance of reducing emissions, and the need for everyone to “do their bit” to contribute to emissions reductions. It will continue to advocate for, encourage and support wider uptake of action by its communities to reduce emissions. Councils will engage with a wide range of stakeholders to identify feasible options for reducing emissions within their cities, districts or regions, and will collaborate with stakeholders to maximise results. Local government acknowledges that it can play a coordinating role by supporting local efforts to reduce emissions, such as working with local businesses to provide electric vehicle infrastructure or support for waste minimisation initiatives, among other things.

Greater action by local government on climate change mitigation

Local government recognises that if real progress on climate change mitigation is to be achieved, there is a need for greater action by all facets of New Zealand society. Local government therefore commits to building on its existing efforts to reduce emissions and the previous commitments that it has made in the Position Statement, and councils in particular:

1. Commit to exploring options for developing a corporate mitigation/emissions reduction strategy and action plan to guide internal decision-making.
2. Commit to taking an ambitious approach to operational decision making that prioritises emissions reductions. Councils will, through the decision making process, evaluate the potential of actions to contribute to, and give priority to those actions that will result in, emissions reductions. Councils will maximise opportunities to reduce emissions which offer co-benefits, such as, but not limited to, cost savings, prudent financial management, carbon sequestration, improved water quality outcomes and water catchment security.
3. Will take a more proactive role in sharing knowledge, learnings and resources that will further support the local government sector as a whole to learn off different initiatives and use that knowledge to contribute to emissions reductions.
4. Will take advantage of the range of opportunities that they are presented with to reduce emissions, both within their communities and organisations. For example, local government acknowledges that the Government’s Provincial Growth (Regional Economic Development) Fund and 1 billion trees scheme present opportunities for councils to take up actions that can contribute to emissions reductions and offsets.

Measuring emissions

Local authorities acknowledge that they will be better able to target efforts towards emissions reductions if they properly understand their council’s and their city’s, district’s or region’s emissions. However, the complexity and cost of emissions profiling is a barrier preventing a large number of councils from measuring and properly understanding their emissions profile.

Local authorities commit to exploring options for sharing learnings, knowledge and resources with respect to frameworks and approaches for measuring emissions. Local government will continue to seek to work in partnership with central government to:

- Explore options for developing a nationally consistent approach to measurement of emissions, and provision of support for a framework that builds council capacity and capability in this area; and
- Explore options for developing a framework that ensures equitable allocation of resources to support climate change mitigation leadership.

Notwithstanding the difficulties that a number of councils currently face in undertaking measurement and profiling of their emissions, local authorities commit to continuing to take actions and adopt strategies that are aimed at achieving emissions reductions.

Regional collaboration to address climate change mitigation

Approaches to and strategies for achieving emissions reductions will depend on local conditions and circumstances, and therefore vary across New Zealand’s regions.

Local government acknowledges that regional collaboration between territorial and regional authorities is one way that regions can coordinate opportunities to reduce emissions, share knowledge and achieve consistent outcomes that will work for the particular region.

Local authorities commit to exploring opportunities for regional collaboration on climate change action, and will encourage the involvement of stakeholders and other interested local parties on any regional climate change action groups that territorial and regional authorities choose to establish.¹ Conversations about what can be done to reduce emissions need to be collaborative and involve a wide range of sectors and stakeholders.

¹ Note that regional climate change working groups have already been convened in Wellington and Canterbury regions.

Alignment of climate change mitigation and adaptation

Local government recognises that climate change adaptation and mitigation are interrelated. The emissions trajectory that we get locked into now will determine the extent of the adaptation challenge that New Zealand has to deal with. As such, there is a need to think in a more holistic and integrated way about how climate change can be addressed.

Councils will take an integrated approach to climate change adaptation and mitigation strategy and planning. In particular, councils commit to addressing their emissions trajectory hand-in-hand with increasing resilience. Councils will give priority to actions that simultaneously reduce emissions and better prepare their city, district or region for climate change impacts, by building resilience and enabling effective adaptation.

Barriers precluding local government from doing more

Local government has previously recognised in its Position Statement the value of explicitly incorporating climate change considerations, including emissions, into land-use decisions, district plans, urban design and development, energy use, transport planning and waste management, notwithstanding the existing lack of a statutory mandate to do so. Councils have previously committed to:

- ensuring that low carbon, climate-resilient development is adopted as a key tenet of urban growth and development and land-use decisions; and
- developing their understanding of the impacts of zoning and land use decisions on the emissions trajectory for their communities, in order to be able to make land-use decisions that mitigate emissions.

Notwithstanding those commitments, and the work that a number of councils have been undertaking to fulfil them, existing legislative and policy frameworks prevent councils from doing more to deliver and contribute to emissions reductions, both directly (as a provider of infrastructure and services) and indirectly (through their influence over activities responsible for emissions).

A number of local government legislative and policy frameworks do not align well with, or make any provision for, the overarching goals of climate change mitigation and reducing emissions. Existing frameworks do not sufficiently enable councils to deliver or facilitate the achievement of emissions reductions, particularly in respect of matters such as spatial planning, urban form, transport and the built environment.

Central government policy settings and incentives must provide clear, consistent and enduring direction to ensure local government is making decisions and adopting actions that will contribute towards achieving a net-zero emissions future.

There is an opportunity for cities, districts and regions to be supported by a legislative and policy framework that encourages and supports them to take different approaches to achieving emissions reductions, which would be more consistent with New Zealand's overarching climate change mitigation goals. Local government would benefit from and will advocate for:

- A clear legislative mandate for councils to contribute to the achievement of emissions reductions through those matters over which they have reasonable control, including revisions to legislative and policy frameworks to ensure that they empower and support councils to take a wide range of mitigation actions. Revisions to the Building Act and procurement frameworks for example would better enable councils to contribute to emissions reductions; and
- New policy tools that support councils to deliver and contribute to emissions reductions. Legislative provision for regional spatial planning and policies promoting quality compact urban form, for example, are powerful tools that would help councils to deliver integrated land use, infrastructure and transport planning, and achieve emissions reductions.

The local government sector intends to work to identify in detail the aspects of existing legislative and policy frameworks which need to be revised and updated in order to achieve better alignment with, and better support councils to contribute to, the achievement of the goal of net-zero emissions in New Zealand.

Local government does however urge the Government to ensure that if it is considering making changes to existing legislation and policy to achieve alignment with mitigation goals, it must discuss and carefully work through those changes with local government and its communities first. Central government must work with local government to understand the implications of any changes it is considering and the support that councils would need to deliver on any changes.

To comment with feedback on this draft please email grace.hall@lgnz.co.nz by 30 August 2018.



**We are.
LGNZ.**
Te Kāhui Kaunihera ō Aotearoa.

PO Box 1214
Wellington 6140
New Zealand
P. 64 4 924 1200
www.lgnz.co.nz

Attachment 5



Memorandum

To: Policy/Planning Committee

From: Katrina Gray

Date: 31 July 2018

Subject: **Animal Control Bylaw Review – proposal for consultation**

File: 1-DB-1-9

1 Background

- 1.1 The Policy/Planning Committee has considered the review of the Animal Control Bylaw at its May and June 2018 meetings. The Committee agreed to the following:

Changes to the Bylaw:

- Increasing clarity
- Permit system for bees in urban areas
- Fee for permits
- Increased provision for written dispensation
- Wider definition for nuisance
- Setback for bee hives in rural areas

Specific consultation on:

- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees – Whether the community agrees with the proposed permit system for bees in urban areas.
- Bees – Whether the community agrees with the proposed setback of beehives from rural roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – Whether the community supports Council introducing a fee for permits and whether a fee should include permits for beehives.

- 1.2 The amended bylaw is provided as Appendix 1.

- 1.3 The Committee was also supportive of lobbying Central Government to take a lead in addressing the issue of stray cats. A letter to the Minister has been drafted and is attached as Appendix 2.

2 Statutory Considerations

- 2.1 When reviewing the bylaw, Council is required to determine if a bylaw is the most appropriate way of addressing the problem (Section 155(1)). If a bylaw is decided to be the

most appropriate way of addressing the problem, Council must then decide if it is the most appropriate form of bylaw and whether it gives rise to any implications under the New Zealand Bill of Rights Act 1990 (Section 155(2)).

Is a bylaw the most appropriate way of addressing the problem?

Issue	Option	Comment
Animals creating a nuisance and offensive behaviour associated with animal slaughter	Bylaw	This method enables Council to restrict the number of animals and offensive behaviour. Often a letter noting non-compliance with a bylaw can create changes. However, there is no ability to impose a financial penalty other than through a court prosecution.
	Do nothing	Council would have no regulatory ability to control nuisances and offensive behaviour. Neighbours affected would need to rely on the good-will of neighbours not to cause nuisances.
	Non-regulatory methods – education.	Education may address some issues, however, there would be no regulatory control and would rely on the good-will of neighbours.

Is the draft Bylaw the most appropriate form of bylaw

2.2 The Committee will need to decide that the final draft bylaw is the most appropriate form of bylaw.

2.3 The following considerations can be made:

- The proposed Bylaw addresses the perceived problems by allowing the Council to regulate keeping of animals, and prohibiting or regulating certain activities where they cause nuisance or health and safety issues, particularly for urban areas.
- The proposed Bylaw clearly states the Council's position by stating whether or not an activity is permitted or restricted, or what needs to be approved by an Authorised Officer.
- The proposed Bylaw is flexible and allows changing circumstances to be recognised through the ability for approval of restricted activities by an Authorised Officer.
- The proposed Bylaw is consistent with Council's approach with other regulatory functions.

Does the proposed Bylaw give rise to any implications under the New Zealand Bill of Rights Act 1990?

2.4 The New Zealand Bill of Rights Act 1990 seeks to protect freedom of expression, religious beliefs, the right to be free from discrimination and democratic rights. There are no provisions in the proposed bylaw which impinge on these rights.

3 Consultation

3.1 Consultation could possibly consult without the use of the Special Consultative Procedure given the proposed amendments are not likely to create a significant impact on the public and Council's Significance and Engagement Policy does not require it. However, it is suggested that the Special Consultative Procedure is used (1 month for consultation). The following documents are attached as Appendix 3.

- Engagement Plan
- Summary of Information
- Submission Form

3.2 It is suggested that consultation does not begin until submissions on the Representation Review have closed (9am Monday 17 September 2018).

3.3 It is also suggested that consultation on the Animal Control Bylaw occurs in conjunction with the Liquor Control in a Public Place Bylaw. Timeframes around the Liquor Control in a Public Place Bylaw are uncertain; therefore, suggested consultation dates have not yet been provided.

4 Recommendations

4.1 That the memorandum 'Animal Control Bylaw Review – proposal for consultation' to the 9 August 2018 Policy/Planning Committee meeting be received.

4.2 That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from animals, the draft Animal Control Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

4.3 That the Policy/Planning Committee recommends to Council that the draft Animal Control Bylaw [as amended], engagement plan, summary of information and submission form be adopted for consultation, with the specific consultation dates to be approved at the 13 September 2018 Policy/Planning Committee meeting.

Katrina Gray
Senior Policy Analyst/Planner

Appendix 1



ANIMAL CONTROL BYLAW 2018

RANGITIKEI
DISTRICT COUNCIL

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	

~~1. TITLE~~

~~1.1. This bylaw shall be known as the Rangitikei District Council Animal Control Bylaw 2013.~~

1 COMMENCEMENT

1.1 This bylaw comes into force on [INSERT DATE]. ~~7 October 2013.~~

2 SCOPE

2.1 This bylaw is made under the authority given by:

a) Sections 145 and 146(a)(v) of the Local Government Act 2002; and

3 PURPOSE

3.1 The purpose of this bylaw is to:

- a) Control the keeping of animals within the district to ensure they do not create a nuisance or endanger health;
- b) Enable Enforcement Officers to manage animal nuisance in the urban area; and
- c) Regulate the slaughtering of animals in urban areas.

3.2 This Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

4 INTERPRETATION

4.1 For the purposes of this bylaw, the following definitions apply:

ENFORCEMENT OFFICER means an authorised officer of Rangitikei District Council or an officer of the New Zealand Police.

HOUSEHOLD UNIT means all land and buildings within a single rating unit.

NUISANCE means, without limiting the term “nuisance” any unreasonable interference with the peace, comfort or convenience of another person, whether by

way of excessive noise, offensive odours, accumulation of deposits, or the keeping of any animal carcass, or part of a carcass as determined by an enforcement officer.

~~_ any damage, excessive noise or odour, where an enforcement officer has received a complaint and upon investigation of the complaint, is of the opinion that the noise or odour is excessive or offensive.~~

POULTRY means caged or free range poultry, and includes chickens, peacocks, geese, ducks, turkeys and domestic fowls of all descriptions.

URBAN AREA includes any property zoned as Residential, Commercial and Industrial under the operative District Plan (i.e. does not include Rural Living and Rural Zones), but excludes the properties in Crofton, Mataroa, and Turakina zoned Residential.

STOCK means cattle, sheep, horses, deer, donkeys, mules, goats, pigs, alpacas, llamas, of any age or gender.

STOCK UNIT (SU) is taken to have the same meaning as in the Statistics New Zealand Glossary, i.e. one 55 kg ewe rearing a single lamb. Under this definition, for example, 1 hogget = 0.7 SU; 1 Jersey cow = 6.5 SU; 1 mature Red Deer stag = 1.5-2.0 SU

DISPENSATION means every dispensation under this Bylaw. All dispensations -will be reviewed at least every three years.

5 KEEPING OF ANIMALS

- 5.1 No person shall keep any animal in such a manner or in such conditions, which in the opinion of an enforcement officer, creates a nuisance or causes a threat to public health or safety.
- 5.2 It is the responsibility of any person keeping an animal to confine the animal within the boundaries of the premises where the animal is being kept, except for bees or where an animal is being led, driven, ridden or exercised.

6 CATS

- 6.1 No person shall keep more than three cats over three months of age on any household unit in any urban area, unless given a written dispensation by an enforcement officer.
- 6.2 Clause ~~6.17.1~~ shall not apply to any veterinary clinic, SPCA shelter, or registered breeder as accredited under the Cattery Accreditation Scheme operated by the New Zealand Cat Fancy.

NOTE: Boarding or breeding establishments for more than 15 cats requires resource consent under the operative District Plan.

7 POULTRY

- 7.1 No person shall keep more than 12 head of poultry on any household unit in any urban area, unless given a written dispensation by an enforcement officer.

7.2 No poultry house shall be erected or maintained so that any part of it is within 10 metres from any dwelling in an urban area, or within 2 metres of any property boundary.

7.3 Every poultry house and poultry run shall be maintained in good repair, and in a clean condition free from any offensive smell or overflow, and free from vermin.

7.4 No person shall keep any rooster in any urban area, unless given a written dispensation by an enforcement officer.

~~7.4~~7.5 ~~No person shall~~ keep a rooster in such a manner that at any time the rooster can come within 100 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer

8 BEES

~~8.1 The Council recognises that bees occupy a unique niche in the urban ecosystem and responsible bee keeping can bring many benefits to the local environment.~~

8.1 ~~Notwithstanding the above, No~~ person shall keep bees in any urban area, unless given a written dispensation by an enforcement officer. ~~if in the opinion of an enforcement officer the keeping of bees is, or is likely to become, a nuisance or causes a threat to public health or safety.~~

8.2 Beehives must be setback at least 5 metres from any road boundary on any site outside of an urban area.

~~8.3 An enforcement officer may prescribe conditions relating to the location and number of hives able to be kept on any premises or place within any urban area of the District.~~

9 PIGS

9.1 No person shall keep pigs within any urban area, unless given a written dispensation by an enforcement officer.

~~9.1~~9.2 ~~No person shall~~ keep pigs in such a manner that at any time the pigs can come within 25 metres of a boundary with any urban area, unless given a written dispensation by an enforcement officer.

10 GRAZING STOCK IN URBAN AREAS

10.1 No person shall keep stock at a stocking rate greater than 1 stock unit per 1000 square metres of grazeable pasture within any urban area, unless given a written dispensation by an enforcement officer.

NOTE: Refer to the Rangitikei District Council Stock Droving and Grazing Bylaw for regulations on the grazing of road reserves and movement of stock within the District.

11 ANIMAL SLAUGHTER

- 11.1 No person shall slaughter any stock in any urban area, [unless given a written dispensation by an enforcement officer.](#)
- 11.2 No person shall slaughter any stock ~~or~~ within 100 metres of a boundary with any urban area, [unless given a written dispensation by an enforcement officer.](#)

NOTE: It is an offence under the Health Act 1956 to leave animals or animal carcasses in a state where they are offensive or injurious to health. It is an offence under the Resource Management Act 1991 to contaminate waterways with animal remains. It is an offence under the Biosecurity (Meat and Food Waste for Pigs) Regulations 2005 to feed pigs untreated meat or untreated food waste. It is an offence under the Rangitikei District Council Control of Dogs Bylaw to allow any dog to be fed or have access to any untreated sheep or goat meat.

12 OFFENCES AND PENALTIES

- 12.1 Everyone commits an offence against this Bylaw who:
- a) Does, or causes to be done, or permits or suffers to be done, or is concerned in doing, anything whatsoever contrary to or otherwise than as provided for in this Bylaw.
 - b) Omits, or neglects to do, or permits, or suffers to remain undone, anything which according to the true intent and meaning of this Bylaw, ought to be done at the time and in the manner therein provided.
 - c) Does not refrain from doing anything which under this Bylaw they are required to refrain from doing.
 - d) Permits or suffers any condition of things to exist contrary to any provision contained in this Bylaw.
 - e) Refuses or neglects to comply with any notice duly given under this Bylaw.
 - f) Obstructs or hinders any enforcement officer in the performance of any duty to be discharged by such officer under or in the exercise of any power, conferred by this Bylaw.
 - g) Fails to comply with any notice or direction given in this Bylaw.
- 12.2 Any breach of this bylaw is an offence and liable to summary conviction and a fine not exceeding \$20,000, in accordance with Section 242(4) of the Local Government Act 2002.

Appendix 2

2 August 2018

Hon Nanaia Mahuta
Minister of Local Government
Private Bag 18888
Parliament Buildings
Wellington 6160

Dear Nanaia

Stray Cats – Central Government leadership requested

Council is currently reviewing its Animal Control Bylaw and has been discussing the issue of stray cats in urban areas. These cats are causing both nuisance issues and adverse effects on ecosystems. This is a complex issue which can only be addressed with a collaborative, long-term approach between all stakeholders.

Council is concerned that there are currently limited powers available for local government to address the issue of stray cats in urban areas. Council's existing Bylaw limits the number of cats per property; however, Council does not consider that extending these restrictions further would be viable. Palmerston North City Council has recently introduced provisions in their bylaw for the microchipping and de-sexing of cats. However, the enforcement of these provisions is questionable, particularly given that Council has no powers to remove cats which are non-compliant.

Council is aware of the considerable work done in developing a national cat management strategy and the desire from the New Zealand Companion Animal Council to see permanent identification of companion animals and mandatory desexing of cats (and dogs) prior to sexual maturity except when part of an accredited breeding programme or where there are valid health reasons. Council would like Central Government to make serious consideration of taking a lead role in addressing the issue and increasing mechanisms available to do so. So, Council suggests Central Government consider:

- Implementing legislation to control cats (possibly similar to that provided for dogs), which could require mandatory de-sexing and microchipping of cats/kittens at the point of sale,
- Providing increased funding for non-profit organisations involved with de-sexing programmes,
- Implementing national education programmes, and
- Introducing permanent identification.

We look forward to your response.

Yours sincerely

Andy Watson
Mayor of the Rangitikei

Appendix 3

Engagement Plan

Animal Control Bylaw Review - 2018

Project description and background

Council is required to review its Animal Control Bylaw. The existing Bylaw has been considered and amended in conjunction with the Policy/Planning Committee. There are a number of changes:

- Increasing clarity
- Permit system for bees in urban areas
- Fee for permits
- Increase provision for written dispensation
- Wider definition for nuisance
- Setback for bee hives in rural areas

Engagement objectives

The purpose of the engagement is to obtain the community's view of:

- Whether the community supports the draft Bylaw.
- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees - Proposed permit system for urban areas.
- Bees – Proposed setback from roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – permit costs. Should they include permits for bee hives.

Timeframe and completion date

The period of community engagement will be a minimum of one month followed by analysis and reporting back to council, subsequent amendment (if required) and final adoption.

Key project stages	Completion date
Draft Bylaw recommended to Council by Policy/Planning Committee	9 August 2018
Draft Bylaw approved by Council for community engagement	30 August 2018
Community engagement (written submissions)	TBC
Community engagement (oral submissions)	TBC
Analysis of written and oral submissions circulated	TBC

Key project stages	Completion date
Oral and written submissions considered by Council. Adoption.	TBC
Bylaw published	TBC

Communities to be engaged with

- The entire Rangitikei District community
- Community Boards and Community Committees
- Residents groupd at Scotts Ferry and Koitiata
- Te Roopu Ahi Kaa

Engagement tools and techniques to be used

Engagement Spectrum position desired: **Council seeks opinions**

Community group or stakeholder	How this group will be engaged
Rangitikei District community	Website Rangitikei Line Printed media Council service centres
Community Committees and Community Boards	Agenda note – August 2018 Email all committee members – consultation details.
Residents groups at Scotts Ferry and Koitiata	Information provided to the Chairs of these groups.
Te Roopu Ahi Kaa	Agenda note – August 2018

Resources needed to complete the engagement

- Staff time
- Adverts in the newspapers
- Printing costs

Communication planning

Key messages

- Council wants community feedback.
- There are some problems which need to be resolved.
- No final decisions have been made.

Reputation risks

- That the community does not think their submission will make a difference.
- Decisions becoming controversial.

Basis of assessment and feedback to the communities involved

Following the close of written submissions and the completion of oral hearings, the project leader will prepare an analysis of the communities' views. Council will consider this report and decide whether any changes should be made to the Bylaw. Every submitter will receive a response notifying them of Council's decision.

Project team roles and responsibilities

Team member	Role and responsibilities
Michael Hodder	Project sponsor
Katrina Gray	Project leader



SUMMARY OF INFORMATION

Animal Control Bylaw Review 2018

Reason for the proposal

Council currently has an Animal Control Bylaw which has the purpose of:

- Controlling the keeping of animals within the district to ensure they do not create a nuisance or endanger health
- Enabling Enforcement Officers to manage animal nuisance in the urban area; and
- Regulating the slaughtering of animals in urban areas.

Note: the Bylaw does not apply to dogs, the control of which is provided for under the Rangitikei District Council Control of Dogs Bylaw and relevant legislation.

This Bylaw is due for review and Council has proposed a number of changes which it thinks will make the Bylaw more effective.

Key aspects of the proposal

The existing Bylaw current has restrictions generally for the keeping of animals, so that they do not create a nuisance, as well as, specific restrictions/criteria in urban areas for cats, poultry, bees, pigs, grazing of stock and animal slaughter.

Council are suggesting a number of changes:

Proposed change	Rationale
Introducing a written dispensation (permit) system for bees in urban areas	Currently beehives in urban areas are permitted, however, have created a number of issues (flight paths, health and safety). A permit system would ensure consultation with neighbours, consideration of the number and location of hives put on a property prior to them being placed on the property.
Introducing a fee for written dispensation - \$50	This would introduce a user-pays aspect of implementation of the Bylaw. If there is no payment by the individual for the written dispensation, then the whole cost of implementing the Bylaw falls on the wider ratepayers. The fee is kept low so as not to act as a disincentive for bee-keepers to comply (if the community thinks beehives in urban areas should be charged the fee).
Introducing a setback for bee hives in rural areas	There have been safety concerns raised with cyclists being stung by bees from beehives located close to the road. A setback will help to reduce the number of bees right next to the road, therefore, reducing the risk.
Increasing the ability for restricted activities to be	Currently some activities which are restricted in urban areas have the ability to be given written dispensation and some do

provided with written dispensation	not. This change would allow written dispensation for all restricted activities.
Widening the definition of a nuisance	Currently the definition of a nuisance is restricted to noise or odour. However, nuisances that can be created are much wider than just noise or odour, therefore, the definition has been widened.
Increasing clarity	Increasing clarity of the provisions will make the implementation of the Bylaw easier for the community and staff to interpret.

Feedback sought

Council wishes to have community feedback on all aspects of the Bylaw, but specifically wishes to obtain the community's view of:

- Whether the communities of Koitiata, Scotts Ferry, Ohingaiti, Mangaweka, Utiku, Ratana, still wish to be included in the urban area restrictions.
- Bees – Whether the community agrees with the proposed permit system for bees in urban areas.
- Bees – Whether the community agrees with the proposed setback of beehives from rural roads – 5m.
- Cats - Whether Council should invest money in a de-sexing programme.
- Fees – Whether the community supports Council introducing a fee for permits and whether a fee should include permits for beehives.

Submissions

Written submissions from the community are open until **[insert date and time]**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for **[insert date and time]** at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

Further information

Further information, including the Statement of Proposal and a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Policy Analyst/Planner.

Submission Form

Animal Control Bylaw Review 2018



RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 12 noon
on [Select date](#)**

**Return this form, or send your written
submission to:**

Animal Control Bylaw Review
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers on [Select date](#)

If you wish to speak to your submission,
please tick the box below.

☐ **I wish to speak to my submission.**

You are allowed ten minutes to speak,
including questions from Elected Members.

If you have any special requirements, such
as those related to visual or hearing
impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your
personal details withheld (*note: your name
will remain public*) ☐

Name	
Organisation (if applicable)	
Postal Address	
Phone	
Email	
Do you think Council should have a permit system for bees in urban areas?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Do you think Council should require beehives throughout the District to be setback at least 5 metres from the boundary with the road?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	
Do you think Council should invest \$5,000 into a de-sexing programme for cats?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Comment	



Do you think your settlement should have to comply with the restrictions that apply to urban areas?		Council is proposing to introduce a fee for residents that require permits. Do you agree with this approach?
Koitiata	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Scotts Ferry	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Permits for beehives in urban areas should be excluded. <input type="checkbox"/> Permits for beehives in urban areas should <u>not</u> be excluded.
Ohingaiti	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Comment</i>
Mangaweka	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Utiku	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Ratana	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Comment</i>		
Further comments		
		<i>Attach additional information or pages if necessary</i>
		Signed
		Date

Attachment 6



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson – Strategy & Community Planning Manager

DATE: 2 August 2018

SUBJECT: **First Draft of the Community Housing Policy**

FILE: 6-CF-1-14

1 Background

- 1.1 Following the recommendations by the Policy/Planning Committee (at its meeting on 14 June 2018) that a market rate rental be set for Community Housing, Council adopted market rental pricing and the rent limit provision of 33% gross NZ Superannuation at its meeting on 28 June 2018.
- 1.2 The shift to a market rental in alignment with the legislative requirements (such as notification periods) will occur on 1 November 2018.
- 1.3 Tenants have all been advised of the process by way of individual letters explaining the process, with Council facilitating meetings to ensure all tenants understand the background, legislative requirements, and reasoning of Council for these changes.
- 1.4 Two meetings have been held with tenants in Marton on 30 July 2018 in Memorial Hall. His Worship the Mayor, Deputy Mayor Nigel Belsham, and Cr. Cath Ash were in attendance. Another meeting was held with tenants in Taihape on 31 July 2018 at the Women's Club. His Worship the Mayor, and Cr. Angus Gordon were in attendance. Meetings are set to occur for Bulls and Rātana tenants within the next two weeks.
- 1.5 A copy of the presentation to tenants has been provided, see [Appendix 1](#).
- 1.6 The shift to a market rental price makes up only a part of the consideration within the Community Housing Policy. Noting the commentary from the Policy/Planning Committee meeting on 10 May 2018, a draft Community Housing Policy has been provided, see [Appendix 2](#).

2 Comment

- 2.1 Whilst the draft Community Housing Policy contains the principles and rental provisions required, it is also operational in nature. This is to fulfil both the requirements of staff and the expectations of tenants.
- 2.2 Once approved, the policy will be distributed to each tenant and also to the local offices of the Ministry of Social Development and to the Rātana Communal Board of Trustees.

3 Recommendations

- 3.1 That the memorandum 'First Draft of the Community Housing Policy' to the Policy/Planning Committee on 9 August be received.

3.2 EITHER

That the first draft of the Community Housing Policy [as amended/without amended] be adopted and a copy provided to each tenant, to the local offices of the Ministry of Social Development and to the Rātana Communal Board of Trustees

OR

That further work be done on the first draft of the Community Housing Policy, including and brought back to the September 2018 meeting of the Policy/Planning Committee for further consideration.

Blair Jamieson
Strategy and Community Planning Manager

Appendix 1



Superannuitant Summary

Present Day Rate

Market Rate

\$100 —————→ **\$150**
 (\$130 for couple) (\$180 for couple)

\$50 movement in rental price.

Noting: The \$50 movement will ideally factor MSD (Accommodation Supplement) contributing \$35 to this.


Meaning the movement of the rental price to \$150 will see an impact of no more than \$15 per week to start.

Community Housing Presentation

RANGITIKEI
DISTRICT COUNCIL

Weekly Rent Price (\$)	Difference between Market Rent (\$)	Accommodation Supplement (\$)	Cost to Tenant (\$)
Present \$100	50	0	100
110	40	7	103
120	30	14	106
125	25	18	107
130	20	21	109
135	15	25	110
140	10	28	112
145	5	32	113
November \$150	0	35	115

Community Housing Presentation

 **RANGITIKEI**
DISTRICT COUNCIL

Tenants Under 65 Summary

Present Day Rate

Market Rate

\$110 —————→ **\$150**


\$40 movement in rental price.

Due to the \$40 movement, MSD (Accommodation Supplement) will contribute \$59. Meaning moving the rental to \$150 will cost the tenant \$12 per week.



Weekly Rent Price (\$)	Difference between Market Rent (\$)	Accommodation Supplement (\$)	Cost to Tenant (\$)
100	50	24	76
Present \$110	30	31	79
120	30	38	82
125	25	41	84
130	20	45	85
135	15	48	87
140	10	52	88
145	5	55	90
November \$150	0	59	91

Community Housing Presentation

 **RANGITIKEI**
DISTRICT COUNCIL

Transitional Options That Council Considered:

- Option 1: Council seeks that additional cost from the tenants.
- Option 2: Council incrementally transitions the rent to market price over some years.
- Option 3: Council would subsidise the \$15 difference in power supply with this reducing each year. Tenants able to access reduced power supply rates/prices.



Council Selected: Option 3

- Council will pay a set sum (initially) of \$15 per week directly to the tenant's power supplier.
- This would cover the initial difference in rent and would gradually reduce each year.
- It will provide you with discounted electricity rates (as negotiated by Council).
- The power remains in the tenant's name, however we recommend transferring to our supplier.



Councillors Select: Option 3

Market Rent Timeline	Council Power Supplement (\$)	MSD Supplement (\$)	Cost to Tenant (\$)
Year 1	15	35	100
Year 2	7.5	35	107.5
Year 3	0	35	115



Council Guarantee: Upper Limit!

- Market rental rates are likely to rise yet NZ Superannuation has historically shown that it does not rise at a similar rate.
- Council have created an upper limit towards rental prices so that rent can not exceed 33% of gross superannuation.
- When the 33% limit is applied, rentals for superannuitants in the Rangitikei could currently be no more than 154.34 for an individual.



Council Guarantee: Improvements!

- By the 1st of November tenants will see the following improvements made to their accommodation:
 - New Heat Pump
 - New Thermal Curtains
 - Pending: New Thermally Lined Windows.
 - Additional Insulation – if able and practical to install.



Time For Questions

Community Housing Presentation



Appendix 2



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

COMMUNITY HOUSING POLICY

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	
Relevant Legislation	
Statutory or Operational Policy	
Included in the LTP	

1.0 INTRODUCTION

This policy sets out the Council's practice in regard to the provision, management and tenancy of community housing within the Rangitikei District.

2.0 OBJECTIVES

The objectives of this policy are:

- To provide guidelines for the level of rental, with the intention of the facilities being self-funding.
- To provide clear guidelines on tenant eligibility for Council-owned community housing.
- To ensure Council meets its statutory obligations with respect to tenancies.
- To confirm Council's commitment to the provision of housing for the elderly.

3.0 PRINCIPLES

The core principles of this policy are:

- There is a genuine need for long-term accommodation for the community in the Rangitikei District with Council presently having a role in meeting this need.
- Council's investment in community housing intends to be self-funding; additional rates input has been approved by Council for the 2018/19 to 2021/22 financial years.
- Community housing is operated by the Council for the purpose of providing affordable housing for the elderly with low incomes in the District.
- Any monies generated within the activity in excess of operational needs (including the proceeds of any divestment) will remain in the activity for any maintenance, management, renewal and extension of the community housing activity.

4.0 DEFINITIONS

For the purpose of this policy:

"Current Market Rental" is the level of rental the houses would attract if exposed to the open market, as determined by a registered valuer.

"Elderly" are those aged 65 or over.

5.0 BACKGROUND

The purpose of community housing is to provide safe accommodation for elderly residents with limited incomes. Prior to the implementation of this policy, weekly rent was set at \$100 for the elderly, and at \$110 for those under 65. These rent prices sat at 66-73% of assessed market rental prices¹; having had an impact on rates. From 1 November 2018, market level rental prices will come into effect.

¹ \$150 weekly rental price from the Rent Appraisal by Property Brokers Marton, and Taihape (2018).

Prior to the recent assessment of market rental, rents were not reviewed as there had been a historical expectation that community housing would be available in perpetuity at the minimal cost to its users.

Council owns 72 community housing units across the district, located in:

- Marton: 50 units split between three complexes
- Taihape: 12 units split between two complexes
- Bulls: 6 units at one complex
- Ratana: 4 units at one complex

There has been an increase in the demand for these units over the last four years (with over half of the Wellington Road complex being empty five years ago). The waiting list for potential tenants usually ranges between 5 to 10 people.

The units are self-contained (attached and detached) and are surrounded by other units in the various complexes. They provide for privacy and independence, while also providing a community atmosphere. Following the refurbishments planned in the second half of 2018, a standard unit is furnished with vinyl and carpet floor coverings throughout, a freestanding stovetop oven, full bathroom facilities including a shower, a heat pump, thermal curtains, a functioning smoke detector, a fire extinguisher, and a shared clothes-line. All units are weather tight and regular inspections are conducted by staff to ensure all necessary upgrades are carried out in accordance with Council's planned maintenance and improvement schedule).

Types of Accommodation

One Bedroom units:

All 72 of the community houses are one bedroom units – consisting of 1 bedroom, a separate lounge, kitchen and bathroom.

The units are presently being maintained and refurbished to a level that will meet the standards set under the Healthy Homes Guarantee Act 2017.

Council manages and maintains the grounds, footpath and driveways (where present) for the units. Tenants are encouraged to monitor and maintain their own garden.

There are some sheds or other external storage facilities available for tenants.

Tenant Profile

The community housing tenants are predominantly elderly people with limited incomes. All tenancies are for one person only unless specified, with none being suitable to house children.

6.0 RESPONSIBILITY

The Community & Leisure Services team has responsibility for the implementation of this policy. The Policy & Planning team has responsibility for the review of this policy with final approval by Council.

7.0 ABILITY FOR PARTNERSHIP

Rangitikei District Council currently has informal working relationships with the Police and the Whanganui District Health Board. In addition, it will promote partnerships where possible with the following organisations and individuals in order to achieve its objectives around community housing:

- *Housing New Zealand Corporation* – whilst Housing New Zealand presently does not have any active social housing units in the Rangitikei, it may have a strategic role in the provision of social and community housing.
- *Iwi/hapū* – *does the committee see value in requesting engagement with iwi/hapū?*
- *Ministry of Social Development (MSD)* - over 90% of the Council's tenants receive benefits from the Government. The Council will work with MSD to ensure tenants receive all of the benefits they are entitled to.
- *Tenants* - Council will also consult directly with tenants on matters that are relevant to them.

8.0 POLICY STATEMENT

8.1 Eligibility Criteria

The Community & Leisure Services Team Leader ascertains eligibility in accordance with the following:

Applicants qualify for a community housing unit, with the exception of the units at Ratana Paa if:

- They are New Zealand residents; and
- They are 65 years of age or over; and
- Their total assets, including cash, investments, house and other property (but not including a car, furniture and personal effects) do not exceed \$8,100 for a single person and \$16,200 (for a couple).
- Their income must not exceed the regular Superannuation (including an accommodation supplement) plus 25%. This recognises those tenants who may have another income source such as a part-time job or interest or dividend income to supplement their pension; and
- They have a genuine housing need; and
- They are self-reliant or have the necessary support in place to live independently.

Where an applicant does not meet the above criteria, special dispensation may be granted at the discretion of the Team Leader, Community & Leisure Services.

The Ratana Communal Board of Trustees determines the eligibility of tenants for the community housing units at Ratana Paa.

8.2 Priority

Demand for community housing is often in excess of the number of units available, therefore priority will be given to applicants who are categorised within the definition of this policy as elderly, and meet one or more of the following:

- They already live within the Rangitikei District; and
- Who have close relatives in the area; or
- They are independent but have been referred by the Ministry of Social Development.

8.3 Rent Levies

Rentals are to be set at market rate, with rent changes taking effect on 1 October annually. Rent reviews will be initiated as part of the annual setting of fees and charges, and will take effect from 1 October with an advisory note to Council before any communication with tenants.

8.4 Rent Limit Provisions

Council recognizes that affordable rents are a critical feature of community housing. As a safety net, the Council will use the following mechanism to ensure rents remain affordable:

- Affordable rent limit – the weekly rental limit for all individual tenants will not exceed that of 33% of the gross National Superannuation and Veterans Pension. At the time policy implementation, the weekly rental could not exceed \$154.34.

8.5 Location Options

An applicant's preference for any particular location will be taken into account and accommodated where possible. Tenants can transfer to another Council unit or complex in extenuating circumstances such as a doctor's recommendation, or at the discretion of the Community & Leisure Services Team Leader.

8.6 Changes in Circumstances

Where it is suspected that there are existing or impending eligibility issues for medical, physical or mental health reasons; the Council will seek to facilitate the provision of the appropriate social service support.

Following consultation with the appropriate social service, if the tenant is clearly unable to meet the eligibility on an on-going basis, the Council may consider giving the tenant the required notice to vacate.

8.7 Smoking

Tenants and their visitors are not permitted to smoke inside the units. Existing tenants will be required to sign a new tenancy agreement which states that there will be no smoking within the unit.

8.8 Animals

Following an application to Council for the keeping of pets such as a bird or cat, the Community and Leisure Services Team Leader will consider the request. Approval will be conditional on any such

animal being well behaved, and properly cared for so they do not pose a nuisance to other tenants, or neighbours. Dogs will not be permitted under any circumstances.

8.9 Level of Service

Council is committed to providing a high Level of Service (LOS) for Community Housing; and this is outlined further in Council's Long Term Plan and formally reported each year.

8.10 Marketing and Occupancy

Council will maintain a waiting list of prospective tenants which will be regularly reviewed and updated. If a waiting list does not exist, the Council will market and promote its community housing to ensure maximum occupancy.

8.11 Welfare

The Council acknowledges its role as landlord, and as such, will be accessible and diligent towards the general welfare of its tenants.

This will not extend to the provision of social services (other than that to which Council has agreed to) to tenants, as these services are better provided by other professional service providers.

Council will provide its tenants with the relevant contact information for professional services and service providers.

8.12 New Community Housing

The Council may from time to time consider building new units in areas where the waiting lists are consistently high, where current housing is not adequate for the needs of the tenants, and when suitable land can be obtained.

Council will ensure it maintains contact with Senior Services at the Ministry of Social Development to ensure maximum use of the accommodation.

8.13 Management of Community Units

Council currently administers and manages the community housing portfolio in-house and is committed to maintaining this level of service.

The Council may consider alternative arrangements or partnerships for the future administration and management of community housing if it is in the best interests of tenants and is cost-effective. Such a decision could only be made after a formal public consultation period, most likely as part of an annual plan or long term plan consultation.

8.14 Dispute Resolution

In the event that a breach of tenancy occurs, matters will be addressed in accordance with the Residential Tenancy Act (1986). In the first instance a 14 day notice will be issued to the tenant requesting that the breach of tenancy be resolved. If the breach of tenancy is not rectified within the 14 day period, an application will be lodged with the Tenancy Tribunal to resolve the issue through mediation. Failing a successful outcome through mediation, the matter will be referred to an adjudicator for resolution.

If the breach is not resolved, the tenant may be evicted from the unit or issued with a 90 day notice to vacate the property in accordance with the Residential Tenancy Act (1986).

8.15 References and Relevant Legislation

Council administers its community housing portfolio in accordance with the Residential Tenancies Act 1986 and the Healthy Homes Guarantee Act 2017.

8.16 Application Form

Application forms are available online or at Council offices and libraries in Taihape and Marton.

9.0 DATE OF REVIEW

Council will review this policy every 6 years, or earlier if considered necessary, with the next review being in 2024. Any review will take into consideration, amongst other things, the current housing needs of the district, criteria for eligibility, rent levels, demographics and current waiting lists.

Attachment 7



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson

DATE: 2 August 2018

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – July 2018**

FILE: 1-CO-4-8

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focusing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding made by Council.
- 1.3 This report covers the month of July 2018.

2 Meetings

Name / Location / Date	Agenda	Reasoning / Outcomes / Conclusions
Mokai Patea Services 6 July Town Hall - Taihape	Youth Development Updates and Collaboration.	To meet the staff involved in managing the Youth Space, and discuss both our requirements and expectations for the Youth Space in Taihape.
Stacey Bell 10 July Rm Committee - Marton	Assessment of RDCs programme for the economic development workshop and strategy.	The discussion highlighted what activities and processes would be beneficial for Council and what issues need to be avoided.
Mark Maxwell 17 July Taranaki District Council Offices - Dannevirke	Assessment of RDCs programme for the economic development workshop and strategy.	The discussion highlighted what activities and processes would be beneficial for Council and what issues need to be avoided.

Name / Location / Date	Agenda	Reasoning / Outcomes / Conclusions
Ngā puna rau o Rangitīkei 20 July Council Chambers - Marton	Regional collaboration with all the iwi/hapū in the Rangitīkei on their Economic Development aspirations.	The hui highlighted what activities and processes Council can assist in, and what consultation is necessary for staff in the Economic Development space moving forward.
Te Huinga a Ngā Kanohi Kitea o Ngā Kaunihera 23 July Centennial Park Hall - Marton	Regional collaboration on the outcomes from Te Pae Urungi hui in Whakatane.	The hui highlighted what activities and processes Council need to be aware of around the new RMA allowance for iwi/hapū to request a Mana Whakahono a Rohe (working agreement with Council).
Sarah Howe Ministry for Social Development 27 July Matron Library - Marton	Run through of the considerations and the presentation for the community housing tenants meeting.	The process and presentation was agreed to.
Community Housing Tenant Presentations 30 July Memorial Hall - Marton	2x Community housing presentation to the tenants.	Two presentations were given, with feedback received and acknowledged. Outcome seen at: https://www.stuff.co.nz/manawatu-standard/news/105858281/rangitkei-pensioner-housing-rents-raised-to-market-rates
Community Housing Tenant Presentation 31 July Womans Club - Taihape	Community housing presentation to the tenants.	Two presentations were given, with feedback received and acknowledged.

3 Youth

- 3.1 The Rangitīkei Youth Awards 2018 concluded on 25 July with a celebratory evening where individual nominees received the book 'I Know This to be True' by Geoff Blackwell and Ric Salizzol; kindly donated by the organisation Bulls Rural Women. Additionally, all groups received movie tickets for use within their respective towns. All runner ups were individually recognised and awarded certificates of nomination, with the winners receiving certificates, trophies and a portion of the prize money.

- 3.2 Two weeks of school holidays in July saw the opening of the Taihape Youth Space from 3 – 5pm, Monday through Friday. The Lobby extended its opening hours as well from 10 am – 5pm.
- 3.3 Twenty four T.R.Y.B. logo submissions were received, with the majority being hand drawn. Staff are working on creating a digital version of the winning submission, to be announced in late August.
- 3.4 Ms Gower attended Festival for the Future along with Cr Ash, Ms Jan Harris and 11 Youth from the Rangitikei accompanied by one parent. Festival for the future is a three day youth conference with inspiring speakers, future-focused panels and workshops. 1600 youth from around New Zealand attended, with which our youth successfully networked, collaborated and brainstormed.

4 Iwi/hapū

- 4.1 The core group for Te Huinga a Ngā Kanohi Kitea o Ngā Kaunihera (being the Maori capacity Council collaboration for the Horizons region and surrounding areas) was established here in Marton on 23 July 2018. The mandate for this collaboration is around the Mana Whakahono a Rohe requirements within the RMA, and working together to streamline this process.
- 4.2 Active engagement occurred and continues to occur between Council staff and the iwi/hapū who are being consulted with as part of the wastewater treatment plant consents. Additionally staff have hosted the recent Nga puna rau o Rangitikei hui in Chambers.

5 Funding

- 5.1 An update on all funding applications is summarised in [Appendix 1](#).

6 Recommendation

- 6.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – July 2018' to the Policy/Planning committee on 9 August 2018 be received.

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Status	Final report due
Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Following project completion
Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruce Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Dec 2017 - extension sought until July 2018
COGS	Swim-4-All 2017/18 (\$10,000 applied for)	\$4,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Sep-18
JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Jul-18
Community initiatives fund	Rangitikei Heritage for the publication of an historical memoir	\$2,000	Publishing memoir of Les Vincent	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Jul-18
Community initiatives fund	The feasibility of re-locating a church/community hall in Whangaehu.	\$2,500	Feasibility study	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Jul-18
Whanganui Community Foundation	Swim 4 All (applied for \$10,000)	\$4,000	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Successful - Reporting Required	Sep-18
Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$5,000.00	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - To be carried forward 2018/19	To be advised
Freshwater Improvement Fund	Contribution to the Upgrade of the Ratana Wastewater treatment	\$875,000	To dispose of treated effluent to land rather than Lake Waipu	Horizons	Support Agency	None	Successful - Pending Works	To be advised

Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	\$300,000	To contribute to the costs of construction for the Bulls community centre.	RDC	Lead agency, fundholder	Co-prepared application, present to decision makers, reports back to funder	Successful - Pending Payment	To be advised
Ministry for Youth Development	Youth Mentoring Programme	\$99,500	To help Council facilitate a youth mentoring programme within the district; training youth on one to one interactions.	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	To be advised
Ministry for Youth Development	Youth Social Enterprose	\$14,320	To facilitate and provide resources to help youth fundraise for community projects.	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	To be advised
Pub Charity	Marton Skatepark Extension	\$80,000.00	To contribute to the cost of construction of the Marton Skatepark extension	RDC	Fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	To be advised
Upcoming		\$2,226,320						
Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed		Open for EOI
Provincial Growth Fund	Marton Heritage Precinct	\$235,000	Heritage assessments and structural assessments for buildings in the Marton CBD.	RDC	Lead agency, fundholder	Support		

Attachment 8

September 2009

Rates Remission Policy for Māori Freehold Land

A. General

This Policy is written under Sections 102(4)(f) and 102(5)(a) of the Local Government Act (LGA) 2002 and addresses the rating of Māori freehold land. The Policy provides for the fair and equitable collection of rates from Māori freehold land, recognising that certain Māori-owned freehold lands have particular conditions, features, ownership structures, or other circumstances determining the land as having limited rateability under legislation. This Policy also acknowledges the desirability of avoiding further alienation of Māori freehold land.

Māori freehold land is defined by Section 5 of the Local Government (Rating) Act 2002 as "land whose beneficial ownership has been determined by the Māori Land Court by freeholder order". Only land that is the subject of such an order may qualify for remission under this Policy.

B. The objectives

The objectives of this Policy are to fulfil the Council's legal obligations under Sections 102(4)(f) and 108 of the Local Government Act 2002 and to provide rates relief for Māori freehold land in multiple ownership, to recognise, support and take account of:

- a. Facilitating any wish of the owners to develop the land for economic use;
- b. The presence of waahi tapu that may affect the use of the land for other purposes;

- c. The importance of associated housing in providing kaumatua support and enhancement for marae;
- d. The importance of the land for community goals relating to:
 - i. The preservation of the natural character of the coastal environment;
 - ii. The protection of outstanding natural features; and
 - iii. The protection of significant indigenous vegetation and significant habitats of indigenous fauna.
- e. Matters related to the legal, physical and practical accessibility of the land; and
- f. Land that is in, and will continue to be in, a natural and undeveloped state.

C. Legal basis

- a. Under the Local Government Act 2002 and the Local Government (Rating) Act (LGRA) 2002 and as provided by Sections 102(4)(f), 108 and the matters in Schedule 11 of the Local Government Act (LGA) 2002 and Section 114 of the Local Government (Rating) Act 2002, this Policy sets out:
 - The objectives to be achieved by the remissions of rates on Māori freehold land;
 - The conditions and criteria to be met in order for rates to be remitted; and

- The process of application and consideration of rates remission under this Policy.

D. Conditions and criteria

In order for a property, or part of a property to qualify for a rates remission under this Policy it must meet all of the required criteria and at least one of the optional criteria:

a. Required Criteria (all)

A property must be:

- Māori freehold land as defined in the LGRA 2002;
- In multiple ownership defined as two or more owners;
- Unoccupied. Occupation for this policy is where a person/persons does/do one or more of the following for their significant profit or benefit:
 - leases the land to another party;
 - permanently resides upon the land;
 - depastures or maintains livestock on the land; or
 - undertakes significant commercial operations.

Under this Policy land must not be occupied as defined above unless the land and its housing are used to contribute to the kaumatua support and enhancement of the marae under optional criteria 4.2.3 below.

b. Optional Criteria (at least one)

A property must be/have:

- Development of the land for economic use. If any land is to be developed for economic use, particularly if it will provide employment for local Māori, a rates remission will be considered. This remission will decrease in proportion to the property's increased economic use through development. Plans of the

development and financial projections will be required to support application under this criterion;

- The presence of waahi tapu that may affect the use of the land for other purposes. A rates remission will be considered on a property or part of a property where the use of that property is affected by the presence of waahi tapu.

In order to enhance transparency regarding Māori freehold land rates remissions, a public register of remissions will be established. This register will outline the property, its owners, the reason for the remission, the date remission is first granted and the history of rates remitted. While the register will not give the precise location on the property of the waahi tapu, its presence in general will be disclosed. Landowners applying for a rate remission under this criterion will need to decide if they wish to publicly disclose the presence of waahi tapu on their properties prior to applying;

- Where houses are in the vicinity of the marae, representations for rates remissions will be considered, taking into account the contribution to the kaumatua support and enhancement of the marae;
- Used for preservation/protection of character or coastline, outstanding natural features, significant indigenous vegetation and habitats of indigenous fauna. Applications under this criterion need to be supported by an existing Department of Conservation or Regional Council Management Plan, eg. in the DOC Coastal Management Plan for the area;
- Accessibility Issues

If it is difficult to legally, physically or practically access a property, a rates

remission will be considered. Examples of accessibility issues are:

- the property is landlocked by properties owned by other people/entities
 - access is legally available by paper road or easement but the road does not exist
 - a road ends or passes a property but a river, ravine, cliff or other impediment prevents practical access
- vi. In a natural and undeveloped state, and will continue to remain in such state. If the property is in, and will remain in, a natural and undeveloped state, and there is no significant financial income, a rates remission will be considered.

E. Process of application and consideration for rates remission under this Policy

a. Applications

On application to Council, consideration will be given for the remission of rates on Māori freehold land under this Policy.

The application for rates remission under this Policy shall include:

- details of appropriate contacts
- details of property and occupancy
- the condition/s, as listed in Section 4 of this Policy, under which the application is made
- any relevant information to support the application, such as historical, ancestral, cultural, archaeological, geographical or topographical information
- details of the financial status of the land supported by full financial statements
- a copy of any agreements or licences to operate on the land
- details of any Māori land rate remission granted by any Local Territorial Authority

- a declaration stating that the information supplied is true and correct and that any changes in circumstances during that period of rate remission will be notified to the Council

b. Consideration of Applications By the Chief Executive Officer

All applications for rates remission under this Policy shall be considered and decided upon by the Chief Executive Officer (CEO), or to whoever the CEO delegates this responsibility

Any decision as to whether any land or part thereof meets, or continues to meet, the qualifying criteria shall be made by the CEO.

c. Six-year duration

Any remission of rates granted under this policy will generally apply for a six-year period.

In order to align with the Council's Long-Term Council Community Plan cycle all remissions will be reviewed in January 2012 and six-yearly after that review.

If the use of a property changes within the period the owners will notify the Council immediately and the remission status of the property will be reviewed.

Any changes of rates remission status will be effective from the date the property use changed.

d. Right of appeal to full council

If an applicant considers the decision of the CEO is not correct s/he may appeal to the full Council.

e. Public register

In order to facilitate transparency in relation to Māori Freehold Land Rates Remissions a public register will be held for all remissions granted. This register will detail for remissions made:

- property identification and location
- applicant/owner
- detailed reason why the remission was granted
- when the remission was first approved
- history of remissions for each year since approval

F. Chief Executive Officer can consider properties without application by owners

a. CEO-Generated Applications

If a property could qualify for a rates remission but the owners have not applied for the remission the CEO can consider the granting of a remission of rates under the criteria outlined in Section 4 of this Policy.

An example of the situation where this CEO-generated application could apply is where the presence of an unregistered urupa is publicly known but an application has not been made as owners are geographically dispersed.

G. Rate and penalty arrears write off

a. Intention to write-off rate arrears and penalties

For a number of landlocked properties considerable rate arrears have accrued over the past decade due to an inability of the property to sustain the rates assessed. Council intends to write off these arrears, on a case-by-case basis, once the CEO has approved a Māori land rate remission for individual properties.

b. CEO can recommend arrears write-off to Council

When considering a Māori land rate remission the CEO is to assess any rates and penalty arrears on the property. If these arrears have resulted from the inability of the property to sustain the rates the CEO is to recommend to Council that the arrears be written off.

H. Right to change

- a. Council reserves the right to change criteria
The Council reserves the right to add, delete, or alter, in any way, the above conditions and criteria from time to time.

When making such changes Council will follow its consultation policy and ensure affected parties are engaged in the change process.

I. Definition of Separately Used or Inhabited Dwelling Part of a Rating Unit

- a. Under Schedule 10 Part 1 section 10 1 d (iii) (B) of the Local Government Act we are now required to state our definition of a Separately Used or Inhabited Dwelling Part of a Rating Unit:

"A separately used or inhabited dwelling part of a rating unit is only recognised as such if there is an individual property title for that part of the rating unit."

MAORI LAND RATES RELIEF REGISTER APPLICATION FORM

Application form for consideration to be entered on the “**Maori Land Rates Relief Register**”.

The “**Maori Freehold Land Rating Remission Policy and Implementation Criteria**” needs to be read prior to, and in conjunction with this application form.

OBJECTIVES of the policy are:

1. Facilitating any wish of the owner to develop the land for economic use.
2. The presence of Waahi Tapu that may affect the use of the land for other purposes.
3. The importance of associated housing in providing Kaumatua support and enhancement for Marea.
4. The importance of the land for community goal relating to:
 - The preservation of natural character of the coastal environment
 - The protection of outstanding natural features, and
 - The protection of significant indigenous vegetation and significant habitats of indigenous fauna.
5. Matters related to the legal, physical and practical accessibility of the land.
6. Land that is in, and will continue to be in, natural and undeveloped state.

CATEGORY D: CONDITIONS AND CRITERIA

The following land use categories will be considered for remissions under Category D:

- a.i. Maori Freehold land as defined in the LGRA 2002. [REQUIRED]
- a.ii. In multiple ownership defined as two or more owners. [REQUIRED]
- a.iii. Unoccupied. Occupation for this policy is where a person/persons does/do one or more of the following for their significant profit or benefit: [REQUIRED]
 - Leases the land to another party
 - Permanently resides upon the land
 - Depastures or maintains livestock on the land or
 - Undertakes significant commercial operation.Under this policy land must not be occupied as defined above unless the land and its housing are used to contribute to the Kaumatua support and enhancement of the Marea under optional criteria D a.iii.

AND ONE OF THE FOLLOWING:

- b.i. Development of the land for economic use. [OPTIONAL]
- b.ii. The presence of Waahi Tapu that may affect the use of the land for other purposes. [OPTIONAL]
- b.iii. Where houses are in the vicinity of the Marae. [OPTIONAL]
- b.iv. Used for the preservation/protection of character or coastline, outstanding natural feature, significant indigenous vegetation and habitats of indigenous fauna. [OPTIONAL]
- b.v. Accessibility issues. [OPTIONAL]
- b.vi. In a natural and undeveloped state, and will continue to remain in such state. [OPTIONAL]

CONTACT DETAILS

Name:	<input type="text"/>		
Address:	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		Postal code: <input type="text"/>
Phone number/s:	<input type="text"/>		
Contact person:	<input type="text"/>		
Email:	<input type="text"/>		

REMISSIONS APPLIED FOR UNDER THIS POLICY

(Please tick the appropriate box for which the application is being made)

CATEGORY

- | | |
|--|---|
| <input type="checkbox"/> Maori freehold land as in the LGRA 2002 | <input type="checkbox"/> Houses in vicinity of Marae |
| <input type="checkbox"/> In multiple ownership | <input type="checkbox"/> Natural or undeveloped site |
| <input type="checkbox"/> Unoccupied | <input type="checkbox"/> Used for preservation/protection |
| <input type="checkbox"/> Economic use | <input type="checkbox"/> Accessibility issues |
| <input type="checkbox"/> Presence of Waahi Taupu | <input type="checkbox"/> Undeveloped state |

CRITERIA TO BE PROVIDED WITH ALL APPLICATIONS

(Please provide details in the spaces provided)

Details of appropriate contact	
Details of property and occupancy	
The conditions under which the application is made	
Relevant information to support the application such as historical, ancestral, cultural information	
Details of the financial status with supporting full financial statements	
A copy of any agreement or licences to operate on the land	
Detail of any Maori land remission granted by any Local Territorial authority	
A declaration stating that the information supplied is true and correct	

DOCUMENTATION TO BE PROVIDED WITH ALL APPLICATIONS

(Please tick box if document is provided with this Application Form)

- ☐ Proof that the land in question is Maori freehold land (by Order of the Maori Land Court)
- ☐ Certificate of title (if available)
- ☐ Aerial photographs (if available)
- ☐ Other documentation (as required by Council)

I / We declare that the particulars above are correct and that I/We are the authorised owner/s, agent of the owner.

Signature of Applicant/s

Date

Attachment 9

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2018/19			Jul-18
Major programmes of work outlined in the LTP 2018-28			
Major programmes of work outlined in the LTP			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2017/18	Planning for the Annual Report has begun.	Completion of the Annual Report.
	Annual plan 2019/20	No progress to report.	No activities planned. Work expected to start in late 2018.
	Delivery of programme of policy and bylaw review	Reported below.	Reported below
Elections	Representation review (for the 2019 elections completed)	Council adopted initial proposal.	Consultation on initial proposal. Decision on final proposal. Appeals.
Council	Preparation of order papers that ensure compliant decision-making	Order papers prepared for Council, Council Committees, Santoft Domain Management Committee.	
	Internal Audit programme	Nothing to report	Working with the new internal auditor
	Engagement with sector excellence programmes	Withdrawn from Australasian Local Government Performance Excellence Programme.	No activities planned.
Iwi Liaison	Te Roopu Ahi kaa Strategic Plan - review	No progress to report.	Te Rōpu Ahi Kā hui to make a plan on this moving forward.
Policy, Bylaw & Strategy Review/Development	Compliance/end date	Progress for this reporting period	Planned for the next two months
Animal Control Bylaw	7 October 2018	Considered by Policy/Planning Committee.	Adoption for consultation.
Liquor Control in Public Places Bylaw	18 December 2018	Discussion workshop held with Policy/Planning Committee	Adoption for consultation.
Heritage Strategy	1 December 2018	No progress to report.	Work not scheduled to begin until late 2018.
Policy on preparing, delivering and reporting on capital projects	2018	No progress to report.	PPL/Council Workshop
Community Housing Policy	September 2018	Draft policy prepared for Policy/Planning.	Adoption
Communications Strategy	LG Excellence Programme	No progress to report.	Draft Strategy for PPL.
Speed Limit Bylaw	30 June 2019	No progress to report.	A request has been made for Hendersons Line speed limit change. Further consideration at AIN.

Carried forward	Reference for inclusion/ schedule for review	Progress for this reporting period	Planned for the next two months
Legal Compliance Project -Four areas for updated analysis identified - Building consents, Enforcement, Health and safety, Resource consents	Managing risk	No progress to report.	No work planned.
Review Water Related Services Bylaw	Due for review 31 December 2018	No progress to report.	Discussion with Policy/Planning Committee.
Policy to develop incentives for new home buyers	2018	No progress to report.	Workshop session with Council.
Scoping report on the level of service for different ONRC classifications	2018	No progress to report.	No work planned.
Policy on Council's relationships with community organisations in the District	2018	No progress to report.	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	2018	No progress to report.	No work planned.
Other pieces of work	Reference for inclusion/ Scheduled date		
Annual Resident Survey 2018	Annual survey - essential for annual report	Report being compiled by external consultant.	Report being compiled by external consultant.
Annual Stakeholder Survey 2018	Annual survey - essential for annual report	Report being compiled by external consultant.	Report being compiled by external consultant.
Section 17A Review - Campgrounds	Statutory requirement	No progress to report.	No work scheduled for the next two months
Section 17A Review - Swimming pool management	Statutory requirement September 2019	No progress to report.	No work scheduled for the next two months
Section 17A review - Waste transfer stations	Statutory requirement November 2019	No progress to report.	No work scheduled for the next two months
Annual Resident Survey 2019	Annual survey - essential for annual report	No progress to report.	No work scheduled for the next two months
Annual Stakeholder Survey 2019	Annual survey - essential for annual report	No progress to report.	No work scheduled for the next two months

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2018/19				Jul-18
Major programmes of work outlined in the LTP 2018-28				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	Year to Date
Efficiency and Effectiveness of the Rangitikei District Plan	Complete review			
Implementation of the GoShift Initiative (i.e. electronic processing of building consents)	Implement Goshift following review of pilot programme	Still in progress		Still in progress
Implementation of the Building (earthquake-prone buildings) Amendment Act	Issuing notices of potentially earthquake-prone buildings	None done		None done
Other regulatory functions				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	42 BC granted, 76%, value of work is \$3,210,533		42 BC granted, 76%, value of work is \$3,210,533
	Code of Compliance Certificates, Notices to Fix and infringements issued.	21 CCC issued, 100% on time, no NTF or infringements issued		21 CCC issued, 100% on time, no NTF or infringements issued
Resource Consents	Report on: a) number of land use consents issued and timeliness	2 Land Use RC granted, 100% on time		2 Land Use RC granted, 100% on time
	b) subdivision consents and timeliness	4 Subdivision RC granted, 100% on time		4 Subdivision RC granted, 100% on time
	c) section 223 and 224 certification and timeliness,	No s223or s224 certificates granted		No s223or s224 certificates granted
	d) abatement and infringements issued.	one abatement & one infringement		1 abatement & 1 infringement
Dog Control	Report on dog registrations current and unregistered, dogs impounded, dogs destroyed and infringements issued.	3715 Registered, 1239 Unregistered, 1 Infringement, 15 impounded, 5 Deceased		3715 Registered, 1239 Unregistered, 1 Infringement, 15 impounded, 5 Deceased
Bylaw enforcement	Enforcement action taken			
Liquor Licensing	Report on number and type of licences issued .	1 New On Licence, 2 Specials		1 New On licence, 2 Speicals
Building Warrant of Fitness renewals	Report on overdue BWOFF, audits, Notices to Fix and infringements issued.	16 BWOFF renewals overdue, 11 Audits, 5 NTF, 2 infringements issued		16 BWOFF renewals overdue, 11 Audits, 5 NTF, 2 infringements issued
Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	11 Inspections done this month		11 Inspections done
Earthquake-Prone buildings	Marton Area has been prioritised to have all assessments done by Dec 2018	None done		None done

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2018/19			Jul-18
Major programmes of work outlined in the LTP 2018-28			
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Policy on Council's relationships with community organisations in the District	2018	No progress to report.	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	2018	No progress to report.	No work planned.
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Annual Stakeholder Survey 2019	Annual survey - essential for annual report	No progress to report.	No work scheduled for the next two months

Service Request Breakdown for the month of June 2018

Service Requests	Compliance				
Department	Current	Overdue	Responded in time	Responded late	Grand Total
Animal Control			111	2	113
Animal welfare concern			2		2
Barking dog			14		14
Dog attack			3		3
Dog property inspection (for Good Owner status)			29		29
Found dog			8		8
General enquiry			1		1
Lost animal			11	1	12
Microchip dog			1	1	2
Roaming dog			13		13
Rushing dog			5		5
Wandering stock			24		24
Environmental Health	3	5	38		46
Abandoned vehicle	2		12		14
Dead animal		1	1		2
Dumped rubbish - outside town boundary (road corridor only)		1			1
Dumped rubbish - within town boundary			4		4
General enquiry			1		1
Livestock (not normally impounded)			1		1
Noise		3	18		21
Untidy/overgrown section	1		1		2
Grand Total	3	5	149	2	159

Percentage responded in time

94%

Service Request Breakdown for June 2018 - Resolutions

Service request Department	Compliance Completed in time	Completed late	current	overdue	Grand Total
Animal Control	108	5			113
Animal welfare concern	2				2
Barking dog	13	1			14
Dog attack	2	1			3
Dog property inspection (for Good Owner status)	29				29
Found dog	8				8
General enquiry	1				1
Lost animal	11	1			12
Microchip dog	1	1			2
Roaming dog	13				13
Rushing dog	4	1			5
Wandering stock	24				24
Environmental Health	37	2	1	6	46
Abandoned vehicle	12	2			14
Dead animal	1			1	2
Dumped rubbish - outside town boundary (road corridor only)	1				1
Dumped rubbish - within town boundary	5				5
General enquiry	1				1
Livestock (not normally impounded)	1				1
Noise	16			5	21
Untidy/overgrown section			1		1
Grand Total	145	7	1	6	159

Percentage completed in time **91%**