



# Rangitikei District Council

## Policy and Planning Committee Meeting

Agenda – Thursday 13 September 2018 – 1:00 pm

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **6 Confirmation of Minutes**

The minutes of the Policy/Planning Committee meeting on 9 August 2018 are attached.

File ref: 3-CT-15-2

### **Recommendation:**

That the Minutes of the Policy/Planning Committee meeting held on 9 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **7 Chair's Report**

A report will be tabled at the meeting.

File ref: 3-CT-15-1

### **Recommendation:**

That the 'Chair's report' to the Policy/Planning Committee meeting on 13 September 2018 be received.

## **8 Progress with strategic issues – Update**

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and

Marion. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns. *Rangitikei was a participant in a recent forum of regional mayors with the Minister of Building and Construction, Jenny Salesa, who undertook to review how the legislation affects rural towns.* The initial formal assessments of building in Marion's CBD area will start this month.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marion Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach is being made to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan. *The major project is the linkage of Marion to Bulls and subsequent discharge to land, which Council confirmed as its preferred option at its meeting on 30 August 2018.*

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018. *This is one of the key priorities for the Principal Advisor – Infrastructure, Arno Benadie, who started on 3 September 2018.*

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. *At its October meeting, the Komiti will give further consideration to nominating a member for the Finance/Performance Committee.* The recent appointment of a Strategic Advisor Iwi/Hapu will enable more meaningful relationships with Māori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group.

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented. The agendas for the *October* meetings of Community Boards and Community Committees include clarification on Council's plans and process for town and District signage.

## **9 Update on Communications Strategy**

An update is attached.

File ref: 3-CT-15-1

### **Recommendation:**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 13 September 2018 be received.

## **10 Legislation and Governance Update – September 2018**

A report is attached.

File ref: 3-OR-3-5

### **Recommendation:**

That the report 'Legislation and Governance Update, September 2018' be received.

## **11 Annual residents' and stakeholder surveys**

A report is attached together with improvement plans developed by the various activity managers. The full results of the survey are available on the Council's website.

### **Recommendations:**

- 1 That the report '2018 Annual Residents Survey – Improvement Plan' to the Policy/Planning committee on 13 September 2018 be received.
- 2 That a report on progress with the activity improvement actions in response to the Annual Residents' Survey and Stakeholders 2018 be provided to the March 2019 meeting of the Policy/Planning Committee

## **12 Review of Liquor Control in a Public Place Bylaw**

A report is attached.

### **Recommendations:**

- 1 That the report 'Review – Liquor Control in a Public Place Bylaw' be received.
- 2 The Policy/Planning Committee recommends to Council that in accordance with Section 147A(2) of the Local Government Act, the Control of Liquor in a Public Place Bylaw is required as it is likely that the level of crime or disorder is likely to return to the liquor control areas if the bylaw does not continue.
- 3 The Policy/Planning Committee recommends to Council that in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of

dealing with crime associated with the consumption of liquor in public places, the draft Control of Liquor in a Public Place Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

- 4 That the Policy/Planning Committee recommends to Council that the Control of Liquor in a Public Place Bylaw 2018, is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form and that the hearing of oral submissions is delegated to the Policy/Planning Committee's 8 November 2018 meeting.

### **13 Incentivising residential development**

A memorandum and draft policy will be tabled at the meeting (and circulated electronically to Elected Members beforehand).

File ref: 3-PY-1-29

#### **Recommendations:**

- 1 That the tabled memorandum 'Incentivising residential development' to the Policy/Planning Committee meeting on 13 September 2018 be received.
- 2 That, regarding the proposed policy on incentivising residential development the Policy/Planning Committee

EITHER

approves the proposed policy [as amended/ without amendment]

OR

Requests further work be done, taking into account the following.....

### **14 Update on Community Engagement and Development Programmes/Activities – August 2018**

A memorandum is attached.

File ref: 1-CO-4-8

#### **Recommendation:**

That the memorandum 'Update on Community Engagement and Development Programmes/Activities – August 2018' to the Policy/Planning committee on 13 September 2018 be received.

## 15 Questions put at previous meetings for Council advice or action:

### How long are building Warrant of Fitness (BWOFF) allowed to be in arrears before enforcement action is taken by Council

The standard cost for the renewal of a BWOFF is \$143.00 if it is applied for on time. This cost increases based on how many days late renewal occurs (Council issues building owners with a number of reminders).

- BWOFF 1st late reminder 1 – 21 days \$214.00
- BWOFF 2nd late reminder 22 - 43 days \$322.00
- BWOFF 3rd late reminder 44 - 64 days \$483.00
- BWOFF 4th late reminder 64 days or more 5 \$724.00 Plus infringement fee of \$250 for not displaying a BWOFF.

Investigations are in progress on the feasibility of a rate which would target retail shops which had not been used for some time.

### Maori Landlocked Land Rates Remission Form

A draft Maori Landlocked Land Rates Remission Form is attached.

#### **Recommendations:**

- 1 That the 'Draft Maori land rates remission form' to the 13 September Policy/Planning be received.
- 2 That the Policy/Planning Committee adopt [with amendment/without amendment] the 'Draft Maori land rates remission form'.

## 16 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Community well-being
- Environmental services

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email

before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

**Recommendations:**

- 1 That the activity management templates for August 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 13 September 2018 be received.

**17 Late items**

**18 Future items for the agenda**

**19 Next meeting**

Thursday 11 October 2018, 1.00 pm.

**20 Meeting closed**