

Policy/Planning Committee Meeting

Order Paper

**Thursday, 11 October 2018,
following Council meeting**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

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Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership

Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Graeme Platt, and Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 11 October 2018 – Following Council meeting

Contents

1	Welcome	2	
2	Public Forum	2	
3	Apologies/Leave of Absence	2	
4	Members' conflict of interest	2	<i>Agenda note</i>
5	Confirmation of order of business	2	<i>Agenda note</i>
6	Confirmation of Minutes.....	2	Attachment 1, pages 7 - 16
7	Chair's Report	2	<i>To be tabled</i>
8	Progress with strategic issues – Update	2	<i>Agenda note</i>
9	Update on Communications Strategy	4	Attachment 2, pages 17 - 21
10	Legislation and Governance Update – October 2018	4	Attachment 3, pages 22 - 25
11	Submission to proposed healthy homes standards	4	Attachment 4, pages 26 - 40
12	Update on Community Engagement and Development Programmes/Activities – September 2018.....	4	Attachment 5, pages 41- 48
13	Activity Management.....	5	Attachment 6, pages 49 - 61
14	Questions put at previous meetings for Council advice or action:	5	<i>Agenda note</i>
15	Late items.....	5	
16	Future items for the agenda	5	
17	Next meeting.....	5	
18	Meeting closed.....	5	

The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting on 13 September 2018 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 13 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the 'Chair's report' to the Policy/Planning Committee meeting on 11 October 2018 be received.

8 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and

Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns. Rangitikei was a participant in a recent forum of regional mayors with the Minister of Building and Construction, Jenny Salesa, who undertook to review how the legislation affects rural towns. The initial formal assessments of building in Marton's CBD area *started in September*.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach is being made to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the 2018-28 Long Term Plan. The major project is the linkage of Marton to Bulls and subsequent discharge to land, which Council confirmed as its preferred option at its meeting on 30 August 2018.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawātū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018. This is one of the key priorities for the Principal Advisor – Infrastructure, Arno Benadie, who started on 3 September 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. At its October meeting, the Komiti will give further consideration to nominating a member for the Finance/Performance Committee. The recent appointment of a Strategic Advisor Iwi/Hapu will enable more meaningful relationships with Māori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group.

There has been substantial Council involvement with Marton's Centennial Park skateboard park extension and the Papakai Park development proposal in Taihape: both are community-led projects. Conversely, Council has secured community engagement in projects it has led, notably the planting at Marton's B & C Dams.

A review of the arrangements to support young people in the District resulted in the appointment of a full-time Youth Co-ordinator (instead of two part-time co-ordinators) and the opening of new youth centre 'The Lobby'. Negotiating is continuing for an equivalent space in Taihape. The Rangitikei Youth awards were offered in both 2017 and 2018.

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented. The agendas for the October meetings of Community Boards and Community Committees include clarification on Council's plans and process for town and District signage.

9 Update on Communications Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 11 October 2018 be received.

10 Legislation and Governance Update – October 2018

A report is attached.

File: 3-OR-3-5

Recommendations:

1. That the report 'Legislation and Governance Update, October 2018' be received.
2. That the Policy/Planning Committee endorses the issues proposed to be included in the Council's submission on the Building Amendment Bill, with the following changes/additions to be included for Council's consideration at its meeting on 25 October 2018.

11 Submission to proposed healthy homes standards

A report is attached.

Recommendation:

That the 'Submission to proposed healthy homes standards' to the Policy/Planning Committee meeting 11 October be received.

12 Update on Community Engagement and Development Programmes/Activities – September 2018

A report is attached.

File: 5-EX-3-1

Recommendation:

That the memorandum 'Update on Community Engagement and Development Programmes/Activities – September 2018' to the Policy/Planning committee on 11 October 2018 be received.

13 Activity Management

A report is attached.

File: 5-EX-3-2

Recommendation:

That the 'Activity Management report' to the Policy Planning committee on 11 October 2018 be received.

14 Questions put at previous meetings for Council advice or action:

- Policy options a round poor state of unoccupied CBD properties
- Productivity Commission's view of aquaculture as an opportunity to reduce agricultural emissions.

A verbal update will be provided to the meeting.

15 Late items

As agreed at item 5

16 Future items for the agenda

17 Next meeting

Thursday 15 November at 1pm

18 Meeting closed

Attachment 1



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 13 September 2018 – 1:00 pm

Contents

1	Welcome	3
2	Public Forum	3
3	Apologies/Leave of Absence	3
4	Members' conflict of interest	3
5	Confirmation of order of business	3
6	Confirmation of Minutes.....	3
7	Chair's Report	3
8	Progress with strategic issues – Update	4
9	Update on Communications Strategy	4
10	Legislation and Governance Update – September 2018	4
11	Annual residents' and stakeholder surveys	5
12	Review of Liquor Control in a Public Place Bylaw	5
13	Incentivising residential development	7
14	Update on Community Engagement and Development Programmes/Activities – August 2018	7
15	Questions put at previous meetings for Council advice or action:	8
16	Activity management	8
17	Late items.....	9
18	Future items for the agenda	9
19	Next meeting.....	9
20	Meeting closed.....	9

Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Graeme Platt
Cr Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Carol Downs, Executive Officer
Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Johan Cullis, Environmental Services Team Leader
Ms Ellen Webb-Moore, Policy Analyst/Planner
Ms Nardia Gower, Governance Administrator
Ms Selena Anderson, Governance Administrator

Tabled Documents

Item 7	Chair's Report
Item 13	Incentivising residential development

1 Welcome

The meeting opened at 1.05pm. The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for the absence of Cr Dunn be received.

Cr Gordon / Cr Belsham. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Ms Hiroa declared that her conflict would be with the Youth Space Taihape as Mōkai Pātea Services holds the contract for this.

5 Confirmation of order of business

There were no late items or scheduled change to the order of business,

6 Confirmation of Minutes

Resolved minute number	18/PPL/100	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 9 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Ash / Cr Aslett. Carried

7 Chair's Report

The Chair's tabled report was taken as read.

Resolved minute number	18/PPL/101	File Ref	3-CT-15-1
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That the 'Chair's report' to the Policy/Planning Committee meeting on 13 September 2018 be received.

Cr Gordon / Ms Hiroa. Carried

8 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

9 Update on Communications Strategy

Ms Downs took the report as read.

Key points that were discussed were:

- Media attention around the construction phase of the Bulls Community Centre has been positive.
- Rubbish and recycling public consultation is due to go out in October-November 2018 following minor points of clarification in Council workshop.
- Website traffic has increased due to constant updating of Social media which links back to the website
- The Mayor and deputy Mayor have taken part in media interviews highlighting the government earthquake strengthening regulation and the impact on the regions
- Ms Downs encouraged Councillors to take photos of events they attend in the district so they can be used in public communication

Undertaking

Subject

Staff to send the media links of the earthquake strengthening interviews with the Mayor and Deputy Mayor to elected members.

Resolved minute number

18/PPL/102

File Ref

3-CT-15-1

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 13 September 2018 be received.

Cr Sheridan / Cr Ash. Carried

10 Legislation and Governance Update – September 2018

Ms Webb-Moore took the report as read.

Discussion took place regarding the Healthy Homes standard and the impact it will have to Council as a landlord. It was suggested that the Survey by Statistics New Zealand "The Measuring our wellbeing" be shared through Council's communications team to the public. While much of the submissions from councils (including Rangitikei) to Productivity Commission's discussion paper on the Transition to a low emissions economy was included in their final report however no mention was made of aquaculture, suggested for consideration by Rangitikei. The reason for this will be investigated.

Resolved minute number **18/PPL/103** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update, September 2018' be received.

Cr Ash / Cr Sheridan. Carried

11 Annual residents' and stakeholder surveys

Mr Jamieson took the report as read and thanked the respondents, managers, staff and Stuart Hylton for their work. He highlighted that there were around 850 respondents to the survey with the most respondents being in the 65+ age range. The cost benefit of the annual survey was raised and discussion was had on alternative options to capture a wider resident audience and perspective. Also of note were talks around how Council is following up with the comments that are being made in the survey.

Undertaking **Subject**

That staff undertake the viability analysis of alternative options for the residential survey.

Resolved minute number **18/PPL/104** **File Ref** **5-FR-1-2**

That the report '2018 Annual Residents Survey – Improvement Plan' to the Policy/Planning Committee on 13 September 2018 be received.

Cr Sheridan / Cr Belsham. Carried

Resolved minute number **18/PPL/105** **File Ref** **5-FR-1-2**

That a report on progress with the activity improvement actions in response to the Annual Residents' Survey and Stakeholders 2018 be provided to the March 2019 meeting of the Policy/Planning Committee

Cr Belsham / Cr Aslett. Carried

12 Review of Liquor Control in a Public Place Bylaw

Ms Gray took the report as read, highlighting the consultation that had taken place with key stakeholders including local police, community patrol and community boards/committees.

The Taihape community support group has committed to sending the public consultation to their members

Resolved minute number 18/PPL/106 File Ref

That the report 'Review – Liquor Control in a Public Place Bylaw' be received.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number 18/PPL/107 File Ref

The Policy/Planning Committee recommends to Council that in accordance with Section 147A(2) of the Local Government Act, the Control of Liquor in a Public Place Bylaw is required as it is likely that the level of crime or disorder is likely to return to the liquor control areas if the bylaw does not continue.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number 18/PPL/108 File Ref

The Policy/Planning Committee recommends to Council that in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with crime associated with the consumption of liquor in public places, the draft Control of Liquor in a Public Place Bylaw 2018 is the most appropriate form of a bylaw and there are no implications under the New Zealand Bill of Rights Act 1990.

His Worship the Mayor / Cr Belsham. Carried

Resolved minute number 18/PPL/109 File Ref

That the Policy/Planning Committee recommends to Council that the Control of Liquor in a Public Place Bylaw 2018, is adopted for consultation, in accordance with the engagement plan, statement of proposal, summary of information and submission form and that the hearing of oral submissions is delegated to the Policy/Planning Committee's 8 November 2018 meeting.

His Worship the Mayor / Cr Belsham. Carried

Cr Sheridan left at 2.01-2.03pm

Cr Sheridan left at 2.04-2.06pm

13 Incentivising residential development

Mr Hodder talked through the tabled document and invited input from elected members.

Discussion points were:

- Rates remissions on new or relocated dwellings
- Rates remission on residential subdivisions
- That the engagement plan includes public meetings and an invitation to Real Estate Managers, Property Developers and other interested parties to discuss the proposal.

Resolved minute number **18/PPL/110** **File Ref** **3-PY-1-29**

That the tabled memorandum 'Incentivising residential development' to the Policy/Planning Committee meeting on 13 September 2018 be received.

Cr Aslett / Cr Gordon. Carried

Resolved minute number **18/PPL/111** **File Ref** **3-PY-1-29**

That, regarding the proposed policy on incentivising residential development, the Policy/Planning Committee recommends to Council that it be adopted as amended for consultation coinciding with consultation on the revised Animal Control Bylaw, including an engagement plan which includes a public meetings and sessions with interested parties

Cr Belsham / Cr Ash. Carried

14 Update on Community Engagement and Development Programmes/Activities – August 2018

Mr Jamieson took the report as read.

Discussion was had over the various services which address the issue of suicide. Mr Jamieson stated that staff involvement is as support and facilitation when appropriate. The meeting with Solarcity indicated an appetite from them to train 10 Rangatahi in basic health and safety training relating to electrical work with the aim of taking two through a full electrical apprenticeship.

Resolved minute number **18/PPL/112** **File Ref** **1-CO-4-8**

That the memorandum 'Update on Community Engagement and Development Programmes/Activities – August 2018' to the Policy/Planning committee on 13 September 2018 be received.

Cr Ash/ Ms Hiroa. Carried

15 Questions put at previous meetings for Council advice or action:

The Committee noted the commentary in the agenda.

Resolved minute number **18/PPL/113** **File Ref**

That the 'Draft Maori land rates remission form' to the 13 September Policy/Planning be received.

Cr Belsham / Ms Hiroa. Carried

Resolved minute number **18/PPL/114** **File Ref**

That the Policy/Planning Committee adopt (without amendment) the 'Draft Maori land rates remission form'.

Cr Belsham / Ms Hiroa. Carried

16 Activity management

Mr Hodder took the report taken as read.

Elected members discussed economic development, district promotion and the current status of the Swim for All programme.

Resolved minute number **18/PPL/115** **File Ref**

That the activity management templates for August 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Ms Hiroa / Cr Ash. Carried

17 Late items

None

18 Future items for the agenda

None

19 Next meeting

Thursday 11 October 2018, to follow Council.

20 Meeting closed

2.46 pm

Confirmed/Chair: _____

Date:

Attachment 2

Communications Update

This report provides the Committee with an update on media activity; current consultation processes underway and progress on the action plan. The revised Communications Strategy was adopted on 27 September.

September Media Activity

The table below outlines the media activity during September; printed media articles published during the month and website activity:

- Rangitikei Bulletin – This was published at the beginning of October, covering the key decisions from the September Council meeting and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the September edition was distributed during the month.
- There were 24 media articles during September:

Date	Media Channel	Article Heading and Topic
05/09/2018	Manawatu Standard Feilding/Rangitikei Herald (articles)	Mayor and Councillors get pay rise
06/09/2018	Feilding/Rangitikei Herald (supplied article)	From the Rangitikei Mayor's Chair - Bulls Community Centre is finally a goer, with W and W Construction as the preferred tenderer.
06/09/2018	Feilding/Rangitikei Herald (article and interview)	Shining a light on neglected beauty spot - Papakai Park, near Taihape
07/09/2018	Manawatu Standard and Whanganui Chronicle (interview)	More waiting for owners of earthquake prone buildings - Mayors from Tararua, Whanganui, Rangitikei and Manawatu District advocate on behalf of provincial building owners
07/09/2018	Whanganui Chronicle and Feilding/Rangitikei Herald (article)	Water restrictions - Hunterville and Mangaweka residents are asked to conserve water until further notice
07/09/2018	Whanganui Chronicle (article)	All go for Bulls Community Centre - Construction of the Bulls Community Centre should begin in October, after more than 3 years of planning
10/09/2018	Manawatu Standard (article and interview)	Green light for Bulls Centre
11/09/2018	Whanganui Chronicle (article)	How rates compare – across Manawatu-Whanganui region

Date	Media Channel	Article Heading and Topic
09/2018	Manawatu Standard (article)	Strengthening work for Otara Bridge - project is in conjunction with Rangitikei and Manawatu district councils
13/09/2018	District Monitor (article)	At the Council - sale of Property at 37 Kensington Road. The Animal bylaw is up for review
13/09/2018	District Monitor (interview)	New Role supports economic development - Council is taking a step towards building economic growth in the district by recruiting an advisor for economic development
13/09/2018	Whanganui Chronicle (article)	Pay rise for councillors: Find out how much
13/09/2018	Feilding/Rangitikei Herald (interview)	Marton's \$700,000 playground - Marton's Wilson Park
13/09/2018	Feilding/Rangitikei Herald (article)	Green light for Bulls Centre
13/09/2018	District Monitor (article)	Tender let for Bulls Community Centre
20/09/2018	Feilding/Rangitikei Herald (article)	A dam fine job – planting day at the Marton dam during conservation week
20/09/2018	District Monitor (article)	Dam good opening day - planting day at the Marton dam
20/09/2018	Feilding/Rangitikei Herald (interview)	Fix, sell or demolish - earthquake prone buildings
27/09/18	District Monitor (article)	Motorhome friendly Taihape
27/09/18	District Monitor (article)	Community BBQ caps off Taihape events
29/09/18	Whanganui Chronicle (article and interview)	Control Freaks - The region's mayors want more of the tax money going to central Government to meet ever - increasing costs for local government

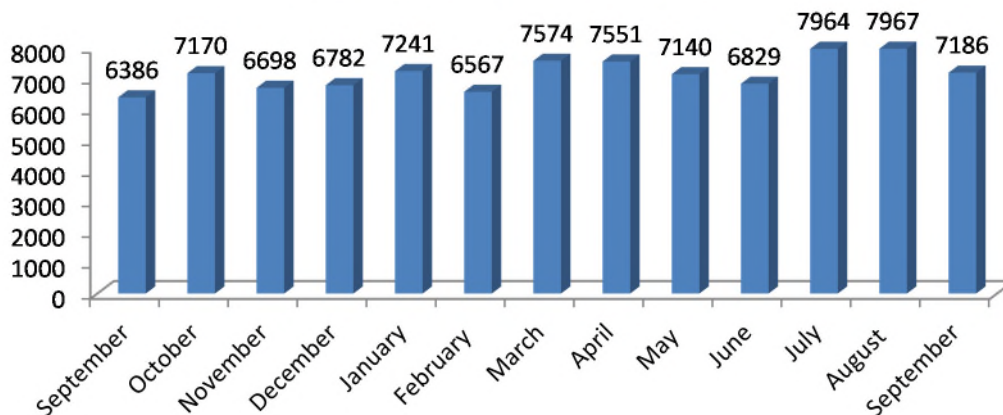
Requests under Local Government Official Information and Meetings Act (LGOIMA)

- From the beginning of the year to the end of September Council has received 60 requests under LGOIMA.

Website Statistics

Activity on Council's website for September 2017 – September 2018:

Website Visits 2017-18



In September 66% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (September)

1. Rates
2. Cemeteries / database
3. Rubbish/recycling/transfer stations
4. Contact us
5. Road closures
6. GIS

Top Six Geographical Locations

Visiting the Website (September)

1. Palmerston North area
2. * Wellington
3. * Auckland
4. Christchurch
5. Napier
6. Whanganui

* note smaller areas can be recorded as Auckland or Wellington

Communications Strategy 2018 – 2020 – Update on Actions in the Action Plan

Statutory Communications	Timeframe	Status
Bylaw reviews - Liquor Control in a Public Place Bylaw 2018	Consultation closes 31/10/18	Out for consultation

Proactive Communications	Timeframe	Status
Rangitikei Line – reviewing effectiveness and, if appropriate, looking at alternatives	Oct 2018 – Jan 2019	Initial discussions underway.
Explore other innovative channels and seek ideas from other councils	Ongoing	Rubbish & Recycling campaign is one example of this
Ensure website is the primary source of information for customers, staff and residents	Ongoing	Content continually updated. Alternative format for forms being looked at.

<i>Proactive Communications</i>	<i>Timeframe</i>	<i>Status</i>
Social media	Ongoing	High use of this channel at events, open days and ongoing promotion of council's services

<i>Project and Event Communications</i>	<i>Timeframe</i>	<i>Status</i>
Infrastructure Projects (as per one page comms plans)	September 2018 – February 2019	First Broadway, Marton update has been delivered
Council projects - Bulls Community Centre	October - onwards	Community newsletter due to go out (late Oct 2018) Billboards due to go up on site Webcams will be installed
Public campaign on rubbish and recycling options (as per comms and engagement plans)	Oct – Nov 2018	Campaign underway

Carol Downs
Team Leader - Communications

Attachment 3

Report

Subject: Legislation and Governance Update, October 2018

To: Policy/Planning Committee

From: Ellen Webb-Moore, Policy Analyst

Date: 28 September 2018

File: 3-OR-3-5

1 Building Amendment Bill

- 1.1 This bill which had its first reading on 11 September amends the Building Act 2004, and proposes two new sets of powers to improve the system for managing buildings after an emergency and to provide for investigating building failures.
- 1.2 The contents of the Bill were drawn from sources including the findings of the Canterbury Earthquakes Royal Commission, experiences from recent emergencies and consultation that took place across government with stakeholders and the public. The intent of the bill is to provide greater clarity on roles and responsibilities in relation to managing buildings in an emergency and a smooth transition between the emergency powers in the Civil Defence Emergency Management Act 2002 and the proposed powers.
- 1.3 A presentation will be provided to the meeting on possible issues for highlighting in Council's submission. A draft submission will be included in the Order Paper for Council's meeting on 25 October 2018. Submissions close with Parliament's Transport and Infrastructure Committee at midnight on that day.

2 Call for submissions on the Crown Minerals (Petroleum) Bill

- 2.1 The Environment Committee has opened for public submissions on the Crown Minerals (Petroleum) Amendment Bill, this Bill intends to give effect to Government's announcement that new petroleum prospecting exploration and mining permits will be available only in the onshore Taranaki region. Submissions close 11 October 2018. No submission is proposed from Council.

3 Dog Control (Category 1 Offences) Amendment Bill

- 3.1 The bill seeking to reduce the time it takes for charges under the Dog Control Act 1996 to be heard by allowing category 1 offences to be heard by Justices of the Peace and Community Magistrates had its first reading on 5 September and was

referred to the Primary Industries Committee. There has been no call for submissions. The Committee is due to report back to Parliament by 5 March 2019.

4 Conservation (Infringement System) Bill

4.1 This is an omnibus bill intends to amend a number of conservation related pieces of legislation. In New Zealand there are a wide range of pieces of legislation relating to conservation, however there are only limited options for dealing with offences under this legislation. The bill seeks to provide Department of Conservation and local councils (in relation to reserves) with a more effective system of enforcement. It aims to ensure that penalties for offences are commensurate with the serious-warned or prosecuted in the courts. The bill would provide for an infringement notice to be issued, as a midway point between a warning and prosecution. If enacted, it would provide a useful precedent for other areas regulated by local councils. The bill would amend the following conservation legislation:

- Conservation Act 1987
- Marine Mammals Protection Act 1978
- Marine Reserves Act 1971
- National Parks Act 1980
- Reserves Act 1977 (administered by local government)
- Trade in Endangered Species Act 1989
- Wild Animal Control Act 1977
- Wildlife Act 1953

4.2 The Select Committee reported back to Parliament on 23 August 2018. The Opposition members of the Committee did not support the bill as it propose to extend regulatory powers to New Zealand Fish and Game (a non-statutory body), which has 12 regional offices.

5 Gore District Council (Otama Rural Water Supply) Bill

5.1 The purpose of the bill is to provide for a process the Gore District Council can follow to lawfully authorise a transfer of the Otama Rural Water Supply scheme from the Gore District Council to Otama Rural Water Limited, a company owned by the relevant users.

5.2 The Otama Rural Water Supply scheme was initiated and built by farm users in the early 1970s. It is governed by the Otama Rural Water Supply Committee (eight users appointed by other users, and an elected councillor). The Council considers it has legal responsibility for the scheme, though ownership is unclear.

- 5.3 In May 2017, almost 76% of responding voters voted in support of the ownership of the scheme being transferred to a new company owned by the users. The Council supports this move; however, the law prevents the Council from agreeing to divest itself of responsibility for providing water services.
- 5.4 This bill, if enacted, could be a useful reference point for Rangitikei's rural water schemes, although at present none has expressed a preference to change the current governance arrangements.

6 Recommendation

- 6.1 That the report 'Legislation and Governance Update, October 2018' be received.
- 6.2 That the Policy/Planning Committee endorses the issues proposed to be included in the Council's submission to the Building Amendment Bill, with the following changes/additions to be included for Council's consideration at its meeting on 25 October 2018:

Ellen Webb-Moore
Policy Analyst /Planner

Attachment 4

FROM THE OFFICE OF THE MAYOR

3 October 2018

Mr Andrew Crisp
Chief Executive
Housing and Urban Branch
Ministry of Housing and Urban Development
PO Box 1473
Wellington 6140

Dear Mr Crisp,

Rangitikei District Council Submission: Healthy Homes Standards

The Rangitikei District Council thanks the Ministry of Housing and Urban Development for the opportunity to make a submission on the Healthy Homes Standards. The Rangitikei District Council is landlord to 72 community housing units across our district, and has committed significant funding to ensure that the units are presently being maintained and refurbished to a level that will meet the pending standards set under the Healthy Homes Guarantee Act 2017. Additionally, as a territorial authority, the Rangitikei District Council submission is pursuing workable and constructive outcomes for both tenants and landlords within the district; evidenced in the submission below.

The Healthy Homes Guarantee Act 2017 seeks to enable the government to create regulations that will set new standards for rental homes, making them warmer and drier, and delivering the greatest benefit to tenants without imposing an unreasonable burden and cost on landlords. Council acknowledges the government's objectives for the creation of the Healthy Homes Standards and hopes that the selection for any regulation is both focused on reducing any negative health or social outcomes for tenants, and is achievable for landlords; ensuring no undue expense is placed back onto a tenant.

Having discussed and considered the 'Healthy Homes Standards Summary Discussion Document' at our 11 October Policy/Planning Committee, Council believe that the following minimum requirements should be set for heating, insulation, ventilation, draught-stopping, drainage, and the control of moisture:

1. Heating standards

1.1 Definition

Council supports modernising the definition of "living room" so that it includes a lounge, dining room and kitchen if the home has an open plan design.

1.2 Location of heating

Council supports Option 1, being that landlords should only be required to provide heating to the living room only.

1.3 Indoor temperature

Council supports Option 1, being that landlords should provide heaters that are capable of achieving an indoor temperature of at least 18°C in rooms applicable to the heating standard.

1.4 Heating devices

Council supports Option 1, being that landlords should provide fixed heating devices only.

1.5 Acceptable devices

Council believes acceptable devices to be those that are efficient, healthy and/or affordable to run (e.g. heat pumps, wood burners, flued gas heaters and electric heaters (up to 2.4 kilowatts)). Additionally, open fires should be included in this consideration.

Council believes non-acceptable devices to be unflued gas heaters, and oil heaters.

2. Insulation standard

2.1 Minimum levels installed

Council supports Option 1. This would ensure that the minimum level for existing insulation stays akin to the 2008 Building Code (the status quo).

2.2 Degradation levels

Council believes Option 1 to be satisfactory. Any regulation that tries to consider a percentage figure as low as 10% would suffer from inconsistent enforcement.

3. Ventilation standard

3.1 Appropriate method of ventilation

Council supports Option 1, being the status quo.

4. Moisture ingress and drainage standard

4.1 Protection of rental homes against moisture

Council supports Option 1, being the status quo.

5. Draught stopping standard

5.1 Appropriate levels of draught stopping

Council supports Option 2, being that landlords must block any unused fireplaces and chimneys and stop any unnecessary gaps or holes that cause noticeable draughts and a colder home, and are 3mm or greater in and around windows and doors, walls, ceilings, floors, and access hatches.

6. Compliance timeframe

6.1 Compliance date for the standards

Council supports Option 2, being a single compliance date of 1 July 2022. The consideration for this option is based on the principle that existing tenants should receive the same standard as those in a new or renewed tenancy agreement.

The Rangitikei District Council hopes that the submission above be considered for the refinement and improvement of proposals before Government makes any final decisions on the healthy homes standards.

Yours sincerely

Andy Watson
Mayor of Rangitikei



Healthy Homes Standards

Proposed healthy homes standards for heating,
insulation, ventilation, moisture ingress, drainage
and draught stopping

DISCUSSION DOCUMENT - SUMMARY

September 2018





**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HĪKINA WHAKATUTUKI

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September 2018

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Healthy homes standards

Proposed standards for heating, insulation, ventilation, moisture ingress and drainage, and draught stopping

Making rental homes warm, dry and healthy

Nearly 600,000 households rent in New Zealand. Our rental homes are often cold and damp which, in turn, can lead to negative health and social outcomes for tenants.

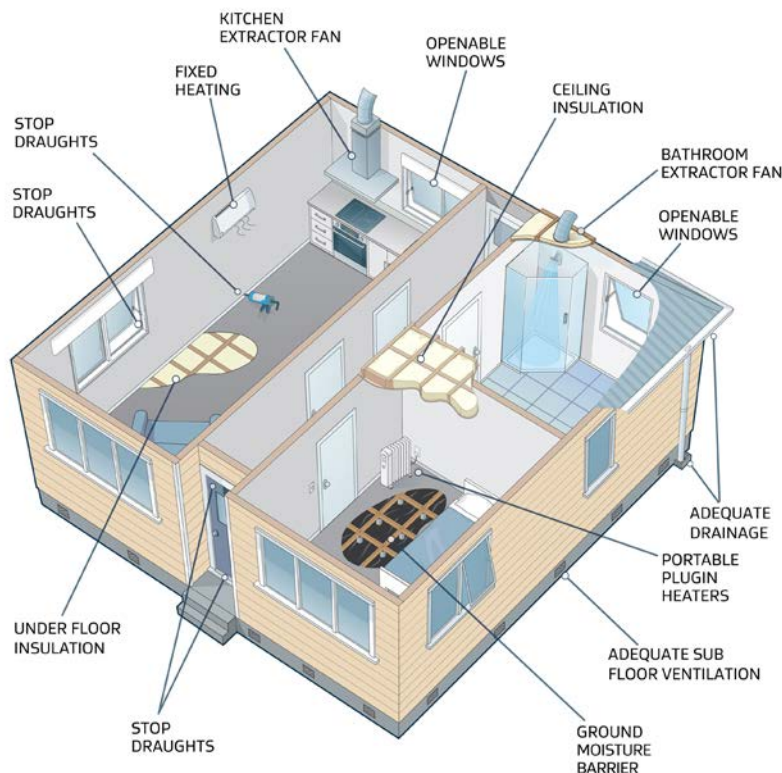
New Zealand rental homes:

- › are typically well below World Health Organization recommended indoor temperatures of 18°C to 20°C
- › often have inadequate, inefficient, or unhealthy heating
- › may not have a sufficient level of insulation, and may not be in a reasonable condition
- › often do not have an appropriate level of ventilation
- › are often not adequately protected from moisture rising from under the floor, or through leaky drains
- › are draughty and cold.

The healthy homes standards aim to improve the quality of rental homes to enable all renters in New Zealand to live in warm and dry homes

Our goal is to develop clear, modern standards to improve heating, insulation, ventilation, moisture ingress, drainage and draught stopping in rental homes.

We have the opportunity to improve the quality of rental homes, particularly from the cumulative effect of the five proposed standards. If we reduce cases of moisture and draughts entering homes, ensure adequate levels of insulation and appropriate heating devices, we have a greater chance of creating a warm, dry environment in rental homes.



Tell us what you think

- › Have you experienced these issues with rental homes?
- › What should the minimum standards be, and when should landlords be required to comply?
- › Are there other options that would work better than our proposed options?
- › What should be included on tenancy agreements, or which records retained, to show the rental home complies with the healthy homes standards?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

Heating standard

What heating devices should landlords provide, and in which rooms?

A BRANZ 2015 House Condition Survey found that **22%** of rental homes have no fixed heating compared to **7%** of owner occupied properties.



Many New Zealand rental homes are cold with the typical indoor room temperature below the WHO minimum temperature of 18°C with a higher recommended temperature for the elderly, children and the ill. Cold homes are associated with poor health and other social outcomes, such as higher rates of winter deaths, increased risk of cardiovascular disease and respiratory conditions.

We need to balance costs and benefits for landlords, tenants, and wider society. Tenants could benefit from more adequate heating in their rental home through reduced energy bills and health costs (e.g. medication and hospitalisations), particularly if draughts are stopped and the home is well insulated. If people can heat their homes more efficiently, society may benefit from a reduction in carbon emissions and reduced air pollution. Landlords, who have not already provided adequate heating devices, may be required to install fixed heating devices (estimate of \$3,000-3,500 for a heat pump) and possibly provide portable plug-in heaters (estimate of \$30-50).

Currently, every living room must be fitted with a fireplace and chimney or other approved form of heating. We seek feedback on proposed options to extend this requirement to bedrooms as well as living rooms. We also wish to modernise the standard and clarify that “living room” includes a lounge, dining room and kitchen if the home has an open plan design.

Location: Where in the rental home should landlords be required to provide heating?

- › **Option 1:** In the living room only.
- › **Option 2:** In the living room and bedrooms.



15.8°C	Average winter day time temperature in New Zealand living rooms
14.2°C	Average winter daytime temperature in New Zealand bedrooms
13.5°C	Average winter night time temperature in New Zealand living rooms
12.6°C	Average winter night time temperature in New Zealand bedrooms

Heating devices would need to be capable of achieving a minimum indoor temperature in rooms covered by the heating standard. The temperature will inform the necessary heating device for that room(s).

Indoor temperature: What achievable indoor temperature should heating devices be sized for?

- › **Option 1:** Heaters that landlords provide must be capable of achieving an indoor temperature of **at least 18°C** in rooms applicable to the heating standard
- › **Option 2:** Heaters that landlords provide must be capable of achieving an indoor temperature of **at least 20°C** in rooms applicable to the heating standard

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

A large proportion of rental homes have no, inadequate, or inefficient heating available for tenants to use to reach an appropriate indoor temperature. Many tenants currently rely on devices that can be insufficient, inefficient, and unhealthy. In some cases, fixed heaters (e.g. heat pumps) will be the best device to heat a room to the appropriate indoor room temperature and, in other cases, portable plug-in electric heaters are likely to be sufficient. Many tenants already own portable plug-in electric heaters so can easily provide these themselves. We seek feedback on the appropriate forms of heating device(s) to be provided by landlords.

Heating devices: Should landlords only be required to provide heating devices where portable electric heaters are not capable of achieving the required indoor temperature?

- › **Option 1:** Landlords provide fixed heating devices only.
- › **Option 2:** Landlords provide fixed **and** portable heating devices.

Certain heating devices are efficient, healthy and affordable to run, such as heat pumps, wood burners, and flued gas heaters. We propose to class these types of heating devices as “acceptable” under the heating standard.

The heating standard could be set so that unhealthy or inefficient and unaffordable forms of heating would not meet the standard. Guidance could specify the types of heating devices considered “not acceptable”, such as unflued gas heaters and open fires. Unflued gas heaters can release moisture and toxic combustion gases into the indoor environment contributing to poor health outcomes and can be expensive to run. Open fires and electric resistance heaters tend to be less cost-effective to run than modern appliances and can contribute to air pollution. Electric heaters greater than 2.4 kilowatts (except heat pumps) are expensive to run.

Acceptable devices: Should we accept particular heating devices where we know they are efficient, affordable and healthy?

- › Acceptable devices could include those devices that are efficient, healthy and affordable to run (e.g. heat pumps, wood burners, flued gas heaters and electric heaters (up to 2.4 kilowatts)).
- › Not acceptable devices could include those devices that are inefficient, unhealthy or not affordable to run (e.g. unflued gas heaters, open fires and electric heaters (except heat pumps) greater than 2.4 kilowatts).



Tell us what you think

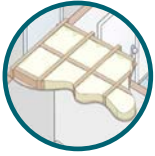
- › **Location:** Do you think the landlord should provide heating in the living room only or bedrooms as well (option 1 or 2)?
- › **Indoor temperature:** Do you think landlords should provide heating devices that are capable of reaching 18°C or 20°C in rental homes (option 1 or 2)?
- › **Heating devices:** Do you think the landlord should provide heating devices only where a portable electric heater is insufficient in the room(s) covered under the heating standard (option 1 or 2)?
- › **Acceptable devices:** Should the standard provide the heating devices considered “acceptable” for the heating standard (option 1 or 2)?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

Insulation standard

What level of insulation should be required for a rental home?

Many rental homes do not have adequate insulation to retain heat, and are more likely to be cold and damp. Insulation minimises heat loss from homes, making them easier and cheaper to keep warm and dry.



In an average sized uninsulated home, about 30-35% of heat loss is through the ceiling and roof, and about 12-14% is lost through the floor.

Existing regulations already require landlords to provide ceiling and underfloor insulation by 1 July 2019, and replace or top-up existing insulation where it is below a minimum level or not in 'reasonable condition'. Some homes are exempt from the requirement if it is not practical to install insulation. The healthy homes insulation standard could require a higher minimum level of existing insulation than the current regulations, thereby increasing the number of rental homes that benefit from an insulation upgrade.

We need to balance costs and benefits for landlords, tenants and wider society. Tenants can benefit from a warmer home from increased insulation, especially if draughts are stopped and it's heated. However, landlords may need to install or top-up insulation (estimated average of \$1,665 including GST).

Under all proposed options, landlords who install new ceiling and underfloor insulation to comply with the current insulation requirements for rental homes would not need to carry out further work on that insulation to comply with the healthy homes standards as long as the insulation remains in reasonable condition.

Options

Minimum level installed: What should be the minimum level of ceiling and underfloor insulation installed in rental homes?

- › **Option 1:** minimum level for existing insulation akin to the 1978 insulation standard/new insulation being installed to the 2008 Building Code (the status quo).
- › **Option 2:** a higher minimum level of ceiling and underfloor insulation than the status quo, where the minimum level for existing insulation is akin to the 2001 Building Code/new insulation is akin to the 2008 Building Code.
- › **Option 3:** an even higher minimum level of ceiling and underfloor insulation, where the minimum level for both existing and new insulation is akin to the 2008 Building Code.

Degradation levels: What should be the appropriate level that insulation can degrade over time before it needs to be replaced?

- › **Option 1:** insulation can settle or degrade by about 30% before it is in an unreasonable condition.
- › **Option 2:** insulation can settle or degrade by up to and around 10% before it is in an unreasonable condition.



Tell us what you think

- › **Minimum level installed:** Which of these options (1, 2 or 3) for the minimum level of insulation do you support?
- › **Degradation levels:** Which of these options (1 or 2) should be an appropriate level that insulation can degrade over time?
- › What are the possible exceptions to the standard (e.g. there is not enough space for access)?
- › What documents or records should landlords keep to show their rental properties meet the standards?
- › Would any of the above options inhibit future innovation and/or flexibility?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

Ventilation standard

What is the appropriate method of ventilation?

Rental homes are typically poorly ventilated which makes them more likely to be damp and mouldy.

Homes need to be well ventilated to remove moisture and prevent condensation from building up.

BRANZ recommends to regularly open windows and doors wide for 10 – 15 minutes and to use extract fans to provide sufficient ventilation after a high moisture event, such as showering or cooking.

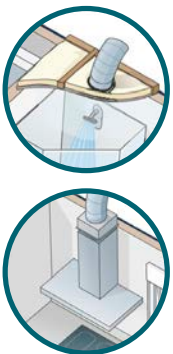
Bathrooms without extractor fans or heating are twice as likely to have moderate or worse patches of mould compared to bathrooms with extractor fans or heating.

37% of rental homes have no mechanical ventilation (extractor fans) in the kitchen

44% have no mechanical ventilation (extractor fans) in the bathroom

Kitchens without extractor fans or rangehoods are three times as likely to have visible mould compared to kitchens with extractor fans or rangehoods

We need to balance improvement costs and benefits for landlords, tenants and wider society. Tenants can benefit from a better ventilated home. However, landlords may need to install an extractor fan(s) in rooms with a bath or shower or indoor cooktop (estimate of a fan and installation is \$211-301 including GST).



Options

What is the appropriate method of ventilation in rental homes?

- › **Option 1:** The status quo:
 - Every bathroom has at least one window that directly opens to the outside air unless other adequate means of ventilation are provided to the satisfaction of the local authority.
 - Each habitable room must be constructed with windows with an area amounting to not less than one twentieth part of the area of the floor can be opened for the admission of air.
 - Every room which is not habitable shall be provided with a window or windows that the local authority considers necessary for adequate ventilation.
- › **Option 2:** Openable windows in the living room, dining room, kitchen, and bedrooms, unless an exemption applies and appropriately sized and installed extractor fan(s) in rooms with a shower or bath.
- › **Option 3:** Openable windows as for option 2 and appropriately sized and installed extractor fan(s) in rooms with a shower, bath or indoor cooktop.



Tell us what you think

- › Do you support option 1, 2 or 3 to provide adequate ventilation in rental homes?
- › What other forms of ventilation should be considered or excluded?
- › Would any of the above proposed options for ventilation prevent future innovation and/or flexibility?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post.

We have a more detailed description of the options in our full discussion document.

For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

Moisture ingress and drainage standard

Do existing laws provide adequate protection against moisture entering the home?

Moisture that enters a home from around the house, under the floor or through leaks in drains can cause a damp home.

Up to 40 litres of water can rise up from the ground below a 100sqm home every day

76% of rental homes have a subfloor

44% of rental homes with subfloors have insufficient ventilation

81% of rental homes with subfloors do not have a ground moisture barrier

Damp homes can make people sick and cause damage to property, e.g. mould on ceilings, furnishings, and belongings. Rental homes need adequate protection from moisture coming in, and good drainage to stop water pooling under and around the home.

We need to balance costs and benefits for landlords, tenants and wider society. Tenants could benefit from a home with less moisture, damp and mould. Landlords may need to install a ground moisture barrier where there isn't already one (estimate of \$800 including GST, based on \$8 per square metre), or underfloor vents.



Options

How should landlords protect rental homes against moisture entering the home and inadequate drainage?

- › **Option 1:** The status quo:
 - every house shall, to the extent the local authority deems necessary, be provided with efficient drainage for the removal of storm water, surface water and ground water
 - every house shall be provided with gutters, downpipes and drains for the removal of roof water to the satisfaction of the local authority
 - timber floors shall have adequate space and vents to ensure proper ventilation to protect the floor from damp and decay.
- › **Option 2:** Landlords must ensure efficient drainage and guttering, downpipes and drains at their rental home and ensure the subfloor has a ground moisture barrier, unless there is already adequate subfloor ventilation.

Tell us what you think

- › Do you think we should keep the status quo (option 1) or require landlords to implement option 2 to address the problems identified with moisture ingress and inadequate drainage in rental homes?
- › Would any of the above options inhibit future innovation and/or flexibility?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

Draught stopping standard

What appropriate measures should be taken to stop unnecessary draughts making the indoor temperature colder?

Homes need to be well ventilated to remove moisture and prevent condensation from building up. However, uncontrolled draughts let heat escape and let cold air in. Draughts can make it hard and expensive for tenants to heat their homes, and can limit the benefits of improved insulation and heating.

Tenants would benefit from draught stopping because it will make homes easier and more economical to heat, as well as more comfortable.

One New Zealand experiment showed a 1-1.5°C increase in the indoor temperature from a draught stopping intervention

Options

What is the appropriate level of draught stopping to create warm and dry New Zealand rental homes?

› **Option 1:** The status quo:

- the walls and ceiling of every habitable room, bathroom, kitchen, kitchenette, hall and stairway shall be sheathed, plastered, rendered or otherwise treated, and shall be maintained to the satisfaction of the local authority
- every floor shall be kept in a good state of repair, free from crevices, holes and depressions.

› **Option 2:** Landlords must block any unused fireplaces and chimneys and stop any unnecessary gaps or holes that cause noticeable draughts and a colder home, and are 3mm or greater in and around windows and doors, walls, ceilings, floors, and access hatches.



Tell us what you think

- › Which of options (1 or 2) do you support to stop draughts entering the rental home?
- › Do you think other requirements for draught stopping should be included in the standard?
- › Would any of the above options inhibit future innovation and/or flexibility?
- › Should the regulations specify any exceptions to the standard?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.

Compliance timeframe

When and how should the healthy homes standards be implemented?

We need to balance the costs and benefits to landlords, tenants and wider society in setting the compliance date(s):

- › tenants and wider society need to see the benefits from the improved quality to rental homes sooner rather than later
- › landlords need time to plan and budget for changes to their rental homes
- › suppliers need time to understand requirements and to build capacity to ensure successful implementation.

Options

What should be the compliance date(s) for the standards?

- › **Option 1:** Landlords must comply with the standards within 90 days of a new or renewed tenancy starting after a single compliance date, e.g. 1 July 2021.
- › **Option 2:** A single compliance date (e.g. by 1 July 2022).
- › **Option 3:** Stagger compliance dates between 1 July 2019 and 30 June 2024, either by the standard, e.g. insulation by 2022 and heating by 2023, or the location of the rental home.



Tell us what you think

- › Which option above (1-3) do you support for landlords to comply with the standards for their rental homes?
- › If you support option 3, which approach do you think is an appropriate way to stagger implementation?
Do you have a viable alternative approach to staggering implementation that we should consider?

We want to hear from you! Tell us what you think by filling in a survey on our website, by email or by post. We have a more detailed description of the options in our full discussion document. For more information, or to make a submission, go to www.mbie.govt.nz/healthy-homes or email us at healthyhomes@mbie.govt.nz. Submissions close on **22 October 2018**.



Attachment 5



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson

DATE: 3 October 2018

SUBJECT: Update on Community Engagement and Development Programmes/Activities – September 2018

FILE: 1-CO-4-8

1 Background

- 1.1 This memorandum summarises the programmes, activities and meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focusing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding made by Council.
- 1.3 This report covers the month of September 2018.

2 Community well-being

- 2.1 The following highlights the key programmes and activities of staff in the areas of community well-being.

Programme/Activity	Details
Nova Energy	Mr Jamieson has met with Nova Energy around the provision of power for Council, however this discussion has also been tied to Community Housing; to provide Council with information around cost savings available for the tenants. A prospectus should be available for consideration at the next Policy/Planning Committee meeting.
Solarcity	Mr Jamieson has continued discussions with Solarcity around the provision of power to the Community Housing. A prospectus should be available for consideration at the next Policy/Planning Committee meeting.
Project Marton Health Network Meeting	Ms Gower attended the Health Network meeting on the 17 th of September.

Programme/Activity	Details
Planting Day – Marton B&C Dams	Community Planting day held at the Marton B&C Dams. This event was led by the Parks Team in conjunction with Conservation Week events being undertaken through the Treasured Natural Environment Group.

3 Economic Development

3.1 The following highlights the key programmes and activities of staff in the area of economic development.

Programme/Activity	Details
Provincial Growth Fund	Manawatū District Council (MDC) have lodged an application to the Provincial Growth Fund; being supported by RDC, with outcomes that would provide both employment and environmental improvement opportunities. This application is focused on a feasibility study around Refuse/Recycling and Plastic Opportunities – and what particular investments will help the recycling of plastics and determining markets for both reuse and sales. i.e. tech, structuring, partnering opportunities etc. The outcome of this should be able to be given at the November Policy/Planning Committee meeting.
Business Case Workshop Trade & Enterprise / Deloitte / CEDA	Mr Jamieson, Ms Gray, Ms Price and Mr Martin (Ngāti Hauiti) attended a one day training course around supporting businesses in the development of business cases. Additionally, material and training for how to engage with community members around this area was given; making up a component of the KRA's expected in the pending position.

4 Youth Development

4.1 The following highlights the key programmes and activities of staff in the area of youth development.

Programme/Activity	Details
College Engagement	TRYB committees from both Taihape Area School and Rangitikei College were engaged through the month of September. Ms Gower attended Rangitikei College Haka Waiata competition event.

Programme/Activity	Details
Youth Space - Taihape	<p>The Taihape Youth Space continues to be well attended by youth aged 8 – 18, and supported by Mokai Patea Servcies.</p> <p>Mr Jamieson is continuing negotiations with a prospective landlord for a new site for the Taihape Youth Space.</p>
Youth Space – Marton AKA The Lobby	<p>The Lobby continues to be well attended by youth aged 13-18 although open to youth aged to 24. The facility was utilised after hours by St Andrews Youth Group.</p>
Youth Website / Brand Development	<p>Ms Gower attended and set up a stall at the Countdown Kids Gala held at Rangitikei College.</p> <p>Promotion of the TRYB brand, Facebook and Instagram pages a photo competition has been launched. The theme is ‘Positive Youth Life’.</p>
Networking	<p>Ms Gower attended the Whangangui Chamber of Commerce BA5, with featured speaker Jason Shailer of 100% Sweet and attended by a number of educators, youth sector and youth friendly businesses. Ms Gower is assisting, as appropriate, 100% Sweet with their youth service in Marton.</p> <p>Ms Gower meet with the CEO and Education co-ordinator of the Whangagnui YMCA who have offered door to door services to youth in the Rangitikei for a number of programmes.</p> <p>Ms Gower meet with the Regional Community Develoment group, sharing community outcomes and strategies.</p> <p>His Worship the Mayor and Ms Gower attended a meeting with Mr Booker Principal of Rangitikei College and Talent Central to discuss a collaborative approach to benefit our districts youth.</p>
Additional	<p>His Worship the Mayor and Ms Gower meet with a young Taihape man and are supporting his Outwardbound application to through the Mayors task Force for Jobs.</p>

5 Iwi/Hapū Development

- 5.1 The following highlights the key programmes and activities of staff in the area of Iwi/hapū development and relations.

Programme/Activity	Details
Marae Development	Mr Jamieson, Mr Meihana, BTW Surveyors and Planning, and Boon Architects had the initial hui on the 25 th of September around the scope for the provision of a feasibility study for Rātā Marae (Ngāti Hauiti). The feasibility study is moving forward and is expected to be completed before Christmas.
Ratana Centennial Planning	Mr Meihana continues to be required in the planning space for this event; taking a lead alongside other staff for the Ratana Centennial Celebration. An update on this can be given at the Policy/Planning Committee meeting.

6 Funding

- 6.1 An update on all funding applications is summarised in [Appendix 1](#).

7 Recommendation

- 7.1 That the memorandum 'Update on Community Engagement and Development Programmes/Activities – September 2018' to the Policy/Planning committee on 11 October 2018 be received.

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Status	Final report due
LTP	Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Following project completion
Council March 2017	Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruces Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Dec 2017 - extension sought until July 2018
17/PPL/044	COGS	Swim-4-All 2017/18 (\$10,000 applied for)	\$4,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Sep-18
LTP	JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Jul-18
17/PPL/077	Community initiatives fund	Rangitikei Heritage for the publication of an historical memoir	\$2,000	Publishing memoir of Les Vincent	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Jul-18
17/PPL/077	Community initiatives fund	The feasibility of re-locating a church/community hall in Whangaehu.	\$2,500	Feasibility study	RDC	Lead	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Jul-18
17/PPL/078	Whanganui Community Foundation	Swim 4 All (applied for \$10,000)	\$4,000	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Successful - Reporting Required	Sep-18
17/PPL/089	Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$5,000.00	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - To be carried forward 2018/19	To be advised
LTP	Freshwater Improvement Fund	Contribution to the Upgrade of the Ratana Wastewater treatment	\$875,000	To dispose of treated effluent to land rather than Lake Waipu	Horizons	Support Agency	None	Successful - Pending Works	To be advised
LTP	Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	\$300,000	To contribute to the costs of construction for the Bulls community centre.	RDC	Lead agency, fundholder	Co-prepared application, present to decision makers, reports back to funder	Successful - Pending Payment	To be advised

18/RDC/281	Pub Charity	Marton Skatepark Extension	\$ 80,000.00	To contribute to the cost of construction of the Marton Skatepark extension	RDC	Fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	To be advised
2018-28 Long Term Plan	Tourism Infrastructure Fund	Ablution and toilet facilities at Santoft Domain	tbc	To contribute to community-led upgrade: facilities for users of the Domain, both locals and people from Te Araroa Walkway	RDC	Fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	to be advised
	Upcoming		\$2,112,500						
2016/17 Annual Plan	Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed		Open for EOI
LTP	Provincial Growth Fund	Marton Heritage Precinct	\$235,000	Heritage assessments and structural assessments for buildings in the Marton CBD.	RDC	Lead agency, fundholder	Support		

Attachment 6

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2018/19			Aug-18
Major programmes of work outlined in the LTP 2018-28			
Major programmes of work outlined in the LTP			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2017/18	Working with Audit.	Adoption of the Annual Report - 11 October 2018
	Annual plan 2019/20	No progress to report.	No activities planned. Work expected to start in late 2018.
	Delivery of programme of policy and bylaw review	Reported below.	Reported below
Elections	Representation review (for the 2019 elections completed)	Oral hearings at September Council meeting.	Decision on final proposal - 18 October. Appeals.
Council	Preparation of order papers that ensure compliant decision-making	Order papers prepared for Council, Council Committees, Ratana Community Board.	Order papers prepared as required.
	Internal Audit programme	Working with Cotton Kelly to determine work programme - Cotton Kelly to November Audit meeting with proposed programme	Implement work programme
	Engagement with sector excellence programmes	No progress to report.	No activities planned.
Iwi Liaison	Te Roopu Ahi kaa Strategic Plan - review	No progress to report.	Te Rōpu Ahi Kā hui to make a plan on this moving forward.
Policy, Bylaw & Strategy Review/Development	Compliance/end date	Progress for this reporting period	Planned for the next two months
Animal Control Bylaw	7 October 2018	No progress to report.	Deferred consultation due to rubbish/recycling.
Liquor Control in Public Places Bylaw	18 December 2018	Adopted by Council at 27 September meeting for consultation.	Consultation, oral hearings, analysis and adoption.
Heritage Strategy	1 December 2018	No progress to report.	Work not scheduled to begin until late 2018.
Policy on preparing, delivering and reporting on capital projects	2018	No progress to report.	PPL/Council Workshop
Community Housing Policy	September 2018	Adopted	Completed
Communications Strategy	LG Excellence Programme	Adopted by Council at 27 September meeting	Complete

Speed Limit Bylaw	30 June 2019	Letter send to NZTA for Hendersons Line extension to the speed limit reduction to be 70km/h, and Taihape.	Await response from NZTA
Carried forward	Reference for inclusion/ schedule for review	Progress for this reporting period	Planned for the next two months
Legal Compliance Project -Four areas for updated analysis identified - Building consents, Enforcement, Health and safety, Resource consents	Managing risk	No progress to report.	No work planned.
Review Water Related Services Bylaw	Due for review 31 December 2018	No progress to report.	Discussion with Policy/Planning Committee.
Policy to develop incentives for new home buyers	2018	Draft policy prepared and adopted by Council for consultation.	Consultation to be alongside Animal Control Bylaw following rubbish and recycling.
Scoping report on the level of service for different ONRC classifications	2018	No progress to report.	No work planned.
Policy on Council's relationships with community organisations in the District	2018	No progress to report.	No work planned.
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	2018	No progress to report.	No work planned.
Economic Development Strategy	2018	No progress to report.	Recruitment of staff on the 9th of October to undertake this programme.
Review Procurement Policy	2018	Consideration at Council workshop	Finalised review.
Other pieces of work	Reference for inclusion/ Scheduled date	Progress for this reporting period	Planned for the next two months
Annual Resident Survey 2018	Annual survey - essential for annual report	Complete	Complete
Annual Stakeholder Survey 2018	Annual survey - essential for annual report	Complete	Complete
Section 17A Review - Campgrounds	Statutory requirement	No progress to report.	No work scheduled for the next two months
Section 17A Review - Swimming pool management	Statutory requirement September 2019	No progress to report.	No work scheduled for the next two months

Section 17A review - Waste transfer stations	Statutory requirement November 2019	No progress to report.	No work scheduled for the next two months
Annual Resident Survey 2019	Annual survey - essential for annual report	No progress to report.	No work scheduled for the next two months
Annual Stakeholder Survey 2019	Annual survey - essential for annual report	No progress to report.	No work scheduled for the next two months
Kerbside Rubbish/Recycling	LTP	Consultation documents being prepared.	Consultation, analysis and decision-making by Council

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2018/19			Sep-18
Major programmes of work outlined in the LTP 2018-28			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	MOU partnering organisations workplans, agreed activities, MOU have been signed off with Council payments being made for this financial year.	Regular progress meetings and updates to occur in November
	Contract with local organisations to provide a range of information, such as: Up-to-date calendar of events, and community newsletters	MOU partners to deliver. Business as usual for staff which includes posting events on Rangitikei.com, FaceBook , as well as on Rangitikei Libraries & Information Centres.	Ongoing undertaking of the activities from 'progress to date'.
Economic development and district promotion		Updating of work-live-play database progressing.	Develop premier events page. Continue updating work-live-play database.
	Management of rangitikei.com		
	Development of Rangitikei Economic Development Strategy	Agreed scope of programme and activities from Council workshop.	Recruitment to be undertaken to assist with this activity (9 October)
	Implementation of Economic Development Strategy	Agreed scope of programme and activities from Council workshop	Recruitment to be undertaken to assist with this activity (9 October)
Youth Development		Youth committee meetings have taken place at Rangitikei College and Taihape Area School. Three day networking and learning conference for youth workers INVOLVE in Wellington. One to one meetings with Youth agencies and stakeholders	Youth Committee meetings at Nga Tawa, Taihape Area School and Rangitikei College. One to one meetings with Youth agencies and stakeholders.
	Youth Committee and networking meetings		
	Ongoing facilitation of the youth zones in Taihape and Marton	Both sites are active and being effectively managed by staff, volunteers and Mokai Patea Services.	Negotiations to acquire a new youth space that is present on the main street of Taihape is ongoing. Kickstart breakfast programme to begin in term 4 at The Lobby Marton in conjunction with Rangitikei College and facilitated by students, staff and volunteers.
Emergency Management	Civil Defence - increasing the Districts resilience	Contract continues to remain in place with HRC .	Shake out exercise to take place 18 October 2018 at 0930 across NZ

Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
<p>Advocacy to support the economic interests in the District at regional and national level</p> <p>Timely and effective interventions that create economic stability, opportunity and growth</p> <p>A wide range of gainful employment opportunities in the District</p>	Develop collaborative economic development and District promotion services across the Horizons region	Further discussion on economic development planning between the regional collaborators on developing the economic development portfolio within Council.	Continued engagement between the regional collaborators on developing the economic development portfolio within Council.
	Progress solutions to water availability in area between Marton and Hunterville	No progress during this period	Determine local interest and investigate feasibility of MPI or PGF funding for the next stage.
<p>Attractive and vibrant towns that attract business and residents</p>	<p>Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns)</p> <p>Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners</p>	Bulls - negotiations with preferred tenderer.	<p>Bulls - Negotiate tender contract.</p> <p>Marton - finalise business case, receive proposal for detailed designs.</p>
	Place-making support in Marton, Bulls, Taihape, Turakina, Hunterville	Taihape 2 BBQ tables and 3 planter boxes have arrived. Progress on painting the walkway wall.	<p>Bulls might apply for seats to be replaced outside the bakery.</p> <p>Turakina - waiting on better weather to paint the bus shelter</p> <p>Taihape - to apply for fencing options. BBQ tables and planter boxes to be painted and installed. Looking at signage options for dog exercise area.</p> <p>Hunterville - install seating (funding approved)</p>

	Events, activities and projects to enliven the towns and District. Five + high profile events and 20 community events. Council sponsorship of events aiming to increase visitor numbers (compared to 2017/18)	No progress during this period	Opening of Events Sponsorship. Market Day upcoming.
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual, including promotion latest material and activities and events.	Business as usual, including promotion latest material and activities and events. We are investigation a subscription to Lynda.com which is an online education tool that uses online tutorials to teach software, creative and business skills.
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	Improvements across the whole website are continuing, including the use of new photos and refreshed content.	Work on content improvement continues. Council's facebook page is used extensively to promote activities, open days, events in the District, as well as a focus on keeping people engaged with us.
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Participate in Positive Ageing activities that aims to enhance quality of life for older people in the District	Contract with Mokai Patea Services around inclusion of supporting seniors within the Community Housing is being undertaken.	Mokai Patea Facilitation in Taihape. Older & Bolder to be engaged with.
Opportunities for people with children to access the quality of life they desire for their families	Undertaking youth activities, programmes, and continue to seek contributions from external sources.	Photo Competition for youth brand TRYB was launched. Working with web designer on collating information for TRYB website. Sharing opportunities and training programmes with district youth	Development of lessons in real life budgeting and practical cooking skills classes.
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2017/18 Investigate and open water safety strategy	Completed accountability fo Funders of the Swim 4 All programme.	Seek funders for the 2018/19 Swim 4 All programme

Cohesive and resilient communities that welcome and celebrate diversity	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	Reported through another item on PPL agenda.	Reported through another item on PPL agenda.
	Planning for Ratana Centennial celebrations, 2018	Meetings held to discuss traffic impact assessment.	Mr Meihana to continue facilitating and collaborating in discussions with the Ratana Community for this event.
	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	No progress during this period	No progress during this period
	Through Treasured Natural Environment Theme Group: - Continue to produce and distribute the Theme Group newsletter - Be involved with environmental projects as required	Conservation week events held - Planting in Taihape with local schools - Planting and walk at the B&C Dams - Clean up at the Bulls River	Facilitate the Treasured Natural Environment Theme Group. Newsletter
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Round 2 open for Community Initiatives Fund	Consideration of applications to CIF by CC's and CB's Opening of Events Sponsorship and Creative Communities
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	No progress during this period	Advise outcomes of Community Initiatives applications considered by relevant Committees and boards. Event Sponsorship to be considered by funding committee.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract continues to remain in place .	Contract continues to remain in place .
	Arrange regular planning and operational activities	Staff provided information and access to EM training.	MCDEM undertook EOC audit in March awaiting report. Report has been finalised and should be sent to Council during October 2018

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES				Sep-18
Major programmes of work outlined in the LTP 2018-28				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	Year to Date
Efficiency and Effectiveness of the Rangitikei District Plan	Complete review	not started		
Implementation of the GoShift Initiative (i.e. electronic processing of building consents)	Implement Goshift following review of pilot programme	Still in progress		Still in progress
Implementation of the Building (earthquake-prone buildings) Amendment Act	Issuing notices of potentially earthquake-prone buildings	7 inspections done in Marton		7 inspections done in Marton
Other regulatory functions				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	23 BC granted, 56.5% completion time, value of work is \$1,199,413		97 BC granted, 74% completed on time, value of work is \$5,811,557
	Code of Compliance Certificates, Notices to Fix and infringements issued.	23 CCC issued, 100% on time, no NTF or infringements issued		65 CCC issued, 100% on time, no NTF or infringements issued
	Report on: a) number of land use consents issued and timeliness	0 Land Use RC granted, 3 Permitted Boundary RC granted 100% on time		3 Land Use RC granted, 67% on time, 4 Permitted Boundary RC granted 100% on time

Resource Consents	b) subdivision consents and timeliness	7 Subdivision RC granted, 67% on time		17 Subdivision RC granted, 78% on time
	c) section 223 and 224 certification and timeliness,	1 s223 and no s224 certificates granted		2 s223 and no s224 certificates granted
	d) abatement and infringements issued.	0 abatement & 0 infringement		1 abatement & 1 infringement
Dog Control	Report on dog registrations current and unregistered, dogs impounded, dogs destroyed and infringements issued.	4690 Registered, 181 Unregistered, 0 Infringement, 15 Impounded, 4 Deceased		4690 Registered, 181 Unregistered, 4 Infringements, 42 impounded, 9 Deceased
Bylaw enforcement	Enforcement action taken	none done		
Liquor Licensing	Report on number and type of licences issued	3 Club Renewals, 1 Off Renewal, 1 On renewal, 5 Specials, 1 Manager Renewals, 1 Manager New		1 New On licence, 13 Specials, 5 Club Renewals, 1 Off Renewal, 1 On Renewal, 6 Manager Renewals, 2 Manager New
Building Warrant of Fitness renewals	Report on overdue BWOFF, audits, Notices to Fix and infringements issued.	11 BWOFF renewals overdue, 3 Audits, 5 NTF, No infringements issued		41 BWOFF renewals have been overdue, 24 Audits, 11 NTF, 2 infringements issued

Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	No Inspections done this month		11 Inspections done
Earthquake-Prone buildings	Marton Area has been prioritised to have all assessments done by Dec 2018	7 inspections done in Marton		7 inspections done in Marton

Service Request Breakdown for the month of August 2018 - First Response

Service request	Compliance				
Department	current	overdue	responded in time	responded late	Grand Total
Animal Control	1		84		85
Animal welfare concern			2		2
Barking dog	1		8		9
Dog attack			10		10
Dog property inspection (for Good Owner status)			7		7
Found dog			5		5
General Enquiry			3		3
Lost animal			3		3
Roaming dog			25		25
Rushing dog			5		5
Wandering stock			16		16
Environmental Health	1	3	20	1	25
Abandoned vehicle			3		3
Dead animal		1	3		4
Dumped rubbish - outside town boundary (road corridor only)			1	1	2
Dumped rubbish - within town boundary			1		1
Livestock (not normally impounded)			1		1
Noise		2	9		11
Pest problem eg wasps			1		1
(blank)	1		1		2
Grand Total	2	3	104	1	110

Responded in time

95%

Service Request Breakdown for August 2018- Resolution

Service Requests Department	Compliance Completed in time	Completed late	Current	Overdue	Grand Total
Animal Control	83	2			85
Animal welfare concern	3				3
Barking dog	8	1			9
Dog attack	10				10
Dog property inspection (for Good Owner status)	7				7
Found dog	5				5
General Enquiry	2				2
Lost animal	2	1			3
Roaming dog	25				25
Rushing dog	5				5
Wandering stock	16				16
Environmental Health	17	2	1	4	24
Abandoned vehicle	1	1		1	3
Dead animal	2			1	3
Dumped rubbish - outside town boundary (road corridor only)	1	1			2
Dumped rubbish - within town boundary	1				1
Livestock (not normally impounded)	1				1
Noise	9			2	11
Pest problem eg wasps	1				1
(blank)	1		1		2
Grand Total	100	4	1	4	109
Percentage Completed in time	92%				