



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 21 March 2019 – 1:00 p.m.

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting on 14 February 2019 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 14 February 2019 [as amended/without amendments] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the 'Chair's Report' to the Policy/Planning Committee meeting on 21 March 2019 be received.

8 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially

affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns. Rangitikei was a participant in the September forum of regional mayors with the Minister of Building and Construction, Jenny Salesa, who undertook to review how the legislation affects rural towns. The initial formal assessments of building in Marton's CBD area started in September *and is now complete*.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach is being made to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, continued in the 2018-28 Long Term Plan, *with revised timing of elements in the 2019/20 Annual Plan*. The major project is the linkage of Marton to Bulls and subsequent discharge to land, which Council confirmed as its preferred option at its meeting on 30 August 2018.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018. This is one of the key priorities for the Principal Advisor – Infrastructure, Arno Benadie, who started on 3 September 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. The Komiti has yet to nominate a member for the Finance/Performance Committee. Last year's appointment of a Strategic Advisor Iwi/Hapu is enabling more meaningful relationships with Māori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group.

There has been substantial Council involvement with Marton's Centennial Park skateboard park extension, *the Marton Memorial Hall playground upgrade* and the Hautapu River Parks development proposal in Taihape: both are community-led projects. Complementing this, Council has secured community engagement in projects it has led, notably the planting at Marton's B & C Dams.

A review of the arrangements to support young people in the District resulted in the appointment of a full-time Youth Co-ordinator (instead of two part-time co-ordinators) and the opening of new youth centre ('The Lobby' in both Marton (in 2018) and Taihape (in 2019

The Rangitikei Youth awards were offered in both 2017 and 2018, *and will be again in 2019. A Youth Council has just been formed.*

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March 2018, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented. The agendas for the October 2018 meetings of Community Boards and Community Committees included clarification on Council's plans and process for town and District signage and sought their views on local icons to be included.

9 Update on Communication Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 21 March 2019 be received.

10 State of the Environment Report

Section 35(2)(b) of the Resource Management Act 1991 places an obligation on the Council to monitor the efficiency and effectiveness of its District Plan. A very brief review was undertaken in 2015; the last substantive report dates from 2005.

The review, which Tony Thomas is about to undertake, will address eight key indicators, as outlined in the attached sheet. Mr Thomas will be in attendance at the meeting to explain these indicators and respond to questions and suggestions from Committee members.

The completed review may identify technical issues unlikely to be controversial which could be included in the forthcoming District Plan.

File ref: 1-PL-1-2

Recommendation

That the State of the Environment Report for the Rangitikei District, monitoring the efficiency and effectiveness of the District Plan, address the proposed key indicators [without amendment/as amended].

11 Legislation and Governance Update, February 2019

A report is attached.

File ref: 3-OR-3-5

Recommendation:

That the 'Legislation and Governance Update, February 2019' to the Policy/Planning Committee meeting on 21 March 2019 be received.

12 Policies, strategies and bylaws for the 2018/2019 and 2019/2020 periods.

As requested at the last policy/planning committee meeting; below is a list of the bylaws, policies and strategies that will come before the committee over the 2018/2019 and 2019/2020 periods.

The priorities and order for which review and development occurs for the Policy team will be set by both the statutory requirements, as well as ensuring that no bylaw lapses.

Bylaw Name	Adoption and Commencement	Review Timeline/Comment
Control of Skateboarding Bylaw 2010	Adopted 24 June 2010 Commenced 1 September 2010	Under section 160A of the Local Government Act 2002 the Bylaw is revoked as it has been more than seven years since it first commenced.
Control of Advertising Signage Bylaw 2013	Adopted 31 January 2013 Commenced 7 February 2013	To be adopted no later than 30 January 2020
Public Places Bylaw 2013	Adopted 31 January 2013 Commenced 7 February 2013	To be adopted no later than 30 January 2020
Trading in Public Places Bylaw 2013	Adopted 31 January 2013 Commenced 7 February 2013	To be adopted no later than 30 January 2020
Water Related Services Bylaw 2013	Adopted 2 May 2013 Commenced 13 May 2013	To be adopted no later than 2 May 2020
Stock Droving and Grazing Bylaw 2013	Adopted 23 September 2013 Commenced 7 October 2013	To be adopted no later than 22 September 2020
Mokai Bridge Bungy Jumping Bylaw 2013	Adopted 23 September Commenced 7 October 2013	This Bylaw was made in response to tourism operation. A report at a forthcoming meeting could be considered to revoke or renew the Bylaw. This will need to be considered by the Policy/Planning Committee.

Policy/Strategy Name	Adoption and Commencement	Review Timeline/Comment
Efficiency and Effectiveness – District Plan	Commenced.	Statutory
Annual Report	Commenced.	Statutory
Annual Plan	Commenced.	Statutory
MOU Tutohinga (Te Roopu Ahi Kaa Guidelines)	Adopted 2006/Reviewed 2012	Review started 10/3/19 for initiation with TRAK 9 April 2019
Enforcement Strategy	(new)	Requested by the Finance Performance Committee/local government excellence programme
Heritage Strategy (4 Parts) <ul style="list-style-type: none"> • Joint place naming • Māori narratives • European narratives • Heritage catalogue 	Adopted 31 March 2016	
Stakeholder Relationship Strategy	(new)	To provide clarity on stakeholder relationships
Preparing, Delivering and Reporting on Capital Projects Policy	(new)	Requested/An outcome of the local government excellence programme
Procurement Policy	27 March 2014	Requested by the Policy/ Planning Committee 14 March 2018
Marae Development Policy	(new)	Formalising the conditions of expenditure from the existing capacity funding
Local Approved Products Policy	11 December 2014	Review required during 2019
Gambling Venue (Class 4) Policy	Adopted 25 March 2004 Reviewed 30 June 2016	Review required during 2019
TAB Venue Policy	Adopted 30 September 2004 Reviewed 26 May 2016	Review required during 2019

Local Approved Products Policy	Adopted 11 December 2014	Review required during 2019
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13 Progress with improvement actions identified from the 2018 Annual Residents and Stakeholders surveys

A report is attached.

Recommendation:

That the 'Progress with improvement actions identified from the 2018 Annual Residents and Stakeholders surveys' report to the Policy/Planning Committee meeting on 21 March 2019 be received.

14 Review of the provision of services in Taihape from MoU organisations

Whilst the memorandum of understanding (MOU) with the Bulls and District Community Trust (BDCT) and Project Marton has been agreed for the first three years of the 2018-28 Long Term Plan; the committee will need to review the effectiveness and outcomes that both the Taihape Community Development Trust (TCDT) and Mokai Patea Services have had over the 2018/2019 period. This determination will be critical in determining if a two year extension is given to both/either party. Whilst the 2019/2020 draft work plans have mostly been supplied from the partnering organisations, the signed MOU agreement would require them all to present their cases to the Policy/Planning Committee in April. It is at this time the above should be determined.

Considering the above, and that the Taihape Community Development Trust (TCDT) and Mokai Patea Services were unable to meet with the Taihape Community Board (TCB) at its last meeting, undertaking a review at the next committee meeting will allow both parties and the TCB to meet; with the TCB being able to submit a position for the committee to consider.

15 Options for dealing with unwanted cats

This issue is to be included in the Consultation Document for the 2019/20 Annual Plan.

The draft National Cat Management Discussion Paper gives some attention to stray/unwanted cats:

- Culling has to be widespread and over a considerable period of time to effect a sustained reduction in cat numbers. However, this is unrealistic in urban areas because of community resistance, concern about trapping owned, socialised cats.
- Accessible pricing for de-sexing will help reduce the number of unwanted kittens and usually has community support. Such programmes should extend to those people who are feeding stray cats. Timing is important – preferably before the cat is four months old.

- Mandatory 24-hour containment of cats (where they are kept indoors, in an enclosure or on a leash) would reduce the number of stray cats.
- Making de-sexing and microchipping of cats mandatory (through legislation) may be unachievable but some impact on numbers of unwanted cats would come from making de-sexing and microchipping of cats which are bought and sold or impounded.
- Implementing a TNR (trap-neuter-return) programme may be a more acceptable alternative for the community to euthanising unwanted cats.
- Humane killing should be the last resort for unwanted cats, although this is likely to be the outcome of socialised unwanted cats or feral cats.

16 Draft submission to Horizons Regional Council's 2019/20 Annual Plan

At its meeting on 28 February 2019, Council authorised the Policy/Planning Committee (at its next meeting) to approve a submission to Horizons Regional Council's draft Annual Plan. This would enable the submission to be made before the closing date of 25 March 2019. A draft submission will be tabled at the meeting.

File ref: 3-OR-3-12

Recommendation:

1. That the 'Draft submission to Horizons Regional Council's 2019/20 Annual Plan' to the Policy/Planning Committee meeting on 21 March 2019 be received.
2. That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission [as amended/without amendment] to Horizons Regional Council's draft 2019/20 Annual Plan, and that a copy be included in Council's Order Paper for its meeting on 28 March 2019.

17 Questions put at previous meeting for Council advice or action

None

18 Policy & Community Planning Project and Activity Report

A report is attached.

Recommendation:

That the report 'Policy & Community Planning Project and Activity Report - February' to the Policy/Planning Committee on 21 March 2019 be received.

19 Activity Management

A report is attached.

Recommendation:

That the report 'Activity Management' to the Policy/Planning Committee on 21 March 2019 be received.

20 Late items

As agreed in Item 5.

21 Future items for the agenda

Jurisdiction Collaboration Team

Policy options around poor state of unoccupied CBD properties'

22 Next meeting

Thursday 11 April 2019, 1.00 pm.

23 Meeting closed