



Policy/Planning Committee Meeting

Order Paper

Thursday, 21 March 2019, 1pm

Council Chamber, Rangitikei District Council
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Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership

Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Graeme Platt, and Lynne Sheridan
Ms Tracey Hiroa (Te Roopu Ahi Kaa representative)
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 21 March 2019 – 1:00 p.m.

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting on 14 February 2019 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 14 February 2019 [as amended/without amendments] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the 'Chair's Report' to the Policy/Planning Committee meeting on 21 March 2019 be received.

8 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially

affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns. Rangitikei was a participant in the September forum of regional mayors with the Minister of Building and Construction, Jenny Salesa, who undertook to review how the legislation affects rural towns. The initial formal assessments of building in Marton's CBD area started in September *and is now complete*.

An application was submitted to the Lotteries Heritage and Environment Fund in February for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach is being made to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, continued in the 2018-28 Long Term Plan, *with revised timing of elements in the 2019/20 Annual Plan*. The major project is the linkage of Marton to Bulls and subsequent discharge to land, which Council confirmed as its preferred option at its meeting on 30 August 2018.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018. This is one of the key priorities for the Principal Advisor – Infrastructure, Arno Benadie, who started on 3 September 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. The Komiti has yet to nominate a member for the Finance/Performance Committee. Last year's appointment of a Strategic Advisor Iwi/Hapu is enabling more meaningful relationships with Māori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group.

There has been substantial Council involvement with Marton's Centennial Park skateboard park extension, *the Marton Memorial Hall playground upgrade* and the Hautapu River Parks development proposal in Taihape: both are community-led projects. Complementing this, Council has secured community engagement in projects it has led, notably the planting at Marton's B & C Dams.

A review of the arrangements to support young people in the District resulted in the appointment of a full-time Youth Co-ordinator (instead of two part-time co-ordinators) and the opening of new youth centre 'The Lobby' in both Marton (in 2018) and Taihape (in 2019).

The Rangitikei Youth awards were offered in both 2017 and 2018, *and will be again in 2019. A Youth Council has just been formed.*

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March 2018, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

A new Council brand is being implemented. The agendas for the October 2018 meetings of Community Boards and Community Committees included clarification on Council's plans and process for town and District signage and sought their views on local icons to be included.

9 Communications Update

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Update' to the Policy/Planning Committee meeting on 21 March 2019 be received.

10 State of the Environment Report

Section 35(2)(b) of the Resource Management Act 1991 places an obligation on the Council to monitor the efficiency and effectiveness of its District Plan. A very brief review was undertaken in 2015; the last substantive report dates from 2005.

The review, which Tony Thomas is about to undertake, will address eight key indicators, as outlined in the attached sheet. Mr Thomas will be in attendance at the meeting to explain these indicators and respond to questions and suggestions from Committee members.

The completed review may identify technical issues unlikely to be controversial which could be included in the forthcoming District Plan.

File ref: 1-PL-1-2

Recommendation

That the State of the Environment Report for the Rangitikei District, monitoring the efficiency and effectiveness of the District Plan, address the proposed key indicators [without amendment/as amended].

11 Legislation and Governance Update, February 2019

A report is attached.

File ref: 3-OR-3-5

Recommendation:

That the 'Legislation and Governance Update, February 2019' to the Policy/Planning Committee meeting on 21 March 2019 be received.

12 Policies, strategies and bylaws for the 2018/2019 and 2019/2020 periods.

As requested at the last policy/planning committee meeting; below is a list of the bylaws, policies and strategies that will come before the committee over the 2018/2019 and 2019/2020 periods.

The priorities and order for which review and development occurs for the Policy team will be set by both the statutory requirements, as well as ensuring that no bylaw lapses.

Bylaw Name	Adoption and Commencement	Review Timeline/Comment
Control of Skateboarding Bylaw 2010	Adopted 24 June 2010 Commenced 1 September 2010	Under section 160A of the Local Government Act 2002 the Bylaw is revoked as it has been more than seven years since it first commenced.
Control of Advertising Signage Bylaw 2013	Adopted 31 January 2013 Commenced 7 February 2013	To be adopted no later than 30 January 2020
Public Places Bylaw 2013	Adopted 31 January 2013 Commenced 7 February 2013	To be adopted no later than 30 January 2020
Trading in Public Places Bylaw 2013	Adopted 31 January 2013 Commenced 7 February 2013	To be adopted no later than 30 January 2020
Water Related Services Bylaw 2013	Adopted 2 May 2013 Commenced 13 May 2013	To be adopted no later than 2 May 2020
Stock Droving and Grazing Bylaw 2013	Adopted 23 September 2013 Commenced 7 October 2013	To be adopted no later than 22 September 2020
Mokai Bridge Bungy Jumping Bylaw 2013	Adopted 23 September Commenced 7 October 2013	This Bylaw was made in response to tourism operation. A report at a forthcoming meeting could be considered to revoke or renew the Bylaw. This will need to be considered by the Policy/Planning Committee.

Policy/Strategy Name	Adoption and Commencement	Review Timeline/Comment
Efficiency and Effectiveness – District Plan	Commenced.	Statutory
Annual Report	Commenced.	Statutory
Annual Plan	Commenced.	Statutory
MOU Tutohinga (Te Roopu Ahi Kaa Guidelines)	Adopted 2006/Reviewed 2012	Review started 10/3/19 for initiation with TRAK 9 April 2019
Enforcement Strategy	(new)	Requested by the Finance Performance Committee/local government excellence programme
Heritage Strategy (4 Parts) <ul style="list-style-type: none"> Joint place naming Māori narratives European narratives Heritage catalogue 	Adopted 31 March 2016	
Stakeholder Relationship Strategy	(new)	To provide clarity on stakeholder relationships
Preparing, Delivering and Reporting on Capital Projects Policy	(new)	Requested/An outcome of the local government excellence programme
Procurement Policy	27 March 2014	Requested by the Policy/ Planning Committee 14 March 2018
Marae Development Policy	(new)	Formalising the conditions of expenditure from the existing capacity funding
Local Approved Products Policy	11 December 2014	Review required during 2019
Gambling Venue (Class 4) Policy	Adopted 25 March 2004 Reviewed 30 June 2016	Review required during 2019
TAB Venue Policy	Adopted 30 September 2004 Reviewed 26 May 2016	Review required during 2019

Local Approved Products Policy	Adopted 11 December 2014	Review required during 2019
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13 Progress with improvement actions identified from the 2018 Annual Residents and Stakeholders surveys

See attachment 5.

Recommendation:

That the 'Progress with improvement actions identified from the 2018 Annual Residents and Stakeholders surveys' attachment to the Policy/Planning Committee meeting on 21 March 2019 be received.

14 Review of the provision of services in Taihape from MoU organisations

Whilst the memorandum of understanding (MOU) with the Bulls and District Community Trust (BDCT) and Project Marton has been agreed for the first three years of the 2018-28 Long Term Plan; the committee will need to review the effectiveness and outcomes that both the Taihape Community Development Trust (TCDT) and Mokai Patea Services have had over the 2018/2019 period. This determination will be critical in determining if a two year extension is given to both/either party. Whilst the 2019/2020 draft work plans have mostly been supplied from the partnering organisations, the signed MOU agreement would require them all to present their cases to the Policy/Planning Committee in April. It is at this time the above should be determined.

Considering the above, and that the Taihape Community Development Trust (TCDT) and Mokai Patea Services were unable to meet with the Taihape Community Board (TCB) at its last meeting, undertaking a review at the next committee meeting will allow both parties and the TCB to meet; with the TCB being able to submit a position for the committee to consider.

15 Options for dealing with unwanted cats

This issue is to be included in the Consultation Document for the 2019/20 Annual Plan.

The draft National Cat Management Discussion Paper gives some attention to stray/unwanted cats:

- Culling has to be widespread and over a considerable period of time to effect a sustained reduction in cat numbers. However, this is unrealistic in urban areas because of community resistance, concern about trapping owned, socialised cats.
- Accessible pricing for de-sexing will help reduce the number of unwanted kittens and usually has community support. Such programmes should extend to those people who are feeding stray cats. Timing is important – preferably before the cat is four months old.

- Mandatory 24-hour containment of cats (where they are kept indoors, in an enclosure or on a leash) would reduce the number of stray cats.
- Making de-sexing and microchipping of cats mandatory (through legislation) may be unachievable but some impact on numbers of unwanted cats would come from making de-sexing and microchipping of cats which are bought and sold or impounded.
- Implementing a TNR (trap-neuter-return) programme may be a more acceptable alternative for the community to euthanising unwanted cats.
- Humane killing should be the last resort for unwanted cats, although this is likely to be the outcome of socialised unwanted cats or feral cats.

16 Draft submission to Horizons Regional Council's 2019/20 Annual Plan

At its meeting on 28 February 2019, Council authorised the Policy/Planning Committee 9at its next meeting) to approve a submission to Horizons Regional Council's draft Annual Plan. This would enable the submission to be made before the closing date of 25 march 2019. A draft submission will be tabled at the meeting.

File ref: 3-OR-3-12

Recommendation:

1. That the 'Draft submission to Horizons Regional Council's 2019/20 Annual Plan' to the Policy/Planning Committee meeting on 21 March 2019 be received.
2. That His Worship the Mayor be authorised to sign, on behalf of the Council, the submission [as amended/without amendment] to Horizons Regional Council's draft 2019/20 Annual Plan, and that a copy be included in Council's Order Paper for its meeting on 28 March 2019.

17 Questions put at previous meeting for Council advice or action

None

18 Policy & Community Planning Project and Activity Report

A report is attached.

Recommendation:

That the report 'Policy & Community Planning Project and Activity Report - February' to the Policy/Planning Committee on 21 March 2019 be received.

19 Activity Management

A report is attached.

Recommendation:

That the report 'Activity Management' to the Policy/Planning Committee on 21 March 2019 be received.

20 Late items

As agreed in Item 5.

21 Future items for the agenda

Jurisdiction Collaboration Team

Policy options around poor state of unoccupied CBD properties'

22 Next meeting

Thursday 11 April 2019, 1.00 pm.

23 Meeting closed

Attachment 1



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes– Thursday 14 February 2019 – 1:00 p.m.

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Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Carol Gordon, Customer Services & Communications Team Leader
Mr George Forster, Policy Advisor
Mr Robert Peterson, Senior Animal Control Officer
Ms Nardia Gower, Youth Development Officer
Ms Selena Anderson, Governance Administrator

Tabled Documents: **Item 7** Chair's report
Item 12 Mechanics of voluntary programme for de-sexing of cats – PowerPoint presentation
Item 14 Approach for 2019 Annual Resident's Survey

1 Welcome

The meeting started at 1.05pm. The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for the absence of Ms Hiroa and the late arrival of His Worship the Mayor be received.

Cr Ash / Cr Sheridan. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

There were no late items to the order of business.

Item 12 will follow Item 9

6 Confirmation of Minutes

Resolved minute number	19/PPL/001	File Ref
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That the Minutes of the Policy/Planning Committee meeting held on 15 November 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Dunn. Carried

7 Chair's Report

The Chair took his tabled report as read.

Resolved minute number	19/PPL/002	File Ref
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That the 'Chair's Report' to the Policy/Planning Committee meeting on 14 February 2019 be received.

Cr Gordon / Cr Belsham.

8 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

9 Update on Communication Strategy

Ms Gordon spoke to her report.

She noted that the communications team was kept busy throughout the Marton Water supply issues in January. Also that the Bulls newsletter would be going out at the end of the month featuring the development of the new Bulls Community Centre.

Resolved minute number	19/PPL/003	File Ref	3-CT-15-1
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That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 14 February 2019 be received.

Cr Aslett / Cr Sheridan. Carried

12 Mechanics of voluntary programme for de-sexing of cats

Mr Peterson spoke to his PowerPoint presentation.

The Committee discussed the following points:

- Who would be eligible for the subsidy for the cost of de-sexing and microchipping of cats and how would it be assessed?
- That Vet clinics in Bulls Marton and Taihape would need to be part of the programme
- The programme be seen as a trial and be a package programme with de-sexing and microchipping combined.
- The level of subsidy.

Resolved minute number	19/PPL/004	File Ref	2-RE-1-8
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That the PowerPoint presentation 'Mechanics of voluntary programme for de-sexing of cats' be received.

Cr Platt / Cr Aslett. Carried

Resolved minute number	19/PPL/005	File Ref
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That a 50% subsidy for de-sexing and microchipping cats be implemented as a trial, to qualify a person must have a community services card.

Cr Platt / Cr Aslett. Carried

10 Legislation and Governance Update, February 2019

Mr Hodder spoke to the report.

The Committee discussed the Environmental Protection Authority (EPA) and what enforcement powers that they could be likely to hold and how it will affect Council.

Resolved minute number	19/PPL/006	File Ref	3-OR-3-5
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That the 'Legislation and Governance Update, February 2019' be received.

Cr Belsham / Cr Ash. Carried

11 Amendment to Speed Limit Bylaw – western end of Hendersons Line, Marton – Consultation Documents

The Committee noted the commentary in the agenda.

Resolved minute number	19/PPL/007	File Ref	1-DB-1-7
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That the draft amendment to the Speed Limit Bylaw concerning the western end of Hendersons Line (Marton), the Summary of Proposal, the Engagement Plan and Submission form be received.

That the draft amendment to the Speed Limit Bylaw concerning the western end of Hendersons Line (Marton), the Summary of Proposal, the Engagement Plan and Submission form (without amendment) be approved, with consultation to occur from 21 February 2019 to 21 March 2019, with oral submissions heard at Council's meeting on 28 March 2019.

Cr Belsham / Cr Ash. Carried

13 Submission to the Productivity Commission's Inquiry onto local government funding and financing

The Committee noted the commentary in the agenda.

The Committee went through various questions and amended the document for Mr Hodder to complete, with possible further input from His Worship the Mayor.

Resolved minute number	19/PPL/008	File Ref	3-OR-3-5
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That the draft response to the questions posed in the Productivity Commission's issues paper on local government funding and financing be received.

Cr Aslett / Cr Gordon. Carried

His Worship the Mayor arrived at 2.53pm

Resolved minute number **19/PPL/009** **File Ref**

That, in terms of the delegation from Council to the Policy/Planning Committee, His Worship the Mayor be authorised to sign (on behalf of the Council) the draft response as amended to the questions posed in the Productivity Commission's issues paper on local government funding and financing

Cr Aslett / Cr Belsham. Carried

14 Approach for 2019 Annual Residents Survey

Mr Jamieson spoke to his tabled memorandum.

The Committee discussed the modes in which the survey or notice of the survey will be circulated to the region, letter box drop (using the postcard approach used in the survey on a kerbside rubbish/recycling service), face to face, online and social media. Also how to get better feedback from the surveys by fine tuning the questions that will be asked.

Resolved minute number **19/PPL/010** **File Ref** **5-FR-1-4**

That the memorandum 'Approach for 2019 Annual Residents' Survey' be received.

Cr Belsham / Cr Dunn. Carried

Resolved minute number **19/PPL/0011** **File Ref**

That the Policy/Planning Committee endorses the activities/expenditure for the 2018/2019 'Annual Resident's Survey' as listed in the memorandum 'Approach for 2019 Annual Resident's Survey'.

Cr Belsham / Cr Sheridan. Carried

15 Questions put at previous meeting for Council advice or action

None.

16 Policy & Community Planning Project and Activity Report

Mr Jamieson spoke to the report.

The committee discussed the Marton signage and the possibility of having an activity/up and coming events board underneath the signage.

Resolved minute number **19/PPL/012** **File Ref**

- 1 That the report 'Policy & Community Planning Project and Activity Report' to the Policy/Planning Committee on 14 February 2019 be received.
- 2 That the Policy/Planning Committee approves staff undertaking funding applications, on behalf of the Council to the:
 - Ministry of Youth Development Partnership Fund [AND]
 - Ara Taiohi for \$1000 for the Rangitikei Youth Awards 2019

His Worship the Mayor / Cr Dunn. Carried

17 Activity Management

Resolved minute number

19/PPL/013

File Ref

That the report 'Activity Management' to the Policy/Planning Committee on 14 February 2019 be received.

Cr Gordon / Cr Aslett

18 Late items

As agreed in Item 5.

19 Future items for the agenda

What's coming up – list of policies etc.

20 Next meeting

Thursday 21 March 2019, 1.00 pm.

21 Meeting closed

4.15pm

Confirmed/Chair: _____

Date:

Attachment 2

Communications Update

This report provides the Committee with an update on media activity; current consultation processes underway and progress on the action plan.

February 2019 Media Activity

The table below outlines the media activity during February; printed media articles published during the month and website activity:

- Rangitikei Bulletin – This was published at the beginning of March, covering the key decisions from the February Council meeting and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the February edition was distributed via mail chimp. Engagement and opening rate of the Rangitikei Line, since it has been distributed this way, remains strong. Individual stories can quickly be read, as opposed to opening an entire electronic document. The new web page also makes it easier to share individual stories on social media, once the Rangitikei Line has been published.
- There were 10 media articles during February:

Date	Media Channel	Article Heading and Topic
07/02/19	District Monitor	New centre leads to other Bulls projects – Bulls Community Centre construction is underway, a steering group will look at Bulls library/green space area once the library is relocated.
07/02/19	District Monitor	Council Roundup – Marton Water Strategy; Marton Skate park project; adoption of animal bylaw.
07/02/19 08/02/19 14/02/19	District Monitor; & Manawatu Standard Feilding/Rangitikei Herald	Rates holiday for new Rangitikei Residential development - incentivising new residential development in the region with a rates 'holiday' of \$5,000. Rates relief carrot dangled
14/02/19	District Monitor	Invitation for Taihape Older and Bolder - being held on 7 March.
14/02/19	Feilding/Rangitikei Herald	Otara Bridge reopened - official opening ceremony was on Tuesday 5 February.
14/02/19	District Monitor	Marton Skate park extension work begins
20/02/19	Manawatu Standard	Helping hand for heritage buildings? - Government is offering to contribute up to half the cost for an engineer's assessment, or up to two thirds of the cost for strengthening work.

21/02/19	Feilding/Rangitikei Herald	Boutique towns could be saved
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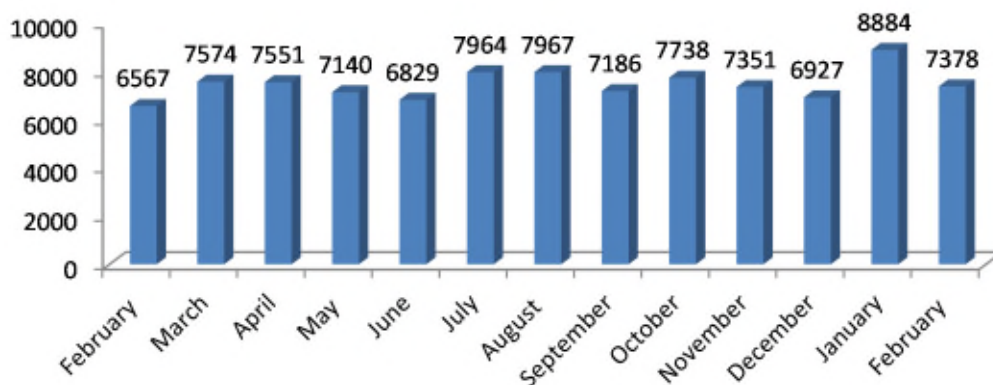
Requests under Local Government Official Information and Meetings Act (LGOIMA)

- As at 28 February, 14 requests have been received this year.

Website Statistics

Activity on Council's website for February 2018 – February 2019:

Website Visits 2018-19



In February 64% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (February)

1. Rates
2. Cemeteries database
3. Contact us
4. Rubbish/recycling/Marton transfer station
5. Cemeteries
6. GIS
7. Meetings

Top Six Geographical Locations

Visiting the Website (February)

1. * Wellington
2. Palmerston North
3. * Auckland
4. Christchurch
5. Hamilton
6. Tauranga

* note smaller areas can be recorded as Auckland or Wellington

Facebook Stats

During February total page 'follows' still around 2880.

Top stories and engagement:

- Posts such as the Breaking News (relating to a car and truck collision in Taihape), while not directly related to RDC business, allows us to attract a wide and new audience. It also gets greater engagement and reactions. Each time we post a story like this we have "unique" viewers allowing us to invite them to "like" our RDC page. It also shows we care about the people in our district.
- Video continues to attract the most views, whether it's sharing someone else's video, or our own. The posts about the dancing Higgins worker got great engagement and most

importantly 1535 “unique viewers”. Each reaction/comment/like allowed us to increase our follower base by asking them to “like” our RDC page.

- The focus now is increasing our following base by posting new and interesting content that gets a reaction from our audience

Communications Strategy 2018 – 2020 – Update on Actions in the Action Plan

<i>Statutory Communications</i>	<i>Timeframe</i>	<i>Status</i>
Draft Annual Plan 2019/20 – Consultation Document	01/04/19 - 01/05/19	Public consultation via submission process

<i>Proactive Communications</i>	<i>Timeframe</i>	<i>Status</i>
Rangitikei Line – reviewing effectiveness and looking at alternatives	April 2019	New approach (direct email using Mail Chimp) has been trialled, will re-assess in April.
Ensure website is the primary source of information for customers, staff and residents	Ongoing	Content continually updated. Alternative format for forms being looked at.
Social media	Ongoing	High use of this channel to promote and publicise events, open days and ongoing promotion of council’s services
<i>Project and Event Communications</i>	<i>Timeframe</i>	<i>Status</i>
Council projects - Bulls Community Centre	October - onwards	Community newsletter due to go out (March 2019) Sponsors billboard in place on site. Time-lapse recordings available on Council’s website from the webcams installed, filming the site.

Recommendation:

That the ‘Communications Update’ to the Policy/Planning Committee meeting on 21 March 2019 be received.

Carol Gordon
Team Leader - Communications

Attachment 3

Rangitikei District Council – State of the Environment Report 2019: Monitoring the efficiency and effectiveness of the District Plan

Proposed eight key indicators:

1. Subdivision.

The key concerns relating to subdivision include:

- a. The Rural Living Zone. This zone has not achieved the outcomes sought particularly in relation to Objective 9 of the District Plan which seeks to provide Rural Lifestyle Living in specified areas around existing settlements.
- b. The ongoing pressure for rural subdivisions that do not meet minimum lot sizes. Related to this are concerns that the approval of these applications (whist considered on their individual merits) is collectively undermining the Objectives and Policies of the District Plan particularly in areas of Class 1 and 2 soils. There is also the absence of rules related to such applications being 'controlled' or 'non-complying' activities.
- c. The absence of any rules in the Rural zone that relate to sites that contain a combination of versatile and non-versatile soils.

2. Dwelling density.

The District Plan allows two dwellings per lot regardless of size. Consideration should be given to a rule that relates dwelling density to lot size.

3. Dwelling proximity.

The Rural zone rule that limits the distance between dwellings does not distinguish between dwellings on the same lot or on adjacent lots.

4. The Residential zone.

Are the rules suitable to achieve the appropriate levels of urban design? In particular;

- a. Is 400m² the appropriate minimum size?
- b. Should there be more focus on visual assessments for non-compliance with the rules?
- c. Should there be 'tighter' rules around the building envelopes?

5. Natural Hazards

- a. Is there a need to review the wording of the rules?
- b. Taihape West Slip zone.

6. Noise Rules.

The suitability of these rules having regard to reverse sensitivity.

7. Regional Environmental Issues.

Liaison is required with Horizons and Hawkes Bay Regional Councils regarding any State of the Environment issues that they have identified of relevance to the Rangitikei District and this work.

8. Any matters under consideration for the next District Plan Review.

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Attachment 4

Report

Subject: Legislation and Governance Update, February 2019

To: Policy/Planning Committee

From: Michael Hodder, Community & Regulatory Services Group Manager

Date: 14 March 2019

File: 3-OR-3-5

1 Ngati Rangi Claims Settlement Bill

- 1.1 The bill is now at the Committee of the Whole House stage. The Parliamentary Maori Affairs Committee recommended only a few, minor changes.

2 Litter (Increased Infringement Fee) Amendment Bill

- 2.1 The bill failed on 6 March 2019 during the second reading. It would have raised the maximum fine from \$400 to \$1,000.

3 Local Government (Community Well-being) Amendment Bill

- 3.1 The Governance and Administration Committee reported back to Parliament on 3 October 2018 without a recommendation as the Committee had divided views.
- 3.2 Although appearing on the Parliamentary Order Paper before the December adjournment, the second reading debate on the bill has yet to start. This means that the reinstatement of the four aspects of community wellbeing into the statutory purpose of local government has yet to have legal sanction.

4 Local Government (Regulatory Systems) Amendment Bill

- 4.1 The substance of this bill was noted in last month's report to the Committee. It has now reached the royal assent stage. It comes into effect the day after that.
- 4.2 Distribution to statutory offices will no longer be necessary for documents such as the long term plan, the annual rates resolution and the annual report, provided they are published on the local council's website. Public notification via a local authority website will suffice except for local authority meetings: these still need to be advertised in a newspaper circulating in the district or region as well as the relevant council website.
- 4.3 The Secretary for Internal Affairs will be able to make requirements of form for any information or document that a council is required to make publicly available (with

the objective being that such information and documents are widely accessible, including to people with disabilities, and in a reusable format to assist collation and research). There must be prior consultation with every local authority before such rules are made.

- 4.4 Parliament's Governance and Administration Committee's recommendation that Council chief executives have an additional responsibility – 'facilitating and fostering representative and substantial elector participation in elections and polls held under the Local Electoral Act 2001' has been retained.

5 Local Electoral Matters Bill

- 5.1 The substance of this Bill was noted in last month's report to the Committee. It was at the third reading stage on 14 March 2019, so is likely to be passed very soon.

6 Independent Infrastructure Body

- 6.1 On 20 February 2019, the name, form and functions of the new independent infrastructure entity were announced. Its overall purpose is to promote infrastructure which improves the well-being of all New Zealanders by

- developing a broad consensus on long-term strategy;
- enabling co-ordination of infrastructure planning; and
- providing advice and best practice support to infrastructure initiatives

- 6.2 It is being established as an autonomous Crown entity.

7 Recommendation:

That the 'Legislation and Governance Update, February 2019' to the Policy/Planning Committee meeting on 21 March 2019 be received.

Michael Hodder
Community & Regulatory Services Group Manager

Attachment 5

Communication

Area of concern	Action proposed	Action/result to date
Want to receive more correspondence in hard copy (i.e letters, newsletters) but be mindful some residents are tenants not owners.	Investigate other options to communicate with residents and ratepayers.	Proposed to have a quarterly newsletter distributed to all residents.
Lack of response to phone calls, emails, letters.	This has been addressed as part of the organisation-wide customer service training and new charter. Managers are asked to ensure standards for responding are adhered to.	Covered in the Customer Charter / Customer Commitment that was developed in 2018.
Taihape residents feel Marton and Bulls get more focus than them.	Look at other ways to promote all areas of the District.	This is being done as our part of our increased focus on communications. Will also be part of the responsibilities for the Economic Development staff member.
More communication should be emailed (rate demands, surveys).	Investigate whether rate demands, and other correspondence, can be emailed.	Always a balance between the needs and wants of our community. Rate demands can be emailed, looking at electronic options for surveys also.

Customer Services

Area of concern	Action proposed	Action/result to date
Lack of follow-up on requests / issues raised	This has been addressed as part of the organisation-wide customer service training and new charter. Managers are asked to ensure standards for responding are adhered to.	An organisation Customer Charter was written by a group of staff, following the CS training. Managers are reminded to keep their staff informed of this.
Rubbish collection issues	Once Council's position on whether it will provide rubbish services is known, an education programme needs to be implemented.	An education campaign needs to be done during 2019 to remind residents of their responsibilities and that rubbish collection is not a council run service.
Residents want recycling	Council is exploring this option later this year.	Put on hold for now until Central Government's position is known.
Taihape residents feel Marton and Bulls get more focus than them	Look at other ways to promote all areas of the District.	This is being done as our part of our increased focus on communications. Will also be part of the responsibilities for the Economic Development staff member.
Water (in Marton)	Extensive work has been done on improving Marton's water, which has had a positive impact over the last few months. An accelerated pipe replacement programme is also being looked at.	Any required communications will be distributed as soon as any issues arise. Council is developing a Water Strategy which will cover this issue.
Want more face-to-face contact and community meetings (somewhere people can go and ask questions)	Look at options for community meetings.	Face-to-face and public meetings are being programmed as part of the draft Annual Plan process. This method will be used for other consultation, as appropriate.

Stakeholder Relationships

Area of concern	Action proposed	Action/result to date
Resources available to commit to Stakeholder engagement	Council should be looking to be involved in less groups but contributing to a higher standard; whilst contributing to others by way of other in-kind or financial contributions moving forward.	
	Continue the improved resourcing and engagement success in areas of Youth Development and Iwi/hapū relations; with Economic Development to follow.	
Responding to Stakeholder concerns and needs	Increased awareness by Council of the various stakeholder views as well as seeking to inform groups of Council's current position whilst seeking appropriate forums for increased collaboration.	

Attachment 6

Report

TO: Policy/Planning Committee

FROM: Blair Jamieson, Strategy & Community Planning Manager

DATE: 14 March 2019

SUBJECT: Policy & Community Planning Project and Activity Report – February 2019

FILE: 1-CO-4-8

1 Background

- 1.1 This report summarises the programmes, activities and focus areas of staff within the Policy & Community Planning Team. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding made by Council.
- 1.3 This report covers the month of February 2019.

2 Economic Development

- 2.1 The review of Economic Development activities and outcomes rests with the Finance/Performance Committee.

3 Community Engagement & Development

- 3.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Township Signage	<p><u>Hunternville</u></p> <p>The first of the Hunternville signs was installed on 1 February 2019. The installation of the second sign is dependant on contractors. Staff are awaiting confirmation for this to proceed.</p> <p><u>Taihape</u></p> <p>The signage has been produced, with staff ideally looking to have the signs installed before the gumboot day event.</p> <p><u>Bulls</u></p> <p>No progress during this period. The outcome of the Māori place name for Bulls is still with Ngā Wairiki Ngāti Apa and Ngāti Raukawa (Ngāti Parewānui) for a decision.</p>

Programme/Activity	Progress For This Period
	<p>In relation to the design of the bull to be used in the signage the Bulls Community Committee have sought a variation to the process. No progress has been made during this period.</p> <p><u>Turakina</u> Staff are awaiting notification of the Glasgow tartan to apply to the design. Once the tartan has been supplied to staff, the signage can be produced and installed within two weeks.</p> <p><u>Mangaweka</u> Staff await the Heritage Committee to provide the appropriate consultation pathway for the community.</p>
Project Marton Health Network Meeting Facilitator: Project Marton	No progress for this period.
Taihape Network Meeting Facilitator: Mokai Patea Services	No progress for this period.
Healthy Families Strategic Leadership Team Facilitator: Te Oranganui	<p>Mr Jamieson has been confirmed for reappointment onto the leadership team. The first of the revised meetings has been set for 21 March 2019.</p>

4 Youth Development

4.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Youth Space - Taihape	The Lobby Taihape is continuing to be popular and well run by Mokai Patea Services. During a heavy 10 minute downpour on Thursday 21 February, which resulted in a substantial leak, The Lobby Taihape was closed for 4 days while repairs and electrical checks were completed.
Youth Space – Marton	The Lobby Marton has started the Kickstart Breakfast Club every weekday morning in conjunction with Rangitikei College with daily support from members of their leadership team. This has yet to receive buy in from other students, with

Programme/Activity	Progress For This Period
	those that have attended playing pool and not eating. The leadership team are brainstorming ideas to get it off the ground such as a milo morning.
Youth Council	<p>The month of February was heavily dominated with the Rangitikei Youth Council. Ms Gower presented to interested students at both Rangitikei College and Taihape Area School. A presentation was also offered to Nga Tawa, however declined due to the number of students already committed to applying. In total 21 high quality applications were received and were all deserving of being 'shortlisted'. For the interest of the committee the make of the applications were as follows:</p> <ul style="list-style-type: none"> • 3 applications from Rangitikei residents that school outside of the district, one from each Cullinane College, Freyburg High and Feilding High School. All were selected. • 5 applications from Nga Tawa, two were selected. • 7 applications from Rangitikei College, 3 were selected • 5 applications from Taihape Area School, 3 were selected • 1 applications from a school leaver, not selected • Out of 21, 5 were male. 2 have been selected, 1 from Marton 1 from Taihape <p>Ms Ritchie accompanied Ms Gower in interviewing the students. All candidates reinforced their ability and passion to join youth council, which made for a very difficult decision in only being able to select 11.</p>
Youth Website & Brand Development	A draft version of the TRYB website has been presented to staff. Staff alongside the developer will continue to make changes ideally being able to present the proposed website at the following committee meeting.
Networking	Two meetings with Ministry Youth Workers, collaborating on how to assist schools with supporting students behaviour and mental wellbeing. Additional meetings included the A25 Meeting in Palmerston North and attending the Mokai Patea Services Network Hui.

5 Iwi/Hapū Engagement & Development

5.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Te Poho o Tuariki	The policy team staff attended the Ngā Wairiki Ngāti Apa opening ceremony for on Friday, February 15. Hundreds gathered at the new Te Poho o Tuariki grounds with staff and elected members there to tautoko for this new era for the rūnanga.
Marae Engagement	Mr Meihana was invited and attended a hui at Opaea Marae, Taihape. This was the first visit to the Ngāti Tamakōpiri under Councils Oranga Marae programme; being part of the Māori responsiveness framework.



6 Policy Engagement

6.1 The following highlights the external activities of staff in this area.

Programme/Activity	Progress For This Period
	No progress for this period.

7 Funding

7.1 An update on all funding applications is summarised in [Appendix 1](#).

8 Recommendations

That the report 'Policy & Community Planning Project and Activity Report - February' to the Policy/Planning Committee on 21 March 2019 be received.

Blair Jamieson
Strategy & Community Planning Manager

Appendix 1

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Status	Final report due
Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Following project completion
Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruces Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	Dec 2017 - extension sought
JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - Reporting Required	To be advised
Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$5,000.00	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful - To be carried forward 2018/19	To be advised
Freshwater Improvement Fund	Contribution to the Upgrade of the Ratana Wastewater treatment	\$875,000	To dispose of treated effluent to land rather than Lake Waipu	Horizons	Support Agency	None	Successful - Pending Works	To be advised
Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	\$300,000	To contribute to the costs of construction for the Bulls community centre.	RDC	Lead agency, fundholder	Co-prepared application, present to decision makers, reports back to funder	Successful - Pending Payment	To be advised
Pub Charity	Marton Skatepark Extension	\$ 80,000.00	To contribute to the cost of construction of the Marton Skatepark extension	RDC	Fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	February 2019
Tourism Infrastructure Fund	Ablution and toilet facilities at Santoft Domain	tbc	To contribute to community-led upgrade: facilities for users of the Domain, both locals and people from Te Araroa Walkway	RDC	Fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	To be advised
Wanganui Community Foundation (Quick Response Grant)	Swim 4 All	\$5000 (\$7051 requested)	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Successful - Reporting Required	Nov-19

Kiwi Sport	Swim 4 All	\$ 7,051.00	To run the Swim 4 All programme.	RDC	Lead agency, fundholder	Contributed to application, holds funds, manages project, reports back to funder.	Successful - Reporting Required	Apr-19
Te Uru Rākau	Marton B&C Dam Development	\$ 73,000.00	Contribution for a native planting restoration programme	RDC	Lead agency, fundholder	None	Successful - Pending Works	To be advised
Ministry of Youth Development	Youth Development Funding Stream	tbc	tbc	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	
Ara Taiohi	Youth Week Grant	\$1,000	Rangitikei Youth Awards 2019	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Lodged	
Upcoming		\$2,100,000						

Attachment 7

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2018/19			Feb-19
Major programmes of work outlined in the LTP 2018-28			
Major programmes of work outlined in the LTP			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2017/18	Adoption of audited Annual Report	Completed
	Annual plan 2019/20	No progress to report.	Identification of key issues; preparation of draft budgets; draft Consultation Document
	Delivery of programme of policy and bylaw review	Reported below.	Reported below
Elections	Representation review (for the 2019 elections completed)	Objections and appeals forwarded to LGC together with brief on process followed by Council in undertaking the review.	LGC hearing on 1 March - briefing for the Mayor and CE
Council	Preparation of order papers that ensure compliant decision-making	Order papers prepared for Council, Council Committees, Ratana Community Board.	Order papers prepared as required.
	Internal Audit programme	Working with Cotton Kelly to determine work programme - Cotton Kelly to November Audit meeting with proposed programme	Commence agreed work programme
	Engagement with sector excellence programmes	No progress to report.	Discussion with VUW School of Government
Iwi Liaison	Te Roopu Ahi Kaa Strategic Plan - review	Internal review and with the appropriate reporting has been completed.	Te Roopu Ahi Kaa hui to respond to Council's position and the potential inclusion of a values based framework moving forward.
Policy, Bylaw & Strategy Review/Development	Compliance/end date	Progress for this reporting period	Planned for the next two months
Animal Control Bylaw	7 October 2018	Adopted by Council at 25 October 2018 meeting for consultation; deliberation and adoption of bylaw 31 January 2019	Response to submitters; public notification

Liquor Control in Public Places Bylaw	18 December 2018	Adopted by Council at 27 September 2018 meeting for consultation; oral hearings, 15 November 2018; deliberations and adoption, 29 November 2018	Completed
Heritage Strategy	1 December 2018	No progress to report.	No work scheduled during this period.
Policy on preparing, delivering and reporting on capital projects	2018	No progress to report.	No work scheduled during this period.
Community Housing Policy	September 2018	Adopted	Completed
Communications Strategy	LG Excellence Programme	Adopted by Council at 27 September meeting	Complete
Speed Limit Bylaw	30 June 2019	Letter send to NZTA for Hendersons Line extension to the speed limit reduction to be 70km/h, and Taihape. Hendersons Line may be allowed as an 'interim intervention'	Consultation
Carried forward	Reference for inclusion/ schedule for review	Progress for this reporting period	Planned for the next two months
Legal Compliance Project -Four areas for updated analysis identified - Building consents, Enforcement, Health and safety, Resource consents	Managing risk	No progress to report.	No work planned.
Review Water Related Services Bylaw	Due for review 31 December 2018	No progress to report.	Preparation of draft amended bylaw
Policy to develop incentives for new home buyers	2018	Adopted by Council at 25 October meeting for consultation; oral hearings 13 December; adoption, 31 January 2019.	Response to submitters
Scoping report on the level of service for different ONRC classifications	2018	No progress to report.	No work planned.
Policy on Council's relationships with community organisations in the District	2018	No progress to report.	No work planned.

Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	2018	No progress to report.	No work planned.
Economic Development Strategy	2018	Reported in Community Wellbeing Group of Activities	Reported in Community Wellbeing Group of Activities
Review Procurement Policy	2018	Consideration at Council workshop	Finalise review.
Other pieces of work	Reference for inclusion/ Scheduled date	Progress for this reporting period	Planned for the next two months
Annual Resident Survey 2018	Annual survey - essential for annual report	Survey completed and analysis provided. Improvement actions prepared.	Reporting progress with improvement actions
Annual Stakeholder Survey 2018	Annual survey - essential for annual report	Complete	Complete
Section 17A Review - Campgrounds	Statutory requirement	Report in March 2018	Complete
Section 17A Review - Swimming pool management	Statutory requirement September 2019	No progress to report.	No work scheduled for the next two months
Section 17A review - Waste transfer stations	Statutory requirement November 2019	No progress to report.	No work scheduled for the next two months
Annual Resident Survey 2019	Annual survey - essential for annual report	No progress to report.	Survey to be finalised and distributed
Annual Stakeholder Survey 2019	Annual survey - essential for annual report	No progress to report.	Survey to be finalised and distributed
Kerbside Rubbish/Recycling	LTP	Put on hold pending Central Government position on recycling.	Monitor initiatives taken by MfE, MW LASS and Central Government

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2018/19			Feb-19
Major programmes of work outlined in the LTP 2018-28			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	MOU partnering organisations workplans and agreed activities are being monitored. The 2019/2020 draft workplans have returned from community committee/board consideration.	Dependant on the outcomes of this PPL Committee Meeting.
	Contract with local organisations to provide a range of information, such as: Up-to-date calendar of events, and community newsletters	MOU partners to deliver. Business as usual for staff which includes posting events on Rangitikei.com, FaceBook , as well as on Rangitikei Libraries & Information Centres.	Dependant on the outcomes of this PPL Committee Meeting.
Economic development and district promotion	Management of rangitikei.com	Premier events page 'Big Days Out' mocked up; fine-tuning underway.	Upload and promote new premier events page 'Big Days Out'. Start second phase of work-live-play update by developing spreadsheet-email functionality. Populate
	Development of Rangitikei Economic Development Strategy	Ongoing development of the Economic Development Strategy	Ongoing development of the Economic Development Strategy
	Implementation of Economic Development Strategy	Ongoing development of the Economic Development Strategy	Ongoing development of the Economic Development Strategy
Youth Development	Youth Committee and networking meetings	Youth Council interviews took priority in February. Meetings were held with stakeholders and agencies	Youth Council will meet in March and discuss youth engagement across the district. Networking with agencies and stakeholders will continue.

	Ongoing facilitation of the youth zones in Taihape and Marton	The Lobby Marton continues to have good uptake of youth users, with hours extended with volunteer support. The Lobby Taihape opened in its relocated premise at the end of Jan 2019. The Kick start Breakfast programme delivered in conjunction with Rangitikei College started at the Lobby Marton with very little buy in from students. A deadline has been set on continuing the programme from the Lobby.	The focus for the year ahead is to increase the number of vetted volunteers, allowing the Lobby's to be open in the weekends and for longer periods in the school holidays.
Emergency Management	Civil Defence - increasing the District's resilience	Contract continues to remain in place with HRC .	Progress with community response plans
Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level Timely and effective interventions that create economic stability, opportunity and growth A wide range of gainful employment opportunities in the District	Develop collaborative economic development and District promotion services across the Horizons region	all	Continued engagement between the regional collaborators on developing the economic development portfolio within Council.
	Progress solutions to water availability in area between Marton and Hunterville	No progress during this period	Determine local interest and investigate feasibility of MPI or PGF funding for the next stage.
Attractive and vibrant towns that attract business and residents	Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns) Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners	Bulls - negotiations continue with selected tenderer.	Marton - finalise business case, receive proposal for detailed designs.
	Place-making support in Marton, Bulls, Taihape, Turakina, Hunterville	Hunterville - 6 seats identified.	Updates not yet provided

	Events, activities and projects to enliven the towns and District. Five + high profile events and 20 community events. Council sponsorship of events aiming to increase visitor numbers (compared to 2017/18)	Events held by years end include: Rag poets, Marton market day, Marton Country Music Festival, Turakina Highland Games, Marton Christmas Parades, and artful bonanza. Bulls Christmas Parade	Round 2 will open on 11 March 2019, and close on 15 April 2019. All applications will be submitted, and assessed online. Assessor Training to be completed 4 March.
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual, including promotion latest material and activities and events. We are partnering with the Marton Arts & Crafts Centre and Marton RSA to showcase ANZAC themed artworks at the Marton Library in April.	We will be working on promotion of this event - It will be installed at Marton Library from 15th-27th April inclusive, with a launch date of 15th April.
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	Enhancements will continue during 2019 across the whole website, including more online applications and forms. Photos and content are regularly changed.	Options for more easy to use forms and online transactions will be the focus in the next few months. Council's facebook page continues to be extensively used to promote events and keep residents up to date with events and Council programmes.
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Participate in Positive Ageing activities that aims to enhance quality of life for older people in the District	Contract with Mokai Patea Services around inclusion of supporting seniors within the Community Housing is being undertaken.	Review of how this process can be better implemented for the next financial year.
Opportunities for people with children to access the quality of life they desire for their families	Undertaking youth activities, programmes, and continue to seek contributions from external sources.	Selected Youth Council members. Finalising TRYB website. Sharing opportunities and training programmes with district youth. Applied to MYD and Ara Taiohi for funding	Youth Council training weekend. Engage the community, organisation and businesses for financial support of the 2019 Youth Awards.
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2017/18 Investigate and open water safety strategy	Collating Swim 4 All accountability and invoices from participating schools	Await end of swim season School accountability and transport invoices - due April 2019. Investigate next seasons funders for Swim 4 All
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	Reported through another item on PPL agenda.	Reported through another item on PPL agenda.

Cohesive and resilient communities that welcome and celebrate diversity	Planning for Ratana Centennial celebrations, 2018	Completed	Completed
	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	No progress during this period	No progress during this period
	Through Treasured Natural Environment Theme Group: - Continue to produce and distribute the Theme Group newsletter - Be involved with environmental projects as required	No progress during this period	Transfer the management and newsletter responsibilities of the Treasured Natural Environment Theme Group.
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	2 rounds of funding run each year for community organisations. Event sponsorship and Community initiatives. Individuals and organisations can also apply for the Creative Communities scheme.	Round 2 will run from 11 March - 15 April 2019. Funds will be administered via SmartyGrants.
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	results of all successful applications are presented to the Council, and Finance/performance Committees, in the form of applications, summaries and accountability forms, twice a year.	Round 2 will run from 11 March - 15 April 2019. Finance and performance will meet 2 May, and Council will have the minutes presented at their 30 May meeting.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract continues to remain in place .	Contract continues to remain in place .
	Arrange regular planning and operational activities	Emo working on training and exercise programme	Staff training to take place during March and exercise in April

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES				Feb-19
Major programmes of work outlined in the LTP 2018-28				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	Year to Date
Efficiency and Effectiveness of the Rangitikei District Plan	Complete review	not started		
Implementation of the GoShift Initiative (i.e. electronic processing of building consents)	Implement Goshift following review of pilot programme	Still in progress		Still in progress
Implementation of the Building (earthquake-prone buildings) Amendment Act	Issuing notices of potentially earthquake-prone buildings	76 Inspections done		79 inspections done
Other regulatory functions				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	23 BC granted, 26.09 % completed on time, value of work is \$2,562,812		197 BC granted, 74.62% completed on time, value of work is \$18,392,035
	Code of Compliance Certificates, Notices to Fix and infringements issued.	23 CCC issued, 100% on time, 1 NTF issued, no infringements issued		150 CCC issued, 100% on time, 4 NTF issued, no infringements issued

Resource Consents	Report on: a) number of land use consents issued and timeliness	1 Land Use RC granted, 0 Permitted Boundary RC granted 100% on time		8 Land Use RC granted, 75% on time, 6 Permitted Boundary RC granted 83% on time
	b) subdivision consents and timeliness	4 Subdivision RC granted, 50% on time		33 Subdivision RC granted, 81.82% on time
	c) section 223 and 224 certification and timeliness,	No s223 and No s224 certificates granted		4 s223 and 1 s224 certificates granted
	d) abatement and infringements issued.	0 Abatement & 0 Infringement		1 abatement & 2 infringement
Dog Control	Report on dog registrations current and unregistered, dogs impounded, dogs destroyed and infringements issued.	4879 Registered, 18 Unregistered, 1 Infringements, 17 Impounded, 1 Deceased		4879 Registered, 18 Unregistered, 68 Infringements, 98 impounded, 18 Deceased
Bylaw enforcement	Enforcement action taken	none done		
Liquor Licensing	Report on number and type of licences issued	2 Specials, 1 Managers New, 1 Club Renewal, 1 Off Renewal, 1 On New, 1 Off New		2 New On licence, 30 Specials, 6 Club Renewals, 1 Off Renewal, 4 On Renewals, 1 New Off, 19 Manager Renewals, 12 Managers New, 4 Temporary Authorities

Building Warrant of Fitness renewals	Report on overdue BWOFF, audits, Notices to Fix and infringements issued.	6 BWOFF renewals overdue, 10 Audits, 1 NTF, No infringements issued		81 BWOFF renewals have been overdue, 52 Audits, 17 NTF, 4 infringements issued
Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	10 Inspections done this month		34 Inspections done
Earthquake-Prone buildings	Marton Area has been prioritised to have all assessments done by Dec 2018	None done this month		79 inspections done in Marton

Service Request Breakdown for January 2019 - First Response

Service Requests	Compliance				
Department	current	Overdue	Responded in time	Responded late	Grand Total
Animal Control		1	89	15	105
Animal welfare concern			6		6
Barking dog			22		22
Dog attack			2	2	4
Dog property inspection (for Good Owner status)			5	2	7
Found dog			10	1	11
General enquiry			2		2
Lost animal			10	7	17
Microchip dog		1			1
Property investigation - animal control problem				1	1
Roaming dog			10		10
Rushing dog			3	2	5
Wandering stock			19		19
Building Control			1		1
Property inspection			1		1
Environmental Health	3	29	30	1	63
Abandoned vehicle			11		11
Dead animal			1		1
Dumped rubbish - outside town boundary (road corridor only)		1	2		3
Dumped rubbish - within town boundary			1	1	2
Food premises health issue		1			1
Noise		26	12		38
Pest problem eg wasps		1	2		3
Vermin	3		1		4
Grand Total	3	30	120	16	169

Percentage responded in time

71%

Service request Breakdown for January 2019 - Resolutions

Service Requests Department	Compliance				
	Completed in time	Completed late	current	Overdue	Grand Total
Animal Control	95	10			105
Animal welfare concern	6				6
Barking dog	17	5			22
Dog attack	3	1			4
Dog property inspection (for Good Owner status)	7				7
Found dog	11				11
General enquiry	2				2
Lost animal	14	3			17
Microchip dog		1			1
Property investigation - animal control problem	1				1
Roaming dog	10				10
Rushing dog	5				5
Wandering stock	19				19
Building Control	1				1
Property inspection	1				1
Environmental Health	21	5	1	36	63
Abandoned vehicle	6	4		1	11
Dead animal	1				1
Dumped rubbish - outside town boundary (road corridor only)	2			1	3
Dumped rubbish - within town boundary	1	1			2
Food premises health issue				1	1
Noise	8			30	38
Pest problem eg wasps	2			1	3
Vermin	1		1	2	4
Grand Total	117	15	1	36	169

Percentage completed in time

69%