

Rangitikei District Council

Policy/Planning Committee Meeting

Agenda – Thursday 11 April 2019 – to follow Assets/Infrastructure meeting

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting on 21 March 2019 are attached.

File ref: 3-CT-15-2

Recommendation:

That the Minutes of the Policy/Planning Committee meeting held on 21 March 2019 [as amended/without amendments] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the 'Chair's Report' to the Policy/Planning Committee meeting on 11 April 2019 be received.

8 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially

affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns. Rangitikei was a participant in the September forum of regional mayors with the Minister of Building and Construction, Jenny Salesa, who undertook to review how the legislation affects rural towns. The initial formal assessments of building in Marton's CBD area started in September and is now complete. *The process following these assessments is outlined later in this meeting agenda.*

An application was submitted to the Lotteries Heritage and Environment Fund in February 2018 for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 had been agreed to between the parties. However, Lotteries declined the application. An approach is being made to the Provincial Growth Fund.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, continued in the 2018-28 Long Term Plan, with revised timing of elements in the 2019/20 Annual Plan. The major project is the linkage of Marton to Bulls and subsequent discharge to land, which Council confirmed as its preferred option at its meeting on 30 August 2018.

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatū District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting is provided to the Finance/Performance Committee, starting April 2018. This is one of the key priorities for the Principal Advisor – Infrastructure, Arno Benadie, who started on 3 September 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees. At its meeting on 1 March 2018 Council resolved to formally extend the invitation to Te Roopu Ahi Kaa offering them a seat as contributing members to the Policy/Planning and Finance/Performance Council committees. New members were nominated (and subsequently accepted by Council) for Assets/Infrastructure and Policy/Planning Committees. The Komiti has yet to nominate a member for the Finance/Performance Committee. Last year's appointment of a Strategic Advisor Iwi/Hapu is enabling more meaningful relationships with Māori outside Te Roopu Ahi Kaa; the reorganisation of the delivery of youth programmes is securing greater interest and participation from this target group.

There has been substantial Council involvement with Marton's Centennial Park skateboard park extension, the Marton Memorial Hall playground upgrade and the Hautapu River Parks development proposal in Taihape: both are community-led projects. Complementing this, Council has secured community engagement in projects it has led, notably the planting at Marton's B & C Dams.

A review of the arrangements to support young people in the District resulted in the appointment of a full-time Youth Co-ordinator (instead of two part-time co-ordinators) and the opening of new youth centre 'The Lobby' in both Marton (in 2018) and Taihape (in 2019).

The Rangitikei Youth awards were offered in both 2017 and 2018, and will be again in 2019. A Youth Council has just been formed.

The Policy/Planning Committee recommended to Council that the Significance and engagement policy be adopted for consultation at the same time as the Consultation Document for the 2018-28 Long Term Plan. At its meeting on 1 March 2018, Council decided to defer that consideration until its meeting on 29 March, which it did. Following deliberation on submissions at Council's meeting on 31 May 2018, the policy was adopted.

The Council's role in responding to climate change has been highlighted in the Consultation Document for the 2019/20 Annual Plan and suggestions for further action invited.

A new Council brand is being implemented. The agendas for the October 2018 meetings of Community Boards and Community Committees included clarification on Council's plans and process for town and District signage and sought their views on local icons to be included. *The roll-out of the new signage has started – at Hunterville.*

9 Update on Communication Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation:

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 11 April 2019 be received.

10 Review of the Memorandum of Understanding Partnering Organisations

Presentations will be made by the five MoU partnering organisations (from 2.00 pm):

- Mōkai Pātea Services
- Taihape Community Development Trust
- Project Marton
- Bulls & District Community Trust

The partnerships in Bulls and Marton were approved for three years (i.e. to 30 June 2021). However, the partnerships in Taihape, involving Mōkai Pātea Services and Taihape Community Development Trust, were approved for one year – reflecting Council's concern (at the time) on the sustainability of the arrangement. Having heard the presentations and talked with both organisations, the Committee may feel able to make a recommendation to Council on how these services should be delivered in Taihape for the next two years.

A memorandum is attached.

File ref: 4-EN-10-2

Recommendations:

- 1 That the memorandum 'Review of the Memorandum of Understanding Partnering Organisations' be received.
- 2 That the Policy/Planning Committee recommends to Council that the Bulls and District Community Trust is granted [insert amount] for their [proposed/amended] 2019/2020 work plan.
- 3 That the Policy/Planning Committee recommends to Council that Project Marton is granted [insert amount] for their [proposed/amended] 2019/2020 work plan.
- 4 That the Policy/Planning Committee recommends to Council that Mokai Patea Services [receives/does not receive] a two year extension to their MOU agreement, and is granted [insert amount] for their [proposed/amended] 2019/2020 work plan.
- 5 That the Policy/Planning Committee recommends to Council that the Taihape Community Development Trust [receives/does not receive] a two year extension to their MOU agreement, and is granted [insert amount] for their [proposed/amended] 2019/2020 work plan.

11 Legislation and Governance Update – April 2019

A report is attached.

File ref: 3-OR-3-5

Recommendations:

- 1 That the 'Legislation and Governance Update, April 2019' to the Policy/Planning Committee meeting on 11 April 2019 be received.
- 2 That, under delegated authority, the Policy/Planning Committee authorises the Chief Executive to convey the comments [as amended/without amendment] on the proposal by the Department of Conservation to revoke certain delegations under the Reserves Act 1977 made in 2013 by the then Minister of Conservation.

12 The process following Council's inspection of potentially earthquake-prone buildings

Council's inspection of potentially earthquake-prone buildings distinguishes between those not considered earthquake-prone and those which are. Council issues a request for an engineering assessment to be made of any building considered earthquake-prone, i.e. less than 34% of the National Building Standard. Owners have twelve months to comply (unless subsequently extended by up to a further 12 months – the most likely reason being a shortage of people qualified to conduct engineering assessments). Because Rangitikei is specified in the Building Act as being a high seismic risk area, the Council is required to report to the

Ministry of Business, Innovation and Employment every twelve months on progress with identifying potentially earthquake-prone buildings.

The requirement to place notices on buildings which are earthquake-prone cannot be conveyed to a building owner until after the engineer's assessment has been received and it confirms the Council's findings from its inspection. Council has no ability to waive this requirement. If a building owner fails to provide an engineer's assessment, the building is automatically declared earthquake prone – at the lower of the two categories, i.e. less than 20%.

The deadline for completing seismic work is 15 years from the date of first placing the earthquake-prone building notice (unless the building is a priority building, in which case the time is halved to 7½ years).

13 Review of Water-related Services Bylaw 2013

A report is attached.

Recommendations:

- 1 That the report on the 'Review of the Water Related Services Bylaw 2013' be received.
- 2 That the Policy/Planning Committee recommends to Council, that in accordance with section 155 of the Local Government Act 2002, a Water Related Services Bylaw is the most appropriate way of dealing with the management of water supply, wastewater and stormwater, private drains and watercourses, and trade waste.
- 3 That Policy/Planning Committee recommends to Council, a review of the Trade Waste Operational Guidelines 2013 be carried out and they come back to the Committee for noting.
- 4 That Policy/Planning Committee recommends to Council, a review of the Water Supply Operational Guidelines 2013 be carried out and they come back to the Committee for noting.

14 Review of the Memorandum of Understanding: Tūtohunga

A report is attached.

Recommendation:

That the 'Review of the Memorandum of Understanding: Tūtohunga' to the Policy/Planning committee 11 April be received.

15 Update on State of Environment report

Work on the State of the Environment Report for 2019 at this early stage has consisted mainly of meeting interest groups and gathering background information. Meetings or discussions have been held with staff from Federated Farmers, Horizons Regional Council and the

Department of Conservation. In addition, a discussion with the Iwi Liaison Committee (Te Roopu Ahi Kaa) is scheduled for 9 April.

There are no issues of undue concern arising from the consultation to date.

Data on the resource consents processed over the past few years is also being collated as is background information on the wider context of the report (e.g. census data, national and regional plans, statutory requirements).

The next steps in the process will be to more clearly define the detail of the key indicators and assess what data is, or is not, available in relation to each of them.

16 Questions put at previous meeting for Council advice or action

None.

17 Policy & Community Planning Project and Activity Report – March 2019

A report is attached.

Recommendation:

That the report 'Policy & Community Planning Project and Activity Report – March 2019' to the Policy/Planning Committee on 11 April 2019 be received.

18 Activity Management

A report is attached.

Recommendation:

That the report 'Activity Management' to the Policy/Planning Committee on 11 April 2019 be received.

19 Late items

As agreed in Item 5.

20 Future items for the agenda

Jurisdiction Collaboration Team

Policy options around poor state of unoccupied CBD properties'

21 Next meeting

9 May 2019.

22 Meeting closed