



# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 12 December 2019 – 11:30 a.m.

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**Present:** Cr Angus Gordon  
Cr Nigel Belsham  
Cr Fiona Dalgety  
Cr Gill Duncan  
Cr Jane Dunn  
Cr Tracey Hiroa  
Cr Richard Lambert  
Cr Waru Panapa  
Cr Dave Wilson  
His Worship the Mayor, Andy Watson

**Also Present:** Cr Brian Carter

**In attendance:** Mr Peter Beggs, Chief Executive  
Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Jo Devine, Group Manager – Finance and Business Support  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Carol Gordon, Manager – Executive Office  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Ms Nardia Gower, Acting Strategy and Community Planning Manager  
Mr George Forster, Policy Advisor  
Ms Bonnie Clayton, Governance Administrator

## 1 Welcome

Cr Gordon welcomed everyone to the meeting at 11.30am.

## 2 Apologies/Leave of Absence

That the apology for Cr Ash be received.

Cr Hiroa/Cr Wilson. Carried

## 3 Appointment of the Deputy Chair

The Chair called for nominations for Deputy Chair.

Cr Duncan nominated Cr Hiroa as Deputy Chair, which was seconded by Cr Wilson.

Cr Hiroa accepted the nomination, there were no further nominations.

**Resolved minute number**                      **19/PPL/103**                      **File Ref**

That Cr Hiroa be appointed Deputy Chair of the Policy/Planning Committee.

Cr Duncan/Cr Wilson. Carried

## 4 Terms of Reference

The Terms of Reference were taken as read with no further discussion needed.

**Resolved minute number**                      **19/PPL/104**                      **File Ref**

That the "Terms of Reference" be reviewed and confirmed.

Cr Belsham/Cr Gordon. Carried

## 5 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 6 Confirmation of order of business

The order of business was confirmed with no changes.

## 7 Chair's Report

The Chair's tabled report was taken as read.

**Resolved minute number**                      **19/PPL/105**                      **File Ref**                      **3-CT-15-1**

That the tabled 'Chair's Report' to the Policy/Planning Committee meeting on 12 December 2019 be received.

Cr Gordon/Cr Duncan. Carried

## **8 Legislation and governance issues**

Mr Hodder spoke to his presentation, suggesting 6 themes for the 2020 year. The presentation is to be circulated to Committee members to forward any questions and feedback to Mr Hodder which will be due before the next Policy/Planning Committee meeting.

## **9 Environmental and Regulatory Challenges**

Mr Cullis briefly spoke to his presentation. The presentation is to be circulated to Committee members in the instance they have further questions.

Cr Dunn left 11.57am-12.00pm.

## **10 Update on Communication Strategy**

The report was taken as read. Ms Gordon updated the Committee that the new Communications & Graphics Designer, Leah Johnston starting in January.

**Resolved minute number**                      **19/PPL/106**                      **File Ref**                      **3-CT-15-1**

That the 'Update on Communications Strategy' to the Policy/Planning Committee meeting on 12 December 2019 be received.

Cr Belsham/Cr Hiroa. Carried

## **11 Activity Management**

The report was taken as read.

**Resolved minute number**                      **19/PPL/107**                      **File Ref**                      **5-EX-3-2**

That the report 'Activity Management' to the Policy/Planning Committee on 12 December 2019 be received.

Cr Wilson/Cr Gordon. Carried

## **12 Receipt of minutes from the last meeting in the 2016-19 triennium**

The minutes were taken as read.

**13 Late items**

As agreed in Item 6.

**14 Future items for the agenda**

**15 Next meeting**

Thursday 13 February 2020, 1.00pm

**16 Meeting closed**

12.05pm.

**Confirmed/Chair:** \_\_\_\_\_

Date: