



# Rangitikei District Council

## Policy and Planning Committee Meeting

Agenda – Thursday 9 July 2020 – 1:00 p.m.

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The quorum for the Policy and Planning Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

## **3 Apologies/Leave of Absence**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **6 Confirmation of minutes**

The minutes of the Policy/Planning Committee meeting from 19 March 2020 are attached.

File ref: 3-CT-13-2

### **Recommendation:**

That the Minutes of the 'Policy/Planning Committee' meeting held on 19 March 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

## **7 Chair's Report**

A verbal update will be provided at the meeting.

File ref: 3-CT-15-1

### **Recommendation:**

That the verbal 'Chair's Report' to the Policy/Planning Committee meeting on 9 July 2020 be received.

## **8 Review of Parks Upgrades Partnership policy**

A presentation will be made to the meeting.

## **9 Rates remission policy for incentivising residential development – clarification in terms of operational procedure**

A memorandum is attached.

File: 3-PY-1-18

### **Recommendations:**

- 1 That the memorandum 'Rates remission policy for incentivising residential development – clarification in terms of operational procedure' to the 9 July Policy/Planning Committee meeting be received.
- 2 That the Policy/Planning Committee approve [as amended/without amendment] the proposed alternative wording of the Rates remission policy for incentivising residential development which preserves the intent of the policy and enables it to be wholly administered within the Council's rating system.

## **10 Council's process for Minor Works**

A memorandum is attached.

File: 3-PY-1-7; 5-HR-8-4

### **Recommendations:**

- 1 That the memorandum 'Council's process for Minor Works' to the 9 July 2020 Policy/Planning Committee be received.
- 2 That the Policy/Planning Committee endorses Council's policy of requiring all contractors undertaking work on Council sites to be pre-approved under the Health & Safety at Work Act 2016, irrespective of the scale of the work being undertaken.

## **11 Sport Whanganui Event Sponsorship**

Through the Event Sponsorship Round 2 2019-2020, assessed on 15 April 2020, Sport Whanganui was granted \$1580.45 for the Tough Kids event. Subsequent to COVID-19 this event have not been able to obtain a business sponsor as done in previous years. Such a business sponsor would cover the cost of timing bibs, timing chips and the timing team to a total budget of \$5365.70. In order to still hold the event Sport Whanganui plan to run the event without the timing component. However, this results in Council being the primary sponsor and the funding more than 50% of eligible funds, as per the funding criteria.

Sport Whanganui are seeking Councils confirmation of continued sponsorship in light of this situation. The new budget is shown below

<b>TEMPLATE BUDGET</b>	<b>2019</b>	<b>2020</b>
	<b>Actual Costs</b>	<b>Quoted</b>
<b>Income</b>		
Higgins	\$1,725.00	-
Sponsorship - Rangitikei District Council	\$2,025.00	\$1,580.45
Entry Fees - Children participating 602 kids	\$1,806.00	
	<b>\$5,556.00</b>	
<b>Expenditure</b>		
<b>PRIZES</b>		
Medals Trophy specialists (need 54)	\$592.00	\$-
Engraving of Trophy 2019		
Certificates A5 @ .20c	\$50.00	\$40.00
Card for certificates	\$34.99	\$50.00
<b>SERVICES</b>		
Timing Team incl \$3151.00 + gst	\$901.57	\$-
B-tags - \$2.39 incl	\$1,662.84	
Printrun - Bibs - .81c ea	\$715.89	\$-
<b>Cost of timing team, tags and bibs - \$3280.30</b>		
Freight Print Run	incl above	0
pins for bibs (1728 per box, \$45 per box)	inc above	0
portaloo	\$234.00	\$260.00
First Aid - Red Cross	\$392.40	\$400.00
Wristbands	\$-	\$50.00
<b>MISC</b>		
Host School Contribution incl gst	\$300.00	\$300.00
Donation to McIntyre Reserve Trust	\$100.00	\$100.00
Reels and Line	\$-	
Beer for Water Distribution team	\$62.94	\$50.00
Fuel	\$200.00	\$200.00
extra costs, dish liquid, tape etc	\$119.07	\$150.00
<b>ENTRIES/REFUNDS</b>		
Late Entries		
<b>Total Expenditure</b>	<b>\$5,365.70</b>	<b>\$1,600.00</b>
<b>Profit/Loss</b>		

**Recommendation:**

That the Policy Planning Committee {agree/do not agree} to Sport Whanganui using the previously approved Event Sponsorship Grant of Round 2 of 2019/2020 worth \$1580.45, with consideration given to the new budget and lack of other sponsorship due to COVID-19 economic hardship.

## **12 Legislation and Governance update - July 2020**

A report is attached.

File: 3-OR-3-5

### **Recommendation:**

That the report 'Legislation and Governance Update – July 2020' to the Policy/Planning Committee meeting on 9 July 2020 be received.

## **13 Update on Communications Strategy**

A report is attached.

File: 3-CT-15-1

### **Recommendation:**

That the report 'Update on Communications Strategy' Policy/Planning Committee meeting on 9 July 2020 be received.

## **14 Quarterly Report from MoU Partner Organisations for February - April 2020**

A memorandum is attached.

File ref: 4-EN-10-2

### **Recommendation**

That the memorandum 'Quarterly Report from MoU Partner Organisations for February - April 2020' to the 9 July 2020 meeting of the Policy Planning Committee be received.

## **15 Policy & Community Planning Project and Activity Report – July 2020**

A report is attached.

File ref: 1-CO-4-8

### **Recommendation:**

That the 'Policy & Community Planning Project and Activity Report March – June 2020' to the Policy/Planning Committee on 9 July 2020 be received.

## **16 Activity Management**

A report is attached.

File: 5-EX-3-2

### **Recommendation:**

That the report 'Activity Management' to the 9 July 2020 Policy/Planning Committee be received.

## **17 Late items**

As agreed in Item 5.

## **18 Future items for the agenda**

## **19 Next meeting**

Thursday 6 August 2020, 1.00pm

## **20 Meeting closed**