POLICY/PLANNING COMMITTEE MEETING

ORDER PAPER

Thursday, 12 November 2020, 1.00pm

Council Chamber, Rangitīkei District Council
46 High Street, Marton

Website: www.rangitikei.govt.nz
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Chair - Councillor Angus Gordon
Deputy Chair – Councillor Tracey Hiroa

Membership
Councillors Cath Ash, Nigel Belsham, Fi Dalgety, Gill Duncan, Jane Dunn, Richard Lambert, Waru Panapa and Dave Wilson.
Mr Chris Shenton (Te Roopuu Ahi Kaa representative).
His Worship the Mayor, Andy Watson.

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Making this place home.

RANGITĪKEI DISTRICT COUNCIL

Rangitīkei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 12 November 2020 – 1:00 pm

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The quorum for the Policy and Planning Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies/Leave of Absence

An apology was received from Cr Fi Dalgety.

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, …… be dealt with as a late item at this meeting.

6 Confirmation of minutes

The minutes of the Policy/Planning Committee meeting from 10 September 2020 are attached. File ref: 3-CT-13-2

Recommendation:

That the Minutes of the 'Policy/Planning Committee' meeting held on 10 September 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report is attached.

Recommendation:

That the 'Chair's Report' to the Policy/Planning Committee meeting be received.

8 Follow-up Items from Previous Meetings

A report is attached.

Recommendation:

That the report 'Follow-up Items from Previous Meetings' be received.

9 Democracy & Planning Group – Operational Update

A report is attached.

Recommendation:

That the report 'Operational Update to Policy / Planning Committee Meeting' be received.

10 Community Programmes Operational Update - September and October 2020

A report is attached.

Recommendation:

That the 'Community Programmes Operational Update - September and October 2020' to Policy Planning on 12 November 2020 be received.

11 2019/20 Annual Residents Survey Improvement Plan

A report is attached. File: 5-FR-1-2.

Recommendation:

That the report '2019/20 Annual Residents Survey Improvement Plan' to the Policy/Planning Committee's meeting be received.

12 Group of Activity Updates

A report is attached.

Recommendation:

That the report 'Group of Activity Updates' be received.

13 Late items

As agreed in Item 5.

14 Next meeting

Thursday 10 December 2020, 1.00pm

15 Meeting closed

Attachment 1

Rangitīkei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 10 September 2020 – 1:00 pm

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Unconfirmed

Present:

Cr Angus Gordon
Cr Tracey Hiroa
Cr Cath Ash
Cr Nigel Belsham
Cr Fiona Dalgety
Cr Gill Duncan
Cr Richard Lambert
Cr Dave Wilson
His Worship the Mayor, Andy Watson
Mr Chris Shenton (Te Roopu Ahi Kaa representative)

In attendance:

Mr Peter Beggs, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager - *via zoom*
Ms Carol Gordon, Manager – Executive Office
Ms Nardia Gower, Strategy and Community Planning Manager
Mr Dave Tombs,
Mr George Forster, Policy Advisor
Mr Jaime Reibel, Strategic Advisor for Economic Development

Tabled Items:

Item 7 – Chair's Report

Unconfirmed

1 Welcome

The Chair welcomed everyone to the meeting at 1.05pm

2 Public Forum

Nil

3 Apologies/Leave of Absence

That the apology for absence of Councillor Jane Dunn and Councillor Waru Panapa be received.

Cr Gordon / Cr Wilson. Carried

4 Members' conflict of interest

There were no declared conflicts of interest.

5 Confirmation of order of business

There was no change to the order of business and no late items.

6 Confirmation of minutes

Resolved minute number 20/PPL/045 File Ref 3-CT-13-2

That the Minutes of the 'Policy/Planning Committee' meeting held on 6 August 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Duncan / Cr Lambert. Carried

7 Chair's Report

The Chair spoke to his tabled report, noting the need for future policy particularly regarding identifying of who owns and maintains community assets and collecting data on usage. Comments from the Committee noted the strong support by community for community assets and their ability to raise external funds.

Resolved minute number 20/PPL/046 File Ref 3-CT-15-1

That the tabled 'Chair's Report' to the Policy/Planning Committee meeting on 10 September 2020 be received.

Cr Gordon / Cr Ash. Carried

Unconfirmed

8 Council's responses to queries at previous meetings not elsewhere on the agenda

Draft policy on new Council builds

There was no update available for this meeting.

Undertaking	Subject
That 'Draft policy on new Council builds' be included in the October meeting of Policy/Planning	

9 Comment on fragility of water district wide

There is no update available for this meeting.

Mr Hodder provided background on the origin of the item noting concern regarding long term supply when comparing to other districts. This will build on the work that Mr Benadie is doing with the water strategy for Marton and when looking at the district as whole.

Committee raised concern over using the word fragility, when read by the public.

10 Proposed amendment to the Control of Dogs Bylaw 2016

Mr Forster spoke to the report highlighting that there were 111 owners noted as having three or more dogs on one premise, and that there may be more that have not been registered.

Committee discussion comments follows:

- There was no indication provided by staff present at the meeting as to the number of noise complaints that align to residents with three or more dogs.
- Dog control team could undertake the normal cycle as part of good dog owner inspection.
- The Committee requested that staff suggest fee for council consideration.

Resolved minute number **20/PPL/047** **File Ref** **1-DB-1-8**

That the report 'Proposed amendment to the Control of Dogs Bylaw 2016 to the 10 September 2020 Policy/Planning Committee be received.

and

That the Policy/Planning Committee recommend to Council that the proposed amendment to the Control of Dogs Bylaw 2016 be adopted for public consultation.

His Worship the Mayor / Cr Belsham. Carried

Unconfirmed

Undertaking	Subject
Staff to suggest a fee for the property inspection in relation to the proposed amendment to the Control of Dogs Bylaw 2016 limiting the maximum number of dogs on a property.	

11 Significance and engagement policy – review

Mr Forster spoke to the item noting there is a statutory obligation to review the policy and noted the tracked changes in particular the removal of "delivery of statutory core services" due to the current government reintroducing the four well-beings.

The committee and staff agreed to leave this item to lay on the table and to have further discussion on the document at the upcoming Long Term Plan workshop.

It was noted that waste transfer stations are not listed it strategic assets, and merit was given to their future inclusion.

The importance of socialising the policy to the community through the Long Term Plan process was noted.

Resolved minute number **20/PPL/048** **File Ref** **3-PY-1-22**

That the revised draft 'Significance and engagement policy' provided to the 10 September 2020 meeting of the Policy/Planning Committee be received.

Cr Gordon / Cr Ash. Carried

That the Policy/Planning Committee recommend to Council that it approve public consultation on the revised Significance and Engagement Policy [as amended/without amendment].

Cr Gordon / Cr Ash. The motion was left to lie on the table.

12 Traffic and Parking Bylaw

No progress had been made on the review of this bylaw for this meeting.

Undertaking	Subject
That the Chief Executive investigates the interpretation and implementation of the current Bylaw and reports findings to the upcoming Council meeting if available.	

13 Positive aging strategy – assessment of opportunities

Ms Gower gave a verbal update noting that development of a Positive Aging Strategy is going to form part of the overall Long Term Plan Community Well-being work that is being developed by staff for discussion with elected members through workshops and the community through the pre engagement process.

Unconfirmed

14 Legislation and Governance update – September 2020

The Committee noted the commentary in the agenda. Mr Hodder spoke to the item noting that movement in the resource management area will affect our process and changes within the Long Term Plan.

Resolved minute number **20/PPL/049** **File Ref** **3-OR-3-5**

That the 'Legislation and Governance Update – September 2020' to the Policy/Planning Committee meeting on 10 September 2020 be received.

Cr Wilson / Cr Duncan. Carried

Undertaking **Subject**

That the change to national building consents is included in the Rangitikei Bulletin to increase public awareness.

15 Update on Communications Activities – September 2020

Mrs Gordon took the report as read noting the large workload during the month for the communications and graphics team on both the Bulls Community Centre and Long Term Plan pre-engagement.

The Committee noted the positive media coverage on the upcoming Rail hub.

Resolved minute number **20/PPL/050** **File Ref** **3-CT-15-1**

That the report 'Update on Communications Activities – September 2020' to the Policy/Planning Committee meeting on 10 September 2020 be received.

Cr Gordon / Cr Dalgety. Carried

16 Policy & Community Planning Project and Activity Report – August 2020

Ms Gower spoke to the report. Discussion highlights follow:

- Nga Wairiki Ngati Apa, Liz Rayner and the Marton Community Committee have all agreed to the proposed image for the Marton Township Signage
- Clarity was provided to the committee on the YES Youth Employment Success programme and deliverables for Mahi Tahi employment Programme
- It was noted the numerous agencies supporting youth and the collective approach that is being taken so as not to overlap but complement one another
- The Committee discussed a co-creation approach that may be better for both Te Roopu Ahi Kaa and Council when working on items of mutual interest and benefit.

Unconfirmed

Resolved minute number **20/PPL/051** **File Ref** **1-CO-4-8**

That the 'Policy & Community Planning Project and Activity Report - August 2020' to the Policy/Planning Committee on 10 September 2020 be received.

Cr Hiroa / Cr Ash. Carried

17 Activity Management

Mrs Gordon tabled an update to the Environmental and Regulatory Services Group of Activities.

Resolved minute number **20/PPL/052** **File Ref** **5-EX-3-2**

That the report 'Activity Management' to the 10 September 2020 Policy/Planning Committee be received.

Cr Hiroa / Cr Belsham. Carried

18 Late items

Nil

19 Future items for the agenda

Feral, Wild and Stray Cats

Draft Policy on new Council builds

Comment on long term supply of water district wide

Traffic and Parking Bylaw

20 Next meeting

Thursday ~~8 13 October~~ 12 November 2020, 1.00pm

21 Meeting closed

The meeting closed at 3.12pm.

Unconfirmed

Attachment 2

Report

RANGITĪKEI
DISTRICT COUNCIL

Subject:	**Chair's Report**
To:	Policy / Planning Committee
From:	Cr Angus Gordon, Chair
Date:	6 November 2020

Welcome to today's meeting, it is good to have you all back after a break of one month. As you will have seen there are a number of topic headings that we are dealing with on today's agenda.

The annual resident's survey is interesting with three areas standing out with some room for improvement, those being building consents, the request for service system and contact with councillors. This latter one should be of some concern to us, but without being able to refer to some more information about what the real issues were behind the survey comments, we could all be left a little in the dark as to what the actual issues are and if any one ward or another has generated the response.

You may, from the upcoming work schedule, see some of the general work areas that we will have to deal with. One in particular, the local approved products bylaw which regulates the sales of psychoactive substances will be interesting to deal with, because when this bylaw was first passed by this Council there was considerable community interest. There may well be some changes needed if the referendum on the sale of cannabis products passes and the sale is legalised, currently the results of that referendum as unknown, so whether or not it may be part of a future work stream is still open to question.

The formatting of the communications update and its content is definitely an improvement, the dash-board at the front is very informative especially the use of symbols and the trend data, with the rest of that report showing the large amount of communication traffic in a clear and easily readable form. Well done to those involved in these changes.

Lastly the district signage project looks to be progressing towards its final end point with some really good design outcomes, the graphics especially the whale tale for Whangaehu look really great.

1 Recommendation

1.1 That the Chair's Report to the Policy / Planning Committee be received.

Attachment 3

Report

Subject:	**Follow-up Items from Previous Meetings**
To:	Policy/Planning Committee
From:	Carol Gordon
Date:	6 November 2020
File:	3-CT-13-1

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1 Reason for Report

1.1 On the list attached are items raised at previous Policy / Planning Committee meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment. Once the items have been reported back to the Committee they will be removed from the list.

2 Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

3 Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

Carol Gordon
Group Manager Democracy and Planning

Appendix 1

Actions from Policy / Planning Meeting 10 September 2020

Actions	Person Assigned:	Outcome for Action: [Status Comment]
Control of Dogs Bylaw 2016 - Staff to suggest a fee for property inspection (for final report going to Council)	George Forster	Completed, a suggested fee was included in the report to Council for the September meeting. [completed - action now closed]
Traffic and Parking Bylaw	George Forster	This bylaw will be reviewed in early 2021 and an update will be provided to the February Policy / Planning meeting.
Legislation & Governance Update - Include information about changes to building consents in the next Council bulletin publication	Carol Gordon	Completed - Information was included in the 1 October edition of Connect and put on our website. [completed - action now closed]
Draft Policy on new builds re Rates Remission policy	George Forster	At the full Council meeting in October a question was raised about Section 10 of Councils Rates Remission Policy. This was in relation to a dwelling being removed from one property within the District and relocated to another property in the District. The Policy explicitly states that for a relocated dwelling to qualify for a remission it must be brought in from outside the District. Moving a dwelling from a single legal title or multiple titles that are collectively rated in the District to another one in the District would not qualify for a remission under the current Policy. The objective of Section 10 of the Policy is "*To increase the amount of housing stock in the Rangitikei",* the Policy does not specify anything in regards to a relocated dwelling being inhabitable and then moved and made habitable. In essence doing this would increase the (habitable) housing stock. In theory adding a dwelling to a property, whether it is relocated or a new build, would increase the improvements value and therefore increase the capital value. However it must be noted, that in theory when a dwelling is relocated from a rateable entity it will decrease its value. Referring back to the objective of the Policy, moving dwellings from one rateable entity to another within the District will not achieve this. [completed - action now closed]

Actions	Person Assigned:	Outcome for Action: [Status Comment]
Comment on long term supply of water district wide	Arno Benadie	This will be covered as part of the Water Strategy [completed – action now closed]
Former Fire station – Hunterville - Investigate placemaking initiative for this site	Gaylene Prince	The Parks team have levelled and grassed this area. The Infrastructure team have repaired the footpath edging adjacent to the site. Hunterville Huntaway Festival Committee are considering an application to further develop this area. Once an application has been submitted by the Committee it will be presented to the Policy/Planning Committee for consideration.

Attachment 4

Report

RANGITĪKEI DISTRICT COUNCIL

Subject:	**Democracy & Planning Group - Operational Update**
To:	Policy / Planning Committee
From:	Carol Gordon, Group Manager – Democracy & Planning
Date:	5 November 2020
File Ref:	5-EX-4

1. Executive Summary

This report provides the Committee with an update on key operational activities across the Democracy and Planning Group of the organisation. This covers Iwi/Hapu Engagement and Development; Policy and Bylaw Programme; Communications; and an update on funding applications.

2. Iwi/Hapu Engagement and Development

A workshop was held with Council staff, members from TRAK and elected members of Council on the following:

- Additions/Changes to the Māori Responsiveness Framework (MRF)
- Implementation of the 4 Well-Beings into the MRF
- Mana Whakahono a Rohe – Changes to Māori participation in the RMA 1991

A Council Policy on Koha and Cultural/Iwi Remuneration are both currently in the scoping phase.

The Council's 2015 Policy on Disposal of Surplus Land and Buildings requires consideration of "cultural significance to hapū and iwi". Ngāti Parewahawaha have asked for this to be put on hold until their Waitangi Claims are settled. Mr Graeme Pointon has referred this to the Executive Leadership Team for a response. Ngā Wairiki Ngāti Apa have indicated that the lands for disposal have no cultural significance to their Hapū and Iwi.

Action and Activity Planning with Kauangaroa Marae and Moawhango Marae continues. The purpose of these engagements is to identify and capture, where possible, the aspirations of the whānau and hapū. Also on the agenda are discussions regarding the Wellbeing Strategies and how they may affect our whānau and hapū. These regular engagements give Council a better understanding on how Council may effectively assist whānau and hapū to achieve their goals and aspirations.

3. Policy and Bylaw Programme

- Proposed amendment on the Control of Dogs Bylaw – The proposed amendment is currently out for consultation, and closes on 19 November 2020. Hearings are scheduled to be heard at the Council meeting on 26 November 2020. A deliberations report will then be provided to Council for the meeting on 17 December 2020. At the time of this report 18 submissions have been received with two submitters electing to speak to their submissions.

- Speed and Traffic Bylaw – Initial scoping has begun on the review of this Bylaw.

Appendix 1 provides the details of the Policy, Bylaw Work Schedule.

4. Communications Update

An update on Communications activity is shown at Appendix 2.

5. Update on Funding Applications

An update on Funding Applications is summarised at Appendix 3.

6. Significance

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

7. Recommendations:

7.1 That the report "Operational Update to Policy / Planning Committee Meeting" be received.

Appendix 1

Policy Work Schedule 2019-2022

KEY	Complete	Underway	Upcoming	Future work

Policy/Bylaw/Work	Responsible	Rationale	Main Legislation	Dates	Workshop/Comment
Rates Remission Policy	Policy/Finance	Operational	Local Government Act 2002	Council adopted 25 June 2020	
Rates Postponement Policy	Policy/Finance	Operational	Local Government Act 2002	Council adopted 25 June 2020	
TAB Venue Policy	Policy/Regulatory	Statutory	Gambling Act 2003	Council adopted September 2019	
Gambling Venue (Class 4) Policy	Policy/Regulatory	Statutory	Gambling Act 2003	Council adopted December 2019	
Dangerous and Insanitory Buildings Policy	Policy/Regulatory	Statutory	Building Act 2004	Council adopted 25 June 2020	
Water Related Services Bylaw	Policy/Infrastructure	Statutory	Local Government Act 2002	Council adopted April 2020	
Local Approved Products Policy	Policy/Regulatory	Operational	Psychoactive Substances Act 2013	Late 2020 Policy Planning	
Annual Residents Survey	Policy	Operational/Research		Improvement plans to respective Committees	
Significance and Engagement Policy	Policy	Statutory	Local Government Act 2002	2020/21	Consulted alongside LTP
Control of Dogs Bylaw	Policy/Regulatory	Operational	Dog Control Act 1996	Mid/late 2020	Amendment
Speed Limits Bylaw	Policy/Roading	Statutory	Land Transport Act 1998	Late 2020 Policy Planning	
Flying Drones on Council Parks - Interim Guideline	Policy/Roading/Regulatory	Operational	Civil Aviation Authority	Late 2020	
Food Business Grading Bylaw	Policy/Regulatory	Statutory	Local Government Act 2002	2021 Policy Planning	
Youth Strategy	Policy/Youth Advisor	Strategic Direction for Youth	N/A	TBC	Yes - Dates TBC
Naming of Streets and Roads	Policy/Roading/Regulatory	Operational	Local Government Act 1974	2021 Policy Planning	Consult on names for a register
Street Tree Policy	Policy/Parks and Reserves	Operational	N/A	2021	

Appendix 2

Te Whakawhitiwhiti / Communications

October 2020 Update

This report provides the Committee with an update on communications and media activity.

News Media

11

NEWSPAPER ARTICLES

5

PUBLIC NOTICES

Council Website

7,877

▲ 2031

NEW VISITORS

13238

▲ 2703

TOTAL (SESSION) VISITS

Social Media

10,175

▲ 48%

PEOPLE REACHED

The number of people who saw any of our posts at least once this month.

3,929

▲ 21

FACEBOOK FOLLOWERS

News Media Activity

The table below outlines the media activity during October; printed media articles published during the month and website activity

- Rangitīkei Connect was published twice in August and covered Council's public notices, Message from the Mayor, project updates, updates from the Council meeting, and other relevant news articles.
- Council contributed articles to the monthly community newsletters in Taihape, Hunterville and Bulls.

Date	Media Channel	Article Heading and Topic
1/10/2020	Feilding- Rangitikei Herald District Monitor	**Bulls' heart now pumping Te Matapihi opens its doors** The long awaited 8.3 million Bulls Community Centre is finally open and has been gifted name from the local Iwi.
9/10/2020	Whanganui Chronicle	**Paws for thought-Rangitīkei proposes pooch permit** RDC is proposing the introduction of a multi-dog permit as an amendment to a bylaw which currently allows owners to keep as many dogs as they want.
15/10/2020	District Monitor	**Tutaenui Nature Reserve opens** Over 100 people turned out on Saturday morning for the official opening of the Tutaenui Nature Reserve; an area surrounding the Marton water supply dams.
15/10/2020 29/10/2020	Feilding Rangitīkei Herald District Monitor	**New report due on the future of Taihape's iconic grandstand** **Park amenities debate continues** The future of the Taihape Memorial Park grandstand which prompted a petition to RDC has caused the Councillors to delay their decision to build a new amenities block at the park.

Public Notices

- October 01 — Adoption of the Control Of Dogs Bylaw Amendment for Public Consultation, Addendum To Bridge Restriction List
- October 8 — Notice of Meetings
- October 15 & 22 — Temporary Liquor Control Area
  Intention to Close Road to Vehicular Traffic -
  Sunday 8 November 2020 Roads to be closed Broadway, Marton, from Ward Furniture to the Southern roundabout Follett Street, from the roundabout to Bowen Street
- October 22 — Temporary Liquor Control Area
  Intention to Close Road to Vehicular Traffic -
  Saturday 28 November 2020 Roads to be closed Broadway – from High Street to Hopping Electrical on Broadway Follett Street - from Stewart Street to Broadway
- October 29 — Temporary Closure of a portion of Ongo Road, Hunterville

LGOIMA Requests

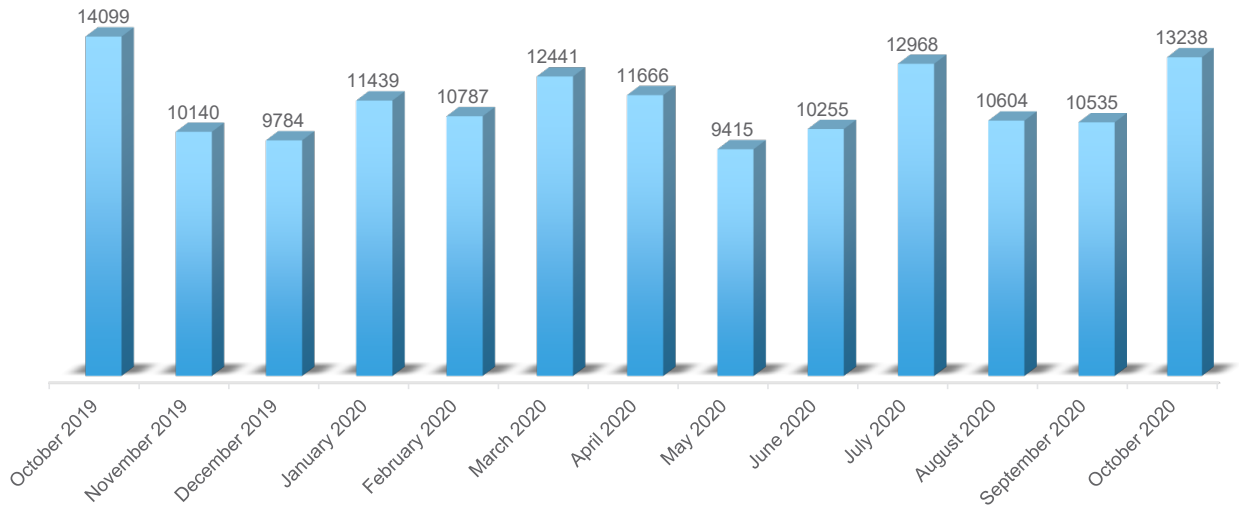
Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of October, **58 requests** for official information have been received so far this year.

Website Statistics

The graph below outlines the website activity during October:

Activity on Council's website for 1 – 31 October 2020:



In October 82.5% of those who visited Council's website were new visitors to the site.

Top 10 Council pages visited (October)

1. /library
2. /services/rates/search
3. /services/cemeteries/database
4. /services/gis/rangitikei-district-gis-map
5. /services/rubbish-recycling/transfer-stations/marton-transfer-station
6. /council/about/contact-us
7. /council/elections/2019/how-do-you-vote
8. /council/meetings
9. /council/careers/current-vacancies
10. /council/publications/district-plan

News items

There were **14 News Items** posted to our home page.

Date	Article Heading and Topic
October 01, 2020	Governance Administrator
October 02, 2020	Community Initiatives Fund
October 06, 2020	Marton Memorial Hall Renovation Fast-tracked
October 07, 2020	Control of Dogs Bylaw Amendment
October 08, 2020	Papakai Park - Taihape
October 16, 2020	Tutaenui Reservoir Reserve
October 19, 2020	Marton Water Odour and Taste issues
October 21, 2020	Venue & Events Coordinator
October 22, 2020	Waste Transfer Stations Closed for Labour Day
October 27, 2020	Building and Resource Consents over Christmas
October 27, 2020	Taihape Eagle Street building
October 28, 2020	Powerco electricity maintenance project
October 30, 2020	Marton Playground Project Commences
October 30, 2020	Parks & Reserves Mowing Schedule

Social Media Activity

The table below outlines Facebook activity during October:

Date	Article Heading and Topic	Type
01/10/2020	Good morning from Te Matapihi.	Post
02/10/2020	Hey guys, we're looking for a Governance Administrator!	Job
02/10/2020	Community Initiative Fund Round 1 OPENS tomorrow - Grants are available up to $2,500 support	Post
07/10/2020	Having a spring clean? The team at Project Marton are looking for participates...	Shared
07/10/2020	Kōrero Mai - Have your Say... Dog Bylaw Amendment Consultation	Post
08/10/2020	Hey folks, The Hunterville Plunket Rooms and public toilets are about to get a whole new look!	Post
08/10/2020	Kia ora koutou, Check out this portrait company, taking awesome family photos... Poihakena Portraits	Shared
08/10/2020	UPDATE on Papakai Park for the Taihape Community.	Post

Date	Article Heading and Topic	Type
12/10/2020	A huge thank you to all our sponsors, supporters and... Te Matapihi	Video
12/10/2020	New Library Membership Cards	Shared
14/10/2020	The Mudder	Shared
15/10/2020	Framing our Future - Rātana	Event
16/10/2020	Framing our Future - Rātana	Post
16/10/2020	REMINDER: Have you applied to be our Governance Administrator?	Post
19/10/2020	Hey Marton residents, we are aware of some issues with the Marton water. More details here...	Post
20/10/2020	Pride on our Land - Whakapai Hey folks, the last Muster 2020 is on the 14 November. Make sure you register to reserve your seat.	Post
21/10/2020	We're looking for an awesome Venues & Events Coordinator to join our team.	Job
21/10/2020	A karakia marked the beginning of construction of the new Marton Playground	Shared
22/10/2020	Council Meeting - Live streaming	Post
22/10/2020	Dogs Bylaw Amendment Bylaw - Reminder	Post
22/10/2020	Council Meeting - Live Stream	Video
23/10/2020	Covid - Keep NZ safe this holiday weekend.	Shared
26/10/2020	HEADS UP: Building and Resource Consents acceptance and processing times over the Christmas/ New Year period	Post
28/10/2020	Kia ora Hunterville residents, Powerco, the distribution company - Power outages	Post
28/10/2020	Kia ora koutou, today we had some special guests attend our Staff Mihi - James Cook School	Post
29/10/2020	Kia ora folks, our Youth Council are looking for guitar donations	Shared
29/10/2020	HEADS UP: Hey folks, Playground Closure	Post
29/10/2020	If your heading to the Shemozzle this Saturday, pop in and see us at	Event
30/10/2020	Hey folks, we are aware some of our wonderful parks and cemeteries - Mowing	Post
30/10/2020	This is an event not to be missed! If you looking for something to do this Sunday afternoon, Russian Soprano	Post
31/10/2020	Reminder: Our Marton Playground on Wellington Road will be closed	Post

Total Posts made: 35

Post with the most engagement:

HEADS UP: Hey folks, construction on the new Marton Playground is about to commence. The existing playground will close when works begin next week 2 November and should be completed by April next year. We apologise for any inconvenience this may cause.

- 5,837 People reached
- 326 Reactions, comments & shares

Facebook insights: (October 2020)

- Post reach (The number of people who saw any of your posts at least once): **10,175 people up 48%**
- Post Engagements (the number of times people engaged through posts through reactions, comments, shares and likes): **4,183 up 93%**
- New page likes: **30 up 30%**

Total page followers: 3,928

Operations Activity

The information below outlines design and marketing activity completed during October:

Assets & Infrastructure

- Fuel Labels
- Weed Spraying Signs
- Bulls Domain Sudden Drop Sign
- Tutaenui Reservoir Warning Signs

Community Services

- Tutaenui Reservoir Signs / Map
- Te Matapihi Forms
- Rangitīkei Trade & Service Graduation Invites/Certificates
- Marton Town Hub Logo
- Marton Township Sign
- Mahi Tahi - Pull Up Banner / Posters / Flyers
- Just up the road Campaign
- Hunterville Track Sign
- RV Lifestyle Magazine Advert
- Whanganui Mansions Advert

Democracy and Planning

- Framing our Future - Long Term Plan Pre-engagement
- Dogs Bylaw Amendment Consultation

People and Culture

- RDC Thank Postcards
- RDC Staff Benefits Brochure

Upcoming Activities

Framing our Future pre-engagement events

- Marton – On Broadway Friday 6 November 11am – 1pm
- Marton – On Broadway Saturday 7 November 10am – 1pm
- Taihape Friday 27 November 11am – 1pm
- Taihape - Christmas in the Park Sunday 29 November
- Dogs Amendment Flyer Insert - District Monitor

Appendix 3

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Status	Final report due
LTP	Freshwater Improvement Fund	Contribution to the Upgrade of the Ratana Wastewater treatment	$875,000	To dispose of treated effluent to land rather than Lake Waipu	Horizons	Support Agency	None	Successful - Pending Works	To be advised
LTP	Lottery Heritage	Proposed new Marton Civic Centre - contribution to heritage assessment in preparing concept designs	$ 50,000.00	Design options for Cobbler/Davenport/Abraham & Williams include assessment of heritage (external and internal)	RDC	Lead agency, fundholder	None	Successful (but a lesser amount than requested)	Following project completion
-	Te Uru Rākau	Marton B&C Dam Development	$ 73,000.00	Contribution for a native planting restoration programme	RDC	Lead agency, fundholder	None	Successful - Pending Works	To be advised
19/PPL/099	Whanganui Community Foundation	Swim 4 All Programme	$5,000 requested $10,000	Contribution to schools transport costs	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful	To be advised
	Mayors Task For Jobs / MSD	Community recovery Programme (Mahi Tahi)	$100,000	30 employment placements by end June 2020 pRimary focus Youth not in employment or Education (NEETS) and those displaced by COVID	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful	Jun-21
	Mayors Task For Jobs / MSD	Community recovery Programme (Mahi Tahi)	$250,000 tranche one	50 employment placements by end June 2021 Primary focus on Youth not in employment or Education (NEETS) and those displaced by COVID19	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Successful	Jun-21

	Stimulus Funding	Three Waters	$4.8 mil	Funding is for operating and/or capital expenditure relating to three waters infrastructure and service delivery, and will support economic recovery through job creation and maintains, increases, and/or accelerates investment in core water infrastructure renewal and maintenance.	RDC	Lead agency, fundholder	None	Successful	Apr-22
	PGF	Marton Rail Hub	$9.1 mil	Contract not yet received outliningdetails	RDC	Lead agency, fundholder	None	Announced but no contract signed yet	To be Advised
	PGF	Tutaenui Community Agricultural Water Scheme	$ 120,000.00	Preparation the business case for the Tutaenui Community Agricultural Water Scheme	RDC	Lead agency, fundholder	None	Successful	Dec-20

Attachment 5

Report

TO:	Policy / Planning Committee
FROM:	Nardia Gower, Community Programmes Manager
DATE:	29 October 2020
SUBJECT:	Community Programmes Operational Update - September and October 2020
FILE:	1-CO-4-8

1 Background

1.1 This report summarises the programmes, activities and focus areas of staff within the Community Programmes Team.

1.2 This report covers the months of September and October 2020.

2 Economic Development

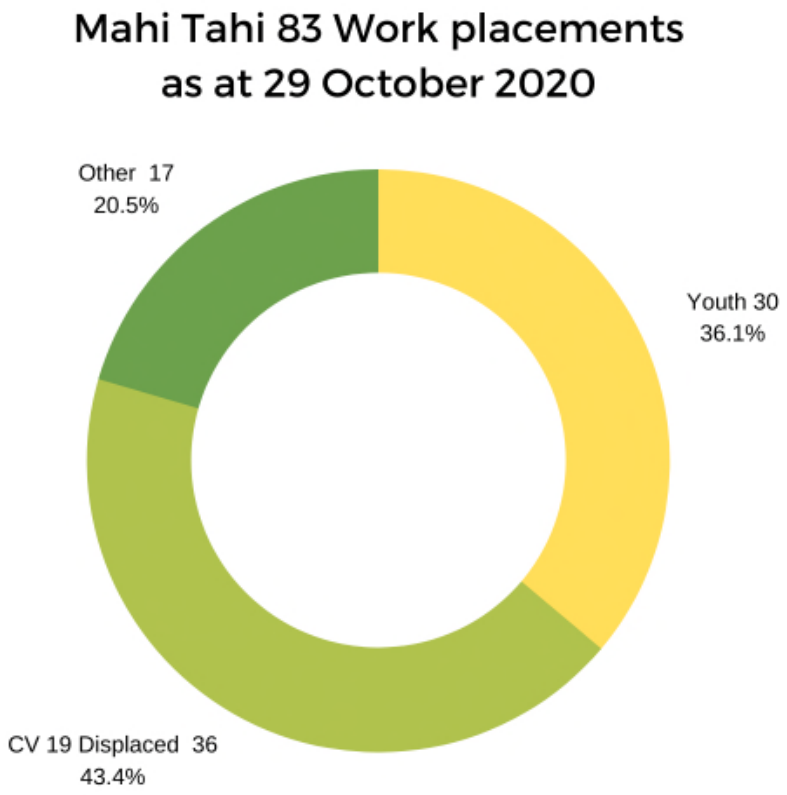
2.1 Below are activities undertaken or initiated as part of Council's Economic Development.

Programme/Activity	Progress For This Period
Strategy	a) As a starting point to develop the economic development component of the 2021 – 2031 Long Term Plan, a review was conducted of economic development commitments and priorities mentioned in the current 2018-2028 Long Term Plan, the measureable results that were envisioned in 2018 and Council's delivery as of October 2020 against its commitments. b) The Economic Development Strategy, 2020-2050 (one of the main pillars of the economic development contribution to the LTP) was revised and expanded, with the number of priorities increased from 7 to 10 and the enablers from 2 to 4 (with the addition of engagement, facilitation and communication, and relationships). c) The Exectuive Leadership Team (ELT) Strategic Vision 2020 for economic development was created to assist ELT to capture the intentions of elected members related to the economic development well-being and as input to the LTP. In response to the projected expansion of Ohakea Air Force Base staffing by 200 employees (and their families) from 2021–2023, a strategy discussion paper was prepared highlighting the District's attractive points of difference and how to differentiate Rangitīkei from its neighbours. The paper discussed the provision of personalised and individual linkages and services to resolve new Ohakea arrivals' immediate household needs - housing, spousal employment and schooling – while emphasising the District's close proximity to the base. It

Programme/Activity	Progress For This Period
	posited that the resolution of those three immediate needs would result in a boost to District settlement, housing stock, economic activity and tax revenue.
Business Community	*Business After 5* meetings were successfully held in Marton and Taihape, during which local business owners talked about their interaction with Council, the changing demographic conditions in their town and how that has affected their operation and the possibility of forming a District-wide business association (modelled on a Chamber of Commerce) to further their interests. Communication with business owners throughout the District continued on an ongoing basis during the reporting period.
Surveys	Separate qualitative "estimated need for housing stock" surveys were developed and sent to major real estate sales and rental agents within the District to gauge their opinion on the number of new build or relocated homes needed now, in 3 years, 5 years and 10 years in Bulls, Marton, Hunterville and Taihape. Agents were asked to base their response on the trend they've seen of clients looking to buy or rent, and bearing in-mind pending and future industrial investments, population growth and the lower cost of Rangitīkei housing in comparison to its neighbours, which incentivises new settlement. The responses will be averaged and will serve as a guide to discuss the provision of new or relocated housing segmented by size (number of bedrooms), type (single family home, townhouse, apartment, retirement home, etc.) with interested parties and potential RDC partners, including central government ministries and agencies, potential social housing providers, developers, retirement village operators, churches, Civil Society Organisations and private sector businesses and investors.
Housing	a) Meetings were held with the Rangitīkei Homelessness Group and the Ministry for Pacific Peoples, accompanied by NiuVaka, MPP's partner in the provision of transition housing in Horowhenua for Pacific families, to discuss emergency and social housing needs within the District. Additionally, a meeting was held with Hautapu Pine to discuss its need for affordable rental (or potentially rent-to-own) housing for their employees and others in Taihape. Follow-up meetings will be held with all of these groups in the next reporting period to continue to elicit their ideas of how they can collaborate with Council in the development of the RDC Housing Strategy and its delivery. b) In order to develop an RDC housing strategy incorporating a mix of appropriate responses to the need for additional housing of all types within the District, research was conducted of other nearby Council housing strategies, Crown Infrastructure Partners funding models, leading retirement village complexes throughout New Zealand and grants available from Trusts for emergency/social/retirement housing. As mentioned above in Surveys, separate qualitative "estimated need for housing stock" surveys were developed and sent to major real estate sales and rental agents within the District.
Events	a) A Concept Paper was developed to launch an annual golf tournament focused on the five golf clubs within Rangitīkei District, entitled the Rangitīkei "Up the Road" Golf Tournament. The concept, which is in the initial stage, has been discussed with several Marton Golf Club officials, who were supportive and

Programme/Activity	Progress For This Period
	provided useful input. The event would target local and regional golf enthusiasts, their families, friends and interested spectators, and should Councillors support the initiative it would be developed for the 2022/2023 period. Initial planning has been started for a month-long District-wide Matariki celebration (the Māori New Year) to be held in July 2021.
Facilitation with Iwi	During the reporting period a meeting was held with kaumātua of Kauangaroa Marae (Ngā Wairiki Ngāti Apa) to discuss their economic development plans. As a result of the meeting Council was asked to analyse the Kauangaroa No2 Land Block Feasibility Summary produced by the Tuia Group and financed by Te Puni Kōkiri. The analysis was undertaken, feedback was provided and facilitation continues to enable Kauangaroa to move forward with its economic development planning.
Shop Local Rangitīkei	Local businesses were promoted in September and October via the Shop Local Facebook group, with more businesses posting on the site to promote themselves, rather than relying on Council to do it for them.
Branding and District Promotion	a) The Visit Rangitīkei website continued under development, but is now close to completion. b) The Visit Rangitīkei Facebook and Instagram pages have gained followers and the Administrator interacted with the target audience under the Visit Rangitīkei profile. c) A ½ page advertisement in *NZToday RV Lifestyle* was negotiated and will be published on 28th October. More profile editorials are in discussion with the editor to highlight the District as an attractive destination for the magazine's clientele. d) Community Development continued to discuss future promotions (in particular a pre-Christmas break promotional advertising campaign) with and provided ongoing business support to visitor sector firms throughout the District. e) An advertisement was placed in October in *Wanganui Mansions*, a regional Manawatu-Wanganui real estate sales platform, to promote the District with the tagline of *your new home is just up the road.* This will support the *Just Up The Road* campaign behind the launch of Visit Rangitīkei. f) Exploration/investigation will begin to promote the Gentle Annie as the best alternative route to or from Hawkes Bay, as well as alternate routes to Ruapehu, in an effort to encourage visitors to explore the more remote (and unspoiled) routes in the District, while still directing traffic to urban centres.
Mahi Tahi	In May 2020 Rangitīkei District Council was successful in securing funding for the Mayor's Task Force for Jobs (MTJF) Community Recovery Pilot supported by the Ministry of Social Development (MSD). On the back of the success of the pilot, 23 Councils have been offered the programme for 2020-21 financial year, of which Rangitīkei is one. This comes with funding of $250,000 in tranche one with up to another $250,000 in tranche two. The Mahi Tahi Rangitīkei Employment Programme is being delivered in partnership with Te Rūnanga o Ngā Wairiki Ngāti Apa and their Te Puna - Education, Training and Employability branch, Mayor's Taskforce for Jobs and the Ministry of Social Development (MSD), with potential for further relationships to develop with other organisations. James Towers continues to be contracted as the Employment Co-

Programme/Activity	Progress For This Period
	ordinator and Jen Britton is employed for 20 hours to assist with the programme delivery. Councils team work closely with Louise McCourd the MSD work broker. The Chairman of MTFJ, Mayor Max Baxter from Otorohanga District, the MTJF Taskforce Coordinator and Jamie Kissock from MSD meet with His Worship the Mayor and staff and together visited Farmlands food to meet the owners and two youth employed through the programme. Louise McCourd and James Towers visited the Te Kuiti MSD team to advise on our programme delivery, learnings and successes. An Employment Showcase evening was held in September at Te Poho o Tuariki with 18 attendees. Their were 33 employment opportunities available following which nine people were assisted into employment while the team continue to work with the remaining nine. Staff have engaged with students and school staff at both Taihape Area School and Rangitīkei College exploring opportunites of employment, skill building and training for employment, collaborating with with 100% Sweet. An immediate result of that enagement saw nine youth jobseekers visit Spiers Food with five offered employment. The below graph shows the total work placement as at 29 Ocotber 2020, including the pilot placements.

Programme/Activity	Progress For This Period
	

2.2 The following highlights key activities and upcoming plans.

Programme/Activity	Upcoming
Strategy	a) Council economic development strategy will continue to be strengthened, with ongoing discussion with ELT, as a contribution to the LTP in November and December, and the provision of support in consultation with Elected Officials and the public, as needed. b) Discussions will be held with the Tararua District Council to explore how they improved their urban and rural telecommunications connectivity throughout the district to determine what lessons have been learned and are applicable within the Rangitīkei. Similarly, a discussion will be held with The Rural Connectivity Group concerning where internet towers will be installed in the District to maximize internet coverage linked to future economic development.
Business and Community Support	a) In November and December, monthly *Business After 5* meetings will be initiated in Bulls and will continue in Marton (through Project Marton) and

Programme/Activity	Upcoming
	Taihape. In January 2021, interested business participants will be invited to an organisational meeting to discuss the launch of a District-wide business organisation that will function as a Chamber of Commerce. b) In November, Community Development will submit an Expression of Interest to participate in the next New Zealand Immigration/Ministry of Business funding round for the *Welcoming Communities* programme. *Welcoming Communities* provides $50,000/year for each of 3 years to employ a Council staff member to implement a multi-cultural programme to integrate immigrants and refugees into the local community.
Surveys	a) In November and December, an online business listing baseline survey will be designed to capture as many of the businesses that are operating within the District as possible (with a hard copy version available for those businesses that are not able to or are unwilling to use the internet). The resulting database will be populated and the data cleaned from January – March, with the results published on the RDC website in April. b) A sub-set of the business listing baseline survey will identify the businesses and services that presently exist within downtown areas in Bulls, Marton, Hunterville and Taihape, and will ask business owners what assistance they need from Council to strengthen their viability. This will inform the economic development work plan going forward. c) An online and hard copy needs assessment survey will be designed in November and December and then administered in January - February 2021 of the businesses and business-related services District residents would like to exist and be able to access within the downtown centre of the towns they live in (Bulls, Marton, Hunterville, Taihape). The results will be analysed and published on the RDC website in March. d) In January – March 2021 a needs assessment will be conducted of the concerns and challenges faced by the rural sector, including primary producers (horticulturalists, livestock, tree and fruit farmers) and processors, suppliers and distributors, with potential solutions suggested. The results of the needs assessment will be analysed, with a determination of Council's role in facilitating solutions (if any) provided, along with a series of suggestions of how to adapt to climate change, strengthen value chains and increase value addition to ensure that the benefits of increased production, income and employment remain within the District.
Housing	a) From November 2020 – March 2021, information collection and meetings will continue with potential Council partners and allies to determine the roles that will be played by key parties (starting with Council as the coordinator of the overall strategy), specific initiatives and potential sources of funding that should be included in the new Council Housing Strategy.
Events	a) Planning and consultation for a month-long District-wide Matariki celebration (the Māori New Year) to be held in July 2021 will be ongoing over the next few months. b) More in-depth planning and consultation for the Rangitīkei "Up the Road" Golf Tournament will take place during the next reporting period, with an inter-golf club organisational meeting to be held by the end of 2020.
Facilitation with Iwi	Consultations with District Hapu, Iwi and the Ratana community will continue through November 2020 – March 2021, regarding their economic development plans and how Council can align with them and assist as a partner where

Programme/Activity	Upcoming
	possible. This will coincide with seeking input to Councils Strategic Vision based on the Four wellbeing's (Social, Environmental, Cultural, Economic)
Shop Local Rangitīkei	Local businesses will continue to be promoted via the Shop Local Facebook group, with a weekly campaign launched to encourage members to provide business recommendations and specific business links based on particular themes, e.g., Christmas shopping, vehicle maintenance, etc.
Branding and District Promotion	a) On 24th November, the 6-week Visit Rangitīkei digital marketing campaign will be launched, designed to encourage visitor exploration off State Highway 1 and an increase in the nights stayed within the District. The campaign will target a potential audience within a 4-hour drive. b) The new Visit Rangitīkei website will be launched by the end of November 2020. c) In November and December investigations will take place into alternative Rangitīkei visitor promotion billboards. d) Exploration/investigation will continue to promote the Gentle Annie as the best alternative route to or from Hawkes Bay, as well as alternate routes to Ruapehu, in an effort to encourage visitors to explore the more remote (and unspoiled) routes in the District, while still directing traffic to urban centres.

3 Community Engagement & Development

3.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Township Signage Completed – Taihape, Hunterville, Koitiata, Turakina, Rātana, Scotts Ferry	<u>Mangaweka</u> The Heritage Committee informed staff of their preference for incorporating the cantilever bridge and white cliffs into the signage image. Staff have designed the below image for their consideration. <u>Marton</u> The process of engaging Marton landowners for the placement of the sign structures on the State highways continues.

Programme/Activity	Progress For This Period
	   Council staff work are working with Project Marton to utilise their State highway structures to display upcoming events in the town. The Lions Club of Marton have agreed to the use of their brick frames on the inward bound roads to house the new signs which have been ordered. The below images show the front and back of the signs. **Front of sign**

Programme/Activity	Progress For This Period
	  Back of sign <u>Bulls</u> At Council's meeting on 24 September 2020 Council confirmed the recommendation by the Bulls Community Committee for the below township sign. Following reception of the graphics from the designer the signs will be printed and installed. <u>Whangaehu</u> The working group presented staff with a list of images having preference for the horseshoe (first image below). These images were circulated through to Whangaehu mana whenua for consultation, with feedback showing preference for the Whale tail (second image below). Staff are to meet with the working group to discuss Iwi preference.

Programme/Activity	Progress For This Period

Programme/Activity	Upcoming
Township Signage District Signage	All township signage to be complete and installed by December 2020. Develop District Signage concepts to Council for comment.

4 Te Matapihi - Events and Venue Activity

4.1 The following highlights the key activities and progress of staff in this area and upcoming plans.

Programme/Activity	Progress For This Period
Opening	The Grand Opening of Te Matapihi Bulls Communtiy Centre was held on Sep 25th 2020 with approximately 250 guests. Minister Nanaia Mahuta and Mayor Andy Watson officially opened the centre. Bronwyn Meads, Venue and Events Coordinator, worked with an advisory group to manage and oversee the event. The evening was welcomed by Iwi representatives from both Parewahawaha and

Programme/Activity	Progress For This Period
	Ngā Wairiki Ngāti Apa. Two performers Daniel Waho (soloist) and Olga Shanina (an international soprano) provided entertainment. A variety of guests were present ranging from Council, Mayors and CEO's from throughout the Horizons region, Iwi, community trusts, airforce, sponsors, funders and local community who had made donations and many more. The following day an Open Day was held where the community were able to visit the centre for the first time. The day was celebrated with a variety of stage performances, local stall holders and activities for children. There were steady groups of people throughout the day and was highlighted by the Airforce Texans flyover.
Events / Hire	Council used Te Matapihi for the celebration of Michael Hodders employment. Since opening four large events have been held which included an Indian cultural celebration, Fire Brigade reunion, Arts for Arts Sake and a family birthday. Two other large community events are booked. Meeting rooms have been very popular and we have had 13 bookings to date with 11 up and coming bookings. Out of district businesses/organisations, such as Horizons and Fonterra, have booked the space for offsite meetings. There have been 20 expressions of interest for future bookings. A series of workshops from one hirer is booked for April/May/June next year and the local Toy Library has made inquiries to hold a ticketed event in 2021. Booking processes and the practical use of the facility are being refined.
Promotion / Marketing	The Facebook page https://www.facebook.com/Bullscommunitycentre has a new focus on promotion.
Programme/Activity	**Upcoming**
Promotion / Marketing	Key staff including the Events and Venues Co-ordinator will • Develop a marketing and communications plan for the facility • Create a promotional video showing each area in use while coinciding with collecting video content to create an induction video. • Create a pack of local businesses that can service events and visitors.

5 Youth/Rangatahi Development

5.1 The following highlights the key programmes, activities and progress of staff in this area.

Programme/Activity	Progress For This Period
Youth Space - Taihape	The Taihape Lobby continues to be open 3-5pm each weekday, supervised through MOU agreement with Mokai Patea Services. New and regular events for the space are in the planning stage in conjunction with Mokai Patea Services and the local School. This space is becoming more popular

Programme/Activity	Progress For This Period
	for use from local businesses, health providers and service agencies, outside of the youth hours.
Youth Space - Marton	The Marton Lobby Youth continues to be open each weekday from 3-5pm, supervised by council staff. New and regular events for the space are in the planning stage, such as board game events, live music events, artist events.
Youth Council	Youth Council has had an active couple of months working on events such as the John Turkington Youth Awards, Te Wiki o Te Reo Maori, Meet the Candidates, the opening of Te Matapihi and Tutaenui Reservoir Walkway, while also being part of the Long Term Plan pre-engagement alongside council staff and elected members.
Youth/TRYB Website	Continues to be updated. Including information about the Mahi Tahi employment programme.
Networking Meetings	Local skills and talent hui – Whanganui 100% Sweet – Whanganui/Rangitīkei Youth Council Collaboration MDC - Feilding Lobby Youth Space – Mokai Patea Services
Youth Opportunities and Support	The John Turkington Rangitīkei Youth Awards 2020 received 50 nominations. Due to COVID-19 restrictions the awards evening was unable to take place. Finalists were announced via Facebook and Instagram on 30 August 2020. As a youth led event the Rangitīkei Youth Council made the decision to take the Youth Awards to the community, rather than postponing for a second time. This mobile event took place 7 September, beginning in Taihape, Marton, Bulls and Feilding, with winners, runners up and nominees being publically recognised through social media and newspaper outlets.

Programme/Activity	Progress For This Period
	Te Wiki O Te Reo Maori 14-20 Sept 2020 To celebrate Maori language week, Youth Council created 7 videos for each day of the week, sharing positive phrases surrounding COVID-19 – In Te Reo Maori. These were published on the Rangitīkei Youth Council's

Programme/Activity	Progress For This Period
	Facebook and Instagram accounts daily, and are available to watch here: https://www.facebook.com/pg/Rangitīkei-Youth-Council-793713701011780/videos/?ref=page_internal **Meet the Candidates** – Youth Council worked alongside Project Marton to deliver this event ahead of the 2020 elections. Due to Alert 2 COVID-19 restrictions the 1 September event was postponed to 28 September 2020. There were six Candidates and approximately 30 attendees. This was a great experience for Youth Council and prompted learning opportunities, supported by His Worship the Mayor, Andy Watson.

5.2 The following highlights key activities and upcoming plans.

Programme/Activity	Upcoming
Youth Council	Youth Council has it's final meeting for the year and River Valley Rafting trip on 12-13th December 2020. Applications to join next years council will open end of November 2020 through to February 2021
Lobby	Staff and Youth are exploring opportunites to increase usage of the Marton and Taihape Lobby's and engaging with youth over the preference of activiites and equipment in the Santoft Room of Te Matapihi.

6 Libraries

6.1 The following highlights the key programmes, activities, and progress of staff in this area.

Programme/Activity	Progress For This Period
ePukapuka AGM	A staff member attended the ePukapuka AGM (Lower North Island eBook buying consortium) in August – the consortium was looking to replace some of the buying Team for the consortium, Council has volunteered one staff member to be part of that Team. All members of the Consortium contribute to this resource and take turns at buying resources for all.
Bulls Library move to new Bulls Community Centre Learning Hub in Te Matapihi	Staff organised movers to relocate heavier items and books over to the new Bulls Community Centre Learning Hub. Staff unpacked and arranged in new building. Feedback from those visiting has been overwhelmingly positive, with an increase in users including book issues, computers and using the space as a casual meeting spot. The library issues for October 2019 were 528 compared to October 2020 of 670.
School Holiday activities	Staff ran craft activities across our District Libraries during the September school holidays. These activities have gained in popularity again in the last few years and are well supported by our communities.
Staff	Council has employed two new Library cadets (MSD partially funded) who are working out of the new Bulls Centre as part of the Libraries and Information Services Team. The cadets are contracted for six months providing them with work experience in both administration and customer service.

Programme/Activity	Progress For This Period
New events/programmes	The Learning Hub staff at Te Matapihi – Bulls Learning Hub are in the process of starting new programmes/setting up regular events and inviting groups in to use the Learning Hub space. So far they have started advertising - a Mens Group (Blokes Banter), regular story times, a Colouring Group, and are looking at a Language sharing group. We will be actively engaging with the Bulls Community to find out what they would like from their new facility.
RFID Implementation	Staff are currently half way through setting up Te Matapihi with RFID technology Library Management System which involves tagging all Library stock to make it easier for Learning Hub users to use the new Self-Check facilities to issue and return Library items. This system is expected to be launch by 16 November 2020

6.2 The following highlights key activities and upcoming plans.

Programme/Activity	Upcoming
Staff	Council has been successful in the first stage of the funding application to Libraries Partnership Fund to fully fund two full time positions. These will be fixed term through to June 2022 and will target the following areas: • Digital inclusion, supporting and assisting job seekers and learners – including digital literacy for children and young people. • Community engagement, supporting community recovery – including capability building, co-design skills, programming and outreach by targeting non- users Approval of the job descriptions and costings by the Libraries Partnership Fund will complete the process allowing advertising and appointment of the positions.
Summer Reading Programme	Staff are ordering resources and starting to plan for taking part in the Summer Reading programme over the Christmas/New Year school holidays in all three of our Libraries.

7 Recommendations

7.1 That the 'Community Programmes Operational Update - September and October 2020' to Policy Planning on 12 November 2020 be received.

Nardia Gower
Community Programmes Manager | Kaiwhakahaere Hapori Hāpori

Attachment 6

Report

RANGITĪKEI DISTRICT COUNCIL

Subject:	**2019/20 Annual Residents Survey Improvement Plan**
To:	Policy/Planning Committee
From:	George Forster
Date:	30 September 2020
File Ref:	5-FR-1-2

1 Introduction

1.1 This report draws on information gathered from the 2019/20 Annual Residents Survey (the Survey) that relate to the Policy/Planning Committee. The results have been narrowed down to key comments and core results received from respondents. The information has been reviewed and working in conjunction with relevant activity managers the actions proposed below have been developed. The proposed actions are designed to support them to work with their teams to establish and implement continuous improvement, higher standards and better relationships.

1.2 This process aims to help lift the collective experience for customers in delivering services to the District and its residents as well as those who visit it.

1.3 The relevant sections of the Survey that relate to Policy/Planning are:

- Customer Service
- Contact with Council

2 Customer Service

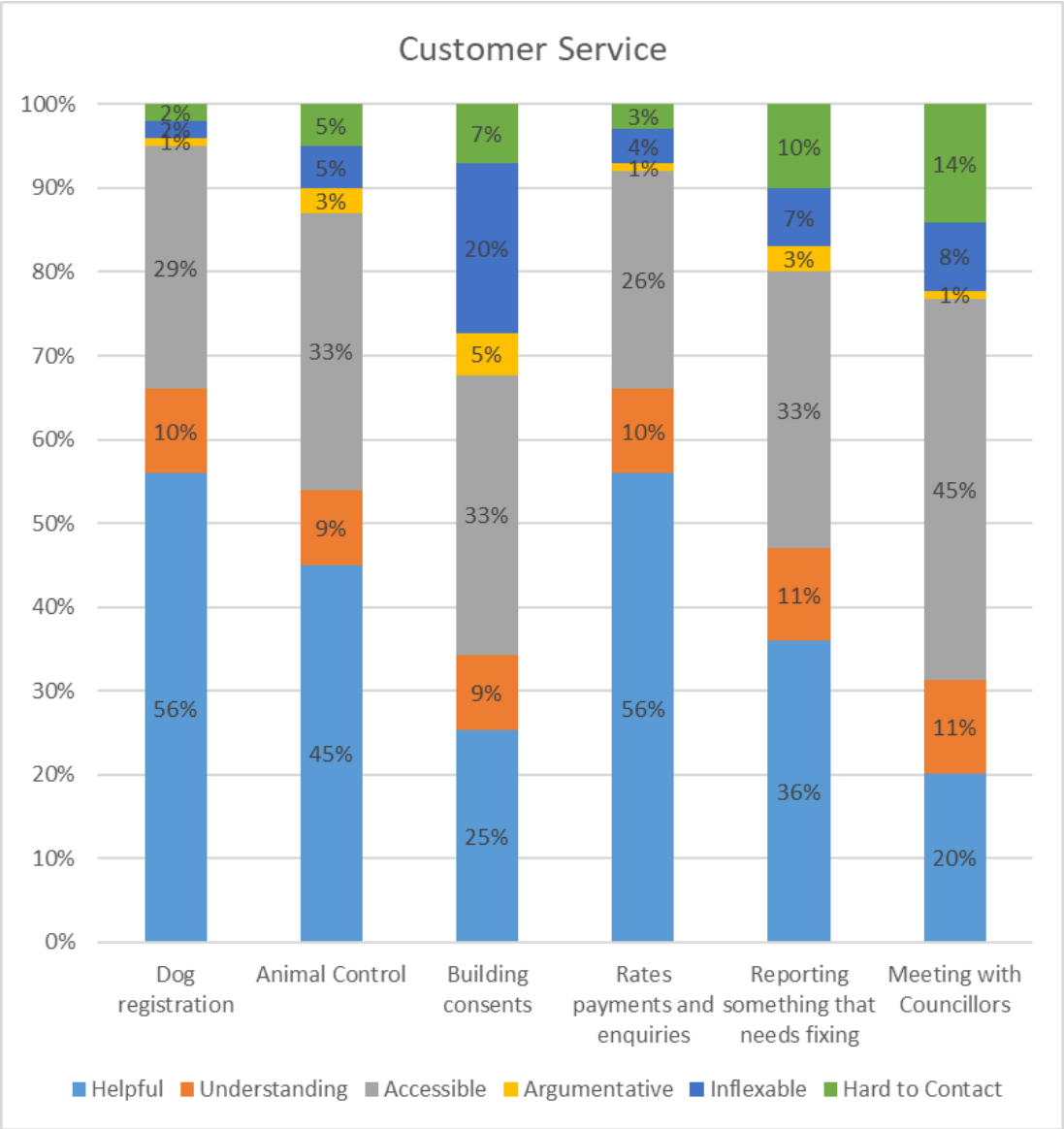
2.1 Respondents were presented with the below service areas and asked to select up to three values that best described their experience. All service areas scored well, with results indicating that customer service staff and Councillors were helpful, understanding and accessible.

Activity	% of POSITIVE values selected (helpful, understanding and accessible)	% of NEGATIVE values selected (argumentative, inflexible, hard to contact)
Dog registration	95%	5%
Animal control	87%	13%

Building consents	67%	33%
Rates payments and enquires	92%	8%
Reporting something that needs fixing	80%	20%
Meeting with Councillors	76%	24%

Overall the percentage of positive values outweighed the percentage of negative values selected. The higher scores in negative values for building consents are reflective of the regulatory nature of this area. The area which received the most negative feedback for building consents was that it was inflexible (20%), a small team undertaking a large workload may play a factor in this. Staff are always looking for ways to improve customer service and will continue to do this.

Below are the full results for Councils customer service results.



3 Contact with Council

3.1 Combined satisfaction was 51%, whilst this was a drop from 2018 the comments were mixed with both good and bad experiences. A theme identified from verbatim comments was that reception received positive feedback. Not getting back to messages that had been left with staff appeared a couple of times. As the survey does not ask what divisions of Council the experience of contact was like it can't be drawn to a specific group.

Area of concern	Proposed action/result to date
Responding to messages and emails	Deliver on the customer experience. There is also a project underway on Councils customer enquiry/service request process and systems which this forms part of.

4 Recommendation

4.1 That the report '2019/20 Annual Residents Survey Improvement Plan' to the Policy/Planning Committee's meeting be received.

George Forster
Policy Analyst

Attachment 7

Report

Subject:	**Group of Activity Updates**
To:	Policy/Planning Committee
From:	Carol Gordon
Date:	6 November 2020
File:	5-EX-3-2

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1 Reason for Report

1.1 On the pages attached are updates on the work programmes in the Environment and Regulatory; Community Well-being and Community Leadership group of activities.

2 Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision making provisions do not apply.

3 Recommendation

That the report 'Group of Activity Updates' be received.

Carol Gordon
Group Manager Democracy and Planning

Environmental & Regulatory Services Group of Activities 2020/21

Oct-20

Major programmes of work outlined in the Annual Plan 2020/21

What are they:	Programme/Activity	Status Year to Date	Progress for this reporting period	Planned for the next two months
Building Accreditation Reassessment			Accreditation confirmed until 2021	N/A
Implementation of the Building (earthquake-prone buildings) Amendment Act	Issuing notices of potentially earthquake-prone buildings		67 inspections done for this financial year (178/207 assessments now done)	O
Implementation of systematic monitoring of resource consents issued by Council			0 monitoring inspection undertaken	
Updating the District Plan to comply with the national planning standards			To coincide with next District Plan review	
Preparation for the electronic consenting			In budget for 20/21	

Carry forward programmes 2019/20

What are they:	Programme/Activity	Status Year to Date	Progress for this reporting period	Planned for the next two months
Implementation of the GoShift Initiative (i.e. electronic processing of building consents)	Implement Go shift following review of pilot programme		Budget allocation in 2020/21 and included in the Information Services Strategic Plan	Project planning

Other regulatory functions

What are they:	Targets	Year to Date	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	89 BC granted, 93.26% completed on time, value of work is $7,126,422	24 BC granted, 87.5% completed on time, value of work is $2,810,782	4 new houses houses valued at $1,985,000, Seismic strengthening valued at $200,000.All the rest of the work was house alterations /additions /fires and pole sheds etc.
	Code of Compliance Certificates, Notices to Fix and infringements issued.	108 CCC issued, 100% on time, 2 NTF issued, no infringements issued	24 CCC issued, 100% on time, 1 NTF issued, no infringements issued	
Resource Consents	Report on: a) number of land use consents issued and timeliness	14 Land Use RC granted, 92.86% on time, 5 Permitted Boundary RC granted	1 Land Use RC granted, 100% on time, 2 Permitted Boundary RC granted	
	b) subdivision consents and timeliness	18 Subdivision RC granted, 72.22% on time	5 Subdivision RC granted, 60% on time	
	c) section 223 and 224 certification and timeliness,	12 s223 and 12 s224 certificates granted	4 s223 and 4 s224 certificates granted	
	d) abatement and infringements issued.		0 Abatement & 0 Infringement	
Dog Control	Report on dog registrations current and unregistered, dogs impounded, dogs destroyed and infringements issued.	143Unreg, 1 Deceased, 7 Impounded, 0 Infringements	4909 Registered, 143 Unregistered, 19 Infringements, 122 Impounded, 58 Deceased	
Bylaw enforcement	Enforcement action taken		none	
	Report on number and type of licences issued	7 New Managers Certs, 7 Specials, 2 New On Licences, 1 Renewal Off Licence	Club Licence Renewal 1, On Licence Renewal 2, Off Licence Renewal 1, New On Licences 2, Manager Renewals 10, Managers New 16	
Building Warrant of Fitness renewals	Report on overdue BWOF, audits, Notices to Fix and infringements issued.	13 Overdue, 414audits, 24Notices to Fix, 0 Infringements Issued	13 Overdue, 15 audits, 4 Notices to Fix, 0 Infringements Issued	
Swimming Pool Barriers	Report on number of pool barrier inspections done, Notices to Fix and infringements issued.	2 done to date	2 done this month	

Community Well-being Group of Activities 2020/21

Oct-20

Major programmes of work outlined in the Annual Plan 2020/21				
What are they:	**Programme/Activity**	**Status**	**Progress for this reporting period**	**Planned for the next two months**
Community Partnerships	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	On going delivery through Partner Organisation MoU Agreements with Project Marton, Bulls and District Community Trust and Taihape Community Development Trust		Reported through the quarterly updates of the MoU Partner Organisations
	Contract with local organisations to provide a range of information, such as: Up-to-date calendar of events, and community newsletters	On going delivery through Partner Organisation MoU Agreements with Project Marton, Bulls and District Community Trust and Taihape Community Development Trust		Reported through the quarterly updates of the MoU Partner Organisations
	Investigate funding assistance for the new Hunterville St John Operational building			LTP workshop with Elected Members
COVID-19 Recovery	Implementation agreed recovery plan	COVID-19 Recovery is now being viewed as business as usual.	Council continues to be updated by the Integrated Recovery Team that comprises of The Whanganui District Health Board, Internal Affairs, Police, Ministry of Social Development, Ruapehu District Council, Whanganui District Health Board and Te Ranga Tupua. The current focus of the team to evaluate information gathered from and by people and organisations throughout our region. The Regional Economic Recovery Taskforce, which covers the Rangitikei District, has developed the regional recovery strategy https://www.mwri.co.nz/wp-content/uploads/2020/08/Manawatu%CC%84-Whanganui-Economic-Recovery-Strategy.pdf While the initial plan was that the Regional Economic Recovery Taskforce would create a regional economic recovery plan that would supersede Accelerate 25, the impact thus far from COVID-19 has been considerably less than anticipated. For this reason the Taskforce have decided to adapt rather than replace Accelerate 25. The Taskforce also developed the MWRI website https://www.mwri.co.nz/ which includes a Regional Economic Impact Assessment Report, regional economic dashboards, shovel ready projects submitted to central government for funding consideration, and news items.	Continue to work with our Recovery partners as needed The Integrated Recovery Team will compile reports about what learnings have come from the community engagements through a process of thematic analysis. These learnings will feed into the work that the Thriving Communities Team will undertake into the future. Such plans will be open for further community consultations and feedback.
Actions to give effect to Council's strategic vision in its four aspects (well-beings). Includes Cultural Development Strategy; Economic Development Strategy; Environmental Strategy; and Social Development Strategy	Cultural Development Strategy	Under development		To be workshopped with Council and Te Roopu Ahi Kaa as part of the Long Term Plan Process. Staff will be engaging with focus groups that include Iwi and Hapu, Samoan Community, Community Boards and Committees as part of the development of the four wellbeing strategies
Council initiated District Plan Changes	Increasing industrial capacity			Rural to industrial - mediation of appeals (one received, three interested parties); initiating Comprehensive Development Plan as provided in the independent hearing commissioner's decision report
	Increasing residential capacity			Rural to residential - to be determined
Youth Development	Youth Council and Networking meetings	Monthly committee meetings with the Rangitikei Youth Council.	Formal meetings with Youth Council and workshops for Youth Awards	As reported through the Community Programmes Operational Update
	Establish a Youth Zone in Bulls	Currently being build as part of the Bulls Community Centre.		As reported through the Community Programmes Operational Update
	Ongoing facilitation of the Youth Zones in Taihape, and Marton	Youth Zone in Taihape serviced by Mokai Patea Services. Youth Zone in Marton serviced by staff	Ongoing-activity.	As reported through the Community Programmes Operational Update
Emergency Management	Civil Defence - lessons learned from COVID-19 State of national emergency		Regional Covid 19 debrief held	
	Civil Defence - actions and exercises to reflect the National Civil Defence Emergency Management Plan (and regional group priorities)		Staff participated in this exercise	New Zealnd Shakeout (national earthquake drill and tsunami hikoi) held on 15 October 2020
	Civil defence - review of contract for provision of District emergency management services		Agreement that the contract will end 30 June 2021	Contract up for review as we reach final year of four year contract. Review on how this will be resourced from July 2021 to be undertaken.
Carry forward programmes 2019/20				
What are they:	**Programme/Activity**	**Status Year to Date**	**Progress for this reporting period**	**Planned for the next two months**
Community Partnerships	Investigate contribution to the Marton and Districts Historical Society for their expenses (to be brought back to Council for a decision)	Background information being gathered	Nothing to update	Schedule meetings with key stakeholders

Community Leadership Group of Activities 2020/21

Oct-20

Major programmes of work outlined in the Annual Plan 2020/21

What are they:	Programme/Activity	Status	Progress for this reporting period	Planned for the next two months
Strategic Planning	Long Term Plan 2021-31	Commenced	Initial workshop held with Council and Project Team	Monthly workshops are held with Council. Early engagement strategy continues.
	Annual Report 2019 / 20	Drafts completed and provided to audit. Audit conducted Oct/Nov.	Audit to be completed Nov	Financial statements and State of Service Performance completed for Audit
	Delivery of programme of policy and bylaw review	Ongoing		Reported through the Policy & Community Planning Project and Activity Report
	Conduct Section 17A reviews waste transfer station			Extending current contract for two years. Section 17A will be completed before contract is tendered
	Develop programmes in response climate change	Multiple Councils in the Horizons region meeting to develop climate change risk assessment.	The Regional climate change community engagement campaign commenced on 7 September 2020 and closed on 4 October 2020	Next steps are to be determined now that consultation has closed.
Council	Preparation of order papers that ensure compliant decision-making	Ongoing	Order papers prepared for Council, Council Committees, Community Boards, Community Committees	Order papers prepared as required. Focus on ensuring recommendations (other than simply receipt) contain rationale.
	Internal Audit programme	Pending	None	Determine work programme (for consideration at Audit/Risk September 2020 meeting)
	Engagement with sector excellence programmes	Confirmed	Preliminary discussion with LGNZ on expectations and timing. Council resolved to request postponement for twelve months.	CouncilMark scheduled for August 2021.
	Draft submissions to government proposals and plans	As required	Local Government (Rating of Whenua Maori) Amendment Bill	Prepare submission if Select Committee invites this
Iwi Liaison	Te Roopuu Ahi Kaa strategic plan (Maori Responsiveness Framework) – implementing actions	Ongoing		Reported through the Policy & Community Planning Project and Activity Report
	Review key outcomes from Maori community development programme for input into the 2021-31 Long Term Plan	In preparation following the	Staff participated in a Te Roopu Ahi Kaa workshop to discuss amendments to the Maori Responsiveness Framework.	Draft amendments to the Maori Responsiveness Framework are being by reviewed by Te Roopuu Ahi Kaa and Council.

Carry forward programmes from 2019/20

What are they:	Programme/Activity	Status	Progress for this reporting period	Planned for the next two months
Annual Resident Survey 2020	Undertake Annual Residents Survey	Survey complete	Improvement Plans have been created and revived by ELT.	Improvement plans to respective Committees in relation to activity. Improvements to be implemented by relevant activity groups.
Annual Resident Survey 2021	Undertake Annual Residents Survey - Scheduled for March - April 2021		N/A	This will be undertaken in early 2021

Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan				
What are they:	**Programme/Activity**	**Status**	**Progress for this reporting period**	**Planned for the next two months**
Advocacy to support the economic interests in the District at regional and national level Timely and effective interventions that create economic stability, opportunity and growth A wide range of gainful employment opportunities in the District	Develop collaborative economic development and District promotion services across the Horizons region	This work has taken a new direction in light of COVID-19 and is reported above through the COVID-19 Recovery Activity above.	Ongoing-activity.	Reported above
Attractive and vibrant towns that attract business and residents	Place-making support in Marton, Bulls, Taihape, Turakina, Hunterville		Marton - Interest has been shown in a placemaking initiative on the former Elim Church site known as The Village Green. This has gained approval by the Marton Community Committee and Elected Members. A formal application to the Chief Executive is yet to be received.	Create an advertising campaign for 2021 recapping what placemaking is and how to apply. Targeting already established Placemaking groups and Community Committees/Boards.
	Events, activities and projects to enliven the towns and District. Five + high profile events and 20 community events. Council sponsorship of events aiming to increase visitor numbers (compared to 2017/18)		Decision meeting for Events Sponsorship Scheme was held 22 September 2020.	Prepare for Event sponsorship rounds in 2021
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept		During September we moved the Bulls Library stock and other items across to our new Bulls Learning Hub in Te Matapihi. During October staff were setting up our new spaces and programmes and learning how the new building operates and showing the community around the new space. It has been a very busy month for staff involved in the operation of the new building and we have had a huge amount of positive feedback on the new spaces.	Information is kept relevant and up to date. Improvements are made as required.
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities		New website for visitor attraction under development.	As reported through the Community Programmes Operational Update
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Participate in Positive Ageing activities that aims to enhance quality of life for older people in the District		Nothing to update	Nothing planned for the next two months.
Opportunities for people with children to access the quality of life they desire for their families	Undertaking youth activities, programmes, and continue to seek contributions from external sources.		Supporting community -led project for the development of youth and family friendly areas in both Marton and Ratana.	Continue to support community lead projects for playspaces and action spaces in the district.
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2020/21 Investigate and open water safety strategy		Accountability forms received for the 2019-2020 swim season. Schools that participated paid.	Work with the school for the 20220-2021 swim season
Cohesive and resilient communities that welcome and celebrate diversity	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections		No progress during this period	No plans for the remaining of 2020
	Through Treasured Natural Environment Theme Group: - Continue to produce and distribute the Theme Group newsletter - Be involved with environmental projects as required		No progress during this period	To arrange the next Treasured Natural Environment Group Meeting, likely to be 2021
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council		Up to date Funding Dates and successful applicants for all council administered funds can be found at https://www.rangitikei.govt.nz/district/community/grants-funding	Community Initiatives Fund decision to be made
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions			Events Sponsorship Scheme decisions will be presented to Council / Finance and Performance Committee following the Community Grants Sub-Committee meeting in September 2020.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer		Contract continues to remain in place until 30 June 2021	Contract up for review as we reach final year of four year contract. Review on how this will be resourced from July 2021 to be undertaken.
	Arrange regular planning and operational activities		Covid19 May impact scale of National exercise.	Exercise to promote understanding of roles