

ORDER PAPER

POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 8 April 2021
Time: 1.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Angus Gordon
Deputy Chair: Cr Tracey Hiroa
Membership: Cr Cath Ash
Cr Nigel Belsham
Cr Fi Dalgety
Cr Gill Duncan
Cr Richard Lambert
Cr Waru Panapa
Cr Dave Wilson
Mr Chris Shenton (Te Roopuu Ahi Kaa representative)
His Worship the Mayor, Andy Watson

Notice is hereby given that a Policy/Planning Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 8 April 2021 at 1.00 pm.

Order Of Business

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1 Welcome

2 Apologies

Apologies have been received for Cr Cath Ash.

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Chair's Report be dealt with as a tabled item at this meeting.

6 Confirmation of Minutes

Policy/Planning Committee Meeting - 17 February 2021

Rangitīkei District Council



Policy and Planning Committee Meeting

UNCONFIRMED Minutes – Wednesday, 17 February 2021 – 1:00 pm

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The quorum for the Policy and Planning Committee is 6.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present:

- Cr Tracey Hiroa (Chair)
- Cr Dave Wilson
- Cr Nigel Belsham
- Cr Richard Lambert
- Cr Fiona Dalgety
- Cr Gill Duncan
- Cr Waru Panapa
- His Worship the Mayor, Andy Watson
- Cr Cath Ash via Zoom
- Cr Angus Gordon via Zoom
- Mr Chris Shenton

In attendance:

- Mr Peter Beggs, Chief Executive
- Mr Dave Tombs, Group Manager – Finance and Business Support
- Mrs Carol Gordon, Group Manager Democracy & Planning
- George Forster, Policy Analyst
- Mrs Gaylene Prince, Group Manager Community Services
- Ms Nardia Gower, Community Development Manager
- Mr Jaime Reibel, Strategic Advisor Economic Development

1 Welcome**2 Public Forum**

Nil.

3 Apologies/Leave of Absence

Nil.

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

The order of business was confirmed.

6 Confirmation of Minutes

His Worship the Mayor has requested that it is noted on the previous minutes that he was on council business and therefore couldn't attend the meeting.

Resolved minute number **21/PPL/066**

That the Minutes of the 'Policy/Planning Committee' meeting held on 10 December 2020 as amended be taken as read and verified as an accurate and correct record of the meeting.

Cr Lambert/Cr Wilson Carried

7 Chair's Report

Via zoom Cr Gordon read his report.

Resolved minute number **21/PPL/067** **File Ref**

That the 'Chair's Report' to the 17 February 2021 Policy/Planning Committee meeting be received.

Cr Gordon/Cr Panapa Carried

Mr Shenton arrived at 1.12 pm.

8 Follow-up Items from Previous Meetings

Mrs Gordon took the report as read.

Cr Dalgety asked if His Worship the Mayor could continue to put his report in the Hunterville Bulletin, it has been in there previously and it is a widely read document. His Worship the

Mayor was happy to do that but just needed to know the deadline for inclusion into the Bulletin.

Resolved minute number **21/PPL/068** **File Ref** **3-CT-13-1**

That the report 'Follow-up Items from Previous Meetings' to the 17 February 2021 Policy/Planning meeting be received.

Cr Duncan/Cr Wilson Carried

Cr Panapa arrived at 1.22 pm

9 Speed Limit Bylaw 2009 Review

The report was taken as read.

The current bylaw is under review, one of the changes has been suggested by the Community and Police to help increase safety. NZTA haven't firmed up a view of which suggestions they will support.

Once the issue was raised in Hunterville the community approached the Police so the proposed changes are mainly based on Police advice.

We need to ensure we go into the consultation process with clear information.

Resolved minute number **21/PPL/069** **File Ref** **1-DB-1-7**

1. That the report 'Speed Limit Bylaw 2009 Review' be received
2. That the Policy/Planning Committee recommends to Council, that in accordance with section 155 of the Local Government Act 2002, a Speed Limit Bylaw is the most appropriate way to address the problems identified, is the most appropriate form of bylaw, and does not give rise to implications under the New Zealand Bill of Rights Act 1990.
3. That the Policy/Planning Committee considers that the proposed changes to the draft amended Speed Limit Bylaw 2009 will not have a significant impact on the public and therefore, consultation will occur in accordance with Section 82 of the Local Government Act 2002, Section 22AD of the Land Transport Act 1998 and Land Transport Rule: Setting of Speed Limits 2017.
4. That the Policy/Planning Committee recommends to Council that the draft amended Speed Limit Bylaw 2009 be adopted for consultation.

Cr Belsham/Cr Dalgety Carried

5. That the Policy/Planning Committee recommends to Council that the draft amended Speed Limit Bylaw 2009 be amended to include speed limit options for Taihape State Highway 1, south entrance, as proposed by the Taihape Community Board.

Cr Duncan/Cr Gordon Carried

ITEM 6 ATTACHMENT 1

10 Democracy & Planning Group – Operational Update

Mrs Gordon took her report as read.

Communications Update:

It was suggested that there could be more engagement on Facebook and social media platforms as well as council's website. We need to broaden our spectrum to include everyone within the district, if you look at who puts submissions in, they are generally older or retired people.

Mr Beggs suggested His Worship the Mayor could provide a sentence periodically to be put onto Twitter, staff would run the Twitter account.

Resolved minute number **21/PPL/070**

That the report 'Operational Update to Policy/Planning Committee Meeting' be received.

HWTM/Cr Wilson Carried

11 Community Programmes - Operational Update

Ms Gower took her report as read, noting that the Mahi Tahi programme is tracking well with 113 work placements.

The township signage is still in progress, Leah is helping out but she's exceptionally busy at the moment. A suggestion was made to have signage at public rest areas also, with stories on the back of the signs. Ms Gower met with the Rangitikei Heritage Group to identify and tell stories of Heritage sites; we have a great opportunity to include both and it could also align with the Visit Rangitikei website.

In the Youth Council space, there have been 16 applicants for the youth council (all girls) and there are only 6 places available.

Jaime Reibel advised that he has met with social housing groups, churches and Marton Christian Welfare. In a previous meeting there was a desire to meet the CEO of Housing Aotearoa, at this stage scheduling a meeting to get everyone together is proving difficult. There is a meeting scheduled with Oceania Healthcare on 9th March 2021.

Resolved minute number **21/PPL/071** **File Ref** **1-CO-4-8**

That the 'Community Programmes Operational Update' to the 17 February 2021 Policy/Planning meeting be received.

Cr Dalgety/Cr Duncan Carried

12 Group of Activity Updates

The report was taken as read. The Hunterville St Johns Operational Building funding request is a topic for the LTP workshop.

It was noted there are delays in the consenting processes so Councillors asked what they could do to assist.

The discussions included the following:

- We have not lost staff yet and are actively advertising for roles but a lot of the applicants don't have the skills required;
- The issue with hiring apprentices is that you require a staff member that has the capacity to train the apprentice, currently none of the team have capacity;
- Some time ago there was a suggestion of consenting online, they have been assisting with processing consents but they are also assisting 35 other councils and are now overloaded themselves;
- Central Government has a big part to play in this issue, we need to come up with the best pathway to work towards;
- Councillors said thank you for all the work being done in the building consent space, it is appreciated.

Resolved minute number **21/PPL/072**

That the report 'Group of Activity Updates' to the 17 February 2021 Policy/Planning meeting be received.

Cr Belsham/Cr Panapa Carried

13 Late items

As agreed in Item 5.

14 Next meeting

Thursday, 8 April 2021 – 1.00 pm

15 Meeting closed

The meeting closed at 2.52 pm.

7 FOLLOW UP ACTION ITEMS FROM PREVIOUS MEETINGS

Author: Carol Gordon, Group Manager – Democracy & Planning

Reason for Report

On the list attached are items raised at previous Policy/Planning meetings that staff have followed up on. All items indicate who is responsible for follow up, and a brief status comment.

Attachments

1. Policy/Planning, Follow-up Actions from previous meetings

Recommendation

That the report 'Follow-up Items from Previous Meetings' be received.

Actions from Policy / Planning Meeting 17 February 2021

| Actions | Person Assigned: | Outcome for Action: [Status Comment] |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Speed Limit Bylaw Review <ul style="list-style-type: none"> - Ensure the traffic maps have all been updated before it goes out for consultation - Make sure the consultation clearly defines the Community Board / Council's position | George Forster | The proposed Bylaw has been deferred until further work is undertaken by Waka Kotahi. Council will inform/work with Waka Kotahi on the issues raised in Hunterville and Taihape that fall outside of Councils jurisdiction. |
| Comms Report In future reports, please provide the date for the social media posts with the most engagement | Carol Gordon | Noted and actioned [action – now closed] |
| The Hunterville St Johns Operational Building funding – an update to be provided to elected members on this | Graeme Pointon | Email sent to all elected members on 3 March outlining the current position of this. [action – now closed] |
| Building officer apprenticeships – this option to be looked at in future | Johan Cullis | Noted [action – now closed] |
| <i>Actions from previous meetings still to be finalised</i> | | |
| Council Policy on Koha & Cultural / Iwi Remuneration | Lequan Meihana | Update: This was approved by the Executive Leadership Team and presented to TRAK for their consideration on 6 April. |
| Policy on Disposal of Surplus Land and Buildings requires consideration of “cultural significance to hapu and iwi”. | Graeme Pointon / Lequan Meihana | A review of the Treaty Settlement legislation is being undertaken in light of the request from Ngāti Parewahawaha for the deferral of the sale of Bulls property. The draft Surplus Lands Policy will go to the ELT then Council. Update: An item will be included on a future Council agenda |
| Traffic and Parking Bylaw | George Forster | This bylaw will be reviewed in 2021. It is noted that Cr Belsham and CE, Peter Beggs will be included to take part in the review. Update: review yet to start |
| Look at ways to profile Councillors more in Council's publications | Carol Gordon Leah Johnston | Staff to look at ideas and options in early 2021 for publications throughout 2021. Update: consideration of ideas and options underway |

ITEM 8.1

8 Chair's Report

Author: Angus Gordon, Chair

The Chair's Report will be tabled at the meeting.

Recommendation

That the Chair's Report be received.

9 Reports for Information

9.1 Democracy & Planning Group - Operational Update

Author: George Forster, Policy Advisor

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

Reason for Report

This report provides the Committee with an update on key operational activities across the Democracy and Planning Group of the organisation. This covers Iwi/Hapu Engagement and Development; Policy and Bylaw Programme; Communications; and an update on funding applications.

Iwi/Hapu Engagement and Development

Council have recognised the growing need to require Iwi participation in the decision-making processes regarding natural resources and community outcomes. A standard for engagement document and workshops has been produced so staff are aware of their obligations for Māori engagement and have an understanding of Tikanga (the Māori way of doing things), while exploring the best practices to include Iwi/hapū into the overall decision-making process.

Councils Operational Koha Policy and the Cultural/Iwi Remuneration have both been considered by ELT who also gave feedback and is now going to Te Roopuu Ahi Kaa as a discussion item at their next meeting in April. Koha is an integral part of Māori culture and should be acknowledged by Council in the appropriate setting.

A Māori Cultural Capacity Development Framework has been developed which will guide staff and elected members to engage confidently and effectively with iwi representatives, Māori clients, Māori communities, Māori stakeholders and Māori colleagues. This will help deliver positive outcomes for all.

Council staff met with Kauangaroa Marae whānau and hapū members to further discuss the four well-being's of Local Government, in particular, Economic Development. We also discussed the Housing Policy that is being created by our Strategic Advisor for Economic Development Jaime Reibel. The information gained from these marae visits will contribute to Councils Long Term Plan.

Iwi engagement with our Project Management Team - Jess McIlroy, Adina Foley and Gabriela Lawnicka, to look over the projects within the Project Management Office and see which ones might be of interest to the local iwi and also to identify which projects require consultation or engagement. I have referred the Project Management Team to the Memorandum of Understanding Tutohinga Document which includes a matrix of how and when to consult with iwi as a guideline moving forward.

Policy and Bylaw Programme

- Speed and Traffic Bylaw – Council resolved to postpone the consultation of this Bylaw until further work is undertaken with Waka Kotahi, NZTA.
- Marton Moggies recently presented to Council proposing an amendment to the Animal Control Bylaw in regard to Cats. A future report will come to the Policy/Planning committee on this.
- An update on the bylaw and policy programme is shown at Attachment 1.

ITEM 9.1**Communications Update**

An update on Communications activity is shown at Attachment 2.

Update on Funding Applications

An update on Funding Applications is summarised at Attachment 3.

Significance

This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. Policy and Bylaw Work Programme
2. Comms Update Dashboard Feb 2021
3. Comms Update Dashboard Mar 2021

Recommendation

That the report "Operational Update to Policy / Planning Committee Meeting" be received.

Policy and Bylaw Work Programme

Policy Work Schedule 2019-2022

| KEY | Complete | Underway | Upcoming | Future work |
|---------------------------|-------------------------------|----------------------------------|--------------------------------------------|---------------------------------------------------|
| Responsible | Rationale | Main Legislation | Dates | Workshop/Comment |
| Policy/Finance | Operational | Local Government Act 2002 | Council adopted 25 June 2020 | |
| Policy/Finance | Operational | Local Government Act 2002 | Council adopted 25 June 2020 | |
| Policy/Regulatory | Statutory | Gambling Act 2003 | Council adopted September 2019 | |
| Policy/Regulatory | Statutory | Gambling Act 2003 | Council adopted December 2019 | |
| Policy/Regulatory | Statutory | Building Act 2004 | Council adopted 25 June 2020 | |
| Policy/Infrastructure | Statutory | Local Government Act 2002 | Council adopted April 2020 | |
| Policy/Regulatory | Operational | Dog Control Act 1996 | Adopted December 2020 | |
| Policy | Operational/Research | | Improvement plans to respective Committees | |
| Policy | Statutory | Local Government Act 2002 | 2020/21 | Consulted alongside LTP |
| Policy/Roading | Statutory | Land Transport Act 1998 | Feb-21 | On hold. Further work to be done with Waka Kotahi |
| Policy | Operational/Research | | May/June | |
| Policy/Regulatory | Operational | Psychoactive Substances Act 2013 | 2021 | |
| Policy/Roading/Regulatory | Operational | Civil Aviation Authority | 2021 | |
| Policy/Regulatory | Statutory | Local Government Act 2002 | 2021 | |
| Policy/Youth Advisor | Strategic Direction for Youth | N/A | TBC | Yes - Dates TBC |
| Policy/Roading/Regulatory | Operational | Local Government Act 1974 | 2021 | Consult on names for a register |
| Policy/Parks and Reserves | Operational | N/A | 2021 | |

This report provides the Committee with an update on communications and media activity.

News Media



9

NEWSPAPER ARTICLES



3

PUBLIC NOTICES

Council Website



9,178

▼ 92

NEW VISITORS



18,605

▲ 2758

TOTAL (SESSION) VISITS

Social Media



9,681

▲ 96%

PEOPLE REACHED

The number of people who saw any of our posts at least once this month.



4,018

▼ 164

FACEBOOK FOLLOWERS

News Media Activity

The table below outlines the media activity during February; printed media articles published during the month and website activity

- Rangitikei Connect was published once in February.
- Council did contribute articles to the monthly community newsletters in Taihape, Hunterville and Bulls.

| Date | Media Channel | Article Heading and Topic |
|------------|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 04/02/2021 | District Monitor | Youth Council applications open RDC is seeking applications for this year Rangitikei Youth Council. |
| 04/02/2021 | District Monitor Feilding-Rangitikei Herald | New Mangaweka Bridge started Re'cycle' plan for old bridge Work has started on a new bridge across the Rangitikei River at Mangaweka. |
| 05/02/2021 | Manawatu Standard | Statue to honour Amon Bulls Museum is seeking to honour a hometown hero with a life-size bronze statue of Kiwi motorsport Chris Amon. |
| 08/02/2021 | District Monitor | Rust hits Memorial Hall roof Refurbishment work being done on Marton war memorial hall has revealed more issues with the building. |
| 18/02/2021 | Whanganui Chronicle | Rail hub on track as planning begins Planning work has begun on-site for the construction of the Marton rail hub, proposed to be built off Makirikiri Road. |
| 25/02/2021 | District Monitor | RDC Southern Ward election result |
| 18/02/2021 | Feilding – Rangitikei Herald | Raukawa-Manuel wins Rangitikei by election |
| 27/02/2021 | Whanganui Chronicle | Low turnout mars by election victory Coral Raukawa is RDC newest Councillor after votes were counted for the southern ward by election. Raukawa-Manuel received 264 votes to O'Gormans 175. |

Public Notices

- February 4 **CANCELLATION OF MEETING** - Council Meeting, Thursday 11 February 2021
- February 4 **INTENTION TO CLOSE ROAD TO VEHICULAR TRAFFIC**
- permitting the Wellington Hawkes Bay Pipe Band Centre to Host the Regional Pipe Band competition. Roads to be closed: High Street (Part of), Bowen Street to Follett Street (including), Saturday the 6 March from 12pm till 1pm
- February 18 **NOTICE OF MEETINGS** - All meetings March 2021

LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of February, **13 requests** for official information have been received so far this year.

Electronic Direct Mail (EDM) Activity

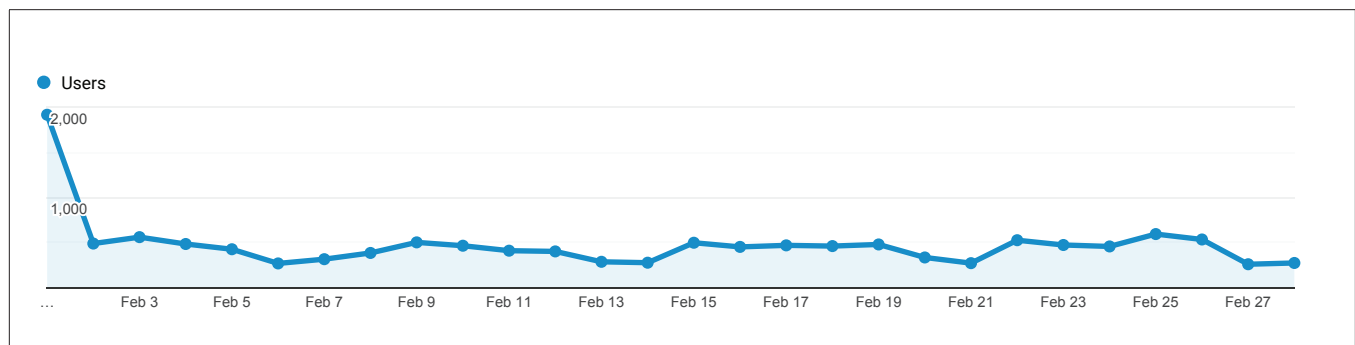
The table below outlines the Council bulk email activity sent in during February;

- Community Database - **433 people**
- Staff Database - **94 people**

| Date | Article Heading | Opens | % |
|-------------|------------------------------|------------|-------|
| February 5 | Rangitikei Connect_ Issue 16 | 196 of 397 | 49.9% |
| February 5 | Helpdesk Email (4) | 46 of 94 | 50.0% |
| February 19 | Rangitikei Connect_ Issue 17 | 208 of 433 | 48.7% |

Website Statistics

The graph below outlines the website activity during February:



Activity on Council's website for 1 -28 February 2021:

In February 70.5% of those who visited Council's website were new visitors to the site.

Top 10 Council pages visited (February)

1. /homepage
2. /services/rates/search
3. /library
4. /services/cemeteries/database
5. /council/meetings
6. /services/rubbish-recycling/transfer-stations/marton-transfer-station
7. /services/gis/rangitikei-district-gis-map/services/rubbish-recycling/transfer-stations
8. /council/about/contact-us
9. /council/careers/current-vacancies
10. /status/road-closures

News items

There were **18 News Items** posted to our home page.

| Date | Article Heading and Topic |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| February 02, 2021 | Papakai Park Update Future solutions for the wastewater management at the park. |
| February 04, 2021 | Dog Safety Education Local schools provided with dog safety education training. |
| February 09, 2021 | Rātana Community Board Meeting rescheduled to Tuesday 16 February. |
| February 09, 2021 | Framing our Future Business Group - Federated Farmers Meeting Cancelled |
| February 12, 2021 | COVID-19 Vaccine Pfizer/BioNTech vaccine has been approved. |
| February 12, 2021 | Aerial Surveillance for mapping Updating our urban aerial photography in our District. |
| February 12, 2021 | High Demand Means Delays in Inspections Two-week lead-in time for any building inspections. |
| February 15, 2021 | COVID-19 Alert Level Update Auckland is at Alert Level 3. Rest of New Zealand is at Alert Level 2 |
| February 15, 2021 | Constant Supervision Saves Lives No matter how you say it, constant supervision saves lives. |
| February 16, 2021 | Kuripapango Bridge to be closed for strengthening work Closed to daytime traffic on weekdays for three months. |
| February 16, 2021 | Santoft Domain Management Committee Cancelled |
| February 16, 2021 | CBD Cleaner - Parks Maintenance Vacancy |
| February 17, 2021 | Southern Ward By-Election FINAL RESULT |
| February 19, 2021 | Marton Rail Hub on track as planning gets under way Planning work and assessments on site, off Makirikiri Rd outside Marton, started this month. |
| February 19, 2021 | Parks Assistant (Mower Operator) Vacancy |
| February 23, 2021 | Historical Surveyor's Level gifted to Council 100 years old plus Surveyor's Level donated to Council |
| February 24, 2021 | Te Rūnanga o Ngā Wairiki Ngāti Apa Open Day |
| February 24, 2021 | Restricted Fire Season Rangitikei Rural areas move to restricted fire season from Wednesday 24 February 2021 |
| February 25, 2021 | Broadway Roundabout and Follett Street Works |

Social Media Activity

The table below outlines Facebook activity during February:

| Date | Article Heading and Topic | Type |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1 February | REMINDER: Our Library Officer position closes today! | Post |
| | Scotts Ferry Stormwater Upgrade | Post |
| | Building Control Officer position | Post |
| 2 February | TUTAENUI ROAD WATER MAIN RENEWAL | Post |
| 3 February | Framing Our Future - our 2021-2031 Long Term Plan. WIN a \$50 grocery voucher | Post |
| 4 February | Welcome back to school!!! As the start of Term 1 begins, a reminder to everyone to keep doing the 4 Golden rules to help stop the spread of COVID-19. | Post |
| | Events Sponsorship Scheme closes soon! | Post |
| | Youth Council | Shared |
| 9 February | A reminder to supervise our tamariki when swimming... CONSTANT SUPERVISION SAVES LIVES | Post Video |
| 10 February | FOF: last chance to sign up to our email list and WIN yourself a \$50 grocery voucher. | Post |
| 11 February | There is no tsunami threat to our District, following the earthquake this morning near New Caledonia | Post |
| 12 February | Our District is experiencing rapid growth in the building sector, which is great news. But unfortunately, this means building inspections are taking a little longer | Post |
| | FOF: Engagement Dates yet to see where we'll be during the Long Term Plan consultation? | Post |
| 15 February | Council Service and facilities during Alert Level 2 | Post |
| 16 February | The 3rd instalment of your rates are due next week | Post |
| | Tomorrow's Polling Day for our Southern Ward By-Election. | Post |
| 18 February | Mahi Tahi | Shared |
| | Due to open soon the new Marton Playground is looking awesome | Shared |
| | MAJOR ROAD CLOSURE - Kuripapango Bridge, Taihape Napier Road from 1 March to 31 May 2021. | Post |
| | Marton Memorial Hall FILL & GO Water Filter is now OPEN again and ready for refilling. | Post |
| 19 February | Marton Rail Hub as planning consultants begin work assessments on site. | Post |
| | The Rangitikei Volunteer Rural Fire Force and Civil Defence teams are a vital part of our community. They are currently fundraising to upgrade their Drone to better support emergency responses. | Post |
| | Congratulations to Coral Raukawa elected Councillor of our Southern Ward By-Election... | Post |
| 20 February | Appeal for all Taihape residents to conserve water! | Post |
| 21 February | CBD Cleaner - Park Maintenance Vacancy | Post |
| 22 February | Mower Operator Vacancy | Post |
| 23 February | Te Rūnanga o Ngā Wairiki Ngāti Apa Open Day | Post |
| 24 February | The Rangitikei, Manawatu and Palmerston North rural districts move to a restricted fire season as of 8am Wednesday 24 February. | Post |
| | Are you into vintage tools?? Check out this awesome gift donated to Council... | Post |
| 25 February | Our Council Meeting will be live streaming at 1pm | Post |
| | Council Meeting - 25 February 2021 | Video |
| | HEADS UP! Maintenance night works starting tonight at the Follet Street/ Broadway | Post |
| 26 February | FRIDAY FLASHBACK Are you in this photo or do you know any of these young people? | Post |

Total Posts made: 34

Post with the most engagement: 20 February

NOTICE: Appeal for all Taihape residents to conserve water! Due to recent low rainfall the water reservoir in Taihape is currently lower than expected. We ask that all Taihape residents conserve water where possible.

- 3289 People reached
- 839 Reactions, comments & shares

Facebook insights: (February 2021)

- Post reach (The number of people who saw any of your posts at least once): **9,681 people up 96%**
- Post Engagements (the number of times people engaged through posts through reactions, comments, shares and likes): **3750 down 65%**
- Total page likes: **3,841 up 1%**

Total page followers: 4,018

Operations Activity

The information below outlines design and marketing activity completed during February:

Community Services

- Te Matapihi Venue Hire Form
- Te Matapihi Alcohol Form
- Community Initiative Fund
- Visit Rangitikei Website
- Te Matapihi Satisfaction Survey

Executive

- Heritage Board Presentation
- By-Election Advertising

Democracy and Planning

- Framing our Future
- Marton Reservoir Storage Updates

People and Culture

- RDC Privacy Policy
 - Drug and Alcohol Policy
 - Taihape Response Plan
-

This report provides the Committee with an update on communications and media activity.

News Media



5

NEWSPAPER ARTICLES



4

PUBLIC NOTICES

Council Website



7,900

▼ 1278

NEW VISITORS



12,669

▲ 64

TOTAL (SESSION) VISITS

Social Media



9,483

▲ 25%

PEOPLE REACHED

The number of people who saw any of our posts at least once this month.



4,242

▲ 224

FACEBOOK FOLLOWERS

News Media Activity

The table below outlines the media activity during March; printed media articles published during the month and website activity

- Rangitikei Connect was published twice in March.
- Council did contribute articles to the monthly community newsletters in Taihape, Hunterville and Bulls.

| Date | Media Channel | Article Heading and Topic |
|------------|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/03/2021 | District Monitor | Council holding public meetings next week RDC is holding a series of public meeting around the district over the next few weeks to discuss the RDC long term plan |
| 11/03/2021 | Feilding-Rangitikei Herald | Cr focuses on stormwater, events Cr Coral Raukawa won the by election in February and has water, Roding and local events in her sights. |
| 11/03/2021 | Whanganui Chronicle | Centre of Controversy A new report delivered to RDC has laid out lessons learned from the Bulls Community Centre project. |
| 25/03/2021 | Manawatu Standard | Footpath closed Footpath outside a council owned building on corner of High Street and Broadway in Marton has been closed for an urgent safety assessment. |

Public Notices

- March 11 **NOTICE OF COMMUNITY MEETINGS** - Long Term Plan Consultation Meeting
- March 11 **INTENTION TO CLOSE ROAD TO VEHICULAR TRAFFIC**
- permitting Taihape, Hunterville, Marton and Bulls RSA's to hold the ANZAC Parades.
- March 18 **NOTICE OF MEETINGS** - All meetings April 2021
- March 18 **NOTICE OF MEETINGS** - Santoft Domain Management Committee Meeting

LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of March, **18 requests** for official information have been received so far this year.

Electronic Direct Mail (EDM) Activity

The table below outlines the Council bulk email activity sent in during March;

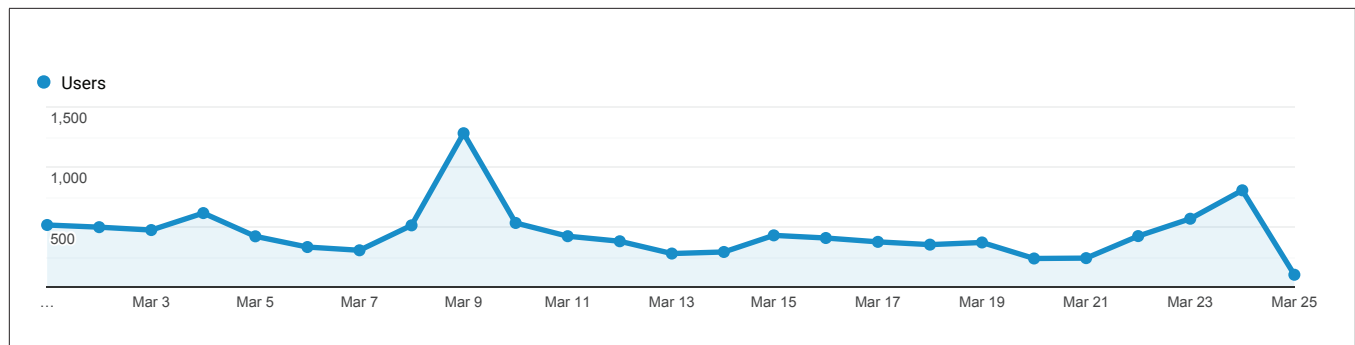
- Community Database - **430 people**
- Te Hononga - **117 people**
- Staff Database - **169 people**

The first edition of Te Hononga was sent this month. Te Hononga is a bi-monthly email newsletter sent out after the Te Roopuu Ahi Kaa meetings, highlighting Māori, iwi, hapu and Council projects and relationship.

| Date | Article Heading | Opens | % |
|----------|--------------------------------------------|------------|-------|
| March 5 | Rangitikei Connect_ Issue 18 | 214 of 433 | 49.9% |
| March 8 | Rangitikei Te Hononga_Issue 1 | 48 of 117 | 50.0% |
| March 12 | Helpdesk Email (5) | 51 of 169 | 48.7% |
| March 17 | FOF - Email 1 | 220 of 552 | 39.8% |
| March 22 | Rangitikei Connect_ Issue 19 | 234 of 552 | 43.3% |
| March 22 | FOF - Email 2 | 247 of 550 | 45.7% |
| March 22 | FOF - Email 2 correction (time correction) | 247 of 549 | 37.2% |
| March 24 | FOF - Email Parewahawaha Postponement | 190 of 547 | 35.3% |

Website Statistics

The graph below outlines the website activity during March:



Activity on Council's website for 1 -25 March 2021:

In March 70.5% of those who visited Council's website were new visitors to the site.

Top 10 Council pages visited (March)

1. /homepage
2. /library
3. /services/rates/search
4. /services/cemeteries/database
5. /council/meetings
6. /news/2021/pukenaua-road-closed-due-to-damage
7. /council/careers/current-vacancies
8. /status/road-closures
9. /services/gis/rangitikei-district-gis-map
10. /council/about/contact-us

News items

There were **18 News Items** posted to our home page.

| Date | Article Heading and Topic |
|----------------|-------------------------------------------------------------------|
| March 01, 2021 | Chorus brings fibre broadband to Sanson and Bulls |
| March 03, 2021 | Marton Library Closed |
| March 05, 2021 | Land and Marine Warning for the East and West Coast of our Region |
| | GIS & Data Analyst Vacancy |
| March 09, 2021 | Pukenaia Road – closed due to damage |
| | Te Matapihi - Cleaning to begin Wednesday 10 March |
| March 11, 2021 | Information Management Specialist Vacancy |
| March 17, 2021 | Framing our Future - Long Term Plan 2021-2031 |
| | Paying by cheque ending at Council |
| March 23, 2021 | Pedestrian Footpath Closure – Urgent Safety Improvements Verandah |
| March 24, 2021 | Application of Controlled Pesticides |
| March 25, 2021 | Bulls Residents and Businesses asked to Conserve Water |

Social Media Activity

The table below outlines Facebook activity during March:

| Date | Article Heading and Topic | Type |
|----------|-----------------------------------------------------------------------------|-------|
| 2 March | Chorus Public Information Sessions POSTPONED. | Post |
| | Kuripapango Bridge will be closed | Post |
| 3 March | LTP Community Meetings | Event |
| | Te Matapihi - Bulls Community Centre | |
| | Marton Library Closed for Rest of Today | Post |
| 4 March | Planning and consenting consultant for the Marton Rail Hub | Post |
| | Job Vacancy - Parks Assistant, CBD Cleaner | Post |
| 5 March | LTP Community Meetings | Event |
| | Mangaweka - Town Hall | |
| | Water restrictions - handy tip to remember | Post |
| | Mangaweka Bridge Update | Post |
| 7 March | LTP Community Meetings | Event |
| | Scotts Ferry | |
| 8 March | Data GIS Analyst Vacancy | Post |
| | LTP Community Meetings | Event |
| | Pukeokahu | |
| | Te Matapihi - Bulls Community Centre will have contractors cleaning windows | Post |
| 9 March | Pukenaia Road is now open. | Post |
| | LTP Community Meetings | Event |
| | Koitiata | |
| 10 March | LTP Community Meetings | |
| | Huntermville | |
| | Draft Regional Land Transport Plan 2021-31 Consultation - Horizons | Post |

| Date | Article Heading and Topic | Type |
|----------|--------------------------------------------------------------------------------------------|----------------|
| 15 March | LTP Hui-a-Marae Parewahawaha Marae | Event |
| | LTP Hui-a-Marae Moawhango Marae | Event |
| | LTP Community Meetings Taihape | Event |
| | Information Management Specialist Vacancy | Post |
| 17 March | LTP Community Meetings Mataroa | Event |
| | LTP Online Meeting LIVE | Live Streaming |
| 18 March | LTP Community Meetings Turakina | Event |
| 19 March | Council will no longer accept payments by cheque. | Post |
| 20 March | FOF - The grocery vouchers has been WON! | Post |
| 24 March | Potential safety risk the pedestrian footpath around the corner of Broadway and High Stree | Post |
| 25 March | Bulls residents and businesses please conserve water! | Post |
| | Council Meeting - 25 March live streaming from Marton | Live Streaming |

Total Posts made: 28

Post with the most engagement: 18 March

Join us LIVE with Mayor Andy Watson to discuss our Long Term Plan. [LIVE streamed Online Meeting]

- 2652 People reached
- 416 Reactions, comments & shares
- 20 Comments

Facebook insights: (March 2021)

- Post reach (The number of people who saw any of your posts at least once): **8,643 people up 14%**
- Post Engagements (the number of times people engaged through posts through reactions, comments, shares and likes): **2919 down 7%**
- Total page likes: **3,868 up 1%**

Total page followers: 4,242

Operations Activity

The information below outlines design and marketing activity completed during March:

Community Services

- Harvest Festival tees
- Digital Engagement Survey
- Paying Pay Cheques Flyer
- Housing Strategy
- Wellness Room Signs

Executive

- Heritage Board Presentation
- By-Election Advertising

Democracy and Planning

- Framing our Future

People and Culture

- RDC Volunteering in Emergency Policy
- RDC Sick Leave Gifting Policy
- RDC Organisation Values
- RDC Staff Kete

Infrastructure & Assets

- Dog Waste Signs
- Marton High Street Signs
- Water Conservation

Corporate Services

- RDC Mobile Policy
 - Information Security Policy
-

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9.2 Community Development - Operational Update Feb-March 2021**Author:** Nardia Gower, Manager Community Programmes**Authoriser:** Gaylene Prince, Group Manager - Community Services**1 Background**

- 1.1 This report summarises the programmes, activities and focus areas of staff within the Community Development Team, under the Wellbeing categories Economic, Social and Cultural.

This report covers the month of February and March 2021.

2 Economic Wellbeing

- 2.1 Below are activities undertaken or initiated as part of Council's Economic Development.

Strategy

The Economic Development Strategy 2020 – 2050 was finalised and presented to Elected Members for comment. This will form part of the supporting documents for the Long Term Plan 2021-2031 consultation once adopted by Council in April.

A 2021 - 2031 Council Housing Strategy background document, providing a detailed discussion of the who, what, why, where, when and how issues and options in each of the eight housing sectors, was finalised and presented to Elected Members for comment. Following which a concise version was created. Both versions will form part of the supporting documents for the Long Term Plan 2021-2031 consultation once adopted by Council in April.

Work on the Business Listing Baseline Survey and the Rangitikei Town Centre Business and Business Services Survey is pending the outcome of Long Term Plan consultation on Council's Economic Development budget, and subsequent work plan.

Business Support

Meetings were held with the following businesses to assist in their interactions with Council and to support local investment:

- A planner, on behalf of a property development private plan change submission for a Marton housing development;
- An emerging social housing group in the southern part of the District;
- The owner of the old BNZ building on High Street, Marton seeking advice on how to market the property; and,
- A potential buyer of the old BNZ building.

Housing

Meetings were held in Taihape with Mōkai Pātea Services and a local community leader to discuss potential redevelopment sites for senior housing, including the Council's section on Tui Street, and town spatial planning.

The formation of a social housing group of interested organisations in the southern part of the District was facilitated with nine local churches, Marton Christian Welfare, Ngā Wairiki Ngāti Apa, the Samoan community and a local builder. Subsequent planning meetings were supported, as well as presentations to the group by Chris Glaudel, the Deputy CEO of Community Housing Aotearoa, and Kevin Petersen, Trust Manager, Manawatū Community Trust.

Members of the above-mentioned social housing group, His Worship the Mayor and staff attended a zoom meeting at Te Poho o Tuariki with Nic Greene, Chief Executive – Central Region, Habitat for Humanity (Central). The outcome of which is growing understanding of the social housing landscape, structure and potential partnerships.

Information-gathering continues to assess the current and future need of the spectrum of aged care provision required within the District and at a regional level.

A discussion was facilitated with kaumātua at Tini Waitara Marae, supported by the Strategic Advisor, Mana Whenua, about the community's need for papakāinga housing.

Shop Local Rangitikei

Local businesses continued to be promoted via the Shop Local Facebook group, with businesses submitting their own updates for approval.

Shop Local Rangitikei promotion material, including table talkers and shop decals have been printed and flags and banners created for use at events. Table talkers, featuring QR codes for direct linkage to the Facebook page, will be circulated to businesses through our MoU Partner Organisations, and featured at Rangitikei owned stalls at Marton's Harvest Festival on 28 March. Marton Harvest Fair further promoted Shop Local Rangitikei by ensuring every item, other than meat, used in the 'Cook Off' competition was sourced from the Rangitikei.



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Branding and District Promotion

The new Visit Rangitīkei website www.visitRangitikei.nz continued to be developed. Data for website visitors and users will be available in the next reporting period.

Investigation into brand partnerships between visitor sector business, visit Rangitīkei brand continues as a cost-effective alternative to traditional marketing.

Facebook & Instagram continue to be used via individual post and the Stories feature.

‘Our stories’ section of the visit Rangitīkei website is being utilised by visitor-based businesses to help tell their story.

The Ohakea 5 Squadron Relocation project, which is being undertaken in conjunction with CEDA and Whanganui and Manawātū District Councils and Palmerston North City Council are awaiting a terms of reference for the working group to be drafted by CEDA.

Coordination with Regional Economic Development Agencies

Following a meeting held between CEDA, Whanganui and Partners, Ngā Wairiki Ngāti Apa and Council, printed collateral is being developed to better target businesses within the Rangitīkei with regular dates being set for Regional Business Partners (RBP) Network representatives to be available from premises throughout district to help facilitate businesses utilising the RBP Programme and accessing funding and support.

More about this service can be found at <https://www.regionalbusinesspartners.co.nz/>

- 2.2 The following highlights key activities and upcoming plans supporting Economic Wellbeing.

Strategy

Annual economic development and housing work plans stemming from their respective strategies will be finalised based on the approved Economic Development budget.

Business Support

Preparation for 2021 *Business After 5* meetings will continue in Bulls, Marton (through Project Marton) and Taihape.

Housing

The social housing group will be assisted to define its common purpose, modify its existing trust deed to reflect its objectives, promote the commitment of resources by its organisational members (staff time, money, land, etc.) and develop an annual work plan and budget.

A series of meetings with clubs and groups that represent seniors and the elderly in Taihape will be held to facilitate continuing discussion about developing aged-appropriate housing on the flat in the centre of town and the potential establishment of a locally controlled shared living facility for independent and mobile residents.

Engagement with Iwi and Hapū

Consultations with District Hapū, Iwi and the Rātana community will continue regarding their economic development plans, papakāinga housing, the four well-beings and how Council can align with them to assist as a partner where possible.

3 Social Wellbeing

- 3.1 Below are activities undertaken or initiated as part of Council's Social Wellbeing development.

Te Matapihi - Events and Venue Activity

Bookings have remained consistent.

- In February/March Te Matapihi hosted 7 bookings including private birthday parties, local community groups and businesses.
- Sign language night classes are still booked for 2 terms in 2021.

Libraries

ePukapuka eBook consortium - Library staff attended the ePukapuka consortium meeting to consider proposals from eBook vendors as the contract with our current supplier Overdrive is coming up for renewal. Agreement from all consortium members is required to accept a new supplier.

Bulls Whare Ako – Learning Centre in Te Matapihi - Te Matapihi Whare Ako – Learning Centre staff have started regular school visits at Clifton school which are proving very popular. Staff are also contributing regularly to the local Bull-it-inn with book reviews, advertising events and asking the community for their input for new programmes and resources.

Events/Programmes - Staff are working District wide planning events for Easter Weekend and the April school holidays. Events will be running across all three libraries. We are also in the early planning stages of holding events to celebrate Matariki across the District.

Staff - Kym Glasgow has joined the Whare Ako - Learning Hub staff at Te Matapihi for two days a week. She replaces Leigh Fordyce who has moved out of the District.

RFID Implementation (Radio Frequency Identification) - The RFID implementation at the Whare Ako - Learning Centre at Te Matapihi is now complete with the RFID console for checking items in and out now operational. We are about to upgrade the operating system which will allow advertising/posters/events on the console screen and the option to change languages to suit users, this includes a Te Reo option.

Digital Engagement - A new staff member, Rashmi Natarajan, has joined the team to build digital capability in our community, including such skills as online banking, code clubs, STEAM (Science/Technology/Engineering/Arts/Mathematics). This role has been funded through the NZ Public Libraries. A digital inclusion survey form is currently available to the

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public to help assess the current knowledge and skill gaps in the community and to create awareness and encourage people to participate in the upcoming digital learning programmes. Staff are advertising their Internet Banking workshops and are seeking community to register interest, with sessions being grouped by banks and initially delivered in main centres.

Community Engagement with Libraries – A new staff member Neil Westwood started in March to assess and increase the community's engagement with Libraries. This role has been funded through the NZ Public Libraries. The role will include the identification of access and engagement barriers, a stocktake of what is currently offered and how well it is used and the community's ideas on potential future library services.

Mahi Tahi – Employment Programme

In May 2020 Rangitikei District Council was successful in securing funding for the Mayor's Task Force for Jobs (MTJF) Community Recovery Pilot supported by the Ministry of Social Development (MSD). On the back of the success of the pilot, 23 Councils have been offered the programme for 2020-21 financial year, of which Rangitikei is one. This comes with funding of \$250,000 in tranche one with the further \$250,000 in tranche two which has been received, having exceeded the 25 placements threshold.

The Mahi Tahi Rangitikei Employment Programme is being delivered in partnership with Te Rūnanga o Ngā Wairiki Ngāti Apa and their Te Puna - Education, Training and Employability branch, Mayor's Taskforce for Jobs and the Ministry of Social Development (MSD), with potential for further relationships to develop with other organisations.

James Towers continues to be contracted as the Employment Co-ordinator and works closely with Louise McCoard, the areas' MSD work broker.

A Mahi Tahi branch is soon to open in Taihape based out of The Lobby youth space. This will also be an off-site office for Ministry for Social Development (MSD) brokers and Youth Service Officers. This will bring to fruition the aim of created the Lobby's as one stop shops promoting pathways to career and training aspirations.

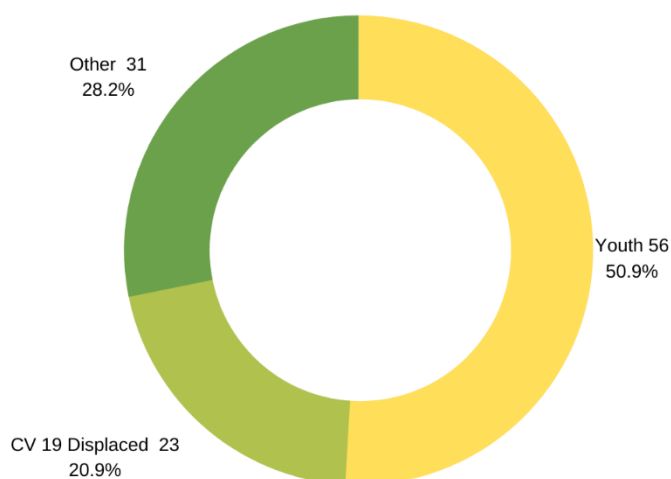
Staff are seeking ways to support seasonal workers by linking employers and creating staff-sharing concepts to ensure continuity of work for employees and a reliable labour force for employers.

In March the Employment Co-ordinator visited the Te Patiki Holding & Environment Operation Teams on site, near Utiku. The photos below demonstrate the placements fencing off waterways and marginal hill blocks prior to manuka planting for future honey production.



Mahi Tahi 110 Work placements July 2020-end March 2021

30 additional were placed into employment during the pilot programme June 2020



- 3.2 The following highlights key activities and upcoming plans for areas under Social Wellbeing.

Libraries

New Zealand Libraries Partnership Programme - Council has been successful in our application for another \$16,000.00 worth of funding from the NZLPP. This extra funding will cover staff time to deliver programmes, resources such as tablets, a projector and portable screen to take out to communities and marketing collateral.

Digital Engagement - Council has registered 4 code clubs with Code Club Aotearoa – in Taihape, Marton, Bulls and Ratana for 9-13 year olds and have plans to expand into other towns such as Mangaweka and Hunterville. The clubs will be led by two club leaders, Melanie Bovey, Team Leader – Library Services, and Rashmi Natarajan, supported by volunteers.

Potential partnerships with 'Stepping Up' and 'OMGTech' may be established in the upcoming weeks to run community-led digital programmes.

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Community Led development of Council Owned facilities – Staff are creating draft procedures and processes for facilitating and supporting community groups in their aspirations to led development of Council owned facilities, while considering the impact such development has on Council resources and the wider district. These will eventually be supported by policy and measures in which Council can analyse and prioritise projects. The following list are current projects the community have raised with Council or council staff as being of interest for development:

- Bulls Domain development
- Continued development of Taihape Memorial Park
- Ratana Playground
- Sir James Wilson Park Velodrome, Marton
- Sir James Wilson Park development, Marton
- Continued development of Centennial Park, Marton
- Tutaeporoporo Action Trail, Marton

Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court, which council have granted the land formerly used by the Taihape bowling Club
- Hunterville Squash Club building extension including an additional court

Both are club owned and managed facilities on land leased from Council.

Volunteer Procedures Staff are creating procedures to support and protect both volunteers and Council for projects where volunteers undertake work on land that Council either owns or has responsibility for.

4 Cultural Wellbeing

4.1 Below are activities undertaken or initiated as part of Council's Cultural Wellbeing development.

Welcoming Communities

Council was successful in its application to participate in Immigration New Zealand's (INZ) Welcoming Communities Programme and will receive funding of \$50k per year for three years, starting in July 2021. The funding will include the employment of a .5 FTE role to deliver the programme to integrate new residents into the local community by co-ordinating with iwi, community groups, service clubs and businesses to make newcomers feel welcome and building connections between locals and new residents. This outcome is one of the targeted actions in Councils Strategic Vision under the wellbeing section: 'Cultural Strategic Vision'. Welcoming Communities is led by Immigration New Zealand in partnership with the Office of Ethnic Communities, along with the Human Rights Commission.

Township Signage

Mangaweka - The following sign and image has been provided to the Heritage Committee of Mangaweka which has been approved.



Bulls – Two of the three township signs have been erected and are awaiting the white timber frame. The final sign, on SH3 entering Bulls from the north is awaiting a traffic management plan approval.

Marton – Three signs within the brick frames have been replaced with the new signs. Signage for the State Highways is expected to be finished by mid-April.

Whangaehu – A flyer explaining the significance of the whale tail and sulphur coloured water has been approved by Iwi and will be circulated to the community.

Youth Development

Youth Space – Taihape - The Taihape Lobby continues to be available to youth 3-5pm each weekday, supervised through MOU agreement with Mōkai Pātea Services. The space has regular bookings during the week by community groups such as Older and Bolder and JIGSAW outside of youth hours. This space is soon to house the Taihape branch of Mahi Tahi – Rangitikei Employment programme and will further be an off-site office for Ministry for Social Development (MSD) brokers and Youth Service Officers. This will bring to fruition the aim of created the Lobby's as one stop shops promoting pathways to career and training aspirations. Councils Digital Engagement Co-ordinator will utilise the space for the Taihape Internet Banking Workshops.

Youth Space – Bulls - The Santoft room has been built on the roof top of Te Matapihi as a shared space for Youth and Community. There are a number of factors that are contributing to the lack of engagement with youth (13-24) to use that space after school hours. The feedback received from youth is that the bus from Rangitikei Collage arrives in at 3.30 and the out of district youth from 4.15 onwards. A lot of youth have after school employment or prefer to go home. What has evolved is the use by younger children – under 13 who are using Wii in the Santoft room, obtained from the Library staff, and have been playing table tennis in the main hall.

Youth Space – Marton - The Marton Lobby has had a makeover with a re-paint and a shuffle around of furniture giving it a fresh new 'vibe'. Youth from the local youth group teamed up for their 'giving back to the community' night to re-paint and tidy up outside, bringing more youth into the space. The Lobby has welcomed a new Youth Assistant into the space, supervising from the new times of 4-6pm each day, except Wednesdays when youth are encouraged to attend the Youth Group at Saints Andrews.

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Rangitikei Youth Council (RYC) - 16 applications were received and of those, eight new members of Youth Council have been selected for 2021, with three carrying on from 2020. RYC undertook their training induction weekend at River Valley for the weekend 19-21 March and held a successful inaugural meeting on the Sunday, identifying and prioritising issues facing their peers in our district and from that, setting a robust work plan for the year.



Youth/TRYB Website - A new social media liaison has been appointed through Youth Council to actively promote and update TYRB regularly throughout the year. This will be a place to find all upcoming events and opportunities. Youth Council want an active role on social media platforms this year, part of their work plan being to promote themselves amongst the community and wider districts.

Marton Playground

The Marton Development Group was formed to undertake the redevelopment of the Marton Memorial Hall Playground and the creation of the Tūtaeporoporo Action Trail. This project has been supported by Te Runanga o Ngā Wairiki Ngāti Apa who have gifted the story and imagery of Tūtaeporoporo and further gifted a new name for the play space; Te Āhuru Mōwai Playground with the Bi-line: Ko te Āhuru Mōwai o Tūtaeporoporo. The explanation provided will be displayed in the playground *Te Āhuru Mōwai means a safe, comfortable and enjoyable space for families and community. The bi-line is literally “the safe haven of Tūtaeporoporo” and links to the protective dimension of Tūtaeporoporo as a friend and guardian of Rangitikei land, waterways and people.*

A number of community working-bees have seen 2500 plants placed in the garden and a truck load of sand moved into the sand pit. The Playground will be holding its Grand Opening 17 April at 10am.



4.2 The following highlights key activities and upcoming plans.

Welcoming Communities

With funding for Welcoming Communities starting in July the preparation for the programme includes:

- understand the newcomers in district now – who are they, where are they, what are their issues and barriers to participating fully in the community
- connect with councils already in the programme to get first-hand knowledge on how the programme works on the ground
- gather information and examples, supported by INZ, on what's required – for example, a stocktake report and a Welcoming Plan
- identify internal and external champions to promote the programme
- socialise the objectives and principles of the programme with local residents to both grow awareness of the programme and get them thinking of ways they can be involved once the programme is underway.

Youth Development

Youth Council - Youth Council will begin planning 2021 Youth Awards, one of their big events for the year. Run by youth, for youth. This event will be held during Youth week in May.

Rangitikei Youth Council are currently conducting surveys of youth in the district to determine what the youth want/need within their own schools and spheres of influence, to feed back into council. Their next formal meeting will be held on the 13 April at Te Matapihi, Bulls.

Youth Spaces - Youth Council, youth and staff are currently working on new programs to introduce through our Lobby space for 2021. The Lobby in Taihape will soon also act as a northern end base for Mahi Tahi and MSD to work from, offering cooking and budgeting classes to young mums through MSD and training/ employment opportunities for youth through Mahi Tahi.

Recommendation

That the 'Community Development - Operational Update Feb-March 2021' to the 8 April 2021 Policy/Planning meeting be received.

9.3 Group of Activity Updates

Author: Ash Garstang, Governance Administrator

Attached are Group of Activity Updates for February 2021.

Attachments

- 1. PPL Environmental and Regulatory Group of Activities 2020-21**
- 2. PPL Community Well-being Group of Activities 2020-21**
- 3. PPL Community Leadership Group of Activities 2020-21**

Recommendation

That the report be received.

| Environmental & Regulatory Services Group of Activities 2020/21 | | | | | Feb-21 | |
|--------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--|
| Major programmes of work outlined in the Annual Plan 2020/21 | | | | | | |
| What are they: | Programme/Activity | Status Year to Date | Progress for this reporting period | Planned for the next two months | | |
| Building Accreditation Reassessment | | | Accreditation confirmed until 2021 | Reassessment Audit done in 23-26 February | Johan | |
| Implementation of the Building (earthquake-prone buildings) Amendment Act | Issuing notices of potentially earthquake-prone buildings | | 67 inspections done for this financial year (178/207 assessments now done) | O | Johan | |
| Implementation of systematic monitoring of resource consents issued by Council | | | 0 monitoring inspection undertaken | | Johan | |
| Updating the District Plan to comply with the national planning standards | | | To coincide with next District Plan review | | Johan | |
| Preparation for the electronic consenting | | | In budget for 20/21 | | Johan | |
| Carry forward programmes 2019/20 | | | | | | |
| What are they: | Programme/Activity | Status Year to Date | Progress for this reporting period | Planned for the next two months | | |
| Implementation of the GoShift Initiative (i.e. electronic processing of building consents) | Implement Go shift following review of pilot programme | | Budget allocation in 2020/21 and included in the Information Services Strategic Plan | Project planning | Johan | |
| Other regulatory functions | | | | | | |
| What are they: | Targets | Year to Date | Statistics for this month | Narrative (if any) | | |
| Building Consents | Report on number of building consents processed, the timeliness and the value of consented work | 182 BC granted, 83.52% completed on time, value of work is \$18,934,386 | 36 BC granted, 55.56% completed on time, value of work is \$5,224,067 | 11 new houses, 2 relocated houses, upgrade of lighting at Marton memorial hall and all the rest of the work was house alterations /additions /fires and pole sheds etc. | Johan | |
| | Code of Compliance Certificates, Notices to Fix and infringements issued. | 169 CCC issued, 100% on time, 3 NTF issued, no infringements issued | 14 CCC issued, 100% on time, No NTF issued, no infringements issued | | Johan | |
| Resource Consents | Report on: a) number of land use consents issued and timeliness | 27 Land Use RC granted, 85.19% on time, 11 Permitted Boundary RC granted | 3 Land Use RC granted, 66.67% on time, 1 Permitted Boundary RC granted | | Johan | |
| | b) subdivision consents and timeliness | 34 Subdivision RC granted, 55.88% on time | 5 Subdivision RC granted, 0% on time | | Johan | |

| | | | | | |
|--------------------------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--|-------|
| | c) section 223 and 224 certification and timeliness | 21 s223 and 20 s224 certificates granted | 1 s223 and 0 s224 certificates granted | | Johan |
| | d) abatement and infringements issued. | | 0 Abatement & 0 Infringement | | Johan |
| Dog Control | Report on dog registrations current and unregistered, dogs impounded, dogs destroyed and infringements issued. | 109 Unregistered, 2 Deceased, 11 Impounded, 8 Infringements | 4955 Registered, 109 Unregistered, 30 Infringements, 133 Impounded, 60 Deceased | | Johan |
| Bylaw enforcement | Enforcement action taken | | none | | Johan |
| | Report on number and type of licences issued | 1 New Managers Certs, 2 Renewal Managers, 1 Special, 2 Renewal On Licences | Club Licence Renewal 1, On Licence Renewal 4, Off Licence Renewal 1, New On Licences 2, Manager Renewals 12, Managers New 1 | | Johan |
| Building Warrant of Fitness renewals | Report on overdue BWOF, audits, Notices to Fix and infringements issued. | 13 Overdue, 4 audits, 24 Notices to Fix, 0 Infringements Issued | 11 Overdue, 15 audits, 4 Notices to Fix, 0 Infringements Issued | | Johan |
| Swimming Pool Barriers | Report on number of pool barrier inspections done, Notices to Fix and infringements issued. | 5 done to date | 3 done this month | | Johan |

| Community Well-being Group of Activities 2020/21 | | | | Feb-21 | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Major programmes of work outlined in the Annual Plan 2020/21 | | | | | |
| What are they: | Programme/Activity | Status | Progress for this reporting period | Planned for the next two months | |
| Community Partnerships | Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District | On going delivery through Partner Organisation MoU Agreements with Project Marton, Bulls and District Community Trust and Taihape Community Development Trust | | MoU Partners will be presenting against their workplan to Policy Planning at the July 2021 meeting | Nardia |
| | Contract with local organisations to provide a range of information, such as: Up-to-date calendar of events, and community newsletters | On going delivery through Partner Organisation MoU Agreements with Project Marton, Bulls and District Community Trust and Taihape Community Development Trust | | MoU Partners will be presenting against their workplan to Policy Planning at the July 2021 meeting | Nardia |
| | Investigate funding assistance for the new Hunterville St John Operational building | | The following recommendation from the Hunterville Community Committee was received by Council at its meeting on 25 March 2021: "The Hunterville Community Committee recommends to Council that they support the Hunterville St John new build and recommends an amount is put in the LTP for consultation". Council could not do anything other than note this recommendation, advising that a submission would need to be lodged by Hunterville Community Committee as part of the 2021-31 Long Term Plan Consultation process. | Hunterville Community Committee will need to submit a proposal as part of the 2021-31 Long Term Plan consultation process. | Gaylene/ Nardia |
| COVID-19 Recovery | Implementation agreed recovery plan | COVID-19 Recovery is now being viewed as business as usual. | There is no update for this period | Continue to work with our Recovery partners as needed | Nardia |
| Actions to give effect to Council's strategic vision in its four aspects (well-beings). Includes Cultural Development Strategy; Economic Development Strategy; Environmental Strategy; and Social Development Strategy | Cultural Development Strategy | Under development | Workshopped with Council and Te Roopuu Ahi Kaa as part of the Long Term Plan Process. Staff engagement with Iwi and Hapu, Samoan Community, Community Boards and Committees as part of the development of the four wellbeing strategies | Summary to be drafted for inclusion in the Consultation Document for the LTP. | Carol / Lequan |
| Council initiated District Plan Changes | Increasing industrial capacity | This activity is an output of the Marton Rail Hub project. | The Comprehensive Development Plan is 50% complete and mediation through Environment Court to progress a resolution of the appeal is scheduled for June 2021. | Completion of Comprehensive Development Plan. Meeting between RDC's planning consultant and appellant's planning consultant to expand on our understanding of their concerns. | Jess |

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| | Increasing residential capacity | | | Work to begin on the development of a Spatial Plan for the district. An aspect of the Spatial Plan will include consideration of future residential capacity requirements and location of future residential growth areas. The full scope of the Spatial Plan will be developed over the next two months. Once the Spatial Plan as been developed to guide future residential development, district plan changes (or review) will be able to be progressed. | |
| | | No yet started. | There is no update for this period | | Katrina |
| Youth Development | Youth Council and Networking meetings | Monthly committee meetings with the Rangitikei Youth Council. | As reported through the Community Programmes Operational Update | As reported through the Community Programmes Operational Update | Nardia |
| | Establish a Youth Zone in Bulls | | As reported through the Community Programmes Operational Update | As reported through the Community Programmes Operational Update | Nardia |
| | Ongoing facilitation of the Youth Zones in Taihape, and Marton | Youth Zone in Taihape serviced by Mokai Patea Services. Youth Zone in Marton serviced by staff | Ongoing-activity. | As reported through the Community Programmes Operational Update | Nardia |
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| Emergency Management | Civil Defence - lessons learned from COVID-19 State of national emergency | Covid-19 response debriefs have been completed (MW CDEM Group, and District levels). | Development and distribution of Controller grab bags. District Covid-19 Resurgence Plan has been developed. | Ongoing work to implement actions within the Covid-19 response improvement action plan | Sharon |
| | Civil Defence - actions and exercises to reflect the National Civil Defence Emergency Management Plan (and regional group priorities) | Ongoing focus on building internal emergency management planning and response capabiltiy. | CDEM Capability Plan developed for the period January - 30 June 2021. Plan includes 3 exercises (March, May and June), plus second round of ITF Intermediate (April 2021). New orientation process for all new employees includes completion of ITF Foundations. | CDEM Declaration Exercise (March 2021); ITF Intermediate (13 & 14 April 2021). Planning for May and June EOC Team Exercises. | Sharon |
| | Civil defence - review of contract for provision of District emergency management services | Decision that the contract will end 30 June 2021 | Nothing new to update | Confirm CDEM resourcing arrangements from July 2021. | Sharon |
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| Carry forward programmes 2019/20 | | | | | |
| What are they: | Programme/Activity | Status Year to Date | Progress for this reporting period | Planned for the next two months | |
| Community Partnerships (not MoU Community Partner Organisations) | Investigate contribution to the Marton and Districts Historical Society for their expenses (to be brought back to Council for a decision) | Letter was received from Marton and Districts Historical Society requesting assistance in 2019. | The Society was phoned, seeking clarification as to what they were requiring assistance with. They advised that they required resources in the form of man-power and had been advised to write to the Mayor, who may be able to obtain assistance from Rotary or another Club. | Schedule meetings with key stakeholders | Gaylene |
| Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan | | | | | |
| What are they: | Programme/Activity | Status | Progress for this reporting period | Planned for the next two months | |
| Advocacy to support the economic | Develop collaborative economic development and | | | As reported through the | |

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| interests in the District at regional | District promotion services across the Horizons | | Ongoing-activity. | Community Programmes | Nardia |
| Attractive and vibrant towns that attract business and residents | Place-making support in Marton, Bulls, Taihape, Turakina, Hunterville | | Marton - Interest has been shown in a placemaking initiative on the former Elim Church site known as The Village Green. This has gained approval by the Marton Community Committee and Elected Members. A formal application to the Chief Executive is yet to be received. | Create an advertising campaign for 2021 recapping what placemaking is and how to apply. Targeting already established Placemaking groups and Community Committees/Boards. | Nardia |
| | Events, activities and projects to enliven the towns and District. Five + high profile events and 20 community events. Council sponsorship of events aiming to increase visitor numbers (compared to 2017/18) | | Preparation for Event sponsorship rounds in 2021 | March meeting went ahead. Next Events meeting is 07 September 21. Applications for Round 1, for the 2021/22 financial year will opened in early July | Ash Garstang |
| Up to date and relevant information for visitors and residents on a range of services, activities and attractions | Maintain and develop information centres in Marton, Taihape and Bulls and develop “libraries as community hubs” concept | | During February our Te Matapihi staff did some research into getting a licence to play music at our sites in the District and movies out of our Libraries which we have now purchased. This enables staff and other groups using our facilities to use background music at any events held, and also for us to be able to show movies to different groups without breaching copyright as long as we adhere to the licence conditions. We are going to be utilising these licences across the Districts for various events at our venues. Staff are currently working on a series of events that will run over the Easter period in all three Libraries. They are also doing some forward planning for Matariki celebrations. | We have a full programme of events planned for Bulls and Taihape Libraries across Easter weekend. Marton Library will run a smaller lot of events on the Tuesday following Easter as it doesn't open during Easter. | Mel |
| An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts | Maintain a website that provides information about Council and community services and activities | continued updating of www.visitrangitikei.nz | As reported through the Community Programmes Operational Update | As reported through the Community Programmes Operational Update | Nardia |

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| Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible | Participate in Positive Ageing activities that aims to enhance quality of life for older people in the District | <p>This is largely taken care of by the community and agencies.</p> <p>Taihape: Mokai Patea Services run Sit Fit and Tai Chi classes, Older and Bolder Meet weekly at The Lobby, Freindship Group is active</p> <p>Marton: Sport Whanganui Senior Sessions, Friendship Club</p> <p>Bulls: Friendship club, meet weekly for both social and physical activities and RSA Women.</p> <p>Age Concern runs services such as Steady as you go Fall Prevention classes.</p> <p>Through out the District service clubs such as Rotary, Lions, Freemasons and RSA are active and being open to all ages encourages mulit-age social connection and belonging</p> | Nothing to update | The Marton Development Group, developers of Te Āhuru Mōwai Playground are considering creating Senior Sessions to encourage use of the playground by all ages. | Nardia |
| Opportunities for people with children to access the quality of life they desire for their families | Undertaking youth activities, programmes, and continue to seek contributions from external sources. | | <p>Supportedcommunity -led project for the development of youth and family friendly areas in both Marton and Ratana.</p> <p>Council supported marton School through the Parks Partnership Upgrade Fund for the Pump Track that is avialbel to the public outside School Hours and forms part of the Tūtaeporoporo Action Trail.</p> | Continue to support community lead projects for playspaces and action spaces in the district. Te Āhuru Mōwai Playground, Marton is holdign the offical opening April 17 | Nardia |
| A more equal and inclusive community where all young people are thriving, irrespective of their start in life | Coordinate a Swim-4-All programme 2020/21 Investigate and open water safety strategy | | School finishing up swim season for 2020 - 20201 | Collate school accountability and subsidise trave. Complete Council's accountability for funders | Nardia |
| Cohesive and resilient communities that welcome and celebrate diversity | <p>Implement Heritage Strategy</p> <p>Development of a heritage inventory of Maori narratives and collections</p> <p>Development of a heritage inventory of European/ non-indigenous settler narratives and collections</p> | A stocktake list of European/ non-indigenous settler sites has been created. | Staff meet with Rangitikei Hertigae Group, who are organising the annaul Hertigage Weekend involving the all the district Museums. | Continue to meet with the Rangitikei Heritage Group and support the Heritage Weekend. | Nardia |
| | <p>Through Treasured Natural Environment Theme Group:</p> <ul style="list-style-type: none"> - Continue to produce and distribute the Theme Group newsletter - Be involved with environmental projects as required | | Contact has been attempted, staff are awaiting reponse | Investigate the desire of the Treasured Natural Environment Group Meeting, to re-establish, who should be involved and what projects we can collectively work on | Nardia |

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| Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process | Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council | | Up to date Funding Dates and successful applicants for all council administered funds can be found at https://www.rangitikei.govt.nz/district/community/grants-funding | Sought guidance from the previous governance administrator on processes with opening up future rounds for funding, and the appropriate date periods. Some future dates on the Council website are wrong - will be look at and corrected in the next week or two | Ash Garstang |
| | Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions | | Events Sponsorship Scheme and Community Grants scheme decisions to be reported to Council / Finance and Performance Committee, and successful applicants loaded to website. | The same | Ash Garstang |
| To see Council civil defence volunteers and staff at times of emergency (confidence in the activity) | Contract with Horizons to provide access to a full-time Emergency Management Officer | A decision has been made to cease the contract with Horizons effective from 1 July 2021. | Planning for CDEM to be delivered in-house from 1 July 2021. | Confirm internal CDEM resourcing arrangements from July 2021. | Sharon |
| | Arrange regular planning and operational activities | CDEM Capability Plan in place | Update to new staff orientatino procedure, which includes all new staff completing ITF Foundations. Controller grab bags developed and issued. | Declaration exercise, (March 2021). ITF Foundations (April 2021). Planning for EOC Team exercises - half-day in May, full-day in June. | Sharon |

| Community Leadership Group of Activities 2020/21 | | | | | Feb-21 |
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| Major programmes of work outlined in the Annual Plan 2020/21 | | | | | |
| What are they: | Programme/Activity | Status | Progress for this reporting period | Planned for the next two months | |
| Strategic Planning | Long Term Plan 2021-31 | Well underway and almost at the formal submission, consultation process stage. | Consultation Document and draft LTP submitted to Audit. A number of engagement meetings have been held across the District. | Formal submission process planned to begin on 12 April and close 10 May. Hearings due to be held on 12, 13 May. | Carol |
| | Annual Report 2019 / 20 | Audit Report 2019/20 finalised | | Preliminary planning for 2020/21 | Dave |
| | Delivery of programme of policy and bylaw review | Ongoing | Reports to PPL | Reported through the Policy & Community Planning Project and Activity Report | George |
| | Conduct Section 17A reviews waste transfer station | | | Extending current contract for two years. Section 17A will be completed before contract is tendered | Arno |
| | Develop programmes in response climate change | Regional Climate Collaboration Group catch up and workshop held on 11 February 2021 | Nil | no further work at this stage | George |
| Council | Preparation of order papers that ensure compliant decision-making | Ongoing | Order papers prepared for Council, Council Committees, Community Boards, Community Committees | Order papers prepared as required. Focus on ensuring recommendations (other than simply receipt) contain rationale. InfoCouncil was rolled out in February 2021, LGHub (Elected Members app / portal) to be rolled out over the next month. | Carol |
| | Internal Audit programme | Pending | None | ELT to develop the IA Programme | Dave |
| | Engagement with sector excellence programmes | Confirmed | LGNZ confirms agreement on postponement until August 2021 | Progress with steps to be taken in preparing for the second assessment | Carol |
| | Draft submissions to government proposals and plans | As required | None | Prepare submission to relevant legislation when Select Committee invites this | Carol |
| Iwi Liaison | Te Roopuu Ahi Kaa strategic plan (Maori Responsiveness Framework) – implementing actions | Ongoing | Update on activities under the Framework are provided to Te Roopuu Ahi Kaa meetings. | Nothing further to report. | Carol |
| | Review key outcomes from Maori community development programme for input into the 2021-31 Long Term Plan | In preparation | None | Nothing further to report. | Carol |
| Carry forward programmes from 2019/20 | | | | | |
| What are they: | Programme/Activity | Status | Progress for this reporting period | Planned for the next two months | |
| Annual Resident Survey 2020 | Undertake Annual Residents Survey | Complete | Incorporate improvements. | Continue incorporate improvement plans. | George |
| Annual Resident Survey 2021 | Undertake Annual Residents Survey - Scheduled for March - April 2021 | Yet to begin | N/A | Internal discussions of timing and process of engagement | George |

10 Late Items

11 Next Meeting

The next Policy/Planning meeting will be held in June – date to be confirmed.

12 Meeting Closed