

MINUTES

POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 14 October 2021

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Angus Gordon
- Cr Tracey Hiroa (*via Zoom*)
- Cr Cath Ash (*via Zoom*)
- Cr Nigel Belsham
- Cr Fi Dalgety (*via Zoom*)
- Cr Waru Panapa
- Cr Dave Wilson
- Mr Chris Shenton
- HWTM Andy Watson

In attendance

- Mr Peter Beggs, Chief Executive
- Mr Arno Benadie, Chief Operating Officer
- Mrs Carol Gordon, Group Manager – Democracy and Planning
- Mr Dave Tombs, Group Manager – Corporate Services (*via Zoom*)
- Ms Gaylene Prince, Group Manager – Community Services (*via Zoom*)
- Mrs Sharon Grant, Group Manager – People and Culture (*via Zoom*)
- Ms Katrina Gray, Senior Strategic Planner (*via Zoom*)
- Ms Nardia Gower, Manager – Community Development
- Mr George Forster, Policy Advisor
- Mr Jaime Reibel, Strategic Advisor – Economic Development (*via Zoom*)
- Ms Jen Britton, Strategic Advisor – District Promotions
- Ms Kelly Widdowson, Strategic Advisor – Youth / Rangatahi
- Mr Ash Garstang, Governance Advisor

Order of Business

1	Welcome	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	4
7.1	Follow-up Action Items from Policy/Planning Meetings.....	4
8	Chair's Report	4
8.1	Chair's Report - October 2021.....	4
9	Reports for Decision	4
9.1	Local Easter Sunday Trading Policy Review.....	4
10	Reports for Information	5
10.1	Democracy & Planning Group - Operational Update.....	5
10.2	Economic Development Update August and September 2021	5
10.3	Community Development Update for August - September 2021	6
10.4	Youth Development Operational Report Aug-Sep 2021.....	6

1 Welcome

The meeting opened at 1.01 pm.

2 Apologies

Resolved minute number 21/PPL/018

That the apologies for Cr Gill Duncan and Cr Richard Lambert be received.

Cr A Gordon/Cr D Wilson. Carried

3 Public Forum

Mr Balam Singh presented to Council on the Food Business Grading Bylaw, with his son. They would like the food grading certificate to be retained, as it shows customers that their establishment (Indian Cuisine) has an A grade.

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

6 Confirmation of Minutes

Resolved minute number 21/PPL/019

That the minutes of the Policy/Planning Committee meeting held on 12 August 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

HWTM A Watson/Cr D Wilson. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

The Mayor advised that the current operators of the Marton pool are going to continue providing the Swim For All programme. Cr Dalgety advised that she has had queries from members of the public as there did not appear to be any spots left. Ms Prince advised that this could be due to COVID physical distancing requirements, but she will check with the contractor.

The Mayor also advised that a letter of appreciation had been sent to the Mahi Tahī project team.

Mr Benadie provided some clarity on the policy for Disposal of Surplus Land and Buildings item. Council staff will advise Ngāti Parewahawaha of any proposed sales for Council-owned properties in Bulls. In response to a query, the Mayor clarified that the treaty settlement process only applies to land that is owned by the Crown, and not land owned by Council.

Resolved minute number 21/PPL/020

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr N Belsham/Cr W Panapa. Carried

8 Chair's Report

8.1 Chair's Report - October 2021

The report was tabled during the meeting and taken as read.

Resolved minute number 21/PPL/021

That the tabled Chair's Report – October 2021 be received.

Cr A Gordon/HWTM A Watson. Carried

9 Reports for Decision

9.1 Local Easter Sunday Trading Policy Review

Mr Forster advised that retention of this policy will allow businesses to remain open on Easter Sunday, noting that employees will still have a right of refusal to work on this day.

Resolved minute number 21/PPL/022

That the report Local Easter Sunday Trading Policy be received.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 21/PPL/023

That the Policy/Planning Committee recommend to Council that the Local Easter Sunday Trading Policy is adopted for consultation in accordance with Section 83 of the Local Government Act 2002 without amendment.

Cr D Wilson/Cr N Belsham. Carried

10 Reports for Information

10.1 Democracy & Planning Group - Operational Update

Maori Responsiveness Framework

Mrs Gordon advised that staff will collaborate with the Te Roopuu Ahi Kaa Komiti on this framework. The Mayor noted that Winiata marae had advised him that they wished to be engaged with as well.

HappyOrNot

Ms Gower noted there had been a couple of incidents where youth in Taihape and at Te Matapihi had pressed the buttons repeatably. Mrs Gordon advised that staff have approached the HappyOrNot company and asked them about options on dealing with this erroneous data. Cr Wilson and Cr Gordon advised that they would prefer to see the data remain in the system, but with staff to provide a commentary on the cause of the response spikes.

Staff advised the Committee that they intend to roll out a portable device that can be taken to community events (such as sports events) in order to get direct feedback on the facilities being used. The Committee agreed that it was a good idea to experiment with different avenues for getting feedback with the new system.

Resolved minute number 21/PPL/024

That the report 'Democracy & Planning Group – Operational Update' be received.

Mr C Shenton/Cr F Dalgety. Carried

10.2 Economic Development Update August and September 2021

Business Baseline Survey

Cr Gordon asked how staff will touch base with new people and businesses to the district. Mr Reibel advised that an individual from the Mahi Tahi programme will administer the Business Baseline Survey and monitor the results.

Tradies Staff Recruitment Meeting

In response to a query about attendance, Mr Reibel advised that 16-18 people had indicated, prior to the meeting, that they would attend, but only two people attended on the day which was a disappointing turn-out. Cr Dalgety suggested that allowing people to attend this type of meeting via Zoom may increase attendance. Mr Reibel noted that feedback from the Tradies meeting had

suggested that trades people could be cautious about attending a public meeting, as there are instances of companies poaching workers from other organisations.

Destination Management Plan

Ms Britton advised that she will compile data at the end of the engagement process and present feedback to the Committee.

The Mayor asked if the plan had value purely as a funding stream. Ms Britton advised that without buy-in from businesses the plan would become redundant. She is engaging with businesses and holding one-on-one sessions with them.

Several Committee members suggested that COVID-19 may be having an impact on the engagement with the Destination Management Plan and meetings with community members. Staff agreed that while COVID-19 may be having an influence, it may not be too significant.

Resolved minute number 21/PPL/025

That the Economic Development Update August and September 2021 be received.

Cr N Belsham/Cr T Hiroa. Carried

10.3 Community Development Update for August - September 2021

Ms Gower advised that the Marton Market Day has been cancelled due to COVID-19 restrictions.

Cr Wilson asked how staff were managing any anti-social behaviour that was taking place at Council facilities (particularly in Taihape) that involved youth. Ms Gower advised that several youth have been temporarily banned from the relevant Council facility. Regarding the incident that took place 13 October 2021 at the Council centre in Taihape, Ms Widdowson is going to contact staff there and explore any community interventions that might be helpful in this case.

In response to a query, Ms Gower confirmed that Lions and Rotary were intended to be included within the sphere of the 'Community Led Development of Council Owned facilities' guide. The Committee noted that this guide was clear and concise, and had been received positively by several community members that elected members had spoken to.

Resolved minute number 21/PPL/026

That the Community Development Update for August - September 2021 be received.

Cr W Panapa/Mr C Shenton. Carried

10.4 Youth Development Operational Report Aug-Sep 2021

In response to a query, Ms Widdowson advised that seven of the youth councillors had attended the Festival for the Future in Wellington. Attendance at this festival is covered by the budget allocated for the Youth Council.

Ms Widdowson advised the Committee that she had been in contact with the Taihape Area School, and that the principal there had offered staff the opportunity to visit the school and engage with

staff and students. It was noted that only one of the youth councillors for 2021 was from Taihape, but that staff were optimistic that this number will increase in future years.

In response to a query, Ms Widdowson advised that the Marton lobby is too small to remain open under COVID-19 Level 2 restrictions.

Cr Wilson suggested that staff may want to investigate linking youth councillors with the RYLA and RYPEN programmes that are run by Rotary. Ms Widdowson advised that staff are aware of these and have recently made several applications to the RYLA programme. The Mayor noted that there were several community groups and other organisations that offered programmes for youth in the district, and that Council had a responsibility to support these programmes as well.

Resolved minute number 21/PPL/027

That the Youth Development Update Aug-Sept 2021 be received.

Cr N Belsham/Cr W Panapa. Carried

The meeting closed at 2.33 pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 9 December 2021.

.....
Chairperson