

ORDER PAPER

POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 9 June 2022
Time: 11.00 am
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Cr Angus Gordon

Deputy Chair: Cr Tracey Hiroa

Membership: Cr Cath Ash
Cr Nigel Belsham
Cr Fi Dalgety
Cr Gill Duncan
Cr Richard Lambert
Cr Dave Wilson
Mr Chris Shenton (TRAK representative)
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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Locations:	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street, Marton </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls </td> </tr> <tr> <td style="vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1), Taihape </td> <td></td> </tr> </table>	<u>Marton</u> Head Office 46 High Street, Marton	<u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1), Taihape	
<u>Marton</u> Head Office 46 High Street, Marton	<u>Bulls</u> Bulls Information Centre- Te Matapihi 4 Criterion Street, Bulls				
<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1), Taihape					
Postal Address:	Private Bag 1102, Marton 4741				
Fax:	(06) 327 6970				

Notice is hereby given that a Policy/Planning Committee Meeting of the Rangitīkei District Council will be held in the Council Chamber, Rangitīkei District Council, 46 High Street, Marton on Thursday, 9 June 2022 at 11.00 am.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Policy/Planning Committee meeting held on 14 April 2022 are attached.

Attachments

1. **Policy/Planning Committee Meeting - 14 April 2022**

Recommendation

That the minutes of the Policy/Planning Committee meeting held on 14 April 2022, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

MINUTES

UNCONFIRMED: POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 14 April 2022

Time: 1.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Cr Angus Gordon
Cr Cath Ash [via Zoom]
Cr Nigel Belsham
Cr Fi Dalgety [via Zoom]
Cr Gill Duncan
Cr Richard Lambert
HWTM Andy Watson

In attendance

Mr Peter Beggs, Chief Executive [via Zoom]
Mr Arno Benadie, Chief Operating Officer
Mrs Carol Gordon, Group Manager – Democracy and Planning
Mr Dave Tombs, Group Manager – Corporate Services [via Zoom]
Ms Gaylene Prince, Group Manager – Community Services [via Zoom]
Mrs Sharon Grant, Group Manager – People and Culture [via Zoom]
Ms Jo Manuel, Manager – Community Development
Ms Anne McLeod, Acting Manager – Community Development
Ms Jen Britton, Strategic Advisor – District Promotions
Mr Jaime Reibel, Strategic Advisor – Economic Development [via Zoom]
Mrs Jess Mcilroy, Operations Manager [via Zoom]
Ms Melanie Bovey, Team Leader – Library Services [via Zoom]
Mr Ash Garstang, Governance Advisor
Ms Kylie Ruwhiu-Karawana (TRC Tourism - Consultant) [via Zoom]

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1 Welcome

The meeting opened at 1.01 pm.

2 Apologies

Resolved minute number 22/PPL/010

That the apology for Cr Wilson be received.

Cr N Belsham/Cr R Lambert. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflicts of interest were declared.

5 Confirmation of Order of Business

Item 10.6 (Draft Destination Management Plan document) was discussed after item 10.1 (Democracy & Planning Group – Operational Update) and before item 10.2 (Libraries & Information Centres Update – February/March 2022).

6 Confirmation of Minutes

Resolved minute number 22/PPL/011

That the minutes of the Policy/Planning Committee meeting held on 10 February 2022, without amendment, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Cr R Lambert/Cr A Gordon. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

In response to a query, Ms Britton advised that the 2020/21 financial reporting for Project Marton did not come under Council's MOU agreement with the organisation.

Resolved minute number 22/PPL/012

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Cr N Belsham/Cr G Duncan. Carried

8 Chair's Report

8.1 Chair's Report - April 2022

Taken as read.

Resolved minute number 22/PPL/013

That the tabled Chair's Report – April 2022 be received.

Cr A Gordon/Cr R Lambert. Carried

9 Reports for Decision

9.1 Revised Procurement Policy

Mrs Mcilroy advised that the Te Roopuu Ahi Kaa Komiti have not yet provided feedback on the policy, due to their latest meeting being cancelled.

In response to a query, Mrs Mcilroy advised that the "locally based suppliers" factor is rated on geographical proximity (e.g., a value of 10 for the Rangitikei, 8 for neighbouring districts, 4 for the South Island...).

In response to a query, Mrs Mcilroy advised that climate change factors sit under the "environmental value factor".

Mrs Gordon advised that the delegations register is currently under review and once completed this will assist with determining the delegated financial authorities (including the Procurement Policy).

In response to a query, Mrs Mcilroy advised that the Procurement Policy will not supersede the list of pre-approved contractors on SiteWise (a prequalification system). Mr Benadie advised that there is a \$120 application fee for contractors to be part of the SiteWise system, and that staff have pre-approved contractors for water networks due to the increased risks associated with these assets. SiteWise is used to pre-qualify contractors against quality assurance and Health and Safety measures.

Resolved minute number 22/PPL/014

That the report 'Revised Procurement Policy' be received.

HWTM A Watson/Cr A Gordon. Carried

Resolved minute number 22/PPL/015

That the Policy and Planning Committee review and endorse the draft revised Procurement Policy for adoption.

HWTM A Watson/Cr N Belsham. Carried

10 Reports for Information

10.1 Democracy & Planning Group - Operational Update

Mrs Gordon advised that the bylaw programme will be reassessed once the new Corporate Planning Advisor begins their role at Council.

In response to a query, Mrs Gordon confirmed that staff receive regular updates on central government submissions.

Resolved minute number 22/PPL/016

That the report 'Democracy & Planning Group – Operational Update' be received.

HWTM A Watson/Cr R Lambert. Carried

10.2 Libraries & Information Centres Update - February/March 2022

Taken as read.

Resolved minute number 22/PPL/017

That the report 'Libraries and Information Centres – February/March 2022' be received.

HWTM A Watson/Cr G Duncan. Carried

10.3 MoU Partner Organisations Update - April 2022

In response to a query, Ms McLeod advised that the money (\$27,000 remaining) that was allocated to Project Marton under the MOU agreement has largely not been spent, as the three events the money was set aside for were cancelled. Staff want to carry-forward the funds to 2022/23. Staff are in discussions with other groups within Marton about potentially filling the space left by Project Marton, but nothing can yet be confirmed.

In response to a query, Ms Manuel advised she has been in contact with Sports Manawatu and Sports Whanganui, and will meet with them in future in order to enhance Council's relationships with them.

Undertaking:

Staff to update the Committee in the future on the relationship with Sports Whanganui.

Resolved minute number 22/PPL/018

That the report 'MoU Partner Organisations Update - April 2022' be received.

Cr N Belsham/Cr A Gordon. Carried

10.4 Community Development Update - February and March 2022

Taken as read.

Resolved minute number 22/PPL/019

That the report 'Community Development Update - February and March 2022' be received.

Cr G Duncan/Cr R Lambert. Carried

10.5 Economic Development Update - February and March 2022

Mr Reibel advised that he has held initial meetings with qualified consultants regarding the Tui Street (Taihape) flats and a business case for the wider district. The contract can be accommodated within the current budget.

In response to a query, Mr Reibel advised that anybody can join the Public Housing Register, and that most of the housing needs within the Samoan community are met by the churches.

In response to a query on the subdivision at Rātana, the Mayor advised that one of the difficulties associated with this project is potential purchasers assuming that they will have a clear title to their property, which may be against the principles of the papakāinga project. Mrs Gordon advised that there will be a workshop on housing in May.

In response to a query, Mr Reibel advised that he had assisted the Door of Hope Charitable Trust in applying to the Whanganui Community Foundation for funding for community housing.

Resolved minute number 22/PPL/020

That the 'Economic Development Update - February and March 2022' be received.

HWTM A Watson/Cr A Gordon. Carried

Resolved minute number 22/PPL/021

That the Committee suspends standing order 4.2, and allows the meeting to continue beyond two hours without taking a ten minute break.

Cr A Gordon/Cr N Belsham. Carried

10.6 Destination Rangitīkei – Draft Destination Management plan document

ITEM 6.1
ATTACHMENT 1

Ms Kylie Ruwhiu-Karawana (TRC Tourism) updated the Komiti on the draft Destination Management Plan document.

In response to a query, Ms Britton advised that the next step is to build an implementation plan and this will take place over the next couple of months.

In response to a query, Ms Ruwhiu-Karawana advised that the appendices document discussed which agencies and organisations will need to be involved in the process, and advised that the advisory group and structure for the plan will identified in the near future.

The Mayor noted that there is uncertainty around ongoing funding for the Mayors Taskforce for Jobs, and that it may end up being less than anticipated.

Resolved minute number 22/PPL/022

That the report ‘Destination Rangitikei – Draft Destination Management plan document’ be received.

Cr A Gordon/Cr N Belsham. Carried

Resolved minute number 22/PPL/023

That the Policy/Planning Committee recommend the Destination Rangitikei – draft destination management plan goes to Council for adoption.

HWTM A Watson/Cr G Duncan. Carried

The meeting closed at 3.10 pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 9 June 2022.

.....
Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Policy/Planning Meetings

Author: Ash Garstang, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Policy/Planning meetings. Items indicate who is responsible for each follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Policy/Planning Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	14-Apr-22	Staff to update the Committee on the relationship with Sport Whanganui.	Jo Manuel	An update is included in the Community Development report presented to the June Policy/Planning meeting.	In progress
2	9-Dec-21	Cr Ash requested that staff seek the final AGM and/or financials, and information on unspent funds, from Project Marton for the 2020/21 year. Update 10 Feb 22: For both the 2019/20 year and 2020/21 year.	Jen Britton	No further action at this time, staff will update the committee if the information requested is given over time.	Closed
3	2020	Regarding the sale of Bulls properties (under the Policy on Disposal of Surplus Land and Buildings). The old information centre and the old town hall.	Arno Benadie	Update from Graeme Pointon - May 2022: The 6 separated parcels have been listed with land agents for sale by tender, tenders close 22 June 2022. A report and recommendation will go to the Council Meeting on 30 June 2022.	In progress
4	2020	Traffic and Parking Bylaw	Georgia Etheridge	This Bylaw will be reviewed in 2022. It is noted that Cr Belsham and the CE, Peter Beggs will be included to take part in the review. Update May 2022 - A review of the policy/bylaw work programme is being undertaken with input from all elected members in July 2022.	In progress

8 Chair's Report

8.1 Chair's Report - June 2022

Author: Angus Gordon, Chair

1. Reason for Report

- 1.1 The Chair will provide a verbal or tabled report at the meeting.

Recommendation

That the Chair's Report – June 2022 be received.

9 Reports for Information

9.1 Community Development Update - April and May 2022

Author: Jo Manuel, Manager Community Development

Authoriser: Gaylene Prince, Group Manager - Community Services

Reason for Report

- 1.1 This report covers the operational areas of economic, social, and cultural community well-being activities undertaken by the Community Development team during the months of April and May 2022, inclusive of the MOU – Partner Organisation Overview/Update.

Community Development - Overview

- 2.1 Community Development team have been active for the months of April and May with the introduction of new staff to local community groups/providers/organisations and in activating conversations on collaborative working relationships.
- 2.2 Sports Wanganui representatives and Council's Community Development Manager have met and are currently working towards a RDC Sport, active play, recreation network connecting local communities to come together.
 - 2.2.1 Regular monthly meetings have now been established with Sports Wanganui and Council staff to discuss local services and services provided to the Rangitikei District.
 - 2.2.2 Work is in progress in connecting with local sports, active play and recreation communities, local volunteers within the community and enabling connection of working relationships across both the southern and northern areas of the district with the goal of tri-monthly meetings with the whole of district network.
 - 2.2.3 A collective collaboration will provide overall direction for the district with northern and southern networks assisting in local community active, play, recreation and sports activities.

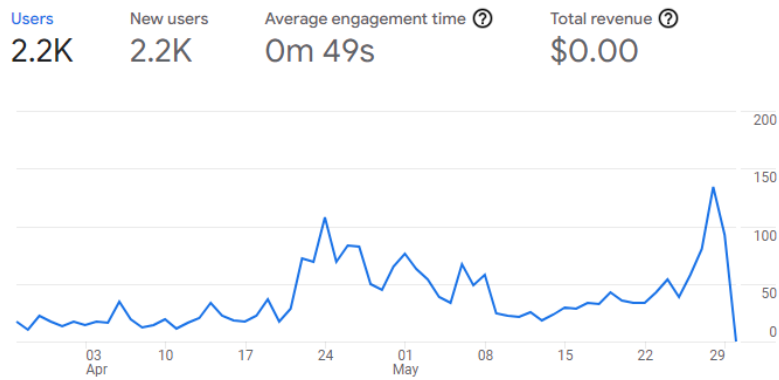
MOU Partner Organisations Update – April and May 2022

- 3.1 MOU (Memorandum of Understanding) Partner organisation workplans will be providing their annual update at the August Policy/Planning in line with their end of financial year reporting.
- 3.2 It was noted at the December 2021 Policy/Planning meeting the impact the Project Marton events had on the economic, social, and cultural wellbeing and it was agreed the Community Development team was to ensure their continuation for the period ending in June 2022.
- 3.3 Project Marton managed events for 2022/2023 will need to be discussed further dependant on whether any new organisation is prepared to take on the role undertaken by Project Marton; Council has yet to be formally engaged by any organisation.

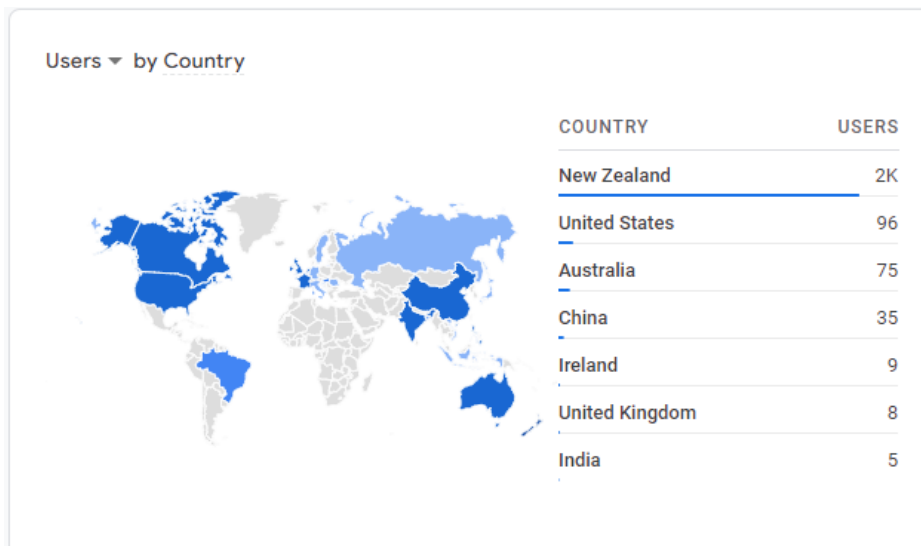
District Promotion

- 3.4 Visit Rangitikei website

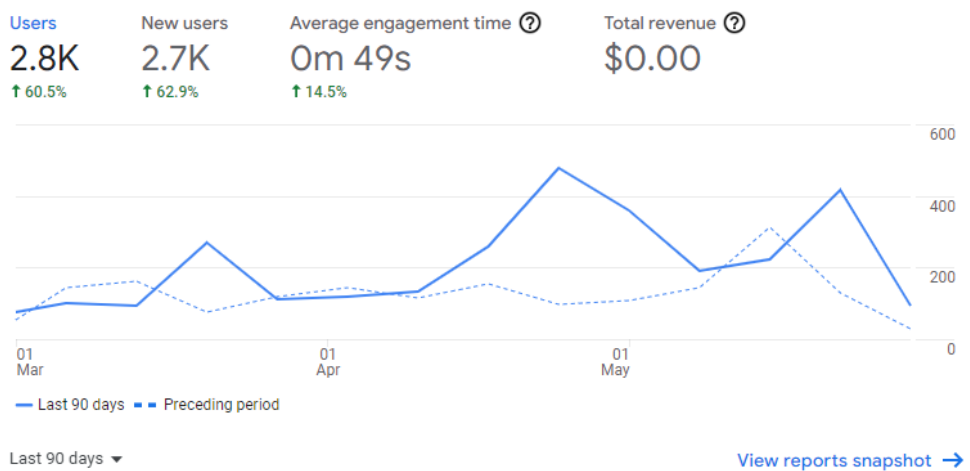
3.4.1 Number of websites visit during April – May



3.4.2 User by country.



3.4.3 90-day snap shot repot



3.5 Shop Local Rangitikei

- 3.5.1** Business continue to be promoted and utilise the Shop Local Rangitikei Facebook group

Economic Development

4.1 Council Housing

- 4.1.1** Conversations and networking with local community housing groups, and social services and MSD, and Habitat for Humanity are currently continuing. These conversations with Habitat for Humanity look very promising with two of our local community groups taking on their support and resources.

4.2 Senior and Elderly Shared Accommodation/Group Home (Taihape)

- 4.2.1** The Taihape group home survey, conducted from February – April, received 18 responses, 17 of which expressed interest in becoming residents of a home: eight within 24 months and six at some point in the future.
- 4.2.2** Between 12 – 14 residents are needed to make a group home financially viable so more potential residents will be needed to ensure the project's feasibility.
- 4.2.3** As a result, the survey will be extended to the central and northern parts of the district (Ohingaiti, Mangaweka, Utiku, Mataroa and Moawhango) and the farming community to see if there is enough interest from additional potential residents to move forward with additional planning.
- 4.2.4** Articles to inform the community of the survey's progress were written and published in the April, and May issues of Talk Up Taihape.

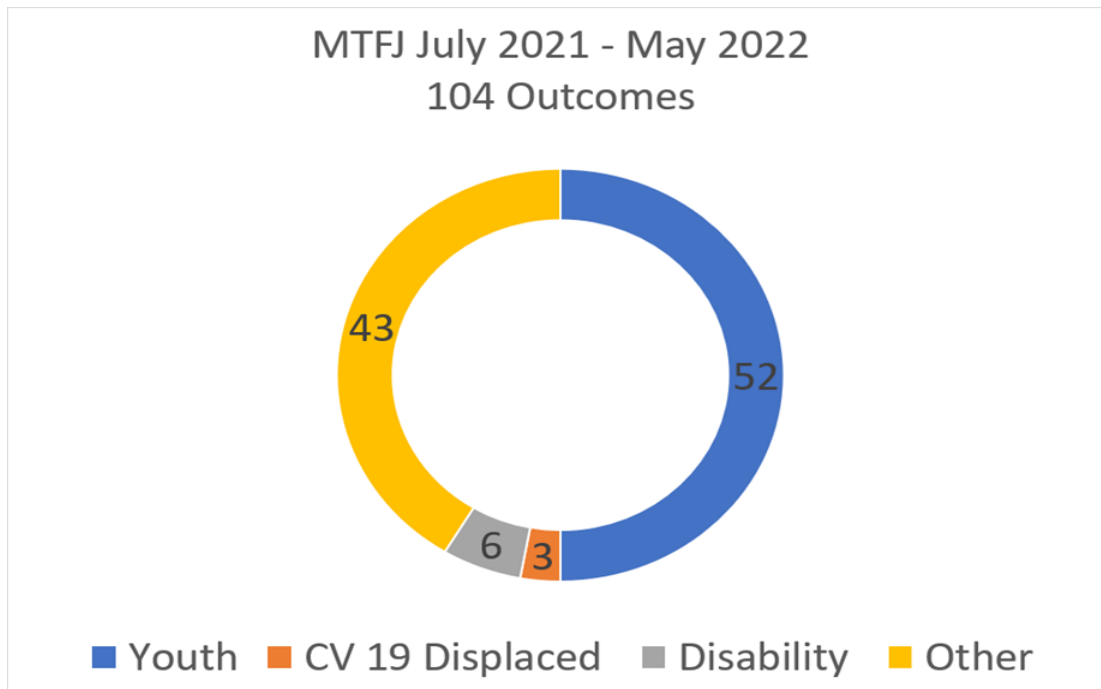
4.3 Kainga Ora

- 4.3.1** In April the Strategic Advisor, Economic Development participated in a tour of a Kāinga Ora social housing pilot project in Ohakune and then met with His Worship Don Cameron, the Mayor of Ruapehu, to discuss the build.
- 4.3.2** Also in April, the Strategic Advisor, Economic Development met with the Kāinga Ora Regional Director and Relationship and Planning and Investment Managers to talk about the intensification of public housing in Marton and Bulls. Kāinga Ora has offered to investigate increasing housing on its existing properties in the short-term.

4.6 Mahi Tahi – Employment Programme

- 4.6.1** The Mahi Tahi Programme placed thirty-eight youth and older persons in employment during the period February - May. This positive outcome was achieved by more job seekers as Covid 19 restrictions reduced or were removed.
- 4.6.2** Mahi Tahi has filled 104 jobs from July 2021 – 30 May 2022, which is 208% of the annual target of 50 sustainable jobs (defined as 30 hours/day x 30 days).
- 4.6.3** During the period placements were made in the services (civil and residential construction, early childhood education and training, automotive, retail - building

materials, petrol filling station, supermarket), science (R&D), primary production (food processing, shearing and horticulture), transport and hospitality sectors.



Youth / Rangatahi Development

5.1 Rangitikei Youth Council

- 5.1.1 Youth Council have held two formal meetings and one informal meeting to finalise their 2022 workplan, to present at their next formal meeting.
- 5.1.2 Many learning opportunities took place at their meetings including Council processes, standing orders, raising motions and healthy debates, all guided by His Worship the Mayor, other Elected Members and Strategic Youth Advisors.
- 5.1.3 During their May meeting, Youth Council heard presentations from, and gave valuable feedback into Pae Tawhiti Rangitikei Beyond (Spatial Plan) and Community Engagement through Libraries.
- 5.1.4 Sports Whanganui, Welcoming Communities, Te Tiriti O Waitangi workshop with the Iwi Liason, and personal development workshops are set for future meetings.
- 5.1.5 Youth Council will be attending Vocational Road Trips, gathering data and youth voice from this forum to feed back into Council's Annual Planning and other projects.
- 5.1.6 Three members of Youth Council assisted in judging the local Scarecrow competition alongside the Mayor.

5.2 Bulls Youth Network

- 5.2.1 A collective community hui was held regarding vandalism and poor behaviour problems arising with youth over the last holiday period at Te Matapihi. Local

Schools and Community organisations attended, as well as staff from Te Matapihi. This is set to be a monthly hui with Strategic Advisors facilitating and supporting community decisions and outcomes where possible.

5.3 Taihape Lobby

- 5.3.1** Youth Advisors hosted valuable conversations with youth at the Taihape Lobby. Information was collected as to what youth think their space should be moving forward, what they feel is lacking, and how they would best feel supported.
- 5.3.2** Connections were also built between interested youth and a possible Forge Boxing attendance.
- 5.3.3** Community agencies and service network collaborations are taking place for different services to be available through the Lobby space.
- 5.3.4** Hobby activities, skill classes, and life skills activities are being put together with the support of the Taihape community and schools.
- 5.3.5** The value of having a Youth Adviser from Taihape is seeing networks and community connections thrive and working relationships coming together to support the community.

Welcoming Communities

- 6.1** Engagement activities with the wider local community have been undertaken throughout May. While turnout to events was low, community awareness of the program seems to have increased during the promotional process, as evidenced through online and in-person conversations. We will now focus on engagement with newcomer groups, iwi, and youth. Key contacts have already been made in these areas.
 - 6.1.1** Youth: Meeting with the Youth Council & doing workshops with students at Rangitikei College. We want to form youth advisory committee, or other appropriate ongoing advisory body, and are currently consulting on what this could look like through schools and Youth Council.
 - 6.1.2** Newcomer groups: Multicultural Council Rangitikei/Whanganui, Indian community contacts, River City Filipino Club sports tournament (lots of participants from Rangitikei are going to Whanganui for sport), Samoan community leaders & youth, local employers. We are also launching the newcomer survey, available in English, Chinese & Samoan
 - 6.1.3** Iwi: Reassessing with Council's Strategic Advisor Mana Whenua appropriate engagement and research opportunities. Any ideas or suggestions are welcome.
 - 6.1.4** Stocktake report: Engagement will be ongoing, but the bulk is to be completed by the end of July. Expecting to present report or draft to Policy/Planning & Te Roopu Ahi Kaa in August.
- 6.2** Stage 1 Accreditation Statement of Commitment has been completed and signed. The application for Stage 1 Accreditation was submitted on 13th May 2022 and is being processed. When complete, Rangitikei will be formally accredited as a Committed

Welcoming Community. We will now be working towards Stage 2 Accreditation to become an Established Welcoming Community by creating a Welcoming Plan and beginning to implement activities in that Plan. Timeline for completing the Welcoming Plan is currently the end of 2022.

- 6.3** Aly Thompson has been completing the program handover to Rhianna Flaherty. Aly's last day is 30 June 2022.

ITEM 9.1

Recommendation

That the report 'Community Development Update – April and May 2022' be received.

9.2 Democracy & Planning Group - Operational Update**Author:** Carol Gordon, Group Manager - Democracy & Planning**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 This report provides the Committee with an update on key operational activities across the Democracy and Planning Group of the organisation. This covers Iwi/Hapu Engagement and Development; Policy and Bylaw Programme and Communications.

2. Operational Updates**2.1 Iwi/Hapū Engagement and Development**

Council staff have gone back to each marae with the findings and recommendations for their Marae Water Assessments and we are now working through those recommendations with each marae. A workplan has been created to move us forward together.

Iwi engagement has continued with Ngāti Parewahawaha regarding the artwork for the green space at Te Matapihi in Bulls. The artwork is due to be completed soon.

2.2 Policy and Bylaw Programme

The policy and bylaw work programme is being reviewed and will be a topic for discussion at the July Council workshop.

2.3 Communications Update – April and May 2022

An update on Communications activity for the months of April and May are attached (Attachments 1 and 2).

3. Significance

- 3.1 This item is not considered to be a significant decision according to the Council's Policy on Significance and Engagement.

Attachments

1. **Comms Update - April 2022** [↓](#)
2. **Comms Update - May 2022** [↓](#)

Recommendation

That the report 'Democracy & Planning Group – Operational Update' be received.

Te Whakawhitiwhiti / Communications

April 2022 Update

This report provides the Committee with an update on communications and media activity.



News Media Activity

The table below outlines the media activity during April:

- Rangitikei Connect was published twice in the District Monitor and once in the Feilding-Rangitikei Herald in April.
- Council News published once each in community newsletters - Talk Up Taihape and Bulls Bull-it-inn.

Date	Media Channel	Article Heading and Topic
11/04/2022	Whanganui Chronicle	‘Welcome news’ Mayors say ‘better-off’ funds will benefit communities Local -government leaders in the Whanganui region say it is too soon to confirm how a new government funding package might be spent in their districts.
13/04/2022	Whanganui Chronicle	Māori wards included for Rangitikei elections Two Māori wards have been included in Rangitikei District Council’s representation arrangement for this year’s local body elections.
14/04/2022	Rangitikei District Monitor	Māori wards confirmed for Rangitikei The Local Government Commission has confirmed Rangitikei representation arrangements for this year’s local body elections, with the inclusion of two Māori wards – Tiikeitia ki Uta (inland) ward and Tiikeitia ki Tai (coastal) ward.
22/04/2022	Whanganui Chronicle	Govt urged to delay Three Waters reforms C4LD delivers alternative plan to Parliament this week “In the 15 years I’ve been in local government we have always known that water services have needed reforms”

Date	Media Channel	Article Heading and Topic
23/04/2022	Manawatu Standard	Frustration builds over \$11m bridge Frustration is mounting that a long-awaited new bridge connecting two central North Island districts cant yet be used

Public Notices

The list below outlines the public notices placed in the District Monitor:

Council also advertises in the Whanganui Chronicle and Feilding-Rangitikei Herald when required.

- **April 7** **Public Consultation**
Framing 2022/23 - Annual Plan
Proposed Schedule of Fee and Charges 2022/23
Draft Rates Remission Policy
Draft Rates Remission Policy for Māori Freehold Land
- **April 14** **Mayoral Public Meeting on Three Waters**
Public Meetings also included information on the 2022/23 Annual Plan
- **April 21** **Mayoral Public Meeting on Three Waters**
Public Meetings also included information on the 2022/23 Annual Plan
- **April 28** **Intention to close roads to Vehicular Traffic** - Targa Rally 2022
- **April 28** **Notice of Meetings** - May

Electronic Direct Mail (EDM) Activity

The table below outlines the Council bulk email activity sent in during April;

- Community Database - **602 people**
- Te Hononga Database - **122 people**
- Staff Database - **185 people**.

Date	Article Heading	Opens	%
12 April	Rangitikei Connect_ Issue 42	286	55.8%
26 April	2022/23 Annual Plan Consultation	239	46.7%
29 April	Rangitikei Connect_ Issue 43	240	46.9%

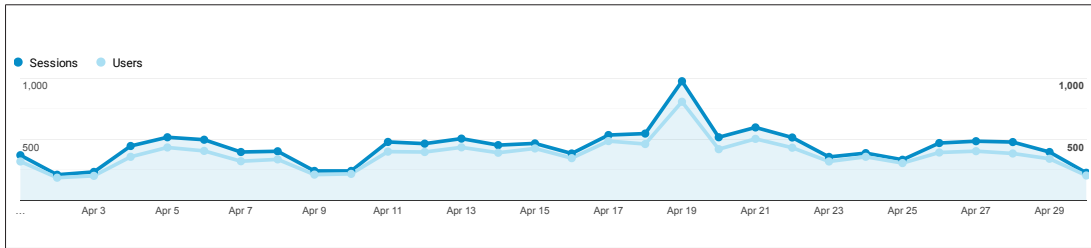
LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of April, **25 requests** for official information have been received so far this year.

Website Statistics

The graph below outlines the website activity during April:



Activity on Council’s website for 1 - 30 April 2022:

In April 74.3% of those who visited Council’s website were new visitors to the site.

Top 10 Council pages visited (April)

1. /homepage
2. /services/rates/search
3. /council/strategies-plans-policies-bylaws/strategies/pae-tawhiti-rangitikei-beyond
4. /services/rubbish-recycling/transfer-stations/marton-transfer-station
5. /services/cemeteries/database
6. /news/2016/restrictions-on-the-sale-of-alcohol-over-easter
7. /council/about/contact-us
8. /library
9. /council/meetings
10. /council/publications/district-plan

News items

There were **15 News Items** posted to our home page.

Date	Article Heading
April 01, 2022	Road closure and works for McHardies Road, Bulls
April 04, 2022	Taihape Community Board meeting cancelled
April 05, 2022	Taihape Library and Info Centre Short-staffed Until April 11
April 06, 2022	Library and Information Centre Buildings Remain Closed to Public
April 08, 2022	Consultation for the 2022/23 Annual Plan is now open
April 11, 2022	Waste Transfer Closures - Hunterville and Rātana
April 11, 2022	Meeting Cancellations - Te Roopuu Ahi Kaa Komiti & Rātana Community Board
April 13, 2022	Tiikeitia ki Uta and Tiikeitia ki Tai to form part of Rangitikei District Council representation
April 19, 2022	Getting Ready for Winter
April 20, 2022	District Libraries and Information Centres Re-open
April 22, 2022	Mayoral Public Meetings On Three Waters
April 22, 2022	ANZAC Day Commemorations 2022
April 22, 2022	Mangaweka bridge nears completion. Opening planned for 20 May.
April 26, 2022	Welcoming Communities workshops and drop-in sessions to begin
April 29, 2022	High Demand for Inspection Bookings

Social Media Activity

The table below outlines Facebook activity during April:

There were **20 posts** made to our Council Facebook page.

Caption	Post time	Content type	Reach	Likes and reactions	Link clicks	Comments	Shares
Should we establish a new Marton Rail Hub related Council-Controlled Organisation (CCO)?	2022-04-30T16:00:01	Facebook post	2294	10	268	11	2
Due to high demand, our scheduled inspection booking timeframes have been extended.	2022-04-29T16:00:01	Facebook post	972	3	15	0	1
It's your turn to hear more about the Three Waters Reform.	2022-04-28T20:30:02	Facebook post	1416	2	52	1	1
Don't just talk about it, tell us about it. We are half way through consultation on the 2022/23 Annual Plan and we want to hear from you!	2022-04-27T23:00:01	Instagram post	55	0		0	0
Don't just talk about it, tell us about it. We are half way through consultation on the 2022/23 Annual Plan and we want to hear from you!	2022-04-27T23:00:00	Facebook post	866	1	6	0	5
Council Meeting	2022-04-27T18:00:57	Facebook post	295	2	75	1	0
Finance/Performance Committee	2022-04-27T14:01:54	Facebook post	412	2	81	1	0
Do you think council should introduce a rating differential for forestry land?	2022-04-26T23:00:05	Facebook post	940	0	12	0	2
Our Welcoming Communities whanau are hosting a community workshop in Hunterville tomorrow at 6.30pm.	2022-04-26T21:46:10	Facebook post	878	5	4	0	1
Come along to the Friendship Club Hall tonight at 6pm to hear more about Three Waters and the key topics in 2022/23 Annual Plan.	2022-04-25T20:00:06	Facebook post	838	2	48	1	1
Council is proposing a 7.29% increase to rates as part of the 2022/23 Annual Plan.	2022-04-24T01:00:03	Instagram post	115	2		1	0
Council is proposing a 7.29% increase to rates as part of the 2022/23 Annual Plan.	2022-04-24T01:00:02	Facebook post	2328	44	659	74	11
Are you interested in hearing more about the Three Waters Reform?	2022-04-23T16:00:04	Facebook post	809	2	26	2	3
Winter is coming and it is common for our district to experience many cold days and even colder nights.	2022-04-22T16:00:01	Facebook post	961	7	37	0	2
The new Mangaweka Bridge is nearly completed and an official opening is planned for 20 May.	2022-04-21T23:00:01	Facebook post	704	8	113	3	0
Join an ANZAC Day commemoration this Monday. Services will be held in Bulls, Marton and Turakina.	2022-04-21T20:44:58	Facebook post	1083	9	69	2	1

Caption	Post time	Content type	Reach	Likes and reactions	Link clicks	Comments	Shares
Facebook Live Session	2022-04-20T23:00:22	Facebook post	440	3	145	10	0
FACEBOOK LIVE 6PM: A reminder that we are going live tonight at 6pm to answer all things annual plan.	2022-04-20T21:00:06	Facebook post	553	2	29	1	0
Libraries re-open to the public.	2022-04-19T14:07:30	Facebook post	1155	16	16	1	5
Live Stream Facebook	2022-04-18T19:00:34	Facebook post	681	0	201	13	1

Post with the most Engagement: 24 April

Council is proposing a 7.29% increase to rates as part of the 2022/23 Annual Plan. The increase is in line with the figure in year 2 of the Long Term Plan and will help us pay for the important facilities and services that keep our communities ticking.

To learn more about the rates increase, how it is split and what it pays for click here <https://bit.ly/3xe26nc>.

To share your feedback and have your say on the Annual Plan click here <https://bit.ly/36oW1t1>.

- Post

- 2,328 People reached
- 44 Reactions, comments & shares
- 74 Comments
- 11 Shares

Facebook insights: (April 2022)

- People reached (The number of people who saw any of your posts at least once): **9,381 people down 37.7%**
- Page visits (The number of times that your Facebook Page was visited): **1,342 down 16.4%**
- New Facebook page likes: **27 down 15.6%**

Total page followers: 4,742

Operations Activity

The information below outlines design and marketing activity completed during April:

Community and Leisure

- Taihape info Centre (Closed)
- Marton RSA and Citizens Memorial Hall Hire Forms
- Tutaenui Reservoir Toilet Wrap

Strategy and Community Planning

- Mahi Tahi Bucket Hats
- Libraries - Ian Mckelvie Poster
- Libraries - Community Movies
- Libraries - Janet Newman
- Welcoming Communities

Democracy & Planning

- RDC Staff Whakatau Runsheet
- Event Sponsorship Scheme
- 2022/23 Annual Plan

Finance and Support

- Staff Refund Form
- RDC Computer Security Management Policy
- RDC Information Backup and Restore Policy
- RDC Risk Management Policy

Regulatory

- GoShift Vetting Form
- RDC Siting Form
- RDC Inspection Memo

Infrastructure

- Bulls Bus Lane
- PMO Taihape Projects Update

People & Culture

- Civil Defence Hunterville Community Response Plan
- Ngā Whetu o Te Kauniera - Matariki Awards

Te Whakawhitiwhiti / Communications

May 2022 Update

This report provides the Committee with an update on communications and media activity.



News Media Activity

The table below outlines the media activity during May:

- Rangitikei Connect was published twice in the District Monitor and once in the Feilding-Rangitikei Herald in May.
- Council News published once each in community newsletters - Talk Up Taihape and Bulls Bull-it-inn.

Date	Media Channel	Article Heading and Topic
05/05/2022	Rangitikei District Monitor	Last days for annual plan consultation Consultation on Rangitikei District Council's 2021/22 annual plan closes at 5pm next Monday, May 9.
06/05/2022	Manawatu Standard	Opening date locked in for Mangaweka Bridge The opening of the new Mangaweka Bridge has been brought forward following an agreement between mana whenua and district councils.
09/05/2022	Whanganui Chronicle	May 20 opening for long-delayed Manawatu bridge A long-awaited bridge connecting two central North Island districts will finally open later this month.
12/05/2022	Rangitikei District Monitor	Civil Defence plan for Taihape Households in Taihape and Mangaweka townships and adjacent rural areas will soon receive an updated copy of the Taihape Civil Defence community response plan.
12/05/2022	Rangitikei District Monitor	Making Rangitikei a welcoming place – community workshops Welcoming Communities is a programme being run around NZ to help new arrivals in communities to settle in and feel welcome.

Date	Media Channel	Article Heading and Topic
16/05/2022	Whanganui Chronicle	Mayors taskforce an opportunity for young keen to work A regional unemployment recovery programme has helped Marton's Ngaire-Ann Takimoana on her journey to a leadership position on a prominent Rangitikei farm.
17/05/2022	Whanganui Chronicle	Concerns over new bus shelters in Bulls The design of new bus shelters in Bulls have been leaving little room to manoeuvre, raising concerns for both driver and passenger safety.
19/05/2022	Rangitikei District Monitor	Bulls bus depot problems Bulls township roads have always been a "major accident waiting to happen" area.
24/05/2022	Manawatu Standard	Ancestors guide design of Mangaweka Bridge pou As a link between the people of two districts, the new Mangaweka Bridge is fittingly marked by the legacy of two ancestors.
25/05/2022	Manawatu Standard	Concerns over running of rail hub Residents have demanded a comprehensive business plan, a separate consultation and an independent entity to progress the Marton Rail Hub project.
26/05/2022	Whanganui Chronicle	Bridge to success New route set to be boon for local businesses The new \$11 million Mangaweka Bridge crossing the Rangitikei River has opened to traffic. Rangitikei Mayor Andy Watson was on-site to cut the ribbon on Friday and said it was "an enormous thrill" to get it over the line.

Public Notices

The list below outlines the public notices placed in the District Monitor:

Council also advertises in the Whanganui Chronicle and Feilding-Rangitikei Herald when required.

- **May 12** **Rating Information database available for inspection**
- **May 19** **Notice of Meetings - June 2022**
- **May 26** **Notice of New and Rescheduled Meetings**
Assets/Infrastructure Committee
Policy/Planning Committee
Council

Electronic Direct Mail (EDM) Activity

The table below outlines the Council bulk email activity sent in during May;

- Community Database - **602 people**
- Te Hononga Database - **122 people**
- Staff Database - **185 people**.

Date	Article Heading	Opens	%
6 May	Rangitikei Connect_ Issue 44	245	46.8%
10 May	Staff Email (10) (Korero mai V)	39	25.5%
20 May	Rangitikei Connect_ Issue 45	259	49.5%

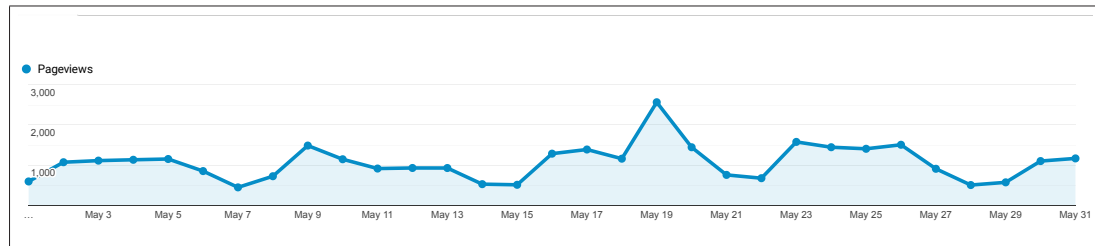
LGOIMA Requests

Requests under Local Government Official Information and Meetings Act (LGOIMA)

At the end of May, **37 requests** for official information have been received so far this year.

Website Statistics

The graph below outlines the website activity during May:



Activity on Council's website for 1 - 31 May 2022:

In May 74.6% of those who visited Council's website were new visitors to the site.

Top 10 Council pages visited (May)

1. /homepage
2. /services/rates/search
3. /library
4. /services/cemeteries/database
5. /council/about/contact-us
6. /services/rubbish-recycling/transfer-stations/marton-transfer-station
7. /council/meetings
8. /council/publications/district-plan
9. /council/meetings/council/council-meetings
10. /council/careers/current-vacancies

News items

There were **15 News Items** posted to our home page.

Date	Article Heading
May 02, 2022	Creative Communities Scheme Round Two Open
May 02, 2022	Rangitikei Cavalry Flag finds new home with the Bulls & District Historical Society
May 02, 2022	Marton RSA and Citizens' Memorial Hall Available for Bookings
May 04, 2022	New Mangaweka Bridge to be opened on Friday 20 May
May 05, 2022	Bulls Bus Station Closure
May 17, 2022	Appeal to conserve water for Taihape residents
May 17, 2022	Heavy rain warning
May 18, 2022	Te Matapihi - Lighting Installation Updates
May 18, 2022	Recent Weather Event Causes Damage To Roads
May 19, 2022	Local Authority Elections - 8 October
May 19, 2022	Building Control Officer - Job Vacancy
May 20, 2022	Notice of new and rescheduled Meetings

Date	Article Heading
May 20, 2022	Mangaweka Bridge Official Opening
May 23, 2022	Taihape residents please continue to conserve water
May 23, 2022	Temporary Closure - High Street Reception
May 23, 2022	Business Analyst - Job Vacancy
May 25, 2022	Maintenance Work - Marton Library and Wellington Road Flats
May 26, 2022	Funding Opportunities Open Now
May 27, 2022	Notice of Meeting
May 27, 2022	Rates Estimates for 2022/23 - Calculate Your Rates Online
May 27, 2022	Events Sponsorship Scheme Round Three Open
May 31, 2022	Temporary Water Shutdown - Bulls
May 31, 2022	Welcoming Communities survey launched
May 31, 2022	Tips for conserving water
May 31, 2022	Treated water at critical level for Taihape residents

Social Media Activity

The table below outlines Facebook activity during May:

There were **20 posts** made to our Council Facebook page.

Caption	Post time	Content type	Reach	Likes and reactions	Link clicks	Comments	Shares
Heavy rain is on the way! We're asking Koitiata and Scotts Ferry residents to please keep an eye on the weather.	2022-05-16T20:50:48	Facebook post	7425	70	917	34	19
Tangata whenua, Mangaweka residents, Manawatu District Council and Rangitikei District Council came together today to unveil Te Pou Herenga Tangata and officially open the new Mangaweka Bridge.	2022-05-19T20:30:55	Facebook post	3045	71	361	4	3
Our parks and reserves team have been working alongside the good people at Tutaenui Stream Restoration Project to provide some upgrades to the Tutaenui Reservoir Reserve.							
We are also looking for volunteers to help out with planting days in June. Keep an eye out Tutaenui Stream Restoration Project for more information.	2022-05-20T16:00:03	Facebook post	2549	32	104	4	2
TAIHAPE WATER ALERT This is an urgent conserve water notice for all Taihape residents.	2022-05-30T22:23:17	Facebook post	2518	17	539	35	10
BULLS: The old Bulls bus station on Bridge Street will be permanently closed from Friday, 27 May 2022.	2022-05-07T20:00:03	Facebook post	2138	33	230	25	9
Weather update from Horizons Regional Council.	2022-05-16T20:00:33	Facebook post	1933	4	180	0	0

Caption	Post time	Content type	Reach	Likes and reactions	Link clicks	Comments	Shares
Mangaweka: Please be aware there will be a temporary road closure tomorrow from 9.30am to 11.30am during the opening ceremony of the new Mangaweka Bridge.	2022-05-18T19:17:29	Facebook post	1730	2	46	0	3
Tuesdays heavy rainfall caused some flooding, landslides and trees to fall onto some of our central roads.	2022-05-17T21:27:29	Facebook post	1718	4	95	2	2
This week we are celebrating Vaiaso o le Gagana Samoa, Samoa Language Week.	2022-05-29T23:00:03	Facebook post	1578	22	21	0	9
From Monday 23 May to Thursday 2 June our Marton Customer Services team will be operating out of the Marton Library while our reception space undergoes an upgrade.	2022-05-22T14:29:43	Facebook post	1535	10	21	1	4
Together we can help make Rangitikei a welcoming community for newcomers.	2022-05-03T16:18:01	Facebook post	1343	1	71	3	0
We've got an exciting vacancy for a Business Analyst to join our IT team and make a real difference to our digital transformation.	2022-05-24T00:30:03	Facebook post	1318	13	33	9	5
Do you or someone you know have experience processing and inspecting building consents?	2022-05-21T21:00:04	Facebook post	1260	2	32	0	1
Check out this opportunity for business owners or those looking to start up a business.	2022-05-05T19:33:48	Facebook post	1059	3	9	0	2
Rangitikei Artists! Want to present your work at a regional artists exhibition?	2022-05-15T20:54:35	Facebook post	1038	4	26	0	1
TAIHAPE: Join us for a conversation on the Three Waters Reform and the 2022/23 Annual Plan tonight from 6pm at the Kokako Street Hall.	2022-05-02T18:00:05	Facebook post	870	5	20	0	3
Rangitikei Cavalry Flag finds new home with the Bulls & District Historical Society.	2022-05-04T23:00:05	Facebook post	819	12	27	0	0
Marton Library is currently undergoing a few upgrades including a partial re-roof to fix leaks.	2022-05-24T12:35:57	Facebook post	786	2	1	0	0
TAIHAPE RESIDENTS PLEASE CONTINUE TO CONSERVE WATER!! Recent heavy rain is making it hard for the water treatment plant to continually treat the water coming into it.	2022-05-22T12:48:59	Facebook post	770	9	62	15	4
Consultation for the 2022/23 Annual Plan close on Monday at 5pm and this is your last chance to have your say on important issues that will impact the future of our district.	2022-05-07T16:00:07	Facebook post	767	3	19	4	2

ITEM 9.2
ATTACHMENT 2

Caption	Post time	Content type	Reach	Likes and reactions	Link clicks	Comments	Shares
Creative Communities funding applications have been extended until May 11.	2022-05-02T01:00:03	Facebook post	741	4	7	0	4
A beautiful morning in Mangaweka last Friday to open the new bridge and unveil Te Pou Herenga Tangata.	2022-05-25T20:48:43	Facebook post	699	5	38	0	0
Round 3 of the Events Sponsorship Scheme for 2021/22 has been extended, and is now closing Sunday, 05 June 2022.	2022-05-26T15:00:03	Facebook post	604	2	7	0	1
Are you a business owner in the Rangitikei ? Check out this opportunity to learn the ins and outs of digital marketing and help grow your business presence online.	2022-05-31T15:21:15	Facebook post	597	2	13	0	0
Taihape: How can we support growth in your town? Head along to the Welcoming Communities Rangitikei drop in session from 6.30pm 11 May at the Kokako St Hall to share your thoughts on how we can better welcome newcomers.	2022-05-10T00:47:44	Facebook post	593	2	2	0	1
We want your thoughts on how our community and local economy can become more resilient and adaptable in the face of climate change.	2022-05-03T23:00:03	Facebook post	531	3	5	0	3
Korero Mai, Korero Atu, Mauri Tu, Mauri Ora Speak Up, Stand Together, Stop Bullying.	2022-05-19T13:49:01	Facebook post	473	2	1	0	1
Council Oral Hearing	2022-05-18T18:00:03	Facebook post	460	2	127	0	0
Finance and Performance	2022-05-25T14:29:21	Facebook post	408	4	74	0	1
Our swim centres are now closed for the winter season. We look forward to seeing you again in the warmer months.	2022-05-02T23:00:02	Facebook post	377	3	9	1	0
Civil Defence New Zealand are testing the Emergency Mobile Alert system this Sunday 22 May.	2022-05-18T17:19:52	Facebook post	288	0	2	0	0
Council	2022-05-25T18:00:23	Facebook post	246	0	56	1	0
If you have a community-based project or initiative that requires funding Council can help.	2022-05-28T16:00:03	Facebook post	221	0	2	0	0
Make a submission via the link in our bio. Consultation for the 2022/23 Annual Plan close on Monday at 5pm and this is your last chance to have your say on important issues that will impact the future of our district.	2022-05-07T18:00:06	Instagram post	64	2		0	0

Post with the most Engagement: 24 May

Heavy rain is on the way! We're asking Koiitiata and Scotts Ferry residents to please keep an eye on the weather. Rivers may rise rapidly and there may be surface flooding. You can check up-to-date rainfall and river information in your area at <https://www.horizons.govt.nz/>

- Post

- 7,425 People reached
- 70 Reactions, comments & shares
- 34 Comments
- 19 Shares

Facebook insights: (May 2022)

- People reached (The number of people who saw any of your posts at least once): **15,755 people down 63.8%**
- Page visits (The number of times that your Facebook Page was visited): **1,407 up 1.7%**
- New Facebook page likes: **30 up 11.1%**

Total page followers: 4,764

Operations Activity

The information below outlines design and marketing activity completed during May:

Community and Leisure

- Te Matapihi Shower User Labels

Strategy and Community Planning

- Libraries - Dave Hayward Poster
- Welcoming Communities

Democracy & Planning

- Creative Communities Scheme
- Community Initiatives Fund
- RDC Name Badges

Finance and Support

- RDC Address Application Form
- RDC Temporary Access Cards
- RDC Conflict of Interest Form
- RDC Acceptable Use Policy

Regulatory

- RDC Application Food Business

Infrastructure

- PMO Taihape Projects Update
- Taihape Napier Road Winter Procedures

People & Culture

- HS&W Role Overview
 - Ngā Whetu o Te Kaunihera - Matariki Awards
-

10 Next Meeting

The next Committee meeting is scheduled for Thursday, 11 August 2022 at 1.00 pm.

11 Meeting Closed