

MINUTES

POLICY/PLANNING COMMITTEE MEETING

Date: Thursday, 15 February 2024

Time: 1.00pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Cr Gill Duncan
- Cr Piki Te Ora Hiroa (Zoom)
- Cr Richard Lambert
- Cr Dave Wilson
- Cr Greg Maughan
- HWTM Andy Watson

In attendance

- Cr Jeff Wong
- Cr Fi Dalgety
- Mr Kevin Ross, Chief Executive
- Ms Katrina Gray, Senior Strategic Planner
- Mrs Carol Gordon, Group Manager- Democracy and Planning
- Mrs Janna Isles, Corporate Planner
- Mr Dave Tombs, Group Manager- Corporate Services
- Mrs Sharon Grant, Group Manager- People and Performance
- Mr Michael Hodder, Advisor to the Chief Executive (Zoom)
- Ms Kezia Spence, Governance Advisor

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1 Welcome / Prayer

As Chair Piki Te Ora was attending via Zoom, Cr Duncan Chaired the meeting. The meeting opened at 1pm.

2 Apologies

No apologies were received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/PPL/001

That the minutes of Policy/Planning Committee Meeting held on 12 October 2023 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr D Wilson/Cr R Lambert. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from Policy/Planning Committee Meetings

The two action items were noted as completed.

Resolved minute number 24/PPL/002

That the report 'Follow-up Action Items from Policy/Planning Committee Meetings' be received.

Cr G Maughan/Cr D Wilson. Carried

8 Chair's Report

8.1 Chair's Report - February 2024

The Chair's Report was taken as read.

Resolved minute number 24/PPL/003

That the Chair's Report – February 2024 be received.

Cr Hiroa/Cr R Lambert. Carried

9 Reports for Decision

9.1 Policy/Bylaw Work Programme Update and Bylaw Review

Review of the Public Places, Trading in Public Places and Control of Advertising Signage Bylaws

Mrs Isles introduced the review of these three bylaws, noting it was proposed they now be combined. She further noted that although they are overdue for a review they are still enforceable until January 2025.

Committee members noted concerns around mobile scooters, Mrs Isles responded that this doesn't fall under any definition, due to concerns that Council doesn't want to limit their use in areas. It was recommended that some type of action should be taken to either include something in the bylaw under a new definition or included as a nuisance. This was left with staff to deal with in the most appropriate way.

Mind Altering Substances

In response to a question Mrs Isles noted that all bylaws are listed on the Council's website.

Penalties and Enforcement

Mrs Isles responded to questions in relation to penalties, advising they are set out in the Local Government Act and any offences can be referred to the courts.

It was noted that the enforcement of bylaws is reactive, and complaints based, and therefore it is not anticipated that there will be an increase in workload for staff.

Resolved minute number 24/PPL/004

That the report 'Policy/Bylaw Work Programme Update and Bylaw Review' be received.

Cr R Lambert/Cr G Maughan. Carried

Resolved minute number 24/PPL/005

That the Policy/Planning Committee recommend to Council that the 'Rangitikei District Council Signs and Public Places Bylaw 2024' bylaw be adopted for consultation.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 24/PPL/006

That the Policy/Planning Committee recommends to Council that, in accordance with section 155 of the Local Government Act, a bylaw is the most appropriate way of dealing with the management of nuisances created from signs in public places, trading in public places, and other uses of public places, and that the draft Rangitikei District Council Signs and Public Places Bylaw 2024 is the most appropriate form of a bylaw, and there are no implications under the New Zealand Bill of Rights Act 1990.

Cr D Wilson/Cr R Lambert. Carried

9.2 Proposed Schedule of Fees and Charges 2024/25

In presenting this item Mrs Isles noted that an updated document, with minor changes was circulated to the Committee. These were in the libraries area and also a change in the cost for property files.

Resolved minute number 24/PPL/007

That the report 'Proposed Schedule of Fees and Charges 2024/25' be received.

HWTM A Watson/Cr D Wilson. Carried

Resolved minute number 24/PPL/008

That the Policy/Planning Committee recommend to Council that the 'Proposed Schedule of Fees and Charges 2024/25' with the amendments outlined by staff, is adopted for consultation to occur alongside the Long-Term Plan 2024-34.

HWTM A Watson/Cr D Wilson. Carried

9.3 Proposed Smoke and Vape-free Policy

Mr Hodder presented the Proposed Smoke and Vape-free Policy to the Committee. He noted that Council was one of the few that did not have such a policy. There has been extensive input from key stakeholders in the development of this.

Following discussion, the Committee agreed to consult on the draft policy, noting this would form part of the education process of the Policy. Consultation will take place after the Long-Term Plan consultation.

Resolved minute number 24/PPL/009

That the report 'Proposed Smoke and Vape free policy' and the draft policy be received.

Cr D Wilson/Cr R Lambert. Carried

Resolved minute number 24/PPL/010

That the Policy/Planning Committee recommends to Council that it approves public consultation on the draft smoke and vape-free policy (with any further amendments) on the basis that this will increase public awareness and support for the initiative, and delegates to the Policy/Planning Committee to consider oral and written submissions and report its finding to the Council.

Cr D Wilson/Cr G Duncan. Carried

10 Reports for Information

10.1 Strategy/Plan Development and Review Update

Ms Gray presented the report to the Committee and noted some of the challenges that are being faced.

Resolved minute number 24/PPL/011

That the report 'Strategy/Plan Development and Review Update' be received.

Cr G Duncan/Cr D Wilson. Carried

Cr Maughan left the meeting at 2.52pm.

10.2 Coalition Government 100-day Plan

Ms Gray presented the report, noting that the change in direction for 3 waters has had an impact across all councils, some are now facing large financial impacts to deal with their waters infrastructure.

Resolved minute number 24/PPL/012

That the report 'Coalition Government 100-day Plan' be received.

Cr D Wilson/Cr R Lambert. Carried

11 Discussion Items

11.1 Policy/Planning Committee - Review of Terms of Reference

At the request of the Chair this item was deferred to the next meeting.

The meeting closed at 2.55pm.

The minutes of this meeting were confirmed at the Policy/Planning Committee held on 11 April 2024.

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Chairperson