



Rangitikei District Council

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**Rangitikei**  
UNspoilt...

## Rātana Community Board

# Order Paper

**Tuesday 17 February 2015,  
6.30pm**

**Ture Tangata Office, Ihipera-Koria Street,  
Rātana Paa**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

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**Chair:** Maata Kare Thompson

**Deputy Chair:** Nadine Rawhiti

**Membership**

Tama (Ringa) Biddle

Bjorn Barlien

Cr Soraya Peke-Mason

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**Please Note:** Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Ratana Community Board Meeting

Order Paper – Tuesday 17 February 2015 – 6:30 p.m.

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### The quorum for the Rātana Community Board is 2

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

**1 Public forum**

**2 Whakamoemiti**

**3 Apologies/Leave of absence**

**4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**5 Chair's report**

An oral report will be given at the meeting.

**Recommendation**

That the Chair's report to the Rātana Community Board's meeting on 17 February 2015 be received.

**6 Confirmation of minutes**

**Recommendation**

That the Minutes of the Rātana Community Board meeting held on 2 December 2014 be taken as read and verified as an accurate and correct record of the meeting.

**7 Council decisions on recommendations from the Board**

The following recommendation was confirmed by Council at its meeting on 11 December 2014:

**14/RCB/024**

That the Rātana Community Board recommends that Rangitikei District Council:

1. Note the introduction of guidelines for the Rātana Communal Board's management of the Rātana Urupa;
2. Endorse the introduction of the additional fee of \$200 to cover plot reinstatement/maintenance and note this fee in its schedule of fees and charges.

## **8 Rātana Urupa Records**

A report is attached.

File ref: 6-CE-4

### **Recommendations**

That the report, Rātana Urupa Records, be received.

## **9 Update on the Housing Development**

Discussion item

## **10 Rātana Water Supply Upgrade**

A report is attached.

File ref: 6-WS-3-9

### **Recommendation**

That the report 'Ratana Water Supply Upgrade' be received.

## **11 Late items**

## **12 Next meeting**

Tuesday 21 April 2015, 6.30 pm

## **13 Closing Whakamoemiti**

# Attachment 1

# Rangitikei District Council

## Ratana Community Board Meeting

Minutes – Tuesday 2 December 2014 – 6:30 p.m.

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Present: Maata Thompson (Chair)  
Nadine Rawhiti  
Tama Biddle  
Cr Soraya Peke-Mason

In attendance: Ross McNeil, Chief Executive

## **1 Public forum**

Nil

## **2 Whakamoemiti**

Tama Biddle provided the opening Whakamoemiti

## **3 Apologies/Leave of absence**

That the apology for absence from Bjorn Barlien be received.

M Thompson / T Biddle. Carried

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the timing of Community Board meetings for 2015 be dealt with as a late item at this meeting.

## **5 Chair's report**

The Chair noted that the matters covered in her report were matters covered in the agenda, and would be considered as the meeting proceeded.

## **6 Confirmation of minutes**

Resolved minute number 14/RCB/023 File Ref

That the Minutes of the Rātana Community Board meeting held on 7 October 2014 be taken as read and verified as an accurate and correct record of the meeting.

Cr Peke-Mason / T Biddle. Carried

## **7 Council decisions on recommendations from the Board**

There were no recommendations from the Board presented to Council's meeting on 30 October 2014.

## **8 Rātana Urupa**

Draft guidelines for the management of the Urupa had been discussed with the Rātana Communal Board and were tabled at the meeting. The guidelines propose the introduction of an additional fee (\$200) covering interment and plot reinstatement/maintenance, with the management responsibility sitting with the Communal Board.

Members agreed that a meeting with Council staff responsible for cemetery records would be desirable prior to Christmas, and that an update will be provided to the February meeting on the status and management of records.

**Resolved minute number**                      **14/RCB/024**                      **File Ref**

That the Rātana Community Board recommends that Rangitikei District Council:

1. Note the introduction of guidelines for the Rātana Communal Board's management of the Rātana Urupa;
2. Endorse the introduction of the additional fee of \$200 to cover plot reinstatement/maintenance and note this fee in its schedule of fees and charges.

Cr Peke-Mason / N Rawhiti. Carried

## **9 Consultation – Draft Policy on the Disposal of Surplus Lands and Buildings**

**Resolved minute number**                      **14/RCB/025**                      **File Ref**

That the memorandum 'Consultation – Draft Policy on the Disposal of Surplus Lands and Buildings' be received.

N Rawhiti / T Biddle. Carried

## **10 Update on the Housing Development**

Board members noted that the Waipa Trust had lodged the application for the funding of the proposed 60 lot development.

## **11 Rātana Water Supply Upgrade**

**Resolved minute number**                      **14/RCB/026**                      **File Ref**

That the report 'Ratana Water Supply Upgrade' be received.

N Rawhiti / T Biddle. Carried

## **12 Late items**

Board members noted that the timing of the meetings of Te Roopu Ahi Kaa meant that the Rātana Community Board meetings occurred almost two months following. Given the relevance of the agenda items covered at Te Roopu Ahi Kaa meetings, Board members felt that future Board meetings should follow Te Roopu Ahi Kaa meetings – either later the same day or the following week.



**Resolved minute number****14/RCB/027****File Ref**

That, subject to the confirmed timing of future Te Roopu Ahi Kaa meetings being consistent with current practice, the 2015 meetings of the Rātana Community Board continue to be held bi-monthly on a Tuesday commencing at 6.30pm not on the same day as Te Roopu Ahi Kaa meetings.

Cr Peke-Mason / N Rawhiti

**13 Next meeting**

Tuesday 10 February 2015, 6.30 pm (subject to confirmation of the 2015 Te Roopu Ahi Kaa meeting schedule)

**14 Closing Whakamoemiti - 7.43pm**

The closing Whakamoemiti was provided by T Biddle.

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 2

# REPORT

SUBJECT:           **Rātana Urupa Records**

TO:                 Rātana Community Board

FROM:             Gaylene Prince, Community & Leisure Services Team Leader

DATE:             10 February 2015

FILE:              6-CE-4

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## **1       Background**

- 1.1     At the December meeting of the Ratana Community Board members agreed that a meeting with Council staff responsible for cemetery records would be desirable prior to Christmas, and that an update would be provided to the February meeting on the status and management of records.

## **2       Ratana Urupa Records**

- 2.1     Vicki Hodds, Customer Services Officer, met with Nadine Rawhiti (holder of the Ratana Urupa records) and Maata Kare Thompson to audit both Council's records and the Ratana ones held by Ms Rawhiti.
- 2.2     There were no discrepancies, with both sets of records matching aside from one recent reservation that was advised to Council staff at the time of the meeting.
- 2.3     It was agreed that joint audits would be conducted every six months.

## **3       Agreed management and administrative arrangements**

- 3.1     A draft guideline document has been prepared, and is presently with Cr Peke-Mason, prior to being finalised.

## **4       Recommendation**

- 4.1     That the Report, Rātana Urupa Records, be received.

Gaylene Prince  
Community & Leisure Services Team Leader

# Attachment 3



**Rangitikei**  
WATER...  
WISDOM...

# REPORT

SUBJECT: **Ratana Water Supply Upgrade**

TO: Ratana Community Board

DATE: 25 November 2014

FILE: 6-WS-3-9

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## **1 Update**

- 1.1 Earthworks at the site have been completed.
- 1.2 A steel reservoir has been ordered and delivery from the UK is expected shortly.
- 1.3 A contract will be negotiated with Filtec for the design and construction of the Water Treatment Plant (WTP).
- 1.4 Tenders have been received for the pipeline, and are being evaluated.
- 1.5 Discussions have taken place with the landowners. The Chief Executive has spoken to Waipu Trust, who have been sent a copy of the final lease agreement. A subdivision resource consent will be lodged for the WTP site as the lease is for 99 years. Discussions are continuing with Dairylands about their taking over the old bore.
- 1.6 Opus Consultants are working on the consent application for taking water from the bore.

## **2 Recommendation**

- 2.1 That the report 'Ratana Water Supply Upgrade' be received.

David Miller  
Asset Engineer - Utilities