



Rangitikei District Council

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**Rangitikei**  
UNspoilt...

## Rātana Community Board

# Order Paper

**Tuesday 15 December 2015,  
6.30pm**

**Ture Tangata Office, Ihipera-Koria Street,  
Rātana Paa**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

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**Chair:** Maata Kare Thompson

**Deputy Chair:** Nadine Rawhiti

**Membership**

Tama (Ringa) Biddle

Bjorn Barlien

Cr Soraya Peke-Mason

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**Please Note:** Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council

## Ratana Community Board Meeting

Order Paper – Tuesday 15 December 2015 – 6:30 p.m.



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The quorum for the Ratana Community Board is 2.

At its meeting of 28 October 2010, Council resolved that "The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roou Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

**1 Public Forum****2 Whakamoemiti****3 Apologies/Leave of absence****4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**5 Chair's report**

A verbal report will be given at the meeting.

**6 Confirmation of minutes****Recommendation**

That the Minutes of the Ratana Community Board meeting held on 18 August 2015 be taken as read and verified as an accurate and correct record of the meeting.

**7 Consideration of consensus at inquorate meeting on 20 October 2015****8 Council decisions on recommendations from the Board**

There were no recommendations to Council from the Board's meeting on 18 August 2015.

However, at its meeting on 29 October 2015, Council accepted that two proposals considered at the Board's inquorate meeting on 20 October 2015 (and subsequently confirmed by emails from Board members) had urgency. Accordingly approval was given to the following:

- a. that Council –
  - i. authorise the installation of a converted shipping container located inside the Rātana Waste Transfer Station site to allow additional items to be recycled during opening hours, with capital funding from the 2015/16 waste minimisation budget;
  - ii. agree that the opening hours at the Rātana Waste Transfer Station remain as they are (Wednesday 2.30pm-4.30pm and Saturday 9.00am – 12noon); and
  - iii. agree that the fly tipping issue at the Rātana Waste Transfer Station continue to be managed as it is presently.

- b. that \$500 be granted towards the Mahi Toi (Bus shelters art project) from the unallocated sum remaining in the Māori Community Development Fund.

## **9 Commentary on Te Roopu Ahi Kaa's meeting of 8 December 2015**

A verbal update will be provided at the meeting.

## **10 Urupa update**

An order has been issued to the Ratana Communal Board to lay a new berm at the Urupa. It is expected that this will be laid before Christmas. The Communal Board have also been asked to provide quotes for the fence and shed works.

## **11 Update on housing development**

A verbal update will be provided at the meeting.

## **12 Ratana Water Treatment Plant Update**

A report is attached.

File ref: 6-WS-3-9

### **Recommendation**

That the report 'Ratana Water Treatment Plant Update' dated December 2015 be received.

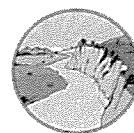
## **13 Late Items**

## **14 Next meeting**

Tuesday 16 February 2016, 6.30 pm

## **15 Closing Whakamoemiti**

# Attachment 1



**Rangitikei**  
Unsettled...

# Rangitikei District Council

## Ratana Community Board Meeting

Minutes – Tuesday 18 August 2015 – 6:30 p.m.

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**Present:** Ms M Thompson

Ms N Rawhiti

Mr B Barlien

Mr T Biddle

Cr S Peke-Mason

**In attendance:** Mr Ross McNeil, Chief Executive

One member of the Ratana Community

Unconfirmed

## 1 Public Forum

## 2 Whakamoemiti

Ms Rawhiti performed the opening Whakamoemiti

## 3 Apologies/Leave of absence

Nil

## 4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, discussion on the management of the Urupa be dealt with as a late item at this meeting.

## 5 Chair's report

The Chair commented on the management of the Ratana Urupa and commended the work of Higgins in dealing with the slips resulting from the June floods in and around the Ratana community.

**Resolved minute number** 15/RCB/008 **File Ref**

That the Chair's report to the Ratana Community Board's meeting on 18 August 2015 be received.

Ms Rawhiti / Mr Biddle. Carried

## 6 Confirmation of Minutes

**Resolved minute number** 15/RCB/009 **File Ref**

That the minutes of the Ratana Community Board meeting held on 21 April 2015 be taken as read and verified as an accurate and correct record of the meeting. Noting that the meeting scheduled for 16 June 2015 was cancelled.

Ms Rawhiti / Mr Biddle. Carried

## 7 Council decisions on recommendations from the Board

There were no recommendations from the Board presented to Council's meetings on 30 April 2015.



## 8 Arrangements for parks and town maintenance services

The Chief Executive outlined the background to the delivery of parks and town maintenance work and outlined the transition of this work to a newly formed Council staff team, with effect from 1 August 2015. He noted the continuation of a separate contract with the Communal Board for the delivery of these services in Ratana for a further three years, and the inclusion of the clearance of rubbish bins in Turakina as part of the contract.

## 9 Waste Transfer Station

David McMillan, RDC Solid Waste Officer, attended the meeting to discuss opportunities for enhanced recycling services in Ratana. It was agreed that Mr McMillan will prepare costed options for consideration at the next meeting of the Board.

## 10 Single-day place-making workshop

Cr Peke-Mason and the Chief Executive provided a brief overview of the place-making opportunity available to the Ratana Community. The one day workshop will be facilitated by David Engwicht (Creative Communities) with the goal of providing members of the community with ideas and a list of actions that the community can implement that would:

- Make the town a more attractive place for tourist to stop
- Increase residents pride in their town centre

Members noted the timing of the workshop would need to be after the annual celebration.

**Resolved minute number**      **15/RCB/010**      **File Ref**

That the place-making workshop for Ratana be held on 30 January 2016.

Cr Peke-Mason / Ms Rawhiti. Carried

## 11 Speed humps

Board members considered the location of the proposed speed humps and agreed with the concept that these could be easily relocatable to new areas as part of an overall traffic speed management approach for the community.

**Resolved minute number**      **15/RCB/011**      **File Ref**

That the two speed humps be of a re-locatable construction and located on Ratana Road, with one being near the garden area at the town entrance and the other near the Temple, with the exact locations to be confirmed in conjunction with Council's Roading staff.

Ms Rawhiti / Mr Biddle. Carried

## 12 Update on housing development

The Chief Executive provided an update from a recent meeting with the Chair of the Waipu Trust.

## 13 Update from Te Roopu Ahi Kaa

Cr Peke-Mason provided an update from the meeting held on 11 August 2015.

## 14 Update on water supply upgrade

The Chief Executive noted that recent progress with the project warranted preparation of another community newsletter to keep residents informed.

**Resolved minute number** 15/RCB/012 **File Ref**

That the report 'Ratana Water Supply Upgrade' to the August 2015 meeting of the Ratana Community Board be received.

Mr Biddle / Ms Rawhiti. Carried

## 15 Parks Upgrades Partnership Fund

**Resolved minute number** 15/RCB/013 **File Ref**

That the information relating to the Park Upgrade Partnership Fund be received.

Mr Biddle / Ms Rawhiti. Carried

## 16 Proposed amendment to Council's rates remission policy – incentives for business expansion

**Resolved minute number** 15/RCB/014 **File Ref** 3-PY-2

That the Ratana Community Board meet in mid-September to prepare a submission on Rangitikei District Council's proposed amendments to its Rates Remission Policy.

Cr S Peke-Mason / Mr Biddle. Carried

## 17 Late Items

A question was raised about the outcome of a submission by Doreen Gardiner to the draft LTP – the submission related to fencing within the Urua. The Chief Executive undertook to follow up on the matter.

## **18 Next meeting**

20 October 2015

## **19 Closing Whakamoemiti**

Mr Biddle provided the closing Whakamoemiti.

The meeting closed at 8.11pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2

# Rangitikei District Council

## Rātana Community Board Meeting

Minutes – Tuesday 20 October 2015 – 6:30 p.m.

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**Present:** Ms Maata Thompson  
Mr Tama Biddle  
Mr Bjorn Barlien

**Also present:** Mr Pai Maraku, Ratana Community representative on Te Roopu Ahi Kaa  
Ms Doreen Gardiner

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager

Inquorate

## 1 Public Forum

No request had been received for this

## 2 Whakamoemiti

Mr Biddle provided the opening Whakamoemiti

## 3 Apologies/Leave of absence

Ms Rawhiti (hospital) and Cr Peke-Mason (Regional territorial authorities forum in Ohakune); Mr Barlien (for lateness); also His Worship the Mayor, Andy Watson (Ohakune forum).

## 4 Confirmation of order of business

The Chair read out a number of items from Cr Peke-Mason for consideration later in the meeting. They were all matters which warranted discussion (and where feasible) decision at this meeting. Cr Peke-Mason also apologised for being unable to attend the recent hui of Te Roopu Ahi Kaa.

- Rangatahi painting of the bus shelter;
- Position of the two speed humps in Rātana Road;
- Hours of opening for the Ratana waste transfer station;
- Relocating the swings to allow a formal sports field with hard surface courts.

## 5 Confirmation of minutes

Resolved minute number	15/	File Ref
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That the Minutes of the Rātana Community Board meeting held on 18 August 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr Biddle / Ms Thompson Carried

## 6 Chair's report

Ms Thompson noted a complaint about power lines on the main road being drawn down by farm machinery. It seemed more likely that the issue would have been with telephone wires. Either way, it wasn't really a matter for the Board or the Council.

Resolved minute number	15/	File Ref
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That the Chair's report to the Rātana Community Board meeting held on 20 October 2015 be received.

Ms Thompson / Mr Biddle Carried

## 7 Council decisions on recommendations from the Board

There were no recommendations from the Board presented to Council's meetings on 1 October 2015.

## 8 Commentary on Te Roopu Ahi Kaa's meeting of 12 October 2015

Mr Maraku elaborated on two matters relevant to the Rātana community:

### *Maori Community Development Fund*

Ngati Hauiti was the only applicant for the Fund. Te Roopu Ahi Kaa was concerned to understand the accountability but was satisfied with the answers provided and had recommended that Council make the requested grant. The Rātana community could be a potential applicant for this and other Council grant funds. Mr Maraku was thinking particularly of the Waitangi Day celebrations in Rātana.

### *Heritage strategy*

This had a strong emphasis on the district museums but the Ratana community's heritage resources were not yet noted. He acknowledged there needed to be discussion with the various Rātana authorities about this.

<b>Resolved minute number</b>	<b>15/</b>	<b>File Ref</b>
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That the verbal report from Mr Pai Maraku on Te Roopu Ahi Kaa's meeting of 12 October 2015 be received.

Ms Thompson / Mr Biddle Carried

## 9 Fencing on Rātana Urupa

The Board considered the note in the agenda:

At the Board's last meeting, the Chief Executive undertook to ascertain the outcome of the submission from Doreen Gardiner on renewing the fence on the Urupa. Council decided that the maintenance and upkeep of the Urupa should be incorporated in the review of the contract with the Rātana Communal Board of Trustees. This has occurred and discussions are currently proceeding (between the Board's Secretary and the Council's Community & Leisure Assets Team leader) on arranging the necessary work.

The Board considered that a farm-style post and wire fence was sufficient. Members requested an update at the next meeting on the erection of this fence and clarification on the boundary between the old urupa and the Council's lawn cemetery.



Ms Thompson left the meeting at 7.10 am

Mr Biddle assumed the Chair

Mr Barlien joined the meeting at 7.11 am

## 10 Single-day place-making workshop

**Resolved minute number** 15/ **File Ref**

That Tama Biddle be nominated to be the lead for Rātana in liaising with David Engwicht and engaging the wider community in the 1 Day Exploring Possibilities Workshop process and the date (30 January 2016) be confirmed

Mr Barlien / Mr Biddle Carried

## 11 Options for recycling at Ratana

Mr McMillan's report was tabled and considered. The suggested budget provision had been checked with the Council's finance team.

**Resolved minute number** 15/ **File Ref**

That the report 'Options for improving recycling at Rātana' be received.

Mr Barlien / Mr Biddle Carried

**Resolved minute number** 15/ **File Ref**

That the Rātana Community Board recommends that Council

- a) authorise the installation of a converted shipping container located inside the Rātana Waste Transfer Station site to allow additional items to be recycled during opening hours, with capital funding from the 2015/16 waste minimisation budget;
- b) agree that the opening hours at the Rātana Waste Transfer Station remain as they are (Wednesday 2.30pm-4.30pm and Saturday 9.00am – 12noon); and
- c) agree that the fly tipping issue at the Rātana Waste Transfer Station continue to be managed as it is presently.

Mr Barlien / Mr Biddle Carried

## 12 Update on housing development

This was deferred until the next meeting.

### 13 Rātana water treatment plant update

The Board considered the Utilities Asset Manager's report.

**Resolved minute number**

**15/**

**File Ref**

That the report 'Rātana water treatment plant update' to the October 2015 meeting of the Rātana Community Board be received.

Mr Biddle / Mr Barlien Carried

### 14 Late Items

*Rangatahi painting of the bus shelters*

Justine Leigh Manuel and Hawea Meihana presented an outline concept. Murals had the potential to stop the graffiti appearing on the bus shelters. There were artists studying at Massey who were willing to help. It could be an exemplar for similar projects elsewhere in the Paa. Mr Maraku saw potential for other marae, and would inform Te Roopu Ahi Kaa at its next hui.

**Resolved minute number**

**15/**

**File Ref**

That the Rātana Community Board recommends that \$500 be granted towards the Mahi Toi (Bus shelters art project) from the unallocated sum remaining in the Māori Community Development Fund.

Mr Biddle / Mr Barlien Carried

*Position of the two speed humps in Rātana Road*

Mr Biddle clarified that these were to be (i) by the start of the gardens at the entrance into the Paa and (ii) mid-way between the intersection with Tairawhiti Street and the path from Rātana Road leading into the Temple.

*Hours of opening for the Rātana waste transfer station*

This had been considered during item 11.

*Relocating the swings to allow a formal sports field with hard surface courts*

This suggestion also included landscaping of the whole area. This was seen as a matter best progressed through a community hui. The Church would need to agree to such a development. Council staff could assist with investigating the feasibility (and costs) for this, if so desired.

### 15 Next meeting

Tuesday 15 December 2015, 6.30 pm

## 16 Closing Whakamoemiti

Mr Biddle provided the closing Whakamoemiti.

7.51 pm.

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Inquorate

# Attachment 3

# REPORT

SUBJECT:           **Ratana Water Treatment Plant Update**

TO:                 Ratana Board

FROM:             Joanna Saywell - Utilities Asset Manager

DATE:             8 December 2015

FILE:              6-WS-3-9

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## 1. General

Below are bullet points providing an update on progress for each of the key work elements of the Ratana Water Treatment Plant.

## 2. Building Construction

- A contract has been let to KiwiSpanNZ Whanganui for the construction of the process building.
- Structural design for wind loading and foundations, fire access/egress design and building consent requirements are ongoing.
- Construction is expected to commence in mid-January 2016.

## 3. Treatment Process

- A contract has been entered into with Filtec for the supply and installation of process equipment for the water treatment plant.
- Approval has been received from the Ministry of Health for changes to the treatment process as a result of contract negotiations with Filtec. These changes are incorporated in Filtec's final design.

## 4. Extension of Time for Completion

- Approval has been given by the Ministry of Health for an extension to the project completion date until 30 June 2016.
- A "proving period" of three-months follows completion and commissioning during which time Filtec is required to ensure that the plant operates as designed and that the treated water meets design standard.

## 5. Reservoir Construction

- The reservoir is complete and has been tested. A minor leak through an anchor bolt hole was noted. This has been repaired and testing will be undertaken to ensure this is water-tight.

## **6. Bore**

- The bore is complete with the exception of the new power supply. This will be operable once the power is connected to the site.

## **7. Power Supply**

- Easements documentation has been sent to property owners affected by the new power supply. The power supply is overhead and the cables run over two adjoining properties, hence the requirement for easements.
- Council is awaiting signoff from the property owners who are currently in possession of the documents.

## **8. Old Bore**

- An issue has arisen whereby the Ratana Waipu Trust and Ratana Dairylands are both requesting that the old bore be transferred to them.

## **9. Lease and Easement Agreements**

- A meeting will be held at the Ratana Marae on 14 February 2016 to signoff the lease and easement agreements.

## **10. Recommendation**

That the report 'Ratana Water Treatment Plant Update' of 8 December 2015 be received.

Joanna Saywell  
Utilities Asset Manager