



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Rātana Community Board

Order Paper

**Tuesday 9 October 2018,
6:30pm**

**Ture Tangata Office, Ihipera-Koria Street,
Rātana Pa**

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

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Chair: Charlie Mete

Deputy Chair: Maata Kare Thompson

Membership

Charlie Rourangi
Thomas Tataurangi
Cr Soraya Peke-Mason

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Rātana Community Board Meeting

Agenda – Tuesday 9 October 2018 – 6:30 pm

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The quorum for the Rātana Community Board is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Whakamoemiti**2 Public Forum****3 Apologies****4 Members' Conflict of Interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes from 11 September 2018 are attached.

File ref: 3-CB-1-1

Recommendation:

That the Minutes of the Rātana Community Board meeting held on 11 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report will be provided at the meeting.

8 Rātana centenary

Rangitikei District Council staff have been liaising with the event organisers on matters relating to water supply, disposal of wastewater, traffic management and increasing the hours of operation for waste transfer station. The Centenary organising committee have asked if the operating days/hours for the Refuse Transfer Station can be extended. The following is proposed:

Centenary anniversary celebration (7-11 November 2018)	Wednesday 7 th Nov	Normal open day 2.30 - 4.30pm
	Thursday 8 th Nov	Special open day 1pm - 4.30pm

	Friday 9 th Nov	Special open day 1pm - 4.30pm
	Saturday 10 th Nov	Normal open day 9am - 12pm
	Sunday 11 th Nov	Special open day 1pm - 4.30pm

TW Rātana birthday celebration	Friday 25 th January 2019	Special open day 1pm - 4.30pm
	Saturday 26 th January	Normal open day 9am – 12pm

9 Bus parking

The programmed upgrade for bus parking on Tairawhiti Street has been completed. The extent of the new bus parking bay was shortened in consideration of the existing tree on the grass verge. There is funding available to construct a further bus parking bay on western end of Tairawhiti Street (between the tree and the intersection of Rātana Road) if desired. If this work is to proceed, it will not be undertaken until after the Centenary celebrations.

10 Council decisions on recommendations from the Board

There were no recommendations made to Council.

11 Council's plans and process for town and district signage

District and Township Branding, and Promotion forms a key part of Council's Economic Development programme. Council is employing an economic development officer to lead this work. It is expected this role will be filled by November 2018.

During 2017 Council undertook a rebranding exercise and developed both a Council brand and district brand based on the Kowhai. Council intends on providing local communities with town signage, based on a set template reflective of the district brand (attached). Each town/village has the opportunity to put a local icon on the sign relevant to their town. Kowhai trees will be planted around the sign where this is physically possible. The Rātana Community Board is asked to consider what it would like the icon to be for its sign. Council will approve the suggested icon.

The template is attached. For those wanting to understand the relevance of the Council brand, in particular the use of the kowhai flower, a video explaining this can be found on Council's website - <https://www.rangitikei.govt.nz/council/about/logo>.

Blair Jamieson, Strategy and Community Planning Manager will be in attendance at the meeting to provide a more detailed overview of the project.

Recommendations:

- 1 That the 'template for district signage' be received.
- 2 That the Rātana Community Board recommend to Council that [insert icon] is used for the Bulls district-wide branding sign.

12 Update from Te Roopu Ahi Kaa

A verbal update will be provided at the meeting.

13 Advice to Council on delegation of Community Initiatives Fund

Applications closed for the second round of the Community Initiatives Fund on 13 September 2018. The applications raised two key questions which required a Council decision:

Ineligible costs

The question was raised as to whether the scope of the Fund be extended to cover what are currently considered ineligible - (i) facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility) and (ii) purchase or long-term lease of equipment or facilities? A number of applicants are seeking assistance with such costs, and in the past a number of applications for these costs have been approved. Council decided the scope should not be extended to cover applications which included facility development, funding for capital works, or purchase or long-term lease of equipment or facilities.

District-wide applications

District-wide applications as funding. Council made the decision on these applications as funding had not been specifically allocated for applications which cover the whole District.

14 Community Initiatives Fund – Consideration of applications

A report is attached.

File ref: 3-GF-8-3

The Rātana Community Board received one application in this round (the Rātana Community Gym), however the funding requested was for the purchase of new gym equipment. Due to Council's decision not to extend the scope of funding, this application is now ineligible for consideration. The application has still been included in the report for your reference.

Recommendation:

That the report 'Consideration of applications for the Community Initiatives Fund 2018/2019 – September Round' be received.

15 Consultation on Control of Liquor Bylaw

Council is currently consulting on the Liquor Control in a Public Place Bylaw 2018. At the August 2018 meeting the Rātana Community Board provided feedback to the Policy/Planning Committee on whether any changes should be made to the Bylaw. Council has decided to retain the provisions from the 2010 Bylaw. Liquor control areas are provided for:

- Bulls – CBD and Bulls Domain and Haylock Park
- Marton – CBD and Marton Park and Centennial Park
- Taihape – CBD and Memorial Park and Robin Street park
- Hunterville – CBD and Queens Park

The consultation documents are attached. Submissions close 4pm Wednesday 31 October 2018.

Recommendations:

- 1 That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.
- 2 That the Rātana Community Board delegates [insert name] the authority to put in a submission to the Control of Liquor in a Public Place Bylaw 2018.

16 Kerbside Rubbish and Recycling - Consultation

During the recent consultation on the 2018-28 Long Term Plan, Council consulted with the community as to whether they wanted Council to introduce a kerbside recycling, or kerbside rubbish and recycling service in urban areas throughout the District. The response rate from the District was low, and Council considered they did not have a mandate to implement a service. Therefore, Council is planning on undertaking further consultation with urban residents on this issue during October 2018. This consultation will include all residential properties in urban areas receiving a postcard to vote on their preferred option. Meetings/street tables will also be occurring throughout the district.

17 Review - Animal Control Bylaw

At the last meeting the Rātana Community Board were informed of Council's intention to review the Animal Control Bylaw. Council has deferred consultation on this Bylaw until after the consultation on kerbside rubbish and recycling. The Rātana Community Board will be notified when consultation on the Animal Control Bylaw is open for public submissions.

18 Representation review

Council received 12 submissions on its initial proposal for the representation review for the 2019 elections. Council proposed a three ward structure – northern, central, southern. One submitter (Laurel Mauchline Campbell, Chair Turakina Community Committee) spoke to their submission at the oral hearing held on 17 September 2018. Five submissions were received from the Rātana area. All submitters were opposed to the proposal and raised concerns that Rātana would not be represented fairly under the proposed 3 ward structure.

Council will deliberate on submissions at their 18 October 2018 meeting and notify their final proposal after this date. There will be an opportunity for submitters to appeal this decision, and if Council makes changes to its proposal, the opportunity for objections from the community.

19 No spray area in Rātana drains

Cleaning of the drain when requested in the future will be mechanical means and will be planned for when the watercress growing period is over.

20 Update on water supply upgrade

Under Construction:

Filtec commissioning have started with an additional plant, which has been identified and ordered. The final part of the works were scheduled for mid July. Site works are underway with the concrete pad around bore and fencing work started.

Completed:

WIP- Water reticulation network has completed. Reservoir completed. Building completed. Bore installation has been completed and has been redeveloped due to sand infiltration. Investigation completed by Lutra, trial of hydrocyclone completed. We are now waiting on internal pipework and hydrocyclones to be installed by our treatment team and final commissioning by Filtec.

An update will be provided to the meeting.

21 Update on wastewater treatment plant (and meetings of reference advisory group)

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) started from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

22 Creative Communities Scheme

The Creative Communities Scheme, which is administered by Council, funds local arts projects, and is open to applications from groups and individuals. Projects should look to either:

- Create opportunities for local communities to engage with and participate in local arts activities
- Support the diverse artistic cultural traditions of local communities

- Enable young people to engage with and participate in the arts

The second funding round for the year opens on 1 October, and will run through to 2 November. The Assessment Committee meets on 27 November to assess the applications. An information brochure and application form is attached.

Recommendation:

That the Creative Communities Scheme brochure and 2018 application form be received.

23 Event Sponsorship Scheme

The Event Sponsorship Scheme, which is administered by Council, funds events (Celebratory, competitive, or exhibitive) which help develop community cohesion and reinforce economic growth within the Rangitikei District.

The second funding round for the year opens on 1 October, and will run through to 2 November. The Assessment Committee meets on 27 November to assess the applications.

An application form is attached.

Recommendation:

That the Events Sponsorship Scheme 2018 application form be received.

24 Other matters raised at previous meeting

There were no other matters raised at the previous meeting.

25 Cemetery register alignment

Council's records show two new burials, one on 24 September 2018, TANERAU, Derek Carl Pohewa, plot 190, row 8 (existing plot). The other, RAWHITI, PLOT# 23B row 1 (existing plot), paper work has yet to be received.

This has been confirmed.

26 Current infrastructure projects/upgrades and other Council activities within the ward

A report is attached.

File ref: 3-CB-1-1

Recommendation:

That the memorandum 'Extract for Rātana from activity reports to Assets/Infrastructure Committee, July-August 2018' be received.

27 Late Items

As accepted in Item 5.

28 Future Items for the Agenda

29 Next meeting

11 December 2018, 6.30 pm

30 Whakamoemiti/Meeting Closed

Attachment 1



Rangitikei District Council

Rātana Community Board Meeting

Minutes – Tuesday 11 September 2018 – 6:30 pm

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Present: Ms Maata Kare Thompson (Acting Chair)
Mr Charlie Rourangi
Mr Thomas Tataurangi
Cr Soraya Peke-Mason

Also Present: His Worship the Mayor, Andy Watson
Ross McNeil, Chief Executive
Three members of the Rātana community

Unconfirmed

1 Whakamoemiti

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

That the apology for the absence of Mr Charlie Mete be received

Cr Peke-Mason / Mr Tataurangi. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of Order of Business and Late Items

There were no late items at this meeting.

6 Confirmation of Minutes

Resolved minute number	18/RCB/020	File Ref	3-CB-1-1
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That the Minutes of the Rātana Community Board meeting held on 12 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

Cr Peke-Mason / Mr Rourangi. Carried

7 Chair's report

There was no report from the Chair

8 Rātana centenary

There was no presentation at this hui.

9 Council decisions on recommendations from the Board

There were no recommendations made to Council.

10 Council's plans and process for town and District signage

The Board noted the commentary in the agenda.

11 Update from Te Roopu Ahi Kaa

Resolved minute number 18/RCB/021 **File Ref** 3-CT-8-1

That the unconfirmed Minutes of the Te Roopu Ahi Kaa meeting held on 7 August 2018 be received.

Ms Thompson / Mr Rourangi. Carried

12 Representation Review results of pre-consultation and Council's initial proposal

Resolved minute number 18/RCB/022 **File Ref**

That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.

Resolved minute number 18/RCB/023 **File Ref**

That the Rātana Community Board supports the retention of a Community Board for Rātana and that be reflected in a submission on the Representation Review for the 2019 election.

Mr Rourangi / Mr Tataurangi. Carried

13 Update on water supply upgrade

The Board have a desire to have a community open day involving school and kohanga reo. Details for this will be agreed on by the Board members in conjunction with Council staff.

14 Update on wastewater treatment plant (and meetings of reference advisory group)

The Board noted the commentary in the agenda.

15 Upgrading work required for Rātana Gym

An update will be provided at the next meeting.

16 Liquor Control in a Public Place Bylaw – local effectiveness and concerns

Resolved minute number **18/RCB/024** **File Ref**

That the Rātana Community Board recommend to the Policy/Planning Committee that the liquor control areas which apply to Rātana continue to be included under the Liquor Control in a Public Place Bylaw.

Ms Thompson / Mr Rourangi. Carried

17 Animal Control Bylaw

The Board noted the commentary in the agenda.

18 Rātana rugby field remediation

Resolved minute number **18/RCB/025** **File Ref**

That the Rātana Community Board recommend to Council that drainage of the Rātana Rugby field be undertaken in January-March 2019.

Mr Rourangi / Ms Thompson. Carried

19 Rubbish collection change

The Board noted the commentary in the agenda.

20 Other matters raised at previous meeting

The Board noted the commentary in the agenda.

21 Cemetery register alignment

The Board noted the commentary in the agenda.

22 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number

18/RCB/026

File Ref

3-CB-1-1

That the memorandum 'Extract for Rātana from activity reports to Assets/Infrastructure Committee, May - June 2018' be received.

Mr Rourangi / Mr Tataurangi. Carried

23 Late Items

There were no late items

24 Future Items for the Agenda

25 Next meeting

9 October 2018, 6.30 pm

26 Whakamoemiti/Meeting Closed

The Chair thanked those present for their attendance and Mr Tataurangi closed the meeting with whakamoemiti at 7.50pm

Confirmed/Chair: _____

Date:

Attachment 2

WELCOME TO

RATA

Make this place home.



Attachment 3

Report

Subject: Consideration of Applications for the Community Initiatives Fund
2018-2019 – September Round

To: Rātana Community Board

From: Christin Ritchie , Governance Administrator

Date: 28 September 2018

File: 3-GF-8

1 Background

- 1.1 The total 2018/19 budget for the Rātana Community Initiatives Fund (CIF) is \$1,000.00. There are two funding rounds. It is suggested that the Rātana Community Board allocate a **maximum of 75% of the total amount allocated (\$750.00)** to ensure there is money left for the next round.
- 1.2 A total of \$950 has been requested in this round.
- 1.3 The criteria for the CIF states that grants are usually up to a maximum of \$2,500 towards eligible costs. It is suggested that the Board give consideration to the project's likelihood of success if funded for less than the amount requested. Partially funding a project which then fails through an inability to attract other funding impacts negatively on the project in question. This approach mirrored that which Creative New Zealand strongly advocates in considering applications for its grant schemes.
- 1.4 This report summarises the applications that have been received in this round and provides information on the eligible costs for each application.

2 Overview

- 2.1 One application has been received. A summary report is attached as Appendix 1.
 - Rātana Community Gym – Equipment upgrades
- 2.2 The Rātana Community Gym has not received funding directly from the Community Initiatives Fund in previous years.
- 2.3 They have not requested to speak to the Board.

	New Initiative	Ongoing Activity	Meets Criteria	Quotes Provided	Quantifiable Targets	Eligible costs	Amount requested	Proportion of eligible costs requested
1. Rātana Community Gym – Equipment upgrades						\$0	\$950	
							\$950	

- 2.4 It is a condition of CIF that Project Report Forms are returned before further funding can be sought. No project report forms were due for Rātana.

3 Recommendations

- 3.1 That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – Round 2' be received.

Christin Ritchie
Governance Administrator

Appendix 1

Appendix 1
Community Initiatives Fund, October 2018 – Summary report Ratana

	Description of Project	Total project cost	Applicant Contribution / income	Amount Eligible	Amount Requested	Any previous grants for the organisation from RDC or external funds in the last 3 years, and report status	Community benefits
1. Ratana Community Gym	Equipment upgrade	\$2,416.92	\$1,466.92	\$950	\$950	No	The community gym aims to provide a place where the community can maintain and strengthen their health and wellbeing. Funding will go towards replacing overused, damaged equipment.

RECEIVED

12 SEP 2018

To: CR
File: 3-1-8-1
Doc: 0410

RECEIVED
12 SEP 2018
BY:

Community Initiatives Fund Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 13 September 2018. The respective Community Committees/Boards will meet early-mid October 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 13 September 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

PROJECT ELIGIBILITY CRITERIA

All projects eligible for funding must:

- Take place within Rangitikei;
- Demonstrate consideration of how they see their proposal would benefit the community
- Provide 3 targets that will be used to monitor the outcome of the project
- Provide a realistic and balanced budget;
- Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

- Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/ Committees, Annual Plan etc.;
- Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;
- Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.
- If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

Hints and tips:

- Describe your project in full.
- In this section we want to know about the complete project, not just the portion you are seeking funding for.
- Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.
- Be sure to fully describe your target group or those who will benefit from your activity.
- Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

FUNDING GUIDE

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a **maximum of \$2,500** for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the total cost of your project. In the income section list the funding from all sources. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

Ineligible costs

- Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- Grants to individuals;
- Purchase or long-term lease of equipment or facilities;
- Food and beverage costs;
- Retrospective project costs;
- Costs of bonds or making good any damage done to venues that are hired;

Is your organisation acting as an Umbrella Organisation?

☐

Yes

☒

No

Is your organisation GST registered?

☐

Yes

☒

No

If so, please provide your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

To provide a Community gym that contributes towards maintaining and strengthening the health and well being of all age groups living in our community.

3. YOUR PROJECT:

3.1 What is the name of your project?

Community gym upgrade (equipment)

3.2 When will it take place? When funding is available

3.3 Where will it take place? Ratana Pa.

3.4 What type of project are you planning?

☒ Ongoing activity, or Community gym (equipment upgrade)

☐ New initiative

Please tick the **ONE** box that **best** describes your project. (See Community Initiatives Fund Purpose definitions)

☒ Community service and support, or Social health of wellbeing.

☐ Leisure promotion, or

☐ Heritage and environment

Who will benefit from your project?

Members and visitors to our
Ratana Community.

How will the people who will benefit from your project know that this is happening?

They will see when they walk in.
also in social media.

How will you acknowledge the funding provided by Rangitikei District Council?

Through social media (FB)
sign up in (STOP) or Gym.
word mouth.

List three targets that will demonstrate the success of your project and benefit the Rangitikei District:

Target 1:

Increased Gym activities

Target 2:

Lift the well being of rate
payers in the district.

Target3:

Creates a positive ^{community} environment
in district.

Describe your project in full:

Attach additional sheets if you need to.

Replacing over used damaged.
equipment. adding new equipment.

FINANCIAL INFORMATION

Project Costs

Outline how much the project will cost to put on:

Item	Amount	
YORK FLAT TO INCLINE BENCH	\$	499.00
YORK FLAT BENCH (COMMERCIAL)	\$	269.00
Xtreme top grade Rope	\$	59.95
adidas Speed Rope x3	\$	89.97
Vortex Commercial	\$	
SPR bike fly wheel	\$	1,499.00
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	2,416.92

Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	1,416.92
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
Donations	\$	50
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	1,466.92

Amount of funding you are requesting

from Rangitikei District Council:

\$ 950

Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: Te arona. McDonnell.

Telephone (day): 021 187 1933

Name: Janet Tairaroa.

Telephone (day): 06 34 26793.

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name: Josephine Renata

Signature: J. Renata

Position in organisation:

Date: 12.9.2018

☐ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid October 2018. The Grants Administrator will contact you with more details.



VORTEX
V1200

CHALLENGE YOURSELF
DESIGNED FOR THE ACHIEVERS

\$ 1499.00



The V1200

**NOW INCLUDES A MONITOR,
WHICH DISPLAYS CALORIES
HEAR RATE, SPEED AND TIME!**

*Requires optional chest belt, compatible with Polar Heart monitor as of 2017

Stylish, comfortable and built to last. This is the Vortex V1200.

**COMMERCIAL
GRADE**

**TYPHONIC
R4**

Full Commercial Grade strength and performance. Suitable for commercial gym facilities such as fitness centres, high performance training centres and professional sports training.

The Typhonic Rev Generation 6 drive mechanism connects to a 25kg Fly Wheel with protective cover. French Hutchinson 5PK high strength, extremely smooth and quiet belt. Performance and quality so you can train more effectively.

Achieve

Fit for Every Body

YORK FLAT BENCH - COMMERCIAL

2



\$269.00

A sturdy frame and comfortable padded seat make the York flat bench a fundamental piece of equipment for all facilities and most home gyms.

Product SKU:
YK55026

YORK
FITNESS

FREIGHT CALCULATOR
IN STOCK AND READY TO
DELIVER

🔒 Safe and secure
shopping

Specifications

Features and Information

Freight Calculator

After-Sales Care

Specifications

Frame: Powder Coat Steel

Seat/Pads: High density foam

Product Weight: 25kg

Max User + Weight Capacity: 280kg

Achieve

Fit for Every Body

YORK FLAT TO INCLINE BENCH




\$499.00

The York flat to incline bench is a fantastic versatile bench ideal for most home gyms or training facilities. Adjustable to six positions, this bench is suitable for a wide variety of dumbbell exercises.

**YORK
FITNESS**

Product SKU:
YK55027

**FREIGHT CALCULATOR
IN STOCK AND READY TO
DELIVER**

 Safe and secure shopping

Specifications
Features and Information
Freight Calculator
After-Sales Care
Specifications
Frame: Powder Coat Steel

0800 243 834



Shop

Commercial

Hire

Service

All Accessories Strength Bands Training Guides & DVDs Foam Rollers Swiss Balls Exercise Mats SI



Home / Accessories / Skipping Ropes

Skipping Ropes

Items

Filter

Sort



XTREME ELITE JUMP ROPE

★★★★★(0)

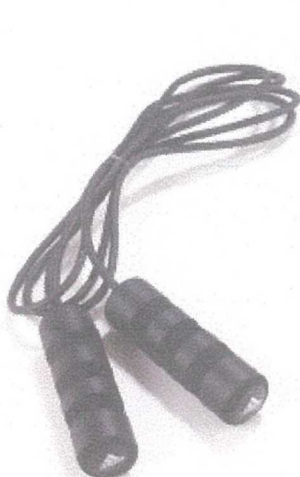
\$19.95



ADIDAS ESSENTIAL SKIPPING ROPE

★★★★★(0)

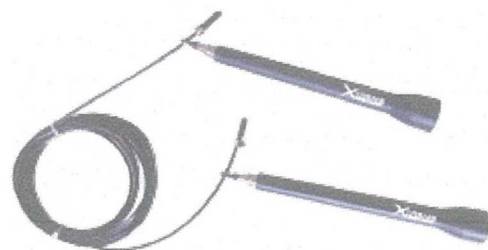
\$19.99



ADIDAS SPEED ROPE

★★★★★(0)

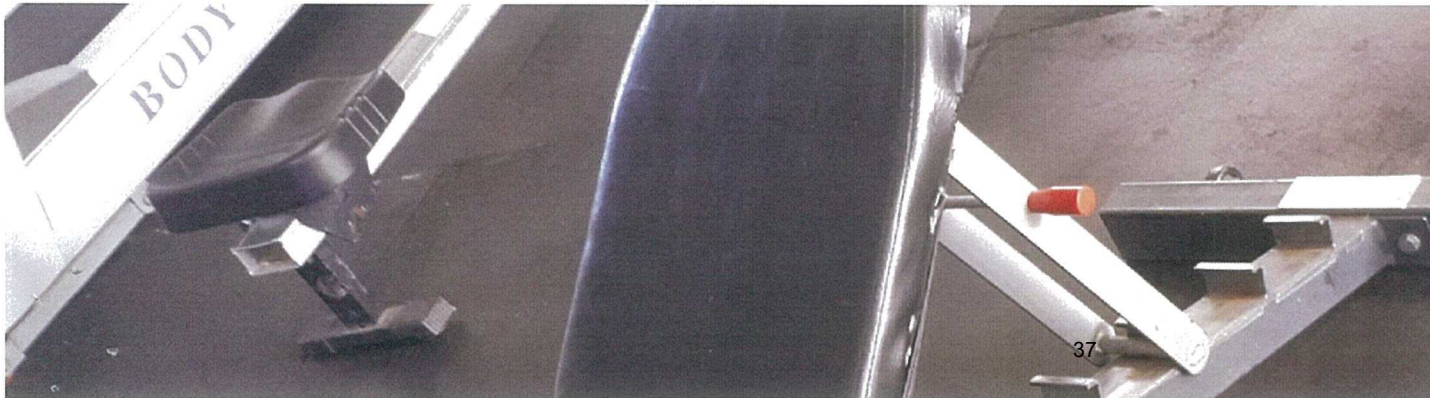
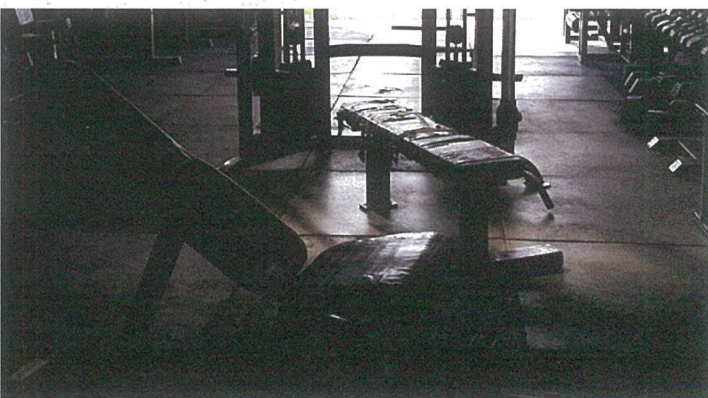
\$29.99



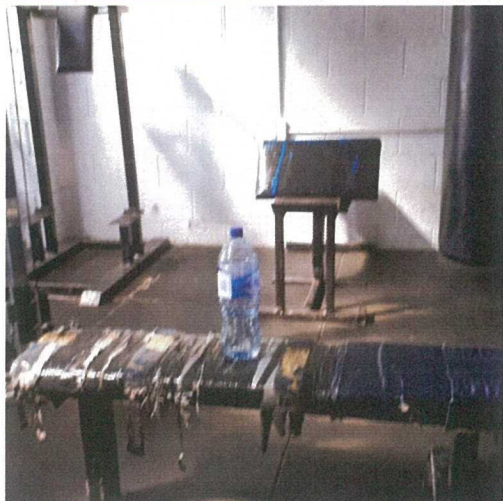
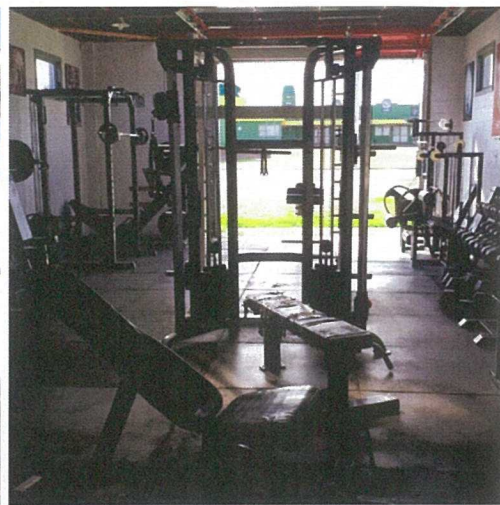
XTREME ELITE TOP GRADE JUMP ROPE

★★★★★(0)

\$59.95



2018



Attachment 4



SUMMARY OF INFORMATION

Liquor Control in a Public Place Bylaw 2018

Reason for the proposal

Council is able to have a bylaw which controls the consumption of liquor in public places. A bylaw may regulate, or control the consumption, transport or possession of alcohol in public places.

Council's current bylaw has been in place since 2010. Discussion with key stakeholders has indicated this bylaw is working well and should continue. *Council has not proposed any changes from the previous bylaw.*

Key aspects of the proposal

Permanent liquor control areas

The bylaw includes liquor control areas for the following locations:

- Bulls – CBD and Bulls Domain and Haylock Park
- Marton – CBD and Marton Park and Centennial Park
- Taihape – CBD and Memorial Park and Robin Street park
- Hunterville – CBD and Queens Park

People are not able to either consume, bring into or possess alcohol in a liquor control area, or consume, bring into or possess alcohol in a vehicle in a liquor control area.

The liquor control areas do not apply to places where a liquor licence has been issued or for the transport of unopened alcohol between premises that adjoin a public place.

A waiver can be issued by the Chief Executive for an organised event

Temporary liquor control areas

In addition to the permanent liquor control areas, Council may also put in place temporary liquor control areas for specified periods of time is considered necessary to regulate liquor within an area.

Submissions

Written submissions from the community are open until **31 October 2018**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for *8 November 2018* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

Further information

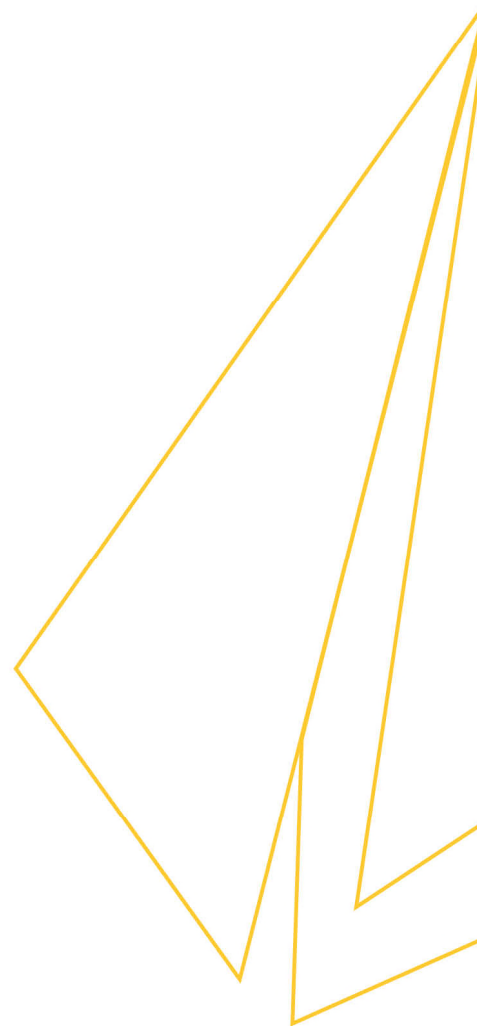
Further information, including the proposed bylaw and a submission form, is available at the following places:



RANGITIKEI
DISTRICT COUNCIL

- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Blair Jamieson, Strategy and Community Planning Manager.



Submission Form

Liquor Control in a Public Place Bylaw 2018



RANGITIKEI
DISTRICT COUNCIL

**Submissions close at 4pm
Wednesday 31 October 2018**

Return this form, or send your written submission to:

Liquor Control in a Public Place Bylaw
consultation
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: info@rangitikei.govt.nz

Oral submissions

Oral submissions will be held at the Marton
Council Chambers on
Thursday 8 November 2018

If you wish to speak to your submission, please tick the box below.

☐ I wish to speak to my submission.

You are allowed ten minutes to speak,
including questions from Elected Members.

If you have any special requirements, such as those related to visual or hearing impairments, please note them here.

Privacy

All submissions will be public.

Please tick this box if you would like your personal details withheld (*note: your name will remain public*) ☐

[illegible]

LIQUOR CONTROL IN A PUBLIC PLACE BYLAW 2018

Date of adoption by Council	
Resolution Number	
Date by which review must be completed	

1 SCOPE

- 1.1 This Bylaw is made under the authority of Section 147 of the Local Government Act 2002. The purpose of the Bylaw is to enhance public safety and to minimise potential for offensive alcohol-related behaviour in public places, by providing for liquor control in specified public places.

2 COMMENCEMENT

- 2.1 This Bylaw comes into force on [insert date].

3 DEFINITIONS AND INTERPRETATION

In this Bylaw unless the context otherwise requires:

THIS BYLAW means the Rangitikei District Council Liquor Control in a Public Place Bylaw.

COUNCIL means the Rangitikei District Council.

OFFENCE means an offence against a bylaw and shall include the omission, failure, or neglect to comply with any part of a bylaw.

PUBLIC PLACE means:

- a) any place that is –
 - i. under the control of the Council; and
 - ii. open to, or being used by, the public, whether or not there is a charge for admission; and
- b) includes –

- i. a road, whether or not the road is under the control of the Council; and
 - ii. any part of a public place; but
- c) does not include –
 - i. any part of a place for which a liquor license has been issued in accordance with the Sale of Alcohol Act 2012, and
 - ii. “cafe style” outdoor seating located on public footpaths where patrons are using the area for the purposes of dining at a licensed premise up to 12.00 midnight. After that time, this Bylaw will again take effect and the acts prohibited in public place by this Bylaw will again be prohibited.

VEHICLE means:

- a) a contrivance equipped with wheels, tracks, or revolving runners on which it moves or is moved; and
- b) includes:
 - i. a hovercraft, a skateboard, in-line skates, and roller skates; but
- c) Does not include—
 - i. a perambulator or pushchair:
 - ii. a shopping or sporting trundler not propelled by mechanical power:
 - iii. a wheelbarrow or hand-trolley:
 - iv. a child's toy, including a tricycle and a bicycle, provided, in either case, no road wheel (including a tyre) has a diameter exceeding 355 mm:
 - v. a pedestrian-controlled lawnmower:
 - vi. a pedestrian-controlled agricultural machine not propelled by mechanical power:
 - vii. an article of furniture:
 - viii. an invalid wheel-chair not propelled by mechanical power:
 - ix. any other contrivance in accordance with the provisions of the rules as provided for in the Land Transport Act 1998.

4 LIQUOR CONTROL

- 4.1 The following acts are prohibited at all times in all public places identified as being liquor control areas in Schedules 1A to 1C, 2A and 2B:
 - a) to consume, bring into or possess liquor in a liquor control area;
 - b) to consume, bring into or possess liquor in a vehicle in a liquor control area.
- 4.2 For the purposes of clarity, this Bylaw does not prohibit the activities described in section 147 (3) of the Local Government Act 2002, nor does it prohibit the consumption or possession of liquor in a place for which a liquor license has been issued under the Sale and Supply of Alcohol Act 2012, nor does it prohibit, in the case of liquor in an unopened bottle or other unopened container, the transport of that liquor between

premises that adjoin a public place provided the liquor is promptly removed from the public place.

- 4.3 Council may, through authorisation by the Chief Executive, grant a waiver or suspension of the Bylaw in respect of an organised event during a specific time period at a specific location where necessary to enable better enjoyment of the event by members of the public.
- 4.4 Every person who desires a waiver or suspension of the Bylaw to be considered by Council shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.
- 4.5 Where a waiver or suspension of the Bylaw has been granted for an organised event, a minimum of 14 days public notice must be given prior to the event, specifying the area, and the period of time for which the dispensation applies. The applicant will be required to cover the costs of processing the application and any signage relating to dispensation for the organised event.

5 LIQUOR CONTROL AREAS

- 5.1 The liquor control areas are shown in Schedules 1A to 1C, 2A and 2B, attached to this Bylaw. Any roads that form a boundary are included in the liquor control areas.

6 TEMPORARY LIQUOR CONTROL AREAS

- 6.1 Temporary Liquor Control areas may be put in place by the Council as specified public areas for particular periods of time, to a maximum of 14 consecutive days in a 12 month period for any single temporary liquor control area.
- 6.2 Where an application for a temporary liquor control area is granted, a minimum of 14 days public notice must be given specifying these areas, and the period of time for which the control applies. In the case of an application from the public, the applicant will cover the cost of signage and erection of the signage for the temporary control area.
- 6.3 Every person who desires a temporary liquor control area to be put in place by the Council, shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.
- 6.4 The Chief Executive will consider all applications from the public where the request does not exceed a time period of 24 hours, and will exercise their discretion in the approval of such applications in consultation with the Police.
- 6.5 The Council will consider applications from the public for a temporary liquor control area in all other cases, and will approve temporary liquor control areas if the Council is satisfied that a temporary liquor control area is necessary, and is an appropriate means of regulation of liquor within the area.

7 PENALTY FOR BREACH OF BYLAW

- 7.1 Any person who acts in breach of this Bylaw commits an offence and is liable on summary conviction to a fine of up to \$20,000.

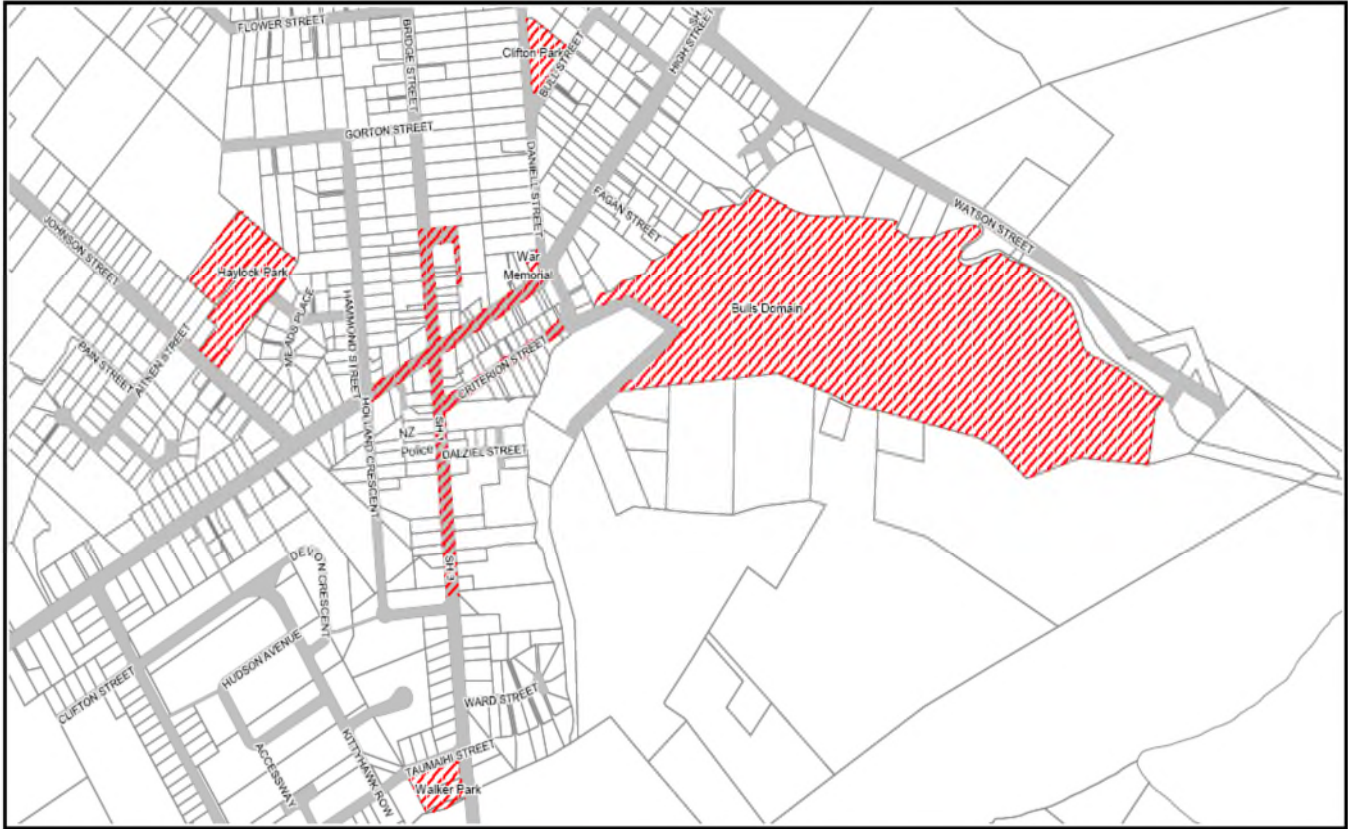
8 ENFORCEMENT OF BYLAW AND POLICE POWERS

- 8.1 The Police will enforce this Bylaw under the powers of arrest, search and seizure found in sections 169 and 170 of the Local Government Act 2002.
- 8.2 No warrant is required for the police to conduct a search to ascertain whether liquor is present in a container or vehicle that is in or entering the public area. However, prior to exercising the power of search, a person must be informed that they have the opportunity to promptly remove the container or vehicle from the specified public area, and be given a reasonable opportunity to do so.
- 8.3 In circumstances where a person so informed has removed liquor from a public area, and subsequently returns with liquor to that public area within a period when it could reasonably be deemed that the person has been informed prior to search, the police shall not be required to provide the person with a further opportunity to remove that liquor from the specified public area prior to search.

9 DATE BYLAW MADE

- 9.1 This Bylaw was adopted by the Rangitikei District Council on [INSERT DATE].

SCHEDULE 1A BULLS

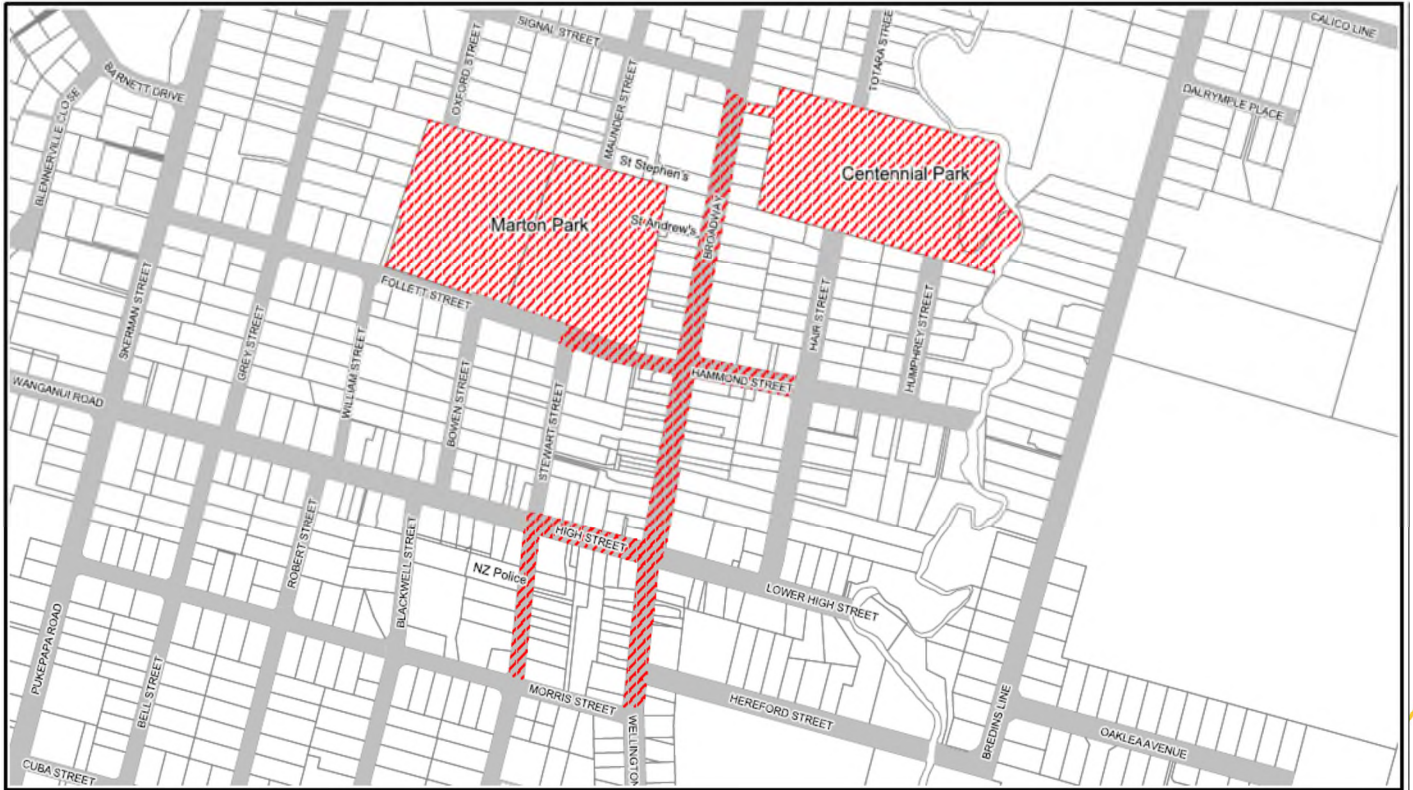


All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Bridge St from Holland St to 160 Bridge St
 Criterion St from Bridge St to Domain Rd
 High St from Hammond St to Daniell St
 Bulls Domain
 Haylock Park
 Walker Park
 Clifton Park

SCHEDULE 1B MARTON

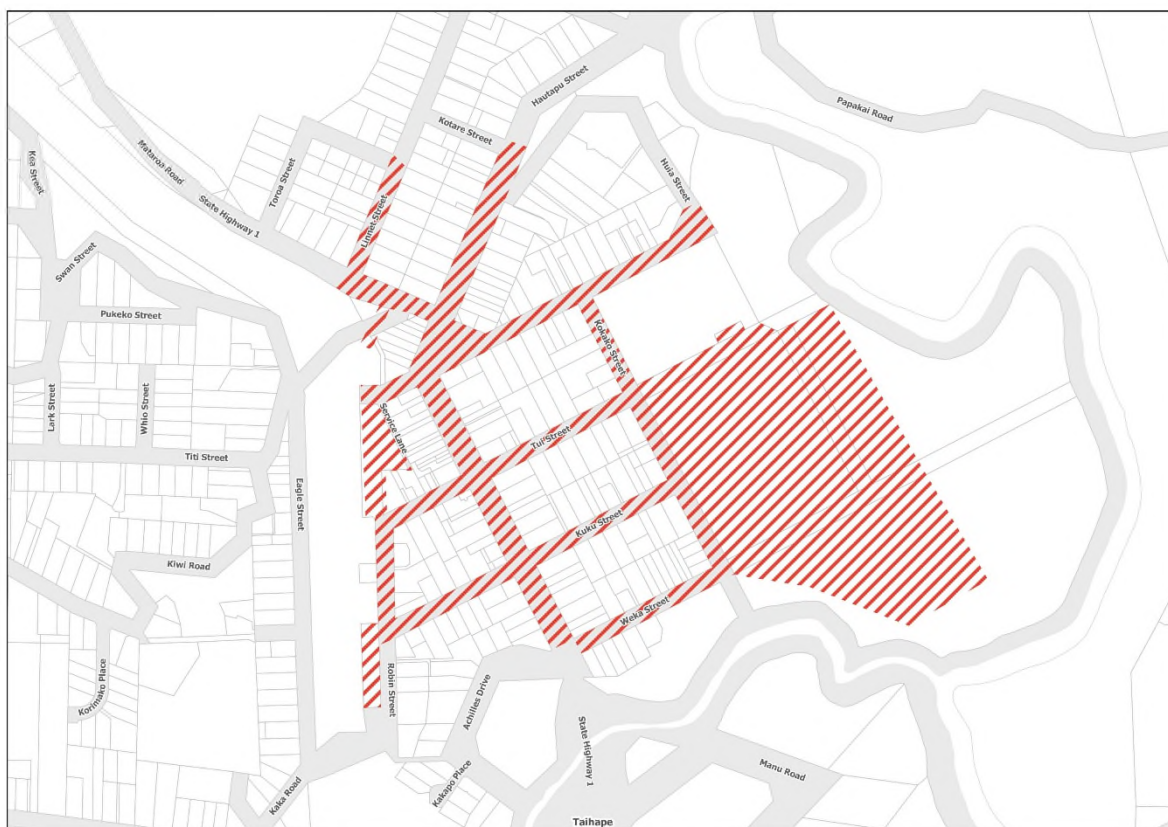


All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Broadway from Signal Street to Morris Street.
Follett St from Stewart Street to Broadway.
Hammond St from Broadway to Hair St
Stewart St from High St to Morris St
Centennial Park
Marton Park

SCHEDULE 1C TAIHAPE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Hautapu Street from Weka St to the intersection of Hautapu St and Mataroa Rd

Mataroa Rd from the intersection of Hautapu St and Mataroa Rd to Linnet St

Kuku Stt from Robin Street to Kokako Street.

Tui Street from Robin Street to Kokako Street.

Huia St (including the Service Lane) from the area known as the "Outback" to Kokako Street.

The area known as "The Outback" and the area bordered by:

Robin St, the service lane accessed from Huia St and Kiwirail land.

The area known as the Robin Street Dog Exercise area bordered by: Robin Street and Kiwirail land

Linnet St from Mataroa Rd to Kotare St

Hautapu St from Mataroa Rd to Kotare St

Robin St from Tui St to Kuku St

Kokako Street from Huia Street to Weka Street

Taihape Memorial Park, including the parking area and shearing pavilion

SCHEDULE 2A HUNTERVILLE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Milne Street from the Reserve on Pourewa Road to the end of the Commercial Zone on Milne Street.

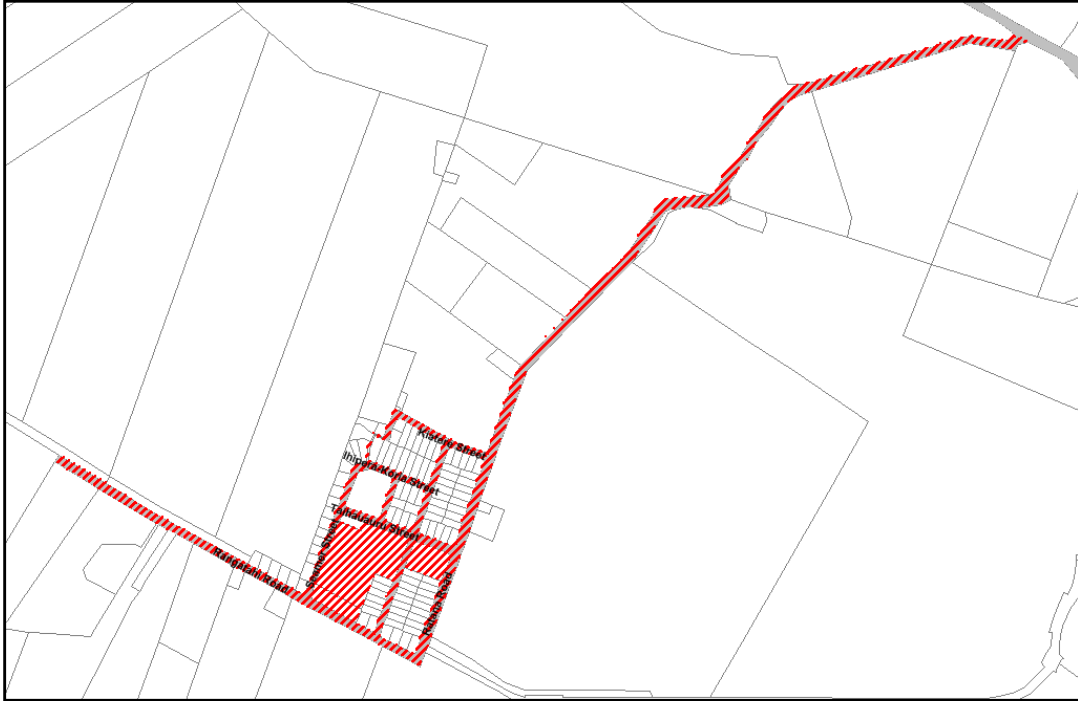
Bruce Street from Paraekaretu Street to the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street.

High Street from the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street to Main Street (including any railways)

The reserve area on Pourewa Rd

SCHEDULE 2B

RATANA



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Ratana Rd from State Highway 3 to Rangitahi Rd

The entire length of the following Roads and Streets:

- Rangitahi Rd
- Seamer St
- Taihauauru St
- Waipounamu St
- Ihipera-Koria St
- Tamariki Lane
- Kiatere St
- Taitokerau St
- Wharekauri St

The Park Reserves fronting Rangitahi, Seamer, Waipounamu and Taihauauru Streets

Ratana Temepara Grounds

Attachment 5

Funding for local arts

Get involved

COVER

Rashid Ansorali at Mixit
Refugee Youth Arts.
Photo by Wendy Preston.

This brochure tells you if your project is able to be funded through the Creative Communities Scheme (CCS) and how to make an application.

CCS helps to fund local arts projects. Each year Creative New Zealand provides CCS funding to city and district councils to distribute in their area.



RIGHT

Mixed ability circus workshop. Photo by Circability.

Can I get funding for my project?

To get funding through CCS your arts project must do at least one of the following:

Participation

Create opportunities for local communities to engage with, and participate in local arts activities, for example:

- > Performances by community choirs, hip-hop groups, theatre companies, musicians or poets
- > Workshops on printmaking, writing or dancing
- > Creation of new tukutuku, whakairo or kowhaiwhai for a local marae
- > Exhibitions by local craft groups promoting weaving, pottery and carving
- > Festivals featuring local artists

- > Creation of a community film or a public artwork by a community
- > Artist residencies involving local artists or communities
- > Seminars for local artist development

Diversity

Support the diverse artistic cultural traditions of local communities, for example:

- > Workshops, rehearsals, performances, festivals or exhibitions in Māori or Pasifika heritage or contemporary art forms
- > Workshops, rehearsals, performances, festivals or exhibitions by local migrant communities
- > Arts projects bringing together groups from a range of different communities
- > Workshops, rehearsals, performances, festivals or exhibitions by groups with experience of disability or mental illness

Young people

Enable young people (under 18 years) to engage with, and participate in the arts, for example:

- > A group of young people working with an artist to create a mural or street art
- > A group of young people creating a film about an issue that is important to them
- > Printing a collection of writing by young people
- > Music workshops for young people
- > An exhibition of visual art work by young people

Your project must also:

- > Take place within the city or district where the application is made
- > Be completed within 12 months of funding being approved
- > Benefit local communities
- > Not have started or finished before CCS funding is approved
- > Not have already been funded through Creative New Zealand's other arts funding programmes



More than 1,800 projects are supported through the scheme every year.

LEFT

Auckland Niutao community performing a Tuvalu fatele (dance) at the exhibition opening of Kolose: The Art of Tuvalu Crochet at Māngere Arts Centre – Ngā Tohu o Ueunuku. Photo by Sam Hartnett.

Who can apply

You can be an individual or a group. Individuals must be New Zealand citizens or permanent residents.

If you have already received CCS funding for a project, you must complete a report on that project before making another application, unless the project is still in progress.

What costs can I get funding for?

- > Materials for arts activities or programmes
- > Venue or equipment hire
- > Personnel and administrative costs for short-term projects
- > Promotion and publicity of arts activities

How much can I apply for?

There is no limit to how much you can apply for, but most CCS grants are under \$2,000.

Look at previously funded projects on your council website to get an idea of what sort of projects have been supported in the past and the average amount granted.

How often can I apply and how are decisions made?

Local councils have up to four application rounds per year. Your application will go to an assessment committee of people from your area. They are appointed for their knowledge and experience of the arts and local communities.

What types of projects can't get CCS funding?

- > Fundraising activities
- > Developing galleries, marae, theatres or other venues or facilities
- > Local council projects

- > Projects which are mainly focused around other areas e.g. health, education or the environment and that only have a very small arts component
- > Arts projects in schools or other education institutions that are the core business of that institution or that are normally funded through curriculum or operating budgets

What costs cannot be funded?

- > Ongoing administration or personnel costs that are not related to the specific project
- > Costs for projects already started or completed
- > Travel costs to attend performances or exhibitions in other areas
- > Food or refreshment costs
- > Buying equipment, such as computers, cameras, musical instruments, costumes, lights or uniforms

Continued over...

Next steps

Search 'Creative Communities Scheme' on your council website for:

- > An application form
- > An application guide
- > Closing dates

You can also call your local council and ask to speak to the Creative Communities Scheme administrator for advice on how to apply.

What costs cannot be supported? (continued)

- > Entry fees for competitions, contests and exams
- > Prize money, awards and judges' fees for competitions
- > Royalties
- > Buying artworks for collections
- > Debt or interest on debt



RIGHT

Mixit, an Auckland based community project that brings refugee, migrant and local youth together through creativity. Photo by Ella Becroft.

Creative Communities Scheme

Application Form

Funding for local arts projects

Ngā pūtea mō ngā toi te hautāinga

Closing Date

2 November 2018

**For Projects that take place
between**

1 December 2018 -1 December 2019

**To submit your Creative
Communities Scheme
application please complete and
return this form to:**

info@rangitikei.govt.nz

or

Rangitikei District Council, 46 High Street,
Marton

BEFORE YOUR START

Read the *Creative Communities Scheme Application Guide*

Before you prepare your application you should read the *Creative Communities Scheme Application Guide*. This guide tells you:

- whether you are able to apply for Creative Communities Scheme funding for your project
- which projects and costs are eligible and ineligible
- what information you will need to include in your application

Note the local funding priorities for the Creative Communities Scheme for the Rangitikei District

Priority will be given to applications that:

- Demonstrate growth
- Demonstrate quality and excellence
- Promote partnership and inclusion
-

Complete the *Creative Communities Scheme Application Form*

- Applications can only be submitted using this document (*Creative Communities Scheme Application Form* or an online version of this document)
- To complete this application form in Microsoft Word (version 2003 or newer) you need to type your answers to each question in the boxes provided.

Example:

Type your answer here

- **IMPORTANT – DO NOT edit any text outside of these boxes**
- **If you are unable to type into the boxes provided please print a copy and complete by hand**
- If you need more space, attach information to the back of this application form. Please include the section headings to help assessors.
- We recommend that you keep a copy of your completed application for your own reference.
- Contact the CCS administrator if you need advice on your application (see contact details on the cover page).

Before submitting your application, complete this checklist: (mark with an X)

<input type="checkbox"/>	My project has an arts focus
<input type="checkbox"/>	My project takes place in the local authority district that I am applying to
<input type="checkbox"/>	I have answered all of the questions in this form
<input type="checkbox"/>	I have provided quotes and other financial details
<input type="checkbox"/>	I have provided other supporting documentation
<input type="checkbox"/>	I have read and signed the declaration
<input type="checkbox"/>	I have made a copy of this application for my records

PART 1: APPLICANT DETAILS

Name and contact details

Are you applying as an individual or group? Individual ☐ Group ☐

Full name of applicant:

Contact person (for a group):

Street address/PO Box:

Town/City:

Postcode:

Country:

New Zealand

Email:

Telephone (day):

All correspondence will be sent to the above email or postal address

Name on bank account:

GST number:

Bank account number:

If you are successful your grant will be deposited into this account

Ethnicity of applicant/group (mark with an X, you can select multiple options)

New Zealand European/Pākehā:

☐

Detail:

Māori:

☐

Detail:

Pacific Peoples:

☐

Detail:

Asian:

☐

Detail:

Middle Eastern/Latin

☐

Detail

Other:

☐

Detail:

Would you like to speak in support of your application at the CCS assessment committee meeting?

Yes:

☐

No:

☐

If you mark yes, talk to your local CCS administrator before you go so you know who you will be speaking to and for how long

How did you hear about the Creative Communities Scheme? (select **ONE** and mark with an X)

☐

Council website

☐

Creative NZ website

☐

Social media

☐

Word of mouth

☐

Local paper

☐

Poster/flyer/brochure

☐

Council staff member

☐

Other

PART 2: PROJECT DETAILS

Project name:

Brief description of project:

Project location, timing and numbers

Venue and suburb or town:

Start date:

Finish date:

Number of *active* participants:

Number of viewers/audience members:

PART 2: PROJECT DETAILS

Funding criteria: (select **ONE** and mark with an X)

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus.

- ☐ **Access and participation:** *Create opportunities for local communities to engage with, and participate in local arts activities*
- ☐ **Diversity:** *Support the diverse artistic cultural traditions of local communities*
- ☐ **Young people:** *Enable young people (under 18 years of age) to engage with, and participate in the arts*

Artform or cultural arts practice: (select **ONE** and mark with an X.)

- | | | |
|---|---|--|
| <input type="checkbox"/> Craft/object art | <input type="checkbox"/> Dance | <input type="checkbox"/> Inter-arts |
| <input type="checkbox"/> Literature | <input type="checkbox"/> Music | <input type="checkbox"/> Ngā toi Māori |
| <input type="checkbox"/> Pacific arts | <input type="checkbox"/> Multi-artform (including film) | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Visual arts | | |

Activity best describes your project? (select **ONE** and mark with an X)

- | | |
|--|---|
| <input type="checkbox"/> Creation only | <input type="checkbox"/> Presentation only (performance or concert) |
| <input type="checkbox"/> Creation and presentation | <input type="checkbox"/> Presentation only (exhibition) |
| <input type="checkbox"/> Workshop/wānanga | |

PROJECT DETAILS

Project details

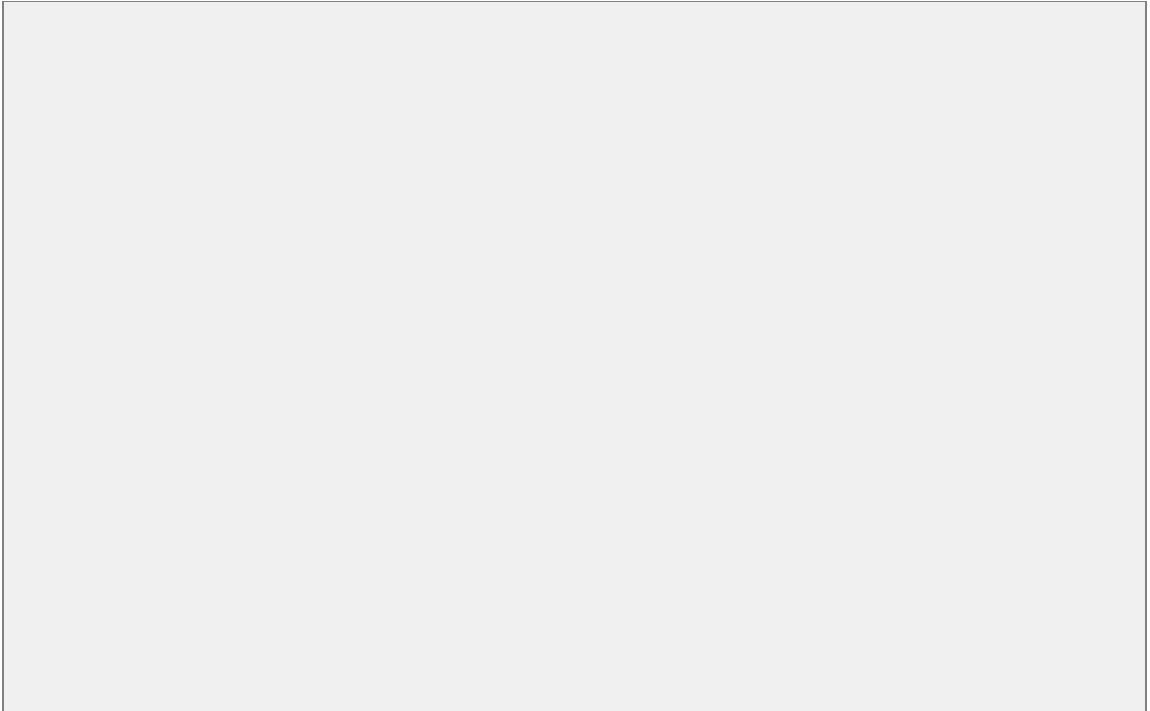
The boxes below will expand as you type. If you are completing this application by hand you may need to expand these boxes *before* you print this form and/or add additional sheets. If you do, please clearly label these additional sheets using the headings below.

1. The idea/Te kaupapa: What do you want to do?

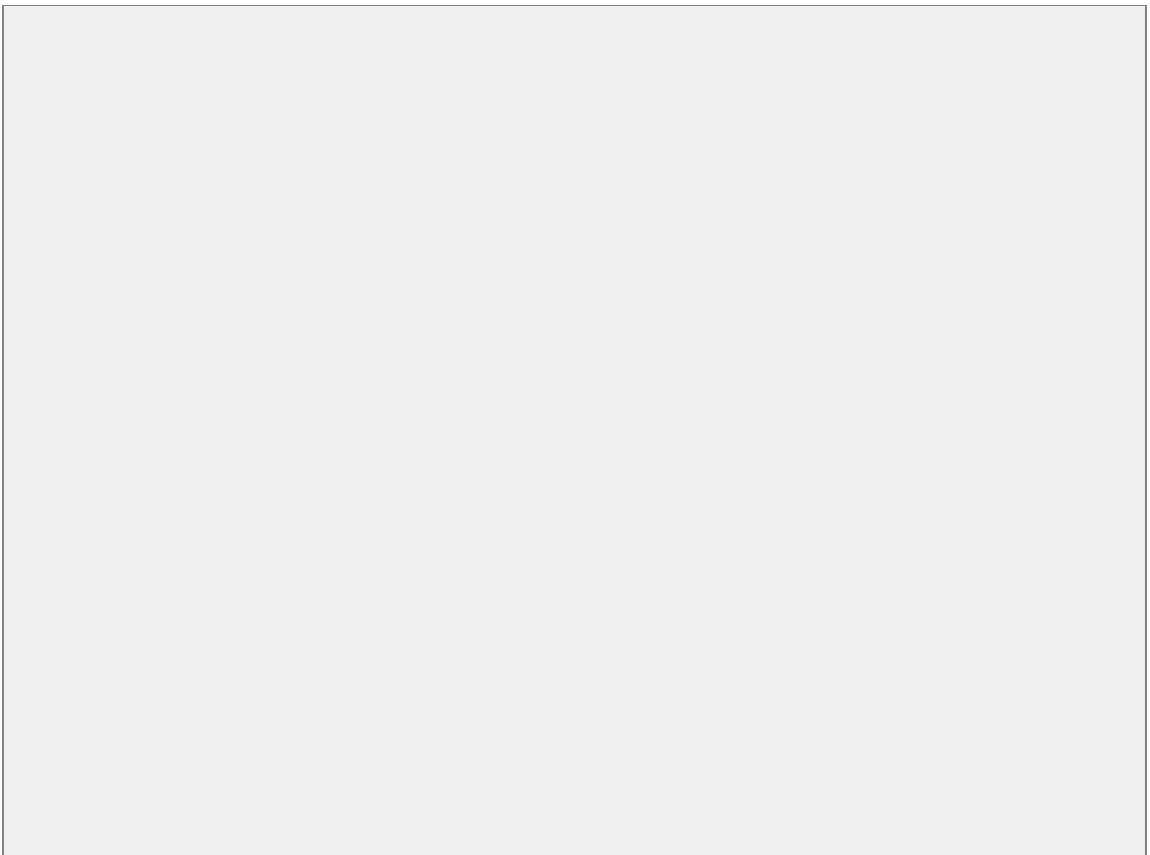
2. The process/Te whakatutuki: How will the project happen?

PROJECT DETAILS

- 3. The people/Ngā tāngata:** Tell us about the key people and/or the groups involved.



- 4. The criteria/ Ngā paearu:** Tell us how this project will deliver to your selected criterion: access and participation, diversity or young people.



PROJECT DETAILS (budget)

5. The budget/Ngā pūtea

See the CCS Application Guide for more detail on how to complete this section.

Are you GST registered? Yes ☐ Do NOT include GST in your budget
 No ☐ Include GST in your budget

Project costs	Write down all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artist fees and personnel costs.	
Item <i>eg hall hire</i>	Detail <i>eg 3 days' hire at \$100 per day</i>	Amount <i>eg \$300</i>
Total Costs		\$
Project Income	Write down all the income you will get for your project from ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.	
Income <i>eg ticket sales</i>	Detail <i>eg 250 tickets at \$15 per ticket</i>	Amount <i>eg \$3,750</i>
Total Income		\$
Costs less income	<i>This is the maximum amount you can request from CCS</i>	\$
Amount you are requesting from the Creative Communities Scheme		\$

PROJECT DETAILS (budget)

Other financial information

Tell us about any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/ unconfirmed

Tell us about other grants you have received through the Creative Communities Scheme in the past three years.

Date	Project title	Amount received	Project completion report submitted (yes/no)

Other financial information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy

PART 3: DECLARATION

You must read and sign the following. Please place an X in each box to show that you have read the information and agree to each section.

- ☐ I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- ☐ I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- ☐ complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- ☐ complete the project within a year of the funding being approved
- ☐ complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- ☐ return any unspent funds
- ☐ keep receipts and a record of all expenditure for seven years
- ☐ participate in any funding audit of my organisation or project conducted by the local council
- ☐ contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- ☐ acknowledge CCS funding at event openings, presentations or performances
- ☐ use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>
- ☐ I understand that the Rangitikei District Council is bound by the Local Government Official Information and Meetings Act 1987
- ☐ I/we consent to Rangitikei District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- ☐ I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- ☐ I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.

This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicant's parent or legal guardian.

Name

(Print name of contact person/applicant)

Signed:

(Applicant or arts organisation's contact person)

Date:

Attachment 6

Event Sponsorship Scheme Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Friday 2 November 2018. The Finance/Performance Committee will consider the applications at its meeting on 29 November 2018.

PURPOSE

The purpose of the Events Sponsorship Scheme is to support events in Rangitikei District that help to develop community cohesion and reinforce economic growth.

DEFINITIONS FOR THE PURPOSES OF THIS FUNDING SCHEME

Events: events of a celebratory, educational, competitive, commemorative or exhibitive nature that are distinctly defined, occur for a limited time and may be repeated on a cyclical basis (e.g. annually) but are not regularly scheduled (e.g. regular organised Saturday sport).

High profile events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District.

Community events: events which:

- a) are locally significant and/or of special interest to local people; and
- b) enhance community well-being.

High profile community events: events which:

- a) provide a regional/national profile and attract a significant number of visitors to the District; and
- b) provide an opportunity to showcase the District, and
- c) are locally significant and/or of special interest to local people; and
- d) enhance community well-being.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Friday 2 November 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the Finance/Performance Committee Order Paper and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Unincorporated community group
- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

1. APPLICANT DETAILS

Full Name of Organisation:

Street address:

Postal address:

Post Code:

Contact 1 Name

Telephone (day)

Email:

Contact 2 Name

Telephone (day):

Email:

Legal Status (*see Applicant eligibility criteria*)

Is your organisation acting as an Umbrella Organisation?

☐

Yes

☐

No

Is your organisation GST registered?

☐

Yes

☐

No

If so, please provide your GST Number:

--	--	--

--	--	--

--	--	--

Bank account:

--	--

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--	--	--	--	--	--

--	--	--

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

3. THE EVENT:

3.1 What is the name of your event?

3.2 When will it take place?

3.3 Where will it take place?

3.4 What type of event are you planning?

☐ One-off event

☐ New event that will become a regular event (e.g. annually or bi-annually)

☐ An event that is becoming established as a regular event (but has not yet been held 5 times)

☐ An established, regular event (that has been held more than 5 times)

Please tick the **ONE** box that **best** describes your project. (*See Event Sponsorship Scheme definitions*)

☐ High profile event

☐ Community event

☐ High profile, community event

Event eligibility criteria

Eligible events must:

- Take place within Rangitikei
- Not have started before an application for event sponsorship is approved by the Committee
- Not apply for funding from the Events Sponsorship Scheme more than once in any financial year
- Not have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same event in the same financial year, i.e. through the Community Initiatives Fund, Community Boards/Committees, Annual Plan etc.
- Provide a detailed and realistic marketing and / or promotional plan
- Provide a realistic and balanced budget
- Be able to contribute a significant proportion to the cost of the project

Ineligible events:

- Annual General Meetings;
- Events that have no economic or community benefit to Rangitikei;
- Events solely run for commercial purposes;
- Events promoting religion or political purposes;
- Regularly scheduled (for example Saturday morning sport).

Funding Guide

Council sponsorship of ANY event will not exceed 50% of eligible costs.

Eligible costs:

- Event production costs such as signage, advertising, and promotional material
- Venue hire
- Seeding of events – seed funding is a grant to enable the event to develop to a stage where it can become self-funding

Ineligible costs:

- Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility)
- Elimination of an accumulated debt or debt servicing
- Bridging loans
- Ongoing administration costs that are not related to a specific event
- Salaries for ongoing administration and services
- Food and beverage costs
- Travel costs
- Feasibility studies
- Retrospective project costs

3.5 Describe your event in full:

Attach additional sheets if you need to

3.6 How many people do you expect to attend your event?

Resident in Rangitikei District?

--

Visitors from neighbouring Districts¹?

--

Visitors from the rest of New Zealand?

--

Overseas visitors?

--

Total

--

Accountability Reports

If your application for sponsorship is successful, then you will need to report back to Council on the outcomes of your event.

For all events this will include estimating how many people attended your event and their place of origin.

If you are applying for sponsorship under the “high profile” or “high profile, community” categories, Council will help you assess the economic impact of your event using retail data available from MarketView Research.

Council will use its annual residents’ survey to test community views on its sponsored events.

Council will also seek your feedback on what worked well for your event and what could be improved.

Promoting Rangitikei District Council’s support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. Signs and banners promoting the Council’s support are also available from the Council Administrator. It is expected that this signage will be displayed at your event. It is the applicant’s responsibility to take charge of these items and return them intact and undamaged within 3 days on conclusion of the event.

3.7 How will the event be promoted?

3.8 How will you acknowledge the sponsorship provided by Rangitikei District Council?

4 FINANCIAL INFORMATION

Please provide **all** costs and **all** sources of income for the event you are planning.

4.1 Cost of the event

Outline how much the event will cost to put on:

Item	Amount	Quote attached
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

You **must**: provide valid, written quotes for all goods and services for which you are seeking funding.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

If no quotes are supplied your application will be ineligible.

Groups registered for GST must provide figures that are GST exclusive.

4.2 Income for the event

Outline how the costs of the event will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)		
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of sponsorship you are requesting from Rangitikei District Council: \$

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your event

Name:

Telephone (day):

Name:

Telephone (day):

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name:

Signature:

Position in organisation:

Date:

☐ Please tick here if you would like to speak with the Committee about your event. The Committee will meet on 29 November 2018. The Grants Administrator will contact you with more details.

EXPECTATIONS OF COUNCIL FROM SPONSORSHIP ARRANGEMENTS

High profile events: Council expects an economic impact for the District from high profile events in terms of increased spending at local retailers or tourism outlets from a large influx of visitors from outside the District, either as day visitors or overnight visitors. Council expects such events to generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If high profile events are recurring, then Council expects them to become increasingly self-funding over a maximum of five years. Its sponsorship of recurring events is not guaranteed but will certainly decrease over time.

Community events: Council recognises that there are community events, such as the Christmas Parades, that are important to Rangitikei's community life and well-being but where there would not be a large influx of visitors from outside the District. Such events **may** generate income from participants (through for example, ticket sales or sale of goods) and from other sponsorship arrangements. If these events are recurring community events, then Council expects them to demonstrate continuing community support through maintaining or increasing the number of people who take part in them.

High Profile Community events: Council expects that these events are likely to attract large numbers of visitors from outside the District and also be important community events for local people. Council is expecting both an economic impact for the District in terms of increased spending at local retailers or tourism outlets and increasing participation from people, particularly local people. These events may generate income from other sponsorship arrangements or from fees charged to, for example, stall holders, but generally would be free to the general public.

EXAMPLE OF ELIGIBLE PROJECT COSTS

'Eligible project costs' means any expenses that the sponsorship scheme will support, according to the eligibility criteria, ignoring those costs which are ineligible.

Example – Expenditure Budget – Festival 'X'

Item	Amount	
Equipment hire*	\$	3,000.00
Venue hire*	\$	2,500.00
Catering (VIP's)	\$	500.00
Professional services	\$	4,000.00
Training*	\$	500.00
Advertising*	\$	2,000.00
Prize money*	\$	1,000.00
T-Shirts (branded)*	\$	250.00
Total Cost (GST inclusive / exclusive . Please delete one)	\$	13,750.00

* Eligible projects/activities

Festival 'X' costs \$13,750 of which \$9,250 is for eligible project costs. Therefore the **maximum** sponsorship from Council will be \$4,625.

Attachment 7

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2018/19	Aug-18
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Major programmes of work outlined in the LTP 2018-28			
Parks and Open Spaces	Progress to date	Progress for this period	Planned for the next two months
Parks Upgrade Partnership Fund	No applications so far this year	No progress to report	No known applications due at this stage
Community Buildings	Progress to date	Progress for this period	Planned for the next two months
Asbestos Management	Overarching Asbestos Management Plan has been prepared. Asbestos surveys have been carried out at Memorial Hall (Marton) and Taihape Town Hall, Marton and Taihape Swim Centres, Taihape Women's Club, Marton RDC Admin buildings, and Marton Library. An Asbestos Awareness presentation was provided by Precise Consulting to key staff. Contractors who work on Council buildings were also invited to attend. A letter has been sent to the majority of clubs who have buildings on Council owned or managed land, making them aware of the Health & Safety at Work (Asbestos) Regulations 2016. Signage has been ordered to be placed on Council buildings.	Hunterville Community Committee recommended the ex-Fire Station building (Hunterville Town Hall site) be demolished due to its poor condition and the presence of asbestos. This recommendation was resolved by Council at it's August meeting.	Signage will be installed as appropriate. Asbestos Management Plans for each building will continue to be developed/updated. Ex Hunterville Fire Station will be demolished.
Community Housing	Progress to date	Progress for this period	Planned for the next two months
Refurbishment of housing stock	Funding allocated in 2018/19 budget.	Prices are being sought for heating and thermal curtains.	Heating and curtains to be installed before 1 November.
Cemeteries	Progress to date	Progress for this period	Planned for the next two months
Ratana - hard surface roadway	Meeting with Roading/Cr Peke-Mason to discuss requirements.	Ongoing discussions.	Will likely occur in the Summer if funding allows. Seek quote.
Cemeteries: carry forward projects from 2018/19			
Ratana - urupa extension		Initial conversations have been had between infrastructure and property staff.	
Ratana - urupa upgraded road	Some remedial work has been actioned on the roadway from the road to the Urupa.	Initial conversations have been had between infrastructure and property staff.	

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2018/19	Aug-18
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Major programmes of work outlined in the LTP 2018/28					
Street Lighting	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
Accelerated renewal programme of LED carriageway lighting	Stages 1&2 completed.		Aug-18	TBC	Stage 3 still progressing.
Carry forward programmes from 2017/18					
Repairs to damage from Debbie event April 2017	Designs for all sites completed.				Sites approx 98% complete.
Repairs for damage to network arising from July 13/14 event.	Designs for all sites completed.				Sites approx 85% complete.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2018/19	Aug-18
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Major programmes of work outlined in the LTP 2018-28			
What are they:	Targets	Progress to date	Work planned for next three months
Greenwaste Acceptance:			
Ratana		Ex recycling hook bins purchased	Modify/ready bins
Other projects			
What they are:	Targets:	Progress to Date	Work planned for next three months
Waste minimisation	Waste Education NZ visits.	No schools visited yet	Monitor and review teacher reports
Waste minimisation	Horizons EnviroSchools programme.	Meeting with Horizons re: further schools interested in joining EnviroSchools	Monitor and review facilitator reports

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2018/19	Aug-18
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Major programmes of work outlined in the LTP 2018-28				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Ratana Wastewater Treatment Plant Upgrade	See Infrastructure Group Report			
Wastewater Reticulation Renewals - District wide				
Infiltration reduction through relining programme	2018/2019 programme to be prioritised	Investigation underway		
WATER SUPPLY GROUP OF ACTIVITIES 2018/19			Aug-18	
Major Projects Carry over from 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Ratana; water supply upgrade - new reservoir, bore and treatment system. (Est \$1.6M)	Water treatment system under design	Water treatment building Tender awarded to Kiwispan Ltd. (est\$130k) Water treatment processing awarded to Filtec. (est \$630k). Application made to Ministry for extension of time to complete works June 2016. Approved.	Filtec commissioning have started with additional plant identified and ordered. Final part of works scheduled for mid July. Site works are underway with concrete pad around bore and fencing work started.	WIP- Water reticulation network completed. Reservoir completed. Building completed. Bore installation completed and has been redeveloping due to sand infiltration. Investigation completed by Lutra, trial of hydrocyclone completed, waiting on internal pipework and hydrocyclones to be installed by our treatment team and final commissioning by Filtec.