



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Rātana Community Board

Order Paper

**Tuesday 11 December 2018,
6:30pm**

**Ture Tangata Office, Ihipera-Koria Street,
Rātana Pa**

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Chair: Charlie Mete

Deputy Chair: Maata Kare Thompson

Membership

Charlie Rourangi
Thomas Tataurangi
Cr Soraya Peke-Mason

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Rātana Community Board Meeting

Agenda – Tuesday 11 December 2018 – 6:30 pm

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The quorum for the Rātana Community Board is 3.

Council’s Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Whakamoemiti

2 Public Forum

3 Apologies

4 Members' Conflict of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes from 9 October 2018 are attached.

File ref: 3-CB-1-1

Recommendation:

That the Minutes of the Rātana Community Board meeting held on 9 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report will be provided at the meeting.

8 Council decisions on recommendations from the Board

Council approved the expenditure for the funding of equipment for the Rātana Community Gym provided that the sum fell within the Rātana Community Boards allocation from the Community Initiatives Fund. Payment was made on 30 October 2018.

9 Community Initiatives and Event Sponsorship

At its meeting on 15 November 2018, the Policy/Planning Committee considered an alternative to the delegation provided to Community Boards and Community Committees to administer part of the Community Initiatives Fund. The recent round demonstrated the difficulty of aligning a District-wide perspective with more local concerns.

At its meeting on 30 November 2018, the Council approved the Policy/Planning Committee's endorsement of the use of SmartyGrants™ as the funding platform to manage the

Community Initiatives Scheme, Creative Communities Scheme, Event Sponsorship Scheme, and Sport NZ Rural Travel Fund.

Each Community Board/Committee is asked to nominate an assessor, each of whom will assess the merits of each application. Assessors are required to be computer literate and have internet access as the platform is online based only. A training session will be provided to the assessors early 2019.

The Chair and Deputy Chair of Finance/Performance Committee have been appointed assessors, each of whom (like the assessors from the Community Boards/Committees) will assess the merits of each application. A report collating the individual assessments will be provided to the Finance/Performance Committee which will decide the amount to be granted to each applicant. The funding rounds of all schemes will coincide.

Recommendation:

That the Rātana Community Board nominate [*insert name*] as an assessor for future Community Initiatives and Event Sponsorship grant applications.

10 Representation review

Council has published its final proposal – which continues the three ward structure in the initial proposal. However, a change was made to the boundaries of the Taihape Community Board so that they aligned with those of the proposed Northern Ward.

Objections and appeals must be with the Council no later than 11 December 2018. The Local Electoral Act requires these to be referred to the Local Government Commission which must make a binding decision by 11 April 2019. Before doing that, the Commission may hold, but is not obliged to hold, meetings with the Council or any persons who have lodged an appeal or objection and have indicated a desire to be heard by the Commission in relation to that appeal or objection.

11 Youth Council

At its meeting on 29 November 2018, Council agreed to the establishment and funding of a Rangitīkei Youth Council. Applications are open now through to 1 February 2019, for 13-24 year old Rangitīkei residents who would like to be considered for one of the 11 member seats. Members will be chosen through a selection, not election, process. The main criteria in selecting members would be that they are motivated, enthusiastic and driven to participate in Youth Council and in the community. Following that, consideration would be to ensure a fair representation of the districts youth community with regard to gender, culture and residential location.

This will be an opportunity for our rangatahi to become engaged in civic duties, grow their leadership qualities, learn about governance and represent their communities. The Youth Council will create an annual work plan with measurable targets in which to review value of time, energy and money invested.

Attached is the Application Form. This along with all other information is available on council's website www.rangitikei.govt.nz

Further queries can be directed to council's Strategic Advisor for Rangatahi/Youth – Nardia Gower nardia.gower@rangitikei.govt.nz

Recommendation:

That the 'Youth Council Application Form' be received.

12 Update from Te Roopu Ahi Kaa

A verbal update will be provided at the meeting.

13 Update on water supply upgrade

Scope of Works:

Project involves the design and construction of a new 350 m³ /day water treatment plant (WTP) including all process, mechanical and electrical works.

Progress to Date:

Commissioning work is now complete with the treatment plant now supplying water to the Rātana Community. Secure bore status has been attained and we are working with MOH for the subsidy payment. Filtec were back onsite early October to undertake remedial works on the iron exchange tanks.

14 Update on wastewater treatment plant (and meetings of reference advisory group)

The proposed programme to enable the installation of a land-based disposal of treated effluent (i.e. removal of discharge to Lake Waipu) starts from 1 July 2018 (as per the agreement with the Ministry for the Environment). Consideration is now being given to identifying the most suitable land for this disposal, following which purchase will be negotiated with the owner. Discussions with landowners are now underway.

As noted in previous reports, an application for a new consent was lodged by 30 April 2018 (the extended timeframe agreed to by Horizons), which means the existing consent continues to apply until a new consent is issued.

A verbal update will be provided at the meeting.

15 Other matters raised at previous meeting

There were no other matters raised at the previous meeting.

16 Cemetery register alignment

Council's records show one new burial, on 19 November 2018, MEIHANA, Sharon Kiriwai, plot 249, row 11 (existing plot).

This has been confirmed.

17 LGNZ meeting for 2019

The 2019 Community Boards Conference will take place on 11-13 April 2019 in New Plymouth.

The New Zealand Community Boards Conference takes place every two years. The biennial conference was introduced in 1997 to bring together the community boards of New Zealand to share practice and to help improve the understanding and work of community boards.

18 Current infrastructure projects/upgrades and other Council activities within the ward

A report is attached.

File ref: 3-CB-1-1

Recommendation:

That the memorandum 'Extract for Rātana from activity reports to Assets/Infrastructure Committee, September-October 2018' be received.

19 Late Items

As accepted in Item 5.

20 Future Items for the Agenda

21 Next meeting

12 February 2019, 6.30 pm

22 Whakamoemiti/Meeting Closed

Attachment 1



Rangitikei District Council

Rātana Community Board Meeting

Minutes – Tuesday 9 October 2018 – 6:30 pm

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Present: Charlie Mete (Tiamana)
Charlie Rourangi
Maata Kare Thompson
Thomas Tataurangi

Also Present: Mr Ross McNeil, Chief Executive
His Worship the Mayor, Andy Watson
7 Members of the Rātana community

Unconfirmed

1 Whakamoemiti

The chair welcomed everyone to the meeting.

2 Public Forum

Josephine Renata from the Rātana Playground group spoke to the board regarding the plan for the new playground, which will be undertaken in two stages. Approaches will be made to funders.

3 Apologies

Resolved minute number	18/RCB/020	File Ref
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That the apologies of Soraya Peke-Mason and Maata Kare Thompson for the lateness, be received.

Mr C Mete / Mr C Rourangi. Carried

4 Members' Conflict of Interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Charlie Mete declared a conflict for the outcome of the Community Initiatives Fund application for Rātana Community Gym.

5 Confirmation of Order of Business and Late Items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the outcome of the Community Initiatives funding application for Rātana Community Gym for new equipment/repairs be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number	18/RCB/021	File Ref	3-CB-1-1
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That the Minutes of the Rātana Community Board meeting held on 11 September 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms M Thompson / Mr T Tataurangi. Carried

7 Chair's report

The Chair gave a verbal report making comment on the following topics:

- Register of burials/access to the cemetery. The locks were changed to prevent unauthorised burials, however those with keys are still providing access. The Rawhiti family have since been given the required paperwork to complete for their recent burial.
- Council's handyperson Dave Manuel – would he be able to assist with repairs to the Rātana Community Gym?
- Thanks extended to the community and council for their support for the Mete family.

Resolved minute number **18/RCB/022** **File Ref**

The verbal Chairs report to the Rātana Community Board on 9 October 2018 be received.

Mr C Mete / Mr T Tataurangi. Carried

8 Rātana centenary

Resolved minute number **18/RCB/023** **File Ref**

That the Rātana Community board approve the following proposal for the extended operating days/hours for the refuse transfer station:

Centenary anniversary celebration (7-11 November 2018)	Wednesday 7 th Nov	Normal open day 2.30 - 4.30pm
	Thursday 8 th Nov	Special open day 1pm - 4.30pm
	Friday 9 th Nov	Special open day 1pm - 4.30pm
	Saturday 10 th Nov	Normal open day 9am - 12pm
	Sunday 11 th Nov	Special open day 1pm - 4.30pm

TW Rātana birthday celebration	Friday 25 th January 2019	Special open day 1pm - 4.30pm
	Saturday 26 th January	Normal open day 9am – 12pm

Mr C Mete / Mr T Tataurangi. Carried

9 Bus parking

The Board noted the commentary in the agenda regarding the opportunity to add an additional bus parking bay. Maata Kare Thompson will raise this matter with the Rātana Reserves Communal Board at their meeting this week.

10 Council decisions on recommendations from the Board

There were no recommendations made to Council.

11 Council's plans and process for town and district signage

The Chief Executive provided background to the development of the new Council and District branding, and the opportunity to use that brand base to develop local community signage. Members agreed that this process should involve community input. Maata Kare Thompson advised that she will raise this matter with the Rātana Reserves Communal Board at their meeting later this week.

Resolved minute number	18/RCB/024	File Ref
1	That the 'template for district signage' be received.	
2	That the Rātana Community Board consider the opportunity for a Rātana-specific icon/image for the signage at the entry to the Paa and provide a recommendation to Council.	

Mr C Mete / Mr C Rourangi. Carried

12 Update from Te Roopu Ahi Kaa

No update was provided.

13 Advice to Council on delegation of Community Initiatives Fund

Council rejected Ratana Community gym's application because it was for capital items, which is not in accordance with current criteria.

Resolved minute number	18/RCB/025	File Ref
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The Rātana Community Board recommends to Council that it reconsiders its decision to reject the application for equipment funding for the Rātana Community Gym.

Mr C Rourangi / Mr T Tataurangi. Carried

14 Community Initiatives Fund – Consideration of applications

Resolved minute number **18/RCB/026** **File Ref** **3-GF-8-3**

That the report 'Consideration of applications for the Community Initiatives Fund 2018/2019 – September Round' be received.

Mr C Mete / Mr C Rourangi. Carried

15 Consultation on Control of Liquor Bylaw

Resolved minute number **18/RCB/027** **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

Mr C Mete / Mr T Tataurangi. Carried

16 Kerbside Rubbish and Recycling – Consultation

Mr McNeil outlined the consultation process and options. Council is seeking feedback for all communities where these services could be introduced.

17 Review - Animal Control Bylaw

The board noted the commentary in the agenda.

18 Representation review

The board noted the commentary in the agenda.

19 No spray area in Rātana drains

Members noted that mechanical means will be used to control weeds in drains where watercress is gathered.

A question was asked about whether the middle section of drain on Ratana Road would be cleared as the section above and below had been.

20 Update on water supply upgrade

The board noted the commentary in the agenda.

21 Update on wastewater treatment plant (and meetings of reference advisory group)

The board noted the commentary in the agenda.

22 Creative Communities Scheme

Resolved minute number **18/RCB/028** **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Mr C Mete / Mr C Rourangi. Carried

23 Event Sponsorship Scheme

Resolved minute number **18/RCB/029** **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Mr C Mete / Mr C Rourangi. Carried

24 Other matters raised at previous meeting

There were no other matters raised at the previous meeting.

25 Cemetery register alignment

Covered in the Chair's report.

26 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number **18/RCB/030** **File Ref** **3-CB-1-1**

That the memorandum 'Extract for Rātana from activity reports to Assets/Infrastructure Committee, July-August 2018' be received.

Mr C Mete / Mr T Tataurangi. Carried

27 Late Items

Chair Mr Charlie Mete read out a letter from a resident, who expressed concern about:

1. The aerial spraying that had taken place on land adjacent to the road in the vicinity of the new water treatment plant. It was suggested that matter be taken up with Horizons.

2. The delays in commissioning of the new water treatment plant. His Worship the Mayor spoke about the issues and the timing for completion
3. The construction and design of the new speed humps. It was agreed that these would be monitored to assess effectiveness.

28 Future Items for the Agenda

29 Next meeting

11 December 2018, 6.30 pm

30 Whakamoemiti/Meeting Closed

Meeting closed at 7.55pm.

Unconfirmed

Attachment 2

Personal Information

1. Full name	
2. Address	
3. Date of Birth	
4. Contact Phone Number	
5. Email address	
6. School or Occupation <small>(if still a student, or current occupation)</small>	
7. Ethnicity	

Questions

8. Why do you want to join the Rangitikei Youth Council
9. What particular skills do you think you can bring to the Youth Council

10. Tell us something you have done that you are proud of – for example a challenge you have faced, something you accomplished as part of team, a project you finished

11. In your opinion, what is one of the challenges facing youth of the Rangitikei District

12. What would be your best idea to solve this challenge and how do you think it could be achieved

13. What other commitments do you have? For example sport, part-time work, other groups – and how often is that commitment?
14. Can you commit to meeting approximately every 6 weeks and to completing a 2 day training and team building weekend on the 16 and 17 March 2019?
15. How did you hear about the Rangitīkei Youth Council
16. Is there any other information you would like to share with us? – Feel free to include additional pages.

Thank you for taking the time to apply to be on the Rangitīkei Youth Council.
 We will be in touch by 8 February 2019 regarding the status of your application.

Please return to Rangitīkei District Council by Friday 1 February 2019

Email to info@rangitikei.govt.nz

Or drop the completed application form into the Rangitīkei District council customer service team at either

Rangitīkei District Council Main Office, 46 High Street, Marton

Taihape Information Centre, Taihape town Hall, 90 Hautapu St (SH1), Taihape

Attachment 3

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2018/19	Oct-18
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Major programmes of work outlined in the LTP 2018-28			
Parks and Open Spaces	Progress to date	Progress for this period	Planned for the next two months
Parks Upgrade Partnership Fund	No applications so far this year	No progress to report	No known applications due at this stage
Community Housing	Progress to date	Progress for this period	Planned for the next two months
Refurbishment of housing stock	Funding allocated in 2018/19 budget.	Alf Downs Group will be installing heat pumps. Some curtains have been installed, with some tenants preferring to keep their own curtains. In these instances curtains will be installed when the flat becomes vacant. Tenants have provided information required for power reimbursement. Tenants have been kept informed on progress, delays etc.	Heating to be installed.
Cemeteries	Progress to date	Progress for this period	Planned for the next two months
Ratana - hard surface roadway	Meeting with Roading/Cr Peke-Mason to discuss requirements.	Ongoing discussions.	Will likely occur in the Summer if funding allows. Seek quote.
Cemeteries: carry forward projects from 2018/19			
Ratana - urupa extension		Initial conversations have been had between infrastructure and property staff.	
Ratana - urupa upgraded road	Some remedial work has been actioned on the roadway from the road to the Urupa.	Initial conversations have been had between infrastructure and property staff.	

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2018/19	Oct-18
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Major programmes of work outlined in the LTP 2018/28					
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Ratana Road	RP 0.02 - 0.53	Bought forward from the 19/20 year	Feb-19	Mar-19	In the final design stages.
Street Lighting	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
Accelerated renewal programme of LED carriageway lighting	Stages 1&2 completed.	Non LED lights remaining after the completion of stage 3 will be a handful of lights for Parks and Reserves, some decorative lights for Marton, Taihape & Bulls plus some pedestrian crossings. There is money in year 2 and 3 of NZTA budget excluding Parks and Reserves.	Aug-18	Dec-18	There are 65 lights yet to install, these are on order and should arrive mid November, the contractor will then commence the installation which should then be completed in December. Once these are installed this will complete stage 3.
Carry forward programmes from 2017/18					
Repairs to damage from Debbie event April 2017	Designs for all sites completed.				Sites approx 98% complete.
Repairs for damage to network arising from the July 13/14 2017 event.	Designs for all sites completed.				Only one site left from this event.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2018/19	Oct-18
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Major programmes of work outlined in the LTP 2018-28			
What are they:	Targets	Progress to date	Work planned for next three months
Greenwaste Acceptance:			
Ratana		Ex recycling hook bins purchased	Modify/ready bins
Other projects			
What they are:	Targets:	Progress to Date	Work planned for next three months
Waste minimisation	Waste Education NZ visits.	Moawhango, Whangaehu and Hunterville Schools	Monitor and review teacher reports
Waste minimisation	Horizons Enviroschools programme.	Meeting with Horizons re: further schools interested in joining Enviroschools	Monitor and review facilitator reports

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2018/19	Oct-18
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Major programmes of work outlined in the LTP 2018-28				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Ratana Wastewater Treatment Plant Upgrade	See Infrastructure Group Report			
Wastewater Reticulation Renewals - District wide				
Infiltration reduction through relining programme	2018/2019 programme to be prioritised	Investigation underway		
WATER SUPPLY GROUP OF ACTIVITIES 2018/19			Oct-18	
Major Projects Carry over from 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Ratana; water supply upgrade - new reservoir, bore and treatment system. (Est \$1.6M)	Water treatment system under design	Water treatment building Tender awarded to Kiwispan Ltd. (est\$130k) Water treatment processing awarded to Filtec. (est \$630k). Application made to Ministry for extension of time to complete works June 2016 - Approved	Filtec back onsite early October to undertake remedial works on the iron exchange tanks	