

# ORDER PAPER

## RĀTANA COMMUNITY BOARD MEETING

**Date:** Tuesday, 5 October 2021

**Time:** 6.30 pm

**Venue:** Ture Tangata Office  
Ihipera-Koria Street  
Rātana Pa

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**Chair:** Mr Charlie Mete

**Deputy Chair:** Mr Jamie Nepia

**Membership:** Mr Lequan Meihana  
Mr Charlie Rourangi  
Mrs Soraya Peke-Mason (TRAK representative)  
Cr Waru Panapa  
HWTM Andy Watson

**Attending:** Mrs Carol Gordon, Group Manager – Democracy and Planning  
Ms Jen Britton, Strategic Advisor – District Promotions  
Mr Ash Garstang, Governance Advisor

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**Notice is hereby given that a Rātana Community Board Meeting of the Rangitīkei District Council will be held in the Ture Tangata Office, Ihipera-Koria Street, Rātana Pa on Tuesday, 5 October 2021 at 6.30 pm.**

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## **AGENDA**

### **1 Whakamoemiti**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.



## 6 Confirmation of Minutes

### 6.1 Confirmation of Minutes

**Author:** Ash Garstang, Governance Advisor

#### 1. Reason for Report

- 1.1 The minutes from the Rātana Community Board meeting held on 10 August 2021 are attached.

#### Attachments

1. Rātana Community Board Meeting - 10 August 2021

#### Recommendation

That the minutes of Rātana Community Board Meeting held on 10 August 2021, **[as amended/without amendment]**, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING**

**Date:** Tuesday, 10 August 2021  
**Time:** 6.30 pm  
**Venue:** Ture Tangata Office  
Ihipera-Koria Street  
Rātana Pa

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**Present**

Mr Charlie Mete  
Mr Jamie Nepia  
Mr Lequan Meihana  
Mr Charlie Rourangi  
Mrs Soraya Peke-Mason  
Cr Waru Panapa  
HWTM Andy Watson

**In attendance**

Ms Katrina Gray, Senior Strategic Planner  
Ms Jen Britton, Strategic Advisor – District Promotions  
Mr Ash Garstang, Governance Administrator

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## 1 Whakamoemiti

Mr Mete opened the meeting at 6.33 pm. Mr Nepia spoke the whakamoemiti.

## 2 Apologies

**Resolved minute number** 21/RCB/010

That the apology for Mr Meihana be received.

Mr J Nepia/Mr C Rourangi. Carried

## 3 Public Forum

Ms Hotu advised that she has never refused to provide the toilet key to anybody and was unhappy with this comment in the minutes of 18 May 2021 (item 10.3) – the Ratana Community Board agreed to amend this in the previous minutes. The Ratana Communal Board is happy to answer any questions and assist if there are any issues.

Ms Hotu was happy with the Seamer house being available for meetings, although this would need to be checked with the secretary of the Ratana Communal Board.

Cr Panapa raised the upcoming Council flat renovations that are due to take place in October. He would like to work with the Ratana Communal Board on this, as far as housing residents belongings during the renovations. Ms Hotu indicated that she was happy to work with the Ratana Community Board on this issue.

**Resolved minute number** 21/RCB/011

The Ratana Community Board recommends to Council that Council gives consideration to the establishment of a discretionary fund for the Boards use, similar to the Small Projects Fund but through a different rating mechanism so that the cost is not placed on Ratana ratepayers.

Mr C Mete/Cr W Panapa. Carried

## 4 Conflict of Interest Declarations

Nil.

## 5 Confirmation of Order of Business

There are two late items for this meeting: 12.1 (Ratana Playground Group Update) and 12.2 (LTP Submission Response).

## 6 Confirmation of Minutes

**Resolved minute number** 21/RCB/012

That the minutes of Rātana Community Board Meeting held on 18 May 2021, as amended, be taken as read and verified as an accurate and correct record of the meeting.

Amendment:

Remove the second sentence of para 1 in item 10.3, specifically the sentence; "... refusing to give out the key to visitors".

Mr J Nepia/Mr C Rourangi. Carried

## 7 Follow-up Action Items from Previous Meetings

### 7.1 Follow-up Action Items from Ratana Community Board Meetings

The Board advised that line item 2 (toilet opening hours) should have referred to the Ratana **Communal** Board, not the Ratana **Community** Board. This correction was noted, although the Board advised that the item can remain closed as they will make a recommendation to Council (below).

The Board also requested an update on the proposed MOU draft between Council and the Ratana Communal Board.

**Resolved minute number** 21/RCB/013

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Mr J Nepia/Mr C Mete. Carried

**Resolved minute number** 21/RCB/014

The Ratana Community Board recommends to Council that Council include a clause on opening hours in the upcoming contract re-negotiation with the Ratana Communal Board.

Mr C Mete/Mr C Rourangi. Carried

## 8 Chair's Report

### 8.1 Chair's Report - August 2021

Mr Mete commented on the lack of rugby facilities off-field. At a recent game, the toilets block was provided for the 'away' teams use, and the home team was forced to use private ablutions kindly offered by Ratana residents. He has talked to senior club members about this and will raise it with Council in the near future.

Mr Mete advised that the heavy rain this winter has highlighted the need of the drainage network to see some consideration by Council.

It was decided recently that the historic burial area at the Ratana cemetery would be fenced off.

**Resolved minute number** **21/RCB/015**

That the 'Chair's Report – August 2021' be received.

Mr J Nepia/Mr C Rourangi. Carried

## 9 Mayoral Update

### 9.1 Mayoral Update - July 2021

Taken as read.

**Resolved minute number** **21/RCB/016**

That the Mayoral Update – July 2021 be received.

Mr C Rourangi/Mr J Nepia. Carried

## 10 Reports for Information

### 10.1 Update on Te Roopuu Ahi Kaa Komiti

The Board discussed the proposed option for Maori wards that the Te Roopuu Ahi Kaa Komiti endorsed at their meeting on 10 Aug 21. Ms Gray confirmed that under the proposed option (option 2), the Ratana Pa community would be included in the northern ward.

In response to a query, Cr Panapa clarified that it would be Council's decision to choose which elected member to appoint to the Ratana Community Board in the future (be it a Maori ward councillor or general ward councillor).

The Board was pleased to hear about Council's progress with attempting to secure land for the new wastewater treatment plant.

**Resolved minute number** **21/RCB/017**

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

Mr J Nepia/Mr C Rourangi. Carried

## 11 Discussion Items

### 11.1 Rangitikei Beyond 2050

Ms Gray advised the Board of the project name; Pae Tawhiti Rangitikei Beyond. It will be a wide ranging documenting that will influence and inform Council's land usage, zoning and commercial usage, etc. Ms Gray invited the Board members to provide feedback.

The Board noted that the community lacked a sports club facility. Cr Panapa advised that any future sports facility should have a Kaupapa of no alcohol.

The Board discussed the potential for the pa to be used by visitors. It would be good if the community was able to open the other side of the pa (by the old rail line) as this would help to attract visitors.

**Resolved minute number** 21/RCB/018

That the report 'Rangitikei Beyond 2050' be received.

Mr C Mete/Cr W Panapa. Carried

### 11.2 Destination Management Plan Update

Ms Britton introduced the Destination Management Plan and asked the Board members how staff might best engage with the community on this. She will also engage with several Te Roopuu Ahi Kaa Komiti members on the plan. Ms Peke-Mason thought that the public consultation process undertaken for the Council's long-term plan was a good model to go off. Ms Britton advised that there will be an ability to submit feedback online, but she would prefer to talk to people in person.

**Resolved minute number** 21/RCB/019

That the verbal 'Destination Management Plan Update' be received.

Cr W Panapa/Mr J Nepia. Carried

### 11.3 Alternative Venue for Future Meetings

Mr Rourangi will communicate with the fire brigade about possibly using the fire station as an alternative venue for future Board meetings.

The Board asked staff to consider if a shipping container might be able to be brought in to store residents belongings during the Council flat renovations in October.

### 11.4 Frequency of Meetings

The Board agreed to meet more regularly.

**Resolved minute number 21/RCB/020**

The Ratana Community Board agrees to alter the meeting schedule to bi-monthly, to take place on the first Tuesday of every second month, with effect from October 2021.

Mr C Mete/Mr C Rourangi. Carried

**12 Late Items****12.1 Ratana Playground Group Update**

Ms Ratana updated the Board on the Ratana Playground and provided a summary of received funding. The Whanganui Community Foundation granted the Ratana Playground Group \$70,000. The Four Regions Trust granted the group \$50,000. Council have previously granted \$50,000. Ms Peke-Mason congratulated the group on its progress and all of the work that its members have put in.

**12.2 LTP Submission Response**

Ms Gray advised the Board about Waka Kotahi's reduced funding from central government and how this had placed the funding for some roading projects into uncertainty.

**Resolved minute number 21/RCB/021**

That the late item 'LTP Submission Response' be received.

Mr J Nepia/Mr C Rourangi. Carried

**The Meeting closed at 8.56 pm.**

**The minutes of this meeting were confirmed at the Ratana Community Board held on 05 October 2021.**

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**Chairperson**



## **7 Follow-up Action Items from Previous Meetings**

### **7.1 Follow-up Action Items from Ratana Community Board Meetings**

**Author:** Ash Garstang, Governance Administrator

#### **1. Reason for Report**

- 1.1 On the list attached are items raised at previous Ratana Community Board meetings. Items indicate who is responsible for each follow up, and a brief status comment.

#### **2. Decision Making Process**

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### **Attachments**

1. **Follow-up Actions Register**

#### **Recommendation**

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

## Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
10-Aug-21	<p>Staff to follow-up on funding for the roading project in Ratana, in light of Waka Kotahi's reduced funding in the LTP (LTP comments below):</p> <p><i>Seamer Street and Rangatahi Road kerb and channel installation would cost \$35,000. This was not previously planned but can be accommodated under the existing Drainage Renewals programme in Years 1-3 of the 2021-2031 Long Term Plan (still subject to approval from Waka Kotahi).</i></p> <p><b>Action</b>  <i>Seamer Street and Rangatahi Road kerb and channel installation will be completed in Years 1-3 of the 2012-2031 Long Term Plan (subject to approval from Waka Kotahi).</i></p>	Arno Benadie / Allen Geerkens	<p>Waka Kotahi have approved sufficient funding in the Drainage Renewal budget for kerb and channel to be installed at Seamer Street and Rangatahi Road.</p> <p>Allen will arrange for the work to be completed in 2021-22.</p>	Closed
10-Aug-21	<p>Staff to contact Mr Charlie Mete (Chair of the Board) to discuss the gym extension (LTP comments below):</p> <p><i>Currently there is no budget dedicated to extending the Ratana Community Gym. Officers are open to having discussions with the operators of the Ratana Community Gym around a possible extension.</i></p>	Gaylene Prince	<p>Group Manager - Community Services (Gaylene Prince), and Manager - Property (Sheryl Srhoj) met with Mr Mete on 22 September. Staff have agreed to look further into District Plan regulations etc for that site and will engage further with Mr Mete, before determining the next step. It is likely that a request will be made to Council to allow this site to be used for an extension to the current building (or a new building) for community use. This would then allow for various options to be considered before a final proposal is submitted for Council consideration.</p>	Closed
10-Aug-21	Mr Meihana to organise a visit to the Ratana Pa for staff members.	Lequan Meihana	Lequan has organised this for Sunday, 19th September and forwarded an invitation to staff. Postponed due to COVID.	In progress
10-Aug-21	The Board requested advice from staff about how the Ratana Playground Group might best manage the playground project construction.	Adina Foley	The group is managing the construction themselves but will work with RDC staff who are involved in any future maintenance to make sure the project has considered their involvement.	In progress
10-Aug-21	Staff to consider if a shipping container might be brought in to the Ratana Pa to store residents belongings during the Council flats renovations in October.	Sheryl Srhoj	Council housing renovations have been deferred to February 2022. The Property Team will consider the various options for storage of the tenants belongings.	Closed

18-May-21	Investigate options for increased signage at the Ratana cemetery.	Lequan Meihana	<p>Alicia Hansen has confirmed that signage for the Ratana Cemetery will be on the radar to be done following 1st July when we get into our new budgets/new financial year.</p> <p>Alicia also confirmed that her team will work closely with myself and the Chair of the Ratana Community Board to get wording on the information signage up to speed.</p>	In progress
18-May-21	Cr Panapa will investigate the option of having the Seamer house as an alternative venue for future meetings and report back to the Board	Cr Panapa	Cr Panapa has sent an email to the Secretary of the Communal Board to request both the venue as a meeting place as well as following up on using Seamer House as accomodation for the Kaumatua residents during the renovations planned in October.	In progress
16-Feb-21	<p>A meeting was held on Friday 15 January with Rangitikei District Council representatives, including the Mayor, Chief Executive, Members of the Executive Team and Lequan Meihana along with members of the Rātana Communal Board, where good progress was made on the proposed MoU. Amendments are being made to the MoU and will be presented back to the Rātana Communal Board for their feedback.</p>	CE	<p>The MOU is currently being drafted, once its completed a draft will be provided to the Board.</p> <p>Update 18 Aug: the draft MOU is still a work-in-progress. Emailed Board members and advised them - Ash G.</p> <p>Update 28 Sep: any further updates will be advised at the 05 Oct Board meeting.</p>	In progress
16-Feb-21	<p>Grace Taiaroa advised that at a previous meeting there was a discussion on rates rebates. A Rangitikei District Council staff member was going to take Grace through the process so she could then assist those in the community applying for the rebate. The staff member is believed to be Graeme Pointon.</p> <p>Mr Meihana to follow up with Mr Pointon to set up a meeting with Grace Taiaroa.</p>	Lequan Meihana	<p>Graeme Pointon and Grace Taiaroa will meet sometime in the near future to discuss in person.</p>	In progress

## **8 Chair's Report**

### **8.1 Chair's Report - October 2021**

**Author:** Charlie Mete, Chair

#### **1. Reason for Report**

- 1.1 The Chair will provide a verbal report during the meeting.

#### **Recommendation**

That the 'Chair's Report – October 2021' be received.

## 9 Mayoral Update

### 9.1 Mayoral Update - September 2021

**Author:** Andy Watson, His Worship the Mayor

**Authoriser:**

- 1.1 Finally we have moved down the dreaded Covid levels which I am sure is a huge relief to most of Auckland and everyone else too. The communities are crying out for a resumption of life as normal however to maintain a drop in levels we need to do the fundamentals well. Please follow the rules and make sure that you scan in, wear a mask in public spaces and if you are feeling even the suggestion that you could be affected by Covid please self-isolate and get tested. I would like to thank the number of people turning out for covid vaccinations and for the support that Iwi have provided along with the DHB's in making this possible in our communities. Because I haven't been able to get to Taihape first-hand, I don't fully understand the process there but certainly Ngā Wairiki Ngāti Apa have provided an incredible service in terms of the vaccination process here in Marton. There are still some people in our communities who haven't been vaccinated and while I understand some of their concerns around reactions, I think in the future there is quite likely to be a limitation on who can do what and go where and travel without effectively having some form of "vaccination passport". I would encourage people to consider this in their decision making.
- 1.2 Now that we have dropped in levels I am able for the first time really to go back into communities to meet with ratepayers, as are our Councillors. I have started that process by resuming spending time in Taihape and I will continue to do so in Bulls and other community spaces. Many thanks to Councillors for attending the numerous Zoom meetings over lockdown as we worked on rescheduling the many in-person meetings to online versions. There is now a thing known as "Zoom fatigue" and I recognise that the demand was quite onerous some days with back to back meetings. However, it has demonstrated that we can actually continue to operate quite efficiently this way and continue to do so in some cases where we are limited by numbers of attendees permitted on-site under Level 2.
- 1.3 We know that there are very serious community concerns around principal issues especially the Three Waters. Councillors and myself are only too happy to engage with you – we have asked that people fill out survey forms (we have had a good response to this so far) and we have said that as soon as we are able to, from the end of September onwards, we will be engaging in some form of letter drops with more information. We are still unsure of Government's position with regard Three Waters – I have publicly said that I suspect Government will mandate this and by mandate I mean that Government will make law to say these entities will come into force. Without all of the Councils being involved one would have to question the model seriously as to whether it could gain the efficiencies that are proposed. Sorry guys it's a case of watching this space while more continues to unravel in front of us.
- 1.4 Hopefully in the next fortnight we will be able to talk about such things as Bio Forestry Boards. With regards that we are awaiting a final decision to come out of mediation.

**ITEM 9.1**

- 1.5 One of the items before Council today is an update on the Pae Tawhiti Rangitīkei Beyond spatial planning project. The Advisory Group is meeting monthly and there have been two meetings so far. I am enjoying being part of the development of this project and support the Chair of our Policy/Planning Committee, Councillor Gordon to be the Elected Member Project Lead. The initial Advisory Group meetings have been focused on the purpose, vision, values and the outcomes. It has been great to see the passion of the Advisory Group members who have the wellbeing of our people and communities at heart. While the project is currently in the background research and development phase, a key part of this project will be ensuring we understand the future land use and growth aspirations of our communities. The community engagement phase will begin in early 2022. The development of the Pae Tawhiti Rangitīkei Beyond project shows the proactive approach Council is taking in response to the recent (and projected future) growth our district has experienced or will experience. Our communities will continue to change, and as Council, we will have to be courageous in our decision-making.
- 1.6 As part of the being able to get back out into the community I have been able to attend the next cycle of Junior Neighbourhood Support Awards amongst the local schools. I recently attended the Marton Junction School awards yesterday and will attend other local schools and kura during Term 4. The Junior Neighbourhood Support Program is about keeping our children safe and empowering them with some basic tools to help them stay safe at home, school and in the community. Students whose activities support community spirit and safety are recognised by receiving awards.
- 1.7 I have received a joint letter from Wairoa District Council and Tararua District Council (see Attachment 1) that has gone to all Rural Provincial Councils around the increase of forestry planting and the desire to develop a collaborative approach to the impact of those plantings on communities. Consultants have commenced work and this will be funded through a contribution of \$5,000 per Council. LGNZ has also committed to funding the project and will be a partner in this process. My recommendation is that Rangitikei District Council needs to be part of this work, noting our contribution will be \$5,000. Officers will look to see what democracy budget could be repurposed for this or it will show as an unbudgeted expense.

**Attachments**

1. **Forestry Letter to all Rural Provincial Councils**

**Recommendation**

That the Mayoral Update – September 2021 be received.

**Mayors Engagement - September 2021**

1	<p>Attended monthly ELT meeting for Mayoral Q&amp;A session (Zoom)</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended online Hui regarding landlocked land in Te Tai Hauauru</p> <p>Attended MTFJ-MSD Community Recovery Programme Zoom Meeting</p>
2	<p>Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist</p> <p>Attended MTFJ Core Group Zoom Meeting</p>
3	Attended Three Waters Entity B Working Group Zoom Hui
6	<p>Attended Pae Tawihiti Rangitikei Beyond Advisory Group Zoom Meeting</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Three Waters Entity B Working Group Zoom Hui</p> <p>Attended Regional Chief's Zoom Meeting</p> <p>Attended Taihape Amenities Building User Group Project Zoom Meeting</p>
7	<p>Attended EM Joint Standing Committee Zoom Meeting</p> <p>Attended Regional Transport Committee Zoom Meeting</p> <p>Attended Microsoft Teams Online Training</p> <p>Attended weekly meeting with Deputy Mayor</p>
8	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion – Pae Tawhiti Rangitikei Beyond 2050</p> <p>Attended Three Waters Survey Questions meeting with Chief Executive</p> <p>Attended 4 Weekly RDC/Police Zoom meeting</p> <p>Attended Centennial Hall Covid Vaccination Clinic to assist</p>
9	<p>Attended Audit &amp; Risk Committee Meeting</p> <p>Attended Te Roopuu Ahi Kaa Three Waters Workshop</p> <p>Attended Council Meeting</p> <p>Attended Council Destination Management Plan Workshop</p> <p>Attended Council Rates Remission Workshop</p>
10	<p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Whangaehu Marae – Turia Bereavement</p> <p>Attended Te Runanga o Ngati Hinemanu Me Ngati Paki Ki Mokai Patea Hui</p>
12	Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist
13	Attended Three Waters Entity B Working Group Zoom Hui
14	<p>Attended Bulls Covid Vaccination Clinic to assist</p> <p>Attended Three Waters Reform Proposals Refresher and Q&amp;A Webinar</p>

## ITEM 9.1

	Attended weekly meeting with Deputy Mayor
15	Attended Better Business Case Meeting with CE and PMO Attended Three Waters meeting with Cr Duncan and CE Attended Destination Management Stakeholder Engagement Meeting
16	Worked from Taihape office Attended Three Waters Zoom Update for Mayors, Chairs & CEs Attended Destination Management Plan engagement meeting with Iwi
17	Attended Three Waters Facebook Live Session with Chief Executive
20	Attended Breakfast Meeting with Mayor Helen Worboys Attended weekly catchup with Chief Executive Attended Junior Neighbourhood Support Awards – Marton Junction School Attended Three Waters – Entity B Working Group Zoom Hui Attended Hunterville Rural Water Supply Management Committee Meeting Attended Marton Historical Society Meeting
21	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Marton Rail Hub Project Board Meeting #9
22	Attended Three Waters Entity B Hui in Taupo
23	Attended Whanganui Community Foundation Annual Public Zoom Meeting
27	To attend Three Waters Entity B Working Group Zoom Meeting To attend Marton Christian Welfare Council AGM
28	To attend CEO Performance Assessment with Deputy Mayor To attend Cultural Popup – Marae/Hapu/Iwi boundaries and locations To attend weekly meeting with Deputy Mayor To attend Bonny Glenn Community Trust Meeting
29	To attend Junior Neighbourhood Support Awards – Ratana School To attend Erewhon Rural Water Supply Management Committee
30	To attend Finance & Performance Committee Meeting To attend Councillor Only Session prior to Council Meeting To attend Council Meeting To attend Three Waters Zoom Update – Mayors, Chairs & CEs





2 September 2021

To Our Fellow Mayors

At the last Rural Provincial meeting a discussion was initiated by Tracey Collis, Mayor of the Tararua District Council and Mayor of the Wairoa District Council, Craig Little around the increase of forestry planting throughout New Zealand and the impacts on communities.

This discussion resulted in a letter being sent by the two of us to Rural Provincial Councils regarding developing a collaborative approach to the impact of forestry plantings.

Please accept our apologies as this letter was not in fact sent out as advised.

As a result, a group of likeminded Councils committed to work collaboratively on the similar issues we are facing around increased planting of forestry and wanting to ensure future sustainable land use in their districts.

Following our initial discussion, more Councils have indicated they would like to be involved and it has become apparent there is a need to offer the opportunity to other likeminded Councils in New Zealand.

Councils are currently doing a lot of good work individually, but we need to work together for the greater good of future land use. Forming a collaborative group gives us a strong voice to present a high-level document that the Government can use moving forward.

We already have Councils that have committed to this approach, and the two of us recognised the need to begin the process and have made a financial commitment by engaging Lawrence Yule and Malcolm Alexander of Yule Alexander. By starting the necessary work now, we hope to have the study complete by the end of the year which will fit in with the timing of the Government's legislation. LGNZ has also committed funding to this project and will be a partner in this process.

Key points and topics we need to work on collaboratively are:

- That the National Environmental Standards for Plantation Forestry (NESPf) regulations override powers district councils have.
- The work promised by the government around NESPf (pre-election) regarding classes of land use has not been carried out
- The negative impact of forestry plantations on our rural communities



- The impact of forestry on the four wellbeing's – social, cultural, economic, and environmental
- We need to be able to compare our current rating models in relation to different land uses
- The effects of forestry on soil quality, especially after forestry rotations
- The short-sighted vision around planting land in trees with no long-term plan.
- The future of carbon farming, especially once the carbon has been absorbed - what will happen to the land and trees - who will be responsible for the payment of rates?
- The environmental damage caused by forestry blocks, eg: waterways and water quality, slash, silting and pollen, pest control, fire risk
- The damage caused to our roading network
- The fact the Overseas Investment Office streamlines processes which make it easy for overseas investors to buy land in New Zealand to plant in forestry
- Impacts to other industries
- Looking at Capital Valuation on Forestry, i.e. trees aren't included in capital valuation, where orchard's trees are part of their capital valuation

It is reassuring to know we can work collaboratively on these land use issues to lobby the government and hopefully make change.

The commencement of this work has already been started by Yule Alexander Consulting and is being presently funded through a contribution of \$5000 per Council paid by the Councils which have already committed to this collaborative approach.

The Wairoa District Council is collating the data base for Councils involved and will be responsible for the administration of this group. All Councils involved in this initiative will receive regular reporting on how the funds are being spent.

If you would like to be part of this work that is being carried out, please contact Makere Jones on 027 349 0861 or by return email with your details and we will issue an invoice.

Yours sincerely

Craig Little  
**Mayor Wairoa District Council**

Tracey Collis  
**Mayor Tararua District Council**

## 10 Reports for Information

### 10.1 Community-led Development of Council Owned Facility Guide

**Author:** Nardia Gower, Manager - Community Development

**Authoriser:** Gaylene Prince, Group Manager - Community Services

#### 1. Reason for Report

- 1.1 The purpose of the report is to inform the Rātana Community Board of the attached 'Community-led Development of Council Owned Facility Guide', who in turn can inform Rātana community groups that may wish to engage with Council in developing Council owned facilities.

#### 2. Context

- 2.1 A guide for facilitating and supporting community groups in their aspirations to lead development of Council owned facilities, while considering the impact such development has on Council resources and the wider district, is attached.
- 2.2 This will eventually be supported by strategies, policy and measures in which Council can analyse and prioritise projects.
- 2.3 Through the Long Term Plan 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' that would assist council and the community to plan and prioritise future locations, quantity, and investment in such assets. It is the advice of the Chief Operating Officer, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy, due the end of this financial year, to facilitate better investment decisions and better community outcomes.
- 2.4 This guide is a writable PDF and is available on Council's website or by contacting the main office.

#### 3. Current and forecast community projects

- 3.1 The following list are current projects the community have raised with Council or council staff as being of interest for development:
  - Continued development of Taihape Memorial Park
  - Ratana Playground
  - Sir James Wilson Park Velodrome, Marton
  - Sir James Wilson Park Development, Marton
  - Continued development of Centennial Park, Marton
  - Tūtaeporoporo Action Trail, Marton
  - Bulls Domain development
  - Hautapu River Park, Taihape
  - McIntyre Reserve, Ohingaiti
  - Santoft Domain, Santoft

The last two have their own Management Committee with delegated authority and reserve account.

**ITEM 10.1**

3.2 Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court. Council has approved a variation to their Lease Deed for additional land from some of the land formerly used by the (defunct) Taihape Bowling Club
- Hunterville Squash Club building extension including an additional court.

*Both are club owned and managed facilities on land leased from Council.*

**Attachments**

1. **Rangitikei District Council Community-led Development of Council Owned Facilities Guide**

**Recommendation**

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Ratana Community Board 5 October 2021 meeting be received.

# Community-Led Development of Council owned Facilities



*making this place home*

SEPTEMBER 2021







## So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.



Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils 2020 Strategic Vision

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

*Mana Whenua means people of Māori descent who have historical and territorial rights over an area.*

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps.

The following pages contain:

- Initial Project Check List
- A flow chart of different stages that make up the full Community-led Development journey
- Blank pages with key questions that will guide our discussions.
- The contact details of your Council Support Team
- Next Steps
- Potential funders for your project

# Initial Project Checklist

Here's the first check list: Your Council Project Advisor can help you answer some of these questions. At the bottom of this page is an area to jot down any questions or notes.



Is this area you want to develop public land that is owned or controlled by Council?

That means it's not privately owned or owned by a government agency.



Are there any other Community Groups already working on developing this area?

If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.



Do you have support of the wider community?



Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

**If you answered yes to these questions you are off to a great start, lets dive deeper!**

**Notes:**

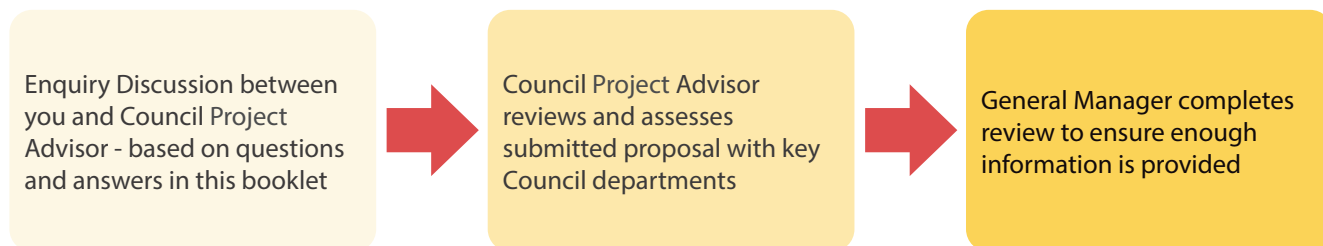
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Your **Rangitikei District Council Project Advisor** is your first contact with Council and can help you navigate this **Project Guide and Application**:

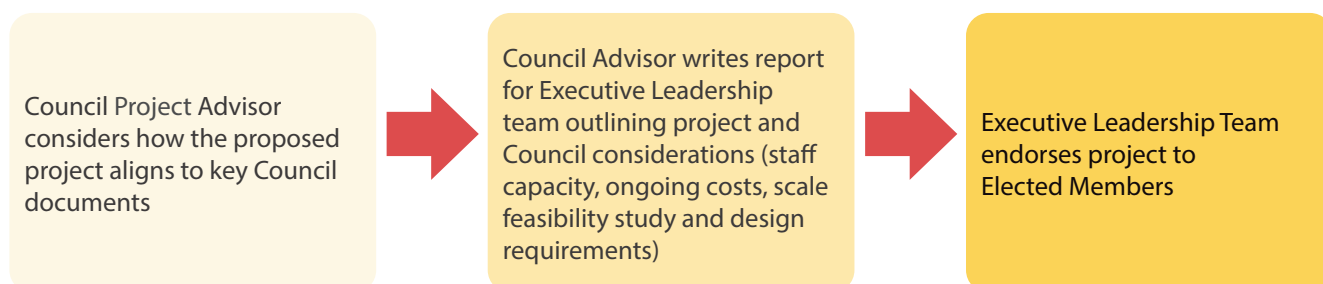
<b>Name:</b>	
<b>Position:</b>	
<b>Phone:</b>	
<b>Email:</b>	

# Flow Chart of Stages for your Community-Led Development Project

## Stage One - Introduction & initial exploration



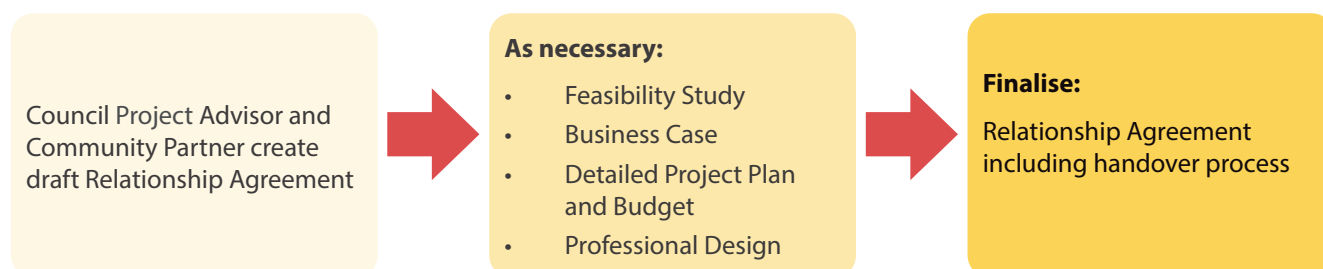
## Stage Two - Strategic Assessment



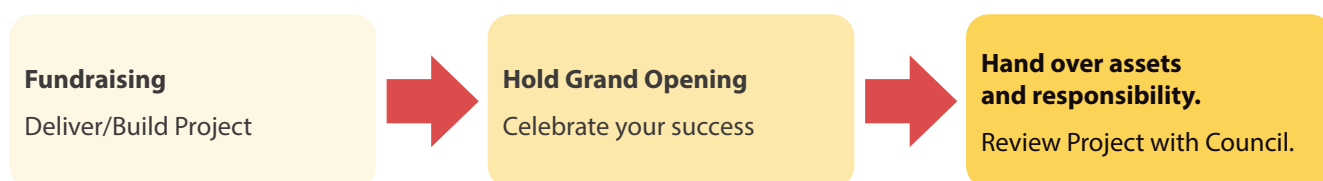
### You may be asked to present your idea to Councillors in a public meeting.

Your Council Project Advisor can guide you on what you might want to include. Councillors will be provided with a corresponding report that informs Council of staff recommendations for the project, including ongoing maintenance cost and depreciation considerations. These both have a rate impact.

## Stage Three - Scope and Plan If Elected Members approve project



## Stage Four - Execution, Review, Handover





## Project Contact Details

<b>Project Name:</b>		
<b>Project Location:</b>		
<b>Name (Individual or Group)</b>		
<b>Lead Person</b>		
<b>Email</b>		
<b>Phone</b>		
<b>Legal Status</b>	<i>(if any ie: Incorporated Society, Trust)</i>	
<b>Committee Members</b> <i>List any specific skills or affiliations</i>	<b>Name</b>	<b>Skills or affiliations</b>
<b>Key Stakeholders</b>	<i>Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board</i>	

# Project Vision

*What do you want to do, how did you identify the need and come up with the solution, what community support do you have, who has been engaged with to date, how will the development benefit the community, have you consulted with mana whenua, does it fit with Council's strategies, plans and policies including: Council's 2020 Strategic Vision and the four well-being aspirations, Parks, Opens Spaces and Sports Facilities Strategy, District Plan, Reserve Management Plan, Play and Active Recreation Plan, Regional Sport Facility Plan*



Project Vision
<div></div>

# Project Scale - size, cost, time

*What is the overall budget, what are your funding options, can you source in-kind material and/or labour, are you better to do the project in one go or stage the development, what is your time frame, does it need require a feasibility study, does it trigger Councils requirement to have a professional designer?*



## Project Size

## Project cost

## Project time

# Project Site - impact on site, infrastructure, consents



*What is underground, is the drainage adequate, does it flood, is it an historical dump site, is it wahi tapu.  
Do you need building or resource consents?*

*Council staff will help you with this section.*

Project Site

## Project Team - Council Staff

**Who from Council will help you complete and assess your application?**

*We will help you complete this section*



Role	
Project Manager	
Project Advisor	
Parks & Reserves	

### What support do you want from Council?

*Project management, funding, planning.*

Support required	

*# Council may insist on level or type of support to ensure quality assurance*

# Project - Next Steps

You've completed the questions and have a clear path forward, what's the next steps?

*Council staff will help you with this section.*



Next Steps
<div></div>

# Potential Funders

Fund	Applied for ✓
Council - Parks Partnership Upgrade Fund	
Whanganui Community Foundation	
Duddings Trust	
Sport NZ	
<i>more to add</i>	



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[www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

P 06 327 0099 | 0800 422 522 (24 hrs)

E [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

46 High Street, Private Bag 1102, Marton 4741

*Making this place home.*



**10.2 Representation Review 2021 - Initial Proposal****Author:** Katrina Gray, Senior Strategic Planner**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 To provide the consultation documents associated with the Initial Proposal for representation for the 2022 local government elections.

**2. Comment**

- 2.1 Council has adopted its Initial Proposal for representation for the 2022 local government elections.
- 2.2 There have been a number of changes from the existing representation arrangements:
  - Introduction of two Māori Wards, each with one councillor.
  - Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
  - Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.
- 2.3 The Initial Proposal puts the Ratana area within the Southern General Ward (no change), with the settlement to be located within the Northern Māori Ward.
- 2.4 Submissions close 12noon Friday 8 October 2021. Oral hearings are scheduled for Thursday 14 October 2021.
- 2.5 The consultation material is attached.

**3. Ratana Community Board Area**

- 3.1 The Ratana Community Board Area is proposed to remain unchanged. The community board area is shown on the image below (also attached). It includes the existing settlement, but not the new housing area.
- 3.2 Community board boundaries are required to align with meshblock boundaries provided by StatsNZ. The size of these meshblocks are generally based on population with the area. The meshblock surrounding the Ratana Community is large, given the low population base currently in the surrounding area. The meshblock boundary is provided in the second image below (also attached).

ITEM 10.2



*Existing Ratana Community Board Area.*



*Meshblock boundaries around the existing Ratana Community Board area.*

**Attachments**

1. Consultation Information
2. Map - District-wide
3. Submission form
4. Map - Ratana Meshblock Areas
5. Map - Ratana Community Board Boundary

**Recommendation**

That the report 'Representation Review 2021 - Initial Proposal' be received.



# Representation Review

## Initial Proposal for the 2022 local election

### PROPOSAL

#### Proposed number of elected members

11 Councillors (plus the Mayor)

#### Proposed Wards

The proposed Wards and the population that each member will represent is as follows:

Ward	Population	No. of Councillors per Ward	Population per Councillor	Deviation from average	% deviation
<b>General Wards</b>					
Northern	2,800	2	1,400	-33	-2.33%
Central	6,960	5	1,392	-41	-2.88%
Southern	3,140	2	1,570	137	9.54%
<b>Total General</b>	<b>12,900</b>	<b>9</b>	<b>1,433</b>	<b>-</b>	<b>-</b>
<b>Māori Wards</b>					
Northern	1,450	1	1,450	15	1.05%
Southern	1,420	1	1,420	-15	-1.05%
<b>Total Māori</b>	<b>2,870</b>	<b>2</b>	<b>1,435</b>	<b>-</b>	<b>-</b>
<b>District Total</b>	<b>15,770</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Proposed Community Boards

The two existing community boards are proposed to remain unchanged as follows:

Ratana Community Board: retaining the same boundaries as at present, having four members elected by the whole Ratana Community Board area and one appointed member (one of the Southern Ward Councillors).

Taihape Community Board: retaining the same boundaries as at present (the Northern Ward boundaries, having four members elected by the Taihape Community Board area and two appointed members (rotated annually around the Northern Ward Councillors).

## Changes from the existing representation arrangements

There have been a number of changes from the existing representation arrangements:

- Introduction of two Māori Wards, each with one councillor.
- Movement of a number of people from the southern ward into the central ward along the Turakina Valley area (highlighted on the map). This change was made to achieve 'fair' representation – each councillor representing an equal number of electors.
- Reduction in the number of councillors representing the Northern and Southern General wards from three for each area to two for each area.

## Representation Review Process

Process	Timeframe
<b>Council adopts Initial Proposal</b>	26 August 2021
<b>Consultation period</b>	Written submissions: 30 August – 8 October 2021 Oral Hearing: 14 October 2021
<b>Deliberations on submissions and adoption of Final Proposal</b>	28 October 2021
<b>Appeals/Objections</b> <i>Any person or organisation who has made a submission on the initial proposal can make an appeal to the Local Government Commission on any matters raised in their submission.</i> <i>If Council makes amendment to the initial proposal, any interested person or organisation (including those who made submissions) can lodge an objection on the amendment to the Local Government Commission.</i>	1 month following Council's decision on the Final Proposal
<b>Consideration by Local Government Commission (if required)</b>	11 April 2022 (at the latest)

## Submissions

Written submissions from the community may be made from 30 August 2021 and are open until **noon 8 October 2021**.

Submission forms are available from Council's libraries in Marton, Bulls and Taihape, from the Council's Main Office in Marton<sup>11</sup>, from the Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) or you may request a form be posted\* to you by calling 0800 422 522.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 14 October 2021\* at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission. Staff will make contact with

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<sup>11</sup> \*This is dependent on COVID-19 restrictions and whether or not offices are open

submitters wishing to speak to their submissions to accommodate to COVID-19 restriction levels which may include presenting<sup>2</sup> via phone or video calling.

### **Further information**

Further information, including a submission form, is available at the following places:

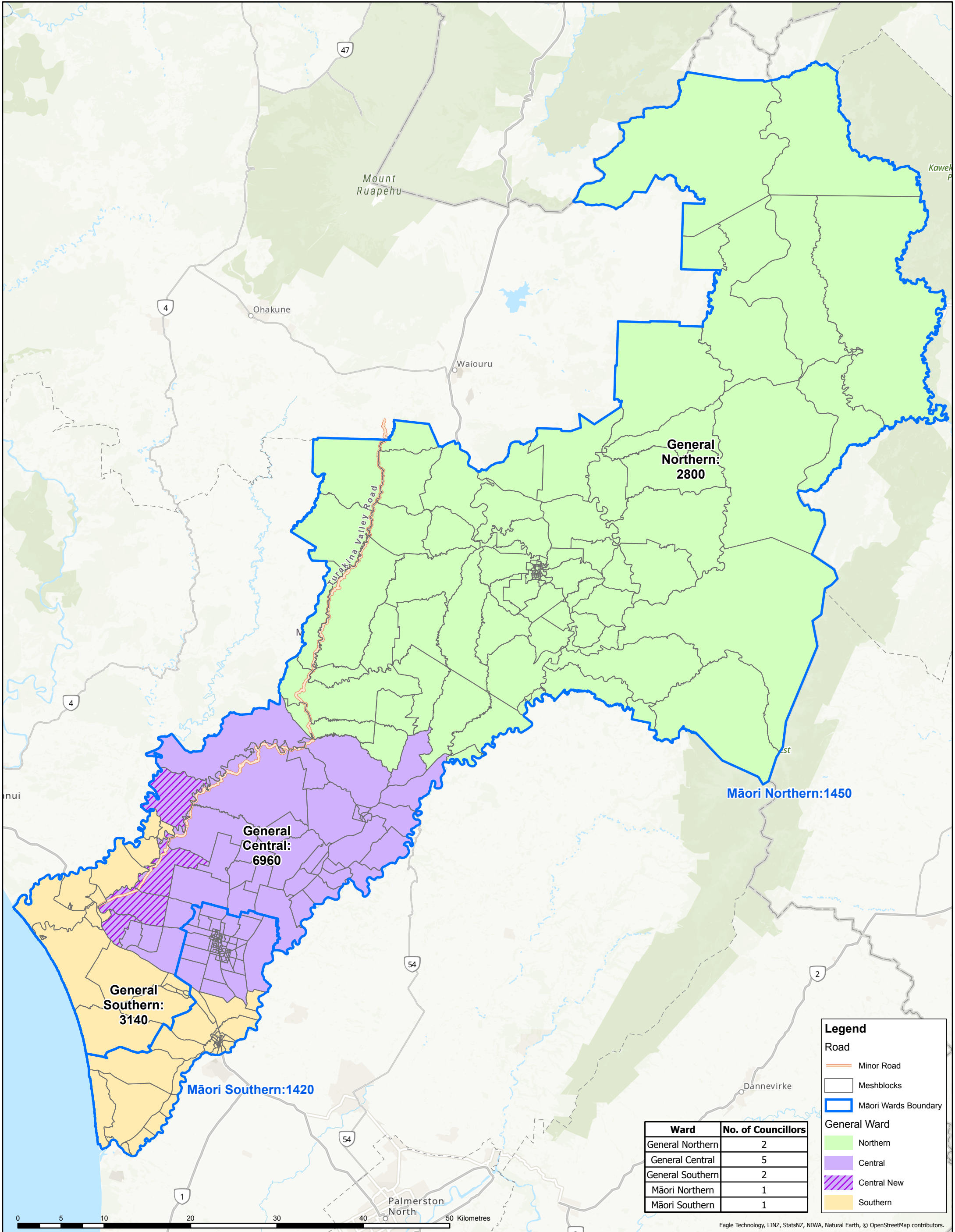
- Council's website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)
- \*Council's libraries in Marton, Bulls and Taihape
- \*Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Strategic Planner – [Katrina.Gray@rangitikei.govt.nz](mailto:Katrina.Gray@rangitikei.govt.nz).

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<sup>2</sup> \*This is dependent on COVID-19 restrictions and whether or not offices are open





Ward	No. of Councillors
General Northern	2
General Central	5
General Southern	2
Māori Northern	1
Māori Southern	1

**Legend**

Road

Minor Road

Meshblocks

Māori Wards Boundary

General Ward

Northern

Central

Central New

Southern

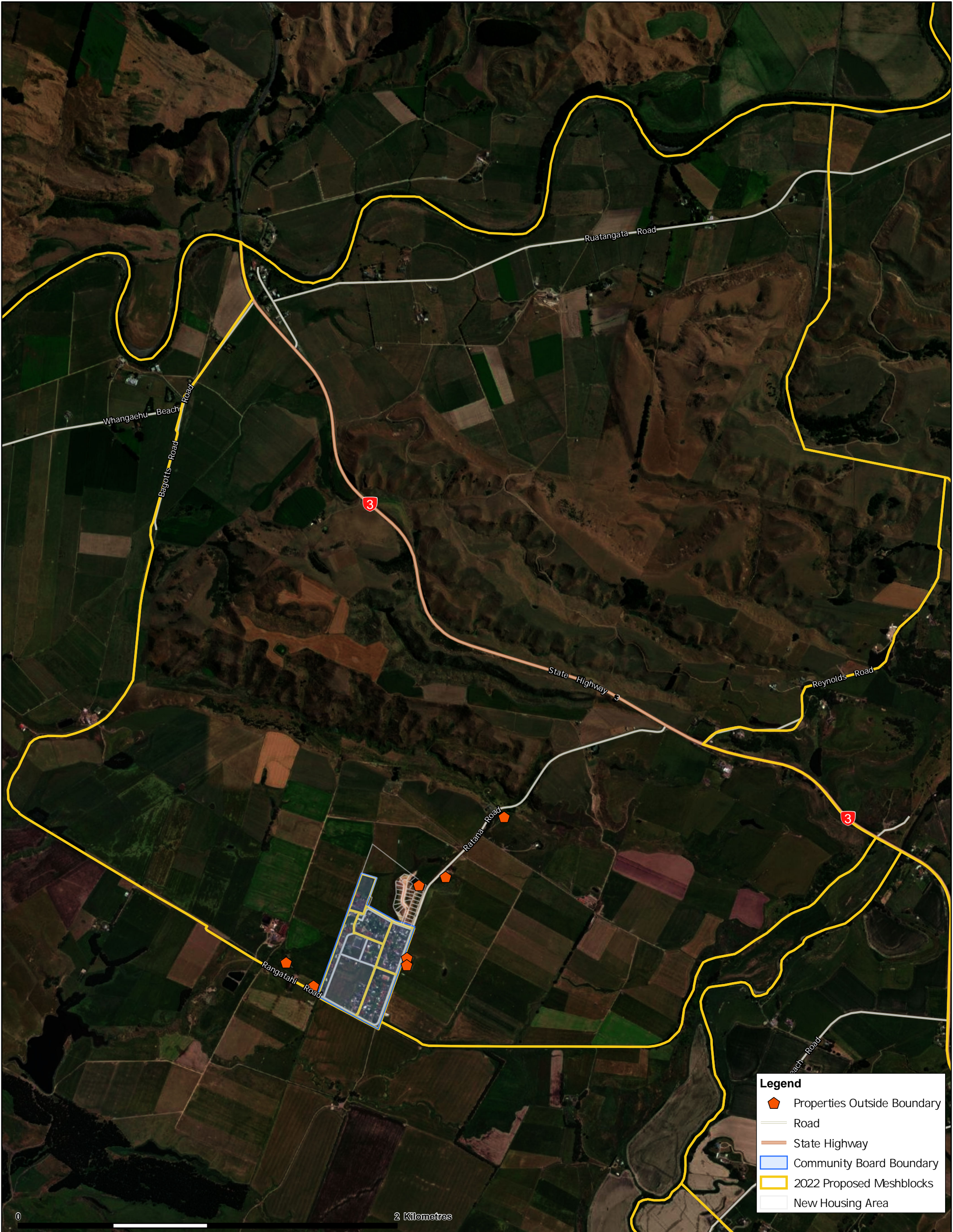
Eagle Technology, LINZ, StatsNZ, NIWA, Natural Earth, © OpenStreetMap contributors.



## Representation Review – Initial Proposal

<b>Name</b>	
<b>Organisation (if applicable)</b>	
<b>Postal Address</b>	
<b>Phone</b>	
<b>Email</b>	
<p><b>Do you agree/disagree with Council’s Initial Proposal?</b></p> <p>11 Councillors, plus the Mayor under the following wards:</p> <ul style="list-style-type: none"> <li>Northern General: 2 Councillors</li> <li>Central General: 5 Councillors</li> <li>Southern General: 2 Councillors</li> <li>Māori Northern: 1 Councillor</li> <li>Māori Southern: 1 Councillor</li> </ul> <p>Community Boards for Taihape and Ratana (unchanged)</p>	
<input type="checkbox"/> Agree <input type="checkbox"/> Disagree	
<b>Please tell us why you agree/disagree:</b>	
<i>Attach additional information or pages if necessary</i>	
<b>Signed</b>	
<b>Date</b>	





**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

*Rangitikei District Council*

*Representation Review*

**Rātana Community Board Boundary**

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Task No.: 210906-B







**10.3 Funding Schemes Update - October 2021****Author:** Ash Garstang, Governance Administrator**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Overview**

1.1 Council currently administers five funding schemes for the Rangitikei District:

- a. Community Initiatives Fund
- b. Events Sponsorship Scheme
- c. Parks Upgrades Partnership Fund
- d. Creative Communities Scheme
- e. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 13 October 2021. The Finance/Performance Committee will meet to consider funding applications on 28 October 2021.

**3. Events Sponsorship Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications. The closing date is yet to be determined, but is likely to be in February/March 2022.

**4. Parks Upgrades Partnership Fund**

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

**5. Creative Communities Scheme**

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Diversity, inclusion, and projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$38,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds.
- 5.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 11 October 2021. The Creative NZ Committee will meet to consider funding applications on 15 November 2021.

**6. Sport NZ Rural Travel Fund**

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opens for applications 09 February 2022 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications in April 2022.

**7. Further Information**

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applicants can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

**Recommendation**

That the Funding Schemes Update – October 2021 be received.

**10.4 Change to Collection of Payments for Council****Author:** Carol Gordon, Group Manager - Democracy & Planning**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning**1. Reason for Report**

- 1.1 To advise the Ratana Community Board of a change to payments being collected at the JN Tairaroa - Ratana Store.

**2. Context**

- 1.2 Council has been reviewing its financial processes and procedures regarding Council payments.
- 1.3 Being able to make Council payments through the JN Tairaroa - Ratana store historically has been a useful way for the Ratana community to make payments locally. However, cheques are no longer an acceptable form of payment and we have found that the number of people making payments online has increased and the number of payments being made through the store has significantly decreased.
- 1.4 Given the low number of payments made through the store, and the increasing requirements on Council to ensure all payments to Council are clearly traceable and auditable, we have decided to remove the option for residents and ratepayers to make payments to Council through the JN Tairaroa - Ratana store.
- 1.5 This change will come into effect from 1 January 2022, which is between rates instalment two and three. This date provides us time to communicate this decision with the Ratana Community. We intend to do this by producing a flyer that can be displayed and made available in the store, this will outline alternative payment options and provide advice on Council's internet training programmes, if people want to learn how to pay online. We will also advertise this change in the District Monitor and on Council's website and Facebook page.
- 1.6 In particular we want to thank Josephine Hotu for her assistance in taking payments for Council through the JN Tairaroa - Ratana store over the past years.

**Recommendation**

That the report 'Change to Collection of Payments for Council' be received.

## 11 Discussion Items

### 11.1 Request Regarding Discretionary Fund for Ratana Community Board

**Author:** Carol Gordon, Group Manager - Democracy & Planning

#### 1. Reason for Report

- 1.1 Mrs Carol Gordon will discuss this item at the meeting.

#### Recommendation

If required:

### 11.2 Possibility of Rezoning the Boundary Lines of the Ratana Community Board

**Author:** Ash Garstang, Governance Advisor

**Authoriser:**

#### 1. Reason for Report

- 1.1 Mr Mete requested that this be added to the agenda as a discussion item.

#### Recommendation

If required:

### **11.3 Alternative Venue for Future Meetings**

**Author:** Ash Garstang, Governance Administrator

#### **1. Reason for Report**

- 1.1 This has been included to discuss any updates around sourcing an alternative venue for future Board meetings.

#### **Recommendation**

If required:

## **12 Future Items for the Agenda**

## **13 Next Meeting**

The next meeting is scheduled for Tuesday, 06 December 2021.

## **14 Whakamoemiti / Meeting Closed**