



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

ORDER PAPER

RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 14 February 2023

Time: 6.30pm-8pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Chair: Mr Charlie Mete

Deputy Chair: Mr Jamie Nepia

Membership: Mr Lequan Meihana
Ms Grace Taiaroa
HWTM Andy Watson

For any enquiries regarding this agenda, please contact:

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Locations:	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>Marton</u> Head Office 46 High Street Marton </td> <td style="width: 50%; vertical-align: top;"> <u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls </td> </tr> <tr> <td style="vertical-align: top;"> <u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape </td> <td></td> </tr> </table>	<u>Marton</u> Head Office 46 High Street Marton	<u>Bulls</u> Bulls Information Centre Te Matapihi 4 Criterion Street Bulls	<u>Taihape</u> Taihape Information Centre 102 Hautapu Street (SH1) Taihape	
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Notice is hereby given that a Rātana Community Board Meeting of the Rangitīkei District Council will be held in the Ture Tangata Office, Ihipera-Koria Street, Rātana Pa on Tuesday, 14 February 2023 at 6.30pm-8pm.

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AGENDA

1 Welcome / Prayer

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Crystal Johnston, Executive Assistant, Group Managers

1. Reason for Report

- 1.1 The minutes from Rātana Community Board Meeting held on 20 December 2022 are attached.

Attachments

1. Rātana Community Board Meeting - 20 December 2022

Recommendation

That the minutes of Rātana Community Board Meeting held on 20 December 2022 [**as amended/without amendment**] be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES



UNCONFIRMED: RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 20 December 2022

Time: 6.30 pm

**Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa**

Present Ms Grace Tairaoa
Mr Charlie Mete
Mr Jaime Nepia
Mr Lequan Meihana
HWTM Andy Watson

In attendance Cr Dave Wilson
Cr Brian Carter
Ms Crystal Johnston, Executive Assistant – Group Managers

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1 Welcome / Prayer

Mr Meihana opened the meeting at 6:30pm

2 Apologies

Resolved minute number **22/RCB/032**

Apology from Mrs Melanie Bovey, the Community Services representative, due to Covid.

Apology from Mr Jaime Nepia, who would be late due to an accident.

Apology from Mr Peter Beggs, due to illness.

Mr C Mete/Mr L Meihana. Carried

3 Public Forum

No public forum.

4 Conflict of Interest Declarations

No conflict of interest were declared.

5 Confirmation of Order of Business

Chairmanship of the meeting will pass to the elected chair.

6 Reports for Decision

6.1 Declaration by Ratana Community Board members

Mr Jaime Nepia made his declaration at 6:48pm

6.2 Election of Chair - Ratana Community Board

Resolved minute number **22/RCB/033**

That the Ratana Community Board, for the purpose of electing or appointing persons under Clause 25, adopt System A.

Ms Taiaroa/Mr C Mete. Carried

Resolved minute number **22/RCB/034**

That Mr Charlie Mete be appointed Chair of the Ratana Community Board.

HWTM A Watson/Mr L Meihana. Carried

6.3 Election of Deputy Chair - Ratana Community Board

Mr Nepia was nominated, but was not currently present. This Order of Business proceeded at 6:51pm.

Resolved minute number 22/RCB/035

That Mr Jaime Nepia be appointed Deputy Chair of the Ratana Community Board.

Mr C Mete/Ms Taiaroa. Carried

6.4 First Meeting of the Ratana Community Board

It was noted that Cr Tracey Hiroa was not present and not recorded on the membership list. Cr's Wilson and Carter were confident that Cr Hiroa had requested to be a member of the board at the November 23rd Council Meeting.

Resolved minute number 22/RCB/036

That the first meeting of the Ratana Community Board be held on Tuesday, 7 February 2023 at 6.30pm [or another date decided on by the Board].

That the Board provide advice on the frequency and timings of meetings during 2023.

Mr L Meihana/Ms Taiaroa. Carried

6.5 Ratana Community's Representative for Te Roopuu Ahi Kaa

The preference is for the representative to be from the Board however it can be another representative from the community.

Resolved minute number 22/RCB/037

That Mr Lequan Meihana be nominated as the Ratana community's representative on Te Roopuu Ahi Kaa for the 2022-25 triennium.

Mr C Mete/Ms Taiaroa. Carried

7. Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Ratana Community Board Meetings

Action Item 5

The member is no longer part of the board. There should be a new action to reduce the speed limit around the school to 30km. The members would like it as an open action so it can be completed when legislation passes.

Action Item 6

This needs to be reopened as in progress, as this hasn't been completed.

Resolved minute number 22/RCB/038

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Mr L Meihana/Mr J Nepia. Carried

6 Reports for Information

8.1 Laws Affecting Elected Members (Including Ratana Community Board Members)

A decision can't be made for a report not in the order paper unless received under urgency.

Positive comment around paper copies available to the public. Confirmed that people have a right to know what has been discussed in open meetings.

Resolved minute number 22/RCB/039

That the Chief Executive's Report – Laws Affecting Elected Members (Including Ratana Community Board members), be received and the information noted.

Mr J Nepia/Mr L Meihana. Carried

8.2 Mayor's Report - 23 November 2022

Three waters

The entities are now established in law. It is expected that the CE's will be appointed soon with names to be released after Christmas.

Council is against it in its current form and are uncomfortable with loss of public voice and the entities' decision making.

It is unlikely that they can repeal the legislations and remove three waters even after the elections. The actual three waters legislation was originally proposed by the National party not Labour party.

Māori Wards

Voters on the Māori role couldn't vote on the general wards and this caught a lot of people out when voting.

Resolved minute number 22/RCB/040

That the Mayor's Report – 23 November 2022 be received.

Mr C Mete/Mr L Meihana. Carried

8.3 Community Board Members - Pecuniary Interests

Mrs Gordon is able to support and answer questions regarding the form.

Resolved minute number 22/RCB/041

That the report Members Pecuniary Interests be received.

Mr J Nepia/Mr C Mete. Carried

8.4 Funding Schemes Update - November 2022

Parks upgrade partnership fund detail is missing in the report.

Resolved minute number 22/RCB/042

That the Funding Schemes Update – November 2022 be received.

Mr C Mete/Ms Taiaroa. Carried

8.5 Cemetery Update - December 2022

Chair to follow up on the amount of deaths recorded in the update as it seems low.

Resolved minute number 22/RCB/043

That the report 'Cemetery Update – December 2022' be received.

Ms Taiaroa/Mr L Meihana. Carried

8.6 RDC Engagement and Consultations

Taken as read.

Resolved minute number 22/RCB/044

That the report 'RDC Engagement and Consultations' be received.

Mr L Meihana/Mr C Mete. Carried

Conversations on three issues not related to Engagement and Consultations

Drain on Taitokerau Street is an ongoing issue. Staff have been out and there has been discussion over Horizons jurisdiction. HWTM advised of the RFS process. Mr Nepia to action a new RFS for this.

Contractor has broken a sign at the intersection of SH3/Ratana Road.

ITEM 6.1

Concerned about broken glass in the bark at the playground. Special Projects Ladies are checking on it but this is not their job. Community responsibility and having a korero with everyone. Mr Meihana to action.

The meeting closed at 7.52pm.

ATTACHMENT 1

The minutes of this meeting were confirmed at the Ratana Community Board held on 14 February 2023.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Ratana Community Board Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

1.1 On the list attached are items raised at previous Ratana Community Board meetings. Items indicate who is responsible for follow up, and a brief status comment.

2. Decision Making Process

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from Ratana Community Board Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	9-Aug-22	Mr Mete advised that there is a resident in the Pā who does not have a driveway. He provided the address to Mr Pokiha, who undertook to look into this.	Reuben Pokiha	Inspection of the access to 12 Ahiperā-Koira has been completed and a decision has been made to carry out the remedial work and has now been put on the work programme.	In progress
2	9-Aug-22	Cr Panapa requested that Council look into putting road markings outside Te Kura O Ratana to designate it as a drop-off area only (not for parking). Mr Pokiha undertook to look into this request.	Reuben Pokiha	Have now met with Principal and resolved her concerns. A plan has been put in place to have no parking painted on the road area in front of the office building.	In progress
3	5-Oct-21	With regards to the Ratana Cemetery Extension: Staff to consider providing better facilities for volunteers who dig new plots. Update 08 Feb 22: The Board clarified that the request was for water access, for both contractors and visitors. The Board advised that they would like a water source that is aesthetically pleasing (i.e., not just a tap in a post). Update 09 Aug 22: The Board asked that this be reconsidered, as the owner of the adjacent farm has given verbal approval for the existing water line on his property to be used (the water does not need to be drinkable). Ms Bovey undertook to follow-up on this request.	Mel Bovey / Arno Benadie	This request is being investigated by the Parks Team who will look at potential options in conjunction with a similar request from Taihape residents for their cemetery.	In progress
4	9-Aug-22	Cr Panapa requested that Council measure the speed of vehicles entering and exiting the Pā, to see to what degree the speed limits are being obeyed. Mr Mete agreed that this would be a good idea, as he believes that is potentially a safety hazard at the bus stop with children crossing the road. Mr Pokiha undertook to look into this request.	Reuben Pokiha	We met with Cr Panapa had gave him the relevant information pertaining to the speeds along Ratana road. The report indicates that speeds are overall basically compliant, also with in the 50kph of Ratana Road. The count station was 100 meters past the bus stop. 20-Dec-22 to remain open so it can completed when legislation passes. The speed on Ratana Road has now been lowered to 80kph amd within Ratana to 40kph.	Close.

8 Chair's Report

8.1 Chair's Report - February 2023

Author: Charlie Mete, Chair

1. Reason for Report

- 1.1 A verbal report will be provided during the meeting.

Recommendation

That the Chair's Report – February 2023 be received.

9 Reports for Decision

9.1 CBEC Zone 3 Representative

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 CBEC represents all the community boards in New Zealand. It's an advisory committee to Local Government New Zealand's National Council that advocates for community boards and promotes best practice. CBEC meets three times a year in Wellington, and has one member from each of LGNZ's geographic zones.

Attachments:

1. **CBEC Zone 3 Representative Voting Form** [↓](#)

Recommendation

That the report CBEC Zone 3 Representative be received.

Recommendation

That the Ratana Community Board support _____ as the Zone 3 representative.



CBEC ZONE 3 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone’s Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ’s Chief Executive or nominee.
- // Please returning your voting form to nominations@lgnz.co.nz by 1 March 2023.

[PLEASE SELECT ONE]

Marcus Buddo //
Rural Community
Board, Hastings

Sarah Lucas//
Inglewood
Community Board

[THIS VOTE IS CAST BY:]

YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

[PAGE 1 OF 2]



CBEC CANDIDATE BIOS – ZONE 3

Marcus Buddo

Marcus Buddo believes that Community Boards have a very important role to play in Local Government, one that will only get more critical over time. The intimate ties to communities that Community Board members have is an incredible asset to making considered and appropriate decisions around the Board and Council table.

Elected to the Hastings Rural Community Board in 2019 at age 24, Marcus has since successfully run for the Hastings District Council. He has degrees in Politics, Economics and Health Science, and has managed farming and forestry properties for the last five years.

Marcus' term on the Community Board was invaluable experience. The relationships he formed with Councillors, Board Members and Council Staff have stood him in good stead, while the knowledge of Local Government processes and language has enabled him to hit the ground running in his new role. Community Boards are a brilliant training place for Local Government politicians, and add vital insight and advocacy for communities that may not otherwise have their needs met.

Marcus would like to see Community Boards across the country better recognised and understood, both by the general public and their Councils. With changes coming to how Local Government functions, which services it delivers, and where decisions get made (Future Development Strategies etc.), Community Boards need to be positioned as an essential and effective part of local decision making. We need more competent, respected boards, which have the capability to take on more responsibilities. Marcus will be a strong advocate for the value Community Boards bring, and their role in shaping the future of our communities.

Sarah Lucas

I have a strong interest local government and how it can become more relevant to our communities. I have been keeping up to date into the current review of the future of local government, and see many areas that improvements could be made to bring local democratic processes closer to the people they represent.

Community Boards are unique. They provide real grassroots representation and have an important role to play in the decisions that get made in governance. Community Boards are not simply a left over relic from the 1989 reforms, but a real way for councils to understand and plan for the needs of diverse, localised communities. Each and every board needs to be strongly supported, and respected, so that it can do the important work of representation and advocacy.

We are in a time of huge change and reform, and I would relish the opportunity to use my skills in an advisory capacity to the Local Government New Zealand (LGNZ) National Council. I have a strong interest in researching best practice and using rationale clearly back by data and evidence. Thanks for your consideration for this important role.

CBEC candidate bios – Zone 3 // 1

10 Reports for Information

10.1 Update on Te Roopuu Ahi Kaa Komiti

Author: Lequan Meihana, Strategic Advisor - Mana Whenua | Kairaranga

1. Reason for Report

- 1.1 A verbal report will be provided during the meeting.

Recommendation

That the report 'Update on Te Roopuu Ahi Kaa Komiti' be received.

10.2 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update

Author: Adina Foley, Senior Project Manager



Authoriser: Arno Benadie, Chief Operating Officer




1. Reason for Report

1.1 This update has been extracted from the Project Management Office report that was provided to Council on the 15 December 2022.

1.2 It is provided here for the Board’s information.

2. Lake Waipu Improvement and Ratana Wastewater Treatment Project

Project Status			
<p>This project has been a collaborative effort involving local iwi, RDC, HRC and the community of Ratana, and is partly funded (46%) by Ministry for the Environment (MfE). The project is to remove treated effluent from Lake Waipu and to dispose of it to land. The project started on 1 July 2018 with an agreement with the Ministry for the Environment (MfE) and has an estimated duration of 5 years. Construction will need to be completed by December 2023.</p> <p>An application for a new consent was lodged in April 2018, and this application allows RDC to proceed under existing use rights with the current consent conditions to discharge treated wastewater into lake Waipu until such time as a new consent application for land disposal can be submitted.</p> <p>The scope of this project includes purchase of land for disposing of treated wastewater (instead of discharge to Lake Waipu), the installation of irrigation equipment and an upgrade of the existing Rātana Pā wastewater treatment plant.</p>			
Project Budget	\$2,425,000	Spend to Date	\$852,604
Estimated Costs to Complete	Unknown	Forecast Cost at Completion	Unknown
% Spent of Forecast Cost	Unknown	Variance: Forecast Cost / Budget	0%
Project Start Date (MM-YY)	07-18	Project Completion Date (MM-YY)	12-23
Metric	Trend	Comment	
Health and Safety		No near misses or lost time injuries to report.	
Programme		The irrigation and construction methodology are being planned now. The application for resource consent was lodged on Friday 2 nd December 2022 which was behind schedule. The delay has been caused by the requirement for some extra groundwater analysis, testing and revisions to the ecological & restoration plans. Construction will need to be completed by December 2023.	

<p>Cost</p>		<p>The 2020-21 Annual Plan and the 2021-2031 Long Term Plan included \$1.55m budget spread across various line items for this project. \$875,000 is being granted to RDC by Horizons Regional Council out of the funding they will receive from the Ministry for Environment, which is included in the budget.</p> <p>Actual construction costs can only be finalised once all detail has been specified or designed and the resource consent conditions are known. The costs are expected to be more than the current estimates when looking at cost escalation trends of the construction market in the last couple of years, however staff are evaluating all potential solutions to minimise (or eliminate) any budget overspend.</p>
<p>Quality</p>		<p>No concerns to date.</p>
<p>Risk</p>		<ul style="list-style-type: none"> • Wetland Delineation Report confirmed two natural wetlands, the ecological and restoration reports address this and proposed measures of mitigation. • Tight timeframe to get work completed by December 2023, for MfE funding for the project. Council is working with consultants to assist with planning the forward works programme. • Land constraints to be worked through as part of design. • Proximity to Whangaehu River, degree of interconnection between groundwater and the river to be worked through as part of the Assessment of Environmental Effects (AEE). These have been thoroughly assessed by the Groundwater Report and potential interconnection risks are not considered to be present. • Ongoing discharge to waterway and ultimately Lake Waipu raised by Regional Council may be grounds for public notification of the consent application (or limited notification) • Best location for the storage reservoir, understanding implications of site selection and avoiding additional consent requirements. • There is a risk of unforeseen requirements or consent conditions imposed on RDC. Pre-application discussions with Horizons Regional Council have sought to mitigate this as much as possible. • The approved budgets might not be sufficient to cover the full cost of the upgrade.
<p>Tasks completed</p>	<ul style="list-style-type: none"> • Installation of the monitoring bores has been completed. This will help to get clarification on the existing environmental conditions and help with on-going monitoring. Results have informed the draft groundwater report. • Drafting of the preliminary irrigation design including sizing of storage has now been completed and the draft irrigation report has been reviewed. • Pipeline initial design and progress the wastewater design, working on additional cost estimates. • Landowner negotiations for the easements required for the new pipeline have commenced. • Ecological and restoration plan reports have been finalised. • Resource Consent application with Horizons Regional Council has been lodged. • Work has commenced on preparation of a resource consent application to the Rangitikei District Council to cover matters relating to requirements of the District Plan. 	

ITEM 10.2

Tasks forecast	<ul style="list-style-type: none">• Finalisation of Resource Consent application to the Rangitikei District Council.• Onsite groundwater sample collection to be continued throughout the consenting period.• Submit the resource consent application and follow up on progress• Iwi hui to be organised in the New Year once the Resource Consent application with Horizons Regional Council has been advanced.• Budget update report to be brought to council for decision (after consent conditions are know)
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Recommendation

That the report 'Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update' be received.

10.3 Cemetery Update - February 2023**Author: Kezia Spence, Governance Advisor****1. Reason for Report**

1.1 This is a standing report that will update the Board on new burials within the Rātana Cemetery. This particular update covers the period 7 Dec 22-7 Feb 23.

2. New Burials

2.1 There were two new burials from 13 December 2022 to 08 February 2023

2.2 21 January 2023, Plot of Poihi Kerei (Plot 144/ Block 1/ Row 6).

2.3 04 February 2023, Plot of Hokimate Takiari (Plot 112/ Block 1/ Row 5).

Recommendation

That the report 'Cemetery Update – February 2023' be received.

10.4 Funding Schemes Update - February 2023**Author: Kezia Spence, Governance Advisor****1. Overview**

1.1 Council currently administers five funding schemes for the Rangitikei District:

- a. Community Initiatives Fund
- b. Events Sponsorship Scheme
- c. Parks Upgrades Partnership Fund
- d. Creative Communities Scheme
- e. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Council approved the total spend of \$11,500 on the 29th of September 2022 (Round 1, 2022/23) at the Finance and Performance meeting.
- 2.4 The current funding round (Round 2 2022/23) is now open for applications and closes 2 April 2023.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Council approved the total spend of \$18,222 on the 29th of September 2022 (Round 1, 2022/23) at the finance and performance meeting.
- 3.4 The current funding round (Round 2 2022/23) is now open for applications and closes 5 March 2023

4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

5.2 Creative NZ typically allocates \$24,090 (+ GST) to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

5.3 Creative NZ committee met on the 14 November and allocated \$12,397.50 to applicants.

5.4 The current funding round (Round 2 2022/23) is now open for applications and closes 7 May 2023

6. Sport NZ Rural Travel Fund

6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

6.2 Sport NZ typically allocates \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

6.3 The funding round opened for applications 17 May 2022 and will close 13 April 2023. The Sport NZ Rural Travel Fund Committee will meet to consider applications on 27 April 2023.

7. Further Information

7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – February 2023 be received.

11 Meeting Closed