

MINUTES

RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 25 November 2025

Time: 6.30pm

Venue: Ture Tangata Office
Ihipera-Koria Street
Rātana Pa

Present Mr Jason Hihira
Ms Ruthie Lawrence
Ms Grace Tairaoa
Mr Charlie Mete
Cr Piki Te Ora Hiroa
HWTM Andy Watson

In attendance Mrs Carol Gordon, Chief Executive
Ms Kezia Spence, Governance Advisor
Ms Melanie Bovey, Heritage, Culture and Committee Support Officer

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1 Whakamoemiti

Ms Taiaroa spoke the whakamoemiti and the hui opened at 6.31pm.

2 Apologies

There were no apologies received.

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Follow up Action Items from Previous Meetings

6.1 Follow-up Action Items from Ratana Community Board Meetings

The report was taken as read.

Resolved minute number 25/RCB/019

That the report Follow-up Action Items from Ratana Community Board Meetings be received.

Ms G Taiaroa/Mr C Mete. Carried

7 Reports for Decision

7.1 Declaration by Ratana Community Board members

The declarations were taken in this order.

- Ruthie Lawerance
- Grace Taiaroa
- Jason Hihira
- Charlie Mete

7.2 Election of Chair and Deputy Chair - Ratana Community Board

Chairmanship moved to Mr Mete after this item.

Resolved minute number 25/RCB/020

That the Ratana Community Board, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Mr C Mete/Ms G Taiaroa. Carried

Resolved minute number 25/RCB/021

That Charlie Mete be appointed Chair of the Ratana Community Board.

Ms G Taiaroa/Ms R Lawrence. Carried

Resolved minute number 25/RCB/022

That Jason Hihira be appointed Deputy Chair of the Ratana Community Board.

Ms G Taiaroa/Ms R Lawrence. Carried

7.3 Ratana Community's Representative for Te Rōpū Ahi Kā

The report was taken as read.

Resolved minute number 25/RCB/023

That the report Ratana Community's Representative for Te Rōpū Ahi Kā be received.

Mr C Mete/Mr J Hihira. Carried

Resolved minute number 25/RCB/024

That Grace Taiaroa be nominated as the Ratana community's representative on Te Rōpū Ahi Kā for the 2025-28 triennium.

Mr C Mete/Mr J Hihira. Carried

7.4 First Meeting of the Ratana Community Board

The meetings will be held at the Ratana ICT Hub for the coming year.

Resolved minute number 25/RCB/025

That the report First Meeting of the Ratana Community Board be received.

Mr J Hihira/Mr C Mete. Carried

Resolved minute number 25/RCB/026

That the first meeting of the Ratana Community Board be held on Tuesday, 10 February 2026 at 6.30pm.

Mr C Mete/Mr J Hihira. Carried

8 Reports for Information

8.1 Laws Affecting Elected Members (Including Ratana Community Board Members)

The report was taken as read.

Resolved minute number 25/RCB/027

That Laws Affecting Elected Members (Including Ratana Community Board members), be received and the information noted.

Ms G Taiaroa/Mr J Hihira. Carried

8.2 Code of Conduct and Standing Orders

The report was taken as read.

Resolved minute number 25/RCB/028

That the report Code of Conduct and Standing Orders be received.

Mr C Mete/Mr J Hihira. Carried

8.3 General Business.

Rātana Cemetery – Lawn Cemetery

A request from a member for a concrete slab on a grave was referred to the Rātana Communal Board. The Board were concerned that once permitted, this could become the norm.

Local Government

Prior to the board meeting it was announced on the news that there were potentially major changes for Regional Councils. It was acknowledged that there were still a number of questions regarding this.

Ongoing odour

There was a discussion from the Board about an issue with the nearby farm regarding the smell. Ms Bovey undertook to circulate contact details for Horizons Regional Council.

Resolved minute number 25/RCB/029

That the Ratana Community Board strongly supports the Ratana cemetery continues to be a lawn cemetery.

Mr C Mete/Ms G Taiaroa. Carried

The meeting closed at 7.41pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on the 10 February 26.

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Chairperson