

MINUTES

RĀTANA COMMUNITY BOARD MEETING

Date: Tuesday, 14 April 2026

Time: 6.30pm

Venue: Rātana ICT Hub
4 Taihauauru Street
Rātana Pa

Present Mr Charlie Mete
Ms Grace Taiaroa
Mr Jason Hihira
Ms Ruthie Lawrence

In attendance Mr Paul Chaffe, Senior Emergency Management Advisor
Ms Melanie Bovey, Heritage, Culture and Committee Support Officer

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1 Welcome / Prayer

Ms Taiaroa spoke the whakamoemati and the meeting opened at 6.30pm

2 Apologies

Resolved minute number **26/RCB/017**

That the apologies from HWTM Watson and Cr Piki Te Ora Hiroa be received.

Mr C Mete/Ms G Taiaroa. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number **26/RCB/018**

That the minutes of Rātana Community Board Meeting held on 10 February 2026 **[without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr J Hihira/Ms G Taiaroa. Carried

7.1 Follow-up Action Items from Ratana Community Board Meetings

The report was taken as read.

Resolved minute number **26/RCB/019**

That the report Follow-up Action Items from Ratana Community Board Meetings be received.

Mr C Mete/Mr J Hihira. Carried

7 Chair's Report

8.1 Chair's Report - April 2026

The Chair gave a verbal report noting the following points:

- He had been following up with Council over actions for the community about graffiti on the bus shelter
- There was an issue at the urupa with ornaments and items being left on graves making it difficult to mow lawns.
- There was going to be gravel laid on the road to the urupa which should improve access

Mr Mete acknowledged residents who assisted during the recent weather event, especially the local fire service, their efforts were greatly appreciated.

The board discussed the issue of the ornaments in the urupa and clarified that it was a lawn cemetery. An update to signage is requested to ensure guidelines on leaving items on graves were clear and to correct a spelling error on the current sign. Can we also request that staff inform people purchasing plots that it is a lawn cemetery to highlight this issue. Ms Bovey to follow this up.

There was discussion around graffiti on the bus shelter – Ms Bovey to follow up an RFS from the Chair regarding its removal.

Resolved minute number 26/RCB/020

That the Chair's Report – April 2026 be received.

Mr C Mete/Ms G Taiaroa. Carried

8 Reports for Information

9.1 Update on Te Rōpū Ahi Kā Komiti

Ms Taiaroa gave an update on the TRAK meeting earlier in the day:

- Recent weather events highlighted the need to identify alternative Civil Defence Centres in Rātana while the Manuao remains unavailable. A meeting between Horizons, Council, and groups in the Rātana community will be arranged to coordinate planning for any future events ensuring they were all working to one plan. The new Strategic Advisor Mana Whenua would also help coordinate in this space.
- TRAK adopted the new *Te Anga Whakahaere* and the new code of Conduct, combining the previous Terms of Reference and Memorandum of Understanding into one unified governance document for Te Rōpū Ahi Kā.

- Councillors and Council Officers recently participated in a Northern Tour of local marae and appreciated the opportunity to attend and the wealth of information shared during the tour.
- Te Rūnanga o Ngā Wairiki Ngāti Apa will host a visit to their business on the 4th of June.
- Kim Savage (TRAK Vice Chair) will lead arrangements for a one-day tour of Parewahawaha, Parewanui, Tini Waitara, and Rātana alongside Ms Taiaroa, Mr Mike Paki, and Ms Gaylene Nepia.
- Staff will align project naming between the TRAK and Community Board order papers, as the Rātana Wastewater Discharge to Land Project and the Lake Waipu Improvement Project refer to the same initiative. Council are progressing with this project and will provide further updates to the community as progress continues.
- Council recently submitted on the proposed national cash services standard, which aims to improve access to cash in rural communities.
- Fran Pere, Strategic Advisor Mana Whenua attended her last TRAK meeting today before commencing at the Rātana Kura next week. While a significant loss to Council, she will be a valuable addition to the kura.

Resolved minute number 26/RCB/021

That the Update on Te Rōpū Ahi Kā Komiti be received.

Ms R Lawrence/Mr J Hihira. Carried

9.2 Community Response Plan - Ratana

Mr Paul Chaffe spoke to his report on the Rātana Community Response Plan and how the plan should work.

Resolved minute number 26/RCB/022

That the report Community Response Plan – Ratana be received.

Mr C Mete/Ms R Lawrence. Carried

9.3 Cemetery Update - April 2026

The report was taken as read. The Chair noted an issue at the urupa with unauthorised headstones being installed and items being left on graves causing issues for the urupa maintenance staff.

Resolved minute number 26/RCB/023

That the report Cemetery Update –April 2026 be received.

Mr C Mete/Mr J Hihira. Carried

9.4 Funding Schemes Update - April 2026

The report was taken as read.

Resolved minute number 26/RCB/024

That the Funding Schemes Update – April 2026 be received.

Ms R Lawrence/Mr C Mete. Carried

9.5 Lake Waipu Improvement and Ratana Wastewater Treatment Project - Update

The report was taken as read.

1. Resolved minute number 26/RCB/025

That the Lake Waipu Improvement and Ratana Wastewater Treatment Project – Update be received.

Mr C Mete/Ms G Taiaroa. Carried

The meeting closed at 8pm.

The minutes of this meeting were confirmed at the Ratana Community Board held on 9 June 2026.

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Chairperson