



**RANGITIKEI**

DISTRICT COUNCIL

*Making this place home.*

## **Santoft Domain Management Committee**

# **Order Paper**

**Wednesday 30 May 2018  
7.00pm**

**Bulls Town Hall, Supper Room  
High Street ,Bulls**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)**  
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**Chair**  
Heather Thorby

**Membership**  
Paulette Elkins, Martin Elkins, Julie McCormick, Sandy McCuan, Karen Smyth, Murray Spring, Derrick Storey, Dawn Storey, Gary Bennett

Councillor Jane Dunn, Councillor Graeme Platt

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

# Rangitikei District Council

## Santoft Domain Management Committee Meeting

Agenda – 30 May 2018 – 7PM



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### The quorum for the Santoft Domain Management Committee is

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Apologies**

## **3 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting

## **4 Confirmation of Minutes**

The Minutes from the meeting held on 2 May 2018 are attached.

File ref: 3-CT-18-2

### **Recommendation**

That the Minutes of the Santoft Domain Management Committee meeting held on 2 May 2018 be taken as read and verified as an accurate and correct record of the meeting.

## **5 Committee membership**

At its meeting on 26 April 2018, Council agreed “that the Santoft Domain Management Committee be re-established for the remainder of the 2016-19 triennium, with the members being amongst those people expressing interest at the public meeting on 9 April 2018, including Councillor Dunn and Councillor Platt, with the terms of reference being those approved for the McIntyre Reserve Management Committee”.

The size of the McIntyre Reserve Management Committee is required to be between four and six members (excluding Elected Members). However, the list of names submitted from the 9 April 2018 public meeting on the Santoft Domain had ten people from the community listed, so Council’s resolution allows the Santoft Domain Management Committee to have that number of community members. Any increase in numbers will require Council approval (based on a recommendation from the Committee to Council). In this circumstance, the Committee would not normally be able to co-opt a further person to the Committee until the numbers dropped below six.

## **6 Interest rates applied to the Santoft Domain Reserve Account**

The current rate is 4.5% for the 2018 financial year and will move up with the inflation rate in the LTP forecast. It is forecast at 4.72% for the first 3 years of the LTP.

## **7 Santoft on-site meeting 5 May**

A memorandum is attached.

File ref: 6-RF-1-14

### **Recommendation:**

That the memorandum 'Santoft Meeting 5<sup>th</sup> May 2018' be received.

## **8 Application to Tourism Infrastructure Fund**

The application is attached.

## **9 Future Domain development**

Discussion item.

## **10 Other matters**

## **11 Future meetings**

A schedule of meetings needs to be established by the committee.

## **12 Meeting closed**



# Attachment 1

# Rangitikei District Council

Santoft Domain Management Committee Meeting  
Minutes –Wednesday 2 May 2018 – 7:00 pm

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## Contents

Present: Paulette Elkins  
Martin Elkins  
Cr Jane Dunn  
Julie McCormick  
Sandy McCuan  
Karen Smyth  
Murray Spring  
Derrick Storey  
Dawn Storey  
Heather Thorby

In attendance: Athol Sanson

## 1 Welcome

Cr Jane Dunn opened the meeting and thanked everyone for attending.

Heather Thorby requested that the Committee is run in line with the McIntyre Reserve Management Committee in Ohingaiti and explained how the meeting should be run and about the election of officers.

## 2 Apologies

That the apologies of Mr Gary Bennet and Councillor Graeme Platt be received.

## 3 Appointment of Chair

Ms Thorby called for nominations for the chair of the new Committee and was nominated for the chair unopposed. Ms Thorby thanked everyone for their support and outlined that she was there to “create a good atmosphere”

**Resolved minute number**                      **18/SDMC/001**                      **File Ref**

That Heather Thorby be appointed Chair of the Santoft Domain Management Committee.

Ms P Elkins / Ms K Smyth. Carried

## 4 Appointment of Committee Positions

Ms Thorby called for nominations of other positions.

**Resolved minute number**                      **18/SDMC/002**                      **File Ref**

That Martin Elkins be appointed Deputy Chair of the Santoft Domain Management Committee.

Mr T Martin / Ms K Smyth. Carried

**Resolved minute number**                      **18/SDMC/003**                      **File Ref**

That Julie McCormick be appointed Secretary of the Santoft Domain Management Committee.

Mr M Elkins / Ms K Smyth. Carried

**Resolved minute number**                      **18/SDMC/004**                      **File Ref**

That Derek Storey be appointed Treasurer of the Santoft Domain Management Committee.

Ms K Smyth / Ms J McCormick. Carried

## 5 General Business

- It was agreed the Todd Spring would become a Committee member
- Ms Thorby discussed the need for a patron for the Committee. It was agreed that Ian McKelvie MP be approached to fill this role. Ms Thorby agreed to send a letter to Ian requesting interest in this role.
- Cr Dunn brought up the correspondence regarding having couples on the Committee. Some discussion was held on this matter. It was agreed that Blair Jamieson attend the next meeting to outline the way the committee is to operate and clarify this point.
- Ms Thorby led a discussion around the possibility of a name change for the Domain. Her thoughts were to call it "Santoft Settlers Domain". It was agreed to leave the name as it is now and no name change was warranted.

**Undertaking**                      **Subject**                      **Clarification of standing order**

Mr Jamieson will inform the committee of any rules around couples as committee members of the same Council Management Committee.

## 6 Financial Report

Cr Dunn tabled the financial statement that had been supplied to her by the Council's Chief Executive for the funds available for future development. Ms Thorby requested information on the interest this money had received during the preceding years. Cr Dunn is to supply current interest rates for the available funds held by the Council.

Ms Thorby also presented current interest rates available for reinvestment of this money at Westpac. Some members of the Committee questioned why it was needed to invest the money; all agreed that the money was for the future development of the Domain.

**Undertaking**                      **Subject**                      **Interest rates**

Historical interest rates for the funds held to be provided to the Committee.

## 7 Current Lease Agreement

Athol Sanson submitted to the Committee the current grazing lease for the site and explained it was currently on a month to month basis. Some discussion was held on this matter.

It was discussed that all correspondence to the lease holder is done by the Council only.

It was also agreed that the lease continue on a month to month basis.

## 8 Future Domain Development

A discussion took place on the future development of the Domain:

- Felling/pruning of the pines
- Separate two future areas of the domain one for the public and one to lease.
- Planting of shelter lines, wetlands and trees
- Responsibility for control of weed growth on the site. Athol Sanson explained that lupin is not a noxious plant. Noxious plants are required to be controlled by the lease holder, not invasive species like lupin.
- Ms Thorby has contacted the Department of Conservation to view an off the grid facility in the Manawatu. She requested all Committee members attend a site visit.
- A discussion took place on buying stock and managing themselves in the Domain. This idea did not seem popular with the Committee.
- There will be an onsite meeting on Saturday 5 May.

There were three patches of gorse present on site which the Committee requested be removed.

Undertaking	Subject	Gorse removal
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Athol Sanson will investigate the removal of gorse on Santoft Domain while stock are present.		
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## 9 Next meeting

Wednesday, 30 May 2018, 7.00 pm (Bulls Town Hall Supper Room)

## 10 Meeting closed

8.40 pm

Confirmed/Chair: \_\_\_\_\_

Date:

# Attachment 2



# Memorandum

**To:** Michael Hodder  
**From:** Athol Sanson  
**Date:** 11<sup>th</sup> May 2018  
**Subject:** **Santoft Meeting 5<sup>th</sup> May 2018**  
**File:** 6-RF-1-14

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On Saturday the 5<sup>th</sup> April 2018 I attended an onsite meeting at the Santoft Domain with the Santoft Domain interim committee.

This meeting was solely to view the current condition of the Domain and to discuss the future development of this site.

Cr. Dunn welcomed the group and had a brief discussion on the questions raised at the first meeting of the interim committee, regarding couples on the committee. This will be clarified when the committee next meet on the 30<sup>th</sup> May.

The meeting covered a number of areas regarding the development of the site.

## **Lupin**

It was agreed that the work undertaken by the RDC for the control of this invasive weed had been a success and that the mown vegetation is starting to break down and rot.

It was agreed that the rest of the lupin in the domain be removed in a similar manner. Athol was asked to provide a quote from McManaway Contracting to have this done, the quote is to be tabled at the next committee meeting.

## **Pine Trees**

A discussion was held on the future of the pine trees along Raumai Road. Two options were considered: a) having them pruned and b) removing them and replanting with natives.

Heather discussed the timing of any work that could be undertaken on the trees. Heather also discussed that pruning of the trees was her preferred option due to the exposure the site will receive from westerly gales if the trees are removed.

The group discussed the positives and negatives for the trees removal and agreed that removal of the trees may be the preferred option.

Pruning pine trees that had not been tip pruned before would result in dieback of the branch pruned.

Also discussed was the question of natives being replanted the following winter if the pines were removed. Athol said he would be happy to design a planting for the prevailing weather conditions an area like this receives, and yes, it could be replanted quickly.

A number of committee members asked if there was any value in the trees. Half the trees are in a similar condition and age to the recently removed block at Dudding Lake which returned enough money to tidy-up and plant a significant area of land. Athol explained this to the group.

Also explained that if the committee would like the trees removed we could have John Turkington or FOMs look at the shelter line and report back to the committee on the value of the standing timber and site repair.

If the trees are to be felled it will be a summer project due to the damage the felling operations will cause the Domain.

## **Fencing**

The fencing was inspected and it was noted that twenty posts needed replacing. All agreed the fencing was in good condition and all that was required was a good fencer to repair it.

A discussion was held on whether barbed wire could be used on new fencing in the Domain. It was generally agreed that this may not be allowed in a public reserve, however the committee asked for clarification on this for its next meeting.

## **Development Plan**

Murray Spring presented a development plan following the first committee meetings thoughts for the development of this domain. The plan showed new fencing, planting and an area for camping. This plan was in line with the thoughts from the first committee meeting.

## **Existing Toilet Block**

Heather led the discussion on the existing toilet block and whether it should be renovated. The general feeling was that a new toilet block and cooking facilities be considered for this site and the existing long-drop be demolished.

## **Wetland**

A significant discussion was held on the wetland and ideas around planting it as a community project was discussed. Athol explained that an environmental grant may be available from HRC to help fence and plant this area.

Heather thought the planting of such a large area was going to be expensive and thought a reduction in size may be warranted.

Consideration was also given on moving the current fence line from the boundary pine planting to the western side of the open drain/creek. This would ensure the water course and the wetland are fully fenced and stock would be excluded.



## **Plantings**

Two areas were identified for planting; the first being the wetland and the other being an area of rough ground where trees has been buried in the past.

Athol said he would be happy to advise the group on plant selections for these areas.

## **Camping Site**

A discussion was held on the location of the camping ground. It was generally agreed that this site be developed near the entrance to the Domain.

Athol Sanson  
Parks & Reserves Team Leader



# Attachment 3





**MINISTRY OF BUSINESS,  
INNOVATION & EMPLOYMENT**  
HĪKINA WHAKATUTUKI

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# **TOURISM INFRASTRUCTURE FUND**

**Application Form**

**April 2018**

# Tourism Infrastructure Fund

## Completing this form

This form is designed to be completed in association with the 'Guidance for Applicants' document. If you need any assistance with completing this form, please contact the TIF secretariat on [tif@mbie.govt.nz](mailto:tif@mbie.govt.nz).

Please complete the form in full, and submit it electronically to [tif@mbie.govt.nz](mailto:tif@mbie.govt.nz). Completed proposals must be received by the TIF secretariat no later than 5pm on the deadline date. All deadlines are available on the TIF website and are subject to change.

MBIE reserves the right to accept late proposals in the following situations:

- if it is MBIE's fault that the proposal was received late
- in exceptional circumstances, where MBIE considers that there is no material prejudice to other applicants. MBIE will not accept a late proposal if it considers that there is risk of collusion on the part of an applicant, or the applicant may have knowledge of the content of any other proposal.

There is no scope within the TIF process to assess out-of-round applications (including for feasibility studies). Applications submitted to the TIF Secretariat between funding rounds will be returned to the applicant for resubmission at the next funding round.

## Proposal checklist

### Before you apply be sure to complete the following:

- ☐ Check the TIF website to ensure you have downloaded the most recent version of each document.
- ☐ Read the 'Guidance for Applicants' document available on the website.
- ☐ Read the supporting information on the TIF website, particularly the FAQs

### When filling out this form please ensure:

- ☐ All answers are typed into the space provided for each section in font no smaller than size 10 point.
- ☐ You provide the information required for each question. This is outlined clearly within the TIF 'Guidance for Applicants' document.
- ☐ You have read and understood the declaration details outlined in Section 4 and have signed the declaration.

Once you have completed this form, email a copy to the TIF secretariat at [tif@mbie.govt.nz](mailto:tif@mbie.govt.nz) and ensure that you attach any supporting information you wish to provide.

**Note:** There is a 20MB size limit for emails. For larger applications, please separate them into different emails.

## **Evidence**

When MBIE assesses proposals against the eligibility and/or the assessment criteria, we will consider whether the evidence provided supports the claims, as well as the quality of that evidence. Where questions ask for evidence to support claims, it is highly recommended that you provide reference sources that attest the accuracy and quality of the evidence.

MBIE will assess the application using the information provided by the applicant.



## Section 1: Proposal and applicant key details

Please enter answers in the right-hand column.

1.1 Proposal key details	
<b>Name of project</b> [A short title that describes your proposed project.]	Visitor ablutions and shelter at Santoft Domain
<b>Short description of proposed project to be co-funded</b>	The Santoft Domain, west of Bulls, is a stopping point for people on Te Araroa Walkway. There are no facilities on the Domain, which is currently leased for grazing, so many walkers call in at the houses nearby or make their own arrangements. The town of Bulls which does have toilets is about 18 km distant.
<b>Estimated total cost of project</b>	\$165,000
<b>Amount of TIF co-funding sought – this <u>must</u> exceed \$100,000 (excl. GST)</b>	\$120,000
<b>Is this a discrete project or a bundle of projects?</b>	<input checked="" type="checkbox"/> Discrete project <input type="checkbox"/> Bundle of projects

1.2 Applicants' key details		
<b>Lead applicant details</b>	<b>Applicant name</b>	Gaylene Prince
	<b>Applicant address, including postcode</b>	Rangitikei District Council Private Bag 1102 Marton 4741
<b>Other applicants (if applicable)</b>	<b>Applicant name</b>	Athol Sanson (Parks & Reserves Team leader)
	<b>Applicant address, including postcode</b>	Rangitikei District Council Private Bag 1102 Marton 4741

1.3 Contact person details		
This will be the only person who receives the correspondence relating to the proposal. Fill out all fields unless otherwise indicated		
<b>Contact person details</b>	<b>Full name</b>	Gaylene Prince
	<b>Job title or Role</b>	Community & Leisure Assets Team Leader



	Contact phone	06 327 0099
	Contact email address	gaylene.prince@rangitikei.govt.nz
	Contact postal address (if different to lead applicant), including postcode	

## Section 2: Eligibility and project overview

### 2.1 Eligibility checklist

**Do you meet AT LEAST one of the eligibility criteria below:**

Annual tourism revenue in your territorial authority less than \$1 billion

☒ Yes

Visitor to rating unit ratio of 5 or more

☐ Yes

Local Government Finance Agency lending limits have been reached

☐ Yes

**Project eligibility:**

Is your project for publicly-available infrastructure used significantly by visitors?

☒ Yes

Is your project for new facilities or enhancements?

☒ Yes

Have you ensure your project is not for the development of new attractions, accommodation or commercial activities?

☒ Yes

Have you ensured your project will not compete with local private commercial activities?

☒ Yes

Are you seeking co-funding of \$100,000 or more?

☒ Yes

Is your project financially sustainable (funding will not be given for operations or maintenance)?

☒ Yes

Have you ensured your project is not receiving NZTA funding?

☒ Yes

**NOTE:** If you do not answer 'Yes' to the project eligibility questions above, your project is unlikely to be eligible for TIF co-funding.

### 2.2 Project overview

a. Is your project addressing a need that is current or anticipated?	<input type="checkbox"/> Current <input checked="" type="checkbox"/> Anticipated
b. Will your project deliver visitor benefits and also benefits to your local community?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
c. Is TIF co-funding critical to the project starting, happening sooner, or being of better quality [Tick all relevant boxes]	<input type="checkbox"/> Starting <input checked="" type="checkbox"/> Happen sooner <input checked="" type="checkbox"/> Better quality
d. Is your proposed co-funding the maximum you can commit to the project, and in monetary form only?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
e. Do you have certainty of land access	<input checked="" type="checkbox"/> Yes



over the expected life of the proposed infrastructure?	<input type="checkbox"/> No
f. Does your organisation have systems in place to ensure the proposed project complies with health and safety regulations? (You will need to demonstrate this prior to contracting)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
g. Do your procurement processes require all external contractors involved in construction projects to have valid health and safety processes/plans in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

## Section 3: Project Description

### 3.1 Problem definition and need for additional infrastructure

**3.1.1 Briefly describe the challenge(s) you are facing as a result of current or anticipated visitor growth that underpin this application. Where possible, please provide qualitative and/or quantitative evidence to indicate the scale of challenge(s).**

At present there are walkers from Te Araroa coming off the beach track through the Santoft Forest and who look for facilities. There are none on the Domain. So there is reliance on those few residents living in the neighbourhood. The Council does not have a record of the number of walkers on this part of Te Araroa, but anecdotal evidence is that it is several thousand a year. The closest facilities to the north are at Koitiata (Turakina Beach).

### 3.2 Proposed infrastructure

**3.2.1 Briefly describe the infrastructure you propose to construct, and how it addresses the challenge(s) you have identified above. Please also list the other options considered and explain why the proposed project is fit-for-purpose and offers value for money.**

Ablution block with 4 toilets and two showers, together with shelter area (pole shed)  
Ecube litter bin  
Gas-fired bbq

Water will be stored in tanks and pumped. Water heating will be by gas. Electricity will be connected to the site.

Wastewater and grey water will be disposed of by septic tanks with a pumped effluent system.

**3.2.2 Please demonstrate that the proposed project has the support of the local community (e.g. has gone through some type of consultative process), and has support from the local economic development agency or regional tourism organisation.**

This project is noted in Council's Consultation Document for the 2018-28 Long Term Plan (page 14).

The Santoft Domain Management Committee has only just been formed, after more than a decade in abeyance.

**3.2.3 List all the benefits that you expect will flow from your proposed project (focusing particularly at the visitor benefits).**

Visitors will have access to clean, safe toilets and showers and be able to dispose of their rubbish readily without impacting adversely on the environment. Some shelter from the elements will be available and the provision of a gas fired bbq will mean that there is no risk of breaching the prohibition of open fires in this area.

### **3.3 Funding the project**

**3.3.1 Briefly describe the current financial situation of your organisation and why TIF co-funding is required for the proposed project.**

To support your application, please provide the following information:

- Draft 2018/19 Annual Plan (PDF or link)
- Draft 2018-2028 Long Term Plan (including all supporting information by PDF or link)
- Number of rating units (for financial years ending 30 June 2014, 2015, 2016, 2017 and 2018)
- How the proposed project will be funded if TIF co-funding is not received (from debt, cash flow, or some other source)
- If funded from rates, what will be the impact be on ratepayers? Will the impact be on a specific group or general ratepayers?
- Brief analysis of the Council's unallocated reserves (what are these, forecast levels, and proposed use over the period of the LTP)

Link to 2018/19 Annual Plan

<https://www.rangitikei.govt.nz/council/long-term-plan/annual-plan-2017-2018>

Link to Draft 2018-28 Long Term Plan (and Consultation Document for that)

<https://www.rangitikei.govt.nz/files/general/ltp-2018-2028-consultation-documents/LTP-Consulation-2018-2028.pdf>

<https://www.rangitikei.govt.nz/council/long-term-plan/ltp-2018-2028>



### Number of rating units for financial years ending

30 June 2014	9,073
30 June 2015	9,069
30 June 2016	8,637
30 June 2017	8,643
30 June 2018	not yet available

(Note: This includes rateable and non rateable properties. The reduction after 2015 is due to amalgamation of contiguous rural properties in the same ownership required by the Valuer General.)

If TIF funding is not received, the project will not proceed. There is no budget provision for it in 2018/19 and it would be too large a draw-off from the Domain's Reserve Account

If the project were funded by rates, it would normally be a charge on all ratepayers. However, as noted in this proposal, part of the funding would come from the Santoft Domain Reserve Account.

The unallocated reserves are outlined in the Council's Annual Report (extract copied below). The General reserve is the back-up for funding the planned civic/community centres in Bulls, Marton and Taihape.

### Note 21: Equity (continued)

#### Special and restricted reserves 2017

Name (* denotes restricted)	Associated activity	Purpose	Balance 1 Jul 16	Deposits	Withdrawals
Aquatic	Swimming pools	Capital works	225	75	
Bulls courthouse*	Property	Maintenance of courthouse building	41	12	
Flood damage	Roading	Road maintenance due to flooding	1,138		41
General purpose	Capital works	Capital works	2,402		
Haylock park*	Parks and reserves	Additional reserve area at park	26	1	
Hunterville rural water	Water	Future loop line	181	9	
Keep Taihape beautiful*	Property	Enhancement of Taihape	20		
Marton land subdivision*	Parks and reserves	Improvement to reserves land	388	19	
Marton marae*	Property	Marton marae project	4		
McIntyre recreation*	Parks and reserves	Maintenance or upgrades of park	22	12	1
Putorino rural water	Water	Maintenance of scheme dam	19	1	
Ratana sewer	Sewerage	Capital works	23	1	
Revoked reserve land	Parks and reserves	Offset costs of other revoked land	238		
Rural housing loan	Property	No longer required	150		
Rural land subdivision*	Parks and reserves	Improvement to reserves land	187	9	1
Santoft domain*	Parks and reserves	Maintenance or upgrades of park	83	4	
Total special and restricted reserves			5,147	143	44

**3.3.2 Describe what alternative sources of funding were explored before this co-funding request was made.**

Half of the funds of the Santoft Domain Reserve Account (balance of \$87,000 noted in the 2017/18 Annual Report) is offered as a contribution to this project. Any more would mean that the fund could not be used for other improvements to the area as a community recreation space, and would require other ratepayer funds.

### 3.3.3 Financials for proposed project

Provide a breakdown of the tasks and associated costs required to complete the project. All costs should exclude GST. Use the 'insert row' function if you wish to add more milestones/tasks.

**Note:** The TIF decision-making process could take up to 2-3 months from the closing date of applications. Please take this into account when planning your project timeline, especially if the project start date is contingent on TIF funding being secured.

Milestones and Project Tasks	Estimated Start Date	Estimated Completion Date	Total cost	TIF co-funding sought	Applicant co-funding	Key assumptions made in estimating costs
<b>'Milestone one'</b>						
• Arrange resource and building consents	1 August 2018	31 August 2018	5,000	3,000	2,000	Required
• Prepare foundations	1 September	15 September	10,000	6,500	3,500	Levelling and gravel needed (including access road on site)
• Connect power to site	1 September	15 September	15,000	11,000	4,000	Power to be routed under the road
<b>'Milestone two'</b>						
• Install ablution block	1 November 2018	15 November 2018	45,000	34,000	11,000	Similar to Mangaweka campground
• Install water storage tanks, pumps and two-chamber pumped septic system	15 November 2018	30 November 2018	40,000	30,000	10,000	No water or wastewater reticulation available– assumes two 30,000 litres storage tanks and that gravity fed



						system not acceptable to Regional Council
• Install gas	15 November 2018	30 November 2018	5,000	3,500	1,500	Similar to recent installation at Scotts Ferry
<b>'Milestone three'</b>						
• Erect shelter barn	1 October 2018	15 October 2018	25,000	18,000	7,000	Provides shelter for visitors, housing for pumps and additional roof area for water run off to tanks
• Install gas bbq	1 December 2018	8 December 2018	10,000	7,000	3,000	As done recently at Koitiata
• Install Ecube litter bin	1 December 2018	8 December 2018	10,000	7,000	3,000	As done recently at Hunterville
<b>Total</b> (Must add up to 100 per cent of project cost detailed in Section 1.1)			165,000	120,000	45,000	

### 3.4 Risks and Mitigations

Describe any risks associated with this project that you have identified and list the mitigations for each risk.

	Risk	Mitigation
<i>Example</i>	<i>Resource consent not granted</i>	<i>Immediate neighbours known to favour the proposal</i>
	<i>MBIE approval processes take longer than forecast</i>	<i>Renegotiate timeframe – it won't be feasible to complete before the Christmas break</i>
	<i>Manufacture of ablution block takes longer than forecast by manufacturer</i>	<i>Renegotiate timing for water and wastewater systems – if necessary renegotiate remaining schedule with MBIE</i>

## Section 4: Declaration by lead applicant

I declare on behalf of the applicant(s), that:

- I have read this form, and the Guidance for Applicants, and fully understand the procedures, terms, conditions and criteria for TIF co-funding;
- this application form outlines the basis on which this application is made;
- I have read, understand and accept MBIE's standard form contract, including the terms and conditions, a copy of which is attached as Schedule 1 in the Guidance for Applicants;
- the statements in this application are true and the information provided is complete and correct and there have been no misleading statements or omission of any relevant facts nor any misrepresentation made;
- I understand MBIE and its advisers may disclose to or obtain from any government department or agency, private person or organisation, any information about the applicant(s) or project for the purposes of gaining or providing information related to the processing and assessment of this application;
- the applicant(s) will, if requested by MBIE or its advisers in connection with this funding process, provide any additional information sought and provide access to its records and suitable personnel;
- I understand MBIE may undertake due diligence checks as needed to meet government requirements, and I consent to checks required being carried for those purposes;
- I consent to the public release, including publishing on the Internet, of the name of the applicant(s), the amount of grant sought, contact details of the applicant(s) and a general statement of the nature of the activity/project, and undertake to cooperate with MBIE on communications relating to this application;
- I understand MBIE's obligations under the Official Information Act 1982 and that, notwithstanding any relationship of confidence created as a result of this application, the provisions of this Act apply to all of the information provided in this application;
- the application involves an activity/project that is a lawful activity that will be carried out lawfully;
- the applicant(s) is not in receivership or liquidation nor will the project be managed by an undischarged bankrupt or someone prohibited from managing a business;
- where external providers are being employed as part of the project/activity, the relevant providers will not be employees or directors of the applicant, and nor do they have any other direct or indirect interest in the applicant, whether financial or personal unless specifically stated in the application;
- I am authorised to make this application on behalf of the applicants identified in section 1;
- I understand that MBIE may withdraw its offer of funding should the proposed project fail to be completed within the agreed timeline (detailed in Section 3.2.4).

**Signature of lead applicant**

**This acknowledgment must be signed by a person with the legal authority to commit your organisation to a transaction (e.g. Chief Executive or Mayor)**

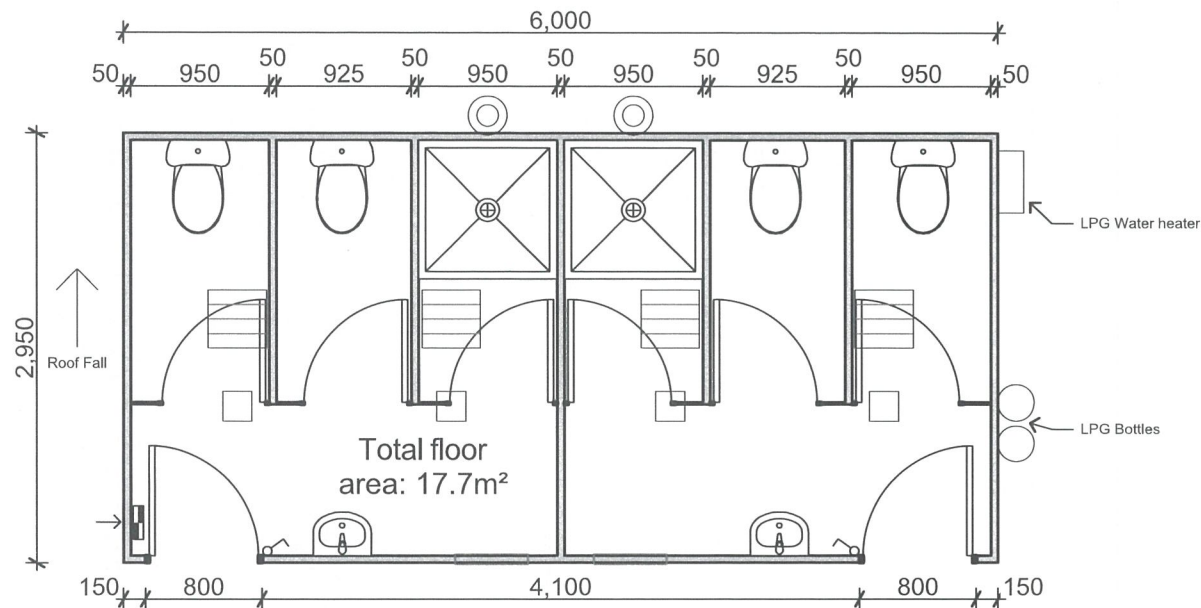
<b>Name</b>	Ross McNeil
<b>Title</b>	Chief Executive
<b>Organisation</b>	Rangitikei District Council
<b>Signature</b>	
<b>Date</b>	14 May 2018

## Section 5: Attachments

[Attach here, as a PDF, any additional information you consider necessary to support your application. Note that there is a 20MB size limit]

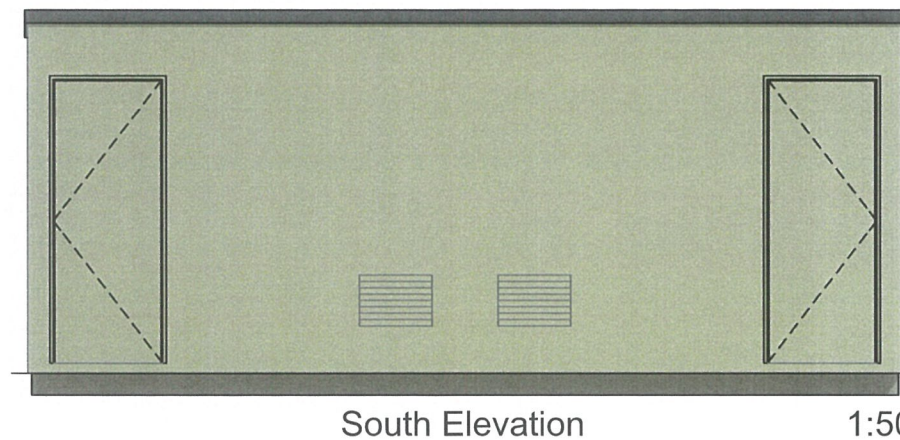
- a) Floor plan of ablution block
- b) Aerial view of Santoft Domain



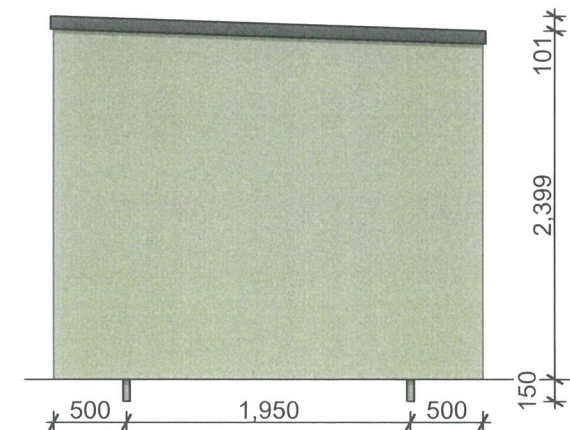


Floor Plan

1:50



1:50



East Elevation

1:50

KEY:

- PP Double Power Point
- Phone and Data Point
- Light Switch
- Power In
- Switch Board
- LED Ceiling Light
- Extractor Fan
- Security Light
- HWC Hot Water Cylinder
- Boiler
- Shower
- Sink
- Toilet
- Urinette
- Basin
- Vented Sky Light

Specifications:

- Galv Chassis
- Structural Ply Floor
- Commercial Grade Vinyl
- EPS Roof and Wall Construction
- China Toilet Pans and Basins
- Level access showers
- Soap Dispensers, Paper towel dispensers, Toilet Paper Dispensers
- 2x 450x1000 mirrors
- Passive Vents
- Extractor fans wired into lights
- LPG Hot water heater

NO:	BY:	REVISION DESCRIPTION:	DATE:
1	SP		18/12/2017

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SALES RENTAL INSTALL

JOB TITLE:  
6.0x2.95m Multi Gender Ablution Block - Plan 21 - 17.7m<sup>2</sup>

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SHEET TITLE:  
CUBE Plan and Elevations

DESIGNED BY: Cube Innovations

DRAWN BY: Simon Pitts

DATE: 18/12/2017

FILE NAME:

LAST PLOT DATE:

SCALE: 1:50 @A4

DRAWING NO:

1

REVISION: 1



Print Date: 14/05/2018  
Print Time: 9:28 AM



Scale: 1:3466  
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000  
Bounds: 1789675.70283691,5553695.05532473  
1790618.37321889,5554214.99122607

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If the information is relied on in support of Resource Consent it should be verified by independent survey.