



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Santoft Domain Management Committee

Order Paper

**Wednesday, 11 September 2019
7.00pm**

**Bulls Town Hall, Supper Room,
High Street, Bulls**

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

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Chair

Heather Thorby

Membership

Paulette Elkins, Martin Elkins, Julie McCormick, Sandy McCuan, Karen Smyth,
Murray Spring, Gary Bennett

Councillor Jane Dunn, Councillor Graeme Platt

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Santoft Domain Management Committee Meeting

Agenda – Wednesday 11 September 2019 – 7:00 p.m.

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The quorum for the Santoft Domain Management Committee is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The Minutes from the meeting held on 10 July 2019 are attached.

File ref: 3-CT-18-3

Recommendation:

That the Minutes of the Santoft Domain Management Committee meeting held on 10 July 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's report

A verbal report will be provided at the meeting.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

The following questions were asked in the meeting 12 June 2019:

- Where is the invoice to Conrad Wong of Rustic Supplies for the sale of the firewood of \$1000.00?

Payment has been located and it was being arranged to have it transferred to the Santoft Domain Reserve Account. See commentary in item 9.

- Where does it show interest into the Domain account as in the minutes of 30 May 2018 – Point 6 Interest Rates 4.5%?

Interest is shown once a year in preparing the final accounts. See commentary in item 9.

9 Financial Extract

The balance of the Santoft Domain Reserve account as at 30 June 2019 was \$123,122.27.

Transactions in June 2019 were:

Erection of fence (Kevin Blackie)	\$1,500.00
Plants – 174 x Banksia integrifolia (Pioneer Nursery)	\$1,232.00
Interest on reserve funds	(\$3,549.00)

Transactions in July 2019 were:

Fencing materials (Heather Thorby)	\$540.92
Expenses claim (Heather Thorby)	\$593.10

Payment of the invoice to Rustic Supplies for sale of firewood is being journalled this month.

Recommendation:

That the 'Financial Extract' to the 11 September 2019 Santoft Domain Management Committee be received.

10 Signage and restoration of Coulter memorial and entrance

In relation to the queries and questions raised by the committee, Mr Blair Jamieson, Council's Strategy & Community Planning Manager — Kaiwhakahaere Rautaki me te Hāpori, has provided the following comments:

Why does the sign need to have Māori in it?

In alignment to the Principles of the Treaty of Waitangi, as well as the Tūtohunga: Memorandum of Understanding with Iwi/hapū of the District, Council resolved to incorporate te reo (where possible) into all its signage and outgoing materials. This includes the use of macrons to help with the correct pronunciation — as recommended by the Māori Language Commission. The inclusion of Māori recognises its status as a language of New Zealand, with Council playing its part in language equality. The Santoft Domain Management Committee, as an extension of Council is required to comply with Council's resolutions, policies and bylaws; meaning there will be no likely exemption given to remove the te reo.

Was there an agreement (with Council) to have the sign?

Yes. This occurred in November 2017, where Council adopted an all-inclusive rebrand which included new logo sets, taglines and the associated templates for both the Council and the Districts branding. The template for parks and reserves formed part of this process.

Do we need to have a sign/is there a policy requiring them to have a sign?

As highlighted by the former Parks & Reserves Team Leader Mr Athol Sanson, Council's parks and reserves are required to have the appropriate Council templated signage. As the park is not currently open to the public at the present time, there is no rush to have a sign erected. It is the expectation that once the domain is to be opened the appropriate signage will be installed.

Who is paying for the sign?

The sign, if approved for immediate installation will come from the 2019/2020 Parks & Reserves Budget. The cost for the sign has been quoted as being within the \$200-250 range.

11 Power and water at the Domain

Discussion item.

12 Further planting of road boundary

Discussion item.

13 Arrangements for establishing new Community Committees and Reserve Management Committees

All community committees and reserve management committees are discharged on Election Day 12 October 2019. Nominations for the new committees will open 24 October 2019 and close on 7 November 2019. If there are too few or too many nominations, a public meeting is called. As with Council's other reserve management committees, the Santoft Domain Management Committee formed for the 2019-2022 triennium must have between four and six members.

While people nominated for election may live anywhere, the two nominators for each candidate for election must live within 20 km of the entrance into the Santoft Domain

14 Other matters

Discussion item.

15 Next meeting

1 October 2019, 7.00pm

(This will be the final meeting of the 2016-2019 triennium)

16 Meeting Close

Attachment 1



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Wednesday 10 July 2019 – 7:00 p.m.

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Present: Heather Thorby (Chair)
Julie McCormick
Sandy McCuan
Paulette Elkins
Murray Spring
Derrick Storey
Dawn Storey
Cr Graeme Platt

In attendance: Mr George Forster

1 Welcome

Ms Thorby welcomed everyone to the meeting.

2 Apologies

That the apologies of Lorina Spring, Gary Bennett, Karen Smyth and Cr Jane Dunn be received.

P Elkins/D Storey. Carried

3 Members' conflict of interest

There were no conflicts declared.

4 Confirmation of order of business

The order of business was confirmed.

There was no scheduled change to the order of business and no late items identified.

5 Confirmation of Minutes

Resolved minute number 19/SDMC/017 **File Ref**

That the Minutes of the Santoft Domain Management Committee meeting held on 12 June 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

H Thorby/D Storey. Carried

6 Chair's report

Ms Thorby provided a verbal update, reporting a great turnout at the first planting afternoon. Half the banksias were planted with the other half to be done on the second planting day which is will be held on 14 July 2019. When purchasing the sheep pellets, she was able to get twice the amount as an extra three bags were donated to the Santoft Domain Management Committee.

Ms Thorby has spoken to John Turkington and, although he hasn't yet got the land title through, he is happy for contractors to go in and view the tanks to quote for removal.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

The following questions were asked in the previous meeting 12 June 2019:

- Where is the invoice to Conrad Wong of Rustic Supplies for the sale of the firewood of \$1000.00?
- Where does it show interest into the Domain account as in the minutes of 30 May 2018 – Point 6 Interest Rates 4.5%?

These are to be answered at the next meeting.

9 Signage for gateway of the Domain

The Committee discussed the sample of the proposed signage. A decision will be made once further information is received by the Committee.

Resolved minute number **19/SDMC/018** **File Ref**

That the 'sample of the proposed signage' to the 10 July 2019 meeting of the Santoft Domain Management Committee be received.

S McCuan/P Elkins. Carried

10 Restoration of Coulter memorial

Resolved minute number **19/SDMC/019** **File Ref**

That the restoration of the Coulter Memorial at the Santoft Domain is part of the landscaping, to be discussed at a later date when the Santoft Domain Management Committee is ready to do landscaping.

H Thorby/M Spring. Carried

11 Power and water at the Domain

The Committee discussed that the water tanks cannot be moved offsite until John Turkington has the land title. In the meantime Mr Turkington is happy for the Committee to organize quotes for the removal of the water tanks.

Undertaking **Subject**

Ms Thorby is to arrange two quotes for the removal of the water tanks for relocation on the Santoft Domain.

12 Further planting of road boundary

Undertaking Subject

Ms McCormick is to send an email to the Committee about the planting afternoon on Sunday 14 July at 1pm.

Resolved minute number 19/SDMC/020 File Ref

That the Santoft Domain Management Committee purchase three Damson plum trees at \$35.00 each from Edible Gardens to plant in a small area not suited to banksias or gums.

H Thorby/P Elkins. Carried

13 Other matters

Resolved minute number 19/SDMC/021 File Ref

Derrick and Dawn Storey tendered their letter of resignation from the Committee. With sadness the Committee accepted their resignation and will invite them to the official opening.

H Thorby/S McCuan. Carried

14 Next meeting

11 September 2019, 7.00 pm

15 Meeting Closed

7.40 pm

Confirmed/Chair: _____

Date: