



Rangitikei District Council

Santoft Domain Management Committee Meeting

Agenda – Wednesday 29 January 2020 – 6:00 p.m.

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Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The Minutes from the meeting held on 4 December 2019 are attached.

File ref: 3-CT-18-3

Recommendation:

That the Minutes of the Santoft Domain Management Committee meeting held on 4 December 2019 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's report

A verbal report will be provided at the meeting.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

Does the Committee have to use pre-qualified contractors for the spraying of the Domain?

If the Committee choose to use a different contractor for spraying the Domain the contractor will have to complete a pre-qualification (attachment 2). If they are already pre-qualified with one of the MWLASS Councils then they can supply staff with a letter from that Council instead of filling out all the forms again. Once pre-qualified it will last for two years.

The current lease is month by month roll over, can this be extended to a longer period?

The Committee left the responsibility of the lease to Council. The current lessee has expressed interest in having a longer lease period. Council will negotiate that.

Is resource consent required for digging a well?

Raised at previous meeting by Mr Sanson that no consent is needed for a well to be put down but is required for water take.

Does the Committee require resource consent from Council for the tanks that will be moved onto the Domain?

The Committee will not require resource consent, as long as they comply with the District Plan rules on tanks (attachment 3).

9 Financial Extract

An extract will be tabled at the meeting.

Recommendation:

That the 'Financial Extract' to the 29 January 2020 Santoft Domain Management Committee be received.

10 Power and water at the Domain

Whilst power for the Domain is not required until facilities are further developed, Alf Downs provided a quote on 9 April 2019 to provide power to the site for the sum of \$8,349.03 (including GST). The Committee can apply to the Four Regions Trust (formally known as Powerco Wanganui Trust).

Seven water tanks will be located to the site with some repairs required. The Committee is waiting on the final approval from Mr John Turkington. Site preparation is to be undertaken when the well is installed.

11 GIS Map

A GIS Map of the Santoft Domain is attached.

Recommendation:

That the 'GIS Map' to the 29 January 2020 Santoft Domain Management Committee be received.

12 Matters arising not elsewhere on the agenda

Order of site development

- Clean up – spraying, road plantings
- On site services – Water, power, septic, fencing
- Planning and costing of campground facilities
- Landscaping, the final plan
- Final plan submitted to Council

Working Bee

A date is yet to be set for a working bee.

Septic Tank

Council staff are to advise on conditions and costs for septic tank installation. If the cost is too high the other option is Permaloo toilets. Drainage for showers/kitchen will also be required.

Well

Well for water for the stock will be sunk in February 2020. One porous well liner, two/three well liners and one concrete lid are required.

Spraying the Domain

Spraying the Domain needs to be done annually and carried out by a contractor. Council staff have given Ms Thorby a copy of the Council Contractor Pre-qualification information booklet and form for Hammonds to complete and be brought back to Council to process. Hammonds have provided a quote for \$750.00 to spray the Domain. The Committee is to pass on the quote at the meeting. Once the Pre-Qualification has been processed, staff will create a purchase order for the work to be done.

13 Chair Training

Please be reminded that the Chair of each Community Committee and Community Board are required to attend compulsory training, it is encouraged for Deputy Chairs to attend the training but it is not mandatory.

The training will be held on Wednesday 19 February 2020, 6.30pm at Council Chambers in Marton.

For any queries or to RSVP please contact George Forster on george.forster@rangitikei.govt.nz or 06 327 0099 (843) by Friday 14 February 2020.

14 Other matters

Discussion item.

15 Late Items

As accepted in item 4.

16 Next meeting

Wednesday 8 April 2020, 6.00pm

17 Meeting closed