



# Rangitikei District Council

## Santoft Domain Management Committee Meeting

Minutes – Wednesday 29 January 2020 – 6:00 p.m.

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**Present:** Heather Thorby (Chair)  
Julie McCormick  
Paul Geurtjens  
Gary Bennett  
Cr Jane Dunn  
Cr Brian Carter  
His Worship the Mayor, Andy Watson

**In attendance:** George Forster

## 1 Welcome

Ms Thorby welcomed everyone to the meeting

## 2 Apologies

That the apology for Ms S McCuan and Mr M Spring be received and the apology for His Worship the Mayor for leaving early be received.

Cr Dunn/Mr Bennett

## 3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 4 Confirmation of order of business

The order of business was confirmed

There was no scheduled change to the order of business and no late items identified.

## 5 Confirmation of Minutes

<b>Resolved minute number</b>	<b>20/SDMC/001</b>	<b>File Ref</b>	<b>3-CT-18-3</b>
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That the Minutes of the Santoft Domain Management Committee meeting held on 4 December 2019 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Mr Geurtjens/Ms McCormick. Carried

## 6 Chair's report

A verbal report was provided at the meeting. Notably there has been another spraying session completed and that it is very dry at the Domain.

## 7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

## 8 Questions put at previous meeting for Council advice or action

Spraying: It is cheaper to use Leighton Hammond but he is not interested in completing the pre-qualification to undertake the work. His Worship the Mayor will arrange to meet with Leighton Hammond.

Can the Parks and Reserves Team do the spraying?

Ms Thorby contacted Humes and received a quote for the porous, three solid well liners and a well liner lid.

Lease: The Committee wants the lease to continue to be only one month at a time.

His Worship the Mayor left the meeting at 6:27pm and returned at 6:29pm.

**Resolved minute number**                      **20/SDMC/002**                      **File Ref**

That the status quo of one month continue to be the lease agreement.

Mr Geurtjens/Ms Thorby. Carried

It was discussed that if contractors are undertaking digger work they will need to be pre-qualified. The digger driver they have liaised with is Allen Sutherland from Mt Stewart.

**Undertaking**                      **Subject**                      **Pre-qualified contractors list**

Staff are to send Mr Geurtjens a copy of the pre-qualified contractors currently listed with Council.

Ms Thorby Contacted Humes and is working with them on getting the best possible quote.

**Resolved minute number**                      **20/SDMC/003**                      **File Ref**

That Pourus, three solid well liners and a well liner lid be purchased from Humes Palmerston North and a purchase order be organised.

Ms Thorby/Mr Geurtjens. Carried

The two contractors for moving the tanks are Marton ITM and Barry Jagger from Junction Road Transport.

## 9 **Financial Extract**

Mr Geurtjens noted that the interest wasn't showing. Ms Thorby informed the Committee that the interest is put in, in one lump sum.

The Committee questioned whether the Domain will lose GST or can this be claimed back?

**Resolved minute number**                      **20/SDMC/004**      **File Ref**

That the 'Financial Extract' to the 29 January 2020 Santoft Domain Management Committee be received.

Cr Dunn/Ms McCormick. Carried

## **10 Power and water at the Domain**

Ms Thorby noted that the power wasn't of urgent at this time.

**Undertaking**                      **Subject**      **Quote for power**

Mr Geurtjens is to get a quote from Malcom Bradley.

Whilst power for the Domain is not required until facilities are further developed, Alf Downs provided a quote on 9 April 2019 to provide power to the site for the sum of \$8,349.03 (including GST). The Committee can apply to the Four Regions Trust (formally known as Powerco Wanganui Trust).

Seven water tanks will be located to the site with some repairs required. The Committee is waiting on the final approval from Mr John Turkington. Site preparation is to be undertaken when the well is installed.

## **11 GIS Map**

The Committee noted the GIS Map of the Domain.

An onsite meeting will be held on 16 February 2020 at 3:00pm. The Committee will plan out where infrastructure will be placed.

The Committee questioned what are the conditions/systems and for septic tank installation?

**Resolved minute number**                      **20/SDMC/005**      **File Ref**

That the 'GIS Map' to the 29 January 2020 Santoft Domain Management Committee be received.

Ms Thorby/Cr Dunn. Carried

## **12 Matters arising not elsewhere on the agenda**

The Committee noted the commentary in the agenda.

### **13 Chair Training**

Ms Thorby confirmed she will be attending the chairs training.

### **14 Other matters**

A final plan needs to be settled on so that the work of the Domain can be set.

### **15 Late Items**

There were no late items.

### **16 Next meeting**

Wednesday 11 March 2020, 6.30 pm

### **17 Meeting closed**

7:20pm

**Confirmed/Chair:** \_\_\_\_\_

Date: