



# Rangitikei District Council

## Santoft Domain Management Committee Meeting

Minutes – Wednesday 11 March 2020 – 6:00 p.m.

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**Present:** Heather Thorby (Chair)  
Julie McCormick  
Paul Geurtjens  
Sandra McCuan  
Murray Spring  
Cr Jane Dunn  
Cr Brian Carter  
His Worship the Mayor, Andy Watson

**In attendance:** George Forster, Policy Analyst

## 1 Welcome

Ms Thorby welcomed everyone to the meeting at 6.23pm.

## 2 Public Forum

Nil

## 3 Apologies

Nil

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business

The order of business was confirmed.

There were no changes to the order of business and no late items identified.

## 6 Confirmation of Minutes

**Resolved minute number**                      **20/SDMC/006**      **File Ref**                      **3-CT-18-3**

That the Minutes of the Santoft Domain Management Committee meeting held on 29 January 2020 as amended be taken as read and verified as an accurate and correct record of the meeting.

- The correction of pourus to porous (item 8, page 3)
- The correction of interested to interest (item 9, page 3)
- Ms McCormick seconded item 9 not Ms McCuan (page 4)

Ms Thorby/Mr Geurtjens. Carried

## 7 Chair's report

A verbal report was provided at the meeting.

- A meeting was held at the Domain on 16 February 2020
- Watering of fruit trees continued
- Pegs have been placed out for sight
- Well location decided

## 8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

## 9 Questions put at previous meeting for Council advice or action

### Spraying

His Worship the Mayor

- Spoke to Leighton Hammond and he was not interested in the job due to the paper work.
- Discussed the topic with the CE Mr Beggs and he said that if a contract is being undertaken on a Council asset they need to be pre-qualified. His Worship the Mayor noted that Mr Beggs has a background in Health and Safety and he wants to ensure that a focus on fulfilling that remains.
- Graeme Greer of Greer Groundspray is looking over the pre-qualification so he can undertake the work.

Mr Geurtjens

- Can't see why we have to go through such a process for this.
- Council should look at their process for pre-qualification

Ms McCormick

- What are the CE's reason for them needing to be pre-qualified

His Worship the Mayor

- It's to ensure contractors working on our assets are qualified.

Ms Thorby

- Other Councils have different processes

His Worship the Mayor

- Yes they vary from Council to Council but they are all very similar
- All contracts involve a non-price attribute and do they experience

Cr Carter

- The Council process is a checklist so we have appropriate contractors carrying out work on our assets.

Cr Dunn

- It comes back to public liability

Ms Thorby

- People then need to come back and re-do the whole thing two years later.

His Worship the Mayor

- All Councils have a similar process to this, its standard practice.

Ms Thorby

- It's a serious issue that this will mean we end up having to pay three times the amount with the current pre-approved contractor.

His Worship the Mayor

- Cr Dunn is right that Councils need to protect themselves
- We need the evidence that they're registered

**Resolved minute number**                      **20/SDMC/007**                      **File Ref**

The Committee recommends that Council review their application process for minor works.

Mr Geurtjens/Ms Thorby. Carried

### Septic Tanks

Mr Geurtjens to source systems available for septic tanks and discuss with appropriate parties.

## **10 Finalising the Santoft Domain Development Plan**

Cr Dunn

- Council are wanting to see a Development Plan adopted so they can see the Committee has something in place to work off.

Ms Thorby

- This is based on a planting plan which is not the priority (Mr Geurtjens was in agreeance)
- The priority is facilities and amenities

His Worship the Mayor

- The Committee can develop a different plan for the vision they have but Council needs to see something.
- It could be in stages of what the priorities are

Cr Dunn and Cr Carter agreed with His Worship the Mayor that Councillors needed to see something in front of them.

The Committee discussed they would have a workshop to work over a Development Plan for the Domain and present this to the Council meeting in April. This workshop is to be held at Ms Thorsby's house on Wednesday 25 March 2020 at 6pm.

**Resolved minute number**                      **20/SDMC/008**      **File Ref**

That the Chairman write to Humes New Zealand and confirm their offer to supply troughs to the Santoft Domain, our Committee have undertaken to purchase well liners and lid.

Ms Thorby/Cr Dunn. Carried

**Resolved minute number**                      **20/SDMC/009**      **File Ref**

That the draft 'Santoft Domain Development Plan' to the 11 March 2020 Santoft Domain Management Committee be received.

Ms Thorby/Cr Dunn. Carried

**Resolved minute number**                      **20/SDMC/010**      **File Ref**

The Committee will not adopt the Santoft Development Plan and will develop their own plan then present this to Council.

Ms Thorby/Ms McCormick. Carried

## **11 Financial Extract**

**Resolved minute number**                      **20/SDMC/011**      **File Ref**

That the 'Financial Extract' to the 11 March 2020 Santoft Domain Management Committee be received.

Cr Dunn/Mr Geurtjens. Carried

## **12 Power and water at the Domain**

Waiting for the easement on the property to be able to collect the water tanks.

Mr Geurtjens has spoken with Laser Electrical about the work and they will be able to do the work to get power to the Domain. Everything needs to be made sure it's done in the correct order.

### **13 Late Items**

There were no late items.

### **14 Next meeting**

Wednesday 13 May 2020, 6.00pm

### **15 Meeting closed**

7.55pm

**Confirmed/Chair:** \_\_\_\_\_

Date: