



Santoft Domain Management Committee

Order Paper

**Wednesday, 11 March 2020
6.00pm**

**Bulls Town Hall, Supper Room,
High Street, Bulls**

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Chair

Heather Thorby

Deputy Chair

Paul Geurtjens

Membership

Gary Bennett, Julie McCormick,
Sandra McCuan, Murray Spring,
His Worship the Mayor, Andy Watson
Councillor Jane Dunn

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Santoft Domain Management Committee Meeting

Agenda – Wednesday 11 March 2020 – 6:00 p.m.

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The quorum for the Santoft Domain Management Committee is 4 including 1 Elected Member.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes from the meeting held on 29 January 2020 are attached.

File ref: 3-CT-18-3

Recommendation:

That the Minutes of the Santoft Domain Management Committee meeting held on 29 January 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A verbal report will be provided at the meeting.

8 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

9 Questions put at previous meeting for Council advice or action

Finances – treatment of interest and GST

The Account for the Committee is GST registered so can be claimed back.

Spraying – availability of Parks team; pre-qualification for Leighton Hammond

Councils Parks and Reserves team are not equipped to undertake a job of this size.

What are the conditions/systems for septic tank installation?

A check list is attached.

10 Finalising the Santoft Domain Development Plan

The draft Santoft Domain Development Plan is attached for further consideration and finalising.

Recommendations:

1 That the draft 'Santoft Domain Development Plan' to the 11 March 2020 Santoft Domain Management Committee be received.

2 EITHER

That the draft Santoft Domain Development Plan is adopted [as amended/without amendment].

OR

That the draft Santoft Domain Development Plan be referred back to Council for further consideration, taking into account the points raised by the Committee and to be provided to the Committees next meeting.

11 Financial Extract

An extract is attached.

Recommendation:

That the 'Financial Extract' to the 11 March 2020 Santoft Domain Management Committee be received.

12 Power and water at the Domain

A verbal update will be provided at the meeting.

13 Late Items

As accepted in item 4.

14 Next meeting

Wednesday 10 June 2020, 6.00pm

15 Meeting closed

Attachment 1



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Wednesday 29 January 2020 – 6:00 p.m.

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Present: Heather Thorby (Chair)
Julie McCormick
Paul Geurtjens
Gary Bennett
Cr Jane Dunn
Cr Brian Carter
His Worship the Mayor, Andy Watson

In attendance: George Forster

1 Welcome

Ms Thorby welcomed everyone to the meeting

2 Apologies

That the apology for Ms S McCuan and Mr M Spring be received and the apology for His Worship the Mayor for leaving early be received.

Cr Dunn/Mr Bennett

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

The order of business was confirmed

There was no scheduled change to the order of business and no late items identified.

5 Confirmation of Minutes

Resolved minute number	20/SDMC/001	File Ref	3-CT-18-3
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That the Minutes of the Santoft Domain Management Committee meeting held on 4 December 2019 (without amendment) be taken as read and verified as an accurate and correct record of the meeting.

Mr Geurtjens/Ms McCormick. Carried

6 Chair's report

A verbal report was provided at the meeting. Notably there has been another spraying session completed and that it is very dry at the Domain.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

Spraying: It is cheaper to use Leighton Hammond but he is not interested in completing the pre-qualification to undertake the work. His Worship the Mayor will arrange to meet with Leighton Hammond.

Can the Parks and Reserves Team do the spraying?

His Worship the Mayor left the meeting at 6:27 and returned at 6:29

Ms Thorby contacted Humes and received a quote for the Pourus, three solid well liners and a well liner lid.

Lease: The Committee wants the lease to continue to be only one month at a time.

Resolved minute number **20/SDMC/002** **File Ref**

That the status quo of one month continue to be the lease agreement.

Mr Geurtjens/Ms Thorby. Carried

It was discussed that if contractors are undertaking digger work they will need to be pre-qualified. The digger driver they have liaised with is Allen Sutherland from Mt Stewart.

Undertaking **Subject** **Pre-qualified contractors list**

Staff are to send Mr Geurtjens a copy of the pre-qualified contractors currently listed with Council.

Ms Thorby Contacted Humes and is working with them on getting the best possible quote.

Resolved minute number **20/SDMC/003** **File Ref**

That Pourus, three solid well liners and a well liner lid be purchased from Humes Palmerston North and a purchase order be organised.

Ms Thorby/Mr Geurtjens. Carried

The two contractors for moving the tanks are Marton ITM and Barry Jagger from Junction Road Transport.

9 **Financial Extract**

Mr Geurtjens noted that the interested wasn't showing. Ms Thorby informed the Committee that the interest is put in, in one lump sum.

The Committee questioned whether the Domain will lose GST or can this be claimed back?

Resolved minute number **20/SDMC/004** **File Ref**

That the 'Financial Extract' to the 29 January 2020 Santoft Domain Management Committee be received.

Cr Dunn/Ms McCuan. Carried

10 Power and water at the Domain

Ms Thorby noted that the power wasn't of urgent at this time.

Undertaking **Subject** **Quote for power**

Mr Geurtjens is to get a quote from Malcom Bradley.

Whilst power for the Domain is not required until facilities are further developed, Alf Downs provided a quote on 9 April 2019 to provide power to the site for the sum of \$8,349.03 (including GST). The Committee can apply to the Four Regions Trust (formally known as Powerco Wanganui Trust).

Seven water tanks will be located to the site with some repairs required. The Committee is waiting on the final approval from Mr John Turkington. Site preparation is to be undertaken when the well is installed.

11 GIS Map

The Committee noted the GIS Map of the Domain.

An onsite meeting will be held on 16 February 2020 at 3:00pm. The Committee will plan out where infrastructure will be placed.

The Committee questioned what are the conditions/systems and for septic tank installation?

Resolved minute number **20/SDMC/005** **File Ref**

That the 'GIS Map' to the 29 January 2020 Santoft Domain Management Committee be received.

Ms Thorby/Cr Dunn. Carried

12 Matters arising not elsewhere on the agenda

The Committee noted the commentary in the agenda.

13 Chair Training

Ms Thorby confirmed she will be attending the chairs training.

14 Other matters

A final plan needs to be settled on so that the work of the Domain can be set.

15 Late Items

There were no late items.

16 Next meeting

Wednesday 11 March 2020, 6.30 pm

17 Meeting closed

7:20pm

Confirmed/Chair: _____

Date:

Attachment 2



Check List

Septic Tank compliance standards

If you are considering not connecting, we recommend you engage a Registered Drainlayer to confirm that your system meets the standards set out in the One Plan.

We suggest you keep this completed check list as a record for future use.

Matters the drainlayer must determine and consider;

Y/N

Design inflow no more than 2,000 litres per day ☐

No wastewater run-off or seepage to the ground surface (e.g. spongy ground) ☐

No direct discharge of wastewater to groundwater or surface water (e.g. soak holes or pipes to local drainage systems) ☐

No objectionable odour beyond the property boundary ☐

No discharge within 20 metres of:

a. a bore ☐

b. surface watercourse ☐

c. artificial watercourse ☐

d. the coast ☐

e. a neighbouring soakage field
(if system installed post 1999) ☐

Note:

Regular maintenance must occur in accordance with the supplier's specifications and the Manual for On-site Wastewater Systems Design and Management (HRC, 2010). Maintenance records will need to be made available to Horizons Regional Council on request.

If the system does not meet any one of the criteria listed then it does not comply with Horizons' rules and consent will be required if you do not connect to the community sewerage system. There is no guarantee that a consent will be approved.

Drainlayers Sign-Off

I have inspected the septic tank system at (insert address).....

.....
Himatangi Beach and confirm that the system complies with the One Plan requirements of Rule 13-10.

Name:

Signed:

Date:

Attachment 3

SANTOFT DOMAIN

Development Plan

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Objectives

- To create a user friendly reserve that increases public use, by both locals and visitors by providing facilities for recreation and camping.
- To enhance the natural environment through the use of native plantings.
- To continue to secure funding from the leasing of part of the Domain.

Plan Development

The Development Plan has been created following onsite meetings at the Domain and subsequent discussions with the Santoft Domain Management Committee. Generally consensus was reached on most items. The Plan is currently in draft form and will be amended following further discussions with the Santoft Domain Reserve Committee.

Timeframes for work 2018/2019

Item	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Lupin removal	2018												
Broadleaf spraying	2018												
Fencing removal (Pine)	2019												
Pine tree felling	2019												
Burning of slash	2019												
Fencing reinstatement (Pine)	2019												
Fencing site (Repairs and new)	2019												
Planting of shelter line	2019												
Planting of stream/wetland	2019												
Ablution block	TBC												
Ongoing Maintenance	2019												

Pine Tree Removal

The removal of pine trees along Santoft Road is a priority prior to any redevelopment of the site for the following reasons:

- During winter the houses at 971 and 1001 Santoft Road are significantly affected by shading from these trees.
- During late winter/early spring the houses at 971 and 1001 Santoft Road will be adversely affected by pollen shed which will enter their houses and water supply.
- The removal of pine trees can be a messy operation which could adversely impact on future recreational facilities.



Pine trees along the Santoft Road boundary

John Turkington Ltd

John Turkington Ltd has been contacted to assess the removal of both woodlots/shelter plantings. Removal of both lots of plantings along Santoft Road at the same time is more cost-effective. Additionally, the trees are likely to get more costly to remove as they continue to mature

John Turkington Ltd has priced the removal of the trees on the following criteria:

- It is mandatory that traffic management is required for felling any trees beside roads, this could involve road closure during the felling operation.
- To undertake the working during late spring-late summer. This is due to the ground conditions being right for harvest. Minimal disturbance will occur to the drains and wetlands during this time of year.
- To create four piles of slash for controlled burn off when the weather conditions allow.
- A discussion has taken place with rural fire who would be happy to undertake the controlled burning of slash as a training exercise.

John Turkington Ltd has indicated that the removal of the trees would be able to be completed at cost price for the following reasons:

- They are felling trees at a neighbouring property (July/August 2018), so the cost of moving equipment is significantly reduced.
- The trees are of variable quality.
- The inside fence will need to be removed to access the trees and then re-instated.
- The located next to the road, results in traffic management costs.

Firewood Merchant

Another option would be to consider engaging a firewood merchant to remove the trees. At this stage staff have not had the opportunity to discuss this with a local business. However

due to the closeness of the woodlot to the road this may not be a viable option for revenue from the trees.

Lupin Removal

During the first public meeting in 2017 it was requested of Council to start the process of lupin removal on site.



Lupin on the site

Council employed McManaway Contracting to flail mow the Domain, which was undertaken in January 2018.

The first stage of removal has been a success with the majority of the lupin onsite being destroyed. The mown stumps are now rotting and in time the slash will rot away.

The Committee is in consensus that the remaining lupin should also be removed.

McManaway Contracting have quoted an approximate cost of \$1400 plus gst to remove the remaining lupin. A combination of flail mowing and digger work will be required to remove the last of this invasive weed species.

Following the removal the Domain will be sprayed with a broadleaf spray to eradicate any regrowth of this and other weed species. The lessee will be notified and stock removed from this site until the withholding period of the chemical is passed.

Hayes Spraying Services will be contracted to complete the work, and have quoted the costs in the table below. Hayes Spraying are a pre-qualified contractor suited to this work as they have smaller machines. The smaller machines allow for less risk of chemical trespass to neighbouring properties.

Conquest will be the chemical used, which is a fast acting selective herbicide that once applied makes plants more palatable to stock. The withholding period of 10 days will be followed before stock are reintroduced onto the site.



Lupin germinating on the site

It should be noted that a significant amount of lupin is currently germinating on site (July 2018) and will require spraying in early spring to ensure control of this plant. Lupin seed will lay dormant for three years in the ground, spraying for this invasive weed may have to be undertaken annually.

Item: Weed Control	Contactor	Cost
Lupin Clearance	McManaway Contracting	\$1400.00
Spraying of regenerating lupin P/A	Hayes Spraying Services	\$ 2982.00
Total Cost		\$4382.00 ex gst

Vehicle Crossings

Existing vehicle crossing

The entrance to the Domain is required to be chip sealed. The Roding department has indicated that Santoft Road is due to be resealed in 3-5 years and they will complete the entrance to the Domain as part of the sealing contract. This will be at no cost to the Domain funds.

Additional vehicle crossing

Consideration will need to be given to the creation of a new vehicle crossing so that future stock movements will not enter and exit the domain through the camp/picnic site.

Allowance has been made to create a new entrance to the north of the existing Domain by Topline fencing contractors.



Existing vehicle crossing

Fencing

Topline Fencing Contractors have been engaged to discuss the repair of existing fencing and creation of the new fences as outlined on the attached plan. Topline fencing contractors are a pre-approved contractor with the Rangitikei District Council and regularly undertake similar work (e.g. Dudding Lake wastewater bed).

The fencing has been split into a number of areas as the redevelopment of this reserve may be undertaken in different stages.

Site: Pine	Length L/M	Unit Rate	Total Cost
Removal of fences pre-harvesting pine	470	L/S	\$ 2243.25
Reinstatement of fences post-harvest	470	L/S	\$ 5903.00
Provisional sum for the repair of roadside fences	L/S	L/S	\$ 2000.00
(If required post felling)			
Stream/Wetland			
To fence stream margins and wetland	770	L/S	\$ 25206.00
Misc			
Repair of existing boundary fences	800	L/S	\$ 6133.00
Repair of new entrance (Provisional sum)	Rate	L/S	\$ 4423.25
Fencing the new campsite/recreational area	330	L/S	\$ 10166.25
Creation of future stock entrance			\$ 3168.25
Total Cost			\$ 59,243.00 ex gst

Camping and Recreation Area

A smaller area within the Domain will be developed into a camping and recreation facility. This area will include an ablution block and a mown area of approximately 8000m². This space is suitable to provide for camping and recreation, while limiting future maintenance to a minimum.

As this area is uneven, an agricultural contractor will be engaged to level the site. Once the specified area is confirmed by the Committee quotes will be sought.

Currently the only structure on site is an old disused long drop, which is in a very poor condition and could be a significant health and safety risk to small children. The existing long drop will be demolished. A new toilet facility will be established in the new camping/recreation area near the site of the existing long drop. This has been done for visibility and security and to position it away from neighbouring properties and possible noise issues.



Existing long drop

The details new toilet facility will be decided alongside the Santoft Domain Management Committee.

Request for funding to the Government Tourism Infrastructure Fund for a shower/toilet complex at the Santoft Domain has been made. This request also includes water tanks, gas heating, a compacting rubbish bin and power to site.

Planting

The following section includes the plan for all plantings associated with maintenance of the shelter, wetland, stream, screen and amenity plantings in the Domain.

The planting has been split into zones based on varying ground and climatic conditions.

- Shelter belt replanting
- Wetland and stream
- Screen plantings
- Feature tree planting
- Bird attracting plants

Plant species have been chosen to withstand the climatic and ground conditions experienced in each area. When mature, these species will give the desired effect of screening and environmental enhancement from surrounding locations.

Each area has a full species selection, the number of plants required for each area and any other item that will be required for successful establishment of new plantings. Plants chosen are not poisonous to stock.

The planting is also designed to attract native birds to this area at different times of the year. Please refer to table four for flower and fruiting times of the plants included in these plantings.

Table One: Shelter belt replanting

These two sites cover an area of approximately 3512 m² (420 long x 7-9m wide) and runs almost the length of the Domain. This area is marked yellow on the attached map.

Planting will only occur in a 6-7m strip in the centre of the fenced off area to allow for the future growth of this planting and possible stock grazing.

All plants chosen for this area will be able to withstand both the prevailing weather conditions and the compacted soil following the removal of the pines.

Species	Common Name	Grade	Area one	Area two	Total Cost
			Pruned Pines	Unpruned Pine	
Area of planting M2			1526	1986	
Number of plants			583	753	
<u>Coprosma robusta</u>	Karamu	Pb3	23		\$ 72.45
<u>Cordyline australis</u>	Cabbage Tree, Ti	Pb3	30	50	\$ 316.00
<u>Kunzea ericoides</u>	Karnuka	Pb3	100	100	\$ 790.00

<u>Leptospermum scoparium</u>	Manuka	Pb3	50	100	\$ 592.50
<u>Olearia solandri</u>	Coastal Tree Daisy	Pb3	70	100	\$ 671.50
<u>Phormium cookianum</u>	Harekeke	Pb3	150	200	\$1382.50
<u>Pittosporum tenuifolium</u>	Kohuhu	Pb3	50	53	\$ 499.55
<u>Pseudopanax arboreus</u>	Fiver finger	Pb3	60	100	\$ 880.00
<u>Sophora godleyi</u>	Rangitikei form	Pb3	50	50	\$ 485.00
Number of plants each area			583	753	\$ 5690.50 ex gst

Table Two: Wetland and Stream



These two sites covers an area of approximately 3292 m² and includes both the wetland and drain margins marked green on the attached map.

Allowance has been made to plant wetland species at 1m centres and stream edge plants at 2m centres. All plants will be set back 1m from fencing to allow for possible damage from stock.

Area to become a wetland

Species	Common Name	Grade	Area one	Area two	Total Cost
			Wetland	Drain edge	
Area of planting M2			1167	3355	
Number of plants			744	1200	
<u>Carex secta</u>	Native sedge	Pb3	80		\$ 316.00
<u>Coprosma robusta</u>	Karamu	Pb3		100	\$ 315.00
<u>Coprosma propinqua</u>	Mingimingi	Pb3	94	100	\$ 873.00
<u>Cortaderia toetoe</u>	Toetoe	Pb3	70	50	\$ 378.00
<u>Cyperus ustulatus</u>	Giant umbrella sedge	Pb3	300		\$1185.00
<u>Cordyline australis</u>	Cabbage Tree, Ti	Pb3	50	50	\$ 395.00
<u>Hebe stricta</u>	Koromiko	Pb3		100	\$ 395.00
<u>Kunzea ericoides</u>	Karnuka	Pb3		100	\$ 395.00
<u>Leptospermum scoparium</u>	Manuka	Pb3		200	\$ 790.00

<u>Olearia solandri</u>	Coastal Tree Daisy	Pb3		150	\$ 592.00
<u>Phormium tenax</u>	Harekeke	Pb3	150	150	\$1185.00
<u>Pittosporum tenuifolium</u>	Kohuhu	Pb3		100	\$ 485.00
<u>Pseudopanax arboreus</u>	Fiver finger	Pb3		50	\$ 275.00
<u>Sophora godleyi</u>	Rangitikei form	Pb3		50	\$ 242.50
Number of plants each area			744	1200	\$ 7823.50 ex

Table Three: Screen Plantings

This area represents a small planting that will screen the house at 1001 Santoft Road from the developed area within the Domain. This area is marked fuchsia on the attached map.

This planting is designed that when mature will not block sun from this property and screen the house from activities within the Domain.

Species	Common Name	Grade	Number	Total Cost
Area of planting M2			629	
Number of plants			215	
<u>Coprosma propinqua</u>	Mingimingi	Pb3	10	\$ 49.50
<u>Leptospermum scoparium</u>	Manuka	Pb3	40	\$ 158.00
<u>Olearia solandri</u>	Coastal Tree Daisy	Pb3	40	\$ 158.00
<u>Phormium tenax</u>	Harekeke	Pb3	25	\$ 98.75
<u>Myrsine australis</u>	Kohuhu	Pb3	50	\$ 375.00
<u>Pseudopanax arboreus</u>	Fiver finger	Pb3	34	\$ 187.00
<u>Sophora godleyi</u>	Rangitikei form	Pb3	10	\$ 48.50
Number of plants each area			215	\$ 1074.75 ex gst

Feature Tree Planting

A number of trees will be planted within the camping/picnic site for long term shade for visitors. The tree at the entrance that marks David Coulter memorial will be replaced. A more coastal hardy species will be used.

Feature trees:

- Metrosideros "Mistral" This species is a cross between a Rata and Pohutukawa, it grows to a height of 5m when mature and is coastal hardy.
- Quercus robur "English Oak" This species would make an ideal shade tree within the domain. Although it may get "Shaped" in the spring gales it will in time grow into a significant tree.

Table Four: Bird Attracting Plants

The following table indicated when the native plants chosen will flower and fruit.

The *Phormium tenax*, *Phormium cookianum* and *Sophora godleyi* will flower early spring though to late November, these will be a major source of nectar for Tui and Bellbirds.

Species	Part of plant	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<i>Cordaderia toetoe</i>	Seed												
<i>Coprosma propinqua</i>	Fruits and seeds												
<i>Cordyline australis</i>	Nectar and seeds												
<i>Olearia solandri</i>	Seeds												
<i>Phormium tenax</i>	Nectar, seeds, fruit												
<i>Phormium cookianum</i>	Mountain Flax												
<i>Leptospermum scoparium</i>	Nectar, bees												
<i>Pittosporum tenuifolium</i>	Nectar, seeds, fruit												
<i>Sophora godleyi</i>	Nectar												

External funding opportunities

Tourism Infrastructure Fund

Request for funding to the Government Tourism Infrastructure Fund for a shower/toilet complex at the Santoft Domain has been made. This request also includes water tanks, gas heating, a compacting rubbish bin and power to site.

Horizons Regional Council

Horizons Regional Council are a possible source of possible funding opportunities though environmental grants for the fencing of the stream/drain and wetland.

Horizons can contribute up to 50% of the fence and plant costs (including the fencing and planting). Generally they will only pay for the planting up to 20 metres away from the stream/drain so not all of the wetland area will be covered by this funding source.

Horizons also has another option for a community fund, however it is now closed for this year and it will be another 10 months before applications can be made to secure funding from this source.

If successful with a Horizons grant, HRC will contribute \$1.50 per/plant for planting for streams and wetlands. This would cover the cost for planting of these areas.

Community Planting Days

As planting can be a significant cost to undertake community planting days will be organised by the Committee during the winter to help with this item. While some funds will be available to employ planters along the stream/creek through Horizons grants, the planting of the pine areas and screen planting will need to be undertaken through community open days.

The RDC Parks and Reserves Team will help with the set-out of the planting on community planting days for all areas.

Pre-Planting requirements

Weed Control

The areas where the pines have been removed will be sprayed with Roundup or similar three months prior to planting. Any regrowth of weeds will be sprayed directly prior to planting.

Stream/wetland areas will be spot sprayed with Roundup three months prior to planting. Spraying will occur at 1m centres for wetland species and 2m centres for riparian species.

Animal Repellent: Animal repellent will be applied to the plants prior to planting. Plantings of this kind can be severely affected by the browsing of possums and rabbits/hares during the early stages of development. An organic repellent such as treepel® should be used.

Fertiliser: All plants within these areas should be planted with an 18 month controlled slow release fertiliser.

Staking: All trees if tall should be staked when planted, using a 0.9m bamboo stake.

Maintenance of plantings

The short term care of new plantings is the most important aspect to good plant establishment. The Committee will organise regular community "working days" to care for the newly planted trees and shrubs. The RDC Parks and Reserves Team have no capacity to help with the long term care on any future plantings.

General Items Maintenance:

Plant Replacement: Ongoing replacement of plants for the first two years of this planting will occur. Any plant deaths will be replaced in May/June of any year.

Weeding: Plants will be maintained to a weed free standard at all times. This is the most important aspect to good plant establishment and sustained growth. As many of these plants will grow quickly they have the ability to compete with weeds after two years of growth.

Pruning: Any damaged plants will be pruned to an acceptable horticultural standard during any maintenance visit.

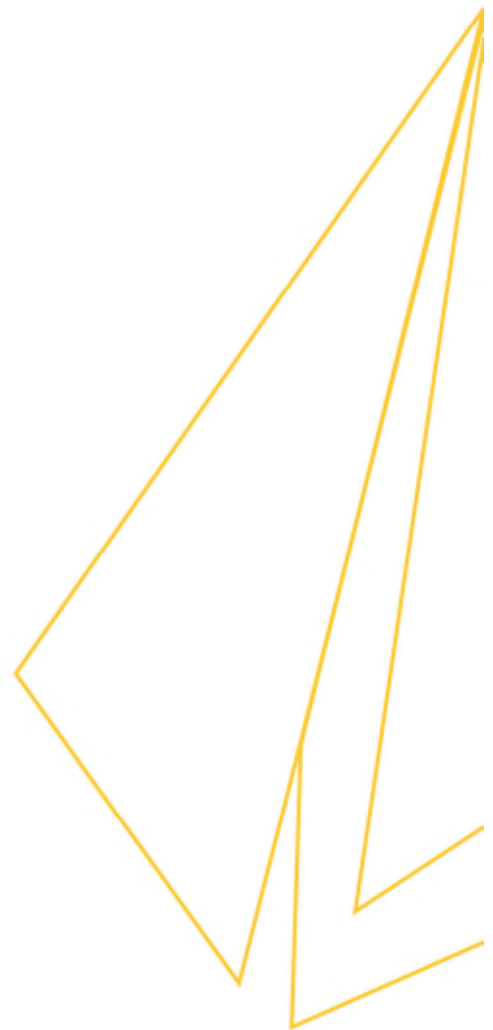
Staking: All tree stakes will be checked at the time of the maintenance visit. Any breakage or damaged tree ties will be replaced.

Timing of Plantings: Planting of these areas is to be undertaken between the months of late May – Mid August of any year.

Fencing: All fences will be checked at the time of maintenance visits and any repairs made so that they are in a top condition at all times.

Length of Maintenance: All planted areas will be maintained for two years following planting.

DRAFT



Attachment 4

Santoft Domain Management Committee

Transactions in Reserve Account for 8 months ending 29th February 2020

Opening Balance 01/07/2019	123,122.27	
Revenue		
Rent	1,033.00	21/11/2019 Glasgow Alex MISCELLANEOUS
Less: Expenses		
	540.92	2/07/2019 AP H J Thorby Fenfing material at Santoft Domain
	593.10	13/07/2019 AP H J Thorby (GR682.06) Santoft Domain exp. claim
	<u>121.74</u>	12/10/2019 AP Heather J Thorb Apple trees purch. for Santoft Domain Ma
	1,255.76	
Closing Balance 29/02/2020	<u>122,899.51</u>	

There has been no additional transactions since the last report as at 31 December 2019