



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Santoft Domain Management Committee

Order Paper

**Wednesday, 11 November 2020
6.00pm**

**Ohakea Room, Te Matapihi - Bulls Community Centre,
Criterion Street, Bulls**

Website: www.rangitikei.govt.nz
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Chair

Heather Thorby

Deputy Chair

Paul Geurtjens

Membership

Gary Bennett, Julie McCormick,
Sandra McCuan, Murray Spring,
His Worship the Mayor, Andy Watson
Councillor Jane Dunn

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Santoft Domain Management Committee Meeting

Agenda – Wednesday 11 November 2020 – 6:00 p.m.

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The quorum for the Santoft Domain Management Committee is 4 including 1 Elected Member.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes from the meeting held on 9 September 2020 are attached.

File ref: 3-CT-18-3

Recommendation:

That the Minutes of the Santoft Domain Management Committee meeting held on 9 September 2020 [as amended/without amendment] be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A verbal report will be provided at the meeting.

Recommendation:

That the verbal 'Chairs Report' to the 11 November 2020 Santoft Domain Management Committee be received.

8 Council decisions on recommendations from the Committee

There were no recommendations at the previous meeting.

9 Questions put at previous meeting for Council advice or action

There were no questions at the previous meeting.

10 Santoft Domain Floating Fund options

At its 22 October 2020 meeting, the Finance/Performance Committee agreed to approve a credit card to a limit of \$5,000 for the Committee to purchase goods and services related to the Santoft Domain upgrade.

If the Santoft Domain Management Committee agree to this option, a Terms of Agreement will be drafted outlining conditions for use of the card.

Recommendation:

That the Santoft Domain Management Committee [agree/do not agree] to having a Credit Card for the Committee to purchase goods and services related to the Santoft Domain upgrade.

11 Financial Extract

An extract is attached.

Recommendation:

That the 'Financial Extract' to the 11 November 2020 Santoft Domain Management Committee be received.

12 Finalising development plan for Santoft Domain

Feedback from Community engagement will be provided to the Committee.

Discussion on how preparations are going for the presentation to Council on the development plan.

13 Spraying

A verbal update will be provided.

14 Power and water at the Domain

A verbal update will be provided.

15 Late Items

As accepted in item 5.

16 Future Items for the agenda

17 Next meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

18 Meeting closed

Attachment 1



Rangitikei District Council

Santoft Domain Management Committee Meeting

Minutes – Wednesday 9 September 2020 – 6:00 pm

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Present: Heather Thorby (Chair)
Julie McCormick
Paul Geurtjens
Sandra McCuan

In attendance: Cr Brian Carter
George Forster, Policy Advisor

1 Welcome

Ms Thorby welcomed everyone to the meeting at 6.13pm

2 Public Forum

Nil

3 Apologies

That the apologies of Cr Dunn and Mr Spring be received

Ms Thorby/Cr Carter. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

The order of business was confirmed.

There were no changes to the order of business and no late items identified.

6 Confirmation of Minutes

Resolved minute number	20/SDMC/017	File Ref	3-CT-18-3
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That the Minutes of the Santoft Domain Management Committee meeting held on 1 July 2020 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Cr Carter/Ms McCormick. Carried

7 Chair's report

A Chair's report was tabled.

Resolved minute number	20/SDMC/018	File Ref
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That the tabled 'Chair's Report' to the 9 September 2020 Santoft Domain Management Committee be received.

Ms Thorby/Ms McCormick. Carried

8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

9 Questions put at previous meeting for Council advice or action

The Committee noted the commentary in the agenda and the attached report

The Committee commented that they want to see Council make contact with local business to get them pre-qualified.

The Committee noted that their project is unique and that they will need specialist contractors which will need to be pre-qualified with Council.

Staff referred to the report that if contractors are pre-approved with Manawatu District Council then they can carry out work for our Council which would include work at the Domain.

Resolved minute number	20/SMDC/019	File Ref
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That a list of the Manawatu District Council pre-qualified contractors be supplied to the Committee.

Ms McCuan/Ms Thorby. Carried

10 Finalising development plan for Santoft Domain

The Committee discussed that more engagement needs to be undertaken and from there they will work with Councils parks and reserves team before they then present to Council.

When undertaking engagement make notes of what people are wanting to see and tell those people the vision that the Committee has for the Domain.

11 Spraying

The Committee would like to see more contractors available for spraying.

12 Power and water at the Domain

Mr Geurtjens is waiting to hear back from Downers. Laser Electoral are following up with Downers.

13 Financial Extract

Noted the Commentary in the agenda.

14 Late Items

There were no late items

15 Future Items for the agenda

Feedback on Engagement.

Preparations for the presentation of The Santoft Domain Plan to Council

16 Next meeting

Wednesday 11 November 2020, 6.00pm

17 Meeting closed

The meeting closed at 7.00pm

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Santoft Domain Management Committee

Transactions in Reserve Account for 12 months ending 30th June 2020

<i>Opening Balance 01/07/2019</i>	123,122.27	
<i>Revenue</i>		
Rent	1,033.00	21/11/2019 Glasgow Alex MISCELLANEOUS (From 01/07/19 to 31/10/19))
	<u>2,066.00</u>	27/05/2020 Glasgow Alex MISCELLANEOUS (From 01/11/19 to 30/06/20)
	3,099.00	
Interest on Reserve Funds	4,580.15	
<i>Less: Expenses</i>		
	540.92	2/07/2019 AP H J Thorby Fenfing material at Santoft Domain
	593.10	13/07/2019 AP H J Thorby (GR682.06) Santoft Domain exp. claim
	<u>121.74</u>	12/10/2019 AP Heather J Thorb Apple trees purch. for Santoft Domain Ma
	1,255.76	
<i>Closing Balance 30/06/2020</i>	<u>129,545.66</u>	

There have been no transactions for 2020/21 period Balance as at 31st October 2020 is 129,545.66