

MINUTES

UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 4 August 2021

Time: 6.30 pm

Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present Ms Heather Thorby
Mr Paul Geurtjens
Ms Julie McCormick
Ms Sandra McCuan
Cr Brian Carter
HWTM Andy Watson

In attendance Mr Jen Britton, Strategic Advisor – District Promotions

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1 Welcome

The meeting commenced at 6.30 pm.

2 Apologies

Nil.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

No changes.

6 Confirmation of Minutes

Resolved minute number **21/SDMC/018**

That the minutes of Santoft Domain Management Committee Meeting held on 16 June 2021, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Ms H Thorby/Ms J McCormick. Carried

7 Chair's Report

7.1 Chair's Report - August 2021

Verbal report on installation of services.

Four committee members met with MP Ian McKelvie 06/07/21 on site. Progress report and future opportunities.

Resolved minute number 21/SDMC/019

That the verbal 'Chair's Report – August 2021' be noted.

Ms H Thorby/HWTM A Watson. Carried

8 Reports for Decision

8.1 Project Manager's Report - August 2021

Mr Geurtjens gave a detailed verbal report on the installation of services – water tanks, septic tank, electronic power cable, drain and culverts, fencing and stump removal. A special list has been established of people and businesses who have helped the Domain. Thank you cards have been sent already.

The Domain received a \$550 credit from DDL. The pines are still to be planted.

Mr Geurtjens displayed his drawings of the proposed building.

The meeting agreed to submit these for an architect to complete detailed drawings. A limit of \$5,000 was recommended, and Mr Geurtjens to liaise with the architect.

Resolved minute number 21/SDMC/020

That the water tanks be cleaned out and sealed by a commercial operator. The value not to exceed \$6,000.

Cr B Carter/Ms J McCormick. Carried

8.2 Accounts for Approval

Resolved minute number 21/SDMC/021

That DDP invoice for \$7,342.04 being digger work on the Domain, be paid.

Mr P Geurtjens/Ms H Thorby. Carried

Resolved minute number 21/SDMC/022

That 50 Banksia from Pioneer Nursery Feilding \$347.50 be approved & purchased.

Ms S McCuan/Cr B Carter. Carried

Resolved minute number 21/SDMC/023

That Culvert pipe purchased from Farmlands be reimbursed to P.M. Geurtjens \$821.64.

Mr P Geurtjens/Ms H Thorby. Carried

9 Reports for Information

9.1 Santoft Domain Transactions Report

The Transactions Report was noted.

10 Discussion Items

10.1 Charitable Trust

The committee discussed the benefits of setting up a Trust. A separate meeting will be held to establish this.

11 Guest Speaker

11.1 Destination Management Plan

Ms Jen Britton discussed the Destination Management Plan.

Resolved minute number 21/SDMC/024

The Plan update be received.

Cr B Carter/Ms S McCuan. Carried

Resolved minute number 21/SDMC/025

SDMC accept the concept plans as presented.

Mr P Geurtjens/Ms S McCuan. Carried

The meeting closed at 7.45 pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson