

# MINUTES

## SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

**Date:** Wednesday, 23 February 2022

**Time:** 6.30 pm

**Venue:** Town Hall, Te Matapihi  
Bulls Community Centre  
4 Criterion Street  
Bulls

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Present                    Ms Heather Thorby  
                                 Mr Paul Geurtjens  
                                 Mr Gary Bennett  
                                 Ms Julie McCormick  
                                 Mr Murray Spring  
                                 Ms Sandra McCuan  
                                 Cr Brian Carter  
                                 HWTM Andy Watson

In attendance            Ms Lorina Spring

**Order of Business**

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## **1 Welcome**

## **2 Apologies**

Nil.

## **3 Public Forum**

Nil.

## **4 Conflict of Interest Declarations**

Nil.

## **5 Confirmation of Order of Business**

Adding "Correspondence" to minutes.

## **6 Confirmation of Minutes**

**Resolved minute number 22/SDMC/001**

Confirmation of Minutes.

Mr P Geurtjens/Ms J McCormick. Carried

## **7 Chair's Report**

### **7.1 Chair's Report - February 2022**

1. Up until now the Chair's Report has only been verbal. I was approached by a Bulls local who reads the minutes online. He wanted to know what we were up to and requested the Chair's Report. From now on, I will do a written report and request that it is printed in the official RDC minutes.
2. Thank you to the Committee for your ongoing hard work. It is a remarkable achievement by our Santoft Community to have the mains services now on the Domain. Plus the clean up and boundary tree plantings completed.

3. My big thanks to the community, contractors and friends of the Domain for achieving the below at under \$20,000. i.e., stockwell, septic tank, 6 concrete water tanks, 2 metalised culverts + drain clean, electric power cable trenched in, new fenceline around trees, planting of 1,500 commercial pines, 92 banksia, flowering gums & stump piles ready to burn.
4. I went out to the Domain yesterday. The banksias etc are looking great and the new growth on the Spring planting is phenomenal. I measured the entranceway and took photos.
5. Earlier this week, I spoke with a local who started at the Santoft NZ Forest Service Headquarters in 1960 and worked for both the service and Ernslaw for 47 years. He was thrilled that we have reused the tanks. He undertook with me to write the history of the Santoft Forest that he was part of.
6. We now move onto the Entrance to the Domain. The current rails had to be cut & replaced after the logging operations. They are now falling down and need urgent attention. This meeting will cover the new Entrance. Thank you again to such a marvellous "Team".

Heather Thorby, Chair.

**Resolved minute number 22/SDMC/002**

That the Chair's Report be accepted and published in the official Santoft Domain Management Committee minutes.

Ms H Thorby/Ms J McCormick. Carried

## 8 Correspondence

### 8.1 Correspondence

Received:

1. Letter 3/2/22 from Danny Le Mar, RDC Manager Financial Services. Replied to queries:
  - a. Printout of transactions
  - b. No interest – not on term investments
  - c. Asked us to apologise on behalf of RDC RE the 2 unpaid accounts.

Outgoing:

1. Memo 10/12/21 from Chair to Alician Hanson, RDC, Cr B Carter and Paul Geurtjens. Ref Pay Laser Electrical 16991 A/C.
2. Memo 4/1/22 from Chair to Cr Carter. Advising non-payment of Turkington & Hodgson accounts October 2021.
3. Memo 3/2/22 from Chair to Cr Carter (given in person 4/2/22). Ref accounts not yet paid – follow-up Turkington/Hodgson and date of next meeting (23/2/22).

4. Memo 16/2/22 Chair to Cheryl, RDC staff and B Carter. Ref copy of documents "Offer to construction new electrical works".

**Resolved minute number 22/SDMC/003**

Missing documents, slow action and unpaid accounts have necessitated instructions be put in writing. Cr Carter advised at this meeting that the two accounts Turkington/Hodgson were paid on 10 Feb 22. These accounts were delivered to RDC Marton counter on 20 Oct 21, they were approved for payment through the minutes prior and a 4 month wait for payment is unacceptable. Mayor Watson undertook to raise this matter with Mr Peter Beggs CEO.

Mr P Geurtjens/Ms J McCormick. Carried

## **9 Reports for Information**

### **9.1 Santoft Domain Transactions Report**

Noted.

### **9.2 Project Manager's Report - February 2022**

Verbal report from Paul Geurtjens covering in more detail: Power supply, tanks, design drawings and entrance to the Domain.

## **10 Discussion Items**

### **10.1 Power Supply**

The installation of the power box is complete. Memo from Laser Electrical to be passed onto Mr Beggs CEO. Noted RDC were emailed on 26/1/22 and document was delivered to RDC again, on 16/2/22.

Power is required for cleaning and repair to 6 concrete water tanks. This has to be done in summer when drying conditions are at their best.

SDMC to apply to Powerco Community Trust Wanganui for refund form.

### **10.2 Tanks**

Committee waiting on Power. Project Manager Paul Geurtjens has the approval for repairs, cleaning and linkage as per previous meeting. Budget approved \$6,000.

Items of Filters & pumps carried over to future meeting agenda.

### 10.3 Domain Building

Paul Geurtjens reported on his meeting with Mr Nathan Lee, Architectural Designer, Vision Design. The contract received and discussed at this meeting.

Initial Deposit of \$400.

Stage 1:

- a. Conceptual Discussions/Drawings. Cost estimate \$2,400 and timeframe of 6 – 8 weeks.

Stage 2:

- a. Working Drawings & Specification. Cost estimate \$8,200 and timeframe of 4 – 6 weeks.
- b. Building Consent Application. Cost estimate \$290 (doesn't include the building consent fee).

**Resolved minute number 22/SDMC/004**

That the contract from Vision Design be accepted.

Cr B Carter/Ms H Thorby. Carried

**Resolved minute number 22/SDMC/005**

That SDMC pay the \$400 deposit to Vision Design.

Mr P Geurtjens/Ms H Thorby. Carried

### 10.4 Plantings

Heather Thorby reported that the spring plantings are doing well. We have 4 each of Banksia, Flowering gum trees as replacements for autumn. Spray release has helped the new trees establish.

### 10.5 Main Entrance

1. Wooden rails require temporary support posts from our post heap.
2. The current gate & strainer will be re-used internally later when fences are established.
3. The inclusion of a granite plaque to WWII Ballot Farmers and the dates of NZ Forest Service Headquarters est 1955, Santoft School est 1955, Santoft Domain est 1968, be included in the entrance. The plaque to David Coulter will be re-sited at the entrance.
4. Cr Carter presented the RDC Design Dimensions for standard Rural Vehicle Crossing Papers.
5. Committee members were asked to bring their ideas & suggestions to the next meeting. Pictures, photos & estimate of cost also welcomed.

## **11 General Domain Discussion**

Nil.

## **12 Next Meeting**

Wednesday, 06 April 2022 at 6.30 pm, at the Town Hall, Te Matapihi.

**The meeting closed at 7.45 pm.**

**The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .**

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**Chairperson**