

# MINUTES



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

**Date:** Wednesday, 6 April 2022

**Time:** 6.30 pm

**Venue:** Town Hall, Te Matapihi  
Bulls Community Centre  
4 Criterion Street  
Bulls

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**Present** Ms Heather Thorby  
Mr Paul Geurtjens  
Mr Gary Bennett  
Ms Julie McCormick  
Cr Brian Carter  
HWTM Andy Watson

**Order of Business**

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## **1 Apologies**

**Resolved minute number 22/SDMC/006**

That the apologies for Sandy McCuan and Murray Spring be accepted.

Cr B Carter/Mr G Bennett. Carried

## **2 Public Forum**

Nil.

## **3 Conflict of Interest Declarations**

Nil.

## **4 Confirmation of Order of Business**

No changes.

## **5 Confirmation of Minutes**

**Resolved minute number 22/SDMC/007**

That the minutes of Santoft Domain Management Committee Meeting held on 23 February 2022, as amended, be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

Amendment: Item 7, para 5 – amend “1060” to “1960”.

Ms H Thorby/Cr B Carter. Carried

## **6 Follow-up Action Items from Previous Meetings**

### **6.1 Follow-up Action Items from the Santoft Domain Management Committee**

The Committee wishes to see when the grazing returns come in.

**Resolved minute number 22/SDMC/008**

That Income received be included in the Financial transaction report.

Cr B Carter/Ms J McCormick. Carried

## **7 Chair's Report**

### **7.1 Chairman's Report**

The Chair tabled a written report.

**Resolved minute number 22/SDMC/009**

That the tabled Chair's Report be received.

Ms H Thorby/Mr P Geurtjens. Carried

## **8 Correspondence**

### **8.1 Correspondence**

Inwards – Letter 1/3/22 from Peter Beggs, RDC CEO. Reply to queries and advising Mr Arno Benadie, Chief Operating Officer as point of contact.

Outwards – To Mr Ash Garstang, 3 colour pages to photocopy and include in the Agenda 6/4/22.

**Resolved minute number 22/SDMC/010**

That Correspondence be received.

Ms J McCormick/Mr G Bennett. Carried

## **9 Reports for Information**

### **9.1 Project Manager's Report – Paul Geurtjens**

Verbal report, main points:

The tanks given total clean including a chlorine internal spray. Still to do the interior cement wash. Two stock water tanks ready to fill from stock well for the first time. Following up replacement pine seedlings for those died that over summer.

**Resolved minute number 22/SDMC/011**

That the Project Manager's Report be received.

Mr P Geurtjens/Ms J McCormick. Carried

## 9.2 Santoft Domain Transactions Report

Accounts for Payment:

- 1) Spetch Holdings Ltd to clean 6 tanks - \$454.25.
- 2) Helden Farm for reimbursements below:
  - a) Bunnings - \$14.90
  - b) Chesters - \$369.93
  - c) Central ITM - \$415.96
  - d) Misc - \$210.00

Total - \$1,010.79

All invoices & receipts attached. The approvals were given in previous minutes, we allowed up to \$6,000 for tank repairs.

**Resolved minute number 22/SDMC/012**

That the Spetch (\$454.25) & Helden (\$1,010.79) Accounts be paid promptly.

Ms H Thorby/Ms J McCormick. Carried

## 10 Discussion Items

### 10.1 Tanks

Five colour cards were circulated for Committee to pick their 4 choices. The 4 most popular will get pain test pots and put onto tanks to allow a final no. 1 choice.

### 10.2 Main Entrance

Gateway railing and gate options were discussed. Further details were requested.

**Resolved minute number 22/SDMC/013**

That the Project Manager investigate and cost out wooden railings, gates, stone work and drainage for the entrance.

Ms H Thorby/Ms J McCormick. Carried

**Resolved minute number 22/SDMC/014**

That the laser cutting of the saw blade be investigated with Road Runners.

Ms H Thorby/Mr P Geurtjens. Carried

## **11 Discussion Items**

Nil.

**The meeting closed at 7.55 pm.**

**The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .**

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**Chairperson**