

MINUTES

SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date: Wednesday, 1 February 2023

Time: 6.30pm

Venue: Ohakea Room, Te Matapihi
Bulls Community Centre
4 Criterion Street
Bulls

Present

- Ms Heather Thorby
- Mr Paul Geurtjens
- Mr Gary Bennett
- Ms Julie McCormick
- Ms Sandra McCuan
- Mr Matthew Holden
- Cr Jarrod Calkin
- Cr Brian Carter
- HWTM Andy Watson

In attendance

- Mr Peter Beggs
- Mr Greg Smith

Order of Business

1	Welcome / Prayer	3
2	Apologies	3
3	Public Forum	3
4	Conflict of Interest Declarations	3
5	Confirmation of Order of Business	3
6	Confirmation of Minutes	3
7	Follow-up Action Items from Previous Meetings	3
7.1	Follow-up Action Items from Santoft Domain Management Committee	3
8	Chair's Report	4
8.1	Chair's Report - February 2023	4
9	Correspondence	4
9.1	Correspondence	4
10	Reports for Information	4
10.1	Project Manager's Report - February 2023	4
11	Discussion Items	5
11.1	Layout Plan	5
11.2	Long Term Funding.....	5
11.3	Entrance Way	5

1 Welcome / Prayer

Chair noted 100% turnout and was delighted to welcome Cr Calkin and CEO Beggs and Greg Smith.

2 Apologies

Nil.

3 Public Forum

Nil.

4 Conflict of Interest Declarations

Nil.

5 Confirmation of Order of Business

Inclusion under General Business, Formation of Incorporated Society

6 Confirmation of Minutes

AMENDMENT 23/SDMC/001

Moved amendment of 30/11/22 Paul Geurtjens advised the costs being Engineer \$2,850 and Fire Compliance being \$1,500.

Cr B Carter/Mr P Geurtjens. Carried

Resolved minute number 23/SDMC/002

That the minutes of Santoft Domain Management Committee Meeting held on 30 November 2022 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms J McCormick/Ms S McCuan. Carried

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from Santoft Domain Management Committee

Noted, no further action required.

8 Chair's Report

8.1 Chair's Report - February 2023

No formal report presented.

Chairman did take the opportunity to address the CEO, Mayor and Councillors present. Noted was the compliance costs associated with the new facilities building being totally borne by the Santoft Domain when the RDC is the owner of the projected asset. This facility is for public and the lower Rangitikei Rural community recreational use.

The SDMC will proceed with a submission to RDC's Annual Plan in March.

9 Correspondence

9.1 Correspondence

Nil.

10 Reports for Information

10.1 Project Manager's Report - February 2023

Project Manager Paul Geurtjens – the lupin has been sprayed.

- a) Paul tabled The Report "Liquefaction Assessment by CGW Consulting Engineers."
The on-site work visit had not been advised to Paul. He received a phone call from outside the Domain gate, that there were cattle and the staff were concerned they might "charge at them." Paul went out to the Domain and put the cattle into an adjacent paddock, instructing the staff to open the gate before they departed.
Upon reviewing the Final Report several errors were made. The Domain address and the photo showing where samples were taken were not of the Santoft Domain.
The account has been received, the Chairman advised RDC to not pay the account and contacted CGW requesting an accurate report.
The SDMC to request in writing any relief of Council consenting costs for the facilities building from RDC.
- b) Paul's conversation with Engineer/Architect advised that we go for new floating slab not 3 meter piles
- c) The fire engineers concern was with the access to 25 tonne vehicles Paul advised of the heavy vehicles already accessing this site. Chairman will supply photos.

d) Boxes to protect tank taps is underway by M Holden.

Resolved minute number 23/SDMC/003

That the verbal 'Project Manager's Report – February 2023' be received.

Ms S McCuan/Mr M Holden. Carried

11 Discussion Items

11.1 Layout Plan

Three draft plans presented. The resulting discussions the committee decided to hold ideas and table drafts for stage II development. The decision made to concentrate on the Facilities Building in the meantime.

11.2 Long Term Funding

The committee to submit for consideration a presentation to the RDC Long Term Plan in March 2023.

A one page document for distribution to councillors ahead of the presentation to Council.

Council representatives suggested we invite Councillors to the Domain, ahead of our submission.

11.3 Formation of an Incorporate Society

Julie McCormick reported on process setting up a constitution. This body to support funding the Santoft Domain developments. Council representatives offered to run this through their legal expertise.

Next meeting will be set as required.

The meeting closed at 8.05pm.

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

.....Chairperson