ORDER PAPER

EXTRAORDINARY SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date:	**Wednesday, 8 July 2026**
Time:	**6.30pm**
Venue:	**Ohakea Room, Te Matapihi Bulls Community Centre 4 Criterion Street Bulls**

Chair:	Ms Heather Thorby
Deputy Chair:	Ms Betty Whyte
Membership:	Mr Gary Bennett Ms Julie McCormick Ms Sandra McCuan Mr Matthew Holden Cr Graeme O'Fee Cr Paul Sharland (Alternative) HWTM Andy Watson (Ex officio)

For any enquiries regarding this agenda, please contact:

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Notice is hereby given that a Santoft Domain Management Committee Meeting of the Rangitīkei District Council will be held in the Ohakea Room, Te Matapihi, Bulls Community Centre, 4 Criterion Street, Bulls on Wednesday, 8 July 2026 at 6.30pm.

Order Of Business

AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, enter item number be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: **Kezia Spence, Governance Advisor**

1. Reason for Report

1.1 The minutes from **Santoft Domain Management Committee Meeting held on 4 February 2026 are attached.**

Attachments

1. **Santoft Domain Management Committee Meeting - 4 February 2026**

Recommendation

That the minutes of Santoft Domain Management Committee Meeting held on 4 February 2026 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

MINUTES

RANGITĪKEI DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: SANTOFT DOMAIN MANAGEMENT COMMITTEE MEETING

Date:	**Wednesday, 4 February 2026**
Time:	**6.30pm**
Venue:	**Town Hall, Te Matapihi Bulls Community Centre 4 Criterion Street Bulls**

Present	Ms Heather Thorby Mr Paul Geurtjens Ms Julie McCormick Mr Matthew Holden Cr Graeme O'Fee HWTM Andy Watson
In attendance	Mrs Carol Gordon, Chief Executive Ms Kezia Spence, Governance Advisor

Order of Business

1 Welcome

The Mayor opened the meeting at 6.28pm

2 Apologies

Apologies be received from Cr Paul Sharland, Sandra McCuan, Garry Bennett.

3 Public Forum

4 Conflict of Interest Declarations

5 Confirmation of Order of Business

6 Reports for Decision

7.1 Election of Chair - Santoft Domain Management Committee

Resolved minute number 26/SDMC/001

That Heather be appointed Chair of the Santoft Domain Management Committee.

Mr M Holden/Ms B Whyte. Carried

Resolved minute number 26/SDMC/002

That Betty Whyte be appointed Deputy Chair of the Santoft Domain Management Committee.

Ms H Thorby/Mr M Holden. Carried

7.2 Guidance for the Santoft Domain Management Committee

Resolved minute number 26/SDMC/003

That Paul Geurtjens continue as project manager for the Santoft Domain Management Committee.

Ms H Thorby/Ms J McCormick. Carried

7 Reports for Information

8.1 Reimbursement to Santoft Domain Management Committee Letter

8.2 Santoft Domain Transactions Report

Resolved minute number 26/SDMC/004

That the Santoft Domain Transactions Report be received.

Ms J McCormick/Mr M Holden. Carried

8.3 Project Manager's Report - February 2026

Resolved minute number 26/SDMC/005

That the Committee direct Mr Geurtjens to work with Alex Glasgow around the laying of the grass seed

Mr M Holden/Ms H Thorby. Carried

Resolved minute number 26/SDMC/006

The report Project Manager’s Report February be received.

Ms J McCormick/Cr G O'Fee. Carried

The minutes of this meeting were confirmed at the Santoft Domain Management Committee held on .

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Chairperson

ITEM 7.1

7 Chair’s Report

7.1 Chair's Report - July 2026

Author: **Heather Thorby, Chair**

1. Reason for Report

1.1 The Chair may provide a tabled report to the Committee.

Recommendation

That the Chair’s Report – July 2026 be received

8 Reports for Information

8.1 Santoft Domain Transactions Report

Author: **Lorraine Bergen, Manager Financial Services**

1. Reason for Report

1.1 Transactions Report for the period ending 30 June 26.

1.2 Please note this is an interim report pending end of year adjustments and RDC end of financial year external audit.

Attachments:

1. SDMC - Transactions Report ⇩

Recommendation

That the Santoft Domain Transactions Report be received.

Recommendation

That the Santoft Domain Management Committee pay CNS Stainless Surface $1,628.98 and confirm previous payment of $1,628.98.

Santoft Domain - Transactions (4410199502)

As at 30 June 2026 *Values exclude gst (if applicable)*

Date	Value	Balance	Detail
Opening Balance		-78,365.47	
31/08/2025	1,000.00	-77,365.47	Geurtjens P M 159525 - Electric fence unit & table- SDMC committee 27/8/26 9.3 Minutes passed
26/09/2025	4,500.00	-72,865.47	Laser Electrical 159522 - progress claim for wiring -SDMC committee 27/8/26 9.3 Minutes passed
1/09/2025	10,416.39	-62,449.08	Matthew Holden 159480 ITM/Dump fees- SDMC committee 27/8/26 9.3 Minutes passed
29/09/2025	4,619.05	-57,830.03	Geurtjens P M 159594-SDMC committee 27/8/26 9.3 Minutes passed
29/01/2026	-2,500.00	-60,330.03	Council Reimbursement - Resolved Minute: 25/RDC/348
29/04/2026	1,416.50	-58,913.53	CNS Stainless S Benchtop Inv 9859

Closing Balance		-58,913.53

8.2 Project Manager's Report – July 2026

Author: **Paul Geurtjens, Project Manager**

1. Reason for Report

1.1 The Project Manager will provide a verbal update to the Committee.

Recommendation

That the verbal Project Manager's Report – July 2026 be received.

9 Meeting Closed.