



Rangitikei District Council

Telephone: 06 327-8174

Facsimile: 06 327-6970

Rangitikei
UNspoilt...

Sport NZ Rural Travel Fund Assessment Committee

Order Paper

Wednesday 26 April 2017, 1.00 pm

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Chair

Councillor Angus Gordon

Membership

Councillor Dave Wilson

His Worship the Mayor, Andy Watson (ex. Officio)

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Sport New Zealand Rural Travel Fund Meeting

Agenda – Wednesday 26 April 2017 – 1:00 p.m.



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*Note: the applications to the fund are included as a separate document to Committee members.

1 Welcome

2 Apologies

3 Confirmation of minutes

The minutes from 27 April 2016 are attached.

File ref: 3-GF-6-2

Recommendation

That the Minutes of the Sport NZ Rural Travel Fund Assessment Committee meeting held on 27 April 2016 be taken as read and verified as an accurate and correct record of the meeting.

4 Sport NZ Rural Travel Fund Scheme Allocation of Funds Report

A report is attached.

File ref: 3-GF-6-2

Recommendations

- 1 That the report "Sport NZ Rural Travel Fund Scheme Allocation of Funds 2016/17" be received.
- 2 That the accountability reports for funding during 2015/16 be received from:
 - Hunterville Children's Saturday Morning Sports Club (2015/16)
 - Taihape Area School (2015/16)
- 3 That the Sport NZ Rural Travel Fund Assessment Committee approve / decline the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:
 - James Cook School \$
 - Hunterville Children's Saturday Morning Sports Club \$
 - Taihape Area School \$
 - Rangitikei College \$

5 Next meeting

Wednesday 25 April 2018

6 Meeting closed

Attachment 1

Rangitikei District Council

Sport New Zealand Rural Travel Fund Meeting

Minutes – Wednesday 27 April 2016 – 1:00 p.m.

Contents

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Present: Cr Nigel Belsham (Chair)
Cr Lynne Sheridan

In attendance: Ms Samantha Whitcombe, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

It was suggested that additional advertising be committed to better promote the fund.

2 Apologies

That the apology for absence from His Worship the Mayor be received.

Cr Belsham / Cr Sheridan. Carried

3 Confirmation of minutes

Recommendation

Resolved minute number **16/SPARC/001** **File Ref**

That the Minutes of the Sport NZ Rural Travel Fund Assessment Committee meeting held on 29 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

4 Sport NZ Rural Travel Fund Scheme Allocation of Funds Report

Resolved minute number **16/SPARC/002** **File Ref** **3-GF-6**

1 That the report "Sport NZ Rural Travel Fund Scheme Allocation of Funds 2015/16" be received.

2 That the accountability reports for funding during 2014/15 be received from:

- Hunterville Children's Saturday Morning Sports Club (2014/15)
- Rangitikei College (2014/15)
- Marton United Football Club (2014/15)
- Taihape Area School (2014/15)
- Marton Junior Rugby (2014/15)

3 That the Sport NZ Rural Travel Fund Assessment Committee approve the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:

- | | |
|--|---------|
| • Taihape Area School | \$4,429 |
| • Hunterville Children's Saturday Morning Sports Club | \$1,741 |
| • Marton Junior Rugby | \$1,063 |
| • Rangitikei College | \$2,046 |
| • Marton United Soccer Club | \$221 |

Cr Sheridan / Cr Belsham. Carried

5 Next meeting

Wednesday 26 April 2017

6 Meeting closed – 1.14 pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Attachment 2



Rangitikei
UNUSUALLY...

REPORT

SUBJECT: **Sport NZ Rural Travel Fund Scheme Allocation of Funds 2016/17**

TO: Sport NZ Rural Travel Fund Assessment Committee

FROM: Linda Holman, Governance Administrator

DATE: 18 April 2017

FILE: 3-GF-6-2

1 Background

- 1.1 The Rural Travel Fund was developed in response to concerns raised by territorial authorities about the lack of participation in sport by young people living in rural communities. Geographical isolation, urban drift, lack of employment opportunities and access to mainstream funding were identified as barriers to sport participation.
- 1.2 The Sport NZ Rural Travel Fund is a partnership between Sport New Zealand and territorial authorities to assist the development of junior sport in rural communities by providing a travel subsidy targeted at young people aged between 5-19 years.
- 1.3 The Rural Travel Fund is designed to help subsidise travel for junior teams participating in local sport competition. The allocation of the fund is based on a population density formula for territorial authorities who have less than 10 people per square kilometre. The total sum available for this funding round is \$9,500+GST.
- 1.4 The Assessment Committee are provided with copies of the applications received for the funding to be distributed for 2016/17 separate to the Order Paper. The application and assessment process that has been followed for this year is the same as for previous years.
- 1.5 This report also provides the Assessment Committee with the accountability reports for those organisations that received funding last year. This is to enable the Committee to satisfy itself that the public money distributed for the fund has been used for the purpose for which it was intended.

2 Rural Travel Fund Accountability reports

2.1 At last years Assessment Committee the following allocation of the Sport NZ Rural Travel Fund were approved:

- Taihape Area School \$4,429
- Hunterville Children's Saturday Morning Sports Club \$1,741
- Marton Junior Rugby \$1,063
- Rangitikei College \$2,046
- Marton United Soccer Club \$221

2.2 Successful applicants are required to complete an accountability form. These have been received from two of the 2015/16 applicants (Hunterville Children's Saturday Morning Sports Club and Taihape Area School).

2.3 Accountability reports have been requested from the remaining successful applicants. If any of these are available they will be tabled at the meeting.

2.4 Those Accountability Reports that are available are attached for the Committee's reference as Appendix 1. The Rural Travel Fund Summary for 2015/16 and Reconciliation Report are attached as Appendix 2.

3 Rural Travel Fund Eligibility Criteria 2016/17

3.1 Applications for the Rural Travel Fund are open to rural sports clubs and rural school teams with young people aged between 5-19 years who require subsidies to assist with transport expenses to local sporting competitions. For a number of sporting codes, the small number of Rangitikei-based competitions means that local competition includes games in neighbouring centres such as Wanganui and Palmerston North.

3.2 The Rural Travel Fund is to be managed by the territorial authority, but Sport NZ has a specific prohibition against funding for the purpose of travel to regional or national events.

3.3 Sport NZ requires the following criteria to be applied when considering applications for funding. School club teams and sport club teams are defined as:

"a school club team participating in regular local sport competition out of school time, that excludes inter school and intra school competitions played during school time" and / or "a sports club team participating in organised, regular sport competition through club membership outside of school time"

- 3.4 The Sport NZ Rural Travel Fund does not cover travel to practice sessions.

4 Rural Travel Fund applications received for 2016/17

- 4.1 Four applications to the scheme have been received with a total of 661 participants. The four applications comply with the criteria. They are included as a separate document. The summary report form is attached as Appendix 3.
- 4.2 Three of the applicants have received funding in past years. The application from James Cook School is new.
- 4.3 The total sum sought is \$19,500, which is more than twice the amount available for distribution.
- 4.4 The amount being claimed varies greatly with all groups claiming for several sporting codes. Worked on a price per participant the amounts being requested vary from \$22 per participant through to \$42 per participant.
- 4.5 Previously, the Committee has allocated the grant on a “per participant” basis, with some weighting towards those with further to travel (option 2).
- 4.6 Some examples of the impact of various options are provided in the table below.

Option 1: Flat rate based on 661 participants	Amount requested	Participants	Flat rate	% of request granted
			\$14.37	
James Cook School	\$1,500	36	\$518	34%
Huntermville Children's Saturday Morning Sports Club	\$5,000	135	\$1,940	39%
Taihapa Area School	\$8,000	260	\$3,736	47%
Rangitikei College	\$5,000	230	\$3,305	66%
Total	\$19,500	661	\$9,500	

Option 2: Rate based on 661 participants with distance weighting (2x for Taihapa and 1.5 x Huntermville).	Amount requested	Participants	With distance weighting	% of request granted
James Cook School	\$1,500	36	\$346	23%
Huntermville Children's Saturday Morning Sports Club	\$5,000	135	\$1,946	39%
Taihapa Area School	\$8,000	260	\$4,997	62%
Rangitikei College	\$5,000	230	\$2,210	44%
Total	\$19,500	661	\$9,500	

5 Recommendations

5.1 That the report "Sport NZ Rural Travel Fund Scheme Allocation of Funds 2016/17" be received.

5.2 That the accountability reports for funding during 2015/16 be received from:

- Hunterville Children's Saturday Morning Sports Club (2015/16)
- Taihape Area School (2015/16)

5.3 That the Sport NZ Rural Travel Fund Assessment Committee approve / decline the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:

- | | |
|---|----|
| • James Cook School | \$ |
| • Hunterville Children's Saturday Morning Sports Club | \$ |
| • Taihape Area School | \$ |
| • Rangitikei College | \$ |

Linda Holman
Governance Administrator

Appendix 1

Rangitikei District Council

SPORT NZ RURAL TRAVEL FUND

Accountability Form for RTF Allocations

RECEIVED

- 3 MAR 2017

To: L.H.
File: 3-CF-6-3
Doc: 17 0096

Please attach:

- Receipts of RTF allocations
- RTF bank account statements
- Any other supporting documentation

Name of organisation: Hunterville Sports Club

Amount of Travel Subsidy: \$1690-

Estimated cost of travel per year for club/organization:

Please give details of how money was spent by providing a detailed breakdown of expenditure (ie: costs of petrol, cars and/or bus hire, how much per kilometer given per family, etc).

Petrol Vouchers \$ 1690-

..... \$

..... \$

Distance traveled to local sport competitions/games/practices:

Season totals from 480km - 3617

135 Children playing sport each weekend

A brief description of the benefits that have been achieved with these funds

Financially aids families who live
rurally - long distances from sporting
venues.

PTO

RECEIVED

In your opinion did the Rural Travel Fund assist your team/organisation to increase participation in local sport competitions/games/practices from rural areas?

Comment:

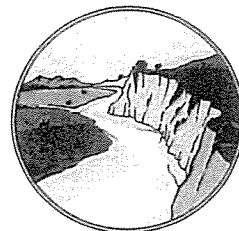
11 certainly helped.

Name and signature of two people:

First Contact: Nicky Livingston
Signature: [Signature]
Position: Treasurer
Date: 3.3.17

Second Contact: Kerin Rating
Signature: [Signature]
Position: Secretary
Date: 3.3.17

Please return on completion of your sports season
SPORT NZ Grants Administrator
Rangitikei District Council
46 High Street, Private Bag 1102
MARTON



27 April 2016

Huntermville Children's Saturday Morning Sports Club
Kerin Ratima
RD 5
Huntermville 4785

Dear Kerin

Application for the Sport New Zealand Rural Travel Fund

Your application for funding was considered by the Sport New Zealand Rural Travel Fund Assessment Committee at a meeting on 27 April 2016. The Committee had a pool of \$9,500 to distribute and received applications totalling \$19,200.

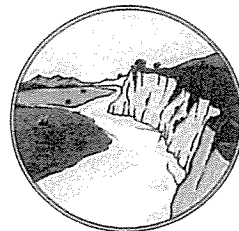
I am pleased to advise you that a grant of \$1,741 was approved. You will receive payment by direct credit within the next few weeks.

All recipients of Sport New Zealand Rural Travel Fund assistance are required to complete and return the enclosed Sport New Zealand Rural Travel Fund Accountability Form for RTF Allocations. The Accountability Form should be returned no later than **29 February 2017** even if you do not intend to apply for funding in 2017.

We are pleased to be able to assist you and wish you every success.

Yours sincerely

Samantha Whitcombe
Governance Administrator



REMITTANCE ADVICE

Hunternville Children's Saturday Morning Spor
C/- Kerin Ratima
RD 5
Hunternville

05 May 2016

Account No. HUN38

The amount of \$1,694.00 will be Direct Credited to your
bank account on 05 May 2016

Account number: 020652004527100

Date	Type	Your Reference	Amount	Due
4/05/16	INV	Travel Fund	1,694.00	1,694.00

HUNTERVILLE SERVICE CENTRE LTD



STATE HIGHWAY 1
HUNTERVILLE 4730

GST No: 39-943-484
Email: accountshsc@xtra.co.nz

Phone: 06 322 8360
Mobile:
Fax: 06 322 8419

October 20, 2016

Copy Tax Invoice

31562 - 1

Hunterville Saturday Morning Sports Club
C/- Nicki Livingston
3762 Turakina Valley Road
Hunterville
06 3228391

Customer Id: SATMORNS

VIN Number
Chassis Nu
Model Numb

Description	Qty	Price	Total
PETROL VOUCHERS \$50 \$20 \$10	1.00	1,469.57	1,469.57

Patel

Terms: 20th Of Following Month

Parts \$1,469.57

Sub-Total \$1,469.57

GST Amount \$220.43

31562

Printed: 20/10/16 2:43PM

TOTAL

\$1,690.00



BNZ
Marlton Store
Telephone 0800 800 468
Facsimile 06 327 8056

THE SECRETARY, H'VLE CHILDRENS SPORTS CLUB, 463 MANGAHOE ROAD, RD 1, HUNTERVILLE, 4781



Non Profit Org A/C

ACCOUNT NAME
HUNTERVILLE CHILDRENS
SATURDAY MORNING SPORTS CLUB
-CHEQUE ACCOUNT

ACCOUNT NUMBER
02-0652-0045271-000

STATEMENT NO. 335
FOR THE PERIOD
29 APRIL 2016 TO 30 MAY 2016

OPENING BALANCE								14,737.41
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
02 May	MCDUGALL FAMILY TRU	DC	pymt		mcdougall		30.00	14,767.41
02 May			000214360365		<i>Depos</i>		120.00	14,887.41
05 May	RANGITIKEI DISTRICT	DC			TRAVEL FUND		1,694.00	16,581.41
06 May	MISS H J WOOD	BP	S Chapman		s Chapman		15.00	16,596.41
09 May	0684/6840000000/002	ET					180.00	16,776.41
20 May	MCINTYRE RC&RAR	BP	McIntyre		<i>colves</i>		2,250.00	19,026.41
20 May	S J WESTON	BP	FIRST AID	WHISTLES	REIMBURSEMNT	42.25		
20 May	QUALITY PRESENTATION	BP	POD RIBBONS			179.17		18,804.99
CLOSING BALANCE								18,804.99

The Bank's base rate is currently 10.700 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.





BNZ
Marton Store
Telephone 0800 800 468
Facsimile 06 327 8056

THE SECRETARY, H'VLE CHILDRENS SPORTS CLUB, 3762 TURAKINA VALLEY ROAD, RD 1, HUNTERVILLE, 4781



Non Profit Org A/C

ACCOUNT NAME
HUNTERVILLE CHILDRENS
SATURDAY MORNING SPORTS CLUB
-CHEQUE ACCOUNT

ACCOUNT NUMBER
02-0652-0045271-000

STATEMENT NO. 340
FOR THE PERIOD
30 SEPTEMBER 2016 TO 28 OCTOBER 2016

OPENING BALANCE 9,891.78

Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits	Balance
03 Oct		CQ			000412	22.00		9,869.78
04 Oct	Trophy Spec & Engrav	BP	Trophy Speci		Engraving	201.00		9,668.78
04 Oct	Trophy Spec & Engrav	BP	Trophy Speci		Engraving	244.00		
04 Oct	Trophy Spec & Engrav	BP	Trophy Speci		Engraving	298.80		
04 Oct	Trophy Spec & Engrav	BP	Trophy Speci		Engraving	313.20		
04 Oct	Trophy Spec & Engrav	BP	Trophy Speci		Engraving	890.80		7,921.98
14 Oct		CQ			000414	80.00		7,841.98
20 Oct	Hunterville Serv Cen	BP	travel vouch		trav voucher	1,690.00		6,151.98

CLOSING BALANCE 6,151.98

The Bank's base rate is currently 10.450 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement period provided the limit has not been exceeded. These rates are less than the finance rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you have any questions please contact your nearest branch or call 0800 800 468.



Rangitikei District Council

SPORT NZ RURAL TRAVEL FUND

Accountability Form for RTF Allocations

RECEIVED

14 NOV 2016

To: L H
File: 3-GF-6-1
Doc: 1607745

Please attach:

- Receipts of RTF allocations
- RTF bank account statements
- Any other supporting documentation

Name of organisation: TASHAPE AREA SCHOOL

Amount of Travel Subsidy: \$4,429.00

Estimated cost of travel per year for club/organization: \$16,000

Please give details of how money was spent by providing a detailed breakdown of expenditure (ie: costs of petrol, cars and/or bus hire, how much per kilometer given per family, etc).

Travel for Sport	\$ 4,429.00
	\$
	\$

Distance traveled to local sport competitions/games/practices:

Travel to and from Palmerston North and Wanganui for Rugby, Touch, Hockey, Netball, Volleyball, Basketball, and Football.

A brief description of the benefits that have been achieved with these funds

Without this grant the cost of participating in organized sport would have been prohibitive for many of our students and their families. The benefits of active physical exercise, and organized sport, are numerous.

PTO

In your opinion did the Rural Travel Fund assist your team/organisation to increase participation in local sport competitions/games/practices from rural areas?

Comment:

Yes without doubt. Travel costs for us are huge - massive. Without your support we would be unable to sustain the high level of student involvement. No enjoy and celebrate, Thanks !!

Name and signature of two people:

First Contact:

RICHARD McMILLAN

Signature:

R.D. McMillan

Position:

PRINCIPAL

Date:

10/11/2016

Second Contact:

Jenny Pearce

Signature:

Jenny Pearce

Position:

Executive Officer

Date:

11-11-16

Please return on completion of your sports season
SPORT NZ Grants Administrator
Rangitikei District Council
46 High Street, Private Bag 1102
MARTON

Appendix 2

Rural Travel Fund Summary Report 2015-2016 - Appendix 2



Name of Council

Rangitikei District Council

Summary Report

Total number of applications received	5
Total number of successful applications	5
Total amount requested	\$ 19,200.00
Total amount allocated	\$ 9,500.00

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)			Benefits Of Receiving Funding
						Primary School Aged	Secondary School Aged	Total	
Taihape Area School	School	Approved	\$ 5,000.00	\$ 4,429.00	Enable to reduce the travel component of the cost our students participating in organised sport.	106	141	247	Subsidises the large cost of travel to games/events outside of the District, allowing a greater number of participants
Hunterville Children's Saturday Morning Sports Club	Club	Approved	\$ 5,000.00	\$ 1,741.00	To assist rural families with transport to games	131	0	131	Subsidises the large cost of travel to games/events outside of the District, allowing a greater number of participants
Marton Junior Rugby	Club	Approved	\$ 1,200.00	\$ 1,063.00	Travel to away games for the junior teams	120	0	120	Subsidises the large cost of travel to games/events outside of the District, allowing a greater number of participants
Rangitikei College	School	Approved	\$ 5,000.00	\$ 2,046.00	To support students to travel each week to their chosen sport.	0	231	231	Subsidises the large cost of travel to games/events outside of the District, allowing a greater number of participants
Marton United Football Club	Club	Approved	\$ 3,000.00	\$ 221.00	Travel costs for teams to travel to away games	40	5	45	Subsidises the large cost of travel to games/events outside of the District, allowing a greater number of participants
TOTALS:			\$ 19,200.00	\$ 9,500.00		397	377	774	

Explanatory Notes

Please complete this template and email the completed form to: fiona.ramsay@sportnz.org.nz

Rural Travel Fund Reconciliation Report 2015-2016

Appendix 3



Name of Council

Income

			Amount (\$)	Comments
2014/15 Received From Sport NZ	Funds carried forward (from previous year)	(1)	\$ -	
	Total received for the rural travel fund	(2)	\$ 9,500.00	
	Other income (if applicable)	(3)	\$ -	
	Sub Total (A)		\$ 9,500.00	

Expenditure

			Amount (\$)	Comments
Committee approvals 2015/16	Subsidies approved	(4)	\$ 9,500.00	
	Promotion / advertising	(5)	\$ -	
	Funds carried over (unspent)	(6)	\$ -	
	Sub Total (B)		\$ 9,500.00	
TOTAL (A) - (B)		(7)	\$ -	

Explanatory Notes

Please only enter data in the cells coloured light blue.

- (1). This figure should equal what you entered in number (6) in last years report (funds carried over unspent from previous year)
- (2). This figure should equal the total amount (excluding GST) that you received from Sport NZ for the Rural Travel Fund
- (3). This figure should include any additional funds or other income you have received for use for the Rural Travel Fund
- (4). This figure is automatically calculated from the data you entered in the Summary Report. This figure should equal the total amount of applications approved for the RTF.
- (5). This figure should equal the total amount (excluding GST) that you used for promotion/advertising purposes
- (6). This figure should equal the total amount of funds you did not spend during the financial year (that can be carried over in to the new financial year.
- (7). This figure will automatically calculate and should equal zero (\$0). If it does not, then please check your calculations. The sub totals in A and B (which will also automatically calculate) should equal the same. If they do not, please review the funds carried forward/carried over figures, as this is often where errors can be found.

Note: please attach a copy of this reconciliation form to your 2015/16 rural travel fund summary report template.

Appendix 3

Sport NZ RURAL TRAVEL FUND

Rural Travel Fund Eligibility

- The Rural Travel Fund is designed to help subsidise travel for junior teams participating in local sport competition. The allocation of the fund is based on a population density formula for territorial authorities that have less than 10 people per square kilometre based on 45c per capita.
- Application for the Rural Travel Fund is open to rural sports clubs and rural school teams with young people aged 5-19 years who require subsidies to assist with transport expenses to local sporting competitions.

Please Note: The Rural Travel Fund is to be managed by the territorial authority and funding should not be provided for the purpose of travel to regional or national events.

Criteria

The following criteria shall be applied when considering applications for funding. School club teams and sport club teams are defined as:

- “a school club team participating in local sport competition in weekends, that **excludes** interschool and intra-school competitions played during school time”; and/or
- “A sports club team participating in organised sport competition through club membership outside of school time”.

Sport NZ Rural Travel Fund

Summary Report Form for 2016/17

Funds Available: \$9,500

Total of Funds Requested: \$ 19,500

Name	Description	Applicant Contribution	Amount Requested	Amount Granted	Notes
James Cook School	Transporting students to and from competition games	\$1,000	\$1,500		36 eligible participants Complies with criteria Claiming at \$42 per eligible participant No previous applications
Huntermville Children's Saturday Morning Sports Club	Petrol vouchers for travelling families	\$0	\$5,000		135 eligible participants Complies with criteria Claiming at \$37 per eligible participant Accountability report form returned for 2015/16
Taihape Area School	To assist with the cost of transport for school sport.	\$8,000	\$8,000		260 eligible participants Complies with criteria Claiming at \$31 per eligible participant Accountability report form returned for 2015/16

Name	Description	Applicant Contribution	Amount Requested	Amount Granted	Notes
Rangitikei College	To help support our students with travel each week to the chosen sport that they paly	\$5,000	\$5,000		230 eligible participants Complies with criteria Claiming at \$22 per eligible participant The accountability report not returned for 2015/16