



**RANGITIKEI**  
DISTRICT COUNCIL

*Making this place home.*

# Sport NZ Rural Travel Fund Order Paper

**Thursday 14 May 2020, 1.00pm**  
**Via Zoom Video Communication**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)  
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**Chair**  
Cr Brian Carter

**Membership**  
Cr Richard Lambert  
His Worship the Mayor, Andy Watson

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Sport NZ Rural Travel Fund Meeting

Agenda – Thursday 14 May 2020 – 1:00 p.m.

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4	Sport NZ Rural Travel Fund Scheme Allocation of Funds Report.....	2	Attachment 2, pages 8-27
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\*Note: the applications to the fund are included as a separate document to Committee members, and are available online: <https://www.rangitikei.govt.nz/council/meetings/committee/sport-nz-rural-travel-fund-committee>

## **1 Welcome**

## **2 Apologies**

## **3 Receipt of minutes**

The minutes from 2 May 2019 are attached as an information item only.

File ref: 3-GF-6-2

## **4 Sport NZ Rural Travel Fund Scheme Allocation of Funds Report**

A report is attached.

File ref: 3-GF-6-2

### **Recommendations:**

- 1 That the report 'Sport NZ Rural Travel Fund Scheme Allocation of Funds 2019/20' to the 14 May 2020 Sport NZ Rural Travel Fund Committee be received.
- 2 That the accountability reports for funding during 2018/19 be received from:
  - Taihape Area School
  - Marton Junior Rugby Club
  - Hunterville Sports Club
  - Rangitikei College – *to be tabled*
- 3 That the Sport NZ Rural Travel Fund Assessment Committee approve / decline the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:
  - Taihape Area School
  - Hunterville Childrens Sports Club
  - Marton Junior Rugby Club
  - Rangitikei College

## **5 Next meeting**

Thursday 29 April 2021 9.00am

## **6 Meeting closed**

## **1 Welcome**

## **2 Apologies**

## **3 Receipt of minutes**

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  - Taihape Area School
  - Hunterville Childrens Sports Club
  - Marton Junior Rugby Club
  - Rangitikei College

## **5 Next meeting**

Thursday 29 April 2021 9.00am

## **6 Meeting closed**

# Attachment 1



# Rangitikei District Council

## Sport NZ Rural Travel Fund Meeting

Minutes – Thursday 2 May 2019 – 9:00 am

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### Contents

1	Welcome .....	2
2	Apologies.....	2
3	Confirmation of minutes .....	2
4	Sport NZ Rural Travel Fund Scheme Allocation of Funds Report .....	2
5	Next meeting.....	3
6	Meeting closed.....	3

Present: Cr Angus Gordon

Cr Dave Wilson

His Worship the Mayor, Andy Watson

In attendance: Ms Christin Ritchie, Governance Administrator

## 1 Welcome

The chair welcomed everyone to the meeting.

## 2 Apologies

There were no apologies.

## 3 Confirmation of minutes

<b>Resolved minute number</b>	<b>19/RTF/001</b>	<b>File Ref</b>	<b>3-GF-6-2</b>
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That the Minutes of the Sport NZ Rural Travel Fund Assessment Committee meeting held on 26 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor/ Cr Wilson. Carried

## 4 Sport NZ Rural Travel Fund Scheme Allocation of Funds Report

<b>Resolved minute number</b>	<b>19/RTF/002</b>	<b>File Ref</b>	<b>3-GF-6-2</b>
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- 1 That the report "Sport NZ Rural Travel Fund Scheme Allocation of Funds 2018/19" be received.

Cr Gordon / Cr Wilson. Carried

<b>Resolved minute number</b>	<b>19/RTF/003</b>	<b>File Ref</b>
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- 2 That the accountability reports for funding during 2017/18 be received from:

- Rangitikei College
- Rangitikei Netball Centre
- Taihape Area School
- Marton Junior Rugby
- Huntley School
- James Cook School
- Hunterville Sports Club

His Worship the Mayor/ Cr Wilson. Carried

The Committee discussed the recommendations from the report, and decided that option 2 would be more appropriate, given the distance Taihape and Hunterville schools have to travel to participate in sporting events.

**Resolved minute number****19/RTF/004****File Ref**

- 3 That the Sport NZ Rural Travel Fund Assessment Committee approve / decline the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:

- Taihape Area School -\$4,200
- South Makirikiri School - \$374
- Marton junior Rugby Club - \$900
- James Cook School - \$374
- Hunterville Sports Club - \$1463
- Huntley School - \$824
- Rangitikei College -\$1365

Cr Gordon / Cr Wilson. Carried

## 5 Next meeting

Thursday 30 April 2020, 9.00am

## 6 Meeting closed

9.20am

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Attachment 2

# Report

**Subject:** Sport NZ Rural Travel Fund Scheme Allocation of Funds 2019/20

**To:** Sport NZ Rural Travel Fund Assessment Committee

**From:** Bonnie Clayton, Governance Administrator

**Date:** 8 May 2020

**File:** 3-GF-6-2

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## 1 Background

- 1.1 The Rural Travel Fund was developed in response to concerns raised by territorial authorities about the lack of participation in sport by young people living in rural communities. Geographical isolation, urban drift, lack of employment opportunities and access to mainstream funding were identified as barriers to sport participation.
- 1.2 The Sport NZ Rural Travel Fund is a partnership between Sport New Zealand and territorial authorities to assist the development of junior sport in rural communities by providing a travel subsidy targeted at young people aged between 5-19 years.
- 1.3 The Rural Travel Fund is designed to help subsidise travel for junior teams participating in local sport competition. The allocation of the fund is based on a population density formula for territorial authorities who have less than 10 people per square kilometre. The total sum available for this funding round is \$9,500+GST.
- 1.4 Copies of the applications received for the 2019/20 funding round are attached to the Order Paper. The applications have been distributed to the committee members prior to this meeting for review.
- 1.5 This report also provides the Assessment Committee with the accountability reports for those organisations that received funding last year. This is to enable the Committee to satisfy itself that the public money distributed for the fund has been used for the purpose for which it was intended.

## 2 Rural Travel Fund Accountability reports

2.1 At the 2018/19 Assessment Committee the following allocation of the Sport NZ Rural Travel Fund were approved:

• Taihape Area School	\$4,200
• South Makirikiri School	\$374
• Marton Junior Rugby Club	\$900
• James Cook School	\$374
• Hunterville Sports Club	\$1463
• Huntley School	\$824
• Rangitikei College	\$1,365

2.2 Successful applicants are required to complete an accountability form. These have been received from:

- Taihape Area School
- Marton Junior Rugby Club
- Hunterville Sports Club
- Rangitikei College – *to be tabled*

2.3 The accountability reports that are available are attached for the Committee's reference as Appendix 1. The Rural Travel Fund Summary Report Form for 2019/20 is attached as Appendix 2.

## 3 Rural Travel Fund Eligibility Criteria 2019/20

3.1 Applications for the New Zealand Rural Travel Fund are open to rural sports clubs and rural school teams with young people aged between 5-19 years who require subsidies to assist with transport expenses to local sporting competitions. For a number of sporting codes, the small number of Rangitikei-based competitions means that local competition includes games in neighbouring centres such as Wanganui and Palmerston North.

3.2 The Rural Travel Fund is to be managed by the territorial authority, but Sport NZ has a specific prohibition against funding for the purpose of travel to regional or national events.

3.3 Sport NZ requires the following criteria to be applied when considering applications for funding. School club teams and sport club teams are defined as:

*“a school club team participating in regular local sport competition out of school time, that excludes inter school and intra school competitions played during school time” and / or “a sports club team participating in organised, regular sport competition through club membership outside of school time”*

3.4 The Sport NZ Rural Travel Fund does not cover travel to practice sessions.

#### 4 Rural Travel Fund applications received for 2019/20

- 4.1 Four applications to the scheme have been received with a total of 718 participants. The four applications comply with the criteria and have been attached separately with the Sport NZ Rural Travel Fund Guidelines.
- 4.2 The total sum sought is \$20,800 which is more than two times the amount available for distribution.
- 4.3 The amount being claimed varies greatly with all groups claiming for the same sporting code. Worked on a price per participant the amounts being requested vary from \$13 per participant through to \$38 per participant.
- 4.4 Previously, the Committee has allocated the grant on a “per participant” basis, with some weighting towards those with further to travel (option 2).

Some examples of the impact of various options are provided in the table below.

Option 1: Flat rate based on 718 participants	Amount requested	Participants	Flat rate	% of request granted
			\$10.30	
Taihape Area School	11,000	290	2,987	27%
Huntermville Childrens Sport Club	1,800	140	1,442	80%
Marton Junior Rugby Club	2,000	110	1,133	57%
Rangitikei College	6,000	178	1,834	31%
<b>Total</b>	<b>20,800</b>	<b>718</b>	<b>7,396</b>	<b>36%</b>

Option 2: Rate based on 1,048 participants with distance weighting (2x for Taihape and 1.5 x Huntermville).	Amount requested	Participants	With distance weighting (\$7.50)	% of request granted
Taihape Area School	11,000	580	4,350	40%
Huntermville Childrens Sport Club	1,800	180	1,350	75%
Marton Junior Rugby Club	2,000	110	825	41%
Rangitikei College	6,000	178	1,335	22%
<b>Total</b>	<b>20,800</b>	<b>1,048</b>	<b>7,860</b>	<b>38%</b>

#### 5 Recommendations:

- 5.1 That the report ‘Sport NZ Rural Travel Fund Scheme Allocation of Funds 2019/20’ to the 14 May 2020 Sport NZ Rural Travel Fund Committee be received.
- 5.2 That the accountability reports for funding during 2018/19 be received from:
- Taihape Area School
  - Marton Junior Rugby Club

- Hunterville Sports Club
- Rangitikei College – *to be tabled*

5.3 That the Sport NZ Rural Travel Fund Assessment Committee approve / decline the applications, listed below, on behalf of the Sport NZ Rural Travel Fund Scheme and disburse the funds to successful applicants by the end of the financial year:

- Taihape Area School
- Hunterville Childrens Sports Club
- Marton Junior Rugby Club
- Rangitikei College

Bonnie Clayton  
Governance Administrator

# *Appendix 1*



## Rangitikei District Council



### SPORT NEW ZEALAND Rural Travel Fund ACCOUNTABILITY FORM FOR RTF ALLOCATIONS

Please attach the following documents to this form and send to Rangitikei District by 23 Feb 2020

- Receipts of RTF allocations
- RTF bank account statements
- Any other supporting documentation

Send your completed form and attached documentation to:

E-mail Address: info@rangitikei.govt.nz  
Postal Address: Private Bag 1102, Marton  
Courier or hand deliver to: 46 High Street, Marton

Mark your application for the attention of: **Bonnie Clayton**

Name of organisation: Taihape Area School  
Amount of travel subsidy: 4,200.00  
Estimated cost of travel per year for club/organisation: \$16,000

Please give details of how money was spent by providing a detailed breakdown of what the money was spent on (i.e. cost of petrol, cars and/or bus hire)

The funding was used to assist with the cost of travel for Sport. \$ 10,999.20  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

Distance travelled to local sport competition: Generally Taihape to Palmerston North, or Taihape to Wanganui.

A brief description of the benefits that have been achieved with these funds:

The funding has enabled high levels of Student participation in organised sport. Without the subsidized travel the cost of participation for many students would be prohibitive. This support is crucial to our ongoing participation in Sport, and the health and well being of our Students.

In your opinion how did the rural travel fund assist your team / organisation in increasing participation in your local sport competition in rural areas?

As a result of subsidized travel we have had a very high level of participation in multiple sports. Our Teams enjoyed huge success, with a number of competition wins, and high level of code Representative Selection. This success has been reflected in a high level of Community involvement in School activities, and positive public perception of the School.

**Name and signature of two people:**

First Contact name: Richard McMillan

Signature:



Position:

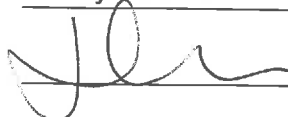
Principal

Date:

18/3/2020

Second Contact name: Jenny Pearce

Signature:



Position:

Executive Officer

Date:

18/3/2020



# ANALYSIS OF SPORT TRAVEL COSTS

Year	Details	Total	0310	0302	0314	0319	0320	0321	0301	0316
			Athletics	Sports Exchanges	Area Schools	Netball Snr	Rugby U15	Touch	Volley Ball	Basket Ball
2019	Term 1 - Actual	1,754.40	212.80		334.40		93.60	696.40	417.20	
	Term 2 - Actual	5,430.40		238.80		1,574.80	976.40			2,640.40
	Term 3 - Actual	3,046.40	34.80			958.00	184.40			1,869.20
	Term 4 - Actual	768.00	78.80					689.20		
	Travel Costs	10,999.20	326.40	238.80	334.40	2,532.80	1,254.40	1,385.60	417.20	4,509.60
	Grant Allocation	4,200.00				1,600.00	750.00	300.00		1,550.00



**Rangitikei District Council**  
**SPORT NEW ZEALAND Rural Travel Fund**  
**ACCOUNTABILITY FORM FOR RTF ALLOCATIONS**

Please attach the following documents to this form and send to Rangitikei District by 23 Feb 2020

- Receipts of RTF allocations
- RTF bank account statements
- Any other supporting documentation

Send your completed form and attached documentation to:

E-mail Address: info@rangitikei.govt.nz

Postal Address: Private Bag 1102, Marton

Courier or hand deliver to: 46 High Street, Marton

Mark your application for the attention of: **Christin Ritchie**

Name of organisation: Marton Junior Rugby

Amount of travel subsidy: \$900

Estimated cost of travel per year for club/organisation: Over \$1000

Please give details of how money was spent by providing a detailed breakdown of what the money was spent on (i.e. cost of petrol, cars and/or bus hire)

Coaches compulsory course \$140

\$ for travel expenses incurred by teams \$600

Representative travel expenses for our players \$160

Distance travelled to local sport competition:

Raetihi, Waverly, Ohakune, Taihape, Hunterville, Wanganui

A brief description of the benefits that have been achieved with these funds:

We were able to get our teams to their away games by offering car pooling and giving vouchers to the drivers, our players selected to trial for representative honors could trial and attend trainings without travel expenses being an issue, our coaches travelled to their compulsory training course together and our co-ordinator attended Wanganui Rugby union meetings in Wanganui.

In your opinion how did the rural travel fund assist your team / organisation in increasing participation in your local sport competition in rural areas?

It allowed our players from lower socio-economic families to train and play on Saturdays as in the past we have had some families that could not get their children to away games (this of course effects the whole team) it helped our coaches and management to improved their skills by attending courses.

It just takes one thing out of the equation for our families.

**Name and signature of two people:**

First Contact name: **Paulette Bremner**

Signature: \_\_\_\_\_  
**Junior Co-ordinator**

Position: \_\_\_\_\_

Date: **22/8/19**

Second Contact name: **Sharon Galpin**

Signature: \_\_\_\_\_  
**Treasurer**

Position: \_\_\_\_\_

Date: **22/8/2019**





**SPORT NEW ZEALAND Rural Travel Fund  
ACCOUNTABILITY FORM FOR RTF ALLOCATIONS**

Please attach the following documents to this form and send to Rangitikei District by 23 Feb 2020

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- Any other supporting documentation

Send your completed form and attached documentation to:

E-mail Address: info@rangitikei.govt.nz  
Postal Address: Private Bag 1102, Marton  
Courier or hand deliver to: 46 High Street, Marton

Mark your application for the attention of: **Bonnie Clayton**

Name of organisation: Hunterville Sports Club  
Amount of travel subsidy: \$1463 00  
Estimated cost of travel per year for club/organisation: \_\_\_\_\_

Please give details of how money was spent by providing a detailed breakdown of what the money was spent on (i.e. cost of petrol, cars and/or bus hire)

\$1760.00 worth of MTA Vouchers, \$ purchased and  
distributed among families of \$ the sports club  
a small contribution that helps with the cost of fuel.

Distance travelled to local sport competition:

We had families travelling 500 kms to 6500 kms  
during the 2019 season.



A brief description of the benefits that have been achieved with these funds:

It is a generous benefit that we are able to offer to families, to ease the financial burden that some are faced with by getting children to different towns and venues.

In your opinion how did the rural travel fund assist your team / organisation in increasing participation in your local sport competition in rural areas?

For those that find the cost of travel daunting the small contribution of some fuel vouchers is a help when large distances for sporting venues is required. Encourages participation.

Name and signature of two people:

First Contact name:

Nicky Livingston

Signature:

N. Livingston

Position:

Treasurer

Date:

26 / 3 / 2020

Second Contact name:

Charlie Dixon

Signature:

(Sorry in lockdown unable to get)

Position:

Chairman

Date:

26 / 3 / 2020



						OPENING BALANCE	
Date	Name of Other Party	Type	Particulars	Code	Reference	Withdrawals	Deposits
07 Jun			000213190781				180.00
10 Jun	VENNELL JP&ME	BP	Katie Vennel	I	Hockey		15.00
10 Jun	J A SHACKLETON	BP	rugby fees		sanison b&a		30.00
10 Jun	JERVIS K L &	BP	B Gray	And	B Gray		30.00
11 Jun	PICKFORD L M	BP		SOPHIE	DICKSON		15.00
11 Jun	BAGGOTT JARED	BP	Netball/rugb		M mcallej		30.00
13 Jun			000213351178				964.00
13 Jun		CQ			000433	160.00	
17 Jun	EDUCATION FINANCE LI	DC	WALKER	TE RAU	MTS 4427		45.00
20 Jun	RANGITIKEI DISTRICT	DC			SPORT NZ TRA		1,463.00
21 Jun	MR C C BALLARD	DC	Ballard		Sports		35.00
24 Jun	H L Richardson	BP	Hazel Rochar	Food/Whistles	Football	154.85	
26 Jun	Banks B K	DC	Caleb	Banks			15.00

#### CLOSING BALANCE

The Bank's base rate is currently 10.450 percent per annum. The interest rate on this account is 10.000 percent p.a above the base rate. There is no required payment applicable to this statement per annum exceeded. These rates are less than the French rate within the meaning of the Credit Contracts Act 1981. This only applies if you entered into your facility agreement prior to 1 April 2005. If you contact your nearest branch or call 0800 800 468.



Date	Name of Other Party	Type	Particulars	Code	Reference	Amount
					Hockey	30.00
02 Sep	Hockey Manawatu Inc	BP	Hockey Manaw	6aside Tourn		538.02
02 Sep	Casey McDougall	BP	McDougall	reimbursemen	Netball	
11 Sep	MCDUGALL FAMILY TRU	DC			McDougall	
13 Sep	R & R Goodwin	BP	Goodwin	Kicking tee	Bulls Tourn	24.99
13 Sep	H L Richardson	BP	Football	gifts	coaches	100.00
13 Sep	L Bunn	BP	Hockey	Coaches	Gifts	100.00
13 Sep	Aratac NZ Ltd	BP	Hockey	Sticks	00060	160.00
13 Sep	Huntermville School	BP	Sports Club	Mini Van	Travel	500.00
13 Sep	MTA Vouchers	CQ			000436	1,760.00
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	35.00
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	81.00
23 Sep	S J WESTON	BP	T Weston	BBQ Flowers	REIMBURSEMNT	140.25
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	195.00
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	212.90
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	249.02
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	288.60
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	378.00
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	580.00
23 Sep	Trophy Spec & Engrav	BP	Trophy Speci	Cups	Engraving	500.00
25 Sep		CQ			000437	
CLOSING BALANCE						

DC Direct Credit

CQ Cheque

# *Appendix 2*



# Sport NZ RURAL TRAVEL FUND

## Rural Travel Fund Eligibility

- The Rural Travel Fund is designed to help subsidise travel for junior teams participating in local sport competition. The allocation of the fund is based on a population density formula for territorial authorities that have less than 10 people per square kilometre based on 45c per capita.
- Application for the Rural Travel Fund is open to rural sports clubs and rural school teams with young people aged 5-19 years who require subsidies to assist with transport expenses to local sporting competitions.

Please Note: The Rural Travel Fund is to be managed by the territorial authority and funding should not be provided for the purpose of travel to regional or national events.

## Criteria

The following criteria shall be applied when considering applications for funding. School club teams and sport club teams are defined as:

- “a school club team participating in local sport competition in weekends, that **excludes** interschool and intra-school competitions played during school time”; and/or
- “A sports club team participating in organised sport competition through club membership outside of school time”.

# Sport NZ Rural Travel Fund

## Summary Report Form for 2019/20

**Funds Available: \$9,500**

**Total of Funds Requested: \$ 20,800**

Name	Description	Applicant Contribution	Amount Requested	Amount Granted	Notes
Taihape Area School	Transporting students to and from competition games	\$1,000	\$11,000		290 eligible participants Complies with criteria Claiming at \$38 per eligible participant The accountability report returned for 2018/19
Hunternville Childrens Sports Club	Petrol vouchers	\$0	\$1,800		140 eligible participants Complies with criteria Claiming at \$13 per eligible participant The accountability report returned for 2018/19
Marton Junior Rugby Club	Transporting students to and from competition games	\$0	\$2,000		110 eligible participants Complies with criteria Claiming at \$18 per eligible participant The accountability report returned for 2018/19
Rangitikei College	Transporting students to and from competition games	\$4,000	\$6,000		178 eligible participants Complies with criteria Claiming at \$33 per eligible participant The accountability report is to be tabled at the meeting.