



Rangitikei District Council

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Rangitikei
UNspoilt...

Taihape Community Board

Order Paper

**Wednesday, 3 December 2014,
5.30pm**

**Taihape Town Hall, 90-92 Hautapu Street,
Taihape**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Membership

Michelle Fannin (Chair)
Gail Larsen (Deputy Chair)
Councillor Angus Gordon
Councillor Ruth Rainey
Peter Oliver

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Board. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei
UNPOUNDED...

Rangitikei District Council

Taihape Community Board Meeting

Order Paper – Wednesday 3 December 2014 – 5:30 p.m.

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*Public Excluded minutes distributed separately to Board members only

1 Apologies

2 Public Forum

3 Confirmation of order of business

That taking into account the explanation why the item is not on the meeting agenda and why the discussion of the item cannot be dealt with until a subsequent meeting... be dealt with as a late item at this meeting.

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Confirming resolutions to appoint a member to fill the extraordinary vacancy in the Taihape Community Board

Recommendation

That the Taihape Community Board confirm Resolution 14/TCB/233 appointing Yvonne Sicely to fill the extraordinary vacancy in the Taihape Community Board.

6 Declaration by New Member

I,, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Rangitikei District, the powers, authorities, and duties vested in or imposed upon me as a member of the Taihape Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

7 Minutes of previous meeting

Recommendation

That the Minutes (and Public Excluded Minutes) of the Taihape Community Board meeting held on 5 November 2014, be taken as read and verified as an accurate and correct record of the meeting.

8 Chair's report

To be tabled.

Recommendation

That the Chair's report to the 3 December 2014 meeting of the Taihape Community Board, as presented, be received.

9 Council decisions on recommendations from the Taihape Community Board

At its meeting on 27 November 2014, Council did not confirm the Board's resolution agreeing to the proposed parking upgrade at the front of the Taihape Pool. Instead, Council approved interim remedial work (to be completed before Christmas). Council took this decision because of the uncertainty about the pool entrance with the current work being done on the Taihape Town Centre Plan.

10 Update on the use of the Small Projects Fund

No expenditure has been incurred since the Board's last meeting.

11 Requests for service concerning Taihape – October 2014

A report is attached.

Recommendation

That the report 'Requests for service concerning Taihape' be received.

12 Meeting frequency for the Taihape Community Board

A memorandum is attached

Recommendations

1. That the memorandum 'Meeting frequency for the Taihape Community Board' be received.
2. That for the remainder of the 2013-16 triennium, the Taihape Community Board normally meets EITHER monthly OR bi-monthly.

13 Update on the Town Centre Project – November 2014

A report is attached.

Recommendation

That the report 'Update on the Town Centre Project' – November 2014 be received.

14 Youth Hutt report

A report is attached.

Recommendation

That the Youth Hutt report (November 2014) be received.

15 Proposed dog exercise area – Robin Street

A memorandum is attached

Recommendation

That the memorandum 'Proposed dog exercise area – Robin Street' be received

16 Consultation – Draft Policy on the Disposal of Surplus Lands and Buildings

A memorandum is attached.

Recommendation

That the memorandum "Consultation – Draft Policy on the Disposal of Surplus Lands and Buildings" be received.

17 Current infrastructure projects/upgrades and other Council activities in the Taihape Ward.

A memorandum is attached.

Recommendation

That the report 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward – November 2014' be received.

18 Matters arising not elsewhere on the agenda – progress update

A report is attached.

Recommendation

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

19 Loader Drive

An issues submission is attached.

Recommendation

1. That the issues submission on Loader Drive be received.
2. That 'Loader Drive' street signage be erected on Loader Drive (the road to the Taihape Swim Centre)

20 Late items

Consideration of any items during Confirmation of order of business (item 3)

21 Future items for the agenda

22 Date of next meeting

Next meeting to be held 4 February 2015

23 Meeting closed



Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 5 November 2014 – 5:37 p.m.

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Present: Mrs Michelle Fannin
 Ms Gail Larsen
 Dr Peter Oliver
 Cr Ruth Rainey

Also present Cr Richard Aslett

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
 Mr Reuben Pokiha, Roading Operations Manager

Mrs Sheryl Srhoj, Administration

Tabled documents: Chair's report
Letter and Minutes of Keep Taihape Beautiful Committee meeting
Late Item Submission regarding Taihape Community Christmas Dinner

Unconfirmed

1 Apologies

Resolved minute number 14/TCB/219 File Ref

That the apology from Cr Gordon for absence be received.

Cr Rainey/Mrs Fannin. Carried

2 Public Forum

There was no public forum.

3 Confirmation of order of business

The Chair informed the Board that Item 9 (Filling the extraordinary vacancy in the Board) would be taken after Item 16 (Late Items)

The Chair also agreed to take the following items under Late Items (Item 16 on the Agenda) on the basis that they had arisen after the Order Paper had been compiled and that a decision was required at this meeting.

Taihape Community Christmas Dinner
Keep Taihape Beautiful signage

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Minutes of previous meeting

Resolved minute number 14/TCB/220 File Ref

That the Minutes of the Taihape Community Board meeting held on 1 October 2014, be taken as read and verified as an accurate and correct record of the meeting.

Dr Oliver/Ms Larsen. Carried

6 Chair's report

The Chair spoke to her report.

Resolved minute number 14/TCB/221 File Ref

That the Chair's report to the 5 November 2014 meeting of the Taihape Community Board,

as presented, be received.

Mrs Fannin/Cr Rainey. Carried

7 Council decisions on recommendations from the Taihape Community Board

Dr Oliver was unhappy that Council IT staff had viewed the internet services at the Taihape library to be adequate. Mr Hodder to ask that they reconsider installing a VDSL line to enable faster internet services.

8 Report from the Board's workshop on 15 October 2014

Mrs Fannin gave a verbal report on the Board's workshop of 15 October 2014.

She said there was still a bit more work to be done on the Board's submissions to the following proposed policies - Significance and Engagement Policy, Local Approved Products Policy, Dog Control and Owner Responsibility Policy and Control of Dogs Bylaw.

10 Update on the use of the Small Projects Fund

The Board were all in agreement that \$1,000 from the Small Project Fund be used to cover the shortfall for the supply of materials needed for the deck outside of the Taihape library.

Resolved minute number **14/TCB/222** File Ref

That the Taihape Community Board agrees to \$1,000 to cover the shortfall for the supply of timber etc. in the construction of the deck outside the Library, a place-making initiative in the Taihape Town Centre Plan process.

Mrs Fannin/Ms Larsen. Carried

11 Requests for Service concerning Taihape

Resolved minute number **14/TCB/223** File Ref

That the report 'Requests for service concerning Taihape, September 2014 be received.

Mrs Fannin/Cr Rainey. Carried

12 Update on the Town Centre Project

There was some discussion on the document and questionnaire that Creative Communities had put out for public consultation.

Cr Rainey and Ms Larsen felt that the forms were too hard to fill out. Dr Oliver agreed, adding that anyone who had not been involved in the Town planning process would have struggled to understand them.

Resolved minute number **14/TCB/224** **File Ref**

That the report 'Update on the Town Centre Project' be received.

Mrs Fannin/Dr Oliver. Carried

13 Youth Hutt report

Council staff to ask Mr Kane for more information regarding his suggestion that the town hall be used by the Hutt kids on wet days.

Resolved minute number **14/TCB/225** **File Ref**

That the Youth Hutt report (October 2014) be received

Mrs Fannin/Cr Rainey. Carried

14 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward – September 2014

Resolved minute number **14/TCB/226** **File Ref**

That the report 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward – September 2014' be received.

Mrs Fannin/Dr Oliver. Carried

15 Matters arising not elsewhere on the agenda – progress update

Off-road parking bay at Gumboot Park

The Roading Manager spoke to the proposed off road parking bay at Gumboot Park.

He said they were presently in negotiations with NZTA. The project would cost at least half of the \$30,000 which was originally quoted for the first plan. He would obtain quotes from three contractors in order to get fair prices. It was hoped that work would begin before the end of the year.

Mrs Fannin and Dr Oliver were disappointed with the tabled proposal as this was not what the Board had originally agreed upon. They felt that the narrow pullover strip could be very dangerous for children when exiting vehicles.

The Roading Manager replied that the original plan was fraught with difficult intricacies which would have resulted in costing a lot more. He acknowledged the Boards concerns regarding safety, but advised that signage would be put in place.

There was some suggestion that the 50kms signs be moved further north of the Gumboot. The Road Manager advised that this would involve quite a process with the NZTA Safety Engineer first having to prepare a report.

Following further discussion, the Board agreed to go ahead with the proposed parking bay.

Taihape Swimming Pool Parking

The Roading Manager spoke to the proposed upgrade of the car park at the Taihape swimming pool.

He said that at this stage only the entrance to the pool would be upgraded. The budget for this project was \$30,000, which Mr Pokiha advised would not cost this much.

His Worship the Mayor advised the Board to be wary that their decision would not impinge on the Steering Group options given that the Taihape Town Centre Plan process is considering the long term future of Council owned facilities.

Cr Rainey felt that the Board should wait to hear the Steering Groups outcomes rather than commit to spending money on this project.

Dr Oliver reported that the swimming pools had not been discussed with the Steering Group. He added that any Town Centre Plan projects were unlikely to happen for 3-5 years so he was keen to see the upgrade go ahead.

Resolved minute number 14/TCB/227 **File Ref**

That the Taihape Community Board agrees to the parking upgrade at the front of the Taihape Pool.

Mrs Fannin/Ms Larsen. Carried

Repairs to Koeke Road

Ms Larsen to be advised when this job is to be undertaken so she can inform the local school bus drivers.

New Zealand Motor Home Association

His Worship the Mayor reported that he had met with a member of the Vintage Club who spoke of their concerns regarding the New Zealand Motor Home Association having exclusive use of the old croquet grounds. He suggested that they write to Council with their concerns.

The Board discussed other options for campervans following the recent closure of the Riverview Motor Camp. These included the old bowling green and an area by the weather station.

Event Board signage

Ms Larsen spoke to the tabled letter from the Secretary of Keep Taihape Beautiful.

She said that the "Litter Group" originally formed from the Creative Communities Project had now joined Keep Taihape Beautiful. The groups were seeking the Boards permission to make use the back of the Events Boards to promote "Tidy Taihape". Ms Larsen advised that Keep Taihape Beautiful had funds available to pay for the signs.

The Board were happy for Keep Taihape Beautiful to make use of the Events Boards. They asked that they provide them with the final concept.

The Board suggested that Keep Taihape Beautiful log a Request For Service with Council staff regarding their concerns about the condition of the main street and Triangle gardens.

Ms Larsen to report back to Keep Taihape Beautiful that the Town Hall lighting has now been fixed.

Signage at Gumboot Park

Mrs Fannin advised that that the Taihape sign would be installed by the Gumboot on 24 November. The Taihape Meet and Greet Group had sent out invites for the official opening.

Resolved minute number **14/TCB/228** **File Ref**

That the Taihape Community Board gives Keep Taihape Beautiful permission to make use of the two Event signs.

Ms Larsen/Cr Rainey. Carried

Resolved minute number **14/TCB/229** **File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mr Fannin/Cr Rainey. Carried

16 Late items

Taihape Community Christmas Dinner

The Board agreed that the Taihape Community Christmas Dinner be funded up to \$200.00 from the Small Projects Fund.

Resolved minute number **14/TCB/230** **File Ref**

That the Taihape Community Board supports the Taihape Community Christmas Dinner by

funding up to \$200.00 from the Small Projects Fund.

Mrs Fannin/Ms Larsen. Carried

9 Filling the extraordinary vacancy in the Board

Mr Hodder explained the process needed in filling the extraordinary vacancy in the Board.

The meeting then moved into Public Excluded at 7.24pm in order to conduct a secret ballot.

17 Public Excluded

Resolved minute number 14/TCB/231 File Ref

I move that the public be excluded from the following parts of the proceedings of this meeting, namely:

Item 1 Filling the extraordinary vacancy in the Taihape Community Board

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to this matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for passing of this resolution
Item 1 Appointment of one new member to the Taihape Community Board	To protect the privacy of natural persons (Section 7(2)(a))	Section 48(1)(a)(i)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding or the whole or the relevant part of the proceedings of the meeting in public as specified above.

Mrs Fannin/Ms Larsen. Carried

18 Open Meeting

The meeting resumed at 7.35pm.

Resolved minute number**14/TCB/233****File Ref**

That the Taihape Community Board, in terms of sections 117A and 118 of the Local Electoral Act 2001, having given consideration to how the Board might be more representative of the local community and to those people with an interest in being members, resolves to appoint Yvonne Sicely to the Board (effective from the date of this resolution)

Mrs Fannin/Cr Rainey. Carried

Mrs Fannin asked that consideration be given to holding monthly meetings. This item to be placed on the next Agenda for further discussion.

19 Next meeting

Next meeting to be held Wednesday 3 December 2014.

20 Meeting closed

The meeting closed at 7.40pm.

00010

Breakdown of Service Requests for Taihape - October 2014

Service Requests Department	Compliance Completed in time	Completed late	Overdue	Grand Total
Animal Control	8	1		9
Barking dog	2			2
Dog Property Inspection (for Good Owner status)	1			1
Found dog	1			1
Lost animal	3			3
Wandering stock	1	1		2
Cemeteries	1			1
Cemetery maintenance	1			1
Council Housing/Property			4	4
Council housing/property maintenance			4	4
Culverts/Drainage	1			1
Maintenance (culverts/drainage)	1			1
Environmental Health	7			7
Dumped rubbish (within town boundary)	2			2
Noise - day and night	5			5
Footpaths	3			3
Maintenance (footpaths)	3			3
General enquiry	1			1
General Enquiry	1			1
Public Toilets	1			1
Maintenance (public toilets)	1			1
Roads	12	2		14
Maintenance (roads - not potholes)	10	2		12
Maintenance (roads - potholes only)	2			2
Roadside Vegetation/Trees	3			3
Maintenance (roadside vegetation/trees)	3			3
Stormwater		1		1
Stormwater blocked drain (urgent)		1		1
Waste	2			2
Wastewater blocked drain	1			1
Wastewater leak	1			1
Water	8	4		12
Dirty drinking water	1			1
Location of meter/toby/other utility		1		1
Meter reading	1			1
No drinking water supply (urgent)	1	1		2
Water flooding (other than stormwater and wastewater)	1			1
Water leak	4	2		6
Grand Total	47	8	4	59

00012

Feedback required (Multiple Items)

Service Requests

Method

Department	Email	In Person	Not able to contact (feedback on close only)	Telephone	Not Provided	Grand Total
Environmental Health			1			1
Noise - day and night			1			1
Footpaths					1	1
Maintenance (footpaths)					1	1
General enquiry				1		1
General Enquiry				1		1
Roads			1	1	1	3
Maintenance (roads - not potholes)			1		1	2
Maintenance (roads - potholes only)				1		1
Roadside Vegetation/Trees					1	1
Maintenance (roadside vegetation/trees)					1	1
Stormwater	1					1
Stormwater blocked drain (urgent)	1					1
Waste		1				1
Wastewater leak		1				1
Water		1	1	4		6
Dirty drinking water				1		1
Location of meter/toby/other utility			1			1
Meter reading				1		1
No drinking water supply (urgent)				1		1
Water leak		1		1		2
Grand Total	1	2	3	6	3	15



MEMORANDUM

TO: Taihape Community Board

FROM: Michael Hodder

DATE: 28 November 2014

SUBJECT: **Meeting frequency for the Taihape Community Board**

FILE: 3-CB-1-2

The Board's Chair has asked for advice on the merits or otherwise of having Board meetings monthly, as has recently been the case, having regard for financial implications.

First, there is no prescribed minimum number of meetings for the Board – the statutory requirement (as for Council and its committees) is to "hold the meetings that are necessary for good government". In considering the question of frequency of meetings, I suggest that the Board have regard for two factors – the effective dealing with matters referred to it and those which it (or the local community) initiates, and transparency/accountability to the community. Workshops are not meetings; while they may be open to the public to observe (or even participate), they have no decision-making authority. Staff have not usually been present at the Board's workshops.

Second, remuneration to Board Members is not influenced by the frequency of meetings and attendance at them – other than (if applicable) payment of mileage. While there is additional cost for staff attendance at these meetings, my observation is that monthly meetings have been of shorter duration than when held bi-monthly. There is very little difference in staff time outside actual meeting time. The General Ledger shows staffing costs attributed to the board as \$2,929 from 1 July to 20 November 2014. On a pro rata basis, this is slightly less than the full year cost in 2013/14 of \$7,847.

Recommendations

1. That the memorandum 'Meeting frequency for the Taihape Community Board' be received
2. That for the remainder of the 2013-16 triennium, the Taihape Community Board normally meets EITHER monthly OR bi-monthly.

Michael Hodder
Community & Regulatory Services Group Manager

00014



MEMORANDUM

TO: Taihape Community Board

FROM: Kevin Morris

DATE: 27 November 2014

SUBJECT: **Update on the Town Centre Plan project – November 2014**

FILE: 1-CP-7-1

- 1 Since the last report the Town Centre Plan Steering Group has met on four occasions: 7, 9, 17, and 19 November 2014.
- 2 At the meeting held on 7 November the Steering Group was informed of, and accepted with regret the resignation of Ken Bellamy from the group.
- 3 The Steering Group also discussed the evaluation criteria to be used during the synthesis workshop. It was decided by the group that the draft evaluation criteria produced by Creative Communities was too ambiguous and would require considerable discussion and changes before it could be used.
- 4 A sub group of the Steering Group met on Sunday 9 November to go through the feedback for the first round of consultation. Of the 1500 fliers sent out a 10% return was achieved or a total of 151 returned 98 for the packages and 60 strategies. The break down was as follows:
 - Package 1: The Town hall, library and Information Centre(maximised), Taihape Area School and the Majestic Theatre (27)
 - Package 2: The Town Hall site Swimming pool site Taihape Area School and Majestic Theatre (swimming pool, Taihape Area School and Majestic Theatre sites maximised (30)
 - Package 3: Status Quo The Town Hall Site Taihape Area School Majestic Theatre, and Woman's club (41)
- 5 At the meeting held on 17 November the Steering Group advised Creative Communities that the first round of public engagement had created confusion in the community and a more simplified document needed to be produced and sent out to the community. The group also informed Creative Communities that the draft Evaluation Criteria were still ambiguous and could not be used in its current form.
- 6 Creative Communities held a workshop with the Steering Group on 19 November and presented an updated draft version of what would be sent out to the community for a second round of engagement. During the meeting a consensus was gained from

the Steering Group of the suggested strategies to be used in the draft Town Centre Plan. The community feedback rated them in the following order.

- I. Build a Coherent Visitor Experience
 - II. Make Great Street and Public Spaces
 - III. Provide Better Adaptable Facilities
 - IV. Deliver a Destination Taihape
- 7 The Steering group also provided Creative Communities with feedback on the updated version of the second consultation document. Creative Communities advised the group that the requested changes would be made and a final draft would be sent back to the Steering Group for consideration before going out to the public for consultation.
- 8 On 26 November a copy of the synthesis workshop outcomes from Creative Communities was circulated to the Steering Group. The Chief Executive has asked that cost estimates be included Round 2 consultation; once these are to hand, the draft will be presented to the Steering Group. .
- 9 Recommendation
- That the memorandum "Update on the Taihape Town Centre Plan project – November 2014" be received.

Kevin Morris

Policy



'The Hutt' Taihape

NOVEMBER 2014

Out and About!!

2014

Out and About

Membership

School Holidays

Notices

Summary

This month saw the beginning of NCEA Exams starting for the seniors and the juniors in full swing with summer sports. Daylight saving has allowed the kids to have longer play time after school but unfortunately the weather has not played it's part and November has been rather wet this year. With opening hours back to normal, numbers attending has still been great.

The new premise has continued to be popular, with many people still visiting to check it out. Current membership is using the facility more regularly with attendance numbers continue to average between 15 – 20 a day.

Fruit and chippies are still very popular, and some kids bring brought food to the Hutt as well. With the summer months approaching we will start to look at providing snacks like ice blocks etc. Of course much of this will depend on funding available and donations from local businesses and families.

More board games have been purchased and have been popular with the kids. The Hutt is always looking to upgrade and extend the selection of games so if anyone at home has games, movies (dvd) and/or fruit they would like to donate, please drop them off at the Hutt or Library or give Nathan a call (0276228235) and he will organise a pick up.

The facility is busy with some older youth using the facility as well. Maintaining and enforcing a "No Bullying" rule has kept everyone safe and playing together. Overall a very good indication of the Hutt's popularity with the youth.

Michalla Knowles (New Volunteer) started this month and will be a regular face at the Hutt every Thursday and throughout the Holidays. Welcome Michalla...

Lastly, we are also looking for anyone interested in volunteering their time, one or two hours a week throughout the Xmas Holidays to oversee the facility and supervise the youth.

This is quite a rewarding experience.



Membership

We currently have 38 memberships completed. These are predominately younger youth with the number of senior youth members low. We are having good numbers attending, approx 16-20 kids each day. 155 kids have used the facility this month, that's **1041** in total since opening in July.

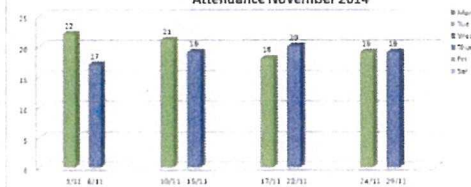


Wow !!!!

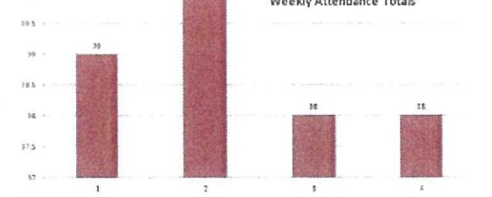
1000 attendances to 'The HUTT'.

Nov-14	Total	Mon	Tue	Wed	Thur	Fri	Sat
1/11 - 7/11	86	20	22	22	22		
8/11 - 14/11	40	25			20		
15/11 - 21/11	86	18	18	20			
22/11 - 28/11	26	23		23			
Total Nov 2014	238						

Attendance November 2014



Weekly Attendance Totals



Xmas School Holidays

Xmas school holidays is not that far away. The HUTT's last day this year will be Thursday 18th Dec and will reopen for the holiday programme on Wednesday 7th January 2015.

The Hutt' will be open Monday to Friday each week excluding statutory days and will be open from 12.00 – 4pm.

We will have movie and popcorn days, music and dance (disco), and pool and table tennis competitions throughout our holiday programme.

We are also looking for volunteers that would like to spend a couple of hours during the holidays to supervise and have fun with the children.

We encourage the kids to bring along any games they may want to share as well.



HYPE ACADEMY LTD

Helping Youth Prepare 4 Everything

Nathan Kane
Director

28 Main Street

Marton, 4710

E: nathan.kane@hypeacademy.co.nz

M: 027 622 8235

**HOURS:****School Term:**

Tuesday and Thursday—3pm to 5pm

School Holidays:

Monday to Friday —1pm to 5pm

Closed public holidays

Notices:

Taihape's Christmas Parade is happening on Saturday 6 December 12 noon to 1 pm.

It would be great to see all our members involved in this community event. This year a lot more walking floats will be used, and prizes for best decorated bike, trike or scooter are up for grabs. Also there will be a 1st, 2nd and 3rd prize for the best float/walking floats.

Entry forms are available from the Taihape Information Centre

For more information or queries please phone
Taihape Community Development Trust
Ph 06 3881307 or email info@taihape.co.nz



Summary

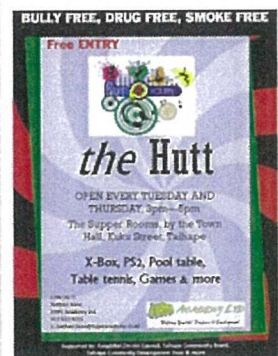
An excellent month with the figures for November (8 days open) showing 155 Youth using the facility. That's an average of 19 kids each day. There are currently 38 registered members, majority are under 13yrs. The focus next month will be to encourage more senior students to be involved.

No doubt these numbers will increase when the Hutt is open Monday to Friday, during the new year holidays.

The Youth Hutt facility is available for meetings and gatherings and is still utilised by some committees over the month. We encourage other groups and committees to utilise this facility.

On a maintenance note, the venue needs a mop and bucket, rubbish bins and sanitising tablets for the urine in the gents toilet and a quantity of spare light bulbs.

Overall 'The Hutt' is proving to be a great space to keep the kids entertained and safe. The kids are looking forward to the warm weather.



'THE HUTT' TAIHAPE

00020



MEMORANDUM

TO: Taihape Community Board

FROM: Michael Hodder

DATE: 28 November 2014

SUBJECT: **Proposed Dog Exercise Area In Robin Street**

FILE: 6-RF-1-15

- 1 The Meet'n Greet Group has approached the Bard Chair about the feasibility of having another dog exercise park in Taihape. The Board last considered such a question in June 2011, with regard to Office of Treaty Settlement land in Robin Street.
- 2 At its meeting on 30 June 2011, (following discussion with and approval by the Chair of Te Roopu Ahi Kaa), Council confirmed the Board's recommendation:

11/TCB/048

That the Taihape Community Board recommends to Council in respect of the Office of Treaty Settlement land in Robin Street that

- Council does not rent the land and that only offers to mow the land on behalf of OTS in order to keep it tidy;
 - the area is used a dog exercise area;
 - signage for the dog exercise on SH1 be provided possibly on the Kuku Street intersection, and possibly in the Outback to encourage the travelling public to use the area;
 - a "doggy doo" bin be installed adjacent to the area;
 - the mowing be undertaken by a local contractor on an as needed basis to lower the cost to the ratepayer; and
- funding for the mowing come from the TCB small projects budget or some other organisation.
- 3 The Chair of Te Roopu Ahi Kaa suggested that, rather than have the whole Komiti consider the matter, it was better to contact the three Taihape-based members of the Komiti to determine who has manawhenua over this piece of land. This conversation identified Ngati Tamakopiri and officers subsequently received advice that they had no objection.
 - 4 The matter was then taken up with the Office of Treaty Settlements. They did not agree to this use of the land.

Recommendation

That the memorandum 'Proposed Dog Exercise Area In Robin Street' be received.

Michael Hodder
Community & Regulatory Services Group Manager



MEMORANDUM

TO: Taihape Community Board

FROM: Katrina Gray

DATE: 25 November 2014

SUBJECT: **Consultation - Draft Policy on the Disposal of Surplus Lands and Buildings**

FILE: 3-PY-1-13

1 Background

- 1.1 The draft Policy on the Disposal of Surplus Lands and Buildings has been developed with Council staff and Te Roopu Ahi Kaa. There have been several versions of the policy which were presented to the Komiti, with the current draft (Appendix 1) being recommended to Council for adoption/consultation by Te Roopu Ahi Kaa, as well as, the Policy/Planning Committee.
- 1.2 At its meeting on 30 October 2014, Council adopted the draft Policy for a public consultation period of three months. Consultation is not mandatory for this policy, but doing so helps reinforce that Council decision-making is open and community views are valued.
- 1.3 Following the amendments to the Local Government Act 2002 earlier this year, territorial authorities are required to develop a Significance and Engagement Policy which encourages flexibility in the way Council consults with communities. Therefore, the consultation on this policy will follow a different process to the usual Special Consultative Procedure, and aims to make it easier for members of the community to make comments.

2 Comment

- 2.1 The draft Policy is out for public consultation **from 5 November 2014 – 2 February 2015**. During this time comments/submissions may be received either verbally by the Policy Team; or in written form via post, electronically through the Rangitikei District Council website, or by email. The public notice for consultation is attached as Appendix 2.

3 Recommendation

- 3.1 That the memorandum 'Consultation - Draft Policy on the Disposal of Surplus Lands and Buildings' be received.

Katrina Gray
Policy Analyst

00024

RANGITIKEI DISTRICT COUNCIL

POLICY ON DISPOSAL OF SURPLUS LANDS AND BUILDINGS

1 Background

- 1.1 Council has previously undertaken a survey of its non-infrastructure assets to identify those which were surplus and potentially best disposed of by sale. The costs (and in some cases legislation) associated with disposal has also impeded the process. Council envisages that there will be instances where the best value proposition for the ratepayer is to sell such sites.¹

2 Purpose

- 2.1 The purpose of this policy is to ensure:
- the best value and long term benefit have been obtained for the community; and,
 - that the disposal process has been open and fair.
- 2.2 Council recognises that best value does not necessarily mean the highest financial offer and will include non-financial considerations.

3 Application

- 3.1 This policy applies only to a site where Council has decided that it can be disposed of on the open market. The Council will also take into account the following issues where applicable:
- consideration of the current tenants or users of the asset;
 - the ability of other assets to provide the same service;
 - frequency of use;
 - cultural significance to hapū and Iwi;
 - how the land was originally acquired;
 - the ongoing maintenance costs to the community;
 - community views on whether it should be considered as surplus;
 - income generated from the asset;
 - cost of disposal;
 - statutory processes; and
 - levels of service desired in the Long Term Plan.
- 3.2 'Surplus site' means Council owned land and building(s) on a particular Certificate of Title which Council has resolved is no longer required by the community/District.

¹ Changes announced in August 2014 to government policy applying to disposal of Crown reserve land means greater opportunity for Council to rationalise its holdings of land and buildings.

This excludes buildings where Council retains ownership of the land and land which is leased (and not for sale), and where Council is involved in the sale of a property only to recoup rates arrears.

- 3.3 Unless Council resolves otherwise, the policy only applies to a site which has a market value exceeding \$50,000.

4 Disposal Process

- 4.1 Council will resolve prior to tenders being sought, how much weight is to be given to non-financial considerations.
- 4.2 An open tender process will be used when disposing of all surplus sites.
- 4.3 Tenders will be required to address the non-financial considerations specified in Table 1.
- 4.4 Consideration of tenders will involve both the price and non-financial considerations.
- 4.5 Tenders will be initially evaluated and ranked on non-financial considerations. This ranking will then be compared with the prices offered.
- 4.6 A tender scoring less than 35% in the non-financial considerations will be excluded from the process.
- 4.7 The highest financial offer will not necessarily be accepted.
- 4.8 The successful tender (if any) will be that which provides the best value proposition for the District, taking into account financial and non-financial considerations. Council and tenderers will be advised of the outcome, showing the range in the non-financial considerations, and in the price, together with the name of the successful tenderer.
- 4.9 The administration of this policy is delegated to the Chief Executive unless the market value of the site exceeds \$250,000.

Table 1. Non-financial considerations.

ATTRIBUTE	EXPLANATION	SIGNIFICANCE
Use of the site	Preference will be given to tenders that have a proposed use that will be complementary to existing activities, and/or will provide a valuable community service and/or will provide local employment opportunities and/or cultural facility.	High (25%)
Ownership structure	Preference will be given to tenders that are from local businesses, residents, groups, or Iwi within the Rangitikei	Medium (15%)
Sustainability of investment	Preference will be given to tenders that are more likely to use the asset over the long term.	Medium (15%)
Financial viability	Preference will be given to tenders which provide evidence of being able to access the financial resources required to achieve the intended use and projected benefit.	Medium (15%)
Track records	Preference will be given to tenders which provide evidence of delivering services/facilities to a specified level.	Low/Medium (10%)
Stability of investment	Preference will be given to tenders that have a stable investment and/or business structure supporting them.	Low/Medium (10%)
Historical connection with the asset	Preference will be given to tenders that show they have a historical/ cultural connection with the asset and/or a commitment to demonstrate an element of the site's history.	Low/Medium (10%)

00028



Rangitikei District Council

Community Feedback

Draft Policy on the Disposal of Surplus Lands and Buildings

Council wishes to seek the views of the community on the proposed Policy, specifically:

- Is the draft policy clear and easy to understand?
- Is the proposed approach appropriate?
- Are the non-financial considerations suitable?
- What non-financial considerations are the most important?

Background

Council owns a large number of properties (land and buildings) which it uses for the benefit of the community. These benefits may be financial (i.e. a rental return on the property which reduces the need for rates) and non-financial (e.g. facilities for recreational and community use). Sometimes the greatest benefit to the ratepayer and community will be for Council to sell land or buildings which are surplus to requirements.

Once Council has decided that a property will be sold, then the proposed policy seeks to ensure that the best value and long term benefit have been obtained for the community and that the sale process has been open and fair. A tender process will be used which considers both financial and non-financial considerations. It is recognised that the best value and greatest long term benefit does not necessarily mean the highest price.

The key non-financial considerations include; the proposed use of the site, ownership structure, sustainability of investment, financial viability, track record, stability of investment and historical connection of the asset. For each sale process these considerations will be assigned a percentage score, with some considerations holding a greater weight than others. For an offer to be considered it must make some contribution in non-financial benefits (set at 35%). The Council (or the Chief Executive where the market value is less than \$250,000) will then weigh up both the financial and non-financial aspects of the tender. The successful tender will be the one which provides the best value proposition overall for the District.

Further Information

The draft Policy is available from the Marton, Bulls and Taihape Libraries and the Council Office in Marton. It is also available from www.rangitikei.govt.nz or you may ask for a copy to be sent to you by calling 0800 422 522.

Feedback

Comments on the draft policy are invited until noon **Monday 2 February 2014**. Written comments may be:

1. posted to: Rangitikei District Council
Attn: Samantha Whitcombe
46 High Street, Private Bag 1102,
Marton 4741
2. emailed to: info@rangitikei.govt.nz
3. dropped into the Marton, Bulls or Taihape Libraries or Marton Council Offices.

If you have any questions or would like to make any verbal comments about the Policy please contact **Samantha Whitcombe**, on 06 327 0099 or 0800 422 522.

00030



MEMORANDUM

TO: Taihape Community Board

FROM: Samantha Whitcombe

DATE: 28 November 2014

SUBJECT: **Current Infrastructure Projects/Upgrades and other Council Activities in the Taihape Ward**

Water projects/upgrades in the Taihape Ward

- 1 Taihape – renewals of treatment and reticulation facilities - Dixon Way, Water supply investigation:
 - 1.1 Invitation for expressions of interest for design work. Op's team carrying out physical investigation works.
- 2 Community apportionment \$987,654; Dixon Way Investigation, Ruru Road stg II & III, Taihape main falling main renewal:
 - 2.1 Falling Main tender docs completed, posted on Tenderlink, tenders close 28th Nov. Ruru Road Stg III, physical works completed.
- 3 Work planned for the next three months:
 - Taihape – renewals of treatment and reticulation facilities - Dixon Way, Water supply investigation: Complete investigation works, engage suitable qualified party to complete design.
 - Community apportionment \$987,654; Dixon Way Investigation, Ruru Road stg II & III, Taihape main falling main renewal: Complete geotechnical investigations for mains renewals of the raw water falling main (Williams property). Ruru Road Stage III designed contracted and constructed Hautapu Street watermain renewal at the JW Church (RDC Ops Team will undertake). Dixon Way, carry out investigation and recommendation on potential improvement to supply, pressure, fire fighting capability. Completion of Ruru Road Stg III. Falling Main tender evaluation, award and commencement of Physical works.

Sewerage and the Treatment and Disposal of Sewage

- 1 Waste Water Pump Station: install new Waste water pump station: Wastewater pump station, wetwell facility, pumping units and shed and security compound all completed. Resource consent applied to horizons for temp storage facility.

- 2 Community apportionment \$79,013; Mataroa rd, Huia st/Gumboot reserve Goldings line Investigated extent of damage to existing line, design preliminary concepts for alternative alignments.
- 3 Work planned for the next three months:
 - 1 Waste Water Pump Station: Pump station commissioning, landscape and entranceway upgrade works, cut ins and connection across Hautapu to Treatment ponds.
 - Community apportionment \$79,013; Mataroa rd, Huia st/Gumboot reserve: Complete design tender docs, award contract and commence works.

Stormwater

- 1 Community apportionment \$31,456; Huia st: Huia Street has been investigated. An overflow weir in the stormwater system has been found to be too low, thereby allowing overflow into the sewer system before full stormwater capacity has been achieved. A more practical weir design is under way
- 2 Work planned for the next three months:
 - Community apportionment \$31,456; Huia st: Huia Street stormwater system weir to be redesigned to prevent excessive infiltration into sewer system. Upgrade stormwater system behind Mobil Station on Toroa St to mitigate surface flooding.

Recommendation

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Taihape Ward' be received.

Samantha Whitcombe
Governance Administrator

Matters arising not elsewhere on the Agenda: Progress reports**1. Off-road parking bay at Gumboot Park**

It now looks unlikely that this work will be completed before Christmas.

2. Repairs to Koeke Road

Repairs are complete.

3. Disposal of surplus building son the former Taihape College site, Rauma Road

Council has not yet received the anticipated licence to occupy covering the buildings which the Ministry of Education has agreed will remain on the site and be available for community use.

4. New Zealand Motor Home Association

There is no change to the situation outlined to the Board's last meeting. Council has not received any correspondence on this matter from the Vintage Car Club.

5. Linnett Street driveway – St John's Ambulance

The Roading Operations Manager has confirmed that this is being actioned (on the basis that Council pays one third of the cost).

00034

Taihape Community Board Agenda Item Submission Form

Meeting date: December 3

Submitted by: Michelle Fannin

Agenda item:

Street name – Loader Drive

It is stated in the Memorial Park Reserve Management Plan that:
“Enough money was eventually raised to develop the Memorial Garden and road to the swimming pool. The latter was named Loader Drive in memory of Ernest Loader, former Mayor of Taihape Borough Council.”

Description of issue to be tabled

Resolution sought

That ‘Loader Drive’ street signage be erected on Loader Drive (the road to the Taihape Swim Centre).

Outcome

That we have acknowledged history and the street is named.

Please ensure that this form is with Michelle Fannin (thefannins@xtra.co.nz) no later than five clear working days before the meeting (i.e. close of business on Tuesday the week before the meeting) and at the same time send a copy to Sheryl (sheryl.srhoj@rangitikei.govt.nz).

00036

WAR MEMORIAL
PARK.

Cr. Ashenden stated that it had already been pointed out that no public place in the town had been named after His Worship the Mayor and that it had already been suggested that the entrance driveway to the War Memorial Park might well be given his name.

Cr. Ashenden - Cr. Ireland.

THAT the Council recognise Mr. Loader's work for the town by naming the entrance driveway to the War Memorial Park "Loader Avenue".

Carried.

00038

00033

SECTION 172 ^{Sub-Sec. 4} PARAGRAPH (h)

STOPPING OF STREET

BEING PART OF TUI STREET.

BOROUGH OF TAIHAPE

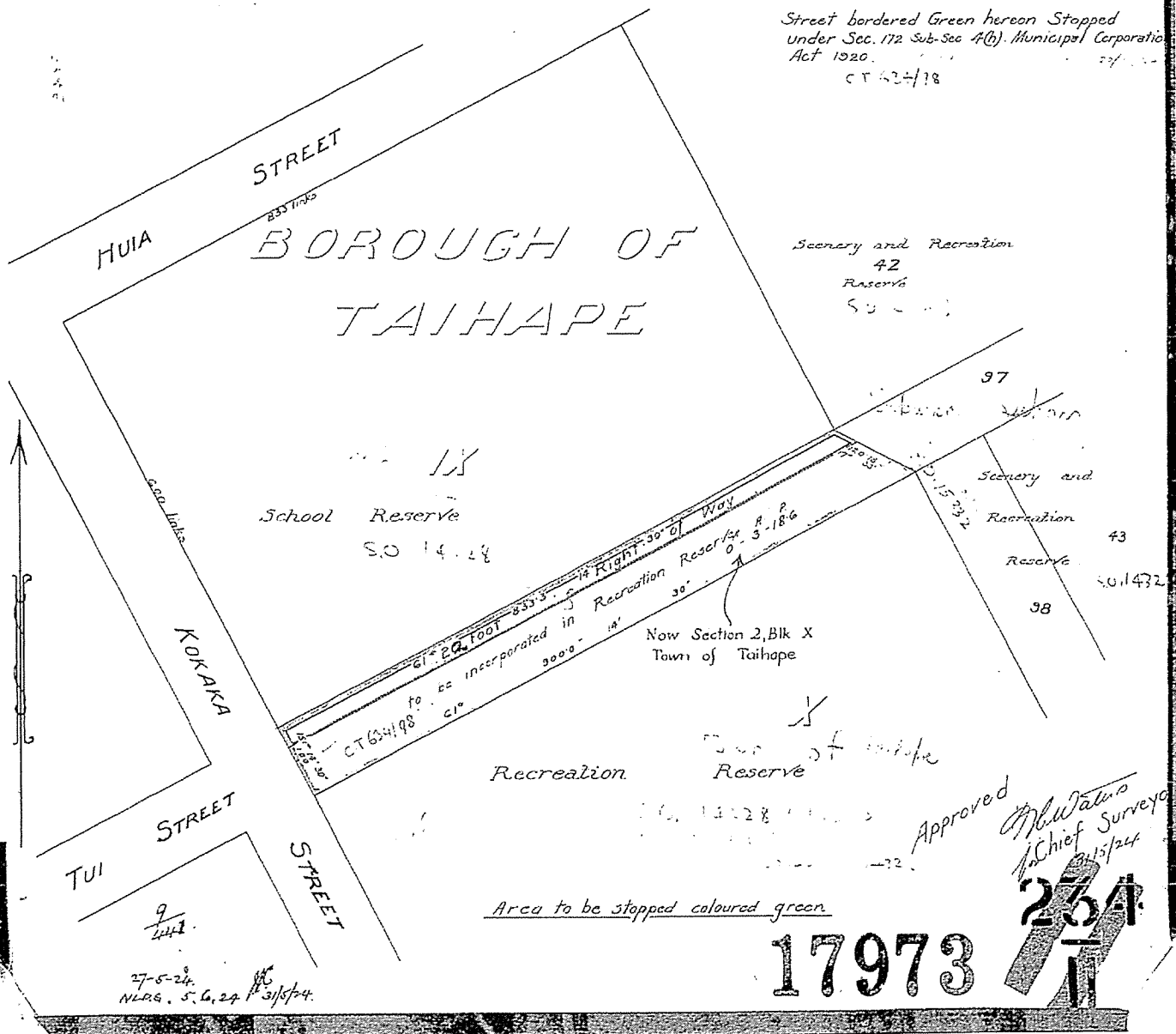
— Scale One Chain to one Inch. —

Sec 2 Blk X Town of Taihape now part of
Taihape Domain
Gazette 1956 P195

LEGALISATION NOTE.

Street bordered Green hereon Stopped
under Sec. 172 Sub-Sec 4(h) Municipal Corporation
Act 1920.

CT 634/18



Recreation

Reserve

Area to be stopped coloured green.

17973

234

Approved
Chief Surveyor

27-5-24
N.L.R.S. 5.6.24

00040

6. LOADER
AVENUE.

Cr. Emory - Cr. Ireland.

THAT a street name plate be obtained and erected at the
commencement of Loader Avenue.

Carried.

Confirmed.

Arthur Gregory

1/9/53.

For the Committee,

ARTHUR GREGORY,

Chairman.