



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNspoilt...

Taihape Community Board

Order Paper

Wednesday, 5 August 2015, 5.30pm

**Taihape Town Hall, 90-92 Hautapu Street,
Taihape**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Membership

Michelle Fannin (Chair)
Gail Larsen (Deputy Chair)
Councillor Angus Gordon
Councillor Richard Aslett
Peter Oliver
Yvonne Sicely

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Board. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Taihape Community Board Meeting

Order Paper – Wednesday 5 August 2015 – 5:30 p.m.



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1 Apologies

2 Public Forum

The Lions Group from Palmerston North will speak to the Board.

3 Confirmation of order of business

That taking into account the explanation why the item is not on the meeting agenda and why the discussion of the item cannot be dealt with until a subsequent meeting... be dealt with as a late item at this meeting.

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Minutes of previous meeting

Recommendation

That the Minutes of the Taihape Community Board meeting held on 3 June 2015, be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's report

A report to be tabled.

Recommendation

That the Chair's report to the 5 August 2015 meeting of the Taihape Community Board, as presented, be received.

7 Council decisions on recommendations from the Taihape Community Board

A report is attached.

Recommendation

That the report "Council decisions on recommendations from the Taihape Community Board" be received.

8 Update on the Small Projects Fund

The Board's allocation for 2015/16 is \$5,000. At its meeting on 9 July 2015, Council's Policy/Planning Committee approved including place-making initiatives as one of the examples of how the allocation is to be used.

9 Requests for service concerning Taihape – May-June 2015

A report for the month of June is attached. The May report to be tabled.

Recommendation

That the report "Requests for service concerning Taihape – May-June 2015" be received.

10 Youth Hutt report

A report is attached.

Recommendation

That the Youth Hutt report be received.

11 Update on Memorial Park discussions

Peter Shore will be in attendance to brief the Board.

12 Gumboot Lane drainage

Photographs and notes to be tabled.

Recommendations

1. That the photographs and notes concerning the poor drainage at Gumboot Lane be received.
2. That Council take measures to improve the drainage at Gumboot Lane

13 Town Centre Plan update

A memorandum is attached.

Recommendations

1. That the memorandum "Update on the Town Centre Plan" be received.
2. That the Taihape Community Board endorses the proposed 7-Day Makeover process in Taihape during 30 November to 6 December 2015.

14 Taihape CBD footpaths

To secure a more resilient, skid-free surface on the footpath, Council's roading team have considered the following options for trialling:

- waterblasting;
- acid wash;
- applying concrete retardant to the surface for set periods of time then washing off.

Advice from Council's contractor is that use of the concrete retardant appears to be the most effective method of restoring slip resistance, based on a "feel" test. It is also biodegradable. So it is intended to extend the off-site trials to on-site testing by applying the retardant to four different panels for different time periods, once there is certainty that permanent damage to the panels will not occur over the longer timespans. The work is likely to be done before the end of August. The testing will also include two panels which have not been treated.

15 Arrangements for parks and town maintenance services

From 1 August 2015, the Council has assumed direct responsibility for providing these services. Mowing of parks and gardening will be undertaken by a small Council team, led by Athol Sanson. Separate contracts will be in place for sexton duties, CBD cleaning and urban berm mowing.

16 Parks Upgrade Partnership Fund

One decision in the Long term Plan is that Council has allocated up to \$50,000 per year in a fund for parks and reserve upgrades. The funding will be allocated to projects which contribute at least \$2 (in cash or kind) for each ratepayer \$ so bringing in a total value of up to \$150,000 each year.

The allocation of funds would be undertaken in partnership with the community. Applications from the community for the funding would be open all year round and treated on a case by case basis. The projects would have an upper limit of \$45,000, with anything over this value considered through an Annual Plan process.

The projects would need to be consistent with the Parks and Reserves Management Plans and the Policy on Community Gardens.

An application for the Parks Upgrades Partnership Fund is attached for the Boards information.

17 Current infrastructure projects/upgrades and other Council activities in the Taihape Ward.

A memorandum is attached.

Recommendation

That the memorandum “Current infrastructure projects/upgrades and other Council activities in the Taihape Ward” be received.

18 Matters arising not elsewhere on the agenda – progress update

A schedule is attached.

Recommendation

That the schedule ‘Matters arising not elsewhere on the agenda – progress update’ be received.

19 Late items

Consideration of any items during confirmation of order of business (item 3)

20 Future items for the agenda

21 Date of next meeting

The next meeting to be held 7 October 2015

22 Meeting closed

Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 3 June 2015 – 5:30 p.m.

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Present: Mrs Michelle Fannin (Chair)
Ms Gail Larsen
Dr Peter Oliver
Mrs Yvonne Sicely
Cr Richard Aslett

Also present: Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration

Tabled documents: Item 6 Chair's report
Item 10 Youth Hutt report – May 2015
Item 20 Submission form – PAF funds
Submission form – Signage at Te Moehau junction
Memorandum- Residents' Surveys 2015

1 Apologies

Resolved minute number 15/TCB/037 **File Ref**

That the apologies from Cr Gordon and His Worship the Mayor for absence be received.

Mrs Fannin/Ms Larsen. Carried

2 Public Forum

There were no members of the public present.

3 Confirmation of order of business

The Chair agreed to take the following items under Late Items (Item 20 on the Agenda) on the basis that they had arisen after the Order Paper had been compiled and a decision was required at this meeting.

Project Allocation Fund
Signage at Te Moehau Junction
Taihape Community Housing security
Memorandum on Resident's Survey 2015

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Minutes of previous meeting

Dr Oliver felt that the Board was being left out of the process in determining options for the future development of Taihape Memorial Park. He also noted that the Steering Group was not in "recess" as stated in the Board's resolution on 4 February 2015. He said that the Steering Group had the option to reconvene at any time.

All agreed that Peter Shore be invited to attend the Boards workshop on 1st July 2015.

Mr Hodder to ask that the Community & Leisure Services Team Leader check to see if he is available and to arrange for a copy of the draft MOU to be circulated to Board members.

Resolved minute number 15/TCB/038 **File Ref**

That the Minutes of the Taihape Community Board meeting held on 1 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

Dr Oliver/Mrs Fannin. Carried

6 Chair's report

The Chair spoke to her tabled report, giving a brief outline of meetings that she had attended along with an update on the 2015 Community Boards Conference.

The Chair then went on to acknowledge all the organisations and individuals from the Taihape ward who had submitted to the 2015/25 Long Term Plan. In particular she noted that of 11 year old Anna King who had requested a recycling centre for the Kawhatau Valley.

She asked that more information be provided regarding the number of submissions received from Mangaweka residents and in particular what their thoughts were in regards to replacing reticulated water and waste water schemes for smaller communities.

Resolved minute number 15/TCB/039 **File Ref**

That the Chair's report to the 3 June 2015 meeting of the Taihape Community Board, as presented, be received.

Mrs Fannin/Ms Larsen. Carried

7 Council decisions on recommendations from the Taihape Community Board

There were no recommendations from the Board's meeting on 1 April 2015 requiring confirmation by the Council.

Council deliberated on all submissions to "What's the Plan Rangitikei...?" at its meeting on 14 May 2015. A draft response to all submissions is being considered by Council at its meeting on 28 May 2015.

8 Update on the Small Projects Fund

Expenditure showing the Council's General Ledger is \$1,583. Mr Hodder advised that unspent funds could not be rolled over into the new financial year, when a new allocation (of \$5,000) would be made available to the Board.

9 Requests for service concerning Taihape – March-April 2015

Cr Rainey queried the number of Council housing/property maintenance requests for service that were shown as completed late or overdue. Taihape office staff reported that this was the result of contractors failing to notify Council staff that the jobs had been completed.

Resolved minute number 15/TCB/040 **File Ref**

That the report 'Requests for service concerning Taihape' – March-April 2015 be received.

Mrs Fannin/Ms Larsen. Carried

10 Youth Hutt report

A report for May was also tabled. This included a summary of the recent Youth Health Expo which had been a success.

Resolved minute number 15/TCB/041 **File Ref**

That the Youth Hutt reports – April and May 2015, be received.

Mrs Fannin/Mrs Sicely. Carried

11 Taihape Town Centre Plan – Update to 3 June 2015 meeting

Dr Oliver asked that the Taihape Town Centre Plan Updates be circulated to Board members.

Mr Hodder to action this request.

Resolved minute number 15/TCB/042 **File Ref**

That the memorandum 'Taihape Town Centre Plan – update to 3 June 2015 meeting' be received.

Mrs Fannin/Cr Aslett. Carried

12 Current infrastructure projects/upgrades and other Council activities in the Taihape Ward.

Toroa Road

Mr Hodder advised that Council had agreed to fund repair work on the road by the Taihape Kindergarten. The Board were pleased with this decision, but wondered when the work was to be programmed.

Mr Hodder to ask that the Roading Manager provide an update to the Board's meeting of 5 August 2015.

Resolved minute number 15/TCB/043 **File Ref**

That the memorandum "Current infrastructure projects/upgrades and other Council activities in the Taihape Ward" be received.

13 Taihape Footpaths

Following a discussion on the slippery footpath surface, the Board agreed that this issue needed to be remediated as soon as possible.

Mr Hodder reported that the Roading Manager was arranging for scientific testing to be undertaken to determine any product defects. If this was confirmed, then Council would need to go back to the contactors/suppliers and request that they resolve this issue at their own cost.

The Board also noted that some of the concrete edge from the original work was giving way. This would need to be remediated at Council's expense.

Resolved minute number **15/TCB/044** **File Ref**

That the issues submission on Taihape Footpaths be received.

Mrs Fannin/Dr Oliver. Carried

Resolved minute number **15/TCB/045** **File Ref**

That the Taihape Community Board agrees that scientific testing by an independent party be undertaken on the main street footpath surface and that the results are reported to the Board's August meeting.

Mrs Fannin/Dr Oliver. Carried

14 Alex Wongs Corner- Place Making

Mrs Fannin spoke to her submission. She was keen that a licence to occupy or other suitable agreement be obtained from NZTA which would allow the community to make use of this land parcel for a place making project.

Mr Hodder to ask that the Roading Manager follow up with this item.

Resolved minute number **15/TCB/046** **File Ref**

That the issues submission on Alex Wongs Corner – Place Making be received.

Mrs Fannin/Dr Oliver. Carried

Resolved minute number **15/TCB/047** **File Ref**

That the Taihape Community Board recommend that Rangitikei District Council obtains a licence to occupy or any other mutually suitable agreement for the NZTA land on the corner of Hautapu Street/Mataroa Road, Taihape, to enable a place making project to be undertaken by the community.

Mrs Fannin/Dr Oliver. Carried

15 Taihape Community Board Logo/Brand

Mrs Fannin spoke to her submission. She was keen for the Board to have their own logo in order to avoid confusion between themselves and the Taihape Community Development Trust.

Dr Oliver felt it was not worth the effort and associated costs for the Board to have its own logo, given that the Board didn't publish anything. He suggested that the Taihape Community Development Trust be asked to change their working title to 'Taihape Development Trust'.

All agreed that this idea be revisited at a later stage.

Resolved minute number 15/TCB/048 **File Ref**

That the issues submission on the Taihape Community Board Logo/Brand be received.

Mrs Fannin/Ms Larsen. Carried

16 Website – rangitikei.govt.nz

The Board were all in agreement that their profiles along with information regarding meeting frequency be added to the new Rangitikei District Council website. The Board also requested that a detailed map showing the district wards be included.

Resolved minute number 15/TCB/049 **File Ref**

That the issues submission on the Website – rangitikei.govt.nz be received.

Mrs Fannin/Cr Aslett. Carried

Resolved minute number 15/TCB/050 **File Ref**

That the Rangitikei District Council website be updated to include the Taihape Community Board member's profiles with contact details, information about meeting frequency and a district map identifying the wards.

Mrs Fannin/Dr Oliver. Carried

17 Taihape Main Street Banner

Mr Hodder advised that the Roading Manager was currently seeking advice from Manawatu District Council's engineering staff regarding the design for a pulley system which would allow for the street banner to be erected without the need for a traffic management plan.

Dr Oliver requested that any designs be passed onto the Board for their approval.

Resolved minute number**15/TCB/051****File Ref**

That the issues submission on the Taihape Main Street Banner be received.

Mrs Fannin/Ms Larsen. Carried

Resolved minute number**15/TCB/052****File Ref**

That Rangitikei District Council engage an engineer to design a pulley system for a street banner for the main street in Taihape e.g. from the Taihape Town Hall balcony across the road to the garden outside Oosh.

Mrs Fannin/Dr Oliver. Carried

18 Project Allocation Fund

The Board was unanimous that an article be submitted to the Central District Times highlighting the Board's small project fund and inviting the public to present their ideas for use of this fund at the Board's next meeting.

The Board to arrange for a group photo to be taken and that this be included with the article.

Resolved minute number**15/TCB/053****File Ref**

That the issues submission be received.

Mrs Fannin/Dr Oliver. Carried

Resolved minute number**15/TCB/054****File Ref**

That the public notice of the Taihape Community Board's meeting on 5 August 2015 highlights an opportunity for local people to present their ideas for using the Board's Small Projects Fund and that, during July, an article about this opportunity is published in the Central District Times.

Mrs Fannin/Cr Aslett. Carried

19 Matters arising not elsewhere on the agenda – progress update

Off-road parking bay at Gumboot Park

Ms Larsen reported that this project was now completed and was working very well with adequate room for buses.

Ownership of gumboot sculpture

Ms Larsen was upset following recent discussions on Facebook regarding painting the Taihape gumboot sculpture black. She said that this was very disrespectful for the artist.

Resolved minute number

15/TCB/055

File Ref

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mrs Fannin/Ms Larsen. Carried

20 Late items

Project Allocation Fund

Mrs Fannin tabled a submission regarding possible projects to make use of the remaining funds.

Board members agreed that the remaining funds be used to cover some of the cost for the Taihape Main Street banner construction.

The Board to give consideration to other projects at their workshop and then this item to be placed on the Board's next agenda for validation.

Resolved minute number

15/TCB/056

File Ref

That the balance of the small project allocation fund be used to underwrite materials for the construction of the Taihape Main Street banner.

Dr Oliver/Mrs Fannin. Carried

Te Moehau Junction Sign

Mrs Fannin tabled and spoke to her submission on the possibility of a promotional sign being erected at Te Moehau junction in order to encourage travellers to divert to Taihape.

Board members supported this initiative. They discussed various options regarding design and funding etc. Mr Hodder advised that the first action would be for Council staff to determine whether the land is road reserve or privately owned. If it was the latter then Council would need to make an approach to the owner.

Resolved minute number

15/TCB/057

File Ref

That the Taihape Community Board ask the Council investigate the possibility of a business notice board for local businesses to be erected at Te Moehau junction as a means of advertising what is available in Taihape to encourage travellers to divert into Taihape.

Mrs Fannin/Dr Oliver. Carried

Rubbish Bins

The Chair advised that she had received a request from a staff member of PGG Wrightson to install a rubbish bin by their forecourt as they were frequently picking up rubbish left from McDonalds and BP customers.

Ms Larsen said that the Board had previously requested that a bin be installed outside of McDonalds, but this had never been actioned.

Mr Hodder to ask that the Community & Leisure Services Team Leader arrange for the two spare bins that are currently in the Fulton Hogan yard to be installed outside of McDonalds and by PGG Wrightson forecourt.

Community Housing Security

Mrs Sicely spoke on behalf of the Taihape Police regarding the recurring problem with theft and damage to Huia Street tenants' cars. She asked that consideration be given to providing safer parking and to increase the lighting.

Council staff advised that following investigations it was not possible to provide extra parking; however, they were looking at options to provide extra security lighting.

Residents' Surveys 2015

A memorandum was tabled and discussed.

Dr Oliver suggested that future surveys include the question "Have you had any dealings with Council staff and if so was it good or bad?"

Mr Hodder agreed that this question may be worthwhile factoring in as it would give people the opportunity to comment.

Resolved minute number 15/TCB/058 **File Ref**

That the memorandum "Residents' Surveys 2015" be received.

Mrs Fannin/Ms Larsen. Carried

21 Future items for the agenda

None.

22 Date of next meeting

Next meeting to be held 5 August 2015

23 Meeting closed

The meeting closed at 7.10pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Council decisions (at its meeting of 25 June 2015) on recommendations from the Taihape Community Board

Resolved minute number	15/RDC/219	File Ref
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That the following recommendations from the Taihape Community Board dated 3 June 2015 be confirmed:

15/TCB/047

That the Taihape Community Board recommend that Rangitikei District Council obtains a licence to occupy or any other mutually suitable agreement for the NZTA land on the corner of Hautapu Street/Mataroa Road, Taihape, to enable a place making project to be undertaken by the community.

Cr Rainey / Cr Gordon. Carried

15/TCB/050

That the Rangitikei District Council website be updated to include the Taihape Community Board members' profiles with contact details, information about meeting frequency and a district map identifying the wards.

Cr Jones / Cr Aslett. Carried

15/TCB/052

That Rangitikei District Council engage an engineer to design a pulley system for a street banner for the main street in Taihape e.g. from the Taihape Town Hall balcony across the road to the garden outside Oosh.

Cr Jones / Cr Aslett. Carried

15/TCB/057

That the Taihape Community Board ask the Council investigate the possibility of a business notice board for local businesses to be erected at Te Moehau junction as a means of advertising what is available in Taihape to encourage travellers to divert into Taihape.

Cr Gordon / Cr Sheridan. Carried

Regarding 15/TCB/052, Mr McNeil noted that the first step was to undertake some investigation of the matter.

Taihape Community Board, 5 August 2015, Item 7

At this meeting, Council adopted the 2015/25 Long Term Plan. The auditors gave it an unmodified opinion, but noted the uncertainty of the potential impact of the rainfall event on 20-21 June 2015. A report on Council's deliberations on submissions to the consultative document "What's the Plan Rangitikei..." has been sent to all submitters.

Council also considered a report on future funding for youth development in the Rangitikei and resolved that HYPE Academy would continue to run youth services at the current level in Marton and Taihape until 31 January 2016. The future of both youth clubs will be reviewed again by Council at its meeting on 26 November 2015, taking into account a multi-agency evaluation to be undertaken. This includes the Ministry of Social Development.

Council has agreed that Ward Councillors will have two meetings a year with their local Iwi, to be arranged through the Mayor's office.

Council has authorised the Chief Executive to investigate the establishment of a Council Controlled organisation for the provision of Infrastructure Services and to report back in February 2016. A similar decision has been made by the Manawatu District Council.

Assets/Infrastructure Committee, 9 July 2015

The Committee considered a report on 'Giving effect to decisions in the adopted 2015/25 Long Term Plan for community housing' and made the following resolutions:

Resolved minute number	15/AIN/048	File Ref	6-CF-1-14
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That the initial focus for maintenance, refurbishment and upgrades for Council's community housing is on the Huia Street (Taihape) and Wellington Road (Marton) complexes.

Cr Gordon / Cr Rainey. Carried

Resolved minute number	15/AIN/049	File Ref	6-CF-1-14
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That expressions of interest are sought for the ownership/management of Council's community housing, allowing for both a whole-of-District approach as well as individual towns.

Cr Rainey / Cr Peke-Mason. Carried

Resolved minute number**15/AIN/050****File Ref****6-CF-1-14**

That Council officers engage with the Whanganui District Health Board to see if there is any opportunity to discuss using the Board's surplus facilities for community housing.

His Worship the Mayor / Cr Harris. Carried

An undertaking was given to inform all residents in Council's community housing about these decisions.

Service Request Breakdown for Taihape - June 2015

Service Requests Department	Compliance Completed in time	Completed late	Overdue	Grand Total
Animal Control	12	7	1	20
Attacks on animal		1	1	2
Barking dog	1			1
Dog Property Inspection (for Good Owner status)	1	1		2
Lost animal	5	1		6
Wandering stock	2	4		6
Wandering/stray dog	3			3
Council Housing/Property			1	1
Council housing/property maintenance			1	1
Culverts/Drainage	1			1
Maintenance (culverts/drainage)	1			1
Environmental Health	5			5
Abandoned vehicle	1			1
Dead animal	1			1
Dumped rubbish (within town boundary)	3			3
Parks and Reserves		2		2
Maintenance (parks and reserves)		2		2
Public Toilets			1	1
Maintenance (public toilets)			1	1
Road Signs	1			1
Maintenance (road signs)	1			1
Roads	14		1	15
Maintenance (roads - not potholes)	12		1	13
Maintenance (roads - potholes only)	2			2
Roadside Vegetation/Trees	1			1
Maintenance (roadside vegetation/trees)	1			1
Stormwater	2			2
Stormwater road surface flooding (urgent)	2			2
Wastewater	1			1
Wastewater overflow (wet weather)	1			1
Water	9	3		12
HRWS No water supply	1			1
No drinking water supply (urgent)	1			1
Water leak - council-owned network, not parks or cemeteries	4	2		6
Water leak at meter/toby	3	1		4
Grand Total	46	12	4	62



'The Hutt' Taihape

JULY 2015

'School Holidays'

2015

School
Holidays

Highlights

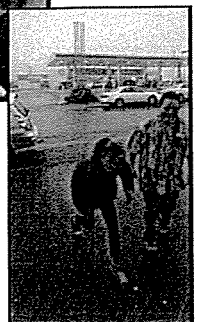
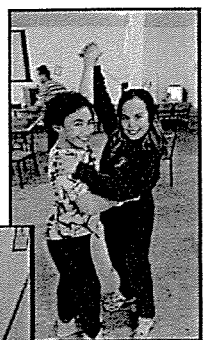
What a fun filled month we've had, the 'Hutt' attracted good solid numbers throughout the school holidays. Many kids keen to participate in the organised activities, competitions, fun and games. We were even able to supply a sprinkling of snow for them to play in right outside the Hutt door.

Many parents/caregivers popped in to see what was going on with a few staying on to enjoy the games. It looked as though the adults enjoyed being a kid again and reluctant to simply drop them off.

The kids made cupcakes and surprisingly the boys were keen to get in and bake as well, with a number of them never having tried it before. Toni had to keep an eye on the fingers dipping into the cake mixture though lol!!

We had numerous competitions, and ended the two weeks with a Karaoke and Disco session with the kids. Most of them dressing up and bringing along a plate to share for afternoon tea.

A very successful two weeks with a lot of happy and well behaved kids looking forward to the next holidays.

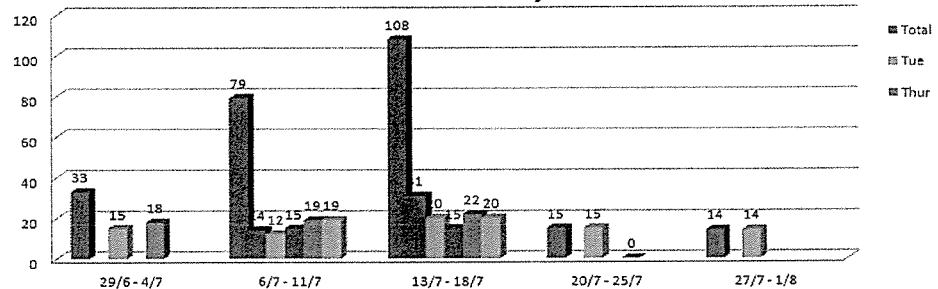


Membership & Attendance

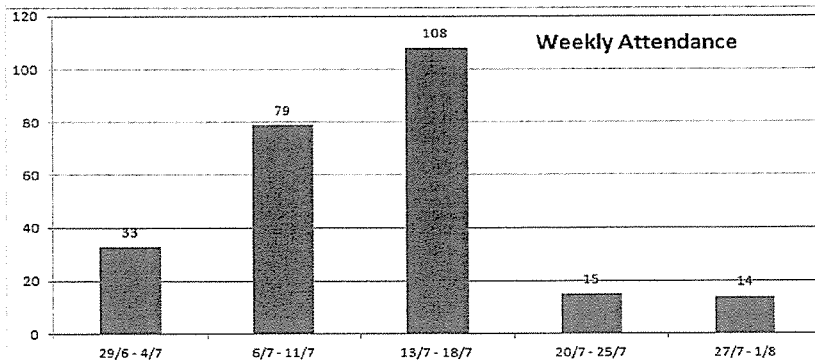
We had good numbers attending in July, 249 kids used the facility this month and 2269 in total since opening in July 2014. On average we are seeing 18+ kids a day utilizing the Hutt this month. Despite the cold, wet days the kids still enjoy coming to chill out at the Youth Hutt.

	Jul-15	Total	Mon	Tue	Wed	Thur	Fri	Sat
29/6 - 4/7		33		15		18		
6/7 - 11/7		79	14	12	15	19	19	
13/7 - 18/7		108	31	20	15	22	20	
20/7 - 25/7		15		15		clsd		
27/7 - 1/8		14		14				

Attendance July 2015



Weekly Attendance



The Hutt has purchased some latest Xbox, PS2 and board games for the kids to enjoy.

We are still grateful to anyone who is able to donate additional games, movies (dvd) and/or fruit/biscuits. Please drop them off at the Hutt or Library or give a text/call (Nathan: 027 622 8235).

The Youth Hutt facility is available for meetings and gatherings and is still utilised by some committees. We encourage other groups and committees to utilise this facility as well.

HYPE ACADEMY LTD

Helping Youth Prepare 4 Everything

Nathan Kane
Director

28 Main Street
Marton, 4710

E: nathan.kane@hypeacademy.co.nz
M: 027 622 8235



HOURS:

School Term:

Tuesday and Thursday—3pm to 5pm

School Holidays:

Monday to Friday —1pm to 5pm

Closed public holidays

Summary

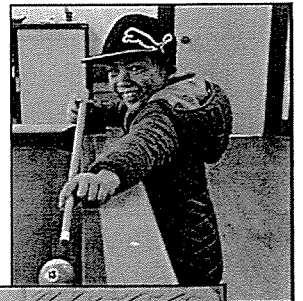
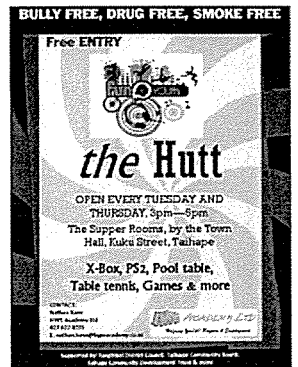
A great month with the figures for July showing 249 Youth using the facility, that's an average of 18+ kids a day. The kids still utilising both the Hutt and Library, with McDonalds being included in that mix as well!! :)

A few new kids utilizing the facility throughout the school holidays. No concerns for this month, all the kids really well behaved. The regular kids certainly taking ownership of their facility and quick to pull anyone up who is out of line.

We're still trying to promote our new facebook page www.facebook.com/taihapeyouthhutt, which is a good method to tell parents and the wider community about up and coming events. A lot of the kids go on the page but forget to LIKE, so we'll sit down with them and help them do that to increase our audience numbers.

Overall, a great positive month with lots of things going on. It's still a little cold but thankfully there's hope it will start to warm up soon with the occasionally sunny day.

A big thank you to RDC for being key and instrumental in setting up this facility, the kids love it.



What's Happening in August:

- Pool and table tennis competitions
- Promotion for the Rangitikei's Got Talent on the 12th September 2015



MEMORANDUM

TO: Taihape Community Board

FROM: Kevin Morris

DATE: 21 July 2015

SUBJECT: **Update On The Taihape Town Centre Plan**

FILE: 1-CP-7-1

1 Background

1.1 The Taihape Town Centre Plan has been adopted. This memorandum updates the Committee on Council's support for community-led processes to implement the Plan.

1.2 The community-led processes that were identified in the Taihape Town Centre Plan are:

- Incremental place-making initiatives contributing to overall strategies
- Retailer engagement with the footpath/retailer with heart initiatives

1.3 The key issues addressed by this memorandum are:

- What resources are available from Council for these processes?
- Who decides what is done, when, by whom

2 Resources

2.1 The resources that are specifically available to undertake these processes are:

- \$60,000 per annum for place-making initiatives, confirmed through the 2015-25 Long Term Plan process (to be allocated between participating towns)
- Some facilitation of place-making initiatives through the town coordinators, confirmed in the work programmes agreed through the 2015-25 LTP process
- Commitment, energy and volunteerism of local steering groups and community members

2.2 Potentially, the allocation to Community Boards/Committees for defined small local works is also available to the Committee to support these processes. Council staff is proposing to amend the guidelines to explicitly include community-led place-making initiatives and then the decision regarding what initiatives to support remains a matter for the Committee. The proposed guidelines, with the change highlighted, are attached as Appendix 1.

- 2.3 Finally, it is also envisaged that there will be opportunities for the newly formed parks and reserves team to support local place-making initiatives, particularly where there is an overlap with their existing responsibilities and commitments.

3 Current status of community-led place-making initiatives in Taihape

- 3.1 The Town Centre Plan Steering Group is in recess; responsibility is with Taihape Community Board. The Board has requested that Council negotiate a lead role for the Taihape Community Development Trust so that it is responsible for the place-making projects with the Board approving each project¹. The TCDT work programme indicates support for place-making in Taihape but has not signalled a lead role. Place-making is on hold pending the discussions about recreational facilities at Memorial Park.

4 Suggested approach

- 4.1 The important thing about the place-making process is that it enables community-led activity rather than trying to control it. Anyone should be able to contribute ideas, particularly if they are also willing to participate in implementation.
- 4.2 It should be noted that:
- The Town Centre Plan has broad priorities for implementing the strategies. Where possible, initiatives should be coordinated and contribute to the overall Town Centre Plan.
 - Within limits, people are free to do what they want with their own property and no-one can require people to volunteer on projects. The process needs to win hearts and minds to ensure a coordinated and sustained approach.
- 4.3 Council has engaged the services of Creative Communities to provide place-making training (the 7-Day Makeover) for each of Bulls, Marton and Taihape. The 7-Day Makeover will deliver a place-making project in each community as well as training local people in the process of place-making. Creative Communities will pilot this process with our communities and the total cost will be \$30,000 (including \$5,000 materials for each of the place-making projects). It is expected that the town coordinators will take part in this process. The process is scheduled to take place in Taihape on 30 November -6 December 2015.
- 4.4 The Community Board has authority specifically to allocate all or part of its annual allowance for defined “small local works” for place-making initiatives. It may also get involved in implementing place-making projects through a sub-committee/working group or it may request that other agencies undertake specific projects. These projects should align with the priorities identified through the Town Centre Plan process.

¹ Taihape Community Board, 4 February 2015: 15/TCB/024.

- 4.5 The implementation of the Town Centre Plan should not be the responsibility of a single agency but does require coordination. Chairs of the Bulls Community Committee, Marton Community Committee, Hunterville Community Committee and Taihape Community Board (or their nominated representatives) will be brought together with the Chief Executive twice a year to discuss progress locally and agree District-wide priorities for Council support.

5 Transition process

- 5.1 Kevin Morris has been employed for the past 18 months to facilitate the development of the Town Centre Plans. His contract has been extended to the end of August. Currently the intention is that he will:

- Finalise arrangements with Creative Communities over the provision of 7-Day makeover training in Taihape
- Agree and document the process for place-making in Taihape, including with Taihape Community Board, Taihape Community Development Trust and Taihape Youth Hutt. Document the place-making targets and process, outlined in the Town Centre Plan.

6 Recommendations

- 6.1 That the Memorandum "Update on the Taihape Town Centre Plan" be received.

Kevin Morris
Policy Analyst

Appendix 1

GUIDELINES FOR DELEGATION TO COMMUNITY BOARDS FOR THE \$5,000 ANNUAL ALLOCATION AND TO COMMUNITY COMMITTEES IN COMMITTING THE \$1.00 PER RATEABLE PROPERTY FOR 'DEFINED SMALL LOCAL WORKS'²

1. The objective of the delegation is to allow Community Boards and Community Committees to fund purchases of small items or additional services which are not included in Council's operating budgets and which will benefit the local community. Examples would be signage, park furniture, plants, paint, a leaflet or other publication or an event, including implementing community-led place-making initiatives identified as priorities through the Town Centre Plan process (or some similar community consultation).
2. Proposed expenditure must be approved –
 - by resolution at a publicly notified meeting (and at a time when the public is not excluded from proceedings), or
 - (in the case of Rātana) through a community hui, from which a record is tabled and endorsed at the next available meeting of the Rātana Community Board, or
 - (for urgent matters) by documented communication to all Board/Committee members and appropriate staff for discussion and tabled and endorsed at the next available meeting so that a clear audit trail is evident.
3. Where the proposed expenditure will be paid to a community organisation, Council's reporting requirements for its Community Initiatives Fund must be met.
4. The delegation does not extend to proposed expenditure which –
 - provides training or conference attendance for one or more members, or
 - Is contrary to the recommendation contained in an officer's report to the Board or
 - constitutes an additional payment to an individual or organisation for goods or services subject to a contract with the Council, or
 - exceeds the annual allocation.
 Any such a proposal must be referred to Council for decision.

² Council, 27 August 2009: 09/RDC/302



Rangitikei District Council

Parks Upgrades Partnership Fund

Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the value – in cash or in kind – of the contribution from the community for small-scale, community-led, capital projects.

WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?

Capital Project is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

Community-led means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

Small-scale means a project with the total value of less than \$45,000, taking into account actual costs and the value of donated labour or materials.

PLEASE NOTE: Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). All applications are copied into the Assets/Infrastructure Committee Order Paper and are therefore available to the general public.

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact: Gaylene Prince, Community and Leisure Services Team Leader,
Rangitikei District Council, Private Bag 1102, Marton 4741
Phone: 0800 422 522
Email: gaylene.prince@rangitikei.govt.nz

1. YOUR CONTACT DETAILS

Full Name: _____

Organisation (if any) _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day) _____

Email: _____

2. YOUR PROJECT

2.1 What is the name of your project? _____

2.2 When will it take place: _____

2.3 Where will it take place: _____

2.5 Describe your project in full:

Attach additional sheets if you need to.

Please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

You will definitely need to be talking with Council staff to complete this section!

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

3. HOW MUCH WILL YOUR PROJECT COST? Please provide all costs and all sources of income for the project you are planning.

Attach additional sheets if necessary

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4. WHAT IS YOUR FUNDRAISING PLAN? Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item	Amount	
Donated material	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Cash in hand towards project	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting from Rangitikei District Council:

\$ _____



MEMORANDUM

TO: Taihape Community Board

FROM: Priscilla Jeffrey

DATE: 28 July 2015

SUBJECT: **Current Infrastructure Projects/Upgrades and other Council Activities in the Taihape Ward**

FILE: **3-CB-1-2**

Footpaths and Streetlighting Activity

- 1 Completed the Huia Street/Kiwi Road Taihape (75m) and Kiwi Road Taihape (84m).

Water projects/upgrades in the Taihape Ward

- 1 Renewals of treatment and reticulation facilities – Dixon Way, Water supply investigation:
 - 1.1 Invitation for expressions of interest for design work. Operations team carry out physical investigation works.
- 2 Community apportionment \$987,654; Dixon Way Investigation, Ruru Road stg II & III, Taihape main falling main renewal:
 - 2.1 Taihape Falling Main Stg II, construction completed.
- 3 Work planned for the next three months:
 - Taihape Water Safety Plans require final sign off from Drinking Water Assessor. Opus has been engaged to finalise.
 - Carry out work at Taihape to allow discharge of excess back to river.
 - Complete water supply upgrade as part of 2015/16 works programme (subject to funding).

Sewerage and the Treatment and Disposal of Sewage

- 1 Work planned for the next three months:
 - Continue implementation of Water Outlook to assist with compliance monitoring.
 - Waste Water Pump Station: Complete construction works for Taihape Pump Station upgrade.

- Commence renewal programme 2015/16

Stormwater

- 1 Community apportionment \$31,456; Huia Street:
 - 1.1 Huia Street has been investigated. An overflow weir in the stormwater system has been found to be too low, thereby allowing overflow into the sewer system before full stormwater capacity has been achieved. A more practical weir design is under way.
- 2 Work planned for the next three months:
 - Complete replacement of Huia Street Weir.

Rubbish and Recycling

- 1 Taihape to have paper and cardboard recycling:
 - Paper and cardboard, hook bins/shipping containers painted ready for use.
- 2 Work planned for the next three months:
 - Paper and Cardboard from Taihape to become operational.

Community and Leisure Assets

1. Off road parking at Gumboot Park completed.

Recommendation

That the memorandum 'Current Infrastructure Projects/Upgrades and Other Council Activities in the Taihape Ward' be received.

Priscilla Jeffrey
Governance Administrator

Matters arising not elsewhere on the Agenda: Progress reports

1. **Alex Wong's corner**

An approach has been made mid June to the New Zealand Transport Agency. An answer is expected soon.

2. **Gumboot Park**

Council's roading team is making arrangements for the upgrade work on the two footbridges.

3. **Disposal of surplus building on the former Taihape College site, Rauma Road**

Despite the work done on the site, there is no change from the situation reported to the Board's April meeting, i.e. Council has not yet received the anticipated licence to occupy covering the buildings which the Ministry of Education has agreed will remain on the site and be available for community use.

4. **New Zealand Motor Home Association**

There is no change to the situation outlined to the Board's previous four meetings. Council has not received any correspondence on this matter from the Vintage Car Club.

5. **Upgrade to access road off Toroa Road to Taihape Kindergarten**

This will go to the new roading contractor, Higgins to action. The Taihape crew is concentrating on cyclic maintenance, with little involvement in the emergency work clean-up.

6. **Relocation of rubbish bins from Fulton Hogan yard**

This is under action.

7. **Street-lighting by Matua flats**

The roading team is arranging for an additional lamp to be installed on the pole nearest the flats. A price has been sought to replace the bulbs in the access way off the road with newer, brighter ones

8. **Profile for the Board on Council's revamped website**

Council is happy for this to occur. Clarification is sought from the Board on what contact details are to be included. Councillors typically give home street address, email address, and contact phone numbers (landline and mobile).

9. **Promotional sign at Te Moehau Road intersection**

Council's Roding Operations Manager has advised that a sign advertising a number of businesses presents a safety issue unless there is a layby nearby. This means that the sign must be restricted to promoting McDonalds (only) or Taihape itself (but with no business advertising). Costs for the latter will fall to the Board or (possibly) Council. Given

McDonald's interest in such a sign, the Board may prefer to leave it to them to seek the appropriate agreements from Council.

10. Permanent arrangement for banner across Hautapu Street

While Council has approved engaging an engineer to design a pulley system for a street banner, the Chief Executive has asked for clarification of what is intended and options. This will be progressed over the next two months.