



Rangitikei District Council

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Rangitikei
UNSPOILT...

Taihape Community Board

Order Paper

**Wednesday 13 December 2017
5.30pm**

**Taihape Town Hall, 90-92 Hautapu Street,
Taihape**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair: Michelle Fannin
Deputy Chair: Ann Abernethy

Membership
Gail Larsen
Councillor Richard Aslett
Councillor Ruth Rainey
Councillor Angus Gordon
Yvonne Sicely

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Board. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Taihape Community Board Meeting

Agenda – Wednesday 13 December 2017 – 5:30 pm



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The quorum for the Taihape Community Board is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

4 Confirmation of order of business

(includes acceptance of late items)

5 Public Forum

6 Minutes of previous meeting

The Minutes from the meeting held on 11 October 2017 are attached.

File ref: 3-CB-1-2

Recommendation

That the minutes of the Taihape Community Board meeting held on 11 October 2017, be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report to be tabled.

Recommendation

That the Chair's report to the 13 December 2017 meeting of the Taihape Community Board, as presented be received.

8 Council decisions on recommendations from the Taihape Community Board and consideration of other matters affecting Taihape

There were no recommendations to Council from the Board's meeting on 11 October 2017.

At the Finance/Performance Committee's meeting on 30 November 2017, grants were approved from the Community Initiatives Fund to the Taihape Play Centre and from the Events Promotion Scheme to the Taihape A & P Show and Taihape Dressage.

9 Proposed changes to delegations

Council has recently been considering ways to increase delegations to community committees/boards. The attached report will be considered by Council on Thursday 30 November 2017. It incorporates the outcome of discussions from the Policy/Planning Committee on the matter. A verbal update of the outcome of Council's discussion will be provided at the meeting.

A report is attached.

File ref: 3-PY-1-1

Recommendations

- 1 That the report 'Increasing Delegations to Community Committees/Boards, 20 November 2017' be received.
- 2 That the Taihape Community Committee recommends to Council that they are supportive of the following delegations:
 -
 -

10 Validation of current local parking enforcements (and suggestions for new ones)

File ref: 1-DB-1-14

Council has now adopted the Traffic and Parking Bylaw (2017). The parking-related provisions came into force on 6 November 2017, with current parking restrictions becoming applicable from this date. Given the parking restrictions throughout the District are likely to have been in place for a significant period of time, Council would like the community committees/boards to consider whether they are still appropriate or require amendment. A map showing the existing parking restrictions is attached.

Recommendations

EITHER

That the Taihape Community Board recommends to Council that the following changes are made to parking restrictions:

-
-

OR

That the Taihape Community Board recommends to Council that no changes are made to parking restrictions.

11 Update on Place-Making Initiatives

A verbal update will be provided at the meeting.

12 Small Projects Grant Scheme Update – December 2017

A memorandum is attached.

File ref: 3-CB-1-2

Recommendation

That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

13 Youth Development Programme Update – December 2017

A copy of the report from the Strategy & Community Planning Manager to the Policy/Planning meeting of 9 November 2017 is attached for the Board's information.

14 Requests for service concerning Taihape – October 2017

A report is attached.

Recommendation

That the report "Requests for Service concerning Taihape for October 2017", be received.

15 Pedestrian Path between Paradise Terrace to Ruru Road

A memorandum is attached.

Recommendations

1. That the memorandum 'Pedestrian Path between Paradise Terrace to Ruru Road, Taihape' be received.
2. That the Taihape Community Board fully consider the viability of the replace like with like option (option2) and failing that, a formal footpath could be constructed and added to the Councils footpath network.

16 Pedestrian access between Taihape CBD and Mangaone Valley Road/DixonWay

A resubmission item from Ann Abernethy is attached.

Recommendation

That the resubmission item from Ann Abernethy be received.

17 Outcome of consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act

Under the new system for managing earthquake-prone buildings Council was required to consult with the community on areas where the strengthening of earthquake-prone buildings should occur faster (in half the time) due to their location in areas where there are high numbers of people or traffic – ‘priority areas’. Council undertook consultation with the community during October 2017, with proposed priority areas in Bulls, Marton, Hunterville and Taihape. A total of 22 written submissions were received, with 5 submitters choosing to speak at the oral hearing. The majority of submissions were opposed to the proposed priority areas, expressing concerns about the economic viability of the proposal. Following this feedback from the community Council decided to adopt ‘**no priority areas**’. This means that Council will have 5 years to identify potentially earthquake-prone buildings and building owners will have 15 years to strengthen buildings after being issued an earthquake-prone building notice. Nevertheless, Buildings (such as medical centres, police stations and schools) will still be considered as priority (and have reduced timeframes) under section 133AE of the Building (Earthquake-prone Buildings) Amendment Act.

18 Update on Taihape Memorial Park project

Cr Angus will provide a verbal update.

19 Current infrastructure projects/upgrades and other Council activities within the Ward.

A report is attached.

File ref: 3-CB-1-2

A report for Sep-Oct 2017 is attached.

Recommendation

That the report ‘Current infrastructure projects/upgrades and other Council activities within the Ward’ be received.

20 Matters arising not elsewhere on the agenda – progress update

A report is attached.

Recommendation

That the report ‘Matters arising not elsewhere on the agenda – progress update’ be received.

21 Late items

22 Future items for the agenda

23 Date of next meeting

The next meeting to be held 14 February 2017

24 Meeting closed

Attachment 1

Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 11 October 2017 – 5:30 p.m.

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Present: Mrs Michelle Fannin (Chair)
Ms Gail Larsen
Mrs Ann Abernethy
Mrs Yvonne Sicely
Cr Angus Gordon
Cr Ruth Rainey
Cr Richard Aslett

Also present: Ms Meretini Bennett-Huxtable

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Sheryl Srhoj, Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Mr Lance Kelly was in attendance to speak to item 14 of the Agenda - Proposed Name Change of Inland Road –Deliberations. He said that the majority of the Omatane and Taoroa community were against the request to change the name of Inland Road to Keith Law Road. The local residents were upset that there had been no consultation from Mr Heaphy who had suggested this proposal. Mr Heaphy was not a local but resided in the Hawkes Bay. Also of concern were the costs involved in regards to signage etc.

3 Apologies

All Board members were present but His Worship the Mayor asked for his apologies to be recorded.

4 Members' conflict of interest

The Board Chair reminded members of their obligations.

5 Confirmation of order of business

The Chair advised that item 14 of the Agenda (Proposed Name Change of Inland Road – Deliberations) would be taken next and that the proposal for a LED screen in the Taihape Town Hall foyer and the Christmas lights competition be taken under item 20 of the Agenda (Late Items) as it needed to be given urgent consideration.

14 Proposed Name Change of Inland Road

The Board considered the report included in the meeting Order Paper and the comments from Mr Kelly.

Resolved minute number **17/TCB/055** **File Ref**

That the report 'Proposed Name Change of Inland Road - Deliberations' be received.

Cr Rainey / Ms Larsen. Carried

Resolved minute number **17/TCB/056** **File Ref**

That the Taihape Community Board does not agree to change the name of Inland Road to Keith Law Road.

Cr Rainey / Ms Larsen. Carried

6 Minutes of previous meeting

Resolved minute number 17/TCB/057 File Ref

That the minutes of the Taihape Community Board meeting held on 9 August 2017, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Fannin / Mrs Sicely. Carried

7 Chair's report

The Chair noted that the Board had held a workshop on September 13th. Other matters that she wished to discuss would be addressed through later items on the agenda.

8 Taihape Community Board Strategic Plan

There was a brief discussion on the proposed Strategic Plan.

Members felt that the Board's vision was more of a motto so it was agreed that they would discuss this further at their next workshop.

9 Council decisions on recommendations from the Taihape Community Board and consideration of other matters affecting Taihape

This information was noted by the Board.

10 Requests for Service concerning Taihape – August 2017

Issues discussed included the present condition of some of the State Highways.

Ms Larsen noted that she had seen contractors filling potholes by Mangaweka in wet weather.

Resolved minute number 17/TCB/058 File Ref

That the report 'Requests for Service concerning Taihape for August 2017 be received.

Mrs Fannin / Ms Larsen. Carried

11 Youth Development Programme Update – September 2017

It was noted that Eliz Mortland was currently filling in the 6 hours per week role as the Northern youth co-ordinator. Mrs Fannin felt that more volunteers were needed for the northern area.

Cr Rainey was in favour of Council's Youth Policy Aim.

Resolved minute number **17/TCB/059** **File Ref**

That the memorandum 'Youth Development Programme Update – September 2017' be received

Mrs Fannin / Cr Rainey. Carried

12 Update on Small Projects Fund

Mrs Abernethy reported that all products had been purchased for the SH1/ Hautapu Street project and all that was now required was for them to be painted.

A letter from the Principal of Saint Josesph's school requesting financial help to purchase curtains for the old Taihape College hall was read and discussed. The letter noted that the hall had been left in a real mess from a previous user.

Mr Hodder advised that Council was simply the licence holder and that the three MoU groups should be consulted. The Board agreed, adding that although they were keen to see the hall being used and wished to support St Joseph's production, they would suggest that the MoU groups follow up with a member of the Taihape Drama Club. Mrs Fannin to pass this onto Christina Meredith.

Resolved minute number **17/TCB/060** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update –October 2017' be received.

Mrs Fannin / Mrs Abernethy. Carried

13 Additional free parking

Mrs Abernethy spoke to her submission.

Her vision was to see the area behind the Majestic Theatre tidied up in order to provide extra parking along with the alleyway being made more attractive by installing heritage boards.

She was keen for other community groups such as the Youth Zone and local schools to be involved in this project. The Taihape Museum were keen to supply photographs and materials and it was suggested that Darryl O'Hara be asked to supply costs for signage.

The Board were all in favour of this initiative.

Mr Hodder to supply details of the surrounding landlords in order for them to be consulted and hopefully they would make some form of contribution. Mrs Abernethy to approach the Taihape Majestic Theatre and Taihape Area School.

Resolved minute number **17/TCB/061** **File Ref**

That the Taihape Community Board supports the upgrading of the additional parking behind the Majestic Theatre with particular emphasis on the decoration of the walkway to the town centre together with appropriate signage alerting visitors to this facility.

Mrs Abernethy / Mrs Fannin. Carried

15 Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act

Mr Hodder spoke to this item advising of the process. He said that there was to be a public meeting in Taihape on Tuesday 17 October. The Board acknowledged that this was an important issue for Taihape.

16 Pedestrian access between Taihape CBD and Mangaone Valley Road/Dixon Way

The Board was unhappy with the response from Ross I'Anson.

Mrs Abernethy was keen to see the speed limit reduced.

Mr Hodder to explore what could be done to progress this issue, contacting the Roading Asset Manager in the first instance.

17 Update on Taihape Memorial Park project

Cr Gordon spoke to this item.

He said that he and Cr Rainey had been interviewing the Taihape Memorial Park user groups to obtain numeric information along with their future goals etc. It was hoped that this would be completed by the end of the month. Cr Gordon said that he had been surprised to learn about the numbers that were attending certain events.

18 Current infrastructure projects/upgrades and other Council activities within the Ward.

Resolved minute number **17/TCB/062** **File Ref**

That the report 'Current infrastructure projects/upgrades and other Council activities within the Ward' be received.

Mrs Fannin / Ms Larsen. Carried

19 Matters arising not elsewhere on the agenda – progress update

There was a brief discussion on the location of the Mangaweka public toilets. It had been proposed to locate these by the Museum but this may not be possible due to the zoning requirements.

Mr Hodder to follow up with the Parks & Reserves Team Leader in regards to the gate by the Hautapu Street reserve.

Resolved minute number **17/TCB/063** **File Ref**

That the report 'Matters arising not elsewhere on the agenda – progress update' be received.

Mrs Fannin / Ms Larsen. Carried

20 Late items

LED Screen

Mrs Fannin spoke to her late item submission. She suggested that a LED screen Community notice board be installed in the Taihape Information Centre. This would allow for the community to be able to load their events in a PDF format. Mrs Fannin felt that the present notice board was cluttered. Members of the public would be able to bring in details about their events.

Mr Hodder to ask that Council's IT staff contact Ms Fannin.

Christmas lights competition

Ms Fannin noted that the cost of advertising this in the Feilding/Rangitikei herald would be more this year. The Board favoured using the District Monitor.

21 Future items for the agenda

None

22 Date of next meeting

The next meeting to be held 13 December 2017

23 Meeting closed

Meeting closed at 7.20 pm

Confirmed/Chair:

Date:

Attachment 2

Report

Subject: Increasing Delegations to Community Committees/Boards

To: Taihape Community Board
Ratana Community Board
Marton Community Committee
Bulls Community Committee
Turakina Community Committee
Huntermville Community Committee

From: Katrina Gray, Senior Policy Analyst/Planner

Date: 5 December 2017

File: 3-PY-1-1

1 Executive Summary

1.1 Currently community committees/boards have limited delegation. Council has considered a number of options for increasing delegations and has requested that the committees/boards consider whether they would like the following increased delegations:

- Community Initiatives Fund - consideration of applications from the relevant ward or the Ratana community).
- MoU Group Work Programmes - consideration of annual work programme, recommending this to Council and receiving regular written and oral updates.
- Community Facilities/Services - user groups at Taihape Memorial Park; Queen's Park, Huntermville; Centennial Park, Marton; and Bulls Domain.
- Increased engagement with wider/smaller communities of the ward represented.

1.2 Additionally, Council has set up additional processes to ensure that community committees/boards are most effectively used.

- Encouragement of groups to approach the relevant committee/board prior to Council (e.g. through public forum).
- Applicants to the Parks Upgrade Partnership Fund are referred to the relevant community committee/board prior to consideration by Council.
- Projects for placemaking activities on Council land are referred to the relevant community committee/board before consideration by the Chief Executive.

2 Background

2.1 Since its establishment in 1989, the Rangitikei District has had two community boards, at Ratana and Taihape. Under the Local Electoral Act 2001, community

boards are required to be reviewed every six years through the representation review. The 2006 and 2012 representation reviews confirmed their continuation. Community committees are established by Council, and are not subject to the requirements of the Local Electoral Act.

2.2 Delegations to each community committee/board are decided by Council. The delegations for the community boards include:

- Determine and set names for roads
- Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area¹
- Managing specified community facilities and services within the area
- Authority to spend the \$5,000 annual allocation for “defined small local works” (note: Ratana has chosen not to rate its community for this)
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes’, and the advice of the Parks and Reserves Team Leader
- Taihape only - Local governance of the Taihape Main Street upgrade project through convening a steering committee².

2.3 The delegations to community committees include:

- Delegated authority for the annual allocation of \$1.00 per rateable property for “defined small local works” in line with the guidelines provided³
- Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes’, and the advice of the Parks and Reserves Team Leader.⁴

2.4 The delegations between the community committees and boards are slightly different due to historical changes to delegations.

3 Suggested Delegations

Community Initiatives Fund

3.1 The Community Initiatives Fund is intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience. The fund is currently awarded by the Finance/Performance Committee. There is an annual fund available of \$30,000. Grants are usually up to a maximum of \$2,500 for any project in any one financial year.

¹. This project is complete.

²Resolved Minute Number 08/RDC/155, 26 June 2008

³ Appended to the Delegations Register

⁴ Resolved Minute Number 17/RDC/264, 27 July 2017

- 3.2 Because most projects are local in nature, Council considers that delegating responsibility to community committees/boards to decide on the funding applications could increase the profile of this fund. Delegation would be for a one year trial. A review would follow the trial period to determine whether the arrangement should continue, be modified or cease.
- 3.3 The preferred option for splitting the funding is to use the electoral population (with amendment to take into consideration the Ratana Community Board).

Committee/Board	Population ⁵	Funding amount	Amended funding amounts
Marton Community Committee	6170	12,300	12,000
Taihape Community Board	3630	7,200	7,200
Bulls Community Committee	2680	5,400	5,400
Hunterville Community Committee	1260	2,400	2,400
Ratana Community Board	350	600	1,000
Turakina Community Committee	930	1,800	2,000
Totals	15020	29,700	30,000

- 3.4 If the community committee/board considered a project was really valuable and was worthy of increased funding beyond what they had been allocated, they could make a recommendation for Council to consider further funding.
- 3.5 Unspent funds would not be carried-forward and would be used to increase the sum available to all community committees/boards in the following year.
- 3.6 Council would continue to promote the fund and would administer all applications sending the applications to the relevant community board/committee for decision. Council would provide guidance and guidelines to committees/boards on applications.
- 3.7 Community boards/committees would be required to seek engagement with isolated communities within their ward.

MoU Group Work Programmes

- 3.8 It is proposed that community committees/boards would have increased responsibility for the MoU work programmes with town-centred community trusts/organisations.
- 3.9 The committee/board would work with the MoU group to consider and make recommendations to Council for work plan proposals for the year ahead and receive

⁵ Population estimates as at 30 June 2017

progress updates from the relevant trust/organisation at their bi-monthly meetings. Council would still determine the general priorities they wished to fund and the funding available to each community trust/organisation.

Community facilities or services

- 3.10 Most community committees/boards have one or major parks in their respective areas and take a keen interest in their management and development. The exceptions are Ratana (where none of the land is Council-owned) and Turakina (where there is a separate reserve management committee for the Turakina Domain).
- 3.11 Already there is active consultation with the relevant community committee/board about upgrades and all community committees/boards receive update information about projects on community facilities and projects in their respective areas, extracted from information provided to the Assets/Infrastructure Committee.
- 3.12 To extend this relationship the sub-committee approach as is used with the Taihape Memorial Park User Group was suggested as a mechanism that could be used for Queen's Park (Huntermville), Centennial Park (Marton) and the Bulls Domain (Bulls).

Increased engagement with wider/smaller communities

- 3.13 The current community committee/board structure lends itself to being fairly urban focused. However, these committees/boards often represent much wider communities. For example Bulls Community Committee represents Scotts Ferry, while Turakina Community Committee represents Koiitiata and Whangaehu. The Policy/Planning Committee recommended that the committees/board have more emphasis placed on them to ensure greater engagement with wider/smaller communities.

4 Additional processes

- 4.1 Council also put in place additional processes to ensure that community committees/boards are most effectively used:
 - Groups are required to approach the relevant Community Committee/Board prior to approaching Council. Where that is not possible Council will ensure the relevant Community Committee/Board is informed.
 - That applications for the Parks Upgrade Partnership Fund are considered and commented on by the relevant community committee/boards prior to the application being considered by Council.
 - That, where Placemaking initiatives are taking place on Council land, they will be considered and commented on by the relevant community committee/board before the application is considered by the Chief Executive.

5 Recommendations

5.1 That the report 'Increasing Delegations to Community Committees/Boards' be received.

5.2 That the *[Insert name here]* Community Committee/Board requests Council provides them the following increased delegations:

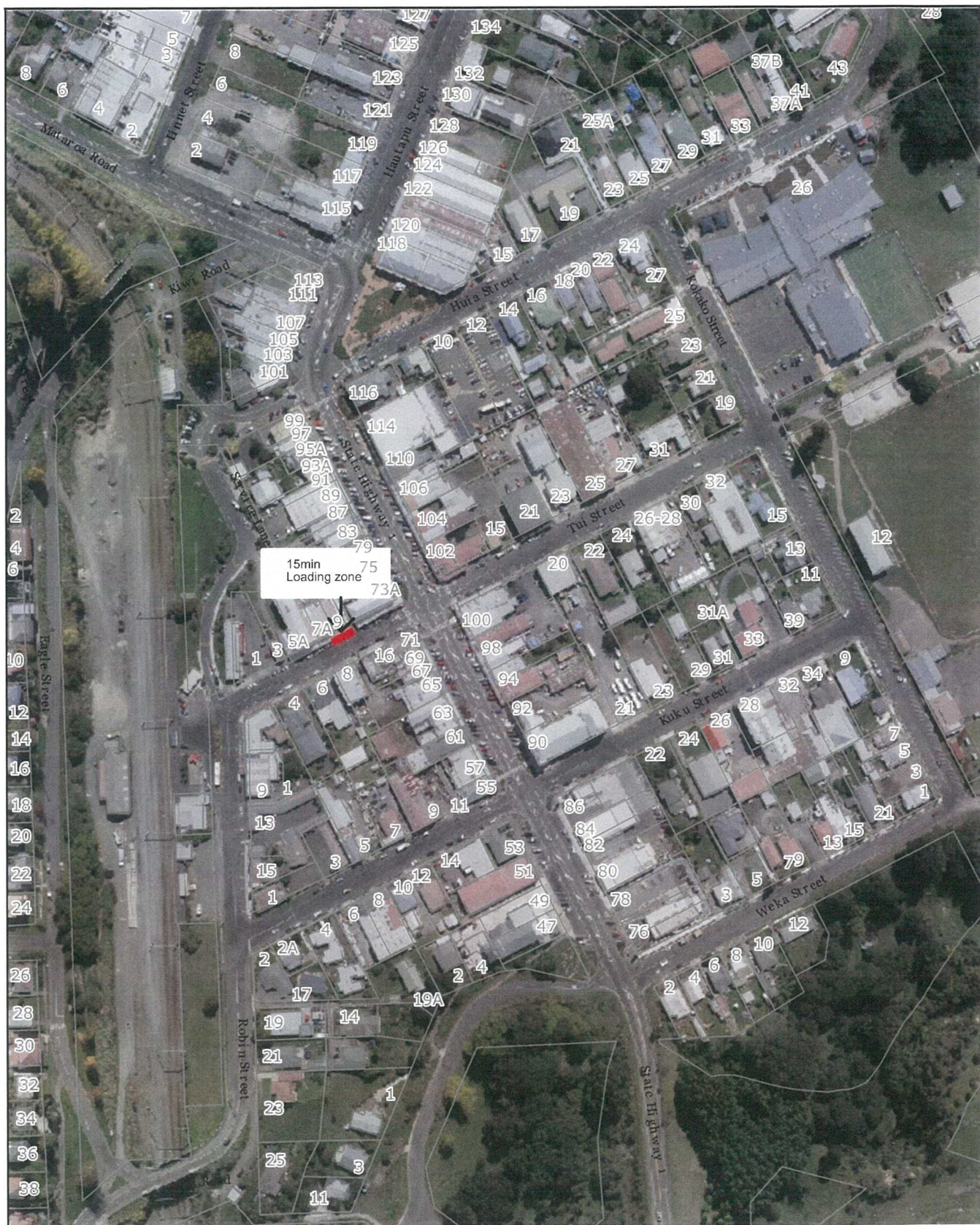
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5.3 That the *[Insert name here]* Community Committee/Board requests Council DOES NOT provide them the following delegations:

-
-

Katrina Gray
Senior Policy Analyst/Planner

Attachment 3



Scale: 1:3000
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1839617.85274903, 5603644.99186187
1840567.45153417, 5604821.46188753

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
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It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Attachment 4

MEMORANDUM

TO: Taihape Community Board

FROM: Nardia Gower, Governance Administrator

DATE: 19 October 2017

SUBJECT: **Small Projects Grant Scheme Update – December 2017**

FILE: 3-CB-1-2

1 Allocation

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Taihape Ward is: \$5,379.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's/Board's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee/Board.
- 1.3 At its last meeting for the 2016-2017 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$5,243.00. This gives a total allocation for the 2017-2018 year of \$10,622.00.

2 Breakdown

- 2.1 Nothing for the 2017-2018 year as yet

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2017-2018 financial year of \$10,622.00.

4 Recommendation

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – December 2017' be received.

Nardia Gower
Governance Administrator

Attachment 5

Youth Transitional Blueprint 2017/2018

Subject: Remaining youth strategy for current financial year

To: Chief Executive

From: Blair Jamieson, Strategy & Community Planning Manager

Date: 6 November 2017

Following the initial report and presentation made to the LTP Workshop on Youth Development, effective strategy needs to be agreed to in order to provide workable programmes for the remaining 7½ months left in this financial year. This strategy will be based around working towards the philosophy of centralising the administration of Youth Development, running effective youth spaces, and then looking to the future (both in regards to the development of brand equity and potential budgetary increases for the 2018/2019 financial year) for undertaking a single weekly event across the district (i.e. Friday night events across the region being run one week in Marton, the next week in Bulls, and the following week in Taihape; 3 weeks a month).

1 Considerations till June 2017

- 1.1 There is \$20,887.25 left in Councils Youth budget till June 2018; which factors wages until end of February.
- 1.2 The research undertaken prior to this paper highlights that 'Youth' should be defined in the Rangitikei as being between the ages of 13-18.
- 1.3 Council staffing levels for Youth Development at the operational level consist of 0.65 FTE over the whole region.
- 1.4 The current Youth Zone in Marton is having mid-week patronage of no more than 2-3 during programme offerings. The site does not have the adequate entertainment or learning assets.
- 1.5 The Youth Zone in Taihape is having patronage of no more than 9 during programme offerings with all being 12 and under - highlighting that attending age ranges here fall outside of the present youth scope.
- 1.6 Due to the geographical size and demographics of the district, running mid-week programmes without a desirable central location will not be undertaken. Therefore the

immediate direction will be solely focused on facilitating effective and desirable youth spaces.

- 1.7 The current blueprint acts as a strategic foundation towards building capacity (both volunteer and asset based) toward facilitating a single weekly event across the district.

2 Contributions & Partnerships

- 2.1 Event based programmes such as the MintAs Festival and Level-Up programmes will only be undertaken if 110% of the project cost is being covered by external funding.
- 2.2 The use of volunteers to support the districts Youth Development (till June 2018) shall at this stage solely be sought for staffing the Youth Zones. The strategic selection of candidates for this would be considered to increase engagement across different demographics, i.e. Samoan Community.
- 2.3 Agreement has been reached with Jasmin Vanderwerff – Youth and Families Worker for St Andrews Church to staff the pending Marton Youth Zone for 2/3 days during after school hours, plus hours on Saturday.
- 2.4 Agreement has been reached with Farani Vaa – Samoan Pastor to staff the pending Marton Youth Zone for at least a day during after school hours, plus have engagement with his youth group.
- 2.5 The next phase of discussion with Te Oranganui will be taking place shortly for the provision of mental health material and/or services within the pending Marton Youth Zone.
- 2.6 The layout and nature of the Youth Zones should incorporate a space for our community partners to provide services or access for areas such as Health Advice, Smoking Alcohol and Drug Support and Mental Health Awareness.
- 2.7 The facilitation of a single weekly event across the regions would be run in conjunction with partners who provide suitable indoor and outdoor spaces, i.e. Rangitikei College (who we have agreement with) and Taihape Area School (pending agreement).

3 Youth Zone Marton

- 3.1 In order to be actively present in the central areas of Marton, the Youth Zone needs to be relocated centrally around Broadway as soon as practically possible.
- 3.2 The area is to be provided a social space that is seen as 'safe', to be staffed during school terms from 3pm onwards, and during school holidays from 10:30-late.

- 3.3 Staffing during school term days will be made up of an appropriate age volunteer base with Youth Staff present for a few hours, working from a hot-desk coupled with the presently acquired volunteer base from the Southern Youth Advisory Group.
- 3.4 Staffing during school holidays will be made up of an appropriate age volunteer base with Youth Staff and Volunteers present for a few hours. The zone would also be staffed by a select few part time workers (17-18 age range) from local Colleges costing an estimated \$203.80 per school holiday week.
- 3.5 There will be no holiday-type programmes as such run from this space, only being open during school holidays allowing for the space to be interactive rather than prescriptive in programme nature. If the Youth Zone provides a secondary isolated space then this may become an option but would only be provided by third parties if financial considerations were to be favourable.
- 3.6 The cost estimated for fitting out the zone to provide basic entertainment and educational ability, social area and seating, consult area, and gender appropriate facilities is expected to cost no more than \$5143.00 – which facilitates the basic needs for the following three financial years.
- 3.7 The cost for the currently desirable space on Broadway for the Youth Zone is \$7040 (\$220/wk), being leased until June 2018, with the ability of first right of renewal to continue at the same rate for \$220/wk.
- 3.8 The cost to provide computers capable of performing to the present and future requirements for entertainment and education are estimated to be \$950 each.

4 Youth Zone Taihape

- 4.1 The Youth Zone at this time should be kept in its current location with greater effort placed on modifying the brand equity to encourage Youth age members to attend.
- 4.2 The staffing at this stage should continue in its current format until the Community MOU's have run their processes.
- 4.3 The programme format at this stage should continue in its current format until the Community MOU's have run their processes.
- 4.4 The cost estimated for fitting out the zone to provide basic entertainment and educational ability, social area and seating, consult area, and gender appropriate facilities is expected to cost no more than \$1753.00 – which facilitates the basic needs until the Community MOU's have run their processes.
- 4.5 The cost to provide computers capable of performing to the present and future requirements for entertainment and education are estimated to be \$950 each.

5 Youth Zone Bulls

- 5.1 A Youth Zone at this time should developed to build the Youth Development Brand Equity within the district – especially developing a strategic foundation towards building capacity (both volunteer and asset based) and facilitating a single weekly event in the town.
- 5.2 The staffing to daily manage the area would factor into the Community MOU, with a hot-desk staffing approach led by Jan Harris.
- 5.3 The programme and daily format would follow the same structure as detailed above in **3.0 Youth Zone Marton**.
- 5.4 The cost estimated for fitting out a zone in an area like the vacant space in Skullys - with basic entertainment and educational ability is expected to cost no more than \$2273.00 – which facilitates the basic needs until space is made suitable in the pending Bulls Centre.

6 Committees & Advisory Groups

- 6.1 The present structure for the advisory groups would continue to June 2018.
- 6.2 A Northern Youth Committee will be established and run over social media by the Southern Youth Development Co-ordinator. This would be a process replication of the Southern Youth Committee framework.
- 6.3 Council is having satisfactory engagement with the Southern Youth Committee. That being said, delivery strategies need to be developed to ensure that contributions remain within Councils means and ability to deliver.

7 Financial Considerations

- 7.1 Considering the costs defined above and the \$20,887.25 left in Councils Youth budget till June 2018, the following shows how this is expected to be spent:
 - 7.1.1 Marton Youth Zone = \$12,183.00
This factors acquiring the rental space asap (for immediate school holidays) on Broadway until June 2018 with the option of renewal PLUS fitting the zone out with a basic entertainment and educational ability, spray painting area and consultation area.
 - 7.1.2 Taihape Youth Zone = \$1753.00
This cost factors fitting the zone out with basic entertainment and educational ability plus providing it Apple Computers being donated from the Marton ICT Hub.

- 7.1.3 Bulls Youth Zone = \$2273.00 + rental/improvement considerations.
\$4000 will be held back for this area in the budget (unless funding is acquired) to provide cover for a basic rental space and allowing for the fit out of the zone with a basic entertainment and educational ability if a desired site becomes available (prior to the Bulls Centre being constructed)
- 7.1.4 \$2951 will be left in the budget to cover and facilitate any of the volunteer or part time staffing requirements till June 2018.

8 Recommendation

- 8.1 That the position and direction taken in this report be endorsed; being in agreement that this direction acts an effective a pathway for the Youth Development programme.

Attachment 6

Service Request Breakdown for October 2017 - First Response

Service Requests Department	Compliance Overdue	Responded in time	Responded late	Grand Total
Animal Control		86	2	88
Animal control bylaw matter		1		1
Animal welfare concern		5		5
Barking dog		13		13
Dog attack		5		5
Dog property inspection (for Good Owner status)		6	1	7
Found dog		7		7
General enquiry		1		1
Lost animal		15		15
Property investigation - animal control problem		6	1	7
Roaming dog		8		8
Rushing dog		1		1
Wandering stock		18		18
Building Control		2	1	3
General enquiry			1	1
Property inspection		2		2
Council Housing/Property		15	1	16
Council housing maintenance		11		11
Council property maintenance		2		2
Graffiti/vandalism		1		1
Halls maintenance		1	1	2
Environmental Health	11	51		62
Abandoned vehicle		2		2
Dead animal	1	2		3
Dumped rubbish - outside town boundary (road corridor only)		2		2
Dumped rubbish - under bridges, beaches, rivers, etc	1	1		2
Dumped rubbish - within town boundary		2		2
Food premises health issue		1		1
Livestock (not normally impounded)		2		2
Noise	8	35		43
Untidy/overgrown section	1	4		5
Footpaths	1	3	1	5
Footpath maintenance	1	2	1	4
Untidy/overgrown section		1		1
General enquiry	7	3		10
General enquiry	6	3		9
Phone message	1			1
Parks and Reserves		3		3
Cemetery maintenance		1		1
Maintenance (parks and reserves)		2		2
Public Toilets			5	5
Maintenance (public toilets)			3	3
Toilet cleaning issues			2	2
Roads	3	39	4	46
Culverts, drains and non-CBD sumps	2	3		5
Potholes		3	3	6
Road maintenance - not potholes	1	28	1	30
Road signs (except state highway)		4		4
Road surface flooding - danger to traffic		1		1
Roadside Trees, Vegetation and Weeds	1	3		4
Rural trees, vegetation and weeds	1			1
Urban trees, vegetation and weeds		3		3
Street Lighting		3		3
Street lighting maintenance		3		3
Swimming Pools		1		1
Pool maintenance		1		1
Wastewater		2	1	3
Caravan effluent dump station		1		1
Wastewater blocked drain		1	1	2
Water		51		51
Dirty drinking water		22		22
HRWS maintenance required		4		4
HRWS No water supply		1		1
Replace meter, toby or lid		13		13
Water leak - council-owned network, not parks or cemeteries		7		7
Water leak at meter/toby		4		4
Grand Total	23	262	15	300

Attachment 7

1 Chronological Summary

- a) Utilities Engineer inspecting the track/walkway notified Roading Engineer, 11th May 2017, Philip Gifford, that the track was in such poor condition that it was unsafe (refer appendix one). The track was subsequently closed off at both ends. The Utilities group are planning to excavate the path in order to replace the sewer and water pipe that runs under the full length of the path.
- b) For reasons detailed in appendix two, signs were placed at both ends stating the councils intention to permanently close the track. The signs advised that any queries should be made to Philip Gifford, 027 644 8892.
- c) Resident Jeff Quinn subsequently rang Philip and volunteered to approach local residents for feedback on the condition/need/ status of the track.
- d) A meeting with residents was held on site, 22 November 2017.

The residents view was;

- i) acceptance that the path is in poor condition and that it was closed on safety grounds,
- ii) that they want it reopened in the long term, they don't want it closed permanently,
- iii) that the path did not need to be reinstated as a formal concrete footpath with concrete stairs, they would be satisfied if it was reinstated on a like with like basis, with only the hazardous areas treated,
- iv) If the path is going to be destroyed as part of the sewer work they would appreciate an indication of when the work would be carried out.

Philip explained;

- i) that the cost of constructing a highway standard concrete footpath is significant at \$37,000,
- ii) however, if the Council was to take over the maintenance of the path, a concrete footpath would require less ongoing maintenance,
- iii) that the option of reinstating the existing on a like with like basis would be considered.

Philip promised to ring back Jeff with an update on progress in the very near future.

2 Way Forward

There are couple of associated issues that need to be borne in mind with all the options, namely;

- a) that the land corridor the path runs along is a public access/ service strip, effectively road reserve. If the public are using the path then the council may have an obligation to maintain the path in safe condition. If the path is to remain open without an upgrade, then it may be necessary to provide signage to advise users that they are electing to use the path at their own risk.

- b) that the sewer replacement work will severely damage the existing path, and if the path is to reopen, the path reinstatement needs to be carried out in conjunction with the sewer replacement project.

There are three obvious options

- One Close the path formally. This on the grounds that the Council did not build the path, did not agree to take over its maintenance, and the significant cost of constructing a formal footpath.
- Two Reinstatement the path on a like with like basis. While this would satisfy residents, the path would not be in a suitable state to be formally adopted as path of the council footpath network. There a number of other issues that would need to be considered with this option. As regards cost, Utilities and Roading would met the cost out of their budgets. This would cost approximately \$6,000. If Parks and Reserves or a local group were to take over the maintenance of the path, its likely that the cost of any ongoing maintenance materials could come out of the Roading Footpath Budget.

Note that this option is strictly a replace like with like option, as soon as improvements are added, option three becomes a stronger choice.

- Three Construct concrete footpath and stairs. This would cost \$37,000. This is a significant cost to the ratepayer, however the footpath would then be taken over as part of the footway network. This means that the footway would be regularly inspected and maintained.

3 Recommendation

That the council and community fully consider the viability of the replace like with like option (option 2). Failing that, a formal footpath could be constructed and added to the councils footpath network.

Note that, while on the face of it, the decision to take the more costly option may appear to be an easier solution, discussions with Taihape residents indicate an awareness of the cost of the work relative to the limited number of people using the path. A decision to proceed with the more costly option would need to be fully justified.

Appendix One

Photos



Photo One



Photo Two



Photo Three



Photo four

Appendix Two

Reasons why signage was placed stating that path was permanently closed. Rightly or wrongly the reasons for placing the signs without proper consultation were;

- i) the path is not safe, it is overgrown and in poor condition,
- ii) is not part of the Council footpath network
- iii) historically has not been inspected and maintained by the Council
- iv) we had no knowledge of its history or the how often it was used.

The idea was that any interested party would contact the Roading Section on the phone number shown on the sign. Jeff is the only person who has ever rung.

Attachment 8

Taihape Community Board Agenda Item Submission Form

Meeting date: 8-2-17

Submitted by: Ann Abernethy

Agenda item.

Road safety issues for S.H.1, O'Taihape Road and Dixon Way.

Description of issue to be tabled

The open road speed limit of 100 k.m.h. applies to a section of S.H.1, O'Taihape Valley Road and Dixon Way (the latter being zoned residential). These roads have high daily pedestrian usage. The safety of users is compromised by the speed allowed and also by the disparity of this speed and that of motorists joining and exiting S.H.1. On occasions this has lead to risky overtaking manoeuvres. Note also the location of the Taihape Cemetery, heavy vehicles servicing the Taihape Airstrip and the increasing patronage of the backpackers accommodation (located in Dixon Way).

No signage exists alerting motorists to these other road users (walkers, runners, cyclists and those exerising dogs) and therefore many travel at the speed allowed putting others at risk.

The erection of signs together with appropriate speed restrictions are necessary safety measures.

Resolution sought

That the Taihape Community Board recommends to the appropriate governing bodies traffic control measures to enhance the safety of all users of S. H.1, O'Taihape Valley Road and Dixon Way.

Outcome

1. A speed limit of 70k.p.h. will be imposed on S.H.1 from the end of the existing 50 k.p.h. limit to the intersection with Rauma Road.(NB: *This resulted in a meeting with NZTA personnel*)
2. A speed limit of 50 k.p.h will be imposed on Dixon Way.
3. A speed limit of 50 k.p.h. will be imposed on O'Taihape Valley Road from S.H.1 to the Taihape Airstrip.
4. Signage alerting motorists to the high pedestrian usage of these roads will be erected on both S.H.1 and O'Taihape Valley Road.

Attachment 9

Matters arising not elsewhere on the Agenda: Progress reports

1. Taihape Pool upgrade

The upgrade to filtration and heating (Contract 1057) has been completed.

Council decided to award the two-year contract to operate the pool to West End Aquatics (which also runs the Marton Pool). Both contracts will need to be re-evaluated in 2019, in terms of section 17A of the Local Government Act 2002.

2. Extended term of licence to occupy on former Taihape College premises, Rauma Road

LINZ (through Colliers) has taken oversight of this property from Darroch's (who are the Ministry of Education's consultants), as the property has moved into the Crown Landbank (for future Treaty settlements). Accordingly, a proposed alternative licence to occupy is on the table.

The main difference is a finite term of three years with no right of renewal. The one month notice of termination remains as in the earlier version but it applies from the get go (on the basis of a sale/transfer associated with a Treaty settlement or open market and the purchaser requiring possession for occupation).

Since Council has already approved signing a licence to occupy, this alternative will be signed by the Mayor and Cr Gordon (as authorised signatories for Council). Those organisations who have signed a MoU with the Council will be informed of this amended licence as it implies a need to plan for and secure alternative accommodation before the three year term expires

3. Mangaweka Village toilets

Last meeting's update noted that an alternative site near the town museum was being checked for resource consent issues. The application has not yet been submitted, but there are no issues from the New Zealand Transport Agency. This delay means installation will not occur before March 2018. A similar timing will apply for the toilet at Papakai Park.

4. Mangaweka campground toilets

Last meeting's update noted that with the location of the new Mangaweka bridge unknown, Council is purchasing a relocatable ablution block from Cube Innovations. It is now on site.

5. LED screen in the Taihape Town Hall

Further discussion with the Council's IT Support Team has shown that the television screen already there can be used to display community notices.

6. Parking behind the Majestic Theatre

Providing details of ownership of the land behind the Theatre was inadvertently overlooked.

7. Gate by Hautapu Street reserve

There has been further discussion between Cr Gordon and the Parks & Reserves team Leader to get this sorted.