

Taihape Community Board

Order Paper

**Wednesday 12 December 2018
5.30pm**

**Taihape Town Hall, 90-92 Hautapu Street,
Taihape**

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

Email: info@rangitikei.govt.nz
Facsimile: 06 327-6970

Chair: Michelle Fannin
Deputy Chair: Ann Abernethy

Membership
Gail Larsen
Councillor Richard Aslett
Councillor Ruth Rainey
Councillor Angus Gordon
Yvonne Sicely

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Board. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Taihape Community Board Meeting

Agenda – Wednesday 12 December 2018 – 5:30 pm

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The quorum for the Taihape Community Board is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Minutes of previous meeting

The Minutes from the meeting held on 10 October 2018 are attached.

File ref: 3-CB-1-2

Recommendation:

That the minutes of the Taihape Community Board meeting held on 10 October 2018, be taken as read and verified as an accurate and correct record of the meeting.

7 Change in formal Councillor Representation

At its meeting on 3 November 2016, Council resolved that the three Taihape Ward Councillors be appointed on a rotating basis so that

Councillor Gordon and Councillor Rainey are members from November 2016 to October 2017;

Councillor Gordon and Councillor Aslett are members from November 2017 to October 2018;

Councillor Rainey and Councillor Aslett are members from November 2018 to October 2019;

This means that Cr Rainey replaces Cr Gordon, but the latter retains speaking (but not voting) rights at any meeting of the Board for the rest of the triennium.

8 Chair's report

A report will be tabled at the meeting.

Recommendation:

That the Chair's report to the 12 December 2018 meeting of the Taihape Community Board, as presented be received.

9 Council decisions on recommendations from the Taihape Community Board

18/TCB/059

That the Taihape Community Board recommends to Council that it investigates the Memorandum of Understanding with Mōkai Pātea Services and the services expected.

A memorandum is attached.

Recommendation:

That the memorandum 'Mōkai Pātea Services – Taihape Community Board Investigation Request' be received.

10 Advice of review of MoU organisations work plans to come to February meetings

As provided in the Memorandum of Understanding with the partnering organisations undertaking work programmes within the community well-being group of activities, the Taihape Community Development Trust will be asked to provide its draft 2019/20 work plan to the Committee's February meeting. This allows the Committee to pass its comments and assessment to the Council's Policy/Planning Committee's meeting later that month.

11 Community Initiatives and Event Sponsorship

At its meeting on 15 November 2018, the Policy/Planning Committee considered an alternative to the delegation provided to Community Boards and Community Committees to administer part of the Community Initiatives Fund. The recent round demonstrated the difficulty of aligning a District-wide perspective with more local concerns.

At its meeting on 30 November 2018, the Council approved the Policy/Planning Committee's endorsement of the use of SmartyGrants™ as the funding platform to manage the Community Initiatives Scheme, Creative Communities Scheme, Event Sponsorship Scheme, and Sport NZ Rural Travel Fund.

Each Community Board/Committee is asked to nominate an assessor, each of whom will assess the merits of each application. Assessors are required to be computer literate and have internet access as the platform is online based only. A training session will be provided to the assessors early 2019.

The Chair and Deputy Chair of Finance/Performance Committee have been appointed assessors, each of whom (like the assessors from the Community Boards/Committees) will assess the merits of each application. A report collating the individual assessments will be provided to the Finance/Performance Committee which will decide the amount to be granted to each applicant. The funding rounds of all schemes will coincide.

Recommendation:

That the Taihape Community Board nominate [*insert name*] as an assessor for future Community Initiatives and Event Sponsorship grant applications.

12 Representation review

Council has published its final proposal – which continues the three ward structure in the initial proposal. However, a change was made to the boundaries of the Taihape Community Board so that they aligned with those of the proposed Northern Ward.

Objections and appeals must be with the Council no later than 11 December 2018. The Local Electoral Act requires these to be referred to the Local Government Commission which must make a binding decision by 11 April 2019. Before doing that, the Commission may hold, but is not obliged to hold, meetings with the Council or any persons who have lodged an appeal or objection and have indicated a desire to be heard by the Commission in relation to that appeal or objection.

13 Update on Place-Making Initiatives

A verbal report will be provided at the meeting.

14 Small Projects Grant Scheme Update – December 2018

A memorandum is attached.

File ref: 3-CB-1-2

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – December 2018' be received.

15 Youth Council

At its meeting on 29 November 2018, Council agreed to the establishment and funding of a Rangitikei Youth Council. Applications are open now through to 1 February 2019, for 13-24 year old Rangitikei residents who would like to be considered for one of the 11 member seats. Members will be chosen through a selection, not election, process. The main criteria in selecting members would be that they are motivated, enthusiastic and driven to participate in Youth Council and in the community. Following that, consideration would be to ensure a fair representation of the districts youth community with regard to gender, culture and residential location.

This will be an opportunity for our rangatahi to become engaged in civic duties, grow their leadership qualities, learn about governance and represent their communities. The Youth Council will create an annual work plan with measurable targets in which to review value of time, energy and money invested.

An application form is attached.

The application form, and further information, are available on council's website www.rangitikei.govt.nz.

Further queries can be directed to Council's Strategic Advisor for Rangatahi/Youth – Nardia Gower nardia.gower@rangitikei.govt.nz.

Recommendation:

That the 'Youth Council application form' be received.

16 Update on Youth Services

A memorandum is attached.

File ref: 4-EN-12-4

Recommendation:

That the memorandum 'Youth Development Programme Update – December 2018' be accepted.

17 Update from MoU partnering organisations

Verbal updates from:

- Taihape Community Development Trust
- Mokai-Patea Services

18 Requests for service concerning Taihape

A report is attached.

File ref: 5-CS-1-9

Recommendation:

That the report 'Request for Service- Resolutions – Taihape November 2018' be received.

19 Increased engagement with wider/smaller communities within the Taihape ward

Discussion item.

20 Taihape Memorial Park amenities block - update

At its meeting on 30 November 2018, Council resolved to confirm its intention to build a new amenities block at Memorial Park on the site beside the No. 3 Field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green. Staff will investigate the footprint requirement for the comparable facilities in Ashburton

The report provided to Council is attached.

File ref: 6-CF-8-5

Recommendation:

That the 'Taihape Memorial Park amenities block – update' to the 12 December 2018 meeting of the Taihape Community Board be received.

21 Matters not arising elsewhere on the agenda – project update

Town and District signage

There have been discussions at all locations (most recently Moawhango) where town signage is envisaged to determine the local icon to be included.

Mangaweka Village Toilets

The new toilets in the Papa Cliff Café carpark are now installed.

Papakai and Memorial Park project

Matt Thomas, on behalf of the Friends of Taihape, gave a presentation to Council at its meeting on 29 November 2018. A decision on a grant from the Parks Upgrade Partnership Fund will be made at Council's meeting on 13 December 2018.

22 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.

An extract is attached.

File ref: 3-CB-1-2

Recommendation:

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated September-October 2018 be received.

23 LGNZ meeting for 2019

The 2019 Community Boards Conference will take place on 11-13 April 2019 in New Plymouth.

The New Zealand Community Boards Conference takes place every two years. The biennial conference was introduced in 1997 to bring together the community boards of New Zealand to share practice and to help improve the understanding and work of community boards.

24 Late items

As agreed at item 5.

25 Future items for the agenda

26 Date of next meeting

13 February 2019, 5.30 pm.

27 Meeting closed

Attachment 1



Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 10 October 2018 – 5:30 pm

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Present: Mrs Michelle Fannin (Chair)
Cr Angus Gordon
Mrs Ann Abernethy
Mrs Yvonne Sicely
Cr Richard Aslett

Also Present: Cr Ruth Rainey
Ms Tracey Hiroa, General Manager, Mokai Patea Services (left at 6.00 pm)

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager

Tabled documents: **Item 7** Chair's report
Item 21 Motorhome Campervans at Memorial Park, Taihape
Item 21 CBD lighting for Annual Plan process

1 Welcome

The Chair opened the meeting at 5.35 pm and welcomes those present

2 Public Forum

Nobody had asked to speak at Public Forum

3 Apologies

The Board accepted the apologies for lateness from Ms Larsen and Cr Gordon.

(Subsequently, it turned out that Ms Larsen was unable to get to the meeting.)

4 Members' conflict of interest

The Chair reminded Board Members of their obligation to declare any conflicts of interest that they may have in respect of the items on the agenda. She noted her own conflict of interest, over the application from Older and Bolder for funding from the Community Initiatives Grant since she was employed by that organisation.

5 Confirmation of order of business

The Chair accepted a suggestion that Ms Hiroa be invited to brief the Board earlier than in the agenda (item 19). She also noted two late items, in terms of submissions to the Board, to be taken under item 21. There was also a supplementary consideration about the Community Initiatives Fund to be considered as part of item 12.

6 Minutes of previous meeting

Resolved minute number	18/TCB/057	File Ref
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That the minutes of the Taihape Community Board meeting held on 8 August 2018, be taken as read and verified as an accurate and correct record of the meeting.

Mrs Fannin/Ms Abernethy. Carried

7 Chair's report

The Chair read her tabled report.

Resolved minute number	18/TCB/058	File Ref
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That the Chair's report to the 10 October 2018 meeting of the Taihape Community Board, as presented be received.

Mrs Fannin/Mrs Sicely. Carried

19. Update from MoU partnering organisations

- Taihape Community Development Trust
- Mōkai Pātea Services

Ms Eva George was away, so there was no update from the Trust.

Ms Tracey Hiroa (General Manager, Mōkai Pātea Services) spoke about the one-year contract with Mōkai Pātea Services had with the Council to staff the youth hub 3.00-5.00 pm on weekdays. She praised work done by Nardia Gower as Youth Co-ordinator, in both Taihape and Marton.

Ms Hiroa considered the youth hub was effectively a drop-in centre, although certainly providing a safe environment. She had already spoken to Council's Chief Executive and hoped Council would be willing to invest so that the facility was more productive than simply providing games and a pool table. While valuing the relationship with Council, the costs for Mōkai Pātea were greater than the Council grant. She contrasted the work done at Council's youth hub with Mōkai Pātea Services own mentoring programme run two days each week.

Resolved minute number

18/TCB/059

File Ref

That the Taihape Community Board recommends to Council that it investigates the Memorandum of Understanding with Mōkai Pātea Services and the services expected.

Cr Aslett / Ms Abernethy. Carried

8 Council decisions on recommendations from the Taihape Community Board

At its meeting on 30 August 2018, Council confirmed (18/RDC/322) the Board's request that Council investigate policy options around the poor state of the unoccupied CBD properties in Taihape.

9 Council's plans and process for town and District signage

The Board noted the briefing note in the agenda and the distributed samples. Consideration was given to a mashup of the kuku, huia and tui (recognising the bird-name theme for street names in the towns) and the possibility of having different imagery at either end of the town. However, most members saw the gumboot sculpture as being most strongly identified with Taihape.

Resolved minute number

18/TCB/060

File Ref

- 1 That the 'template for district signage' be received.

- 2 That the Taihape Community Board recommend to Council that the gumboot sculpture is used for the Taihape district-wide branding sign, but displayed exactly as it is currently physically installed.

Cr Gordon / Mrs Sicely. Carried

10 Update on Place-Making Initiatives

Ms Abernethy outlined work done since the last meeting.

Paint and stain purchased for the 4 Square Corner. Eva George to confirm whether Hobby Whanau could do it, otherwise will call for volunteers.

Photos from Laura's Café were now on CD and available for the Alleyway. Need to choose wall colour and arrange painting (not necessarily all the way up).

Directional signage to the Robin Street dog run being arranged.

Resolved minute number	18/TCB/061	File Ref
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That the verbal update on placemaking initiatives to the 10 October 2018 meeting of the Taihape Community Board be received.

Ms Abernethy / Cr Aslett. Carried

11 Small Projects Grant Scheme Update – October 2018

The Board discussed the request (via Cr Aslett) from Mangaweka Heritage to have some financial assistance to clean and paint the memorial gates (and install lighting) at the Mangaweka School, in advance of the School re-union next year. Resene might provide the paint.

Resolved minute number	18/TCB/062	File Ref
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1. That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.
2. That the Taihape Community Board supports in principle providing a grant of up to \$500 for installing LED solar lighting at the Mangaweka School memorial gates but asks whether the Council's handyperson can do the work.

Ms Abernethy / Cr Aslett. Carried

Mr Hodder would talk with the Community & Leisure Assets Team Leader about the availability of the Council's handyperson, for both cleaning and painting as well as installing the solar lights.

12 Advice from Council on delegation of Community Initiatives Fund

The Board noted the comments in the agenda.

The Board was divided on whether the delegation to Community Boards and Community Committees should continue and did not make a resolution on the matter. It saw merit in reviewing the criteria.

13 Community Initiatives Fund – consideration of applications to the September 2018 Round

Ms Fannin reiterated her conflict of interest being an employee of Older and Bolder.

The Board considered the Taihape Playcentre should have the opportunity to make its case direct to Council.

Resolved minute number

18/TCB/063

File Ref

- 1 That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – Round 2' be received.
- 2 That the Taihape Community Board approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.
 - Whanau Sports Day Komiti – Whanau Sports Day: \$2,000
 - Taihape Older and Bolder – Newsletter: \$2,500

Ms Abernethy / Cr Gordon. Carried

Resolved minute number

File Ref

That the Taihape Community Board recommends to Council that a one-off grant be made to assist the Taihape Playcentre with its development of a tamariki and families outdoor learning environment.

Ms Abernethy / Cr Gordon. Carried

14 Consultation on Control of Liquor Bylaw

Resolved minute number	18/TCB/065	File Ref
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- | | | |
|---|--|--|
| 1 | That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received. | |
| 2 | That the Taihape Community Board delegates Michelle Fannin the authority to put in a submission to the Control of Liquor in a Public Place Bylaw 2018. | |

Cr Gordon / Ms Abernethy. Carried

15 Representation review

The Board noted the commentary in the agenda.

16 Review - Animal Control Bylaw

The Board noted the commentary in the agenda.

17 Kerbside Rubbish and Recycling - Consultation

The Board noted the commentary in the agenda.

There was discussion about writing to BP Taihape about having recycling stations as in other centres. It was decided to hold this over until the outcome of the Council's consultation was known.

18 Update on Youth Services

Resolved minute number	18/TCB/066	File Ref
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That the memorandum 'Youth Development Programme Update – September 2018' be accepted.		
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Ms Fannin / Ms Abernethy. Carried

20 Requests for service concerning Taihape

Resolved minute number	18/TCB/067	File Ref
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That the report 'Request for Service- Resolutions – Taihape September 2018' be received.		
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Ms Fannin / Ms Sicely. Carried

21 Increased engagement with wider/smaller communities within the Taihape ward

To be dealt with the Board's workshop.

22 Creative Communities Scheme

The Creative Communities Scheme, which is administered by Council, funds local arts projects, and is open to applications from groups and individuals. Projects should look to either:

- Create opportunities for local communities to engage with and participate in local arts activities
- Support the diverse artistic cultural traditions of local communities
- Enable young people to engage with and participate in the arts

The second funding round for the year opens on 1 October, and will run through to 2 November. The Assessment Committee meets on 27 November to assess the applications. An information brochure and application form is attached.

Resolved minute number 18/TCB/068 **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Ms Fannin / Cr Aslett. Carried

23 Event Sponsorship Scheme

Resolved minute number 18/TCB/069 **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Ms Fannin / Cr Aslett. Carried

24 Matters not arising elsewhere on the agenda – project update

The Board noted the commentary on the agenda. Members suggested getting clarity over the status of the lease to Clubs Taihape.

25 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.

Resolved minute number 18/TCB/070 **File Ref**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated July-August 2018 be received.

Ms Fannin / Cr Gordon. Carried

26 Late items

As agreed at item 5. The Chair tabled two submissions for the Board to consider.

Ms Sicely left 8.10 am

Motorhome Campervans at Taihape Memorial Park

Resolved minute number	18/TCB/071	File Ref
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That the Taihape Community Board recommends to Council and the Motorhome Association to work together with the Taihape Community Board on turning the Weka Street extension turn-around area into a designated Motorhome Friendly area as soon as possible.

Ms Fannin / Cr Gordon. Carried

CBD lighting for Annual Plan process

The Board considered more information was needed before this proposal was advanced to Council – and opportunities for external funding.

27 Future items for the agenda

None

28 Date of next meeting

12 December 2018, 5.30 pm.

29 Meeting closed

8.25 pm.

Confirmed/Chair: _____

Date:

Attachment 2



Memorandum

TO: Policy/Planning Committee

FROM: Blair Jamieson – Strategy & Community Planning Manager

DATE: 7 November 2018

SUBJECT: **Mōkai Pātea Services – Taihape Community Board Investigation Request**

FILE: 4-EN-10-4

1 Background

- 1.1 On 10 October 2018, the Taihape Community Board recommended to Council, by way of resolution (18/TCB/059) that it investigates the Memorandum of Understanding (MOU) with Mōkai Pātea Services (MPS) and the services expected.
- 1.2 On 23 October 2018, Mr Jamieson visited Ms Tracey Hiroa, Mōkai Pātea Services to clarify the issues she raised with the Board. The agreement was in line with the workplan that noted MPS would 'provide staff or an approved person to open and be present in the Taihape Youth zone between the hours of 3-5pm during weekdays'.
- 1.3 The main issue for Mōkai Pātea Services was that its commitment meant running on a cost-deficit basis, however from discussions that occurred prior to an agreement being formed, MPS was happy to do so due to the value of building a relationship with Council and engaging with the youth; their own kaupapa.

2 Corrective action taken

- 2.1 Council staff and MPS both agree that there have been some teething issues to start that have increased the cost-deficit nature of this relationship; evidenced as over-staffing, the delays in securing a more suitable youth space site in Taihape, being too inclusive in the determination of youth age, and activities being conducted on site.
- 2.2 Once access and fitout of a new site has been secured, MPS will solely provide staff or an approved person to open and be present in the Taihape Youth zone between the hours of 3-5pm during weekdays. MPS will have access to this site outside of these hours to facilitate their programmes.
- 2.3 No other corrective action is necessary at this stage. Staff, and subsequently the Policy/Planning Committee will receive progress reports from the MOU partnering organisations by 20 November 2018, 20 February 2019, and 20 May 2019 to consider. Additionally a revised workplan will be offered by MOU partnering organisations before 28 February 2019; at which time the Taihape arrangements will be evaluated as both partnering organisations are on a one year trial.
- 2.4 Alongside the above reporting measures, the Policy/Planning Committee will receive a presentation from MOU partnering organisations at its February meeting. This would

be the appropriate forum if more of an investigation was required. It is at this time that the Committee will be asked to consider the delivery of services under the MOU in Taihape.

3 Recommendations

- 3.1 That the memorandum 'Mōkai Pātea Services – Taihape Community Board Investigation Request' be received.

Blair Jamieson
Strategy & Community Planning Manager

Attachment 3

MEMORANDUM

TO: Taihape Community Board

FROM: Christin Ritchie, Governance Administrator

DATE: 23 November 2018

SUBJECT: **Small Projects Grant Scheme Update – December 2018**

FILE: 3-CB-1-2

1 Allocation

- 1.1 The amount of the 2018-2019 Small Projects Grant Scheme for Taihape Ward is: \$5,379.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's/Board's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee/Board.
- 1.3 At its last meeting for the 2017-2018 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$5,379.00. This gives a total allocation for the 2018-2019 year of \$10,758.00.

2 Breakdown

- 2.1 Approval has been given to purchase a Doggy Doo Bin for the 4 Square grassed area.
- 2.2 \$383.35 has been paid to the Taihape Neighbourhood Support Group on 15 August to purchase a laptop and printer.
- 2.3 \$400 has been paid to the Taihape Community Development Trust on 15 August for signage at the Spring Fling.
- 2.4 \$500 has been approved for the installation of solar LED lighting at the Managaweka School memorial gates.

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2018-2019 financial year of \$9,474.65.

4 Recommendation:

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – December 2018' be received.

Appendix 1



Taihape Community Development Trust

Taihape Town Hall
P O Box 25
Taihape 4742
Phone: + 64 6 388 1307

Email: info@taihape.co.nz
Website: www.taihape.co.nz

Michelle Fannin
Chair Person Taihape Community Board
C/o Rangitikei District Council
46 High St, Private Bag 1102
Marton 4741

27 November 2018

Dear Michelle,

RE: GRANT TOWARDS WHANAU HOBBY HUT & SPRING FLING 2018

With this letter the Taihape Community Development Trust would like to thank the Taihape Community Board for its grants towards the above-mentioned projects. The following will provide you with a brief overview how the funds have been spent and funding that is still remaining.

Whanau Hobby Hut Taihape

The funds have been spent as follows:

Profit & Loss	
Taihape Community Development Trust	
Whanau Hobby Hut Taihape, T - GRANT - RDC - Small Projects Fund (TCB)	
1 April 2018 to 30 November 2018	
	30 Nov 18
Income	
GRANT - RDC - Creative Communities Scheme	\$1,000.00
Total Income	\$1,000.00
<hr/>	
Gross Profit	\$1,000.00
<hr/>	
Less Operating Expenses	
Project - Whanau Hobby Hut - Equipment	\$724.05
Total Operating Expenses	\$724.05
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Net Profit	\$275.95
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Project - Whanau Hobby Hut - Equipment Transactions
Taihape Community Development Trust
Whanau Hobby Hut Taihape, T - GRANT - RDC - Small Projects Fund (TCB)
From 1 Apr 2018 to 30 Nov 2018

Date	Transaction	Debit
6/07/2018	Hautapu Pine – Eyewear & Earmuffs	\$408.43
6/07/2018	Hautapu Pine - Whanau Hobby Hut equipment	\$298.23
31/07/2018	Hautapu Rural - Equipment	\$17.39
Total		\$724.05
<hr/>		
30/11/2018	Balance	\$724.05

We have invoices available for viewing if you wish to do so. The remaining funds are held in a Trust account and will be used for the Hobby Hut when required.

Taihape Spring Fling

The funds have been spent as follows:

Profit & Loss	
Taihape Community Development Trust	
Spring fling, T - GRANT - RDC - Small Projects Fund	
(TCB)	
1 April 2018 to 30 November 2018	
	30 Nov 18
Income	
GRANT - RDC - Taihape Community Board (TBC)	\$347.83
Total Income	\$347.83
<hr/>	
Gross Profit	\$347.83
<hr/>	
Less Operating Expenses	
Event - Signage	\$347.83
Total Operating Expenses	\$347.83
<hr/>	
Net Profit	\$0.00

The full contribution by TCB was put towards the creation of our Spring Fling Signage.



Please let me know if you have any further questions. Again, thank you very much for your support.

Kind regards,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke.

Eva George | Project & Events Coordinator
Ph. 06 388 1307 or Cell. 021 042 0303

Taihape Community Development Trust | Town Hall | PO Box 25 | Taihape 4742
Website: www.taihape.co.nz

Attachment 4

Personal Information

1. Full name	
2. Address	
3. Date of Birth	
4. Contact Phone Number	
5. Email address	
6. School or Occupation (if still a student, or current occupation)	
7. Ethnicity	

Questions

8. Why do you want to join the Rangitīkei Youth Council
9. What particular skills do you think you can bring to the Youth Council

10. Tell us something you have done that you are proud of – for example a challenge you have faced, something you accomplished as part of team, a project you finished
11. In your opinion, what is one of the challenges facing youth of the Rangitikei District
12. What would be your best idea to solve this challenge and how do you think it could be achieved

13. What other commitments do you have? For example sport, part-time work, other groups – and how often is that commitment?
14. Can you commit to meeting approximately every 6 weeks and to completing a 2 day training and team building weekend on the 16 and 17 March 2019?
15. How did you hear about the Rangitīkei Youth Council
16. Is there any other information you would like to share with us? – Feel free to include additional pages.

Thank you for taking the time to apply to be on the Rangitīkei Youth Council.
We will be in touch by 8 February 2019 regarding the status of your application.

Please return to Rangitīkei District Council by Friday 1 February 2019

Email to info@rangitikei.govt.nz

Or drop the completed application form into the Rangitīkei District council customer service team at either

Rangitīkei District Council Main Office, 46 High Street, Marton

Taihape Information Centre, Taihape town Hall, 90 Hautapu St (SH1), Taihape

Attachment 5

Memorandum

To: Taihape Community Board

From: Christin Ritchie

Date: 3 December 2018

Subject: **Youth Development Programme Update – December 2018**

Youth Development

The following highlights the key programmes and activities of staff in the area of youth development.

1 College Engagement

TRYB committees from both Taihape Area School and Rangitikei College were engaged through the month of October.

2 Youth Space – Taihape

Mr Jamieson has secured a new site for the Taihape Youth Space, being 100A Hautapu Street. The site is currently being developed to make it fit for purpose and will be officially opened Wednesday the 23rd of January 2019.

At this time due it has been the decision of Council and Mokai Patea Services to close the current youth space until the opening/launch of 'The Lobby – Taihape' in late January.

3 Youth Website / Brand Development

Promotion of the TRYB brand, Facebook and Instagram pages a photo competition was run and has now been extended to the end of January 2019, due to youth requests. The theme is 'Positive Youth Life'.

4 Networking

Ms Gower has meet with a number of vetted Taihape volunteers to build relationships and update them on the councils youth development. Ms Gower meet with the creators of Gumboot TV, of Taihape and has scheduled on-air interview promoting TRYB and Councils Youth Development.

5 Additional

Ms Gower presented to the Ngāti Apa Maripi Tuatini Rangatahi Iwi Leadership Programme at Te Rūnanga o Ngā Wairiki Ngāti Apa. His Worship the Mayor and Ms Gower presented Emery McGill, a 14 year old student at Hato Pāora with his prize of a TRYB branded Hoodie. Mr McGill was the winner of the competition to design the TRYB logo.

The Ngāti Apa Maripi Tuatini Rangatahi Iwi Leadership group, being Youth leaders from Ngāti Apa were hosted in chambers with staff educating them all on the functions of Council.

Attachment 6

Service Request Breakdown for November 2018 Taihape - First Response

Service requests Department	Compliance completed in time	completed late	current	overdue	Grand Total
Animal Control	1	2	1		4
Dog attack			1		1
Found dog	1				1
Wandering stock		2			2
Council		1			1
Update postal address		1			1
Council Housing/Property		1	1		2
Council housing maintenance			1		1
General Enquiry		1			1
Environmental Health	1	1	1	4	7
Abandoned vehicle	1	1	1		3
Noise				4	4
Footpaths			1		1
Footpath maintenance			1		1
General enquiry				1	1
General Enquiry				1	1
Roads	5		4		9
Culverts, drains and non-CBD sumps			1		1
Potholes	1				1
Road maintenance - not potholes	3		1		4
Road signs (except state highway)			2		2
Road surface flooding - danger to traffic	1				1
Roadside Berm Mowing			1		1
Rural berm mowing (including Taihape - see map)			1		1
Roadside Trees, Vegetation and Weeds	2		2		4
Rural trees, vegetation and weeds	2		1		3
Urban trees, vegetation and weeds			1		1
Water	2		1	4	7
No drinking water supply	1				1
Replace meter, toby or lid				3	3
Water leak - council-owned network, not parks or cemeteries	1			1	2
Water leak at meter/toby			1		1
Grand Total	11	5	12	9	37

Percentage responded in time

30%

Attachment 7

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2018/19			Oct-18
Major programmes of work outlined in the LTP 2018-28			
Parks and Open Spaces	Progress to date	Progress for this period	Planned for the next two months
Parks Upgrade Partnership Fund	No applications so far this year	No progress to report	No known applications due at this stage
Hautapu Park Taihape - develop and implement a plan to maximise recreational opportunities	Finalised concept plan from Isthmus Group received	A slow month for this project due to weather conditions. This project will be featured in Landscape Architecture Aotearoa a publication by the NZ Institute of landscape Architects.	MOU to be developed between the RDC and the FOTS, letter of support to be sent from the RDC for this project. Quotes to be sort for the construction of four bridges within the parks.
Community Buildings	Progress to date	Progress for this period	Planned for the next two months
Taihape Memorial Park Amenities Facilities	Colspec were on-site mid September and a report is expected from them by 5 October. A reply has been received from Clubs Taihape in response to the letter sent to them; Staff are presently in the process of confirming a meeting date with Clubs Taihape representatives.	A report has been received from Colspec, and the Chief Executive and Mayor have met with Clubs Taihape. A separate report will be prepared.	Report will be prepared.
Community Buildings: carry forward projects from 2018/19			
22 Tui Street development \$50,000 - Demolition of Conference Hall or to re-roof Womens Club building.	Taihape Drama Group have advised that, due to lack of club members (currently three) and their concern about the future of the club, they are not in a position to confirm 'take-over' of the building. Taihape Drama Group has again expressed an interest in this building. Following the Asbestos report on the Womens Clubrooms, prices were obtained to remove the asbestos and to renovate those areas.	A business case is presently being prepared on options for Taihape property.	Decision to be made on whether to demolish Conference Hall, or leave as is and spend funding on the Women's Clubrooms. Consideration to be given as part of greater Taihape Town Planning concept programme.
Swimming Pools	Progress to date	Progress for this period	Planned for the next two months
Taihape - re-painting of the main pool	Funding allocated in 2018/19 budget.	Painting of the main pool was completed in August. This project is complete.	
Taihape - addition of covers	Funding allocated in 2018/19 budget.	Covers have been installed. This project is complete.	
Swimming Pools: carry forward projects			
Complete upgrade to heating and filtration at the Taihape Swim Centre Contract 1057 was awarded to Ian Coombes Limited for \$374,900 being the tendered price of \$249,500 excluding GST plus \$125,400 plus GST for the concrete block shed and medium pressure UV treatment together with 20% contingency. An on-site meeting was held with Council and contractor representatives to confirm key roles, scope of work, health & safety, etc. CCTV of pipework has been conducted. Drawings have been prepared for utilisation of space in current plant room, which has been emptied of miscellaneous items.	Claims have been paid. 50% retentions are still being held. Contractor was on-site mid September to attend to some minor items e.g. brackets, tie-downs.		Final 50% of retentions will be paid.
Community Housing	Progress to date	Progress for this period	Planned for the next two months

Refurbishment of housing stock	Funding allocated in 2018/19 budget.	Alf Downs Group will be installing heat pumps. Some curtains have been installed, with some tenants preferring to keep their own curtains. In these instances curtains will be installed when the flat becomes vacant. Tenants have provided information required for power reimbursement. Tenants have been kept informed on progress, delays etc.	Heating to be installed.
Public Toilets	Progress to date	Progress for this period	Planned for the next two months
Mangaweka Village	Taihape ward Councillors, the Mayor and Chief Executive met to discuss options for Mangaweka toilet block. It was agreed that the Mayor would approach two property owners in Mangaweka re the possibility of siting a toilet block on their properties. An agreement has been reached (and a Licence to Occupy has been signed) with a local property owner to place the facility on their property. Purchase Order has been issued.	Building exemption has been granted. Discussions have been undertaken with Assets and Infrastructure and external contractors re; disabled parking, drain laying, plumbing & power supply.	On-track for installation at end of November.

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2018/19 Oct-18

Major programmes of work outlined in the LTP 2018/28					
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Spooners Hill Road		Subject to PFR	TBC	TBC	
Taihape Napier Road 2	RP 3.83 - 5.67	Subject to PFR	TBC	TBC	On Hold. Some of the funds being diverted to the Ratana Road Rehab.
Pavement Seal widening		Status	Start date	Completion date	Planned for the next two months
Ruanui Road - Taihape	RP 0.425 - 1.575	subject to preliminary design.	TBC	TBC	Awaiting planning confirmation
Bridge Replacement	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
Mangaweka Bridge	Business plan complete. Awaiting next stage/approval from NZTA				
Te Kapua Bridge - Taihape	Design being worked on.			work completed early June 2018.	
Bridge Strengthening	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
Moawhango Bridge	Design being worked on.		Sep-18	Apr-19	Currently being assessed; results due prior to Christmas.
Otara Road Bridge	Report to Council for this bridge completed.	Construction	Aug-18	Nov-18	Practical completion expected Nov 30.
Street Lighting	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
Accelerated renewal programme of LED carriageway lighting	Stages 1&2 completed.	Non LED lights remaining after the completion of stage 3 will be a handful of lights for Parks and Reserves, some decorative lights for Marton, Taihape & Bulls plus some pedestrian crossings. There is money in year 2 and 3 of NZTA budget excluding Parks and Reserves.	Aug-18	Dec-18	There are 65 lights yet to install, these are on order and should arrive mid November, the contractor will then commence the installation which should then be completed in December. Once these are installed this will complete stage 3.

Carry forward programmes from 2017/18

Taihape Mataroa Road/SH1, footpath renewal	various locations	Targeted maintenance			This site now complete.
Taihape Kuku Street, footpath renewal	site under investigation and design.				Proposal to move to the 19/20 year
Taihape Robin Street, new footpath	Design completed.		TBC	TBC	Initial design for this site being reassessed. Scope indicates high cost.
Repairs to damage from Debbie event April 2017	Designs for all sites completed.				Sites approx 98% complete.
Repairs for damage to network arising from the July 13/14 2017 event.	Designs for all sites completed.				Only one site left from this event.
Taihape-Napier Road - Professional services and resource consenting for three large Armco culverts in Taihape-Napier Road which require concrete linings to rusted inverts.	Consultant being sought to design and scope the work to address these culverts.				Design to address the problems with these culverts about to be implemented.
Carry forward programmes to future years					
Taihape Kiwi Road, footpath renewal	Site under investigation and design.	Deferred to 19/20.	TBC	TBC	Deferred to 2019/20
Taihape Kuku Street, footpath renewal	site under investigation and design.	To align with the K&C programme.			Proposal to move to the 19/20 year

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2018/19

Oct-18

Major programmes of work outlined in the LTP 2018-28

Other projects

What they are:	Targets:	Progress to Date	Work planned for next three months
Waste minimisation	Waste Education NZ visits.	Moawhango, Whangaeahu and Hunterville Schools	Monitor and review teacher reports
Waste minimisation	Horizons Enviroschools programme.	Meeting with Horizons re: further schools interested in joining Enviroschools	Monitor and review facilitator reports

STORMWATER GROUP OF ACTIVITIES 2018/19

Oct-18

Major programmes of work outlined in the LTP 2018-28

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Stormwater Reticulation Renewals and Improvements - District wide				
Taihape - Paradise Walkway (\$80,000)	Design underway			
Carry forward programmes from 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Taihape: renewal of stormwater reticulation in Missel Street (\$99,000)	Design for stormwater line to redirect water away from private property	Investigation underway to determine if main can be connected into Thrush Street or Kaka St or option of relining existing stormwater line	CCTV and flushing of stormwater through private property is organised for early October. The outcome of the CCTV will determine if relining the pipe is a viable option	

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2018/19

Oct-18

Major programmes of work outlined in the LTP 2018-28

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Taihape - Pakaowhai Valley Rd Wastewater Reticulation	Scope to be confirmed			
Wastewater Reticulation Renewals - District wide				
Infiltration reduction through relining programme	2018/2019 programme to be prioritised	Investigation underway		

WATER SUPPLY GROUP OF ACTIVITIES 2018/19	
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Oct-18

Major programmes of work outlined in the LTP 2018-28

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Taihape (Hautapu River) - resource consent renewal	Draft consent with Horizons			
Water Reticulation Renewals - District wide				
Taihape Falling main	Design for next stage underway			
Taihape Kokako Street	Renewal of 380m 150mm dia steel watermain	RFT underway October 2018 - Package 1		
Taihape Wren Street	Renewal of 175m of 100mm dia steel watermain from 8-21 Wren St	RFT underway October 2018 - Package 1		
Taihape Lark/Swan Street	Renewal of 188m of 100mm dia cast iron watermain from Pukeko St to Swan St	Design underway -RFT to be undertake over the next couple of months		
Mangaweka Rising Main	Scope to be confirmed	Design underway -RFT to be undertake over the next couple of months		
Taihape reticulation – falling main (stage 4)	Renewal of 810m of 225mm dia steel raw water falling main. Design process underway			
Major Projects Carry over from 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Taihape reticulation – falling main (stage 3) (\$1,119,987)	Renewal of 832m of 225mm dia steel raw water falling main	WIP	All physical work completed and we are working through capitalisation and asbuilding	Complete
Taihape: Mataroa Road – water main renewal (\$470,786)	Renewal of 963m 225mm dia steel watermain along SH1 from Goldfinch to Linnet Street.	Design underway by GHD -RFT to be undertake over the next couple of months		
Taihape: Mataroa Road – trunk main and rider main renewal (\$42,853)	Renewal of 304m of 100mm dia steel watermain outside motel	Design underway by GHD -RFT to be undertake over the next couple of months		
Taihape: Kawai Road water main renewal (\$15,959)	Renewal of 73m of 100mm dia AC watermain from 2-8 Kawai St	Design underway by GHD -RFT to be undertake over the next couple of months		
Taihape: water treatment plant seismic strengthening and roof replacement on reservoir (\$604,000)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure	Tender awarded to Calibre. Initial design completed but have now increased the scope of work to now include options for: temporary reservoir that can service Taihape until seismic repairs are completed and a replacement reservoir		
Taihape: WTP Structural repairs as a result of seismic assessment (\$129k)	Reservoir deemed earthquake prone requiring \$200-\$300k of earthquake strengthening. Reservoir is also in need of new roof supporting structure. Investigate option of a new reservoir to replace existing and report by 30 September 2016. Work may be required over two years	Tender awarded to Calibre. Initial design completed but have now increased the scope of work to now include options for: temporary reservoir that can service Taihape until seismic repairs are completed and a replacement reservoir		