



**RANGITIKEI**  
DISTRICT COUNCIL  
*Making this place home.*

## **Taihape Community Board**

# **Order Paper**

**Wednesday 13 February 2019  
5.30pm**

**Taihape Town Hall, 90-92 Hautapu Street,  
Taihape**

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**Chair:** Michelle Fannin  
**Deputy Chair:** Ann Abernethy

**Membership**  
Gail Larsen  
Councillor Richard Aslett  
Councillor Ruth Rainey  
Councillor Angus Gordon  
Yvonne Sicely

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**Please Note:** Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Board. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Taihape Community Board Meeting

Agenda – Wednesday 13 February 2019 – 5:30 pm

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The quorum for the Taihape Community Board is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

## **3 Apologies**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **6 Minutes of previous meeting**

The Minutes from the meeting held on 12 December 2018 are attached.

File ref: 3-CB-1-2

### **Recommendation:**

That the minutes of the Taihape Community Board meeting held on 12 December 2018, be taken as read and verified as an accurate and correct record of the meeting.

## **7 Chair's report**

A report will be tabled at the meeting.

### **Recommendation:**

That the Chair's report to the 13 February 2019 meeting of the Taihape Community Board, as presented be received.

## **8 Council decisions on recommendations from the Taihape Community Board**

### **Papakai and Memorial Park project**

Council approved a grant of \$25,000 from the Parks Upgrade Partnership Scheme to the Friends of Taihape as Council's contribution to the building of bridges to link the trails in Papakai and Memorial Park, Taihape, on the basis that; a payment of \$10,000 is made before 31 December 2018 to fund the design of the proposed bridges and associated consent applications (with those designs being passed to Council when the bridges are signed off as complete or if the project is abandoned), the balance of \$15,000 is paid once other external

funding is confirmed; and That Council waive all internal consenting costs other than the applicable Government levies and charges for this bridge building project.

## **9 Mangaweka Heritage Bridge**

Discussion item.

## **10 Update on Place-Making Initiatives**

A verbal report will be provided at the meeting.

Note: At their workshop on 31 January, Council considered the recruitment of a second handyperson to assist with Place-making projects. However, there was a strong preference instead to publicise the current scheme and encourage voluntary participation instead, as this would likely divert too much of the funds. The current balance is \$29,550.

The CE Checklist and Place-making Project Plan Template are attached.

### **Recommendation:**

That the CE Checklist and Place-making Project Plan Template are received.

## **11 Small Projects Grant Scheme Update – February 2019**

A memorandum is attached. At the December meeting, the Chair hoped to get firm pricing for the Board to consider at this meeting.

Note: You are only allowed to carry-forward from one financial year to the next, up to 100% of the annual allocation for your Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee. There are only 2 more meetings after this for 2018/19.

File ref: 3-CB-1-2

### **Recommendation:**

That the memorandum 'Small Projects Grant Scheme Update – February 2019' be received.

## **12 Update on Youth Services**

A memorandum is attached.

File ref: 4-EN-12-4

### **Recommendation:**

That the memorandum 'Youth Development Programme Update – February 2019' be accepted.

### **13 Update from MoU partnering organisations**

Verbal updates from:

- Taihape Community Development Trust
- Mokai-Patea Services

### **14 Review of proposed work plans for 2019/20 from Mokai-Patea Services**

The Mokai-Patea Services proposed work plan is attached.

**Recommendation:**

That the Mokai-Patea Services proposed work plan be received.

### **15 Update on new amenities block on Taihape Memorial Park**

At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green. Council representatives have since met with Clubs in Taihape to agree a process for finalising the design for a project that would fulfil the facility requirements of both organisations. A design brief is currently being prepared.

A further development on the Park may occur. At its meeting on 13 December 2018, Council agreed to the transfer of the Taihape Bowling Club's building (as the club is winding up) and at its 28 February 2019 meeting will consider a report on how that building might meet community needs.

### **16 Requests for service concerning Taihape**

A report is attached.

File ref: 5-CS-1-9

**Recommendation:**

That the report 'Request for Service- Resolutions – Taihape January 2019' be received.

### **17 Increased engagement with wider/smaller communities within the Taihape ward**

Discussion item.

### **18 Grants update**

The new online grants platform will be used for Round 2, 2018/19, to manage the Community Initiatives Scheme, Events Sponsorship Scheme, the Sport NZ Rural Travel Fund and the

Creative Communities Scheme. Round 2 will open on 11 March 2019, and close on 15 April 2019. All applications will be submitted, and assessed online.

Community Boards and Committees have all nominated 1 assessor each to evaluate the applications for the Event Sponsorship and the Community Initiatives Schemes. The Creative Community Assessment Committee and the Sport NZ Rural Assessment Committee will continue to assess their respective funds as before.

An assessor training day will take place on 4 March 2019 in the Council chambers. Our Governance Administrator Christin Ritchie, will be available to assist applicants with their online applications as needed.

## **19 Creative Communities Assessment Committee**

In Round 1 of 2019-2020 (11 March – 15 April), the Creative Communities Assessment Committee will need between four and seven new committee members, including representation from Pasifika and youth. Members will ideally be involved in the arts locally, or have experience in one or more forms of art. They will be responsible for assessing applications for funding from artistic individuals and community groups, and will be required to attend meetings twice a year.

A nomination form is attached.

### **Recommendation:**

That the Creative Communities Scheme assessor nomination form be received.

## **20 Matters not arising elsewhere on the agenda – project update**

A commentary is attached.

### **Recommendation:**

That the commentary 'Matters not arising elsewhere on the agenda – project update' to the Taihape Community Board's meeting on 13 February 2019 be received.

## **21 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.**

The basis for this report (to the Assets/Infrastructure Committee) is being reviewed. Depending on the outcome, a report may be available for the April 2019 meeting.

## **22 Late items**

As agreed at item 5.

**23 Future items for the agenda**

**24 Date of next meeting**

10 April 2019, 5.30 pm.

**25 Meeting closed**

# Attachment 1





# Rangitikei District Council

## Taihape Community Board Meeting

Minutes – Wednesday 12 December 2018 – 5:35 pm

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**Present:** Mrs Michelle Fannin (Chair)  
Cr Ruth Rainey  
Mrs Ann Abernethy  
Ms Gail Larsen

**Also Present:** Cr Angus Gordon

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mrs Sheryl Srhoj, Administration

**Tabled documents:** **Item 7** Chair's report  
**Item 21** Memorandum- Taihape Township Signage-Stakeholder Update

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Public Forum

Ms Carla Woollaston gave a brief overview of her proposal for the Taihape tile project at the Triangle. Artistic styles, pricing and workshop options were then discussed. The A & P Show and Gumboot Day were both ideal opportunities to promote the project. To cover all social media and marketing Ms Woollaston was asking a fee of \$1000.00.

It was suggested that the project be named “Humans of Taihape”

## 3 Apologies

Resolved minute number	18/TCB/072	File Ref
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That the apologies from Cr Aslett and Mrs Sicely be received.

Mrs Fannin/Cr Rainey. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

## 5 Confirmation of order of business

The Chair noted that two late items, in terms of submissions to the Board, to be taken under item 24. There was also a memorandum from the Strategy & Community Planning Manager about the Taihape Township Signage – Stakeholder Update to be considered as part of item 21.

## 6 Minutes of previous meeting

Resolved minute number	18/TCB/073	File Ref
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That the minutes of the Taihape Community Board meeting held on 10 October 2018, be taken as read and verified as an accurate and correct record of the meeting

Mrs Abernethy/Mrs Fannin. Carried

## 7 Change in formal Councillor Representation

It was noted that Crs Rainey and Aslett are now representing Council from November 2018 to October 2019. Cr Gordon retains speaking rights.

## 8 Chair's report

The Chair read her report, noting all the Board's achievements over the past year and issues not yet completed. She also mentioned that Taihape Engineering was currently working on brackets for the electronic noticeboard installation and that the two BBQ tables had been painted.

**Resolved minute number**

**18/TCB/074**

**File Ref**

That the Chair's report to the 12 December 2018 meeting of the Taihape Community Board, as presented be received

Mrs Fannin/Mrs Abernethy. Carried

## 9 Council decisions on recommendations from the Taihape Community Board

**Resolved minute number**

**18/TCB/075**

**File Ref**

That the memorandum 'Mōkai Pātea Services – Taihape Community Board Investigation Request' be received.

Mrs Fannin/Cr Rainey. Carried

## 10 Advice of review of MoU organisations work plans to come to February meetings

The Board noted the commentary in the agenda.

## 11 Community Initiatives and Event Sponsorship

**Resolved minute number**

**18/TCB/076**

**File Ref**

That the Taihape Community Board nominate Michelle Fannin as an assessor for future Community Initiatives and Event Sponsorship grant applications.

Cr Rainey/Mrs Abernethy. Carried

## 12 Representation review

Mr Hodder outlined the process given that four appeals had been received.

### 13 Update on Place-Making Initiatives

Mrs Abernethy gave a brief update of work done since the last meeting.

The two BBQ tables had been painted with help from the Elders. These were now in place at the Dog Park and Four Square corner. Four Square management were keen to purchase umbrellas for the tables.

Mrs Abernethy had received the Taihape digital photos from Darryl O'Hara and had managed to narrow them down to 15. She felt that ten pictorial panels would be better suited for the walkway site rather than five although this would double the price of the original submission. The Board were all in favour of her suggestion and were happy with the extra costs involved.

**Resolved minute number**                      **18/TCB/077**                      **File Ref**

That the Taihape Community Board allow up to 10 pictorial panels for the alleyway between the Outback and the shopping area at an extra cost of up to \$562.00.

Mrs Abernethy/Cr Rainey. Carried

### 14 Small Projects Grant Scheme Update – December 2018

Following a brief discussion about the proposed "Humans of Taihape" tile project, the Board agreed that the Project Allocation fund the marketing of this project.

**Resolved minute number**                      **18/TCB/078**                      **File Ref**

That \$1,000.00 be provided from the Small Project Allocation Fund for marketing the Taihape tone tile project.

Mrs Fannin/Mrs Abernethy. Carried

**Resolved minute number**                      **18/TCB/079**                      **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – December 2018' be received

Mrs Fannin/Ms Larsen. Carried

### 15 Youth Council

**Resolved minute number**                      **18/TCB/080**                      **File Ref**

That the 'Youth Council application form' be received.

Mrs Fannin/Cr Rainey. Carried

## 16 Update on Youth Services

**Resolved minute number** 18/TCB/081

That the memorandum 'Youth Development Programme Update – December 2018' be accepted.

Mrs Fannin/Ms Larsen. Carried

## 17 Update from MoU partnering organisations

*Taihape Development Trust*

Eva George provided a verbal update. She said that there had been a slight drop in numbers at the Wednesday night Whanau Hobby Hutt session; however she was keen to work in with the Youth Development programme to target young adults in learning new skills.

Cr Rainey congratulated Ms George on the TCDT newsletter. She suggested that in order to lift the profile of the Taihape Community Board and Council they provide some information on a bi monthly basis. Mrs Abernethy added that the Taihape Area School may also like to include a column about the pupil's achievement s etc. Ms George was keen for the Taihape Community Board to provide her with a logo.

**Undertaking**                      **Subject**    **TCDT newsletter logo**

Mr Hodder to investigate the feasibility of providing a logo for the TCDT Newsletter.

*Mokai- Patea Services*

Ms Hiroa was unable to attend the meeting.

## 18 Requests for service concerning Taihape

Mrs Abernethy advised that they had received no response from Council's animal control after hours number which the police had suggested they ring to report a pony that had been wandering down the road in the early hours one morning.

**Undertaking**                      **Subject**    **Service request follow up**

Mr Hodder to follow up on the animal control after hours request for a wandering pony made by Mrs Abernethy.

**Resolved minute number**                      **18/TCB/082**                      **File Ref**

That the report 'Request for Service- Resolutions – Taihape November 2018' be received.

Mrs Fannin/Cr Rainey. Carried

## **19 Increased engagement with wider/smaller communities within the Taihape ward**

It was agreed that this item be dealt with at the Board's February meeting.

## **20 Taihape Memorial Park amenities block – update**

There was a brief discussion on this item. Ms Larsen was concerned that the new amenities block would be too far away for users of the Skate Park and playground. Cr Gordon replied that Council's intention was to retain the existing toilet block. Mr Hodder advised that following consideration of this item at Council's meeting of 13 November 2018, a report would then be circulated to Board members outlining their decision.

**Undertaking**                      **Subject**                      **Report regarding the amenities block**

A report is to be circulated to the Board following the Council meeting on 13 December 2018, regarding the retention of the existing toilet block at Taihape Memorial park.

**Resolved minute number**                      **18/TCB/083**                      **File Ref**

That the verbal update on the Taihape Memorial Park amenities block to the 12 December 2018 meeting of the Taihape Community Board be received.

Cr Rainey/Ms Larsen. Carried

## **21 Matters not arising elsewhere on the agenda – project update**

A memorandum from Blair Jamieson regarding Taihape Township Signage was tabled.

The Board was keen to endorse the use of the gumboot as the symbol for the Taihape township signage.

It was agreed that the Taihape Museum be asked to keep the old signage in safe keeping.

**Resolved minute number**                      **18/TCB/084**                      **File Ref**

That the memorandum 'Taihape Township Signage – Stakeholder Update' be received

Mrs Fannin/Mrs Abernethy. Carried

**Resolved minute number****18/TCB/085****File Ref**

That the Taihape Community Board endorse the use of the gumboot evidenced in the memorandum "Taihape Township Signage – Stakeholder Update" as the symbol for the Taihape township signage.

Mrs Fannin/Mrs Abernethy. Carried

**Mangaweka Village Toilets**

The new toilets in the Papa Cliff Café carpark are now installed.

**Papakai and Memorial Park project**

Matt Thomas, on behalf of the Friends of Taihape, gave a presentation to Council at its meeting on 29 November 2018. A decision on a grant from the Parks Upgrade Partnership Fund will be made at Council's meeting on 13 December 2018.

## **22 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.**

**Resolved minute number****18/TCB/086****File Ref**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated September-October 2018 be received.

Mrs Fannin/Ms Larsen. Carried

## **23 LGNZ meeting for 2019**

Mrs Fannin and Mrs Abernethy to give some consideration to attending the 2019 Community Boards' Conference which is to take place on 11-13 April 2019 in New Plymouth.

## **24 Late items**

It was agreed that, on behalf of the Taihape Community Board, Mrs Fannin and Mrs Abernethy draft a letter to the owners of the unoccupied businesses requesting that they remove old signage from their street frontages.

Mrs Fannin was keen for some form of native framing for the Taihape town maps. She had asked that Graham O'Hara provide a quote for this. Further discussion on this item at the Board's next meeting.

## **25 Future items for the agenda**

Cr Rainey requested that the Mangaweka Heritage Bridge be placed on the Board's next agenda. It was suggested that Mr John Eames be invited to speak on this item.



## **26 Date of next meeting**

13 February 2019, 5.30 pm.

## **27 Meeting closed**

The meeting closed at 7.10pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:**

Unconfirmed

# Attachment 2

## Checklist for CE approval of Place-making projects

<b>Health and Safety</b>	<b>Y/N</b>
A risk assessment has been undertaken before any project begins and mitigation/preventative measures put in place before a project begins	
<b>Installations are allowed on the footpath providing</b>	
A clear, continuous walkway is left, unencumbered.	
The installation is safe and does not constitute a danger to the general public.	
Installations that are easily moved or removed have automatic approval as long as they meet all other conditions. The landowner, business or resident, whose property the installation is in front of, should be consulted about the installation.	
Installations that are more permanent must have the approval of the landowner, business, or resident whose property the installation is in front of.	
After the makeover, the Council has the right to remove any installation that it deems does not meet safety or aesthetic standards.	
<b>Installations in road reserves controlled by Council</b>	
The appropriate person in Council has been approved of any planned activity in the road reserve, before it takes place.	
No impediments to traffic may be placed in the carriage way.	
Installations can be potentially placed in parking bays, provided they have written approval of the landowner, business or resident, whose property the installation is in front of, and providing they are easy to remove.	
Installations can be potentially placed on verges, bulb-outs, or roundabouts provided they do not constitute a danger, and are easy to remove	
Any activity in parking bays or the carriage way must have a traffic management plan.	
No installations in road reserves or parking spaces controlled by NZTA	
<b>Installations on private property</b>	
Any installation on private property must have the approval of the property owner.	
<b>Existing assets</b>	
Maintenance of existing assets is allowed.	
Alteration or destruction of existing assets requires approval.	
Alteration or destruction of lawns and gardens requires approval.	

## Place-making Project Plan Template

This template is to help Council establish what your project is, who is involved and where your resources that are needed, are coming from. That is are the necessary resources will be sourced e.g. Council funding, self/group funding or donation.

Name of your Group	
Name of your Project	
Location of your Project	
What is the vision of your project	
How did it come to be agreed upon?	
Is it a new concept or has it been worked on previously?	
Does it relate to the Town Centre Plan? If so, how?	
What individuals have been involved in the planning process?	
What individuals are going to be involved in carrying the project out?	
What businesses are involved?	

So we clearly understand your concept and plan please include photos of the location of the Place-making project, drawings, photo-shop etc. from your brainstorming sessions and any photos of items you plan to incorporate.

The below template is for you to highlight and describe each sub project that is involved in creating the overall project and the budget allocated for each. Note in budget if resources and/or materials are Council funded, self/group funded or donated. You may have multiple sub-projects for larger projects or only a few for a small one. Reproduce as necessary.

Sub Project 1.	
Resources/Materials needed:	Budget
Sub Project 2.	
Resources/Materials needed:	Budget
Sub Project 3.	
Resources/Materials needed:	Budget

Finally, to meet the requirements of Health and Safety legislation, the following risk assessment needs to be completed (Council staff can help with this provided enough lead-in time is provided).

<b>RISK ASSESSMENT FOR THE PLACEMAKING GROUP/TOWN CENTRE STEERING GROUP - Carrying Out Makeover</b>					
NAME OF PROJECT:					
COMMENCEMENT DATE:					
<b>ACTIVITY STEPS</b>	<b>POTENTIAL HAZARDS/RISKS</b>	<b>RISK RATING</b>	<b>RISK CONTROL MEASURE</b>	<b>RISK RATING</b>	<b>PERSON RESPONSIBLE</b>
<i>List required steps in performing the project</i>	<i>Against each activity step list the risk these hazards pose</i>	*Rare *Unlikely *Likely *Almost Certain	<i>For each identified risk</i>	*Rare *Unlikely *Likely *Almost Certain	<i>Who is responsible for implementing risk control</i>  <i>What is the time frame, if any?</i>

<b>RISK ASSESSMENT FOR THE PLACEMAKING GROUP/TOWN CENTRE STEERING GROUP - Final Product</b>						
NAME OF PROJECT:						
COMPLETION DATE:						
<b>FINAL PRODUCT FEATURES</b>	<b>POTENTIAL HAZARDS/RISKS</b>	<b>RISK RATING</b>	<b>RISK CONTROL MEASURE</b>	<b>RISK RATING</b>	<b>PERSON RESPONSIBLE</b>	<b>TIME FRAME</b>
<i>List features of final product</i>	<i>Against each activity step list the risk these hazards pose</i>	*Rare *Unlikely *Likely *Almost Certain	<i>For each identified risk</i>	*Rare *Unlikely *Likely *Almost Certain	<i>Who is responsible for implementing risk control</i>	<i>Is there a date of completion associated with person responsible</i>

# Attachment 3



# MEMORANDUM

TO: Taihape Community Board

FROM: Christin Ritchie, Governance Administrator

DATE: 23 November 2018

SUBJECT: **Small Projects Grant Scheme Update – February 2019**

FILE: 3-CB-1-2

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## **1 Allocation**

- 1.1 The amount of the 2018-2019 Small Projects Grant Scheme for Taihape Ward is: \$5,379.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's/Board's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee/Board.
- 1.3 At its last meeting for the 2017-2018 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$5,379.00. This gives a total allocation for the 2018-2019 year of \$10,758.00.

## **2 Breakdown**

- 2.1 \$247.25 has been approved for the purchase a Doggy Doo Bin for the 4 Square grassed area. *Paid 16/10/2018.*
- 2.2 \$383.35 has been paid to the Taihape Neighbourhood Support Group on 15 August to purchase a laptop and printer.
- 2.3 \$400 has been paid to the Taihape Community Development Trust on 15 August for signage at the Spring Fling. *A thank you letter is attached as appendix 1.*
- 2.4 \$500 has been approved for the installation of solar LED lighting at the Managaweka School memorial gates. *Paid 16/01/19*
- 2.5 \$1,000 has been approved for the Taihape Tile Tone Project. *Paid 18/12/18.*

## **3 Remaining Budget**

- 3.1 This leaves a remaining budget for the 2018-2019 financial year of \$8,227.40.

**4 Recommendation:**

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – February 2019 be received.

Christin Ritchie  
Governance Administrator

# Attachment 4



# Memorandum

To: Taihape Community Board

From: Nardia Gower, Strategic Advisor for Rangitahi

Date: 4 February 2019

Subject: **Youth development Programme Update – February 2019**

File: 4-EN-12-4

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- 1 The Rangitikei District Council is in top gear and amped up for a year full of opportunities for our youth starting off with the establishment of our very first **YOUTH COUNCIL**. Applications NOW OPEN with the closing date 15<sup>th</sup> February. The Youth Council will kick off the year on the 16th and 17th March with a weekend of team building and fun at River Valley along with setting the 2019 Workplan. Six other meetings will take place through out the year along with a July trip to Wellington for the two day Festival for the Future, an action-packed weekend of inspiring speakers, future-focused panels, workshops and a marketplace for great ideas. Youth Council is fully sponsored by the Rangitikei District Council at no cost to the youth participants. Youth Council is open to Rangitikei residents aged 13-24 years. Support youth in your network to get applications in TODAY!!!
- 2 Further exciting news in Rangitikei Youth Development is the relocated and renamed new Taihape youth space. You will now find The Lobby Taihape open to 13 – 18 years olds at 100a Hautapu Street, next door to Westpac. With huge help from the community including countless hours from Michael Andrews, youth help from Tawera, Hautapu Pine, Steven Bradley from Taihape Engineering, Gavin from Nicks Tow and Mitre 10 Marton. The Lobby offers PS4's, pool table, ping pong table, fuze ball a lounge area with TV, bean bags and kitchen facilities and large sharing table. The space is open Monday to Friday 3pm -5pm with support from Mokai Patea. We would love to see the open hours for The Lobby increased with the help of volunteers, interested persons can contact with Nardia Gower – [nardia.gower@rangitikei.govt.nz](mailto:nardia.gower@rangitikei.govt.nz)



# Attachment 5

# STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

## *Partnering Organisation: Mokai Patea Services*

Period under review: Work Plan 2019 to 2020

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

### Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for this period
1. Update the Taihape Community Development Trust on activities, events and programmes to publish through their media (i.e. social media, websites etc.)	

### Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for this period
1. To provide a regularised visitation service to tenants over the age of 55 in Councils Taihape based Community Houses.	

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for this period
1. To provide staff or an approved person to open and be present in the Taihape Youth zone between the hours of 3-5pm during weekdays.	
2. To encourage Youth to be involved in making submissions to Council regarding Youth Development.	
3. To meet and collaborate with Councils Strategic Advisor: Youth/Rangatahi in Taihape on a regular basis.	
4. To work with Councils Strategic Advisor: Youth/Rangatahi to explore funding for youth events and programmes	

# Attachment 6



## Taihape Service Request Breakdown for December 2018 - First Response

Service requests	Compliance			
Department	overdue	responded in time	responded late	Grand Total
<b>Animal Control</b>		<b>20</b>		<b>20</b>
Found dog		2		2
Lost animal		2		2
Roaming dog		2		2
Wandering stock		14		14
<b>Cemeteries</b>			<b>1</b>	<b>1</b>
Cemetery maintenance			1	1
<b>Council Housing/Property</b>		<b>2</b>		<b>2</b>
Council housing maintenance		2		2
<b>Environmental Health</b>		<b>5</b>		<b>5</b>
Noise		5		5
<b>General enquiry</b>			<b>1</b>	<b>1</b>
General Enquiry			1	1
<b>Public Toilets</b>		<b>3</b>		<b>3</b>
Maintenance (public toilets)		3		3
<b>Roads</b>	<b>1</b>	<b>5</b>		<b>6</b>
Culverts, drains and non-CBD sumps		2		2
Road maintenance - not potholes	1	3		4
<b>Roadside Berm Mowing</b>	<b>2</b>			<b>2</b>
Urban berm mowing (see maps for Taihape)	2			2
<b>Roadside Trees, Vegetation and Weeds</b>	<b>1</b>			<b>1</b>
Urban trees, vegetation and weeds	1			1
<b>Street Lighting</b>		<b>1</b>		<b>1</b>
Street lighting maintenance		1		1
<b>Wastewater</b>		<b>1</b>		<b>1</b>
Wastewater blocked drain		1		1
<b>Water</b>		<b>3</b>		<b>3</b>
Water leak - council-owned network, not parks or cemeteries		3		3
<b>Grand Total</b>	<b>4</b>	<b>40</b>	<b>2</b>	<b>46</b>

Percentage responded in time

87%

### Feedback

Service Requests	Feedback					Grand
Department	Email	In Person	Not able to contact	Telephone	Not provided	Total
Animal Control			3	1	1	5
Cemeteries		1				1
Roads					1	1
Roadside Berm Mowing					2	2
Roadside Trees, Vegetation and Weeds					1	1
Street Lighting					1	1
Wastewater			1			1
<b>Grand Total</b>		<b>1</b>	<b>4</b>	<b>1</b>	<b>2</b>	<b>12</b>

# Attachment 7

# Creative Communities Scheme

## Assessor Nomination Form



The Creative Communities Scheme (CCS) assessment committee allocates CCS funding for our district. The committee is made up of councillors and community representatives who are familiar with the broad range of local arts activity. Assessors who are community representatives can sit on the committee for a maximum of 2 x 3-year terms.

Name of nominee	<input type="text"/>
Address	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>

Please mark the artforms that you have expertise in with an X:

<input type="checkbox"/> Craft/object art	<input type="checkbox"/> Dance	<input type="checkbox"/> Inter-arts
<input type="checkbox"/> Literature	<input type="checkbox"/> Music	<input type="checkbox"/> Ngā toi Māori
<input type="checkbox"/> Pacific arts	<input type="checkbox"/> Multi-artform (including film)	<input type="checkbox"/> Theatre
<input type="checkbox"/> Visual arts		

What other skills or knowledge would you bring to the assessment committee eg assessment skills, knowledge of a particular community, etc?

Name of person making nomination	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>
Date	<input type="text"/>

Please return this nomination form to [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

# Attachment 8

## **Matters not arising elsewhere on the Agenda: Progress reports**

**1. Beautification of the Weka Street extension area for motorhomes**

The Parks team has done some painting and tidying up.

**2. Doggy bin at the Four Square corner**

There was a mix-up over this, but is now being rectified.

**3. Taihape Tile Project**

Members may wish to comment further on this, in particular feedback during the recent A & P Show.

**4. Logo for Taihape Community Development Trust's newsletter**

Council does not have a view on the Trust's logo, other than it should not duplicate Council's own logo.

**5. After-hours request made by Ms Abernethy for a wandering pony**

This was discussed with the Animal Control Team Leader. The request was untraceable as a service request so could not be further investigated.

**6. Old signage on unoccupied businesses**

The Chair and Deputy Chair envisaged writing to these businesses so may be able to report what effect this has had so far.

Policy options for unoccupied CBD properties are being developed for consideration by the Policy/Planning Committee's meeting in March 2019.

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