



# Rangitikei District Council

## Taihape Community Board Meeting

Agenda – Wednesday 12 June 2019 – 5:30 p.m.

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The quorum for the Taihape Community Board is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Public Forum**

## **3 Apologies**

## **4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

## **5 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **6 Minutes of previous meeting**

The Minutes from the meeting held on 10 April 2019 are attached.

File ref: 3-CB-1-2

### **Recommendation:**

That the minutes of the Taihape Community Board meeting {as amended/ without amended} held on 10 April 2019, be taken as read and verified as an accurate and correct record of the meeting.

## **7 Chair's report**

A report will be tabled at the meeting.

### **Recommendation:**

That the Chair's report to the 12 June 2019 meeting of the Taihape Community Board, as presented be received.

## **8 Council decisions on recommendations from the Taihape Community Board**

There were no recommendations from the Board to Council.

However, Council has confirmed that Mokai Patea Services and Taihape Community Development Trust will continue to provide services under the Memorandum of Understanding for the next two years.

Council deliberated on all submissions to the 2019/20 Annual Plan Consultation Document on 30 May 2019 (following oral hearings on 9-10 May).

## **9 Change to Community Board remuneration**

Information is attached.

### **Recommendation:**

That the information for 'Change to Community Board remuneration' to the 12 June 2019 Taihape Community Board be received.

## **10 Update on Place-Making Initiatives**

A verbal report will be provided at the meeting.

## **11 Small Projects Grant Scheme Update – June 2019**

A memorandum is attached.

Note: The Board is only allowed to carry-forward from one financial year to the next, up to 100% of the annual allocation for the Small Projects Grant Fund, with the proviso that this be a specific resolution of the Board.

File ref: 3-CB-1-2

### **Recommendations:**

- 1 That the memorandum 'Small Projects Grant Scheme Update – June 2019 to the 12 June 2019 Taihape Community Board be received.
- 2 That the Taihape Community Board recommends to Council that the unspent balance of the Small Projects Grant Scheme be carried forward to the 2019/20 Financial year.

## **12 Youth Update – May 2019**

A memorandum is attached.

### **Recommendation:**

That the memorandum 'Youth Update – May 2019' to the 12 June 2019 Taihape Community Board be received.

## **13 Update from MoU partnering organisations**

Verbal updates from:

- Taihape Community Development Trust
- Mōkai-Pātea Services

## 14 Requests for service – First Response Taihape April 2019

A report is attached.

File ref: 5-CS-1-9

### **Recommendation:**

That the report 'Request for Service- Resolutions – Taihape April 2019' to the 12 June 2019 Taihape Community Board be received.

## 15 Development of road safety strategy

The Ministry of Transport will shortly be seeking public feedback on a new road safety strategy that aims to meaningfully reduce the trauma on our roads.

Currently, more than one person is killed every day on our roads, and another seven are injured. The effects of this trauma on families, communities, and the nation is devastating.

Our roads can be challenging and the consequences of small errors can be fatal. We need to improve the safety of our vehicles, our roads and our speeds, so that simple mistakes don't turn into tragedies.

The new strategy will propose a Vision Zero approach to road safety that says that deaths and serious injuries on our roads are unacceptable and preventable. Many countries that have taken a Vision Zero approach have significantly improved the safety on their roads over time.

We also know that travelling on our roads and footpaths can be stressful for many people at times, and we can do more to make this safer and more pleasant for all of us. A safe road transport system ensures that people feel safe to walk or bus or bike, and ensures we design our towns and cities as places people want to be in, not just to travel through.

The draft strategy will propose a vision, some principles for decision making and focus areas for action, and a list of priority interventions. The Ministry of Transport is keen to hear your views when the consultation opens mid-2019.

You can find out more at [www.transport.govt.nz/roadsafetystategy](http://www.transport.govt.nz/roadsafetystategy) and sign up to stay informed about the consultation.

## 16 Outcome of SmartyGrants review

At its meeting on 30 May 2019, the Finance/Performance Committee considered a report on Smartygrants™ (the platform facilitating Councils community funding programmes). That report Included input from the nominated assessors from each Community Board/Committee. The decisions taken were:

- That the Finance/Performance Committee endorses the continued participation by nominated members of Community Committees/Boards in the initial evaluation of grant applications.

- That the Finance/Performance Committee accepts the findings and remedial actions of staff to continue the use of Smartygrants™ for the 2019/2020 funding rounds.
- That a report be provided to the Finance/Performance Committee before the end of 2019 on using the Council's website to receive grant applications (and facilitating their administration) as an alternative to renewing the contract with Smartygrants™.

The following summarises the process improvements moving forward for the next funding round:

- Where Smartygrants™ is used, all nominated assessors will be contacted by phone or email when applications have been uploaded and are ready for assessment *and* at the start of the week when the assessments are due to be completed. This also will provide assessors with a chance to ask questions about the process or seek clarification about any of the applications. A meeting (including access by conference call) will be offered to the assessors.
- Staff will advise assessors that their commentary will form part of the public report that will be considered by the Finance/Performance Committee.
- The report to the Finance/Performance Committee will be included in the distributed Order Paper rather than being presented at the meeting.
- Applications for the next funding round will be brought forward by two weeks to ensure that assessors have access to the applications in Smartygrants™ together with an accompanying summary report and that the report to the Finance/Performance Committee is completed in time.
- An applicant will not receive funding if assessors support falls under 45%.

## **17 Increased engagement with wider/smaller communities within Taihape Ward**

Discussion item.

## **18 Update on new amenities block on Taihape Memorial Park**

At its meeting on 30 November 2018, Council confirmed its intention to build a new amenities block at Memorial Park on the site beside the No. 3 field and incorporating a portion of the last tennis/netball court, and investigate the need for a new court in the vicinity of the ex-croquet green. Council representatives have since met with Clubs Taihape to agree a process for finalising the design for a project that would fulfil the facility requirements of both organisations.

A design brief has been prepared and a further meeting with Clubs Taihape has been held. The design brief is close to being finalised, and once that is done a targeted RFP/EOI process will be undertaken to engage an architect for the design process. The design brief indicates two potential build options:

1. A 2-storey building, with the amenity facilities at ground level and the Clubs Taihape/Community facilities on the upper level
2. Two single level buildings connected by a covered walkway (or similar).

Clubs Taihape has a preference for option1, and to undertake the project as a single build. That would mean Council is the owner of the building and it would require all of the funding to be secured prior to the build. There are pros and cons with both design options. Ultimately, Council will need to decide which option it supports have regard to the design process outcomes and feedback from groups likely to use the facilities.

Three expressions of interest were received for the design. Copeland Associates Architects have been appointed to undertake the design work.

*Barry Copeland has met with Council and Clubs Taihape representatives. His view was that one two-storey building was the better option; more economical, better solar orientation, view would be restrained from the former croquet site, etc.*

A budget provision of \$1.2 million for the amenities facility is included in the draft 2019/20 Annual Plan (with \$200,000 to be raised externally). Clubs Taihape has \$500,000 to commit to the project. While the design process will produce a cost estimate for the project, it is likely that a further \$1.5 million will be required.

*Mr Copeland has suggested a ground floor of approximately 25m x 12m, overhung at one end for a control room and tuck shop. He has suggested construction costings of \$1.1m for a 300m<sup>2</sup> amenities block, \$1.1m for a 350m<sup>2</sup> community facility, plus another \$300K for foundation. He will now come up with a concept design for spaces and how they could all gel together. It is expected that a further presentation/meeting will be held in mid-June.*

A further development on the Park has occurred. At its meeting on 13 December 2018, Council agreed to the transfer of the Taihape Bowling Club's building (as the club was winding up) and at its 28 February 2019 meeting agreed to offer current users of the Taihape Women's Club in Tui Street the use of the Bowling Club building and that Council staff would manage the bookings for the facility. During April *and May* 2019 there have meetings with staff and elected members to determine the work to be done in the Bowling Club building.

*At a meeting with the Mayor, Councillor Rainey and the Community & Leisure Services Team Leader, the majority of users requested that the bar area at 2 Kokako Street (former Bowling Club) be turned into a kitchen. It is expected that this will be more costly than opening up the servery between the current kitchen and meeting space. Estimated costs will be presented at the Council meeting.*

## **19 Matters not arising elsewhere on the agenda – project update**

A commentary will be tabled at the meeting.

### **Recommendation:**

That the commentary 'Matters not arising elsewhere on the agenda – project update' to the 12 June 2019 Taihape Community Board be received.

## **20 Current infrastructure projects/upgrades and other Council activities within the Taihape Ward.**

An extract is attached.

File ref: 3-CB-1-2

### **Recommendation:**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Taihape Ward' dated April 2019 to the 12 June 2019 Taihape Community Board be received.

## **21 Late items**

As agreed at item 5.

## **22 Future items for the agenda**

## **23 Next meeting**

7 August 2019, 5.30 pm.

## **24 Meeting closed**