



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

Taihape Community Board

Order Paper

**Wednesday 12 February 2020
5.30pm**

**Taihape Town Hall, 90-92 Hautapu Street,
Taihape**

Website: www.rangitikei.govt.nz
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Chair: Ann Abernethy
Deputy Chair: Michelle Fannin

Membership
Emma Abernethy
Councillor Gill Duncan
Councillor Angus Gordon (non-voting)
Councillor Tracey Hiroa
Gail Larsen

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Board. Reporters who do not attend the meeting are requested to seek confirmation of the Agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Taihape Community Board Meeting

Agenda – Wednesday 12 February 2020 – 5:30 p.m.

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The quorum for the Taihape Community Board is 3.

Council’s Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Community Boards, Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest that they may have in respect of the items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Minutes of previous meeting

The Minutes from the meeting held on 4 December 2019 are attached.

File ref: 3-CB-1-2

Recommendation:

That the minutes of the Taihape Community Board meeting {as amended/ without amended} held on 4 December 2019, be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's report

A report is attached.

Recommendation:

That the 'Chair's report' to the 12 February 2020 meeting of the Taihape Community Board be received.

8 Council decisions on recommendations from the Board

At its meeting 12 December 2019, Council accepted Taihape Community Board's recommendation 19/TCB/071 to demolish 22 Tui Street and investigate the potential for community housing units to be built on the site.

Council also agreed to the Board's recommendation 19/TCB/075 that each Community Board and Committee has a logo design with the by-line 'A Voice to the Community'

9 Council responses to queries raised at previous meeting

There were no queries made to Council at the last meeting.

10 Council's funding schemes

Council resolved in December 2019 (19/RDC/428) that each committee/board nominate a member of the Grants Sub-committee to be an assessor to assess both Community Initiatives and Event Sponsorship applications, along with the Chair and Deputy Chair of the Finance Performance Committee.

Community Initiatives Fund

This is a Council fund intended to support community-based projects in the Rangitikei district that develop community cohesion and community resilience. There are two rounds each year. The fund is assessed by a nominated member of each Community Committee and Community Board and the Chair and Deputy Chair of the Finance Performance Committee, who each assess the application online and then meet for formal deliberations and fund allocation.

Applications are open to groups (not individuals) whose projects show benefit in one of the following areas:

- Community service and support
- Leisure promotion
- Heritage and environment

Applications are open to local groups as well as those from outside the Rangitikei, however, clear benefit to the Rangitikei must be demonstrated. An example is a community support group for diabetes sufferers.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Events Sponsorships Fund

This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth. There are two rounds each year. The fund is assessed by a nominated member of each Community Committee and Community Board and the Chair and Deputy Chair of the Finance Performance Committee, who each assess the application online and then meet for formal deliberations and fund allocation.

There are three main categories of events:

- high profile
- community
- high profile community events

Applications are open to groups (not individuals) whose events take place within the Rangitikei, and that are not funded by the Rangitikei District Council ratepayers through other means. The impact of high profile events on the local economy will be measured and reported upon.

There are two funding rounds per year. There is a maximum cap of 50% of eligible costs that can be funded.

Recommendation:

That be appointed as the Taihape Community Board grant assessor for the Community Initiatives Fund and Events Sponsorship Scheme.

11 Update from MoU partnering organisations

Verbal updates from:

- Taihape Community Development Trust
- Mōkai-Pātea Services

12 Update on Place-Making Initiatives

A verbal update will be provided at the meeting.

13 Update on new amenities block on Taihape Memorial Park

Feedback from the Memorial Park user groups that would potentially use the facility has been collated. This has been submitted to the Architect to further develop the initial concept design. Once that is completed we will get an updated rough order of costs for the updated building to bring back to Council for discussion. Taihape Councillors held a public meeting in December to provide information and answer questions about the proposed facility.

14 22 Tui Street, Taihape

A purchase order will be issued for demolition services once paperwork is completed.

15 Robin Street Footpath Project

The footpath between the Robin Street Bus Stop and Kuku Street, opposite the Motel, will be reconstructed week commencing 24 February. The work will take four weeks to complete.

The objective of the works is to reinstate the footpath for the use of pedestrians whilst maintaining provision for truck parking.

The works will be carried out by local contractor Crimpy Contracting Limited.

If you have any queries regarding the works, please contact Keith Sutherland on 027 581 8838.

16 Options for toilet facilities near Mt Stewart Reserve

A report is attached.

File: 6-CF-6-5

Recommendation:

That the report 'Options for toilet facilities near Mt Stewart Reserve' to the 12 February 2020 Taihape Community Board be received.

17 Placemaking

A Placemaking activity is defined as a community-led approach to improving and reinventing public spaces, with a focus on getting people involved in making the most of their community's assets to create public spaces that people want to spend time in rather than just passing through. Placemaking solutions require understanding of how a space is used, and the needs of the users to produce responsive and successful revitalisation solutions.

The Placemaking fund is open year round, District wide, and operates on the basis that work is done in kind by the community and funding may be granted for materials. Proposals should be submitted to the Chief Executive prior to commencement.

18 Mayoral Update

A report is attached.

Recommendation:

That the 'Mayoral Update' to the 13 February 2020 Taihape Community Board be received.

19 Youth Update

During the holiday period The Lobby closed 23 December 2019 and re-opened 6 January 2020.

Last year Youth Council nominations were open until the end of February, with a total of 21 applications received. For the 2020 Youth Council, nominations closed on 6 December 2019. 3 were received for 7 vacancies. This reflects the natural preoccupation with NCEA and then holidays. Nominations are being reopened until the end of February. The Youth Council's first meeting is scheduled for 22 March, as part of their training weekend at River Valley. The poster and application form are attached.

With Ms Gower's recent appointment as Strategy and Community Planning Manager, Council will be advertising for the Strategic Advisor for Youth position.

20 Community Grants

As noted at item 12, at its 12 December 2019 meeting, Council delegated the responsibility to the Community Grant Assessors Committee to make the final decision on the outcome and financial allocation for Events Sponsorship and Community Initiatives Schemes. Members of the Community Grants Assessors Committee have been appointed by the Community Committees and Community Boards.

The assessors will be provided with a summary of all applications including the verification that they comply with the fund criteria and will have two weeks to assess each application

through the online portal of SmartyGrants, making comment and suggested funding amount. The assessors will then meet and deliberate before making a final decision on each application and allocation of funds.

The Events Sponsorship Scheme will be open 15 February – 6 March 2020. A poster is attached.

Applications are being received and processed through the online portal SmartyGrants.

<https://rangitikei.smartygrants.com.au>

21 Requests for service – First Response, Taihape - November – December 2019

An extract is attached.

File ref: 5-CS-1-9

Recommendation:

That the extract 'Requests for service – First Response, Taihape – November – December 2019' to the 12 February 2020 Taihape Community Board be received.

22 Current infrastructure projects/upgrades and other Council activities within the ward

An extract is attached.

File ref: 3-CC-1-5

Recommendation:

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Northern Ward' dated September – November 2019 to the 13 February 2020 Taihape Community Board be received.

23 Small Projects Grant Scheme Update – February 2020

A memorandum is attached, together with the criteria.

File ref: 3-CB-1-2

Recommendations:

That the memorandum 'Small Projects Grant Scheme Update – February 2020' to the 12 February 2020 Taihape Community Board be received.

24 Chair Training

Please be reminded that the Chair of each Community Committee and Community Board are required to attend compulsory training; Deputy Chairs are encouraged to attend the training but it is not mandatory.

The training will be held on Wednesday 19 February 2020, 6.30pm at Council Chambers in Marton.

For any queries or to RSVP please contact George Forster on george.forster@rangitikei.govt.nz or 06 327 0099 (x843) by Friday 14 February 2020.

25 Matters arising not elsewhere on the agenda

Taihape skatepark upgrade

At the Board's last meeting, Cr Duncan, on behalf of the Taihape Community Development Trust, undertook to provide a report for consideration.

Speed management on Otaihape Valley Road

Council has yet to formalise its response to the Ministry of Transport's 'Tackling unsafe speeds programme', but this is likely to be done in the next few months. The Ministry is holding workshops on how to implement the changes with local authorities in March and April.

The pedestrian alert signs requested by the Board are being followed up.

Cost of using the overhead banner system outside the Taihape Town Hall

The prescribed fee is currently \$414. This covers Council's costs – a contractor must be used because of working at height. The fee is not reduced for local non-profit community organisations.

26 Late items

As agreed at item 5.

27 Future items for the agenda

28 Next meeting

Wednesday 8 April 2020, 5.30pm

29 Future Meeting dates for 2020

Wednesday 8 April at 5.30 pm

Wednesday 10 June at 5.30 pm

Wednesday 12 August at 5.30 pm

Wednesday 14 October at 5.30 pm

Wednesday 9 December at 5.30 pm

30 Meeting closed

Attachment 1



Rangitikei District Council

Taihape Community Board Meeting

Minutes – Wednesday 4 December 2019 – 5:45 p.m.

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Present: Mrs Ann Abernethy (Chair)
Mrs Michelle Fannin
Ms Gail Larsen
Mrs Emma Abernethy
Cr Gill Duncan
Cr Tracey Hiroa

Also Present: Cr Angus Gordon

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mrs Sheryl Srhoj, Administration
Mrs Ngawini Martin, Mokai Patea Services
Mr Colin Baird, Taihape Rotary

Unconfirmed

1 Welcome

The Chair welcomed all those present to what she referred to as the first “working” meeting of the Taihape Community Board for the new triennium.

2 Public Forum

Mr Colin Baird spoke to the letter from Taihape Rotary regarding the need for toilet facilities on Mt Stewart.

He said that it had been brought to their attention that the public were toileting in the bushes due to evidence left behind.

Examples of toilets at Bruce Park, Queens Park, Hunterville and Tirau were tabled. The Tirau toilet with its rustic corrugated iron cladding would blend in well with the gumboot sculpture. It was suggested that a Fred Dagg statue could be added for further effect. Another option was to collaborate with the Rustic Steak House to make use their outside toilets.

Taihape Rotary were prepared to make a small contribution towards this proposal.

The Board agreed to discuss the request further in the agenda and thanked Mr Baird for his presentation.

3 Apologies

There were no apologies.

4 Members’ conflict of interest

Mr Hodder reminded the Board the importance that any perceived conflicts of interest were to be declared at the start of each meeting.

Conflicts of interest were declared by Cr Hiroa for item 9 and by Cr Duncan for item 17

5 Confirmation of order of business

That, taking in account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the following four items to be dealt with as late items at this meeting:

Dog Fencing quote from Crimpy’s Contracting
Letter from Taihape Rotary regarding toilet facility at Mt Stewart
Taihape Community Board Logo
Reported Injury

6 Minutes of previous meeting

Resolved minute number **19/TCB/065** **File Ref**

That the minutes of the Taihape Community Board meeting held on 7 November 2019, be taken as read and verified as an accurate and correct record of the meeting.

Ms Larsen/Cr Hiroa. Carried

7 Chair's report

The Chair's report was taken as read.

Resolved minute number **19/TCB/066** **File Ref**

That the Chair's report to the 4 December 2019 meeting of the Taihape Community Board be received.

Mrs A Abernethy/Mrs Fannin. Carried

8 Standing Orders

The Board agreed that this item be discussed at their workshop.

9 Update from MoU partnering organisations

Mokai-Patea Services

Mrs Martin spoke to the Work Plan Report, delivering a comprehensive overview of the various programmes and events that they had been involved with over the past 3 months.

It was noted that attendance numbers at the Lobby had declined due to Touch Rugby and other summer activities. A recent soccer game involving the rangatahi, staff and local police had been very successful. It was thought that this could become a regular event.

Taihape Community Development Trust

The Taihape Community Development Trust wished to pass on their apologies for not presenting their written report due to the Trusts Board meeting coinciding with that of the Taihape Community Board.

There was a brief discussion on whether or not the Taihape Community Board would accept written reports from the MoU partnering organisations.

Mr Hodder advised that one form or another was acceptable, but it was favourable to have the report available beforehand and that a MoU member be in attendance to answer any questions which may arise.

Council staff to ask that the Taihape Community Development Trust Chairperson make available the current report for circulation to TCB members. Council staff to suggest that in future the Taihape Community Development Trust have their report ready on time.

10 Update on Place-Making Initiatives

As there was some confusion between Place Making Initiatives and the Small Project Fund, Mrs Fannin to provide information for the next agenda which would help clarify this issue.

11 Small Projects Grant Scheme Update – November 2019

As the Chair was keen to complete a number of outstanding projects, it was agreed that a report detailing background information and the status of current projects be provided to their next meeting.

The Board discussed:

Park bench seats – Ms Larsen to arrange for staining of the two seats early next year. Mrs Fannin to contact Father Bernie to determine his preferred site at the Taihape cemetery for placement of the seat.

Tile project – workshops had taken place. To follow up with Ms Woollaston next year

Automated External Defibrillators – One AED and 2 lockboxes had been purchased and were ready for placement. There was some concern that the unit that was to be placed by the Taihape Swim Centre may be subject to theft so security cameras were currently being looked into. Board members were of the opinion that someone's life was worth more than what the units cost so a decision was made to have them installed as soon as possible.

Mrs Fannin to notify Taihape New World staff and Councils Community & Leisure Services Team Leader.

Electronic Noticeboards-Mrs Fannin to follow up with Council staff regarding the suggestion that the TV screen be purchased for skype purposes in the Taihape Council Chambers. Alternative options for a device fit for purpose to be explored.

Resolved minute number

19/TCB/067

File Ref

That the Taihape Community Board arrange to have the automated external defibrillator complete with lock box placed in the designated area at the Taihape Swim Centre and that consideration be given to installing a security camera at a later date and that the current indoor automated external defibrillator at Taihape New World be relocated to outside the building in a lock box.

Mrs A Abernethy/Mrs Fannin. Carried

Resolved minute number **19/TCB/068** **File Ref**

That the Taihape Community Board authorise Mrs Fannin to complete the sale of the TV screen and to investigate suitable alternatives that are fit for purpose.

Mrs A Abernethy/Mrs E Abernethy. Carried

Resolved minute number **19/TCB/069** **File Ref**

That the memorandum 'Small Projects Grant Scheme Update – December 2019' to the 4 December 2019 Taihape Community Board be received.

Ms Larsen/Mrs E Abernethy. Carried

12 Update on Youth Services

The Board noted the commentary in the Agenda.

13 Update on new amenities block on Taihape Memorial Park

This item was discussed at length. The Chair reported that the Taihape Community Board is not 100 percent in support of the facility.

Some members felt that funds would be better put towards the community's health & wellbeing i.e. the new St John building. Also of concern was that prior consultation had not been shared with the community.

Cr Gordon was aware of these concerns and advised that a proposed information evening was being arranged for Tuesday 17th December to be held between 7.30pm and 8.30pm at 12 Kokako Street (ex-Bowling Club)

14 22 Tui Street, Taihape

The Board were all in agreement that the buildings at 22 Tui Street be demolished and that this site be investigated for future community housing units.

It was suggested that previous tenants be notified in order to remove any of their property and that any iconic items be salvaged.

Resolved minute number **19/TCB/070** **File Ref**

That the report '22 Tui Street, Taihape' to the 4 December 2019 Taihape Community Board be received.

Mrs A Abernethy/Ms Larsen. Carried

Resolved minute number **19/TCB/071** **File Ref**

That the Taihape Community Board recommends to Council that the buildings at 22 Tui Street are demolished, and that staff investigate the potential for community housing units to be built on this site, and if the Taihape Community Board and Rangitikei District Council agree to the proposed end use of 22 Tui Street, Taihape, the Chief Executive be authorised to enter into a Deed of Variation to provide for that.

Mrs A Abernethy/Ms Larsen. Carried

15 Requests for service – First Response, Taihape – October 2019

The Chair noted that the pedestrian signage was yet to be installed on O’Taihape Valley Road. Mr Hodder to follow up with this matter.

Resolved minute number **19/TCB/072** **File Ref**

That the report ‘Requests for service – First Response, Taihape – October 2019’ to the 4 December 2019 Taihape Community Board be received.

Mrs A Abernethy/Ms Larsen. Carried

16 Late items

Reported Injury

The Chair reported that a member of the public had fallen over outside the Tui Street toilets and subsequently broken their arm. Council staff were unaware of this incident, but would arrange for the site to be inspected.

Dog Compound Fencing

The Board felt that the quote from Crimpy’s Contracting was a bit excessive and agreed not to proceed with the quote.

Alternative fencing options to be investigated and that Council be asked to provide them with information regarding the minimum requirements for temporary fencing.

Resolved minute number **19/TCB/073** **File Ref**

That the Taihape Community Board inform Crimpy’s Contracting in writing not to proceed with the quote.

Mrs A Abernethy/Ms Larsen. Carried

Letter from Taihape Rotary regarding toilet facility at Mt Stewart

The Board agreed that this item required further discussion.

Resolved minute number**19/TCB/074****File Ref**

That the Taihape Community Board request that Council provide feedback on the feasibility of a toilet facility at Mt Stewart and that this be available to the Boards next meeting.

Mrs A Abernethy/Ms Larsen. Carried

Taihape Community Board Logo

Mrs Fannin spoke to her late item submission regarding the Taihape Community Board having their own logo.

It was agreed that each Community Board and committee could use the same logo but with their own name on it.

Resolved minute number**19/TCB/075****File Ref**

That the Taihape Community Board recommends to Council that each Community Board and Committee has a logo design with the buy line 'A Voice to the Community'

Mrs Fannin/Mrs E Abernethy. Carried

17 Future Items for the Agenda

Taihape skate park upgrade – On behalf of the Taihape Community Development Trust, Cr Duncan to provide a report for inclusion in the next agenda.

Speed limit on Otaihape Valley Road – Mr Hodder to provide further information

Taihape Banner – Mr Hodder to investigate costs

18 Next meeting

It was agreed that all future Taihape Community Board meetings are to be held on the 2nd Wednesday of the month.

The next meeting to be held 12 February 2020 at 5.30pm.

Date of workshop to be determined.

19 Meeting closed

The meeting closed at 8.15pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Chairs Report.

The period covered in this report was a comparatively quiet period for the Taihape Community Board, encompassing as it did, the festive season. Our bi-monthly Workshop was postponed until this month in the hope that some normality may have returned. However it is hard to define what is 'normal' considering the tragic events that have occurred recently – Whakaari-White Island eruption, the Australian bushfires and now the Coronavirus outbreak. Our thoughts must be with all those affected.

In our community the Christmas street lights certainly brought some cheer – many thanks to Council staff.

I have met with staff in our Taihape Office on several occasions and appreciate their guidance. I am pleased to report progress on several projects – the AEDs will be in position by now, the stain for the seats in Taihape cemetery has been purchased, the fencing for the Dog Park continues to be worked on but I have some new ideas to follow up here, a bright new logo has been chosen for the Board plus the refurbishment of the Events boards is under consideration. I found a very well attended presentation on the proposed new amenities block on Taihape Memorial Park most enlightening as to the reactions and comments of those present. I am very aware that the role of the Board is one of advocacy for our community and this issue was discussed at some length at the Board's Workshop.

The change to rubbish collection arrangements has caused considerable confusion among residents and certainly highlights the need for clear communication channels between all parties – the community and the Board, the Board and Council and, of course, vice versa. With this in mind I plan to contribute to Talk Up Taihape regularly as well as reaching out to rural communities on a quarterly basis. I like the idea of a 'Conversation Station' for Board and residents and will be looking into this further.

From now on our meeting schedule will return to normal with a Workshop held bi-monthly on the second Wednesday of the month. I look forward to working with Councillors Duncan and Hiroa who I am sure will bring new ideas to the table and, of course, councillor Gordon although a non-voting member at present has had invaluable experience in the role. Thankyou also to fellow Board members "onwards and upwards" as the saying goes !

Attachment 3

Report

Subject: **Options for toilet facilities near Mt Stewart Reserve**

To: Taihape Community Board

From: Gaylene Prince, Community & Leisure Services Team Leader

Date: 4 February 2020

File: 6-CF-6-5

1 Background

- 1.1 The Taihape Community Board has requested information regarding the possibility of a toilet facility at Mt Stewart Reserve.
- 1.2 Options investigated within this report include a facility on Mt Stewart or on Gumboot Park, or contributing to the running costs of a facility located in a nearby business.

2 Mt Stewart

- 2.1 Mount Stewart is part of the Taihape recreation reserve, originally part of the Memorial Park Domain. It is Crown-derived with Council controlling and managing the Reserve under a Crown appointment. Toilet facilities could be developed under Section 53, Reserve Act 1977.
- 2.2 Mt Stewart is zoned 'residential', so a Resource Consent would be required.
- 2.3 There are no services available on Mt Stewart; the type of toilet required would be a 'dry-vault' (the modern 'long drop') system, as per those recently installed at Bruce Park and Queens Park, both in Hunterville, and Papakai Reserve in Taihape.
- 2.4 As per para. 2.3, Council has installed the above-mentioned toilet facilities over the past two years. The Permaloo models have been selected for these sites rather than those of other suppliers for their robust, low maintenance design – the structure is primarily concrete, which adds to the durability and stability of the unit.
- 2.5 These toilets are manufactured off-site and installed with minimal disruption, however site suitability including access and terrain are likely to make this site more challenging and an on-site visit with the supplier would need to occur before the suitability of a site on Mt Stewart could be confirmed.
- 2.6 It is considered that a single pan unit would be sufficient. The cost for a similar (to Papakai) single pan unit inclusive of concrete pad, earthworks for tank, and dependant on roof-line style is approximately \$55,000 GST exclusive.

3 Gumboot Park

- 3.1 Gumboot Park is fee simple held by Council. It is Council's decision whether or not a toilet facility should be situated on this land. There is also a strip of 'stopped road' alongside Mataroa Road, which is not part of Gumboot Park or Mount Stewart Reserve. Exact siting of a toilet facility in this vicinity would need to take this into account. A resource consent would also be required.
- 3.2 Water and wastewater services run through this park as per the attached map (blue = water line; red = wastewater line).
- 3.3 A single Permaloo unit, that could be connected to services, would cost in the vicinity of \$38,000 plus GST and installation. A single unit with a mono roof and cleaners area would cost approximately \$46,000 plus GST and installation (e.g. water, waste-water and power connections).

4 Rustic Steak House

- 4.1 This restaurant is located on the north bound side of State Highway One and has a stand-alone toilet block. The toilet block is presently closed as it requires renovation. The owner estimates that the cost to bring it up to standard would be approximately \$30,000.
- 4.2 Once the toilets are upgraded, Rustic Steak House management would be willing to have a discussion with Council about the use of their facility by the general public including negotiating a financial contribution.
- 4.3 A major disadvantage with this option would be the necessity for the public to have to cross State Highway One in a 70km speed area.

5 Mobil Service Station

- 5.1 The Mobil Service Station is located adjacent to Gumboot Park.
- 5.2 The owner has advised that they would be willing to enter into discussions regarding the availability of their toilet facility for non-customers. The owner advises that they already have a number of park users using their facilities and while they welcome and greet these people, they would appreciate a financial contribution towards operating expenses if the toilet facility was to be promoted as being available to the public.
- 5.3 Note: Council presently provides a financial grant of \$3000, per annum, GST exclusive to the Turakina Service Station as a contribution towards their costs for making their toilet facility available to non-customers.

6 Conclusion

- 6.1 There is no funding available in 2019/20 for the provision of a toilet facility on or in the vicinity of Mt Stewart. The Board would need to make a submission to the 2020/21 Annual Plan if it determined that a toilet facility was required on or in the vicinity of Mt Stewart.

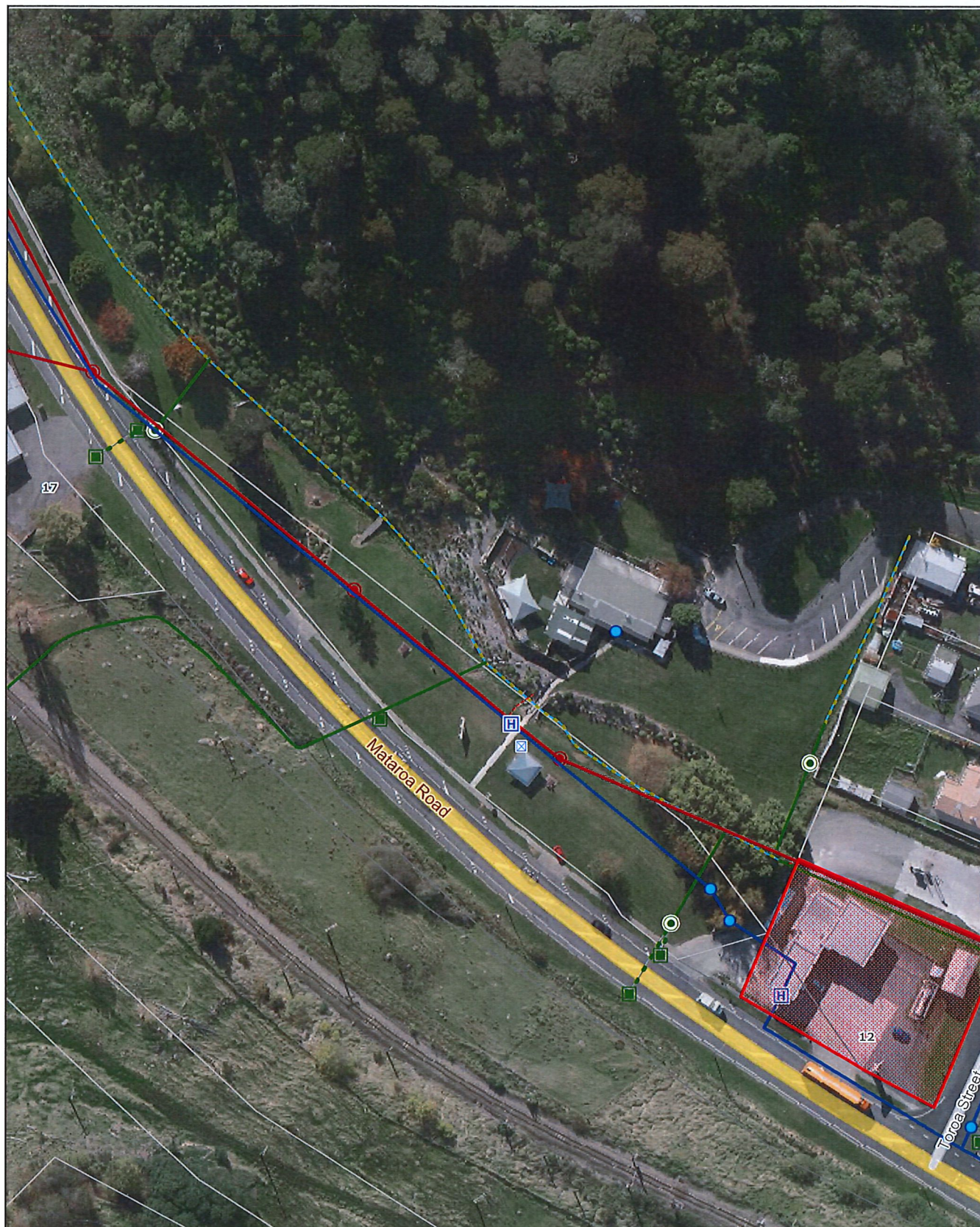
7 Recommendation

- 7.1 That the report 'Options for toilet facilities near Mt Stewart' to the 12 February 2020 Taihape Community Board be received.

Gaylene Prince
Community & Leisure Services Team Leader

Appendix 1

Print Date: 16/01/2020
Print Time: 8:56 AM



Scale: 1:1208
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1839576.0071199,5604526.78663362
1839799.3702927,5604803.51411238

Digital map data sourced from Land Information New Zealand. CROWN COPYRIGHT RESERVED.
The information displayed in the GIS has been taken from Rangitikei District Council's databases and maps.
It is made available in good faith but its accuracy or completeness is not guaranteed.
All excavations near council assets to be undertaken with due care. Contractors will be liable for damages.
If the information is relied on in support of Resource Consent it should be verified by independent survey.

Attachment 4

Report to Council, January 2020.

Welcome to the New Year! For Council this will be an incredibly busy year not only focused on completion of an ambitious work plan, but also starting the planning and discussions for the long term plan that we face the following year. If there was a criticism of our previous long term plans, it would be that we simply ran out of time to look at all of the implications and opportunities with the need to set the budgets that had to be adopted.

However, the immediate decisions will be around the completion of projects such as the Bulls build, strengthening of the Marton dams and dealing with the Putorino rubbish dump problems.

For this Council meeting, we will receive more information that has been asked for by Council for the Bulls build. At the time of writing this report I don't have all of that information, but it is fair to say that there are additional costs that will require consideration by Council, which is disappointing. Following the update to Council, probably at a separate meeting, there will need to be recommendations to deal with those costs and lessons to be learnt for future infrastructure projects that we will need to deliver. I would like to thank and congratulate our new Chief Executive Peter who has had the task of unravelling the project history, the information that has been passed to Council and for sourcing the expertise to move forward.

The most common questions that I have been asked about over the Christmas break are those enquiring about the district plan change, the process and what is Bio Forestry. At present, we are part of the way through the Council application for a district plan change for additional industrial land. That plan change is looking not only at current opportunities but also at future long term demand. Once further submissions are received there may be an independent mediation meeting, and a hearing, if needed. With respect to Bio Forestry, this is a process where wood waste can be converted into a biodegradable replacement product for plastics. This is an enzymatic process similar to a brewing type of operation. I am happy to explain this further to any group or individual if asked.

By the time that this report is presented to Council we will have had many recent events in our district that I will summarise very quickly:

1 - Country music festival. Held at Wilson Park over about 4 days put on by John De Burgh and his team. Attended by about 500 motorhomers (if that is the correct word) and a number of local walk-up people, this was a huge success and an economic windfall to many of our local businesses.

2 - Ratana celebration. Held on the 23rd to 25th of the month where our Council is formally received by the community and then we as tangata whenua help host and receive all of the various political parties. We should not lose sight of the fact that the celebration is a celebration of the birthday of T W Ratana, the founder of the faith and community.

3 - Turakina Highland Games. Run over the weekend of the 25th Jan. As always this is one of our principal events for the year.

4 - Kiwi Burn. Held over about 5 days on the banks of the Rangitikei River north of Hunterville on a private farm. This is modelled on Burning man in Nevada and is sold out literally within minutes of going on sale. Numbers that attended are around 2500 people. As people arrive for the festival they stock up in Hunterville and Taihape with their supplies, much to the delight of shops like Taylors.

5 - Taihape. The shearing sports and A&P sports are also to be held on 25 January. At the time of writing I have no idea of numbers but I am looking forward to attending.

6 - Fundraiser for the Australian bushfire support. I will speak to this at Council after the event.

Before I finish on events I would like to congratulate Murray and the team for the way these venues have been presented. The Parks and Reserves team should be applauded for this and it is certainly noticed and commented on by our visitors.

China. Every two years a group of mayors from New Zealand either host or travel to China. I have been involved in this program within NZ and have been offered the chance to be one of the 15 mayors to travel to Chengdu in northern China in May. This is a very big deal: we would be hosted by a similar numbers of Chinese Mayors with senior Government officials from both sides involved. Each Mayor gets to present highlighting their district and opportunities. I have also been given the opportunity to speak further on Agriculture.

If I go, I can take with me up to 5 other delegates which means that I can approach a number of companies that are directly dealing with China. One of the spin offs is that many NZ companies will be represented and they will become aware of the land and business opportunities that we may have through the district plan change.

Costs for the trip are low. Any delegates we take will be funding themselves and China pays for the internal costs, with my costs being flights (approx. \$1400 ex Palmerston North) and hotel accommodation at NZ\$150/night. To best harvest this opportunity we would need to prepare a presentation that could include parts of the tourism shots of our district. I intend taking up the offer and need to advise LGNZ, unless Councillor's see this time away as an issue.

Peter Beggs our new Chief Executive is I think about three months into the role. The appointment of Peter by the community and staff was quite rightly questioned, as change always is. He is a pleasure to work with and the openness of discussions with myself, Councillor's, staff and the general public is refreshing. More importantly, he has brought a business savvy and professionalism to our Council. We are thrilled to have acquired his services.

Andy Watson, Mayor.

Attachment 5

Applications
close Feb 29
2020

Be part of

RANGITĪKEI'S

Meetings
start
Mar 2020

The
'Youth Voice'
for Rangitīkei
District

**YOUTH
COUNCIL**

Represent
Rangitīkei
Rangatahi

2020

It's about
Team-work
Community
& FUN!!!

Open to
all 13-24
year-olds



FILL IN YOUR APPLICATION TODAY!!

www.rangitikei.govt.nz

 Rangitīkei Youth Council  rangitikeiyouth
 nardia.gower@rangitikei.govt.nz



RANGITĪKEI
YOUTH COUNCIL
making our youth heard

Personal Information

1. Full name	
2. Address	
3. Date of Birth	
4. Contact Phone Number	
5. Email address	
6. Name of School or Current Occupation	
7. Ethnicity	

Questions

8. Why do you want to join the Rangitīkei Youth Council
9. What particular skills do you think you can bring to the Youth Council

10. Tell us something you have done that you are proud of – for example a challenge you have faced, something you accomplished as part of team, a project you finished

11. In your opinion, what is one of the challenges facing youth of the Rangitikei District

12. What would be your best idea to solve this challenge and how do you think it could be achieved

13. What other commitments do you have? For example sport, part-time work, other groups – and how often is that commitment?
14. Can you commit to meeting on the evening of the third Tuesday of every month and to completing a 2 day training and team building weekend 20-22 March 2020?
15. How did you hear about the Rangitikei Youth Council
16. Is there any other information you would like to share with us? – Feel free to include additional pages.

Thank you for taking the time to apply to be on the Rangitikei Youth Council.

Please return to Rangitikei District Council by Saturday 29 February 2020

Email to info@rangitikei.govt.nz

Or drop the completed application form into the Rangitikei District Council customer service team at either

Rangitikei District Council Main Office, 46 High Street, Marton

Taihape Information Centre, Taihape town Hall, 90 Hautapu St (SH1), Taihape

We will be in touch by email regarding the status of your application, please ensure you check you emails.

Attachment 6

EVENT SPONSORSHIP SCHEME 2020



**OPEN 15 FEBRUARY - 6 MARCH
AND 1 AUGUST - 22 AUGUST**

Attachment 7

Requests for Service - Taihape, November 2019

Service Requests Department	Compliance overdue	responded in time	responded late	Grand Total
Animal Control		5	3	8
Animal welfare concern		1		1
Barking dog		1		1
Found dog		1		1
Lost animal			1	1
Roaming dog		1		1
Wandering stock		1	2	3
Council Housing/Property		1	1	2
Council housing maintenance		1	1	2
Environmental Health	1	2		3
Dumped rubbish - outside town boundary (road corridor only)	1			1
Noise		2		2
Roads		8		8
Culverts, drains and non-CBD sumps		1		1
General enquiry		1		1
Potholes		2		2
Road maintenance - not potholes		3		3
Vehicle crossings		1		1
Roadside Trees, Vegetation and Weeds	2	1		3
Rural trees, vegetation and weeds	1	1		2
Urban trees, vegetation and weeds	1			1
Stormwater		2		2
General enquiry		1		1
Stormwater blocked drain (non urgent)		1		1
Street Lighting	2	4	4	10
Street lighting maintenance	2	4	4	10
Water	1	5		6
Water leak - council-owned network, not parks or cemeteries	1	3		4
Water leak at meter/toby		2		2
Grand Total	6	28	8	42

Feedback Required	(Multiple Items)
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Service Requests		Feedback			
Department	Email	Not able to contact	Telephone	Provided	Total
Animal Control			1		1
Environmental Health				1	1
Roads	1			2	3
Roadside Trees, Vegetation and Weeds				2	2
Stormwater				1	1
Street Lighting	1			1	2
Grand Total	2	1	3	4	10

Requests for Service - Taihape, December 2019

Service Requests	Compliance				
Department	current	overdue	responded in time	responded late	Grand Total
Animal Control			11	5	16
Barking dog				2	2
Dog property inspection (for Good Owner status)				1	1
Found dog			2		2
General enquiry			1		1
Lost animal			1		1
Roaming dog			2		2
Wandering stock			5	2	7
Building Control				1	1
Property inspection				1	1
Bylaws		1			1
Traffic and Parking		1			1
Council Housing/Property			3		3
Council housing maintenance			3		3
Environmental Health		2	1		3
Abandoned vehicle		1	1		2
General enquiry		1			1
General enquiry				1	1
General enquiry				1	1
Parks and Reserves			3	1	4
General enquiry			1		1
Maintenance (parks and reserves)			2		2
Water leak - parks and reserves only				1	1
Public Toilets			1	2	3
Maintenance (public toilets)				1	1
Toilet cleaning issues			1	1	2
Roads		1	7		8
Potholes			1		1
Road maintenance - not potholes			6		6
Road signs (except state highway)		1			1

Roadside Berm Mowing	1		1		
Urban berm mowing (see maps for Taihape)	1		1		
Roadside Trees, Vegetation and Weeds	1	1	2		
Rural trees, vegetation and weeds		1	1		
Urban trees, vegetation and weeds	1		1		
Solid Waste		3	3		
General enquiry		3	3		
Street Cleaning		1	1		
Street Cleaning - non CBD		1	1		
Water	2	4	6		
Replace meter, toby or lid	1		1		
Water leak - council-owned network, not parks or cemeteries	1	1	2		
Water leak at meter/toby		3	3		
Grand Total	1	7	35	10	53

Feedback Required (Multiple Items)

Service Requests	Feedback				
Department	In Person	Telephone	Not Provided	Grand Total	
Animal Control	1	4	1	6	
Building Control		1		1	
Bylaws			1	1	
Environmental Health			1	1	
General enquiry			1	1	
Parks and Reserves		1		1	
Roadside Berm Mowing			1	1	
Solid Waste		3		3	
Water		1	1	2	
Grand Total	1	10	6	17	

Attachment 8

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2019/20				Nov-19		
	Major programmes of work outlined in the 2019/20 Annual Plan					
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Parks and Reserves	Parks Upgrade Partnership Fund - 2019/20 Budget	A grant of \$7882.00 was approved to fund the Hunterville Domain fitness track. Further grants of \$35,000 (to support stage 1 of the redevelopment of the community playground at Ratana Paa) and \$25,000.00 (towards the Hautapu River Parks project) had been made.An application was received for Marton Memorial Hall Playground, Council has made a grant of \$50,000 to be available in the period 2020-2021 for the Parks Upgrade Partnership Fund. Application was received from Onepuhi and Porewa Community Group for the development of Onepuhi reserve. Funding of \$5800 was approved for the project.	No applications have been received.	1-Jul-19	30-Jun-20	
	Memorial Park Taihape - develop and implement a plan to maximise recreational opportunities	Finalised concept plan from Isthmus Group received. Resource Consent approved by HRC for minor modification of the Hautapu River banks, work completed. Willows removed from the edge of the river at Papakai swimming spot(funded by HRC). RDC Parks and Reserves Team removed stone and concrete from Papakai Reserve earthworks. SOFOT requested from Frame Group detailed drawings and specifications for the four bridges. An application for funding was submitted to Dudding Trust for the cost to build the bridges. MOU to be developed between the RDC and the SOFOTS. A July meeting was held with the SOFOT, RDC and other effected parties to work out logistics of a global resource consent for future work at Hautapu River Parks. The draft MoU was extended to include DoC and Horizons and had been circulated to these parties. A further meeting was held to discuss what tracks would require maintenance vs development etc. The Department of Conservation signalled a concern about the botanical values of the Taihape Scenic Reserve (which partly falls within the scope of the Hautapu River Parks project area). Vivienne McGlynn would be on-site on 25 September to undertake a preliminary environmental impact assessment.	Vivienne McGlynn has produced an assessment of effects on vegetation for the proposed track network in the area covered by the Hautapu River Parks project. This is currently being reviewed by Department of Conservation. SOFOT are working on a draft resource consent application (land disturbance; and works in a waterbody including bridges) to Horizons Regional Council, and confirming with RDC what documentation is required for a building consent (or exemption) for the bridges.			Consent applications to be completed early 2020.
	Support Rangitikei Environment Group (REG)	The northern and southern operational teams commenced October 22.	A utility has been supplied for use by the group. REG will be meeting early December and the Parks & Reserves Team Leader will be attending the meeting.			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community Housing	Refurbishment of Housing Stock	Two flats had been redecorated and new blinds had been installed. Annual housing inspections had commenced with inspections carried out in Taihape, Bulls and Ratana and all but one of block of flats in Marton.	Annual inspections have been completed aside from those tenants that were not home. Results are being compiled into the warrant of fitness spreadsheet (based on the Otago Medical School document).			Warrant of Fitness data entry will be completed. Strategic planning for renewals will be programmed.
	Options for new/replacement facilities		A report will be presented to the December Taihape Community Board outlining the possibility of the site at 22 Tui Street being used for new community housing.			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Cemeteries	Taihape - New Carpark Stage I					
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Public toilets	Mangaweka Campground (depending on timing and location of the new bridge)					

What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community Buildings	Community amenities on Taihape Memorial Park	At its November meeting, Council confirmed the site for the new amenities building as being in location between No 3 field and the courts, encroaching onto the last court if necessary. A draft scope was circulated to the Clubs Taihape Representatives. Council sought proposals through a selected invitation process for the completion of a concept design. Copeland Associates Architects was appointed to prepare a design concept. Mr Copeland advised that a one two-storey building was the better option; economically, better solar orientation, etc. At the council meeting on 27 June a motion was passed to adopt Strategy 4 (a two storey, fully completed building) and that the CE negotiate by 20 August 2019 a Memorandum of Understanding (MoU) with Clubs Taihape. A further meeting was held with Clubs Taihape to discuss a draft MoU, which was presented at the August Council meeting. Council ratified the MOU for the funding and construction of the proposed new facilities block on Taihape Memorial Park based on the agreed concept design. Meetings were held with Clubs Taihape and Rugby, Netball, Taihape Area School, Taihape A & P, Dressage, Horse Jumping, Mokai Patea Services and Taihape Shearing.	Feedback from the Memorial Park user groups that would potentially use the facility has been collated. A meeting to discuss feedback will be held with the Architect in early January when he plans to be in Taihape.			
	Taihape Town hall Upgrade - feasibility assessment					
Carry forward projects 2018/19						
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community	22 Tui Street development \$50,000 - Demolition of Conference Hall or to re-roof Women's Club building.	A report went to the February Council meeting and Council resolved to signal its intention to terminate the lease with Taihape Women's Club at 30 June 2019 and that the current users be offered the use of the Taihape Bowling Club. The Women's Club lease terminated on 2 August. Of the six regular users of 22 Tui Street, three had chosen to transfer to 2 Kokako Street (Memorial Park), one to the Taihape Town Hall, and two to Taihape Hospital. The presence of asbestos meant that relocation of the Queen Carnival Building was not feasible. Quotes were being sourced for demolition of both buildings.	A report has been prepared for the December meeting of the Taihape Community Board recommending that the buildings be demolished and that staff investigate the potential for community housing units to be built on this site.			

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2019/20

Nov-19

Major programmes of work outlined in the 2019/20 Annual Plan						
Sealed road resurfacing	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
A total length of 45,430m is planned, primarily reseals	Various	Higgins	The reseal programme for the 19/20 year planned to commence January.	Jan-20	Mar-20	Design in the final stages - reseal programme to commence January.
Bridge Strengthening	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
Moawhango Bridge		Red Jacket Ltd.	Assessment of bridge completed by Red Jacket LTD. Currently suitable to carry Class 1 & HPMV loads.	No further work required.		
Street Lighting	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
Accelerated renewal programme of LED carriageway lighting - Stage 3		Alf Downes Street Lighting	Parks and Reserves, some decorative lights for Marton, Taihape and Bulls plus some pedestrian crossings. There is money in years 2 and 3 of the NZTA budget for this work.			Programme being prepared for completion of lighting upgrades as indicated in the Status area..
Carry forward programmes from 2018/19						
Pavement Rehabilitation	Route Position Length	Tender/Contract	Status	Start date	Completion date	Planned for the next two months
Spooners Hill Road (500m)	RP 1.7 -2.2	Higgins	Completed.	Sep-19	Nov-19	Completed.
Taihape Napier Road 2 (4940m)	RP 3.00 - 7.94	Higgins	Design completed.	Jan-20	Apr-20	Commence Construction.
Pavement seal widening	Route Position Length	Tender/Contract	Status	Start date	Completion date	Planned for the next two months
Ruanui Road (1150m)	RP 0.425 - 1.575	N/A	subject to preliminary design.	TBC		Awaiting outcome of the design
Carry forward programmes from 17/18						
Activity	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
Taihape Kiwi Road, footpath renewal		TBC	Site under investigation and being designed.	TBC		

Taihape Kuku Street, footpath renewal	(50m)	TBC	Site being investigated.	Feb-20	Feb-20	Planned to commence in February
Taihape Robin Street, new footpath		Daniel Crimp Ltd	Design completed. Planned to commence Feb 20	Feb-20	Apr-20	Planned to commence in February
Taihape-Napier Road - Professional services and resource consenting for three large armco culverts in Taihape-Napier Road which require concrete linings to rusted inverts.			One of the Culverts on the Kakakino stream has been completed. Decision to upgrade the remaining two on Hold. Recommendation to move to the 20/21 year.			
Swan Street Taihape and Nth Macleay's Turakina Valley Road Sites May 18 Event.	Swan Street and Nth Macleay's site A combined Project	Higgins doing the (Swan Street site) Nth Macleay's site to go out to Tender.	Swan street site completed - Nth Macleay's site currently in the design stages	The Nth MacLeay's site still currently in the design phase	Jun-20	Swan street site 100% complete. The Nth Macleay's site to go to Tender.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2019/20

Nov-19

Major programmes of work outlined in the LTP 2018-28

Other projects

What they are:	Targets:	Progress to Date	Work planned for next three months
Waste minimisation	Waste Education NZ visits	Two schools visited Pukeokahu and Hunterville. Positive	Monitor and review teacher reports
Waste minimisation	Horizons EnviroSchools programme	Visited South Makirikiri, Pukeokahu and Marton Child Care. Cluster workshop: Hunterville School considering becoming an EnviroSchool. Pukeokaho bronze reflection day (Nov).	Monitor and review facilitator reports

STORMWATER GROUP OF ACTIVITIES 2019/20

Nov-19

Carry forward programmes from 2018/19

Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Taihape - Paradise Walkway \$120,000)	New watermain and stormwater down walkway link	Awarded	Tender awarded to B Bullocks from Wanganui and started in November. Watermain on road has been completed and new watermain down walkway started	1/08/2019	30/12/2019	Watermain and stormwater completed.

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2019/20

Nov-19

Major programmes of work outlined in the 2019/20 Annual Plan

Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Completion date	Planned for next two months
Wastewater Reticulation Re	Tutaenui Stream and Hautapu St sewer projects are getting scoped	N/A	1) Investigations underway for Tutaenui sewer crossing (2) design for Hautapu trunk main completed with RFT out prior to Christmas			Design for Hautapu Street completed, RFT out prior to Christmas.

WATER SUPPLY GROUP OF ACTIVITIES 2019/20

Nov-19

Major programmes of work outlined in the 2019/20 Annual Plan

Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Taihape Falling main replacement	Replace main on Pryces property	Supplied to ID Loaders. Council have ability to negotiate directly with ID Loaders who were successful with Stage 4 and met KPI's.	Project awarded to ID Loaders.	Jan-20	Jun-20	Project start date confirmed for late January due to landowner requirements. Contractor to purchase pipe
Replacement of Mangaohane network in Erewhon rural scheme	Scope TBC	N/A	team have visited site and determined section of pipe to be replaced. Will tender early next year.			prepare RFT documents.

Carry forward programmes from 2018/19

Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Taihape (Hautapu River) - resource consent renewal	Draft consent with Horizons		Application to re apply to be prepared.			re-apply to horizons on existing use consent rights
Erewhon	Scope to be confirmed.	N/A	team have visited site and determined section of pipe to be replaced. Will tender early next year.			prepare RFT documents.
Taihape Falling main	Undertake Stage 5 trunk main on Pryce Williams property.	Supplied to ID Loaders. Council have ability to negotiate directly with ID Loaders who were successful with Stage 4 and met KPI's.	Project awarded to ID Loaders.	Jan-20	Jun-20	Project start date confirmed for late January due to landowner requirements. Contractor to purchase pipe
Taihape Kokako Street	Renewal of 380m 150mm dia steel watermain.	Awarded	Completed		Completed	Practical completion of work and capitalisation to be done.
Taihape Wren Street	Renewal of 175m of 100mm dia steel watermain from 8-21 Wren St.	Awarded	Completed		Completed	Practical completion of work and capitalisation to be done.
Carry forward programmes from 2017/18						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Taihape reticulation – falling main (stage 3) \$1,119,987)	Renewal of 832m of 225mm dia steel raw water falling main.	Awarded	Completed			Completed

Attachment 9

MEMORANDUM

TO: Taihape Community Board

FROM: Bonnie Clayton, Governance Administrator

DATE: 04 February 2020

SUBJECT: **Small Projects Grant Scheme Update – February 2020**

FILE: 3-CB-1-2

1 Allocation

- 1.1 The amount of the 2019/20 Small Projects Grant Scheme for Taihape Ward is: \$5,379.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's/Board's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee/Board.
- 1.3 At its last meeting for the 2018/19 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$5379.00. This gives a total allocation for the 2019/20 year of \$10758.00.

2 Breakdown

- 2.1 The following projects have been earmarked but unspent:
- Expenditure of up to \$1000.00 (GST Inc.) for the strategic placement of boulders on the Four Square Corner.
 - Purchase of signage from Laser craft to complete the alleyway project.
 - Funding of \$250.00 to cover the cost of signage for the banner for the 125 Taihape Celebration.
 - \$1165.76 to Bill Nelson for fencing work on the corner of Weka and Kokako Streets.
 - Payment of \$1000.50 to Ken Deighton Contracting for site preparation work on the Weka Street extensions.

Once an invoice has been received for the above earmarked projects, payment will then be made and the remaining budget updated.

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2019-2020 financial year of \$10,758.00

4 Recommendation:

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – February 2020 to the 12 February 2020 Taihape Community Board be received.

Bonnie Clayton
Governance Administrator

Appendix 1

GUIDELINES FOR DELEGATION TO COMMUNITY BOARDS FOR THE \$5,000 ANNUAL ALLOCATION AND TO COMMUNITY COMMITTEES IN COMMITTING THE \$1.00 PER RATEABLE PROPERTY FOR 'DEFINED SMALL LOCAL WORKS'¹

1. The objective of the delegation is to allow Community Boards and Community Committees to fund purchases of small items or additional services which are not included in Council's operating budgets and which will benefit the local community. Examples would be signage, park furniture, plants, paint, a leaflet or other publication or an event, including implementing community-led place-making initiatives identified as priorities through the Town Centre Plan process (or some similar community consultation)².
2. Proposed expenditure must be approved –
 - by resolution at a publicly notified meeting (and at a time when the public is not excluded from proceedings), or
 - (in the case of Rātana) through a community hui, from which a record is tabled and endorsed at the next available meeting of the Rātana Community Board, or
 - (for urgent matters) by documented communication to all Board/Committee members and appropriate staff for discussion and tabled and endorsed at the next available meeting so that a clear audit trail is evident.
3. Where the proposed expenditure will be paid to a community organisation, Council's reporting requirements for its Community Initiatives Fund must be met.
4. The delegation does not extend to proposed expenditure which –
 - provides training or conference attendance for one or more members, or
 - Is contrary to the recommendation contained in an officer's report to the Board or
 - constitutes an additional payment to an individual or organisation for goods or services subject to a contract with the Council, or
 - exceeds the annual allocation.Any such a proposal must be referred to Council for decision.

¹ Council, 27 August 2009: 09/RDC/302

² Policy/Planning Committee 9 July 2015, 15/PPL/065