

Taihape Community Board

Establishment	Delegations
<p><i>Purpose:</i></p> <ul style="list-style-type: none"> • The role of community boards is set out in section 52 of the Local Government Act 2002. This includes: <ul style="list-style-type: none"> ○ represent, and act as an advocate for, the interests of its community; and ○ consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and ○ maintain an overview of services provided by the territorial authority within the community; and ○ prepare an annual submission to the territorial authority for expenditure within the community; and ○ communicate with community organisations and special interest groups within the community; and ○ undertake any other responsibilities that are delegated to it by the territorial authority. • To be the first point of contact (prior to Council) for community groups. Where this is not possible the Committee will be informed of the approach by the community group to the Council. • Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council. 	<ul style="list-style-type: none"> • To authorise the allocation of funds from the Taihape Municipal Band Grants Account to the Taihape College in accordance with the Taihape Municipal Band Incorporated Dissolution Agreement.² • To determine and set names for roads in their area of responsibility. • Seeking community views on projects or initiatives requiring or allocated Council funding or other support within the area covered by the Board (including consultation on significant projects during their implementation phase). • Managing specified community facilities and services within the area covered by the Board.³ • Convening as a subcommittee any user group(s) at Taihape Memorial Park⁴ • Local governance of the Taihape Main Street upgrade project through convening a steering committee⁵ • Authority to make decisions on major tree removals in public spaces, taking into account community consultation processes', and the advice of the Parks and Recreation team leader.⁶ • To nominate an assessor who will be a member of the Grants Sub-Committee along with a member

² Resolved by Council 24 November 1994.³ Resolved Minute Number 07/RDC/359, 15 November 2007⁴ Resolved Minute Number 18/RDC/018⁵ Resolved Minute Number 08/RDC/155, 26 June 2008⁶ Resolved Minute Number 17/RDC/264, 27 July 2017

<ul style="list-style-type: none"> Placemaking initiatives that are taking place on Council land, will be considered and commented on by the Committee before the application is considered by the Chief Executive. To engage with wider/smaller communities of the ward represented. <p><i>Membership:</i> Four members elected from the Taihape Ward.</p> <p>Two councillors appointed by Council from the Taihape Ward.</p> <p><i>Current membership</i> Chair: Michelle Fannin Ann Abernethy Gail Larsen Yvonne Sicely</p> <p><i>Council Representatives:</i> Cr Angus Gordon¹ Cr Ruth Rainey</p> <p><i>Meeting Frequency:</i> Monthly or bi-monthly, as determined by the Committee</p>	<p>from each other community board and committee to decide on the amount to be granted to each applicant to the Community Initiatives Fund and the Events Sponsorship Scheme.⁷</p> <ul style="list-style-type: none"> Delegated authority to consider the annual work programmes, and make recommendations to Council from the Taihape MoU community partner(s) (to be reviewed January 2019).⁸ Council will provide staff for secretarial support on the basis that frequency of meetings being normally not more than every second month, and that the meetings start time are negotiated with Council and finish formally within two hours.⁹ Delegated authority for the \$5,000 annual allocation for “defined small local works” in line with the guidelines provided as follows:
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¹ Resolved Minutes Number 16/RDC/305 3 November 2016

⁷ Resolved Minutes Number 19/RDC/428 12 december 2019

⁸ Resolved minute number 18/RDC/019, 25 January 2018

⁹ Resolved Minute Number 19 RDC/274, 26 September 2019

GUIDELINES FOR DELEGATION TO COMMUNITY BOARDS FOR THE \$5,000 ANNUAL ALLOCATION AND TO COMMUNITY COMMITTEES IN COMMITTING THE \$1.00 PER RATEABLE PROPERTY FOR 'DEFINED SMALL LOCAL WORKS'¹⁰

1. The objective of the delegation is to allow Community Boards and Community Committees to fund purchases of small items or additional services which are not included in Council's operating budgets and which will benefit the local community. Examples would be signage, park furniture, plants, paint, a leaflet or other publication or an event, including implementing community-led place-making initiatives identified as priorities through the Town Centre Plan process (or some similar community consultation).
2. Proposed expenditure must be approved –
 - by resolution at a publicly notified meeting (and at a time when the public is not excluded from proceedings), or
 - (in the case of Rātana) through a community hui, from which a record is tabled and endorsed at the next available meeting of the Rātana Community Board, or
 - (for urgent matters) by documented communication to all Board/Committee members and appropriate staff for discussion and tabled and endorsed at the next available meeting so that a clear audit trail is evident.
3. Where the proposed expenditure will be paid to a community organisation, Council's reporting requirements for its Community Initiatives Fund must be met.
4. The delegation does not extend to proposed expenditure which –
 - provides training or conference attendance for one or more members, or
 - Is contrary to the recommendation contained in an officer's report to the Board or
 - constitutes an additional payment to an individual or organisation for goods or services subject to a contract with the Council, or
 - exceeds the annual allocation.Any such a proposal must be referred to Council for decision.

¹⁰ Resolved minute number 09/RDC/302, 27 August 2009